DRAFT - Agenda Tuscola County Board of Commissioners

Committee of the Whole
Thursday, May 27, 2010 – 8:00 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Finance

Committee Leaders-Commissioner Peterson and Bardwell

Primary Finance Items

- 1. County Health Insurance Renewal (See A)
- 2. Sunset Bay Marine Financing Proposal (8:30 P.M.)
- 3. Thumb Area Tourism Council Update and CGI Communications (8:45 P.M.)
- 4. Grant Writer Priorities
- 5. 2010 Budget Amendments (See B)
- 6. May 21, 2010 Legislative Report (See C)
- 7. Potential Administrative Changes Regarding Budget Amendments (See D)
- 8. Human Services Coordinating Council Dues

Secondary/On-Going Finance Items

- 1. Treasurer Bank Statement Reconciliation
- 2. Jail Diversion Program
- 3. Emergency Services
- 4. Northstar Bank Court Related Payment Methods
- 5. Development of Financial Guidelines for Labor Negotiations
- 6. Discussion of Tether Program Potentials Lapeer County Assessment
- 7. MGT and Maximus County-Wide Cost Allocation Plan RFP
- 8. Schedule Behavioral Health Audit Presentation
- 9. Road Commission Deficit Reduction Plan

Personnel

Committee Leader-Commissioners Peterson and Roggenbuck

Primary Personnel Items

- 1. LEAD Tuscola Program (See E)
- 2. Veterans Committee Vacancy (See F)

Secondary/On-Going Personnel Items

- 1. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
- 2. Circuit/Family Court Personnel Policies
- 3. Vacant Position on Soldiers and Sailors Relief Commission
- 4. MERS Bridged Benefits Valuation

Building and Grounds

Committee Leader-Commissioners Petzold and Kern

Primary Building and Grounds Items

- 1. DHS Building Tour Date (See G)
- 2. Adult Probation (Possible Closed Session)

Secondary/On-Going Building and Grounds Items

- 1. Airport Zoning
- 2. Niland Building
- 3. Office Space Planning
- 4. Vanderbilt Park Shower Installation Cost Estimates

Correspondence/Other Business as Necessary

- 1. Great Lakes Restoration Initiative Grant Application
- 2. Road Commission Financial Report
- 3. Other County Resolutions

Public Comment Period

Closed Session – If Necessary

Other Business as Necessary

Notes:

Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.

Statutory Finance Committee

1. Claims Review and Approval (Outstanding Invoice from Last Meeting)





1605 Concentric, Suite # 1, Saginaw, MI 48604. Phone: 989-249-5960 FAX: 989-249-5966 ~ www.pebsllc.com

May 13, 2010

Mr. Michael Hoagland, County Administrator Ms. Mari Young, Fiscal/Personnel Analyst Tuscola County 207 E. Grant Street Caro, MI 48723

Re: 2010/2011 Blue Cross/Blue Shield Renewal

Dear Mr. Hoagland and Ms. Young,

Public Employee Benefits Solutions (PEBS) has solicited and received several options for your 2010/2011 Blue Cross/Blue Shield Renewal. Following are our some of our initial findings:

Administration Fee:

Blue Cross Blue Shield has is proposing a 4.03% increase in your administration fee for the 2010/2011 benefit year. The renewal contains a new administration fee of \$33.85 which is an increase of \$1.31 per contract per month, or an annual increase of approximately \$2,295, based on 146 contracts. This administration fee increase is in line with our other public groups. Tuscola County's administration fee remains less than other groups with the same lines of business.

Also, as you are aware, three years ago in 2007, PEBS obtained "orphan group" status for Tuscola County and therefore, your administration fee no longer reflects an "add-on" amount for agent commissions. These commissions are now fully paid by Blue Cross. As long as PEBS is your broker, Blue Cross will pay the agent commissions.

Illustrative Rate Development:

Along with your renewal, you are provided with Illustrative Rates. PEBS analyzes those rates as compared to the BCBSM projections of your Blue Cross (facility) cost, Blue Shield (professional) cost, prescription drug cost, vision cost, dental cost, stop loss premium cost and administrative fee cost. We extend the illustrative rates provided by BCBSM using your current census numbers and then compare the totals of those rates to the projections given in the renewal.

As you will read later in this report, we are recommending the County move to specific stop loss level of \$20,000 per contract with Aggregate stop loss of 150%. At those levels, the Blue Cross Illustrative Rates totaled \$2,317,154 and their rates "squared" totaled \$2,234,453 (the squaring was required to determine an expected cost based on the quoted Aggregate Attachment Point x Census divided by 150%).

We also projected rates using a "CONSERVATIVE Case Scenario". The Conservative Case scenario is your aggregate attachment point, divided by 1.5 and multiplied by 1.2, then multiplied by your total census, in addition to your total administration fee cost, stop loss premium cost, projected prescription, dental, and vision costs. Your Conservative Case scenario totals \$2,462.622. We also ran a "compromise" position, or 110% of your expected costs. The "compromise" budget totals \$2,348,538.

After discussion and review your claims history and BCBS pricing for stop loss, we believe the County should use the "Expected" cost for the purpose of budgeting, and since those rates are just 3.5% different from the Blue Cross rates, the County should use the actual Blue Cross rates for the plan year of 2010/2011. The County should consider a budget which equals "expected" or a total of \$2,234,453. (please see page 6).

Recommendation For Illustrative Rates:

In Tuscola County's case, we believe you should use the Blue Cross rates, in the white column on page 6, due to your projected costs. These are the rates we recommend you use for Budget Development and calculating the rates for the purpose of COBRA and retiree reimbursement.

Recommendation For Budget Development:

We recommended you use the projected total of the PEBS expected rates of \$2,234,453 as your total budget figure for 2010/2011.

Analysis Three Years Excess Claims:

Along with your renewal, we requested a three-year history of your excess claims (pages 7-10). As you can see on page 10, for claims over/under \$10,000, 80.1% of the contracts are responsible for 32.2% of the claims and 19.9% of the contracts are responsible for 67.8% of the claims. This is a standard distribution for a government plan.

Core, Middle and High Options:

Currently, about 74.5% of your employees have chosen the highest option (up from 73% last year), about 6.5% have chosen the middle option (down from about 7% last year) and about 19% have chosen the core option (down from about 20% last year). This demonstrates that employees may still not be choosing the right plan. We would be more than happy to offer additional education sessions if you would like them. Please let us know what we can do to assist with this.

Analysis Of Stop Loss Levels:

Along with your renewal, we received quotes for several different stop loss levels. We have analyzed those choices based on two scenarios, those being maximum medical claims (please see page 4); and an "Expected Cost" model, (see page 5). As you can see from these attachments, the specific stop loss attachment point seems to be maximized somewhere in between \$20,000 and \$40,000 when using 150% aggregate stop loss. Therefore, we are recommending that the County set the specific stop loss at \$20,000 and maintain the aggregate stop loss at 150%. If the County's claims achieve expected cost, you will save about \$50,242 over the current \$15,000 level. If the County's claims achieve worst case, you will save about \$19,728 over the current \$15,000 level. For the past three calendar years, the County has had an average of 18 contracts annually with claims over \$15,000 and 13 contracts annually with claims over \$20,000.

Recommendation Of Stop Loss Levels:

We recommend that the County set the specific stop loss at \$20,000 and maintain the aggregate stop loss at 150%.

As always, PEBS stands ready to assist Tuscola County with all of your employee benefit needs. We look forward to meeting with you about the attached materials. Thank you.

Sincerely,

Daniel R. Skiver, Account Manager

And h ho

Public Employee Benefits Solutions, LLC

BUDGET AMENDMENTS FOR MAY 2010

General Fund

• Budget transfer \$167 from line item 101-331-814-000 to 101-331-957-000

Special Revenue Funds

• 244 - Equipment Capital

Due to the carry over of weapon sales for Sheriffs Department amend the following:

Establish budget of \$1,325 for line item 244-207-642-000.

Increase budget for line item 244-207-975-000 by \$1,925

• 385 – Denmark Twp Sewer Debt

Due to Denmark Township paying off loan 92-05 make the following adjustments to the budget:

385-536-583-000 increase revenue \$9,203

385-536-991-000 increase principal payments \$10,000

385-536-995-000 decrease interest expense (\$797)

Mike Hoagland

From: Angela Minicuci [Minicuci@micounties.org]

Sent: Friday, May 21, 2010 5:28 PM

Subject: MAC Legislative Update - May 21, 2010



MAC LEGISLATIVE UPDATE

May 21, 2010

In this week's update:

- COUNTY CORRECTION BINDING ARBITRATION UP FOR HEARING ON WEDNESDAY
- HOUSE AGRICULTURE COMMITTEE POSTPONES VOTE ON ANIMAL CONTROL UNFUNDED MANDATE
- SENATE VOTES OUT REVENUE SHARING BUDGET, 5% CUT REMAINS IN EFFECT
- REVENUE ESTIMATING CONFERENCE SHOWS BIGGER HOLE FOR 2011, NOT AS BAD FOR 2010
- UPDATE FROM NACo ON FMAP EXTENSION, OTHER ITEMS
- STATE POLICE BUDGET MOVES FROM SENATE FLOOR
- DEPARTMENT OF COMMUNITY HEALTH BUDGET PASSES HOUSE SUBCOMMITTEE
- HUMAN SERVICES BUDGET COMES OUT OF SENATE
- SENATE APPROPRIATIONS TO HOLD HEARING ON RECOVERY ZONE BOND LEGISLATION; VERSION TREATS FACILITY BONDS DIFFERENTLY THAN HOUSE VERSION

COUNTY CORRECTION BINDING ARBITRATION UP FOR HEARING ON WEDNESDAY

On Wednesday, May 26 at noon, there is another hearing on an important piece of legislation that would affect Michigan counties. In the House Committee on Labor, <u>House Bill 6154</u> focuses on expanding binding arbitration and guaranteeing it to county correction officers. MAC opposes this bill because of the economic burden it would place on counties.

For years, MAC has worked to reform binding arbitration in Michigan and this legislation would expand and take us in the opposite direction. Unfortunately, binding arbitration is in need of reform in Michigan but this is not the correct solution. MAC recognizes that county corrections officers hold one of the toughest jobs in Michigan that protects the public's safety and that they

deserve sound and strong compensation. However, the process embodied in this legislation would only place an additional unfunded mandate on counties.

HB 6154 could result in unsustainable financial requirements on counties which would be exacerbated by new GASB accounting requirements and reduced property tax revenues. Further, reductions in other state funding for counties, such as revenue sharing, only adds to the problem. Ironically, while this legislation would help one class of county officers, it could result in the layoff of other public safety employees.

On Wednesday, MAC will be testifying against this legislation and we encourage county commissioners to attend. There will not be a vote at this hearing but likely at a future hearing. This is your opportunity to give testimony on this issue and we cannot guarantee if there will be another future opportunity to do so. Please let us know if you would like to join us on Wednesday, May 26 at noon in room 327 HOB in opposition of HB 6154.

Please contact your House member and members of the committee and let them know that this legislation would hurt Michigan counties!

Committee Members:

Steven Lindberg (D), Committee Chair, 109th District, (517) 373-0498

Deb Kennedy (D), Majority Vice-Chair, 23rd District, (517) 373-0855

Andrew J. Kandrevas (D), 13th District, (517) 373-0845

Lesia Liss (D), 28th District, (517) 373-2275

Bettie Cook Scott (D), 3rd District, (517) 373-1776

Jim Slezak (D), 50th District, (517) 373-3906

Coleman A. Young II (D), 4th District, (517) 373-1008

Justin Amash (R), Minority Vice-Chair, 72nd District, (517) 373-0840

Kevin Daley (R), 82nd District, (517) 373-1800

Joseph Haveman (R), 90th District, (517) 373-0830

Tom McMillin (R), 45th District, (517) 373-1773

HOUSE AGRICULTURE COMMITTEE POSTPONES VOTE ON ANIMAL CONTROL UNFUNDED MANDATE

After posting notice this week that the House Agriculture Committee would take testimony on House Bills 6042-6043, Chairman Huckleberry (D-Montcalm County) decided to pull the bills from the agenda at the last minute. The bills, sponsored by Representatives Jones (R-Eaton County) and Miller (D-Macomb County), would require Class B-Dealers of animals and county animal shelters, respectively, to only use injections of sodium pentobarbital in the euthanization of dogs and cats.

SENATE VOTES OUT REVENUE SHARING BUDGET, 5% CUT REMAINS IN EFFECT

This week, the Senate reported House Bill 5880, the budget bill for county revenue sharing. As earlier reported in last week's MAC Legislative Update, the bill contains a 5% reduction for the 38 counties slated to come back into county revenue sharing. The Senate voted along party lines approving this budget, and the bill was swiftly rejected by the House, sending the bill into conference committee. The House and Governor's version provided full funding for counties for revenue sharing, and we thank them for keeping their promise to Michigan's Counties!

MAC will keep you up to speed as we hear how discussions regarding the conference committee process are unfolding.

REVENUE ESTIMATING CONFERENCE SHOWS BIGGER HOLE FOR 2011, NOT AS BAD FOR 2010

Friday the May Revenue Estimating Conference, comprised of the State Treasurer and the Directors of the House and Senate Fiscal agencies achieved a consensus on the amount of revenue the State of Michigan has to work with in both the current fiscal year and for the 2010-11 fiscal year. For 2010, it appears that while revenue to the state's General Fund (GF) is down \$243.5 million from January's estimate, the School Aid Fund (SAF) has over \$291.8 million more than the forecast from January. This means that the state doesn't need to make mid-year cuts to the current budget and can use SAF surplus to plug that hole.

For FY 2011, the story is not quite so rosy. The GF is projected to be down \$500 million from January's estimate, while the SAF is forecast to have a surplus of \$260 million. The projected deficit in the SAF is based on the realities that various reforms in the Governor's budget, such as good time for prison inmates, are not likely to be adopted by the Legislature.

Now that the figures are in, the Legislature knows how much revenue it has to work with to complete action on the FY 2010-11 budget. Many of the budget bills were sent to conference committee this week and the remaining ones are expected to follow suit in the coming weeks.

UPDATE FROM NACO ON FMAP EXTENSION, OTHER ITEMS

County Provisions Included in Latest Extenders Legislation – Action Needed!

On May 20, Sen. Max Baucus (D-Mont.), Chairman of the Finance Committee, and Rep. Sander Levin (D-Mich.) Chairman of the Ways and Means Committee, unveiled the American Jobs, Closing Loopholes and Preventing Outsourcing Act of 2010 (H.R. 4213), which is known as the tax extenders legislation. NACo is strongly supporting the following provisions that are favorable to counties:

- · Six-month extension of the temporary increase in the Federal Medicaid Matching Rate through June 30, 2011;
- · One-year extension of the Temporary Assistance for Needy Families Emergency Contingency Fund (TANF ECF) until September 30, 2011 and \$2.5 billion in funding;
- · Funding for the Summer Youth Jobs program to support 300,000 jobs;
- · Extension of the Build America Bonds and Recovery Zone Bonds programs for two years;
- · Exclusion of water and sewer exempt-facility bonds from state volume caps;
- · Exemption of interest on tax-exempt private activity bonds from the alternative minimum tax;
- · Extension of the \$30 million threshold when determining whether a tax-exempt obligation qualifies for the small issuer exception;
- · Continued deduction for state and local general sales tax through 2010;
- · One-year extension of the additional standard deduction for state and local real property taxes;
- · Extension of tax-exempt eligibility for loans guaranteed by Federal Home Loan banks;
- · One-time capitalization of the National Housing Trust Fund, which would provide \$1 billion in capital funds and \$65 million for project-based vouchers;
- · Reinstatement of the geothermal receipts formula directing 25 percent of all funds received under the Geothermal Steam Act of 1970 to counties in which the leased lands or geothermal resources are located; and

· Six-month extension of the National Flood Insurance Program through the end of the calendar year.

County officials are urged to contact their members of Congress in support of all these provisions and in opposition to any amendments to strike them from the bill.

While many of these provisions are considered safe, NACo has learned that there may be amendments to delete TANF ECF and Summer Youth Jobs.

A House vote was originally planned for May 21, but that has now been postponed until next week. Congressional leadership wants to send the bill to the President by the Memorial Day recess because it extends many provisions that expire at the end of the month, such as the Emergency Unemployment Compensation program and COBRA benefits. Both of these programs would be extended through the end of the calendar year.

The bill also includes a delay on the scheduled Medicare physician payments reduction until 2013. Some House Democrats were pushing for a five-year delay, but it was pared down to three years to make Senate passage easier.

Contact: Ed Rosado (202) 942-4271

STATE POLICE BUDGET MOVES FROM SENATE FLOOR

The budget for the Michigan State Police moved from Senate Floor this week, and is was unchanged from the version that passed committee last week. It protects Sheriff's Secondary Road Patrol, increased state forensic lab funding by \$3.1 million, but does not provide funding for local LEIN fees as the House version did. The House was able to cover the costs through increased fingerprint and background check fees. Senate leadership has rejected any notion of increased revenue in the form of fee or tax increases to solve the budget issues Michigan faces (with the exception of new and increased DHS fees on counties, see article), and so Senator Garcia was unable to help law enforcement, courts, and counties with their LEIN fees. LEIN is the Law Enforcement Information Network, a searchable database used for criminal history background checks by law enforcement. We anticipate the House to send the bill to conference committee next week.

DEPARTMENT OF COMMUNITY HEALTH BUDGET PASSES HOUSE SUBCOMMITTEE

Counties did pretty well under the House version of the DCH budget, thanks to Chairman Gary McDowell, D-Chippewa County. Mental Health Non-Medicaid funding was cut by only \$3.7 million, rather than the \$57 million recommended in the Senate version. Additionally, MAC worked with Kent County on a successful amendment to require that DCH can not penalize local CMH's for maintaining contracts with counties to pay for services in jails. Thanks to Kent County for allowing MAC to help with this important amendment. Local Public Health Operations line was not cut at all under the recommendation, and maintains current year funding for the Healthy Michigan Fund, except for a reduction of \$39,900 for pregnancy prevention programs. The House reinstated 19 and 20 year olds under Medicaid, and kept the current year funding for County Medical Care Facilities and other Medicaid providers (an 8% reduction from the previous year). All of these items are wins for counties, and MAC thanks the members of the Subcommittee for being friends of counties.

HUMAN SERVICES BUDGET COMES OUT OF SENATE

The Department of Human Services budget came out of the Senate this week, and still contains a provision whereby counties would pay for state foster care workers. The budget requires counties to pay a new fee of \$18 per day per child for state administrated foster care, a total cost of \$4.76 million statewide for counties. It is not clear who, exactly this population is and whether the numbers are correct. The budget also includes an increase for juvenile justice residential centers of \$7 per day per child, a total cost of \$2.6 million to be shared by counties and the state. MAC opposed both of those provisions. MAC supported a successful Wayne County amendment to require DHS to approve county child care fund plans 30 days earlier so that counties can begin charging the state sooner and improving cash-flow issues. The budget lowers counties' costs on foster care maintenance payments and private administrative fees by 5%, a good thing for counties. The budget now moves to the House, where the House has its own version sitting in the full Appropriations Committee. It is not known at this time which bill will be used. As a result of the lawsuit settlement from last year, the budget requires the provision of foster care to age 20, rather than 18, which will cost counties.

SPEAKER UNVEILS NEW VERSION OF PUBLIC EMPLOYEE HEALTHCARE BILLS

Speaker of the House Andy Dillon, D-Wayne County, unveiled a new version of his public employee healthcare bill. The bill had required local units to join into one large state-run pool with state employees. Under the latest version, a board would be created to determine whether the idea would save \$100 million, or it would not be created, but as a caveat, if the committee failed to act within the timeframe given, the state employer could go ahead and create the system. It appears there is an unfunded mandate in the bill, in that local governments would be required to give the state a wide variety of information on their current healthcare plans and costs, and given the level of detail needed, it may be a significant cost on counties. As more is known about the bill, more will be reported.

SENATE APPROPRIATIONS TO HOLD HEARING ON RECOVERY ZONE BOND LEGISLATION; VERSION TREATS FACILITY BONDS DIFFERENTLY THAN HOUSE VERSION

Three weeks ago, the House moved a bill designed to allow the State Treasurer to reallocate bond authorization from counties who weren't going to use the authorization to counties that need additional authority for projects. The bill provided protections allowing the county the ability to vote to retain authority and if the federal government extends the deadline, than counties would have additional time to use their bonding allocation for projects.

Senate Bill 1324 provides most of the same protections for counties, but unlike the House Bill, <u>HB</u> 6045, which MAC supported; this version removes a key protection for Recovery Zone Facility Bonds. The difference in the bills lies in Section 9 of SB 1324. Under this bill, if the federal deadline for using the bonding authority (which contain discounted interest rates) is extended, the Recovery Zone Facility Bonds may still be reallocated from one county to another by the State Treasurer after July 1, 2010 if the county board does not vote to retain, and after September 1, 2010 if bonds are not issued in those counties.

While this change may help some counties, it may harm others. MAC will continue to monitor this legislation, as the MAC Board of Directors already worked hard to negotiate the key protections for counties in HB 6045 which both protect counties from having their authorization prematurely taken, while at the same time, helps counties which need additional allocations.

Contact: Tom Hickson, Director of Legislative Affairs

800-258-1152, <u>hickson@micounties.org</u> **Ben Bodkin, Legislative Coordinator**800-258-1152, <u>bodkin@micounties.org</u>

MoReno Taylor II, Legislative Coordinator

800-258-1152, taylor@micounties.org

Kami Smith, Director of Membership Services

800-258-1152, <u>kamismith@micounties.org</u> **Shasta Mantyla-Pohl, Executive Assistant**

800-258-1152, pohl@micounties.org

Angela Minicuci, Communications Coordinator

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Angela Minicuci

Communications Coordinator
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Connect with MAC online!











CURRENT RESOLUTION #4 IN GENERAL APPROPRIATION ACT

BE IT FURTHER RESOLVED #4, that in an emergency event or where necessary for accounting purposes, the County Controller/Administrator shall have the right to transfer up to \$5,000 between accounts within an activity without the prior approval of the Board, provided that he or she advises the Board of the transfer at its next meeting and subject to the Board's ratification at that time;

REVISED DRAFT RESOLUTION #4 FOR BOARD CONSIDERATION

BE IT FURTHER RESOLVED #4 that in order to expedite ongoing budget amendments and reduce meeting time demands, the County Controller/Administrator shall have the authority to transfer up to \$5,000 between non wage/fringe benefit accounts within a adopted activity (departmental) budget without approval of the Board of Commissioners. However, any increase in a budgeted appropriation requires Board of Commissioner approval.





Tuscola County Office of County Clerk

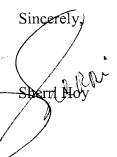
440 N. State Street Caro, Michigan 48723 989-672-3780 FAX 989-672-4266 www.tuscolacounty.org Margie White-Cormier County Clerk

Sherri Hoy Chief Deputy Clerk

May 19, 2010

Dear Commissioners,

I thank you for the opportunity to be a part of the LEAD program for 2010. However, I respectfully decline at this time.





Application for County veterans committee as of 5/25/10

Only one candidate has submit application for this committee and he has met the basic requirements for the position.

Honorable discharge from military service

Live in Tuscola County

Letter or letters of recommendation from local Veterans organization within the

County

The candidate:

George Earl Maroney, Lieutenant Colonel, Retired, Army Reserve, Lives in Kingson, recommended by the AMVET Post 1072., He is also the AMVET'S candidate for appointed by the State board of trustee to our County Veteran Trust Fund committee. to fill our open position.

The deadline has passed and I have not received any other applications for consideration. Therefore I will request that the commissioners approve George Earl Maroney for this open position on the County Veterans Committee.

Ron Amend

Tuscola County Veteran Affairs, Director



Mike Hoagland

From: Mike Hoagland [MHoagland@TuscolaCounty.org]

Sent: Wednesday, May 26, 2010 7:29 AM

To: 'Leonard J. Richards'

Subject: RE: DHS Visit

Len

I will discuss possible dates with the Commissioners and get back to you.

Michael R. Hoagland Tuscola County Controller/Administrator 207 E. Grant St. Caro, MI 48723

(989) 672-3700 Phone (989) 672-4011 Fax mhoagland@tuscolacounty.org E-mail

From: Leonard J. Richards [mailto:richardsl@michigan.gov]

Sent: Tuesday, May 25, 2010 3:59 PM **To:** MHoagland@tuscolacounty.org

Cc: Paul C. Keast Subject: DHS Visit

The renovation to the DHS building is near enough complete to call it done for a commission visit. I am able to provide a tour on most any day at most any time with some advance notice. What is the best way for me to make the invitation and schedule a visit. Thanks for your assistance.

Len Richards, Director Huron/Tuscola County DHS richardsl@michigan.gov Telephone: 989-673-9207