

**Tuscola County Board of Commissioners
Committee of the Whole
Monday, March 8, 2021 – 8:00 A.M.
Adopted as Corrected**

**Electronic remote meeting will be implemented for this meeting,
in accordance with the Department of Health and Human Services Emergency
Order Under MCL 333.2253 – Gathering Prohibition and Mask Order and
Public Act No. 254 of 2020.**

Roll Call - Clerk Jodi Fetting

Commissioners Present Virtual:

District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan
District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan
District 4 - Douglas DuRussel - Tuscola Township, Tuscola County, State of Michigan
District 5 - Daniel Grimshaw - Vassar Township, Tuscola County, State of Michigan

Commissioner Absent - District 3 - Kim Vaughan

Also Present Virtual:

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Tracy Violet, Heidi Chicilli, Mark Haney, Debbie Babich, Mike Miller, Mary Drier, Sandy Nielsen, Matt Brown, Pam Shook, Lisa Ozbat, Dara Hood, Drain Commissioner Bob Mantey, Alicia Little, Ann Hepfer, Barry Lapp, Treasurer Ashley Bennett, Jana Brown, Eric Morris, Mark Ransford, Kim Brinkman, Steve Anderson, Robert Baxter

At 8:06 a.m., there were 24 participants attending the meeting.

County Updates

County COVID-19 Update - Ann Hepfer, Health Officer, provided an update of the number of COVID-19 cases within Tuscola County as cases are on the increase again. It was also reported that the SARS-CoV-2 B.1.1.7 variant has been discovered in Tuscola County in the 48723 zip code. Health Officer Hepfer provided an update of the vaccination efforts.

New Business

1. Drain Commissioner 2020 Annual Report – Robert Mantey, Drain Commissioner, reviewed the 2020 annual report. Matter to be placed on the Consent Agenda.
2. National Day of Prayer – Request to use Courthouse Lawn – Clayette Zechmeister explained the request received. Matter to be placed on the Consent Agenda.
3. Livescan for Fingerprinting of Concealed Pistol License (CPL) – Jodi Fetting, County Clerk explained the need to be able to offer Livescan Fingerprinting services as there is no agency located within Tuscola County that provides this

service causing individuals to have to travel to have this completed. Matter of the purchase of the Livescan Fingerprinting from ID Networks and necessary budget adjustment to be placed on the Consent Agenda. Matter of the pricing for fingerprints, other than CPL fingerprints, to be placed on Thursday's agenda.

4. Meeting Restrictions Under New Guidelines – Clayette Zechmeister reviewed the changes that have been outlined by Michigan Department of Health and Human Services (MDHHS) in the meeting participation guides. Board discussed the options of holding a hybrid meeting at the Board Room with adhering to the 6-foot social distancing guidelines. Board decided to continue to hold meetings virtually through March 31, 2021. Board would like Clayette to gather information on possibly using the building located at the fairgrounds. Board would also like clarity on if the Board can sit all five Commissioners at the Board table.
5. Sound Masking in the Purdy Building (matter added) – Board discussed concern of sound masking within the Board meeting in order to be prepared for the Board to meet in-person and the concern of holding a Closed Session where conversations can be heard in the hallways. The Board would like Mike Miller to do some research on insulating the walls, adding white noise generators or placing speakers in the hallways to broadcast a radio station to drown out the conversations coming from the Boardroom or the other offices.

Old Business

1. Board Rules – Conflict Policy Creation, 11.1 and Other Sections Language – Commissioner Grimshaw reviewed potential changes to the Board Rules that he was tasked with making recommendations on various sections. He reviewed the changes proposed to Board Rules of Order Sections 6.4, 8.1, 8.2, 11.1, added language in Section 11 to be added as 11.2.
2. Polymerase Chain Reaction (PCR) Test Information – Commissioner Bardwell explained his concern regarding the PCR cycling and the response that Ann Hepfer received from Diana Riner from MDHHS. Board discussed the matter.
3. Cost Allocation Plan (CAP) – Under Review – Commissioners DuRussel and Grimshaw have not met with Clayette Zechmeister to review the CAP. Commissioner Grimshaw has reviewed the Recycling Center plan independently and posed his questions after that review. Clayette provided an overview of the process that Tuscola County uses. Board discussed the matter. Commissioner Grimshaw and Commissioner DuRussel will set a date and time to meet with Clayette to discuss further before bringing a MGT Representative in.
 - a. MGT Consulting Services Agreement – Clayette explained the cost to Tuscola County for management of the CAP is \$8,500.00 per year, which benefits the county general fund in the amount of \$594,000.00. The 2019 plan has been completed and is what was used to prepare the 2021 budget.
4. Proposed Resolution Regarding Virtual Participation in Board Meeting (matter added) – Commissioner Grimshaw reviewed the proposed resolution that he was tasked by the Board to create. Board discussed how Public Act 254 as adopted does not allow a Commissioner to participate virtually at all after March 31, 2021. Matter to be placed on Thursday's agenda.

Finance/Technology
Committee Leader Commissioner Young
Commissioner DuRussel

Primary Finance/Technology

1. MERS Statement of Fiduciary Net Position December 31, 2020 – Clayette Zechmeister reviewed the comparisons between the years 2019 to 2020. Board asked if it would be possible to allow employees to roll their Defined Contribution Benefit to a 401k program. Clayette will research this possibility.
2. Department of Treasury County Incentive Program (CIP) Detailed Guidance - Clayette Zechmeister reviewed the charts included in the Committee agenda packet.
3. Citizens Guide to Local Unit Finances - Clayette Zechmeister reviewed the charts included in the Committee agenda packet.
4. Performance Dashboard - Clayette Zechmeister reviewed the charts included in the Committee agenda packet.
5. Debt Service Report - Clayette Zechmeister reviewed the charts included in the Committee agenda packet.
6. Projected Budget Report - Clayette Zechmeister reviewed the charts included in the Committee agenda packet.
7. Michigan Regulation and Taxation of Marijuana Act FY 2020 Distributions to Local Units of Government – Clayette Zechmeister explained the revenue that will be received by the County. She is requesting a budget amendment be made and authorization to set up a specific line item for this revenue to be posted to. Matter to be placed on the Consent Agenda.

**On Going and Other Finance and Technology
Finance**

1. Preparation of Multi-Year Financial Planning

Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Clerk Fetting expressed her appreciation of Chief Information Officer Lee and his team for implementing an online appointment calendar for people to use to schedule appointments with the Clerk's Office.

Building and Grounds
Committee Leader Commissioner Grimshaw
Commissioner DuRussel

Primary Building and Grounds

1. MDOT Performance Resolution for Governmental Agencies - Health Department Retention Pond Repairs – Mike Miller reviewed the resolution, which explains

that the County is responsible for any damages that may be incurred. Matter to be placed on the Consent Agenda.

2. Bids for County Storage – Mike Miller explained that RFP deadline expired on March 5, 2021 and the only proposal received was from Ransford-Wasik. Mark Ransford addressed the Board on the annual cost and the draft lease that was presented. Matter to be placed on Thursday's agenda to move forward with the storage project. Matter of office space for the IT Department to be placed on the next Committee of the Whole meeting under Primary Building and Grounds.

On Going and Other Building and Grounds

1. State Police Building-Water and Annexation

Personnel

Committee Leader Commissioner Grimshaw
Commissioner Vaughan

Primary Personnel – None

On-Going and Other Personnel

1. MAC 7th Meeting Updates
2. Work Comp Updates
3. Safety Committee's

Other Business as Necessary - None

On-Going Other Business as Necessary

1. Animal Control Ordinance – Board discussed the need to revisit this topic. Board would like to have the previous ordinances that were presented from surrounding counties to be presented again as well as bring Prosecutor Reene and Director Nancy in on the conversation.

At 12:27 p.m., there were 18 participants attending the meeting.

Public Comment Period – None

-Board discussed having a standing break during the meeting and the Board decided to set a protocol to have a short break as close to 10:00 a.m. as possible.

-Commissioner DuRussel asked the question of how to handle the issue of the Board of Health and the Genesee Shiawassee Thumb Works meeting being on the same day. Commissioner Young stated that Steve Erickson was appointed as the alternate on the Genesee Shiawassee Thumb Works Board and Steve is willing to continue in that capacity.

Motion by Young, seconded by DuRussel to adjourn the meeting at 12:46 p.m. Roll Call
Vote: Young - yes; Vaughan - absent; DuRussel - yes; Grimshaw - yes; Bardwell - yes.
Motion Carried.

Meeting adjourned at 12:46 p.m.

Jodi Fetting
Tuscola County Clerk