

**Draft**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, February 24, 2020 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 4 - Mark Jensen, District 5 - Daniel Grimshaw

Absent: District 3 - Kim Vaughan

Also Present: Jodi Fetting, Clayette Zechmeister, Eean Lee, Mike Miller, Dan Syms, Wayne Koper, John Schneider, Judge Amy Grace Gierhart, Rahm Mormando, Barb Kilmaszewski, Mark Haney, Mark Zmierski

**Finance/Technology**  
Committee Leaders-Commissioners Young and Jensen

**Primary Finance/Technology -**

1. **MIDC 2020 Grant** - Rahm Mormando reviewed the proposed contract and the increase incurred in the proposed contract. Rahm and Barb Kilmaszewski discussed with the Board the reason for the 5-month delay in signing the contract. Board discussed the salary increase for the MIDC Administrator position. Matter to be placed on Thursday's agenda.
2. **Tuscola County Veteran's Committee Operating Procedures** - Mark Zmierski stated the only change in the Operating Procedures is the meeting schedule will be changed from monthly meetings to bi-monthly meetings. Matter to be placed on the Consent Agenda.
3. **Veterans Millage Program Updates – Mark Zmierski, Veterans Affairs Director** - Mark Zmierski provided an update regarding the program from an overview from 2015 to 2018. A Veteran to Veteran program has been established as has been beneficial.
4. **Vassar City Council Building Codes Enforcement** - Interim City Council Manager Ben Guile submitted a letter that the City of Vassar Council will be considering resuming control of their own building codes and building code enforcement. Board discussed if the county should continue with SCMCCI. Board discussed if an RFP should be issued. RFP matter to be placed on the Consent Agenda.
5. **Accounting Procedures for Recording Building Codes** - Clayette Zechmeister referenced Public Act 245 of 199 outlining the guide for recording building code fees.

Recessed at 10:18 a.m.

Reconvened at 10:28 a.m.

**6. Open Received RFP for Government Relations Legislative Representative Services –**

Clark Hill - \$4,000.00 per month.

GCSI - \$48,000.00 per year for a 2 year contract and \$50,000.00 per year for a 1-year contract.

Capital Services - \$4,000.00 per month.

Capital Strategy - \$1,500.00 per month with a 3-year contract term.

Green Governmental Consulting - \$2,250.00 per month.

Dodak and Associates - \$2,000.00 per month.

Acuitas - \$3,000.00 per month.

Clayette will have copies ready for the Commissioners at Thursday's meeting. Clayette will create a score sheet for the Commissioners to rank each company as they are reviewing the bids.

**On-Going and Other Finance**

**Finance**

1. Preparation of Updated Multi-Year Financial Plan
2. Preparation of the Updated Tuscola County Remonumentation Program Plan - Michael Yates has almost completed the updated plan.
3. Continue Review of Road Commission Legacy Costs

**Technology**

1. Increasing On-Line Services/Updating Web Page
2. Implementation of New Computer Aided Dispatch System
3. MAC 7th District Presentation - Update provided from Eean's presentation at the MAC meeting. Board appreciated his time to present.

**Personnel**

Committee Leader-Commissioners Vaughan and Bardwell

**Primary Personnel** - None

**On-Going and Other Personnel**

1. Strengthen and Streamline Year-End Open Enrollment
2. Magistrate Pay Review - Judge Gierhart stated that a proposed resolution is being worked on although she is not ready to present to the Board at this point.

**Building and Grounds**

Committee Leaders-Commissioners Jensen and Grimshaw

**Primary Building and Grounds**

1. **Request to Use Courthouse Lawn May 7<sup>th</sup>, 2020 – National Day of Prayer** - Matter to be placed on the Consent Agenda.
2. **Request to Use Courthouse Lawn June 5<sup>th</sup>-6<sup>th</sup>, 2020 – Cars & Crafts Weekend** - Matter to be placed on the Consent Agenda.

### **On-Going and Other Building and Grounds**

1. County Jail Study
2. Recycling Relocation Update - Mike Miller provided an update.
3. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building
4. State Land Purchase - Can be changed to Acquisition.
5. Smoking Policy - Can be removed as will be handled with the other policy changes.
6. Grant Street Property Purchase - Mike Miller provided an update as a closing date should be scheduled soon.

### **Other Business as Necessary**

1. **2020 Census – Promotion** - Clayette Zechmeister presented a fact-sheet regarding the Census.

### **On-Going Other Business**

1. Board Rules of Order – Possible revisions within 6 months (1-13-20)
2. Policy Updates - Commissioner Grimshaw and Clerk Fetting have set a date to begin the review process.
3. SB 46
4. Animal Control Ordinance - Commissioner Grimshaw referenced Lapeer County's ordinance.
5. Shoreline Flooding - Board discussed the potential of flooding near the shoreline.
6. Notice from Drain Commissioner Mantey regarding a special assessment for Murphy Lake.

### **Public Comment Period - None**

Meeting adjourned at 11:18 a.m.

Jodi Fetting  
Tuscola County Clerk