



TUSCOLA COUNTY

Board of Commissioners

BOARD MEETING AGENDA

Thursday, January 12, 2023 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Public may participate in the meeting electronically:

(US) +1 929-276-1248 PIN:112 203 398#

Join by Hangouts Meet: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Prayer - Commissioner Bardwell
Pledge of Allegiance - Commissioner Young
Roll Call - Clerk Fetting

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Adoption of Agenda

Action on Previous Meeting Minutes

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[Board of Commissioners - 03 Jan 2023 - Minutes - Pdf](#)

Brief Public Comment Period for Agenda Items Only

Consent Agenda

- [Committee of the Whole - 09 Jan 2023 - Minutes - Pdf](#) 19 - 22
1. Blue Cross Blue Shield (BCBS) 2023 Renewal
2. State Application for 911 Training Funds
3. 2023 Internal Revenue Service (IRS) Standard Mileage Rate
4. Human Development Commission (HDC) Board Appointment
5. Appointment to Region VII Council on Aging

6. Sheriff's Department Hiring to Fill Vacant Part-time Corrections Position
7. Controller/Administrator Unused Vacation Time Carryover Request
8. Pump House Demo Bids at The Parcels

New Business

1. Re-fill Vacant Account Clerk III Position - Ashley Bennett, County Treasurer
[Account Clerk III position](#) 23
2. Update on the Appointment Process to Fill the Pending Register of Deeds Vacancy - Jodi Fetting, County Clerk
3. Multi-Year General Fund Revenue Versus Expenditures Comparisons- Clayette Zechmeister, Controller/Administrator
[General Fund Revenue and Expenditure History](#) 24 - 27

Old Business

1. Proposed Professional Services for the Renovations to the People's State Bank Building with the Firm of NJB Architects, Inc.
[NJB Architects, Inc. Fee Proposal for Tuscola County Offices - Addition and Renovation to People's State Bank](#) 28
2. Proposed Renovations for the People's State Bank Building
[Evaluation of Probable Construction Costs](#) 29

Correspondence/Resolutions

1. [Legislative Update 1-6-23 - The Michigan Association of Counties](#) 30 - 33
2. [2023-MAC-State-Priorities-Final](#) 34 - 35
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Commissioner Liaison Committee Reports

Vaughan

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Lutz

Board of Health
Community Corrections Advisory Board
Department of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report

Koch

Behavioral Health Systems Board
Recycling Advisory
Jail Planning Committee
MI Renewable Energy Coalition (MREC)
Local Units of Government

Bardwell

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
MAC Finance Committee
TRIAD
Local Units of Government Activity Report

Young

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Other Business as Necessary

At a.m., there were a total of participants attending the meeting virtually.

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, December 29, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, December 29, 2022, to order at 8:00 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner DuRussel

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan
Commissioner Grimshaw arrived at 8:09 a.m.

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Tracy Violet, Clayette Zechmeister, Treasurer Ashley Bennett, Register of Deeds John Bishop, Matt Koch, Bill Lutz

Also Present Virtual: Lorna Violet, Jon Ramirez, Barry Lapp, Mike Slade, Echo Torrez, Mark Haney, Alecia Little, Linda Strasz, Pam Shook, Mary Drier, Matt Brown, Shannon Nelson, Kate Curtis, Drain Commissioner Bob Mantey, Brandon Bertram, Dennis Haley, Renee Francisco, Steve Anderson, Josh Herman, Rachel Adam, Eean Lee, Shannon Beach

At 8:05 a.m., there were a total of 17 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2022-M-297

Motion by Thomas Young, seconded by Kim Vaughan to adopt the agenda as presented. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2022-M-298

Motion by Thomas Young, seconded by Kim Vaughan to adopt the meeting minutes from the December 15, 2022 Regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

None

New Business

1. Refill Vacant Position in the Equalization Office -

2022-M-299

Motion by Thomas Young, seconded by Doug DuRussel that per the request from Angie Daniels, Equalization Director, that Echo Torrez fill the vacant full-time position in the Equalization Department as an Appraiser I. She will vacate her current full-time position in the Treasurer's Office on January 6, 2023 and transition to the Equalization Department on January 9, 2023 at Step 1 of the Appraiser I pay scale at \$19.97 per hour. Motion Carried.

2. Refill Vacant Abstract Tax Clerk Position in the Treasurer's Office -

2022-M-300

Motion by Thomas Young, seconded by Kim Vaughan that per the request from Ashley Bennett, Treasurer, that Shannon Nelson be promoted from Account Clerk III to fill the vacant full-time Abstract Tax Clerk position in the Treasurer's Office. Shannon will start at the Step 1 hourly wage of \$19.28 of the position per the union contract. Effective date of promotion will be January 9, 2023. Motion Carried.

3. Refill Vacant Abstract Tax Clerk Position in the Treasurer's Office -

2022-M-301

Motion by Thomas Young, seconded by Kim Vaughan that per the request from Ashley Bennett, Treasurer, that Jodi Barrons be hired to fill the vacant full-time Abstract Tax Clerk position in the Treasurer's Office pending a favorable background check, physical & drug screen. Jodi will be starting at Step 1 at the hourly wage of \$19.28 of the position per the union contract. Her anticipated start date will be January 9, 2023. Motion Carried.

4. Chief Deputy Wages (matter added) -

The four Elected Officials presented to the Board regarding the increase in salary of the Chief Deputies in the offices. The request is for the Chief Deputies wages to be tied to the Elected Officials wage at a rate of 75%. Matter discussed at length.

2022-M-302

Motion by Dan Grimshaw, seconded by Doug DuRussel to increase the Elected Officials Chief Deputies wages to be 75% of the Elected Official's salary and transition those positions from hourly to salary effective January 1, 2023.

Yes: Thomas Young, Thomas Bardwell, Doug DuRussel, and Dan Grimshaw

No: Kim Vaughan

Motion Carried.

5. Fill Vacant Road Patrol Deputy Position - Clayette Zechmeister presented the request.

2022-M-303

Motion by Thomas Young, seconded by Doug DuRussel that per the request from Undersheriff Baxter that Eric Warchuck move from part-time to full-time Road Patrol after successfully completing the police academy. His anticipated full-time start date will be December 30, 2022 at Step 1 of the Collective Bargaining Agreement (CBA). Motion Carried.

6. City of Caro Assessing Services Contract - Angie Daniels, Equalization Director, presented the renewal of the contract. Board discussed the amount of the proposed contract.

2022-M-304

Motion by Kim Vaughan, seconded by Thomas Young that per the recommendation from Angie Daniels, Equalization Director, that Tuscola County continue to provide assessing services to the City of Caro. Further move, to extend the effective date from December 29, 2022 through June 30, 2027 at a monthly rate of \$2,437.50 or annual amount of \$29,250.00. Agreement shall be readjusted with the variable being the number of parcels. Motion Carried with Grimshaw and DuRussel opposed.

7. Medical Examiner One-Year Extension to the Contract - Clayette Zechmeister reviewed the proposed renewal of the contract.

2022-M-305

Motion by Kim Vaughan, seconded by Thomas Young to approve a one-year extension for Medical Examiner Services with provider, William R. Morrone, DO, MPH - Capitol Toxicology, under the same provisions of the current contract. Motion Carried with DuRussel opposed.

Recessed at 9:53 a.m.

Reconvened at 10:03 a.m.

At 10:03 a.m., there were a total of 24 participants attending the meeting virtually.

8. Year-End Compliance with the Uniform Budgeting and Accounting Act - Clayette Zechmeister reviewed the Year-end Compliance Memo included in the agenda packet.

9. General Fund Adjustments So Actual Year-End Expenditures Do Not Exceed Budget At The Activity Level -

Clayette Zechmeister reviewed each line item and what caused the over budget.

2022-M-306

Motion by Thomas Young, seconded by Kim Vaughan that the 2022 General Fund Activity Budgets as identified in Chart 1 in the December 29, 2022 correspondence from the Controller/Administrator and Fiscal Analyst be amended to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

			Estimated	2022
Expenditure	2022 Amended Budget	2022 Projected Actual	Difference Under Budget (Over Budget)	Year End Amended Budget
Category/Department	Budget	Actual	(Over Budget)	Budget
Jury Commission/147	5,791	8,412	(2,621)	8,412
Computer Operations/259	809,941	834,941	(25,000)	834,941
Buildings And Grounds/265	920,611	952,611	(32,000)	952,611
Courthouse Security/303	120,521	155,600	(35,079)	155,600
Planning Commission/400	4,430	4,730	(300)	4,730
Emergency Services/426	111,334	115,009	(3,675)	115,009
Board of Public Works/442	673	1,500	(827)	1,500
Medical Examiner/648	100,000	140,000	(40,000)	140,000
Sick/Vacation Benefit/863	10,865	25,000	(14,135)	25,000

Motion Carried.

10. Special Revenue And Debt Service Fund Adjustments So Actual Year-End Expenditures/Revenues Do Not Exceed Budget At The Total Fund Level - Clayette Zechmeister reviewed each line item included in the chart.

2022-M-307

Motion by Kim Vaughan, seconded by Thomas Young that the 2022 Special Revenue Fund Budgets as identified in Chart 2 in the December 29, 2022 correspondence from the Controller/Administrator and Fiscal Analyst be amended to prevent actual year-end expenditures/revenues from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

	2022	2022	Estimated	2022	
	11-30-22	Projected	Difference	Year End	
	Amended	Actual	Under Budget	Amended	
Special Revenue Funds	Budget	Exp/Rev	(Over Budget)	Budget	Comments
HEALTH DEPARTMENT Revenue	4,716,818	5,016,818	(300,000)	5,016,818	Revenue to Actual
PENSION OBLIGATION BOND DEBT Revenue	474,746	477,240	(2,494)	477,240	Revenue to Actual
STATE POLICE BUILDING Revenue	53,322	53,602	(280)	53,602	Revenue to Actual
STATE POLICE BUILDING Expense	20,300	21,300	(1,000)	21,300	Expense to Actual
CAPITAL IMPROVEMENTS Revenue	6,000	7,000	(1,000)	7,000	Revenue to Actual
JAIL CAPITAL IMPROVEMENTS Expense	6,100	10,500	(4,400)	10,500	Expense to Actual
MOTOR POOL FUND Revenue	5,000	8,000	(3,000)	8,000	Revenue to Actual
BUILDING INSP FUND Revenue	585,400	700,000	(114,600)	700,000	Revenue to Actual
BUILDING INSP FUND Expense	522,700	580,000	(57,300)	580,000	Expense to Actual

Motion Carried.

- 11. Correct Special Revenue And Debt Service Funds With Deficits - Clayette Zechmeister reviewed each line item in the Chart.

2022-M-308

Motion by Kim Vaughan, seconded by Thomas Young that temporary supplemental appropriations from the General Fund up to the amounts identified in Chart 3 in the December 29, 2022 correspondence from the Controller/Administrator and Fiscal Analyst be authorized to prevent the identified funds from finishing the 2022 fiscal year in a deficit situation and gain compliance with the Uniform Budgeting and Accounting Act.

GENERAL FUND APPROPRIATIONS		
Friend of the Court		\$130,000
Arbela Township Police Svc Contract		\$10,000
Vassar Township Police Svc Contract		\$20,000
Millington Township Police Svc Contract		\$34,440
Juvenile Mental Court		\$3,510
Victim Services Grant		\$49,200
Animal Shelter		\$2,000
Victim of Crime Act Grant		\$12,000
Coronavirus Emergency Supp Funding (CESF)		\$2,300
Mental Health Court		\$31,000
Remonumentation		\$6,000
Managed Assigned Council		\$57,765
Homeland Security		\$15,100

Motion Carried.

- 12. Delinquent Tax Revolving Fund 2022 Income Transfer - Clayette Zechmeister explained the Income Transfer.

2022-M-309

Motion by Kim Vaughan, seconded by Thomas Young that after all revenues and expenses are posted in the Delinquent Tax Revolving Fund, transfer the actual delinquent tax income to the General Fund as budgeted. Motion Carried.

- 13. Other Year End Compliance Adjustments - Clayette Zechmeister explained the potential need to make adjustments when the Auditors are here.

2022-M-310

Motion by Thomas Young, seconded by Kim Vaughan that after consultation with the County auditors, move to authorize staff to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Uniform Budgeting and Accounting Act. Motion Carried.

Old Business

1. County Defined Retirement Plan -
Commissioner Grimshaw expressed his concern over the Defined Benefit and Contribution plans for County retirement.

2022-M-311

Motion by Dan Grimshaw, seconded by Doug DuRussel that Tuscola County move to close the Defined Benefit Pension Plan for all employees by the end of 2024.

Yes: Doug DuRussel and Dan Grimshaw

No: Thomas Young, Thomas Bardwell, and Kim Vaughan

Motion Failed.

2022-M-312

Motion by Dan Grimshaw, seconded by Doug DuRussel that Tuscola County ends the Defined Contribution Pension Plan by 2024 so all employees are treated equal.

Yes: Doug DuRussel and Dan Grimshaw

No: Thomas Young, Thomas Bardwell, and Kim Vaughan

Motion Failed.

2. Vanderbilt Park Grant Applications -
Clayette Zechmeister reported the grant applications have been submitted and are just waiting on the results.
3. County Dog Ordinance -
Clerk Jodi Fetting reported the Notice has been placed in the Tuscola County Advertiser and on the County website. Clayette Zechmeister stated the citation books are being reviewed prior to going to print.

Correspondence/Resolutions

1. Notice of Necessity - Smith Drain
2. Barry County Resolution to Amend Michigan Auto Insurance Reform Act
Board discussed the need that an additional resolution may need to be adopted in 2023.
3. Alcona County Resolution

Commissioner Liaison Committee Reports

Bardwell

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District -
Meeting scheduled in February 2023.

MAC Workers Comp Board

MAC Finance Committee

TRIAD

Local Units of Government Activity Report

Young

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative -
Meets on January 18, 2023.

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report -
Attended the Wisner Township Board Meeting and answered questions on the
road in Vanderbilt Park.

DuRussel

No Report

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Vaughan

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Grimshaw

Behavioral Health Systems Board -
Still in the process of filling the CEO position.

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Other Business as Necessary

-Commissioner Bardwell, Commissioner Vaughan and Commissioner Young thanked Commissioner DuRussel and Commissioner Grimshaw for their service to the Board and to Tuscola County.

-Clerk Jodi Fetting stated in the MAC publication that remote participation in Board meetings is on their legislative priorities.

-Commissioner Bardwell stated a succession plan for the Controller/Administrator needs to be worked on in the event Clayette wants to retire.

At 10:53 a.m., there were a total of 24 participants attending the meeting virtually.

Extended Public Comment

-Register of Deeds John Bishop addressed the Board regarding the duties of the Register of Deeds Office.

-Commissioner Young stated that the younger employment generation has not quit quitting.

-Bill Lutz stated he is looking forward to working with the Board.

Adjournment

2022-M-313

Motion by Doug DuRussel, seconded by Kim Vaughan to adjourn the meeting at 11:17 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO

DRAFT



MINUTES

Board of Commissioners

Meeting

8:00 AM - Tuesday, January 3, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Tuesday, January 3, 2023, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner Koch

Roll Call - Clerk Fetting

Oath of Office Administration - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Clayette Zechmeister, Tracy Violet, Treasurer Ashley Bennett, Mike Miller, Representative Matthew Bierlein, Matthew Bierlein, Maddison Bierlein, Maddox Bierlein, Shelly Lutz, Register John Bishop

Also Present Virtual: Eean Lee, Mary Drier, Dara Hood, Debbie Babich, Echo Torrez, Sheriff Glen Skrent, Kate Curtis, Lorna Violet, Renee Francisco, Shannon Beach, Amanda Michael, Steve Root, Christy Poulos, Matt Brown

At 8:14 a.m., there were a total of 18 participants attending the meeting virtually.

New Business

1. Nominations for and Election of Board Chairperson -
Clerk Fetting explained the Board could vote for the position of Chairperson by nomination or by secret ballot. Also, the Chairperson could be for a 1-year term or a 2-year term. Clerk Fetting opened the floor up to nominations.

Commissioner Young nominated Thomas Bardwell as Chairperson for a 2-year term.

Commissioner Lutz nominated Kim Vaughan as Chairperson for a 2-year term.

Clerk Fetting called for additional nominations and with none stated she closed nominations.

2023-M-001

Clerk Fetting called for the vote for Thomas Bardwell to be elected Chairperson for a 2-year term.

Yes: Young, Bardwell

No: Vaughan, Lutz, Koch Motion Failed.

2023-M-002

Clerk Fetting called for the vote for Kim Vaughan to be elected Chairperson for a 2-year term.

Yes: Vaughan, Lutz, Koch, Young, Bardwell

No: None Motion Carried.

Clerk Fetting turned the meeting over to Chairman Vaughan.

2. Nominations for and Election of Board Vice-Chairperson -
Commissioner Vaughan called for nominations for Vice-Chairperson.

Commissioner Vaughan nominated Thomas Bardwell as Vice-Chairperson for a 1-year term.

Commissioner Vaughan called for additional nominations and with none stated he closed nominations.

2023-M-003

Commissioner Vaughan called for the vote for Thomas Bardwell to be elected Vice-Chairperson for a 1-year term.

Yes: Lutz, Koch, Young, Bardwell, Vaughan Motion Carried.

3. Finance, Personnel and Building and Grounds Standing Committee Commissioner Appointments -

Board discussed the various Committee appointments.

2023-M-004

Motion by Matt Koch, seconded by Thomas Young to have Commissioner Koch and Commissioner Young serve on the Finance Committee; to have Commission Bardwell and Commissioner Vaughan serve on the Personnel Committee; to have Commissioner Lutz and Commissioner Koch serve on the Buildings and Grounds Committee.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

4. Appointment of Commissioners to Boards/Commissions -
Commissioners discussed the various sub-committee appointments. Commissioner Young, Commissioner Bardwell and Commissioner Vaughan will retain their current appointments. Commissioner Lutz will assume the Committees that Commissioner DuRussel served on and Commissioner Koch will assume the Committees that Commissioner Grimshaw served on.
5. Tuscola County Board of Commissioners Board Rules as of March 25, 2021 -
Board discussed the current Board Rules. Commissioner Vaughan no longer wants the Committee Meetings to be posted to the public. There was a legal opinion previously issued. Matter to be reviewed and the legal opinion provided to the Commissioners. Clerk Fetting would like to remove Postal Mail as an option to receive the agenda and move forward to an electronic only means. Proposed changes to be made and presented for review by the Board prior to adoption.
6. Adoption of the 2023 Board and Committee of the Whole Meeting Schedule -

2023-M-005

Motion by Matt Koch, seconded by Thomas Young to approve the 2023 Board of Commissioners meeting schedule Motion Carried.

7. 2023 County Holidays -
Board discussed if the Juneteenth Holiday should be recognized as a county holiday.

2023-M-006

Motion by Thomas Young, seconded by Bill Lutz to approve Juneteenth as a County Holiday and to adopt the County holiday schedule. Motion Carried.

Other Business as Necessary

None

At 8:43 a.m., there were a total of 18 participants attending the meeting virtually.

Public Comment

None

Adjournment

2023-M-007

Motion by Thomas Young, seconded by Bill Lutz to adjourn the meeting at 8:43 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO

DRAFT



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, January 9, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, January 9, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Kellie Lindsey, Tim Gardner, Steve Anderson, Mike Miller, Sheila Long, Register John Bishop, Shelly Lutz, Debbie Babich, Shelly Lutz, Dan Skiver, Lisa Demankowski, Terry Gill, Cody Horton, Jon Ramirez

Also Present Virtual: Tracy Violet, Jon Ramirez, Cody Horton, Mary Drier, Cristi Smith, Dara Hood, Mark Haney, Mitchell Holmes, Kate Curtis, Matt Brown, Lorna Violet, Barry Lapp, Tim Green, Amanda Ertman, Sheriff Glen Skrent, Kim Brinkman, Christy Poulos, Renee Francisco, Rachel Adam, Bob Baxter, Shannon Beach, Steve Root, Trace Lopez

At 8:03 a.m., there were a total of 12 participants attending the meeting virtually.

County Updates

None

New Business

1. SAFEbuilt Annual Presentation -
Tim Gardner, Building Code Official and Building Inspector and Kellie Lindsey, Account Manager, presented SAFEbuilt's annual report to the Board. They reviewed the challenges and successes over the past year after the transition from the previous company. SAFEbuilt will attend the June 12, 2023 Committee of the Whole meeting to provide a bi-annual report.

2. Blue Cross Blue Shield (BCBS) -
Dan Skiver, Brown & Brown, provided a review from the last 16-month contract as well as provided information regarding the upcoming 12-month renewal contract. Matter to be placed on the Consent Agenda.
3. Proposed Renovations for the People State Bank (PSB) Building -
Lisa Demankowski and Terry Gill, Architects with the Firm of NJB Architects, Inc., presented the proposed addition and renovation plans for the People's State Bank building. Also, the proposed fee schedule from NJB Architects was presented. Matters to be placed on Thursday's Agenda.
4. State Application for Training Funds -
Jon Ramirez, Dispatch Director, explained the application that needs to be submitted for possible training funds. Matter to be placed on the Consent Agenda.
5. 2023 Internal Revenue Service (IRS) Standard Mileage Rate -
Clayette Zechmeister explained the IRS rate change released. Matter to be placed on the Consent Agenda.
6. Human Development Commission (HDC) Board Appointment -
This position was held previously by Matthew Bierlein as a representative of the Board. The Board needs to decide on a Commissioner Liaison moving forward. Commissioner Lutz agreed to serve on this Committee. Matter to be placed on the Consent Agenda.
7. Appointment to Region VII Council on Aging -
Clerk Fetting explained that Patricia LaBair has submitted an application to be appointed to the Council. Matter to be placed on the Consent Agenda.
8. Review Resolution 2019-05 Regarding Quorum of Committee or Subcommittee -
Board discussed whether the Subcommittee meetings should be posted and open to the public with minutes taken. Board discussed matter. Board will continue that if a Subcommittee meeting is held that it will be posted, open to the public and minutes taken by the Clerk's Office. No further action at this time.

Old Business

1. Tuscola County Board of Commissioners Board Rules as of March 25, 2021 -
Board was presented with the Board Rules for review. Commissioners would like to have the matter added to the February 6, 2023 Committee of the Whole meeting to review suggestions and potential changes.

Finance/Technology

Primary Finance/Technology

-Commissioner Bardwell would like a 5-year graph showing revenue and expenses to be presented to the Board.

On-Going and Other Finance

None

On-Going and Other Technology

None

Building and Grounds

Primary Building and Grounds

1. Pump House Demo Bids at The Parcels -
Mike Miller, Building and Grounds Director, provided an update regarding the project. Michigan Department of Environment, Great Lakes and Energy (EGLE) has provided a recommendation to Director Miller in removing the building. The project was put out for bid in 2022 which no bids were received. In further research, the estimated amount in the budget appears to not be enough to cover the project. Director Miller would like authority to re-bid the project. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Sheriff's Department Hiring to Fill Vacant Part-time Corrections Position -
Clayette Zechmeister presented the request from the Sheriff's Department to fill a part-time position. Matter to be placed on the Consent Agenda.
2. Controller/Administrator Unused Vacation Time Carryover Request -
Clayette Zechmeister presented the request to carry-over 27.5 hours of vacation time. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

-Commissioner Bardwell stated that applications are being accepted for Michigan Association of Counties (MAC) Committee appointments.

Other Business as Necessary

None

At 11:08 a.m., there were a total of 23 participants attending the meeting virtually.

Public Comment Period

-Register John Bishop announced his retirement effective January 31, 2023.

-Commissioner Vaughan addressed county gravel pits and how they are governed as discussed during the SAFEbuilt presentation.

Adjournment

Motion by Matt Koch, seconded by Bill Lutz to adjourn the meeting at 11:11 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO

DRAFT



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

Account Clerk III position

Ashley Bennett <abennett@tuscolacounty.org>
To: Clayette Zechmeister <zclay@tuscolacounty.org>

Tue, Jan 10, 2023 at 10:19 AM

Good morning Clayette,

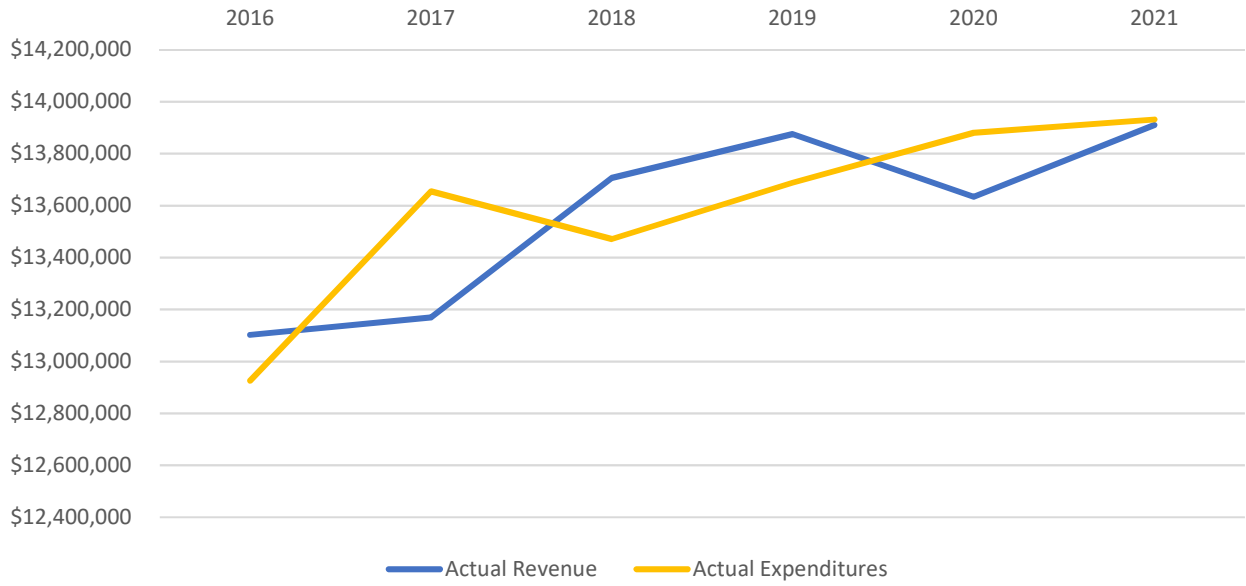
Can we please add the hiring of Estee Bitzer to the meeting on Thursday? She has been offered the position and accepted based on a satisfactory background check, drug screening, and physical. Her start date will be January 17th pending all of her required information is received by then.

Thank you,
ASHLEY BENNETT
TUSCOLA COUNTY TREASURER
TUSCOLA COUNTY TREASURER'S OFFICE
PH: (989) 672-3895
FAX: (989) 672-3894
www.tuscolacounty.org

General Fund Actual Revenue to Expenditures			
Year	Actual Revenue	Actual Expenditures	Revenue Expenditure Difference
2001	\$10,544,108	\$10,494,118	\$49,990
2002	\$11,144,302	\$10,759,154	\$385,148
2003	\$10,937,074	\$10,937,074	\$0
2004	\$11,054,422	\$11,054,422	\$0
2005	\$10,915,685	\$10,820,554	\$95,131
2006	\$11,458,300	\$11,244,353	\$213,947
2007	\$11,846,013	\$11,846,280	(\$267)
2008	\$12,416,133	\$12,185,484	\$230,649
2009	\$12,569,023	\$12,570,025	(\$1,003)
2010	\$11,967,409	\$11,866,213	\$101,195
2011	\$12,372,638	\$11,750,640	\$621,997
2012	\$11,804,134	\$11,614,040	\$190,094
2013	\$12,341,642	\$12,242,390	\$99,252
2014	\$12,508,055	\$12,391,410	\$116,645
2015	\$13,106,198	\$12,951,457	\$154,741
2016	\$13,102,306	\$12,925,966	\$176,340
2017	\$13,169,435	\$13,655,063	(\$485,628)
2018	\$13,706,730	\$13,471,648	\$235,082
2019	\$13,875,126	\$13,688,778	\$186,348
2020	\$13,633,648	\$13,880,506	(\$246,858)
2021	\$13,910,484	\$13,931,725	(\$21,241)
2022	\$20,942,654	\$15,553,540	\$5,389,114
Total	\$279,325,518	\$271,834,841	\$7,490,677

2013-2021
\$119,353,624

General Fund Actual Revenue to Expenditures



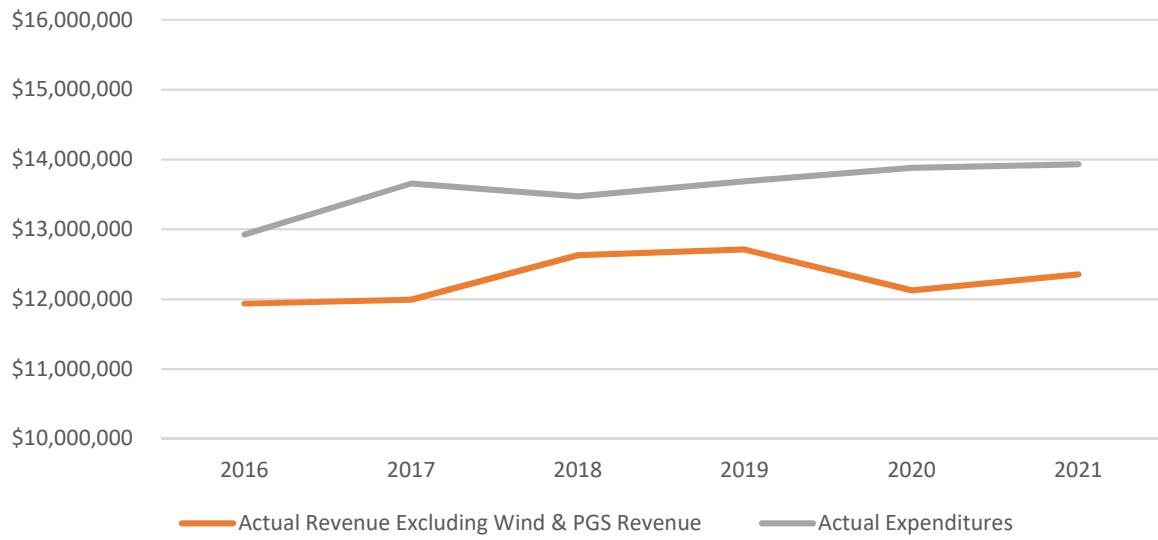
General Fund Revenue Excluding Wind and PGS to Expenditures

Year	Actual Revenue <u>Excluding Wind & PGS Revenue</u>	Actual Expenditures	Revenue Expenditure Difference
2001	\$10,544,108	\$10,494,118	\$49,990
2002	\$11,144,302	\$10,759,154	\$385,148
2003	\$10,937,074	\$10,937,074	\$0
2004	\$11,054,422	\$11,054,422	\$0
2005	\$10,915,685	\$10,820,554	\$95,131
2006	\$11,458,300	\$11,244,353	\$213,947
2007	\$11,846,013	\$11,846,280	(\$267)
2008	\$12,416,133	\$12,185,484	\$230,649
2009	\$12,569,023	\$12,570,025	(\$1,003)
2010	\$11,967,409	\$11,866,213	\$101,195
2011	\$12,372,638	\$11,750,640	\$621,997
2012	\$11,804,134	\$11,614,040	\$190,094
2013	\$11,955,481	\$12,242,390	(\$286,909)
2014	\$11,786,935	\$12,391,410	(\$604,475)
2015	\$11,859,148	\$12,951,457	(\$1,092,309)
2016	\$11,935,910	\$12,925,966	(\$990,056)
2017	\$11,992,111	\$13,655,063	(\$1,662,952)
2018	\$12,630,317	\$13,471,648	(\$841,331)
2019	\$12,711,192	\$13,688,778	(\$977,586)
2020	\$12,126,486	\$13,880,506	(\$1,754,020)
2021	\$12,354,273	\$13,931,725	(\$1,577,452)
2022	\$10,889,792	\$15,553,540	(\$4,663,748)
Total	\$259,270,886	\$271,834,841	(\$12,563,955)

2013-2021

\$109,351,854

General Fund Revenue Excluding Wind and PGS to Expenditures



Fee Proposal

The following proposed fees for professional services include architectural, mechanical, plumbing, electrical, and structural engineering.

To date, NJB Architects has completed the following work:

- Field measured and documented existing conditions of the building. Prepared drawings of the existing floor plans.
- Met with staff members, who will be future users of the building, to determine space needs.
- Developed schematic floor plans based on staff input.
- Refined floor plans and began construction documents.

For the work of Tuscola County Offices – Addition and Renovations to People’s State Bank, NJB Architects, Inc. proposes to provide architectural and engineering services for a fee of **\$115,200.00**.

Fee shall be billed monthly based on the following phases as outlined in Work to be Performed:

<u>Phase</u>	<u>Completed</u>	<u>Remaining</u>
Building Documentation Phase	\$2,500.00	0
Schematic Design Phase	\$10,995.00	\$3,665.00
Design Development Phase	\$8,160.00	\$9,000.00
Construction Document Phase	\$4,800.00	\$41,280.00
Bidding and Award Phase	0	\$6,000.00
Construction Administration Phase	0	\$28,800.00
Totals	\$26,455.00	\$88,745.00

The following items are excluded from the above fees; however, these items can be provided for an additional fee if the need arises:

- All permits and approval fees.
- Civil engineering, subsurface exploration, environmental studies, testing.
- Additional artist renderings of the proposed work. Note: the images provided at January 9 meeting have been included in the above fee.
- Reimbursable expenses (printing of agency review documents, bidding and construction documents, delivery charges, etc.)



- Member Portal
- MACPAC
- Advocacy ▾
- Affiliate / Corporate
- Education ▾
- Magazines
- Documents
- Membership Directory

Legislative Update 1-6-23

WRITTEN BY [DEREK MELOT](#) ON JANUARY 6, 2023. POSTED IN [BLOG](#), [EVENTS](#), [LEGISLATIVE](#), [MAC NEWS](#), [MACSC](#), [MARKETING](#), [NACO](#)

MAC establishes state legislative priorities for 2023

Each year, MAC establishes legislative priorities for the upcoming year. These items are based on input and feedback from our membership and center around the more pressing issues our counties are facing. Some items are hold overs from the previous legislative session, and some are new items brought to our attention.



2023 Legislative Priorities

The list covers only a portion of the issues we will work on this year, but these six issues areas are where we will take the lead:

Revamping the Open Meetings Act to allow for pre-pandemic virtual participation in meetings.

Prior to the changes made to the Open Meetings Act (OMA) in 2020 during the pandemic, members of a public body could attend, participate and vote remotely at county board sessions, so long as a quorum of the public body was physically present at the meeting location. The statutory change to allow for full board meetings to be held remotely due to the pandemic expired Dec. 31, 2021, and impacted the pre-pandemic rules by now barring remote participants from voting, even if a quorum is physically present in the meeting room. For questions on this topic, contact Madeline Fata at fata@micounties.org.

Establishing a Revenue Sharing Trust Fund.

Revenue Sharing is the most flexible form of state aid to counties, which makes it the most effective method to fund generational investments in public services — with decisions made at the local level. The legislation will seek to create a statutory earmark of the state sales tax. The money deposited into the fund would stay in the fund for distribution to counties, cities, villages and townships and not lapse to the state General Fund at

the end of each fiscal year. The money in the fund would be split, with 50 percent going to county revenue sharing and 50 percent going to revenue sharing for cities, villages and townships; this distribution could potentially increase county revenue sharing in the first year by more than 40 percent. The legislation's method of carving out a percentage of the sales tax for the fund is what revenue sharing was originally designed to do — share in the state's revenue. If sales tax revenue goes up, local allocations go up, if sales tax revenue falls, so do allocations, just like it does for constitutional revenue sharing for cities, villages and townships. For questions on this topic, contact Deena Bosworth at bosworth@micounties.org.

Implementing the Trial Court Funding Commission's recommendations for a more equitable and stable funding mechanism for our trial courts.

Local court funding remains caught in a looming statutory sunset, which now is set for May 2024, and is the subject of ongoing litigation before the Michigan Supreme Court. To ensure our local courts do not face a financial emergency, MAC supports the creation of the Trial Court Fund to distribute funding to trial courts based on operational requirements while maintaining local discretion over trial court operational decisions and the establishment of uniform assessments and centralized collections for all trial courts through the State Court Administrator's Office. The system will maintain judicial discretion for ordering fines, will reduce costs and increase efficiency. For questions on this topic, contact Samantha Gibson at gibson@micounties.org.

Increasing resources for juvenile justice services.

A lack of staff, training and facilities has left a critical shortage of resources to house those in the juvenile justice system. MAC will be seeking an increase in funding for staff recruiting, retention and training, direct funding for additional facilities and an increase in the per diem rate for foster care parents. For questions on this topic, contact Samantha Gibson at gibson@micounties.org.

Compensating local governments for funds diverted by the Veterans Property Tax Exemption.

Since the enactment of the Disabled Veterans Property Tax exemption in 2013, counties have sought reimbursement from the state for the lost local revenues, a hit of tens of millions of dollars each year. MAC supports continuing the exemption — but with the state making up those local losses through a refundable income tax credit payable to local governments. This method of reimbursement was approved in previous legislative sessions by both the Senate and supported by veterans organizations but was never fully enacted. For questions on this topic, contact Deena Bosworth at bosworth@micounties.org.

Revamping the Personal Property Tax (PPT) Exemption to provide annual reimbursement to local governments.

As part of the economic development deal struck at the end of 2021, the Legislature and governor enacted an increase for the PPT exemption for small business, thereby reducing revenue to local governments by approximately \$75 million each year. This exemption begins this year without a defined method for reimbursement for local governments that receive PPT funds. MAC worked with the 101st Legislature on a reimbursement methodology, but the bills were not brought up for a vote in the House during the last days of session. MAC will seek the same legislative reimbursement mechanism in new legislation in 2023. For questions on this topic, contact Deena Bosworth at bosworth@micounties.org.

Please watch for MAC advocacy campaigns throughout the year on these items and others so we can succeed helping counties better serve their residents in 2023 and beyond. For more information about MAC's advocacy strategies, contact Governmental Affairs Director Deena Bosworth at bosworth@micounties.org.

Three Michigan counties picked for national opioid abatement effort

Three counties in Michigan have been chosen to participate in the NACo Opioid Solutions Leadership Network, a cohort of 30 county leaders from around the country focused on opioid abatement strategies for settlement funding. The three counties participating are Genesee (Marlene Collick, director of community corrections, Jackson (Debra Kubitskey, assistant administrator) and Gladwin (Karen Moore, commissioner).



The network will work over one year to participate in peer-to-peer learning and receive support from both NACo and Vital Strategies, a global public health organization working with U.S. county governments in response to the opioid crisis. This network will increase coordination and allow for scaling of strategies utilized in other areas of the country across the continuum of care (prevention, harm reduction, treatment and recovery).

For more information on this issue, visit the [Opioid Solutions Leadership Network \(naco.org\)](https://naco.org).

Keep track of opioid settlements on MAC website

Tracking of opioid settlement funds coming to Michigan are now available on the “Settlement Tracking” link at the [MAC Opioid Settlement Resource Center](#). The Settlement Tracking link will lead to a spreadsheet document that will be updated as new information about settlements becomes available.



The document includes information about the company with which the settlement is occurring, the year of the settlement, national total, global abatement amount, Michigan total, state share, subdivision share, maximum number of payments, notes and reporting requirements.

The global abatement amount refers to the amount of funds used for opioid abatement and remediation purposes distributed to state and local governments. The state share refers to the funding awarded to the state and the subdivision share refers to the funds allocated to participating subdivisions, including counties, cities and townships.

For more information on this issue, contact Amy Dolinky at dolinky@micounties.org.

Special podcast episode delves into MAC’s services on opioid settlements

In the inaugural 2023 episode of Podcast 83, MAC’s video discussion of all things related to Michigan’s counties, host Stephan Currie discussed MAC’s expanding services on opioid settlement details with staffers Samantha Gibson and Amy Dolinky. Among the details discussed were:

- From the two largest settlements (J&J and Distributors) there is around \$776 million coming into the state, with a 50/50 split between state and local governments. Additional funds are expected to be received through Purdue Pharma and Mallinckrodt PLC. Settlements also are expected in the future with pharmacies. Michigan has signed on to the Walmart, Teva and Allergan settlements.
- Tracking of settlements can be viewed at MAC’s Opioid Settlement Resource Center website (updated regularly).



- Reporting for J&J and Distributors settlements will only occur through the payment portal, but this is expected to change for other settlements. It can be expected that surveys from external organizations will take place to gauge the full impact of the dollars and that community members will expect transparency.

[See the full video, recorded on Jan. 4.](#)

Previous episodes can be seen at MAC's [YouTube Channel](#).

And you always can find details about Podcast 83 [on the MAC website](#).

Last chance to apply for a MAC committee in 2023

The work of MAC's [seven policy-making committees](#), which serve a key role in our annual policy platforms each year, will resume in earnest in February 2023.

If you wish to participate in this work, you still have time to apply.

Please send in your [application form](#) by Jan. 12, 2023, for consideration.

For any questions about committee applications or service, contact Deena Bosworth at bosworth@micounties.org.



Connell joins MAC as director of member events

As part of its ongoing efforts to expand and improve its educational offerings to Michigan's 619 county commissioners, the Michigan Association of Counties recently created and filled a staff position dedicated to planning and executing member events.

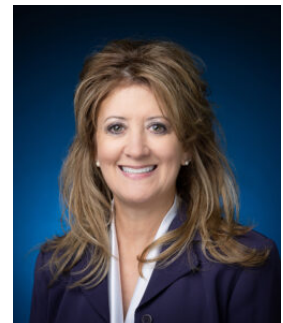
Tammi Connell, CMP, became MAC's new director of member events on Jan. 2, 2023, MAC Executive Director Stephan Currie announced.

"As we enter our 125th anniversary year, I think this investment in member service could not be more appropriate," Currie said. "Tammi's extensive experience, with event planning generally and with many of our members specifically, means she will have an immediate impact on the quality of our events in 2023 and beyond."

Connell, CMP, joined MAC in 2023 as the Director of Member Events. Connell's previous experience includes conference services manager with the Kellogg Hotel & Conference Center in East Lansing and sales manager with the Greater Lansing Convention & Visitors Bureau. She also founded Keystone Management Concepts – an association management company that has served nonprofit associations, including MAC from 2014 to 2020. She has a bachelor's degree in business administration from Cornerstone University.

"It's exciting to join — or, in a way, rejoin — the team at MAC," Connell said. "I'm committed to putting together exceptional educational events and doing great things for our members."

Connell can be reached at connell@micounties.org.



The following list represents six key policy and funding issues MAC is pursuing — but is not an exhaustive look at the issues we advocate for on behalf of Michigan’s 83 counties.

Revising the Open Meetings Act to Meet the Demands of the 21st Century

- Prior to the changes made to the Open Meetings Act (OMA) in 2020 during the pandemic, members of a public body could attend, participate and vote remotely at county board sessions, so long as a quorum of the public body was physically present at the meeting location.
- The statutory change to allow for full board meetings to be held remotely due to the pandemic expired Dec. 31, 2021, and impacted the pre-pandemic rules by now barring remote participants from voting, even if a quorum is physically present in the meeting room.
- **MAC supports revisiting the OMA to allow for remote participation and, at minimum, to allow for pre-pandemic meeting options for county boards.**



Creating a Fair Revenue Sharing System for Counties

- Revenue Sharing is the most flexible form of state aid to counties, which makes it the most effective method to fund generational investments in public services — with decisions made at the local level.
- **MAC supports the creation of a Revenue Sharing Trust Fund (RSTF) through a statutory earmark of the state sales tax.**
- The money deposited into the fund would stay in the fund for distribution to counties, cities, villages and townships and not lapse to the state General Fund at the end of each fiscal year.
- The money in the fund would be split, with 50 percent going to county revenue sharing and 50 percent going to revenue sharing for cities, villages and townships; this distribution could potentially increase county revenue sharing in the first year by more than 40 percent.
- The legislation’s method of carving out a percentage of the sales tax for the fund is what revenue sharing was originally designed to do — share in the state’s revenue. If sales tax revenue goes up, local allocations go up, if sales tax revenue falls, so do allocations, just like it does for constitutional revenue sharing for cities, villages and townships.

Enacting Reforms to Ensure Proper Funding of Local Courts

- Local court funding remains caught in a looming statutory sunset, which now is set for May 2024, and is the subject of ongoing litigation before the Michigan Supreme Court.
- To ensure our local courts do not face a financial emergency, **MAC supports the enactment of many of the Trial Court Funding Commission’s [recommendations](#) from 2019.**
- MAC supports the creation of the Trial Court Fund to distribute funding to trial courts based on operational requirements while maintaining local discretion over trial court operational decisions.
- MAC supports the establishment of uniform assessments and centralized collections for all trial courts through the State Court Administrator’s Office. The system will maintain judicial discretion for ordering fines, will reduce costs and increase efficiency.

2023 State Priorities

Increasing Resources for Juvenile Justice Services

- A lack of staff, training and facilities has left a critical shortage of resources to house those in the juvenile justice system.
- **MAC supports an increase in funding for staff recruiting, retention and training, plus direct funding for additional facilities and an increase in the per diem rate for foster care parents.**

Compensating Local Governments for Funds Diverted by the Veterans Property Tax Exemption

- Since the enactment of the Disabled Veterans Property Tax exemption in 2013, counties have sought reimbursement from the state for the lost local revenues, a hit of tens of millions of dollars each year.
- **MAC supports continuing the exemption — but with the state making up those local losses through a refundable income tax credit payable to local governments.**

Revamping the PPT Exemption to Provide Annual Reimbursement to Locals

- As part of the economic development deal struck at the end of 2021, the Legislature and governor enacted an increase for the Personal Property Tax (PPT) exemption for small business, thereby reducing revenue to local governments by approximately \$75 million each year.
- This exemption begins this year without a defined method for reimbursement for local governments that receive PPT funds.
- **MAC supports a system to provide full reimbursements to locals each year that is outside the annual appropriations process.**

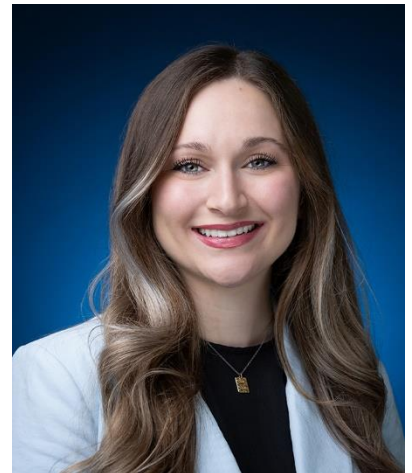
MAC's Governmental Affairs Team



Deena Bosworth
Director of Governmental
Affairs



Madeline Fata
Governmental Affairs
Associate



Samantha Gibson
Governmental Affairs
Associate

**BRANCH COUNTY, MICHIGAN
PRAIRIE RIVER RECLASSIFICATION**

Resolution # 2023-01

BE IT RESOLVED BY the Board of Commissioners of Branch County

WHEREAS, the Michigan Department of Natural Resources is considering the reclassification of the Prairie River in Branch County, Michigan.

WHEREAS, the Prairie River has been classified as a Type 4 Trout stream from Bowers Road to McKale Road since 2006. A change in the Mi-WWAT temperature classification does not protect the fish populations. No streamflow depletion or detrimental water temperature changes have been observed or measured despite significantly increased irrigation in the watershed; and

WHEREAS, the proposed reclassification is the first one attempted in the State and will set precedent for future reclassifications. The stream temperature data is limited and was collected without following the cited EPA protocols. The precedent for future potential reclassifications must be set to a much higher standard of data collection, data analysis, and public presentation in reports and public meetings; and

WHEREAS, the benefits to the trout and the river of decreasing the allowable streamflow depletion by nearly 5 times the current limits are unclear and unstated. At the same time, the devastating impacts that would be directly caused by severely restricting the water use on the communities, residents, businesses, and municipalities are not being considered. No impact studies or cost-benefit analyses have been conducted; and

NOW, THEREFORE, BE IT RESOLVED BY THE BRANCH COUNTY BOARD OF COMMISSIONERS, strongly objects to the reclassification of the Prairie River and recommends that the DNR disapprove the reclassification or pause their decision to analyze further data for a more informed decision; and

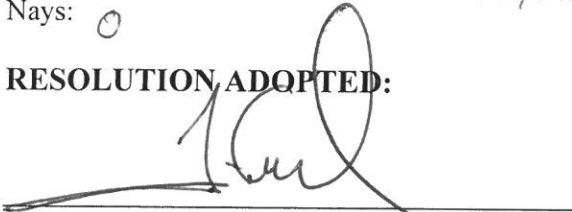
BE IT FURTHER RESOLVED, that a copy of this resolution be shared with DNR, EGLE, Senator Lindsey, Representative Fink and other Michigan counties.

On Roll Call:


Ayes: Houtz, Hazel baker, McClellan, Matthew, Stoll - 5

Nays: 0

RESOLUTION ADOPTED:



Tim Stoll, Chairperson
Branch County Board of Commissioners



Teresa Kubasiak, County Clerk
Branch County

1/10/2023