

Draft
Tuscola County Board of Commissioners
Committee of the Whole
Monday, December 19, 2019 – 1:38 P.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan (arrived at 3:27 p.m.), District 4 - Mark Jensen, District 5 - Daniel Grimshaw (arrived at 1:45 p.m.)

Absent: None

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Mike Miller, Judge Amy Grace Gierhart, Sheila Long, Sandy Erskine, Kim Green, Register John Bishop, Sandy Nielsen, Sheriff Glen Skrent, Cody Horton, Deb Cook, Deb Babich, Treasurer Patricia Donovan-Gray, Leigh Nancy, Prosecutor Mark Reene, Eric Wanink, Joe VanAuken

Finance/Technology
Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology

2020 Budget Review and Department Input -

- General Fund Revenue -**
- General Fund Expense -**
- General Fund Balance Review -**
- All Funds Budget -**

-Clayette Zechmeister reviewed various items in the general fund revenue budget. Clayette also reviewed how the state's budget has not been finalized and could affect the county's budget. It is expected that state revenue sharing will have a 3% increase. Clayette reviewed the baseline budget that has been presented with a 2% wage increase, 6% health insurance increase and a 3% retirement increase. The amount spent on MREC is included in the legal services line item.

-Prosecutor Mark Reene –

Prosecutor Reene reviewed his requests for his office: Salary Increase for Assistant Prosecutor, Full-time Assistant Prosecutor, Part-time Domestic Violence Prosecutor, and Part-time Secretary.

-Animal Control Director Leigh Nancy –

Director Nancy is requesting a Full-time Animal Control Officer. Leigh expects with having an additional officer that licensing fee revenue would be increased.

Commissioner Vaughan arrived at 3:27 p.m.

-Register John Bishop –

Register Bishop requested a review of the contract for the Chief Deputies.

-FOC Director Sandy Erskine –

Director Erskine is requesting changing 2 staff members from a salary basis to an hourly basis. She is also requesting those two positions to not receive the cost of living increase in 2019. She is requesting the current eight hourly positions receive a wage increase. She is not requesting any increase in the remaining three salary positions.

-Judge Amy Grace Gierhart –

Judge Gierhart reviewed two proposed court appointed attorney contracts. The first one is for the Developmentally Disabled Individual contract which for the year 2020 has been bid at \$6,000.00. The second one is for the Family Court contract which for the year 2020 has been bid at \$250,000.00. Contract approval to be placed on Monday's agenda.

Duties of the Child Care Fund to be assigned to the Chief Probation Officer with a wage increase requested.

Requested to hire an additional Juvenile Probation Officer.

Requested to increase the District Court Probation Officer's salary.

Requested to reclassify two District Court Clerks to a new job classification.

Requested to increase the salary of the District Court Magistrate.

Requested to increase the Court Administrator's salary.

Requested to increase FOC Referee's salary.

Requested to increase FOC Director's salary.

Recessed at 5:22 p.m.

Reconvened at 5:28 p.m.

-Chief Information Officer Ean Lee –

CIO Lee reviewed budget requests and answered questions.

-Controller/Administrator Clayette Zechmeister –

Controller/Administrator Zechmeister is requesting to restructure the staff within the office.

Requested to eliminate the Chief Accountant position.

Requested to change the current part-time shared Clerk to a full-time position in the Controller's Office and to not replace the part-time position in the Controller's Office. The Register of Deeds office would need to retain a part-time person.

Requested to re-classify and provide an increase to the Administrative Assistant.

Requested to increase the salary of Human Resources Director due to increased responsibilities.

-County Clerk Jodi Fetting -

Requested to increase the 3-day waiver fee in regards to marriage licenses.

Requested an increase in the County Clerk's salary.

Requested a review of the Chief Deputy's contract.

Reviewed the revenue that will be generated for the county with election programming being completed in-house.

Requested a stipend for election programming.

Requested a redesign on the Clerk's Office.

Reviewed that two Clerk's salary could be partially offset by CPL funds.

Public Comment Period -

-Debbie Babich - Thanked the Board for their time today. She expressed that she has learned so much on the job that was never taught in college.

Commissioner Bardwell questioned how Clayette plans to present the information gathered at the meeting to the Board by Monday in order to be prepared for the public hearing on the budget. Board discussed adopting a simple baseline budget or adopting the last amended budget from 2019.

Meeting adjourned at 6:32 p.m.

Jodi Fetting
Tuscola County Clerk