

Draft

**Tuscola County Board of Commissioners
Committee of the Whole
Monday, February 22, 2021 – 8:00 A.M.**

**Electronic remote meeting will be implemented for this meeting,
in accordance with the Department of Health and Human Services Emergency
Order Under MCL 333.2253 – Gathering Prohibition and Mask Order and
Public Act No. 254 of 2020.**

Roll Call - Clerk Jodi Fetting

Commissioners Present Virtual:

District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan

District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan

District 3 - Kim Vaughan - Lake County, State of Florida

District 4 - Douglas DuRussel - Tuscola Township, Tuscola County, State of Michigan

District 5 - Daniel Grimshaw - Vassar Township, Tuscola County, State of Michigan

Commissioner Absent - None

Also Present Virtual:

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Tracy Violet, Treasurer Ashley Bennett, Heidi Chicilli, Mary Drier, Matt Brown, Lisa Ozbat, Steve Anderson, Robert Baxter, Sandy Nielsen, Debbie Babich, Ann Hepfer, Steve Erickson, Mark Haney, Sheriff Glen Skrent, Barry Lapp, Mike Miller, Eric Morris, Debbie Mika, Kim Brinkman, Caryl Langmaid, Robert McKay

At 8:03 a.m., there were 23 participants attending the meeting.

County Updates

Ann Hepfer, Health Officer, reported that Tuscola County this past week had 26 positive cases with 5.5% weekly positivity rate, which is a continued decrease from the week prior. Circuit Court Jury Trials have started back up at the Knights of Columbus Hall. Ann stated the courts are well prepared to hold the trials and remain in compliance. Ann provided an update on the Health Department's vaccine procedure and vaccine availability. The Health Department's vaccine clinic will be moved to the Richville Conservation Club.

New Business

1. Courthouse X-Ray Machine Maintenance Agreement Renewal – Steve Anderson, Emergency Services Coordinator, reviewed the quotes received. Steve is recommending that the maintenance contract be awarded to Leidos. Matter to be placed on the Consent Agenda.

2. Economic Development Commission (EDC) Working Projects – Steve Erickson provided a review of some of the 45 projects that the EDC is currently working on. The project list was included in the agenda packet.
3. COVID-19 Medical Claims Dashboard – Clayette Zechmeister presented the January 2021 report that was included in the agenda packet.

Old Business

1. State Land Bank – Maps - Commissioner Grimshaw and Commissioner DuRussel met with Steve Erickson regarding the property and an update of the discussion was provided. One concern the Commissioners have is the removal of the buildings and the costs that would be involved. Commissioner Grimshaw expressed the County is still interested in the land that a deed was just requested on from the State but the County is not interested at this time in the other property. Steve will draft a response letter to be sent to Jim Tischler which will be sent to Clayette and Commissioner Bardwell for review prior to being sent.
2. Board Rules, Conflict Policy Creation - Clayette reported that the Conflict Policy has been referred to the County Attorney for review.
3. RFP Building Codes - Clayette reported that the Building Codes RFP has been submitted to the County Attorney for review.
4. RFP Storage Space (matter added) – Mike Miller reported that the RFP has been placed on the county website with a return date of March 5, 2021.
5. Cost Allocation Plan (CAP) – Clayette provided an update on the CAP. MGT is willing to attend an upcoming meeting to present to the Commissioners. Commissioner Grimshaw reviewed some matters that he would like to receive clarification on. Matter to be added to a future Committee of the Whole meeting.
6. Michigan Renewable Energy Commission (MREC) – Clayette provided an update of upcoming meetings. At the last meeting that Clayette attended, there had not been an order/opinion received from the Judge.

Finance/Technology

Committee Leader Commissioner Young
Commissioner DuRussel

Primary Finance/Technology

1. 2022 County Revenue Sharing Projections Executive Recommendation – Clayette reviewed the projected state revenue sharing for the fiscal year 2022 that was included in the agenda packet.

On-Going and Other Finance and Technology

Finance

1. Fund Balance History Reports – Clayette provided an update to the progress of completing the reports and future presentation at a Committee meeting.
2. Preparation of Multi-Year Financial Planning - Matter ongoing.

Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page – Eean Lee provided an update on the Oakland County credit card agreement approved at the February 11, 2021 Board meeting, on the distribution of laptops and on the update on the network security upgrade.

Building and Grounds

Committee Leader Commissioner DuRussel
Commissioner Grimshaw

Primary Building and Grounds

1. Lawn Mowing Services – Mike Miller would like to solicit for bids for lawn mowing for the Animal Shelter, Mosquito Abatement, the Health Department, Dispatch and DHHS properties. He would like approval to also solicit for a couple of other properties such as Vanderbilt Park.
2. Health Department Retention Pond Repair Bids – Mike Miller received only one bid from LJ Construction, Clifford, in the amount of \$17,030.00. The bid came in higher than he expected and he would like to rebid the project as the amount budgeted is less than the bid received.
3. Review of Pool Car Bids (matter added) – Mike Miller apologized to the Board as when he reviewed the bids he misstated the Bell Wasik bid at \$30,495.00 for a GMC Terrain. The actual bid submitted by Bell Wasik was \$26,000.00 for a GMC Terrain. This puts Bell Wasik as the low bidder now rather than Moore Motors. Matter to be placed on the Agenda for Thursday to review both bids for a final decision.

On-Going and Other Building and Grounds

1. State Police Building-Water and Annexation – No update.

Personnel

Committee Leader Commissioner Grimshaw
Commissioner Vaughan

Primary Personnel

1. Central Dispatch Refill Vacant Position – Sandy Nielsen, Dispatch Director, explained the request to hire Kaitlyn Bennett as a full-time dispatcher. Matter to be placed on the Consent Agenda.
2. County Clerk Staff Appointment - Jodi Fetting, County Clerk, explained the need for the request to hire Jason Wilson as a Court Clerk II effective March 1, 2021. Matter to be placed on the Consent Agenda.

3. Behavioral Health Systems Board Appointments – Commissioner Grimshaw explained the request for Thomas Bardwell, Marianne Harrington and Brenda Ryan to be reappointed to the Board of Directors. Matter to be placed on the Consent Agenda.
4. Tuscola County Land Bank Board Appointment – Board discussed the three applications received. Board decided to reappoint John Tilt to the Board. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

1. MAC 7th Meeting Updates – Commissioner Bardwell provided an update from the meeting held on February 15, 2021. The Board would also like to invite Deana Bosworth from MAC to attend an upcoming meeting to address the Board. The Board discussed a potential date in April for the next MAC 7th District meeting. Clayette to prepare a resolution to be adopted in support of allowing Commissioners to participate in a Board meeting remotely with voting rights allowed for those remote Commissioners.
2. Work Comp Updates – Clayette reported that trainings are being scheduled.
3. Safety Committee's – No Update.

Other Business as Necessary

1. Formation of Legislative Committee with Commissioners and Possibly Huron County – No action at this time. Matter can be removed from agenda.

On-Going Other Business as Necessary

1. Animal Control Ordinance – Clayette reported this is currently being worked on.

At 11:42 a.m., there were 23 participants attending the meeting.

Public Comment Period – None

Motion by Young, seconded by DuRussel to adjourn the meeting at 11:44 a.m. Roll Call Vote: Young - yes; Vaughan - yes; DuRussel - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 11:44 a.m.

Jodi Fetting
Tuscola County Clerk