

Draft
Tuscola County Board of Commissioners
Committee of the Whole
Monday, February 25, 2019 – 8:05 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan (via Google Hangouts), District 4 - Mark Jensen, District 5 - Daniel Grimshaw

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones-Holubec, Nancy Laskowski, Sheriff Glen Skrent, Caryn Michalak, Lieutenant Brian Harris, Drain Commissioner Robert Mantey, Deena Bosworth (via Google Hangouts), Shelly Lutz, Chief Deputy Caryl Langmaid

Finance/Technology
Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology

1. **Psychological Services for Jail Inmates** - Sheriff Skrent presented contracting for psychological services with the company that currently provides the medical services for jail inmates. Matter to be placed on the Consent Agenda.
2. **Child Care Fund Budget Amendment Requests** - Caryn Michalak requested a change on her budget due to placement of a child in an out of state facility. Matter to be placed on the Consent Agenda.
3. **Medical Examiner System** - Mike Hoagland reviewed the budget amendment requests proposed by Dr. Virani. Matter to be placed on the Consent Agenda.
4. **CLEMIS Road Patrol Software – Impacts on Local Police Departments** - Eean Lee reviewed a few different cost options available to local police departments. Board discussed the matter of implementation of CLEMIS and the impacts to the local departments.
5. **Discussion with Senator Daley** - Senator Daley discussed with the Board various items including the re-introduction of SB46, the Tuscola County lawsuit with the State Tax Commission,
6. **Clerk Elections Programming** - Clerk Fetting explained the opportunity available for her to complete the election programming for upcoming elections. The cost charged by the current vendor, the proposed cost to the local units as well as a proposed stipend to the County Clerk were discussed. Matter to be placed on Thursday's agenda.
7. **New System for Paying Jurors** - Clerk Fetting explained the transition that Circuit Court has taken in moving from a two-step program to a one-step program. Clerk Fetting is requesting approval to enter into an agreement with Court Funds to transition from paying the jurors with a check to a prepaid debit MasterCard. Matter to be placed on the Consent Agenda.

Personnel

Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

1. **Video Conferencing MAC for Updates** – Deena Bosworth provided a MAC legislative update.

Recessed at 10:28 a.m.

Reconvened at 10:35 a.m.

Finance/Technology (continued)

Committee Leaders-Commissioners Young and Jensen

On-Going and Other Finance

Finance

1. Work with MREC to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies
2. Providing Water to Caro Regional Center - Matter is currently being worked on.
3. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
4. Opioid Lawsuit
5. State Assessing Changes
6. Prepare of Updated Multi-Year Financial Plan
7. Update Wind Turbine Revenue Information - Angie Daniels is working on updating the information.
8. Continue Review of Road Commission Legacy Costs
9. 2018 Comprehensive Annual Report Development
10. Convert to New State Chart of Accounts
11. 2020 Budget Development - Matter is being worked on.
12. Second Year MIDC Plan and Budget
13. Determine if any Drain Bonds can be Retired Early or Refinanced
14. Property and Liability Insurance Renewals

Technology

1. New Kronos Time Attendance and BSA Finance/General Ledger Software
2. Animal Control Camera and Other Security - Eean provided an update.
3. New Server and Network Storage Capacity
4. Jail Live Scan Scanner
5. CLEMIS Road Patrol Software
6. GIS Update - Matter will be on Thursday's agenda.
7. Increasing Online Services
8. Updating County Web Page
9. Implementation of New Computer Aided Dispatch System

Personnel (continued)

Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

2. **EDC Board Member Appointments** - Clerk Fetting presented the applications received for the open board seats. Board discussed candidates. Board decided to appoint Jim Tussey, Joe Greene and Thomas Raymond to the full term seats and Mary Kulis to the partial term seat that was vacated by Douglas Link. Commissioner Grimshaw will reach out to Bryan Chapman. Matter to be placed on the Consent Agenda.

-Board decided to forgo the monthly updates from the EDC Director and have a Commissioner provide the updates. The EDC Director would be called for an update when necessary.
3. **Video Conferencing MAC for Updates** – See above.
4. **Replacing Retiring Controller/Administrator** - Mike Hoagland reviewed the proposed job description for the Controller/Administrator position. Board discussed the matter and some wording changes. Board discussed where the position should be advertised at. The wage range was discussed.

Clerk Fetting excused at 11:42 a.m.
Chief Deputy Clerk Langmaid assumed Clerk duties.

Commissioner Vaughan excused at 11:45 a.m.
Commissioner Grimshaw excused at 11:45 a.m.

5. **Scheduling a MAC 7th Meeting to Determine if Organization will Continue** - A meeting is being planned to be hosted by Tuscola County. Commissioner Bardwell will report with more information at Thursday's meeting.
6. **Behavioral Health Systems Board Appointments** - Matter to be placed on the Consent Agenda
7. **Previous Board Actions Impacts on Current Boards** - Mike Hoagland presented opinion prepared by county attorney. Commissioner Grimshaw has concerns. Matter discussed.
8. **Administration of the Airport Zoning Ordinance** - Nancy Laskowski presented to the Board regarding concerns of decision by the Airport Zoning Administrator, Michael Yates. Mike Hoagland will contact Mr. Yates regarding use of letterhead and form.

On-Going and Other Personnel

1. Updating Animal Control Ordinance
2. Review of Potential Policy Regarding Employment of Relatives
3. Negotiation of Expiring Union Contracts – Setting Financial and Other Objectives
4. Strengthen and Streamline Year-End Open Enrollment
5. Evaluate Potential Training Programs
6. Start the Development of Pay Grade Schedule and Updated Job Descriptions

Building and Grounds
Committee Leaders-Commissioners Jensen and Grimshaw

Primary Building and Grounds

1. **County Jail Study Committee – Development of a Concept Plan** - Mike Miller provided an update regarding the walk through of the jail by interested contractors. More information may be needed to decide upon before the contractors can provide an estimate. Matter discussed at length.

On-Going and Other Building and Grounds

1. Cass River Greenways – Robert McKay to bring Information to a March Meeting
2. Complete Formation of County Land Bank
3. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building
4. County Property Ownership Inventory
5. Review of Alternative Solutions Concerning the Caro Dam
6. Sidewalk Improvements and Parking Lot Sealing
7. Purdy Building Awning, Sign and Stucco Repairs
8. Jail Entrance Step and Ceiling Tile
9. State Police Post Water Tank Inspection, Sidewalk and Parking Lot Repairs
10. Potential Sale of Certain County Properties
11. New Septic System at Vanderbilt Park and Vegetation Clearing
12. Health Department Painting, Animal Control Ceiling and Court Windows
13. Recycling Soil Removal and Construction

Other Business as Necessary

1. Methods of Providing Dental Care to Indigent
2. Elected Versus Appointed Road Commissioners
3. Work with DTE and Others to Solve Increasing Energy Demands in the County
4. Update County Policies

Public Comment Period -

-Nancy Laskowski - Nancy stated the Pegasus project does not have a valid permit. There is a meeting on March 5, 2019 at 7:00 p.m. at the Tuscola Technology Center and she invited the Board.

Meeting adjourned at 12:40 p.m.

Jodi Fetting
Tuscola County Clerk

Caryl Langmaid
Chief Deputy Clerk