



# TUSCOLA COUNTY

## Board of Commissioners

### BOARD MEETING AGENDA

Thursday, March 31, 2022 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

**Public may participate in the meeting electronically:**

(US) +1 929-276-1248 PIN:112 203 398#

Join by Hangouts Meet: [meet.google.com/mih-jntr-jya](https://meet.google.com/mih-jntr-jya)

8:00 AM Call to Order - Chairperson Bardwell  
Prayer - Commissioner Bardwell  
Pledge of Allegiance -Commissioner Young  
Roll Call - Clerk Fetting

Page

#### Adoption of Agenda

#### Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes 5 - 14  
[Board of Commissioners - 17 Mar 2022 - Minutes - Pdf](#)  
[Public Hearing - 17 Mar 2022 - Minutes - Pdf](#)

#### Brief Public Comment Period for Agenda Items Only

#### Consent Agenda

- [Committee of the Whole - 28 Mar 2022 - Minutes - Pdf](#) 15 - 20
1. Annual Aging Services Programmatic Report Fiscal Year 2021 21 - 38  
[Annual Aging Services Programmatic Report Fiscal Year 21](#)
2. Sheriff's Department New Hires to Fill Vacant Positions 39  
[Undersheriff Request to Re-fill Positions](#)
3. Bids for the Purchase of a New Vulcan Range and Griddle at the County Sheriff's Department

## New Business

1. Resolution Presentation to Sandy Nielsen
2. Sandy Nielsen
3. Conflict of Interest Policy 40 - 43  
[Tuscola County - Proposed Conflict of Interest Policy](#)
4. Quotes for Richville Generator Project R3-2020-80-0033/79-20-01 through Homeland Security Funds 44 - 67  
[Richville Fire Dept Generator Project Bid](#)
5. 9:00 a.m. - Closed Session for Legal Opinion
6. 2022 Decision of the Court of Appeals Regarding Pegasus Wind, L.L.C.
7. Tuscola County American Rescue Plan Act (ARPA) Services 68 - 86  
[Tuscola County 03-31-22 Board Update V3](#)  
[Health Department Premium Pay](#)  
[Tuscola County Premium Pay by Department and Rate](#)  
[Final 2021 - 2022 Gen Fund Payroll Costs](#)

## Old Business

### Correspondence/Resolutions

1. [Notice of Intent to Prepare a Master Plan Amendment - Juniata Twp](#) 87
2. [Grand Traverse Co Auto Insurance Reform Act Resolution 20-2022](#) 88 - 89
3. [Grand Traverse Co Resolution of Solidarity \(1\)](#) 90

## Commissioner Liaison Committee Reports

### Vaughan

1. Board of Health
2. County Planning Commission
3. Economic Development Corp/Brownfield Redevelopment
4. MAC Environmental Regulatory
5. Mid-Michigan Mosquito Control Advisory Committee
6. NACO-Energy, Environment & Land Use
7. Parks and Recreation Commission
8. Tuscola County Fair Board Liaison

9. Local Units of Government Activity Report

**Grimshaw**

1. Behavioral Health Systems Board
2. Recycling Advisory
3. Jail Planning Committee
4. MI Renewable Energy Coalition (MREC)
5. Local Units of Government

**DuRussel**

1. Board of Health
2. Community Corrections Advisory Board
3. Department of Human Services/Medical Care Facility Liaison
4. Genesee Shiawassee Thumb Works
5. Local Emergency Planning Committee (LEPC)
6. MAC Judiciary Committee
7. MEMS All Hazard
8. Local Units of Government Activity Report

**Bardwell**

1. Behavioral Health Systems Board
2. Caro DDA/TIFA
3. Economic Development Corp/Brownfield Redevelopment
4. MAC 7th District
5. MAC Workers Comp Board
6. MAC Finance Committee
7. TRIAD
8. Local Units of Government Activity Report

**Young**

1. Board of Public Works
2. County Road Commission Liaison

3. Dispatch Authority Board
4. Genesee Shiawassee Thumb Works
5. Great Start Collaborative
6. Human Services Collaborative Council (HSCC)
7. Jail Planning Committee
8. MAC Agricultural/Tourism Committee
9. Region VII Economic Development Planning
10. Saginaw Bay Coastal Initiative
11. Senior Services Advisory Council
12. Tuscola 2020
13. Local Units of Government Activity Report

**Other Business as Necessary**

**Extended Public Comment**

**Adjournment**

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.



# MINUTES

## Board of Commissioners Meeting

**8:06 AM - Thursday, March 17, 2022**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Clerk Jodi Fetting called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Thursday, March 17, 2022, to order at 8:06 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner DuRussel

Roll Call - Clerk Fetting

Commissioners Present In-Person: Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioners Absent: Thomas Young, Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Steve Anderson, Sandy Nielsen, Damian Wasik, Mark Ransford, Tisha Jones-Holubec, Bill Putman, Billy Putman, Barb Putman, Renee Wood, Steve Schreiner, Wes Tahash, Emaline Cameron

Also Present Virtual: Treasurer Ashley Bennett, Tracy Violet, Mary Drier, K. Free, Kim Brinkman, Mark Haney, Cody Horton, Debbie Babich, Matt Brown, Kate Curtis, Barry Lapp, Matt Lane, Dara Hood, Tim Green, Jon Ramirez, Renee Wood, Pam Shook, Steve Root

At 8:09 a.m., there were a total of 20 participants attending the meeting virtually.

### **Adoption of Agenda**

1. Adoption of Agenda -

2022-M-045

Motion by Dan Grimshaw, seconded by Doug DuRussel to adopt the agenda as presented. Motion Carried.

### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes -

2022-M-046

Motion by Doug DuRussel, seconded by Dan Grimshaw to adopt the meeting minutes from the February 24, 2022 Regular meeting. Motion Carried.

**Brief Public Comment Period for Agenda Items Only**

None

**Consent Agenda**

2022-M-047

Motion by Dan Grimshaw, seconded by Doug DuRussel that the Building & Grounds Committee meeting minutes from March 2, 2022 and the Consent Agenda Minutes and Consent Agenda Items from the March 14, 2022 Committee of the Whole meeting be adopted. Motion Carried.

**CONSENT AGENDA**

1. **Drain Commissioner Annual Report** - Move that the 2021 Drain Commissioner Annual Report be received and placed on file.
2. **Reappointments to the Tuscola Behavioral Health Systems (TBHS) Board of Directors** - Move that per the recommendation of the Tuscola Behavioral Health Systems Board of Directors that the following members be reappointed to their Board of Directors for a three-year term effective April 1, 2022:  
Ms. Nancy Fritz, Mr. David Griesing, Ms. Susan McNett, and Mr. Walter Szostak.
3. **Region VII Area Agency on Aging Appointment** - Move that per the February 17, 2022 correspondence from Bob Brown, Region VII Area Agency on Aging Executive Director, that William Sanders be re-appointed as a delegate for a three-year term beginning April 1, 2022 through March 31, 2025.
4. **Jail Software** - Move that Tuscola County enters into an agreement with Colossus, Incorporated to purchase Jail Tracker software. This software will replace the current jail management software from JDS/TDT Incorporated. Agreements will include a 50% down payment at the date of execution of the contract and a 50% payment when software is deployed. This agreement is for a period of 4 years. Also, all authorized signatures be approved.
5. **Lawn Mowing Service Bids** - Move to approve the 2022 lawn mowing services agreement with Laser Cut Lawn Care, LLC in the amount of \$29,900.00 for the season (based on 26 weeks at \$1,150.00 per week). Also, all authorized signatures be approved.
6. **Purdy Building Exterior Repair Bids** - Move to approve the bid for the Purdy Building exterior repair to Booms Construction in the amount of \$48,500.00. Also, approve a budget amendment of \$13,500.00 to line item 483-933-019-044 through the use of fund balance in the Capital Improvement Fund.
7. **Bids for the Seamless Padding System at the County Jail** - Move that per the recommendation of the Building and Grounds Director that the seamless padding system for the County Jail be awarded to Prime Coat Coating Systems who meets the requirements and is the low bidder for an amount of \$22,085.00.

**New Business**

1. Office Space Request for Proposal (RFP) Rescission -  
Mark Ransford addressed the Board regarding the RFP that Ransford-Wasik, LLC presented to the Board to solve County Space needs for various County Departments. Ransford-Wasik, LLC has decided to rescind their submission at this time.
2. Letter to the Editor - "Water Problem vs. Putman" -  
Renee Wood read the letter she submitted to the Tuscola County Advertiser which was included in the agenda packet.

Commissioner Vaughan explained that a water survey was completed at the time the water line was installed for the Caro Center but two of City of Caro's wells have failed since then. He also addressed discussions that have been had regarding the franchise agreements.

Matt Lane thanked Commissioner Vaughan for providing the clarifying comments on the City wells.

3. Tuscola County Central Dispatch 2021 Annual Report -  
Sandra Nielsen, Dispatch Director, reviewed the Central Dispatch 2021 Annual Report.

2022-M-048

Motion by Doug DuRussel, seconded by Dan Grimshaw to receive and place on file the Tuscola County Central Dispatch 2021 Annual Report. Motion Carried.

4. Soil Erosion and Sedimentation Control Resolution -

Clayette Zechmeister explained the proposed resolution and the need to have an updated resolution placed on file to update from SCMCCI to SAFEbuilt.

2022-M-049

Motion by Dan Grimshaw, seconded by Doug DuRussel to approve Resolution #2022-02 titled "Soil Erosion and Sedimentation Control Resolution" to designate SAFEbuilt to administer and enforce Part 91 of the Soil Erosion and Sedimentation Control Act. Also, the fee schedule be amended to include no surety bond for gravel, sand pit or peat operation for implementation in Tuscola County.

Yes: Kim Vaughan, Doug DuRussel, and Dan Grimshaw

Absent: Thomas Young and Thomas Bardwell

Motion Carried.

5. Public Hearing for Annexation of Property into the Village of Millington -

Recessed at 8:58 a.m. for Public Hearing

Reconvened at 9:03 a.m.

At 9:03 a.m., there were a total of 21 participants attending the meeting virtually.

6. Resolution for Village of Millington Annexation -

2022-M-050

Motion by Doug DuRussel, seconded by Dan Grimshaw to approve the Resolution 2022-03 titled "Order and Determination by the Tuscola County Board of Commissioners to Annex Certain Lands to the Village of Millington, Michigan." Village Council of the Village of Millington approved by Resolution on February 14, 2022.

Yes: Kim Vaughan, Doug DuRussel, and Dan Grimshaw

Absent: Thomas Young and Thomas Bardwell

Motion Carried.

7. Potential Action to Hire an Architect to Look Into an Addition to the Tuscola County Annex Building -

2022-M-051

Motion by Doug DuRussel, seconded by Dan Grimshaw to hire TSSF Architects, Inc. to proceed with a conceptual plan for a potential addition to the Tuscola County Annex building. Estimated cost of \$2,500.00 - \$3,000.00 to be paid from the ARPA funds. Motion Carried.

8. Mosquito Abatement 2022 Seasonal Hiring of Employees -

Clayette Zechmeister reviewed the letter submitted by Larry Zapfe, Mosquito Abatement Director, of the list of seasonal employees for the 2022 season.

2022-M-052

Motion by Dan Grimshaw, seconded by Doug DuRussel that per the request of the Mosquito Abatement Director that the following list of seasonal employees be authorized to be hired for the 2022 season:

Bonnie Fackler, Jean Smith, Mike Sherman, Jack Clark, Connor Langenburg, Dennis Haley, Joe Benjamin, Rich Myers, Ron Turner, Kevin Gainforth, Lee Garnsey, Richard Domenick, Skip Speirs, Mark Howard, John Adamczyk, Mike Putnam, Richard Letts, Rodney Hood, Mike Ryan, Mike Emry, Amos Perkins and Kirk Bauer. Motion Carried.

9. Board of Canvassers Resignation -

Clerk Fetting explained the request to accept the resignation of Mike Slocum and she shared her appreciation of his service on the Board.

2022-M-053

Motion by Dan Grimshaw, seconded by Doug DuRussel to regretfully accept the resignation of long-time Canvasser, Mike Slocum, as the Republican Representative on the Board of Canvassers for Tuscola County. Mike was a huge asset on that Board and will be greatly missed.

Motion Carried.

10. Board of Canvassers Appointment -

Clerk Fetting stated that the Republican Party Chair Billy Putman has recommended Isaac White to the partial term on the Board of Canvassers.



2022-M-054

Motion by Doug DuRussel, seconded by Dan Grimshaw that per the Recommendation of the Republican Party Chair, Billy Putman, to appoint Isaac White as the replacement for Mike Slocum on the Board of Canvassers for a partial term expiring October 31, 2023. Motion Carried.

11. 2021 Audit Engagement Letter -  
Clayette Zechmeister reviewed the engagement letter presented.

2022-M-055

Motion by Doug DuRussel, seconded by Dan Grimshaw that the engagement letter with Gabridge & Company to conduct the 2021 county audit be approved and the Chairperson be authorized to sign. Motion Carried.

12. National Day of Prayer -

2022-M-056

Motion by Dan Grimshaw, seconded by Doug DuRussel to approve the February 24, 2022 request from Nancy Matuszak for the Annual gathering of the National Day of Prayer on the Courthouse lawn Thursday, May 5, 2022 from 12:00 noon until 1:00 p.m. Also, request permission to put up banners a few days ahead and put up a tent for the day of the event. Motion Carried.

### **Old Business**

1. Animal Shelter Parking Lot Expansion Bids -  
Mike Miller, Building and Grounds Director, presented his recommendation after he reviewed all of the bids received.

2022-M-057

Motion by Dan Grimshaw, seconded by Doug DuRussel that per the recommendation from the Buildings and Grounds Director that BlackJack Asphalt be awarded the bid for the Animal Shelter Parking lot expansion in the amount of \$12,500.00. Motion Carried.

2. Adult Probation Fence Update -  
Mike Miller, Building and Grounds Director, presented the bid at the March 14, 2022 Committee of the Whole meeting.

2022-M-058

Motion by Doug DuRussel, seconded by Dan Grimshaw to accept the bid from Dohlen Fence and Deck for a vinyl fence at the Tuscola County Parole/Probation Office located at 449 Green Street in the amount of \$8,920.00. Also, approve any necessary budget amendments. Motion Carried.

### **Correspondence/Resolutions**

1. Correspondence Regarding the No Fault Insurance Resolution
2. Open Letter to MI Leaders - Clerks - February 28, 2022
3. Road Commission February 17, 2022 Board Minutes

4. Cheboygan County Resolution 2022-03 Urging the Return of State Workers to In-Person Operations
5. Grand Traverse County Resolution Supporting the Community Mental Health Authority (CMHA) and Opposing State Legislation to Change the CMHA
6. Muskegon County Resolution for Black History Month
7. Iron County Resolution Urging the Return of State Workers to In-Person Operations

**Commissioner Liaison Committee Reports**

***Young***

Absent

- Board of Public Works
- County Road Commission Liaison
- Dispatch Authority Board
- Genesee Shiawassee Thumb Works
- Great Start Collaborative
- Human Services Collaborative Council (HSCC)
- Jail Planning Committee
- MAC Agricultural/Tourism Committee
- Region VII Economic Development Planning
- Saginaw Bay Coastal Initiative
- Senior Services Advisory Council
- Tuscola 2020
- Local Units of Government Activity Report

***Vaughan***

- Board of Health -  
Meets Friday
- County Planning Commission
- Economic Development Corp/Brownfield Redevelopment
- MAC Environmental Regulatory
- Mid-Michigan Mosquito Control Advisory Committee
- NACO-Energy, Environment & Land Use
- Parks and Recreation Commission -  
Working on a Master Plan which will be presented to the Board.

Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

**Grimshaw**

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee -

Had a Committee Member reach out to him regarding past plans for the jail and he referred her to Mike Miller for further information.

MI Renewable Energy Coalition (MREC)

Local Units of Government

**DuRussel**

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works -

Accoladed the program for their assistance given to two Tuscola County residents in obtaining their CDL.

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

**Bardwell**

Absent

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

TRIAD

Local Units of Government Activity Report

**Other Business as Necessary**

None

At 9:30 a.m., there were a total of 22 participants attending the meeting virtually.

**Extended Public Comment**

1. Steve Schreiner would like to file a complaint against the Board of Commissioners and is requesting a hearing under Public Act 217 with the Construction Code Board of Appeals. Clerk Fetting will forward the application for a hearing to Mr. Schreiner.
2. -Bill Putman addressed the Board regarding the Putman Medical Center Project and getting water.

-Wes Tahash, Project Supervisor for the Putman Medical Center Project, reported that a police report has been filed as he believes that arsenic was being emptied into the lagoon behind the Putman property by the City of Caro.

-Steve Anderson confirmed that a Police Report was being prepared by Deputy LaFlure. Once the report has been completed, he will forward to EGLE for further review and possible investigation.

**Adjournment**

2022-M-059

Motion by Dan Grimshaw, seconded by Doug DuRussel to adjourn the meeting at 9:57 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk



# MINUTES

## Public Hearing

9:00 AM - Thursday, March 17, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Commissioner Vaughan called the Public Hearing of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Thursday, March 17, 2022, to order at 9:00 AM local time.

Commissioners Present In-Person: Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioners Absent: Thomas Young, Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Steve Anderson, Tisha Jones-Holubec, Emaline Cameron

Also Present Virtual: Treasurer Ashley Bennett, Barry Lapp, Cody Horton, Dara Hood, Debbie Babich, Jon Ramirez, K. Free, Kim Brinkman, Mark Haney, Mary Drier, Matt Brown, Tim Green, Tracy Violet

At 9:00 a.m., there were a total of 21 participants attending the meeting virtually.

### **Public Hearing - Annexation of Property into the Village of Millington**

Clayette Zechmeister reviewed the Petition for Annexation for Parcel Number 017-016-150-2300-00 that was received to annex property from the Township of Millington to the Village of Millington.

The Annexation has been approved by the jurisdictions involved.

Emaline Cameron addressed the Board regarding her request as it will allow for her to have a small business.

### **Public Comment**

None

**Adjournment**

Public Hearing adjourned at 9:02 a.m..

Jodi Fetting  
Tuscola County Clerk

DRAFT



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, March 28, 2022**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, March 28, 2022, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Judge Nancy L. Thane, Steve Anderson, Mike Miller, Sheriff Glen Skrent, Brian Harris, Kristy Sutherland, Maryanne Eagle, Gene Pierce, Debbie Powell, Nancy Laskowski, Jim Tussey, Shelly Lutz

Also Present Virtual: Tony Poulos, Treasurer Ashley Bennett, Mary Drier, Sandy Nielsen, Renee Francisco, Mark Haney, Judge Amy Grace Gierhart, Steve Root, Janie Hemerline, Pam Shook, Alecia Little, Matt Lane, Bob Baxter, Debbie Babich, K. Free, Cindy Hughes, Barry Lapp, Matt Brown, Shannon Beach

At 8:03 a.m., there were a total of 19 participants attending the meeting virtually.

### County Updates

1. Community Garden Update -  
Judge Nancy L. Thane presented to the Board regarding the positive impact the community garden has on the Juvenile Probation program and the community members that benefit from the produce. Judge Thane also referenced the various programs and partners that have contributed to the success of the program.
2. County Treasurer's Office Hours -  
County Treasurer Ashley Bennett updated the Board that the County Treasurer's Office will be revert back to a closing time of 4:30 p.m. effective April 4, 2022. The office will remain open during the lunch hour.

**New Business**

1. Annual Aging Services Programmatic Report FY 2021 -  
Kristy Sutherland, Human Development Commission Senior Services Director, presented FY 2021 Report and information on the program and benefits provided to the community. Matter to be placed on the Consent Agenda.
2. Potential Jail Millage -  
Debbie Powell, Cass City Village Manager, presented to the Board regarding her views on the need for a new county jail.

Sheriff Glen Skrent reviewed a survey that was taken of members of the Jail Committee as to building a new jail, refurbishing the current jail, moving to a regional solution, the size of a proposed jail, and the site of a proposed jail.

Board discussed motion 2021-M-219 that was adopted by the Board on September 30, 2021 to authorize proposed ballot language be drafted as well as which election the proposal should be presented on.

For Reference:

2021-M-219

*Motion by Young, seconded by Vaughan to direct Clayette Zechmeister, Controller/Administrator, to work with Sheriff Glen Skrent and Eric Morris of Braun Kendrick, to construct draft ballot proposal language for a new county jail to be presented to the Board for adoption. Also, move to have a millage amount proposed for the draft ballot language to be presented to the Board for adoption. Also, move for a recommendation as to if the ballot proposal should be placed on the May 2022 ballot, the August 2022 ballot or the November 2022 ballot to be presented to the Board for adoption. After draft language with the requested millage amount has been constructed along with which 2022 election to place the proposal on, the final ballot proposal language is to be presented to the Board for final adoption. Roll Call Vote: DuRussel – yes; Grimshaw – no; Young – yes; Vaughan – yes; Bardwell – yes. Motion Carried.*

Clayette Zechmeister reviewed current interest rates. It is being proposed to utilize the facilities loan program through the United States Department of Agriculture (USDA). Clayette will also contact Bond Counsel for information.

3. Sheriff's Department New Hires to Fill Vacant Positions -  
Sheriff Glen Skrent reviewed four offers that have been made to people to fill vacant positions in the Sheriff's Office. Matters to be placed on the Consent Agenda.

Bryan Hemerline has been promoted to a Sergeant position in the Corrections Department.

4. Airport Authority Update on Legal and Construction Plans -  
Jim Tussey reviewed the pending cases that Pegasus filed in the 54th Circuit Court that were taken to the Court of Appeals. He also reviewed a handout on behalf of the Tuscola County Airport Authority. He discussed the Tall Structure permits and discussed the extension of the current runway. Mr. Tussey addressed a sand mine that



SCMCCI granted a permit to that never received approval from Indianfields Township nor from the Airport Administrator as it was within the Airport Ordinance coverage area.

Recessed at 9:52 a.m.

Reconvened at 10:01 a.m.

At 10:01 a.m., there were a total of 19 participants attending the meeting virtually.

5. Conflict of Interest Policy -

Clayette Zechmeister presented the proposed policy which is required for some of the federal grant programs that Tuscola County participates in.

Board discussed what level of family should be included in the policy and also what their views are that is considered a conflict.

Matter to be placed on Thursday's Agenda.

6. Adult-Use Marijuana 2022 Distributions Based on 2021 Revenue Collected -

Clayette Zechmeister presented the revenue that was received which was higher than anticipated.

**Old Business**

None

**Finance/Technology**

***Primary Finance/Technology***

None

***On-Going and Other Finance***

None

***On-Going and Other Technology***

Eean Lee provided an update that the security cameras have been installed in the Treasurer's Office. The Jail security camera project will begin next week. There have been some news rules implemented on companies that can be used for anti-virus protection.

1. GIS Update

No Update, matter to be removed from the agenda and listed as Technology Updates.

2. Increasing On-Line Services/Updating Web Page

No Update, matter to be removed from agenda.

## **Building and Grounds**

### ***Primary Building and Grounds***

1. Opening Bids for the Purchase of a New Vulcan Range and Griddle at the County Sheriff's Department -  
Mike Miller, Buildings and Ground Director, opened the bids that were received.
  1. Douglas Equipment, Bloomfield, West Virginia - \$15,240.10
  2. Grady's Team, Pueblo, Colorado - \$16,952.36
  3. Consumers Service and Culinary Depo, Spring Valley, New York - \$15,440.60

Board would like to reject the bids received at this time. Matter to be placed on the Consent Agenda.

Board would like to rebid the project and have Mike look at MiDeal and reach out to a Vulcan dealer located in Michigan.

### ***On-Going and Other Building and Grounds***

1. State Police Water and Annexation -  
Clayette updated the Board that we are just waiting for some final paperwork to come through in order to complete the annexation.
2. Courthouse Stained-Glass Window Restoration (matter added) -  
Mike Miller explained that the stained-glass window in the courthouse has lost some of the lead braces. A stained-glass expert has looked at the window and feels it is currently safe but does need to be fully restored. Keith Kosik also looked at the plexi-glass that is on the outside of the building which he is recommending that it is replaced as well. Mike is waiting on quotes for both of those matters. Board is supportive of the restoration project. Board discussed using the marijuana revenue for the project.

## **Personnel**

### ***Primary Personnel***

1. Hiring Freeze History Timeline -  
Clayette reviewed the timeline that was included in the agenda packet. Commissioner Bardwell reviewed the events that led up to the Board requesting Clayette to put the timeline together. Shelly Lutz stated that normally a job offer is made contingent upon Board approval and satisfactory physical, background check and drug screen. Board would like to continue the current practice and not re-implement a hiring freeze.

**On-Going and Other Personnel**

1. Workman's Compensation -  
Matter to be removed from the agenda.
2. Michigan Association of Counties (MAC) 7th District Meeting -  
Matter to be removed from the agenda.
3. Safety Committees - Watch for Grant Opportunities -  
Matter to be removed from the agenda.
4. Retirement Plans and Municipal Employees Retirement System (MERS)  
Representative Updates -  
MERS Presentation is being planned for April 2022.

Board is gathering information on Defined Benefit participation by employees that were grandfathered in being stopped and any new contributions by those employees would be under the Defined Contribution.

**Other Business as Necessary**

None

**On-Going Other Business as Necessary**

1. Animal Control Ordinance - Still in Review  
Leigh Nancy and Prosecutor Reene are reviewing the proposed ordinance.
2. Guidehouse Activity for Non-Entitlement Units of Local Government (NEUs)  
Outreach -  
Guidehouse will be presenting at Thursday's meeting. Clayette is hoping that the Board will have a review of, at a minimum, the premium pay and possibly the other proposed projects by the end of today.
3. American Rescue Plan Act (ARPA) Funds - Updates on Projects and Reporting -  
Discussed in previous Item #2.
4. County Wide upcoming Millage renewals:  
Michigan State University Extension  
Primary Roads and Street Improvement  
Bridge and Street Improvement

Clayette stated that the proposed ballot language will be presented to the Board on April 11, 2022.

At 11:30 a.m., there were a total of 16 participants attending the meeting virtually.

**Public Comment Period**

None

**Adjournment**

Motion by Thomas Young, seconded by Kim Vaughan to adjourn the meeting at 11:32 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk

DRAFT



# ANNUAL AGING SERVICES PROGRAMMATIC REPORT FY21

Email: [kristys@hdc-caro.org](mailto:kristys@hdc-caro.org)  
Website: [www.hdc-caro.org](http://www.hdc-caro.org)

Tel: 989-673-4121  
429 Montague Ave.  
Caro, MI 48723



# TABLE OF CONTENTS

TO OUR READERS _____	3
Case Coordination and Support _____	5
Chore Services _____	6
Congregate meals _____	7
Home Delivered Meals _____	8
Transportation _____	9
Homemaking _____	10
Personal Care Services _____	11
In-Home Respite _____	12
Caregiver Support _____	13
Outreach _____	14
Commodity Supplemental Food Support _____	15
Foster Grandparent Program _____	16
Retired and Senior Volunteer Program _____	17
Elder Advocacy _____	18

Funding for the programs include in this report include Americorps Seniors, Michigan Aging and Adult Services Agency, Michigan Department of Education, Region VII Area Agency on Aging, Senior Millage funds from Huron, Sanilac, and Tuscola Counties, United Way of Huron, Sanilac, and Tuscola Counties, Victims of Crime Act, and generous local donations.

# TO OUR READERS

This is the first of our Annual Programmatic Reports for Human Development Commission's programs focusing on those over 55 in Huron, Sanilac, and Tuscola Counties. Inside you will find an overview of each of our programs as well as specific numbers of people and services provided. In FY21 Human Development Commission served 3,020 people over the age of 60. This age group is just over half of the total people served by HDC.

## Special Events

In January of 2021, the Foster Grandparent Program and Retired and Senior Volunteer Program recognized Martin Luther King Junior's dedication to service. The event engaged young volunteers in a service activity to thank local hospital staff for working through the COVID-19 Pandemic.

In June of 2021, Human Development Commission brought back the Senior Seminar in each of the "Thumb" Counties. Seniors were invited to learn about Elder Abuse in the Community and what to look for. This unique event was done with seniors listening in on their car radio. They were also provided lunch and a small goodie bag.

## Additional Programming

Human Development Commission is able to help seniors enrolled in services purchase safety equipment, incontinence supplies, minor home repairs through Purchase of Service. In FY21, HDC spent just over \$12,000 to help seniors in their homes.

In conjunction with the Huron and Tuscola County Sheriff's Departments, a scam line was rolled out in FY21 allowing seniors in the community to call 24/7 to ask for guidance to determine if a phone call, email, or letter is legitimate or a scam.

The Tuscola County Triad has provided staff and volunteers with numbers for mailboxes of seniors. This will help emergency personnel as well as our staff and volunteers find the homes of seniors.

## Looking Ahead

With the great amount of work that has been done over the past fiscal year, Human Development Commission looks to improve and enhance services offered in the community. FY22 will bring with it challenges as well as new opportunities. One such opportunity is the additional of an Activities Coordinator to our team. The Activities Coordinator will be looking at participation at Congregate Dining Centers and increasing activities offered at each of the sites. While those activities that everyone knows, and loves will continue, we hope to bring in new seniors with new opportunities to stay active in the community.

The Kinship Caregiver program will have a Family Counselor available to support Family Members (over 60) raising family. Raising kids today is not like it was when seniors were raising their own children and can bring about many challenges. The addition of a Family Counselor is an added support to the Kinship Caregiving program.

The Retired and Senior Volunteer Program will be starting a “Loneliness Line” through the Safe Seniors Program. Volunteers will be provided with a cell phone and seniors can call the phone just to talk. It will help reduce social isolation, loneliness and depression. It will also give volunteers an opportunity to volunteer within their own home.

Serving the aging population of Huron, Sanilac, and Tuscola Counties aligns with Human Development Commission’s mission of Restoring Hope by Helping People and Changing Lives. As the number of people over the age of 60 continues to grow Human Development Commission plans to continue to provide tools necessary for the aging population to stay in their homes longer.

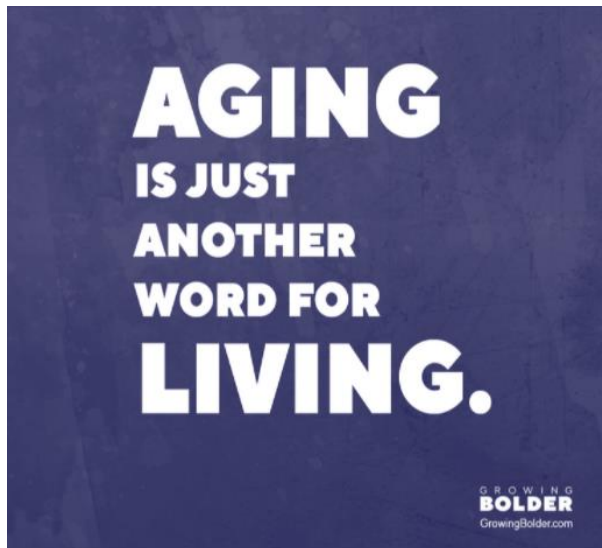
**Kristy Sutherland**  
**Senior Services Director**  
**Human Development Commission**



# CASE COORDINATION AND SUPPORT

Providing comprehensive assessments and care plans and coordinating services to carry out the care plan

In FY21 there were 1,091 customers provided a personal assessment of need and completed care plans to help them live independently in their home. Coordinating independent living supports prolongs the time customers stay in their homes, increases well-being of customers, and reduces costs versus an assisted living facility. The intensive assessment dives into the customer's abilities to live independently, including the customer's Activities of Daily Living and Independent Activities of Daily Living. Based on the assessment customers are matched with services available, whether provided by Human Development Commission or another agency within the community.



**6,824 HOURS SPENT COORDINATING SERVICES**

# CHORE SERVICES

**Aids with heavier chores required around the house.**

Chore Services were provided to 77 customers across Huron, Sanilac and Tuscola Counties. Many elderly people are physically incapable of taking care of heavy chores around their house. Chore services assist with heavy cleaning and upkeep, and further help prolong independent living.

## Chore Provides

- Yard Clean Up
- Gutter Clean Out
- Grab Bar Installation
- Window Washing
- Clean Cupboards
- Clean Refrigerator/Stove
- Remove/Install Window Air Conditioner
- Replace Furnace Filter
- Washing Walls
- Garage Clean Out
- Basement Clean Out
- Safety Checks - Fire Alarms



***One person caring about another represents life's most significant value. – Jim Rohn***



**486 HOURS PROVIDING CHORE SERVICES**

# CONGREGATE MEALS

Provides nutritious meal to seniors over 60 years old.

356 customers were provided with a congregate meal in FY21. Due to COVID-19 service was provided in two different ways.

## Curbside Congregate

Curbside Congregate meals were provided throughout the Fiscal Year. Each week customers were able to pick up five (5) to-go meals from the following senior dining center locations:

- Deckerville
- Marlette
- Sandusky
- Caro
- Bad Axe
- Harbor Beach

***Nourishment is not just "nutrition." Nourishment is the nutrients in the food, the taste, the aroma, the ambiance of the room, the conversation at the table, the love and inspiration in the cooking, and the joy of the entire eating experience.***

- *Marc David*

## Dine-In Congregate

Beginning in August 2021, dine-in congregate meals began to reopen. The opportunity to engage socially, as well as receive a free nutritious meal, adds to the overall health of seniors in the community.

Open Senior Dining Centers Include:

- Bad Axe
- Caro
- Vassar
- Harbor Beach
- Port Austin
- Marlette
- Sandusky
- Deckerville



47,560 MEALS PROVIDED

# HOME DELIVERED MEALS

**Provides nutritious meal to homebound seniors delivered to their home.**

There were 952 people provided with meals in FY21. Meals are nutritionally balanced based on guidelines set by the Older American's Act. Meals on Wheels reports two out of three participants indicate that the food provided is a half or more of the food the individual eats each day. Economic disparity is the number one reason seniors are unable to eat.

Meals provide so much more than just food to seniors. Nationally, 58% of Home Delivered Meal recipients live alone. Their volunteer driver may be the only person the senior sees in a day.

## Home Delivered Meals are provided to...



An elderly man who just lost his wife and does not know how to shop or cook

A couple whose children live out of state and have no transportation to the store

A woman suffering from vision loss

A burned-out caregiver who is providing 24/7 care to their loved one



**203,564 MEALS PROVIDED**

# TRANSPORTATION

Provides transportation to seniors over 60 years old

Human Development Commission's Senior Transportation program is offered in one of two ways. Throughout the entire fiscal year it was offered through bus tickets/tokens.



## Bus Tickets/Tokens

Bus tickets or tokens are provided to those 60 years old and older, free of charge through Human Development Commission's Senior Transportation Program. Huron and Sanilac County's offer in town and out of town tickets, which can be redeemed at any time. Tuscola County tokens are offered to any Tuscola County resident over 60 and have been redeemed in the Thumbody Service Area.

3,510 tickets/tokens were provided in FY21.



## Door-to-Door Volunteer Driver

In July, the Door-to-Door Volunteer Driver piece of Senior Transportation began. This allows seniors to be transported in to and out of County. Wherever their need may be.

Two rides were provided with Door to Door transportation.

***21% of all traffic fatalities in Michigan were someone over the age of 65 in 2020.***

\* Michigan Department of State Police, 2020 Year End Traffic Crash Statistics  
[https://www.michigan.gov/documents/msp/2020\\_Year\\_End\\_Traffic\\_Crash\\_Statistics\\_727043\\_7.pdf](https://www.michigan.gov/documents/msp/2020_Year_End_Traffic_Crash_Statistics_727043_7.pdf)

# HOMEMAKING

Provides light housekeeping to seniors

In Huron, Sanilac, and Tuscola Counties there were 163 customers provided with Homemaking services in FY21. These customers reached the highest priority points for level of need. Human Development Commission maintains a waiting list for Homemaking Services of around 130. Keeping up with daily household cleaning can make living independently difficult as people age. Providing this service fits into the senior services goal of keeping seniors living independently in their homes longer.

Vacuum

Laundry

Meal  
Prep

Floors

Dishes

Clean  
Countertop

Clean  
Kitchen

Dusting

Change  
Bed

Clean  
Bathroom

Remove  
Trash



6,418 HOURS OF HOUSEKEEPING PROVIDED

## PERSONAL CARE SERVICES

Provides assistance with hygiene and grooming for seniors

Personal Care services were provided to 78 customers. Personal Care services help seniors maintain independent living in their own home. As people age, personal care becomes challenging due to weakness and safety concerns with slippery floors. Personal Care at Human Development Commission offers seniors and their caregivers a sense of security by having an additional person in the home during bathing time. In-Home Workers help from stand-by assistance to full bathing assistance to clean up of the bathroom to dressing and setting hair. All Personal Care services are provided with dignity and respect to the senior.

"Dignity really means that I deserve the best treatment I can receive. And that I have the responsibility to give the best treatment I can to other people."

MAYA ANGELOU

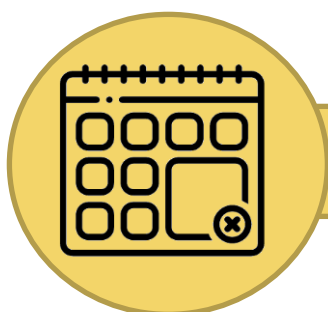


3,935 HOURS OF PERSONAL CARE PROVIDED

## IN-HOME RESPITE

Provides assistance for caregivers caring for individuals who need 24/7 care, allowing the caregiver to have time to themselves.

The greatest support keeping people over 60 in their homes, living independently, is the Caregiver providing care around the clock. Human Development Commission recognizes the need for providing respite to those that are in the position of caregiving 24/7. Respite Care provides the Caregiver some time to themselves, without the need to worry about who is taking care of their loved one. In-Home workers providing Respite Care help prevent caregiver burnout and decrease the likelihood for placement in a long-term care facility.



**1,084 HOURS OF RESPITE CARE PROVIDED**



# CAREGIVER SUPPORT

Provides free training and support for caregivers.

Caregiver Support classes were provided via Zoom throughout the entire Fiscal Year. Beginning in July, in-person support groups were provided in Huron, Sanilac, and Tuscola Counties. Support groups provide an hour of training and education for Caregivers and an hour of conversation and peer support for those caring for loved ones at home.

## Caregiver:

1. Caregivers 60 or older who care for Care Recipient 60 or older
2. Caregivers 60 or older who care for a recipient under 60
3. Caregivers under 60 who care for a recipient 60 or older.

In Addition, HDC offered supportive services for Caregivers 60 and older providing care to family members under the age of 18.

## Kinship Caregiver:

Kinship Caregiver is the full-time care, nurturing and protection of children by family members 60 and older in the child's life. This could include grandparents, aunts, uncles, older siblings.



**550 HOURS OF TRAINING AND SUPPORT  
PROVIDED TO CAREGIVERS**

# OUTREACH

Provides free assistance for individuals to get connected with services in the community

Community Presentations

Individualized Information and Referral

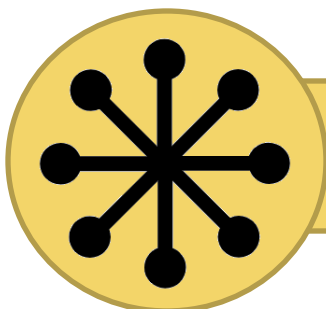
Community Canvassing

Due to the rural nature of the “thumb” of Michigan, seniors tend to be isolated and difficult to reach. Ensuring people over 60 are connected to services, whether part of HDC’s services or not, is critical to longer independent living. Outreach is designed to target people over 60 in the “thumb,” to spread information of services available. Outreach is provided in the community as well as in individual home visits. Home visits restarted for Outreach in July of 2021, but individual contacts can be made over the phone for those more comfortable in phone visits. Connections and promotion of services can be made for any services providers in Huron, Sanilac, or Tuscola Counties.

HUMAN DEVELOPMENT COMMISSION (HDC)

facebook  
LIVE

Human Development Commission went virtual with Outreach Services. Due to the COVID-19 Pandemic, HDC had to get creative with ways to reach out to people regarding services available to seniors. Facebook Live was a success as each week different programs and services available to seniors were discussed and promoted. Some included “on-site” presentations with programs and services. HDC was joined by many community partners who provide services to seniors. Weekly viewings averaged 400 each week.



**790 HOURS CONNECTING ISOLATED ELDERLY  
WITH AVAILABLE SERVICES**

# COMMODITY SUPPLEMENTAL FOOD SUPPORT

Provides free assistance food for low-income seniors

The Commodity Supplemental Food Program (CSFP) works to improve the health of low-income elderly persons at least 60 years of age by supplementing their diets with nutritious USDA Foods. The food arrives at Human Development Commission's warehouse in Caro to be packed and distributed among seniors in six (6) counties.

Location	When	Time
Huron County 170 W. Soper Rd. Bad Axe	First Tuesday of the month (bimonthly)	10a.m.-1:00p.m.
Lapeer County 1701 W. Genesee St. Lapeer	Fourth Tuesday of the month (bimonthly)	10a.m.-1:00p.m.
Sanilac County 6785 Marlette St. Marlette	Third Thursday of the month (bimonthly)	10a.m.-1:00p.m.
Tuscola County 429 Montague Ave. Caro	Second Thursday of the month (bimonthly)	10a.m.-1:00p.m.
Saginaw County 1940 S. Outer Drive Buena Vista	Fourth Wednesday of the month	10a.m.-1:00p.m.
St. Clair County 3403 Lapeer Rd. Port Huron	Third Thursday of the month (bimonthly)	10a.m.-1:00p.m.



40,140 boxes of food provided

## FOSTER GRANDPARENT PROGRAM

Provides low-income seniors an opportunity to volunteer in local schools and receive a small stipend.

The 20/21 school year provided to be a challenge for the Foster Grandparent Program. The COVID-19 challenges that were faced by the schools, left the Foster Grandparent Program volunteers without placement for the school year.

Staff with the program worked diligently to provide meaningful opportunities for the volunteers. There were two “virtual” opportunities available to volunteers. First, volunteers were given the opportunity to tutor or mentor children through Zoom. Volunteers would meet weekly with students to talk about course work and mentor positive behaviors like participation, promptness, and respect for older adults. In addition, volunteers were given the opportunity to be “pen pals” with various classrooms in the thumb. Pen Pals provided a unique opportunity for students to work on their reading and writing while connect with an older person.



# AmeriCorps Seniors

# RETIRED AND SENIOR VOLUNTEER PROGRAM

Provides opportunity for people over 55 to have a meaningful volunteer opportunity, keeping them connected with their community.

Volunteers were a critical piece of providing essential services through FY21. The RSVP volunteers were part of the volunteers that “made it all happen.” Opportunities such as the Home Delivered Meal drivers and Safe Seniors program continued to keep seniors safe and healthy while maintaining their independence at home. In July, Senior Transportation began recruiting volunteers to safely bring that important service back to seniors in Huron Sanilac and Tuscola Counties.



**33 volunteers provided 10,337 hours**

# ELDER ADVOCACY

Provides free assistance for victims of abuse, fraud, and financial exploitation

In FY21, Human Development Commission worked with 52 seniors in the Elder Advocacy Program. Going along with Human Development Commission's Self-Sufficiency platform, the Elder Advocacy Program works with seniors to move on from dangerous situations and into safe and sustainable living environments. In addition, the Elder Advocacy Program offers ongoing supportive counseling for victims of Elder Abuse

## Six Types of Elder Abuse

<p><b>Physical:</b> Non-accidental use of force against an elderly person that results in physical pain, injury, or impairment</p>	<p><b>Emotional:</b> Verbal intimidation through yelling or threats, humiliation, or habitual blaming.</p>	<p><b>Psychological:</b> Non-verbal ignoring, isolating, or terrorizing an elderly person.</p>
<p><b>Sexual:</b> Any form of non-consensual physical contact including rape, molestation, or any sexual conduct  (does not have to be physical)</p>	<p><b>Neglect:</b> Failure of a caregiver to provide appropriate care such as food, shelter, medical care, and personal hygiene</p>	<p><b>Financial Exploitation:</b> Misuse of elderly person's financial resources.</p>





Tuscola County

Clayette Zechmeister &lt;zclay@tuscolacounty.org&gt;

**(no subject)**

1 message

**Robert Baxter** <rbaxter@tuscolacounty.org>

Wed, Mar 23, 2022 at 10:03 AM

To: Clayette Zechmeister &lt;zclay@tuscolacounty.org&gt;, Glen Skrent &lt;ggs@tuscolacounty.org&gt;, Shelly Lutz &lt;lutzs@tuscolacounty.org&gt;

We've offered Jacob Preston a conditional job offer for the road patrol pending a physical, psychological & drug test. He will be considered part time (\$18 per hour) while attending the police academy. Upon successful completion (on or about May 6, 2022) he will begin at full time status.

We've offered Tiffany Gunlock a conditional job offer for the road patrol pending a physical, psychological & drug test. She will be considered part time (\$18 per hour) while attending the police academy. Upon successful completion (on or about May 6, 2022) she will begin at full time status.

We've offered Christy Poulos a conditional job offer for the Sheriff's Confidential Secretary position (due to the resignation of Heidi Chicilli) pending a physical & drug test. Christy's anticipated start date is April 2. Due to her 29 years of experience, it is recommended that she start at step 2 (\$19.57) of the wage scale. Additionally, Heidi Chicilli has offered to work, with limited part time hours, for the first few weeks of Christy's training to ensure a smooth transition within the Sheriff's Department.

Samuel Gaiser will vacate a Corrections position and move to the Road Patrol upon successful completion of the police academy (on or about May 6, 2022) he will begin at full time status.

**Undersheriff Robert E. Baxter**  
**Tuscola County Sheriff Administration**  
**420 Court St**  
**Caro, MI 48723**  
**989-673-8161 ext 2225**  
**Fax: 989-673-8164**

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## TUSCOLA COUNTY CONFLICT OF INTEREST POLICY

### I. APPLICATION

The provisions of this Conflict of Interest Policy shall be applicable as outlined in Section II below. Nothing in the Policy shall be interpreted as denying any employee his/her rights under the law. In every proceeding with regard to these standards, fundamental due process shall be provided. Employees and officials must faithfully discharge their duties to the best of their ability without regard to age, race, creed, sex, national origin, or political belief. The public interest must be their primary concern and their conduct in official affairs should be above reproach.

### II. REGULATIONS

1. A County Commissioner shall disclose his or her relationship or interest on a matter where he or she has a conflict of interest or where he or she believes there is a reasonable appearance of a Conflict of Interest.
2. A County Commissioner shall refrain from deliberating and shall abstain from voting if he or she believes that he or she has a conflict of interest.
3. If a County Commissioner believes that there is a reasonable appearance of a conflict of interest but that no conflict actually exists, then he or she shall disclose that potential conflict and, if choosing to deliberate or vote on the matter, explain why he or she feels that he or she can still weigh the merits of the matter fairly and objectively and vote in the best interests of the public.
4. An employee or appointed official shall disclose his or her relationship or interest on a matter where he or she has a conflict of interest or where he or she believes there is a reasonable appearance of a conflict of interest. Such disclosure shall be made to the employee's direct supervisor or head of the official's appointed board. An employee or appointed official shall refrain from involvement in any cause, proceeding, application, grant, contract or other matter involving a conflict of interest or reasonable appearance of a conflict of interest.
5. Confidential Information - An employee or elected or appointed official shall not divulge any confidential information to any unauthorized person or release any such information in advance of the time prescribed for its authorized release for his/her own personal gain or for the gain of others.
6. Personal Business - An employee or elected or appointed official shall not be a party, directly or indirectly, to any contract between himself or herself and the County, unless disclosure and approval is made as required by MCL 15.322 (Contracts of Public Servants with Public Entities).
7. Favors - An employee or elected or appointed official shall not grant or make available to any person any consideration, treatment, advantage or favor beyond that which it is the general practice to grant or make available to the public at large.
8. Gifts – An employee or elected or appointed official shall not accept any gifts which are made to him or her in his or her public capacity or reasonably could be interpreted as having been given to that person in his or her public capacity.



9. County Personnel or Property – An employee or elected or appointed official shall not use County personnel, property, or funds for personal gain or benefit.
10. Representation of Private Interests – An employee or elected or appointed official shall not directly or indirectly solicit any contract between himself or herself and the County, committee, board, commission or authority he or she represents, unless disclosure and approval is made as required by MCL 15.322 (Contracts of Public Servants with Public Entities).
11. Responsible Use of County Assets - All employees and elected and appointed officials shall protect County assets, such as equipment, supplies, cash, inventory, and information against misuse and/or misappropriation.
12. Compliance with Ethics Statutes – Commissioners, employees and appointed officials shall comply with all applicable provisions of Michigan’s State Ethics Act (MCL 15.341 et seq.), Incompatible Offices Act (MCL 15.181 et seq.), the Contracts of Public Servants with Public Entities Statute (MCL 15.301 et seq.) and any other applicable law.
13. Reporting of Familial Relationships – The County will track familial relationships among employees, Commissioners and appointed officials. The County Controller/Administrator is responsible for working with department heads to ascertain existing familial relationships and comply with any resulting reporting obligations related to such relationships.

### III. DEFINITIONS

*Conflict of Interest* means any of the following:

- a) A direct personal interest of the Commissioner, a current business partner of the Commissioner, a Commissioner’s immediate family member, or a Commissioner’s immediate family member’s current business partner in the outcome of a cause, proceeding, application, or other matter pending before the body.
- b) A direct financial interest of: the Commissioner, a current business partner of the Commissioner, a Commissioner’s immediate family member, or a Commissioner’s immediate family member’s current business partner in the outcome of a cause, proceeding, application, or other matter pending before the body.
- c) A direct personal interest of the employee or appointed official, a current business partner of the employee or appointed official, immediate family member, or an immediate family member’s current business partner in the outcome of a cause, proceeding, application, grant, contract or other matter involving the County or its appointed bodies.
- d) A direct financial interest employee or appointed official, a current business partner of employee or appointed official, an employee or appointed official’s immediate family member, or an immediate family member’s current business partner in the outcome of a cause, proceeding, application, grant, contract or other matter involving the County or its appointed bodies.

*Current Business Partner:* a person or company with which the Commissioner, employee or

appointed official— or such Commissioner, employee or appointed official’s immediate family member— is sharing business ownership or management. This would also include the employer of a Commissioner, employee or appointed official’ immediate family member.

*Direct:* an interest—whether personal or financial—is direct if it is all of the following: (1) not common to other members of the Board, body or other employees, (2) connected to the individual, his or her immediate family member, or current business partner without conjecture, and (3) connected to the individual, his or her immediate family member, or current business partner without multiple intervening parties or factors.

*Disclose:* a full and honest description of the relationship or interest that underlies the conflict of interest or reasonable appearance of a conflict of interest. This disclosure must take place either (1) in writing prior to an open meeting where the matter or cause is to be deliberated or acted upon, (2) during the open meeting but prior to the matter or cause being deliberated or acted upon, or (3) as soon as the Commissioner, employee or appointed official learns of the relationship or interest underlying the conflict of interest or reasonable appearance of a conflict of interest.

*Familial Relationship:* those relationships where persons are related by blood or affinity to the fourth degree of consanguinity (children, grandchildren, parents, grandparents, great grandparents, great-great grandparents, siblings, uncles, aunts, great uncles and aunts, nephews, nieces, grandnephews and nieces, and cousins).

*Financial Interest:* a pecuniary interest that could accrue gain or suffer loss due to the outcome of the cause, proceeding, application, or other matter. Financial interest includes, but is not limited to:

- (1) Any interest as a partner, member, employee, or contractor in or for a co-partnership or other unincorporated association;
- (2) Any interest as a beneficiary or trustee in a trust;
- (3) Any interest as a director, officer, employee, or contractor in or for a corporation;
- (4) Any legal or beneficial ownership of 10% or more of the total outstanding stock of a corporation;
- (5) Any legal or beneficial ownership of any real property.

*Gift:* the term “gift” does not include promotional items of nominal value such as calendars or pens. “Gift” also does not include “give-away” items or prizes that are provided at conferences, seminars, formal training sessions, so long as such items are equally available to all attendees. “Gift” also does not include any donations that have been made to a County office or department for the general use by the office, or persons served by the office.

*Immediate Family Member:* a Commissioner, employee or appointed official’s spouse, domestic partner, child, parent, grandparent, sibling, aunt or uncle, or brother or sister-in-law.

*Personal Interest:* an interest where a non-financial benefit would inure to the Commissioner, employee, appointed official such as individual’s immediate family member, or current business partner.

#### **IV. REPORTING PROCESS**

All employees, elected and appointed officials have a responsibility for reporting concerns about potential unethical behavior. Such concerns and/or questions about whether actions are considered unethical or a violation of this Policy can be reported to the County Controller/Administrator. If the concerns are related to the County Controller/Administrator they can be reported to the Chair of the Board of Commissioners.

It shall also be a violation of this policy for any informant to make a baseless allegation of unethical behavior that is made with reckless disregard for truth and that is intended to be disruptive or to cause harm to another individual. Any violation of this section will result in disciplinary action.

**V. INVESTIGATIVE PROCEDURE**

Allegations of violations of this Policy shall be promptly investigated by an individual or a team of individuals designated by the County Controller/Administrator. The results of this team's investigation shall be communicated in writing to the County Controller/Administrator and/or other appropriate designated personnel.

**VI. ENFORCEMENT**

Any employee or appointed official who violates the provisions of this Code shall be subject to disciplinary action up to and including discharge.

**VII. IMPLEMENTATION**

1. As an expression of the standards of conduct for employees and appointed and elected officials are expected by the public, this Conflict of Interest Policy is intended to be self-enforcing. It therefore becomes most effective when employees and appointed and elected officials are thoroughly familiar with it and embrace its provisions.
2. For this reason, ethical standards shall be included in the regular orientations for newly elected and appointed officials as well as newly hired employees. At the first organizational meeting of the County of Commissioners in January of each year, County Commissioners' entering office shall be provided with a copy of this Policy and an acknowledgment of receipt of the Policy.
3. The County Controller/Administrator shall post and/or distribute this policy in accordance with County procedures and applicable collective bargaining agreements, and the Policy will go into effect pursuant to those procedures and agreements. This Policy is effective immediately for Commissioners and appointed officials.

## Richville Fire Department Generator Project

R3-2020-80-0033 / 79-20-01

### Bid Specifications

- Generac model 7042-3 22kW air-cooled standby generator
- Generac 16 circuit NEMA 3R automatic transfer switch
- All needed associated breakers to be used in the above transfer switch
- Generac GenPad 3" pad
- Wet Cell Battery - 26R
- Complete installation of generator into existing electrical service
- Running of natural gas lines from meter to proposed generator location (minus gas meter change out)
- All needed permits
- Installation as documented in following photos
- Completed and invoiced to Tuscola County by December 31, 2022

## Richville Generator Quote Attempts

In trying to fulfill the Tuscola County purchase policy, I am trying to obtain three quotes for the Richville Fire Department Generator Project R3-2020-80-0033 / 79-20-01. These are the attempts that were made to gather those quotes:

- Browning Power Systems, received quote upon completion of walk through on 01/14/2022 **\$11,527.55**
- Contacted Schwab Electric on Tuesday, March 1, 2022 at approximately 1230 PM. Owner, Steve Schwab declined to provide a quote as he has too much work to bid for the project.
- At the advice of Steve Schwab, I called MGEN Power Systems LLC (Jim Mossner) on March 1, 2022 at approximately 1235 and left a message asking for a call back. *No Response as of March 10, 2022.*
- Called and emailed packet to Squanda Electric on March 1, 2022 and have been corresponding back and forth about the project. Quote received on March 15, 2022 **\$11,775.73**
- Emailed Thumb Heating and Cooling about obtaining a quote on March 1, 2022. Response back advising that a salesperson would call back. As of March 10, 2022, no response back.
- Called Helm Electric on March 1, 2022 at approximately 1400 hrs and emailed the packet to them. Received Quote on March 11, 2022. **\$14,433.40**
- Called Ken Martin on March 10, 2022 at approximately 0920 hrs. Going to meet at the Fire Hall on Tuesday for a walk through for a quote. Quote received on March 25, 2022 **\$12,400.00**

**Alignment and Allowability Form**  
 Submit to: EMD\_HSGP@michigan.gov MSP/EMHSD Tracking Number: R3-2020-80-0033

**Alignment and Allowability Form**

1.A Subrecipient Name: City of Midland

1.B Region: 3-Three 1.C Regional Fiduciary: Yes 1.D Date Sent: November 14, 2021 1.E Category: Building a capability

1.F Subrecipient Point of Contact: Melissa Upper Deputy Steven Anderson  
 melupper@gmail.com tcmmanderson@tuscolacounty.org

1.G Subrecipient Email Address: 989-736-1224

1.H Subrecipient Phone Number: 989-673-5181

**Part II - ALIGNMENT REVIEW**

2.A Grant Year: 2020 2.B Grant Program: HSGP-State Homeland Security Program (SHSP)

2.C Investment Title: FY20 SHSP - #9 Community Resilience and Catastrophic Preparedness

2.D Investment Project Number: 20 2.E Investment Project Title: Power Restoration

2.F National Priority: No 2.G Local Sub-Project Identifier, if needed (SUBRECIPIENT USE ONLY): Richville Fire Department Generator

2.H Investment and Investment Project Alignment:

This project aligns with the following investment statement: "This project sustains capabilities for community resilience and catastrophic preparedness and addresses gaps identified in the 2019 SPR in high priorities." This project supports the infrastructure systems core capability in the following functional gaps identified in the SRP: public safety facilities, government facilities, transportation infrastructure, communication systems, hospitals, power restoration. This project aligns with Investment Project #20, Power Restoration, in that it will provide power restoration for fire services, which is a key resource for Tuscola County.

Provide power restoration systems (generators and other types of back-up power supply systems) ✓

2.I Homeland Security Strategy (SHSS or RHSS) Goal: Goal #3: Improve critical infrastructure and key resources

2.J Homeland Security Strategy (SHSS or RHSS) Objective: Obj. 3.3: To make equipment and material available to those counties completing a COOP

2.K Core Capability 1: Response - Infrastructure Systems ✓

2.L Core Capability 2: Recovery - Health and Social Services

**FOR MSP/EMHSD USE ONLY:**

Investment Alignment Review:  Justification Accepted  Justification Denied

Reviewer/Date: D. Anderson 11/29/21

EQ

\*\*\* Please See Part III - Section 3.A - 3.I for the Allowability Review \*\*\*

**Alignment and Allowability Form**

Submit to: EMD\_HSGP@michigan.gov

MSP/EMHSD Tracking Number:

R3-2020-80-0033

This form is to be used as a component in your decision making for generating expenses. Reimbursed equipment costs must conform to descriptions for grant allowability as provided under the AEL item number(s) referenced below. For all other solution areas, refer to the federal grant program guidance. It is essential that the costs illustrate progress toward achieving outcomes for the investment that has been selected as the basis for allowability. For any cost reimbursement that is determined unallowable by a future federal or state audit, funding shall be returned to MSP/EMHSD.

**Part III - ALLOWABILITY REVIEW**

**3.A Solution Area:** Equipment

**3.B AEL Number:** See Section 3.C

**3.C Detailed Description of Costs:**

This project will fund the purchase of one (x1) 22 Kw single phase generator (AEL:10GE-00-GENR) with automatic transfer switch (AEL:10PE-00-PTSW), battery (10BC-00-BATT), and needed improvements (larger size) to the existing gas line.

Total cost to include shipping and complete installation (AEL: 21GN-00-SHIP & 21GN-00-INST) of this system is approximately \$22,000.00.

<b>3.D Quantity:</b>	1	<b>3.E Unit Cost:</b>	\$22,000.00	<b>3.F Total Cost:</b>	\$22,000
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<b>Alignment and Allowability Form</b>	<b>MSP/EMHSD Tracking Number: R3-2020-80-0033</b>
<b>Submit to: EMD_HSGP@michigan.gov</b>	
<b>3.G Detailed Narrative of Intended Use/Outcome:</b>	
<p>Funds for this project will be used to purchase a back-up generator for the Richville Fire Department located within the unincorporated area of Richville in Denmark Twp. The generator will allow the fire department to continue normal operations during power outages, which includes operation of its office and lines of communication, as well as operation of the apparatus bay doors which are very difficult to open manually. The Richville Fire Department has a large meeting room with kitchen and bathroom facilities present and addition to the back-up generator will allow the facility to operate as a shelter during power outages and a shelter for the school located in close proximity. The facility will be able to provide shelter for those who are dependent on electricity for medical reasons, such as respirators and other medical devices requiring 24/7 electricity. Power outages may be the result of a terrorist/CBRNE/all-hazard incident or due to natural occurrences. Maintaining emergency services and providing essential sheltering for vulnerable populations is essential in times of power outages in order to minimize health and safety threats and to support a viable, resilient community. Complete of this project will provide Tuscola County (and neighboring) residents with uninterrupted fire services as well as provide those with a medical condition requiring 24/7, uninterrupted power a sufficient place to shelter in times of power outages caused from natural, man-made or terrorist incidents, both foreign and domestic.</p>	
<b>3.H Personnel Activity:</b> Are the costs identified in this project associated with Personnel Activities? Please consult your federal grant program guidance for a more detailed description of allowable costs and to verify the maximum personnel cap percentage. The subrecipient is responsible for ensuring that the maximum personnel cap amount is not exceeded.	No
<b>3.I EHP:</b> Will there be ANY construction, renovation, and/or installation involved with this project, regardless of funding source?	Yes
<p><b>Environmental and Historic Preservation Compliance.</b> The Federal Emergency Management Agency (FEMA) is required to consider the potential impacts to the human and natural environment of projects proposed for FEMA funding. FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review to ensure that FEMA-funded activities comply with various federal laws. Use of funds for construction, renovation, and installation projects must comply with EHP. Subrecipients must complete and submit an EHP Screening Memo for these projects. The use of federal funds on any part of a project may "federalize" the entire project, thereby requiring an EHP Program review of the entire project.</p> <p><b>Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.</b></p> <p>Federal funds must be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits.</p>	



<b>Alignment and Allowability Form</b>		MSP/EMHSD Tracking Number: R3-2020-80-0033	
<b>Part IV - TRAINING SECTION</b>			
4.A Course Name:			
4.B Is Training a FEMA-approved Course?	4.C Level of Training:	4.D Date of Course:	
4.E Sponsoring Jurisdiction:	4.F Training Discipline:		
4.G Company Name:	4.H Training Provider:		
4.I Point of Contact:	4.J Email:		
4.K Address:	4.L Phone:		
<b>PLEASE NOTE: Costs determined to be unallowable by federal or state audit shall be returned to MSP/EMHSD</b>			
<b>This form shall be provided with reimbursement requests to establish linkages between cost documents provided and grant allowability guidance.</b>			
<b>FOR MSP/EMHSD USE ONLY:</b>			
Additional Information Requested:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date Additional Information Requested:
Grant Allowability Review:	<input type="checkbox"/> Justification Accepted <input checked="" type="checkbox"/> <b>Conditional Justification Accepted</b> <input type="checkbox"/> Justification Denied		
MSP/EMHSD REVIEWER:	Date: 11/29/21 <i>D. Osborn</i>		
Justification or Conditional Justification Accepted means that MSP/EMHSD will work with the subrecipient during an audit to prove allowability under the grant program chosen in section 2.B based on the intended use/outcome described in section 3.G. If the intended use/outcome is different than listed in section 3.G, MSP/EMHSD may not be able to justify in an audit that the costs are allowable under the grant program chosen in section 2.B. If anything is deemed unallowable during an audit, the subrecipient will be responsible for repayment of the funding to the federal government and shall return the funds to MSP/EMHSD. Those receiving FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.326, 200.471, and Appendix II to 2 C.F.R. Part 200. This statute applies to FEMA recipients, subrecipients, and their contractors and subcontractors. The statute prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons. For additional guidance, please refer to FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim).			

\*EHP Required\*

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## Preparedness Grants

# 10BC-00-BATT - Batteries, All Types, Sizes

### Description:

Batteries for all recommended equipment. Types including, but not limited to Alkaline, Nickel-Cadmium (Ni-CAD), Nickel Metal Hydride (NiMH), Lithium (Li-Ion). Form factors such as AA, AAA, C and D cells, 9-Volt, Clamshell.

### Grant Notes:

For use only with allowable equipment.

### FEMA Related Grant Programs:

- Amtrak - (IPR - Amtrak)
- Emergency Management Performance Grants (EMPG), Operation Stonegarden (OPSG)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Transit Security Grant Program (TSGP)
- Urban Areas Security Initiative Program (UASI)
- Homeland Security Grant Program (HSGP)

### Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the **Interagency Board's [Standardized Equipment List site](#)**. You may also access 10BC-00-BATT - Batteries, All Types, Sizes directly [here](#).

Note: some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.

### System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders site](#). To search for an equipment item, use the same Authorized Equipment List item number. Note: some equipment items may not have market survey reports.

Last updated November 18, 2015

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## Preparedness Grants

# 10GE-00-GENR - Generators

### Description:

Generators, varying types and sizes, including gasoline, diesel, propane, natural gas, alternator, gas turbine powered devices, etc.

### FEMA Related Grant Programs:

- Environmental Planning and Historic Preservation (EHP)
- Amtrak - (IPR - Amtrak)
- Emergency Management Performance Grants (EMPG), Homeland Security Grant Program (HSGP)
- Intercity Bus Security Grant Program (IBSGP)
- Operation Stonegarden (OPSG)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Transit Security Grant Program (TSGP)
- Urban Areas Security Initiative Program (UASI)

### Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the **Interagency Board's** [Standardized Equipment List site](#). You may also access 10GE-00-GENR - Generators directly [here](#). Note: some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.

### System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders site](#). To search for an equipment item, use the same Authorized Equipment List item number. Note: some equipment items may not have market survey reports.

Last updated August 3, 2015

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## Preparedness Grants

# 10PE-00-PTSW - Switch, Power Transfer

### Description:

Switch for power output transfer to support generator maintenance and fueling.

### FEMA Related Grant Programs:

- Amtrak - (IPR - Amtrak),Emergency Management Performance Grants (EMPG)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Transit Security Grant Program (TSGP)
- Urban Areas Security Initiative Program (UASI)
- Intercity Bus Security Grant Program (IBSGP)

### Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the **Interagency Board's [Standardized Equipment List site](#)**. You may also access 10PE-00-PTSW - Switch, Power Transfer directly [here](#). Note: some equipment items on the Authorized Equipment List maynot be listed on the Standardized Equipment List.

### System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders site](#). To search for an equipment item, use the same Authorized Equipment List item number. Note: some equipment items may not have market survey reports.

Last updated August 14, 2017

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## Preparedness Grants

# 21GN-00-INST - Installation

### Description:

Installation costs for authorized equipment purchased through FEMA grants.

### FEMA Related Grant Programs:

- Emergency Management Performance Grants (EMPG)
- Intercity Bus Security Grant Program (IBSGP)
- Nonprofit Security Grant Program (NSGP)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Transit Security Grant Program (TSGP)
- Urban Area Security Initiative Program (UASI)

### Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the **Interagency Board's** [Standardized Equipment List site](#). You may also access 21GN-00-INST - Installation directly [here](#). Note: some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.

### System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders site](#). To search for an equipment item, use the same Authorized Equipment List item number. Note: some equipment items may not have market survey reports.

Last updated June 25, 2021

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## Preparedness Grants

# 21GN-00-SHIP - Shipping

### Description:

Shipping costs for equipment purchased with grant funding.

### FEMA Related Grant Programs:

- Emergency Management Performance Grants (EMPG)
- Intercity Bus Security Grant Program (IBSGP)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Transit Security Grant Program (TSGP)
- Urban Area Security Initiative Program (UASI)
- Tribal Homeland Security Grant Program (THSGP)

### Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the **Interagency Board's [Standardized Equipment List site](#)**. You may also access 21GN-00-SHIP - Shipping directly [here](#). Note: some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.

### System Assessment and Validation for Emergency Responders

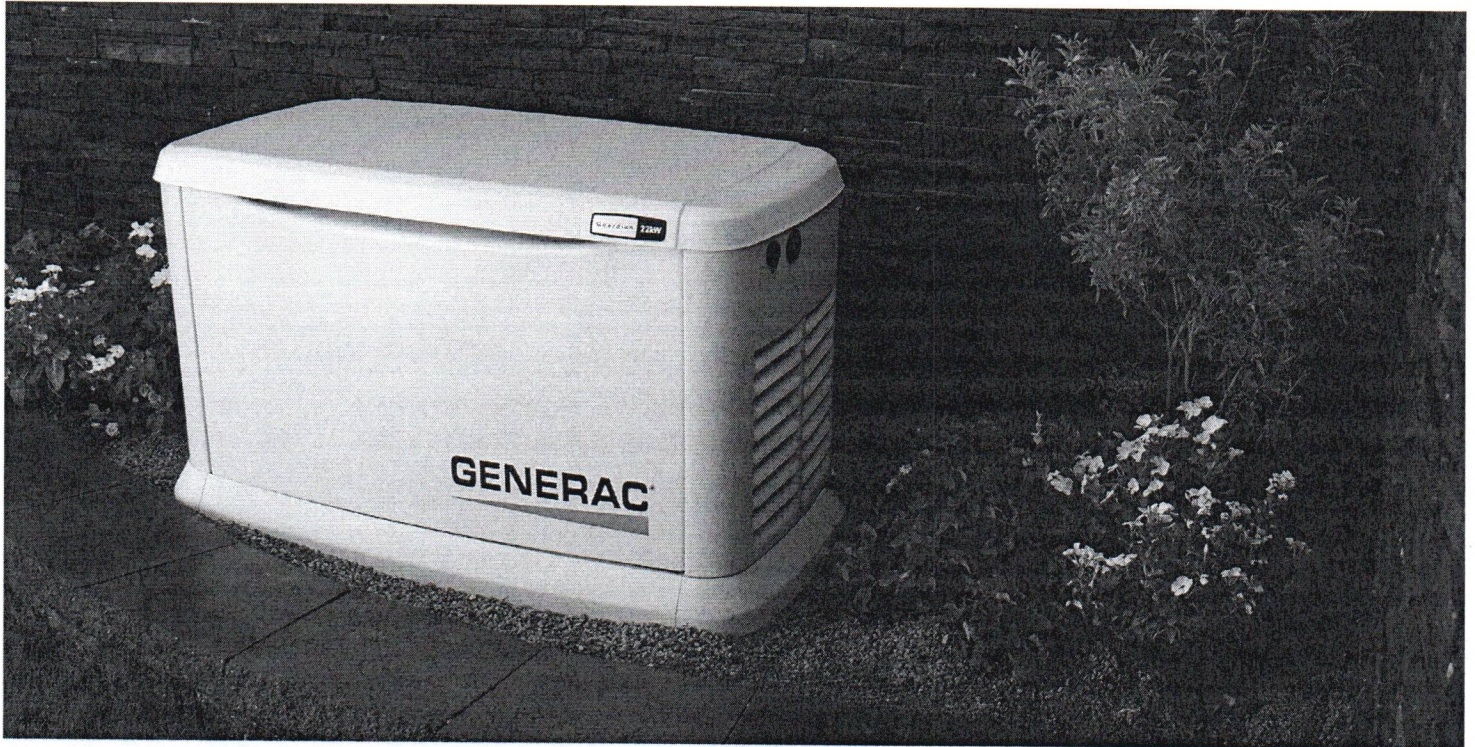
For market survey reports, visit the [System Assessment and Validation for Emergency Responders site](#). To search for an equipment item, use the same Authorized Equipment List item number. Note: some equipment items may not have market survey reports.

Last updated August 15, 2017

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# Richville Fire Department Denmark Township Proposal for Service

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Prepared on: 01/14/2022

Prepared by: Brent Browning

BROWNING POWER SYSTEMS LLC

10255 Gratiot Rd

SAGINAW, MI, 48609

(989) 702-2071

[INFO@browningpower.com](mailto:INFO@browningpower.com)

Generac items	
	GenPad 3"
1	<p>GenPad 3"</p> <p>The GenPad™ series from DiversiTech® is a professional looking pad that will provide a lifetime base for a Generac® residential standby generator. Each GenPad is made from a composite of high strength fibers and cement and is warranted for the life of the generator. These pads provide a sturdy, permanent base for the generator that won't shift, crack or degrade over time. GenPads are much lighter weight than a poured concrete pad and take less time and effort to install. GenPads are available for all Generac Guardian Series air-cooled generators.</p>
	Wet Cell Battery - 26R
1	<p>26R Wet Cell Battery</p> <p>Every standby generator requires a battery to start the system. Generac offers the recommended 26R wet cell battery for use with all air-cooled standby product and liquid-cooled standby product 60 kW and below, excluding the 48 kW.</p>
	22kW Air-Cooled Standby Generator with WiFi, Aluminum Enclosure (Model 7042-3)
1	<p>Generac's Guardian Series generators provide the automatic backup power you need to protect your home and family during a power outage. Connected to your existing LP or natural gas fuel supply, it kicks in within seconds of sensing power loss—automatically—and runs for as long as necessary until utility power returns.</p> <p>Now coming with FREE Mobile Link™, allowing you to monitor the status of your generator on a phone, tablet or computer from anywhere in the world. Giving you the ability to connect your account to your authorized service dealer for fast, friendly and convenient assistance.</p> <ul style="list-style-type: none"> <li>•Mobile Link™ Remote Monitoring.</li> <li>•5-Year Limited Warranty</li> <li>•True Power™ Technology delivers best-in-class power</li> <li>•Generac generators and engines are Engineered and Built in the USA*</li> <li>•Generac's G-Force Engines are capable of handling the rigors of generator use</li> <li>•24/7/365 Customer Support Team</li> <li>•Tough, Durable All-Aluminum Enclosures</li> <li>•Smart, User-Friendly Controls</li> <li>*Built in the USA using domestic and foreign parts</li> </ul>
	16-circuit 100 Amp Load Center ATS – NEMA 3 CUL
1	<p>The NEMA 3R limited circuit transfer switch makes outdoor installation a possibility for the first time even when you're powering just the basics. This switch has 16 circuit spaces but can be expanded up to 24 with tandem breakers.</p> <ul style="list-style-type: none"> <li>• OUTDOOR INSTALLATION - This 16 circuit switch is the first limited-circuit switch certified for outdoor installation, offering more flexibility an even cheaper installation option in certain areas of the country.</li> <li>• RUGGED ALUMINUM ENCLOSURE - The aluminum enclosure is built to withstand the elements even in the harshest environments.</li> <li>• MULTI-LISTED Listed for use with multiple breaker manufacturers* to lower installation costs.</li> </ul> <p>*Listed for use with tandem, GFCI, AFCI and standard 1" breakers manufactured by Siemens, Murray, Eaton/Cutler-Hammer and Square D.</p>
Electrical	
1	Master Electrician
BPS	



1	General Labor
QTY	BPS
800	Misc.
QTY	Gas
2	1.25" Flex up to 50'
QTY	Shipping & Lift Gate
1	Freight
QTY	Free Generac Items
1	Fleet
QTY	Electrical and Mechanical
1	Electrical and Mechanical Permits
QTY	Wire
20	Wire 17-24KW
	Wire 17-24KW

Sub-Total:	\$11,527.55
Discount:	\$0.00
No Charge:	\$0.00
Sales Tax:	\$0.00
Total:	\$11,527.55
Down Payment:	\$0.00
Balance Due:	\$11,527.55

## Customer CheckList

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### Administration Preparation

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- Dealer Site Survey
- Dealer Building permit
- Dealer Electrical permit
- Dealer Plumbing Permit

### Installation Preparation

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- Dealer Call Electric company

### Installation

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- Dealer Install base
- Dealer Mount transfer switch
- Dealer Install Fuel Line
- Homeowner Landscaping

### Post Install / Activation / Followup

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- Dealer Activation
- Dealer Demo a Simulated Outage
- Dealer Fuel Pressure Check
- Dealer Final Inspection

BROWNING POWER SYSTEMS LLC  
 10255 Gratiot Rd  
 Suite B  
 SAGINAW, MI, 48609  
 (989) 702-2071

## Sizing Report

Sizing Information for:  
 Richville Fire Department Denmark Township  
 9441 W Saginaw Rd  
 Reese, MI, 48757

Rated Nominal Voltage 120 / 240 Single Phase  
 Generator Fuel Choice  
 Sizing Method (NEC 220)

General Lighting & Receptacles		Load (kW)
Square Footage Being Covered (ft <sup>2</sup> )	0	0.00
Small Appliance Circuits (20 amps)		
Kitchen Circuits	2.00	3.00
Laundry Circuits	1.00	1.50

Fixed-In-Place Appliances & Motors	Managed Loads	Estimated (kW)	Nameplate (amps)	240 V	Load (kW)
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Air Conditioning & Cooling	Managed Loads	Estimated (kW)	Nameplate (amps)	240 V	Load (kW)
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Heating & Heat Pumps	Managed Loads	Estimated (kW)	Nameplate (amps)	240 V	Load (kW)
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Transient Requirement	Estimated (LRA)	Actual (LRA)	Utilized (LRA)
Largest Motor's Starting Amps (LRA)	0.0	0.00	0.0

Summary NEC Load	Load (kW)	NEC Required
General Lighting & Receptacles	4.50	
Fixed-in-Place Appliances & Motors	0	
Sum of all General Loads	4.50	3.5250
Cooling	0	0.00
Heating (w/demand factors)	0	0.00
Larger of Heating & Cooling	0	0.00
Sizing based on requirements of NEC Article 220, Part IV		3.5250
Elevation		0
Minimum size generator for motor starting requirements		7
BTU load required		130000

**7 kW Generac Model Generator Recommended**

Notice of Cancellation

Date of Purchase: \_\_\_\_\_

You may CANCEL this transaction, without any Penalty or Obligation, within THREE BUSINESS DAYS from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within TEN BUSINESS DAYS following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when you received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your Notice of Cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this Cancellation Notice or any other written notice, or send a telegram, to BROWNING POWER SYSTEMS LLC, at 10255 GRATIOT RD SUITE B, SAGINAW, MI, 48609 NOT LATER THAN MIDNIGHT OF

\_\_\_\_\_.

I HEREBY CANCEL THIS TRANSACTION.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

Generac is the #1 standby generator on the market today. BROWNING POWER SYSTEMS LLC is a factory-authorized and certified dealer, trained in the proper application, installation, and service of all Generac automatic standby generators, assuring you the highest quality service and support for your generator.

Thank you for the opportunity to offer a Generac automatic standby generator to protect your home and family during a power outage. We will contact you to answer any additional questions and finalize the details of the installation of your automatic standby generator. Please feel free to contact us at (989) 702-2071 at any time.

All quotes are valid for 30 days.

Sincerely,

Brent Browning

I accept this proposal and wish to proceed with the purchase and installation of my Generac automatic standby generator.

\_\_\_\_\_  
Customer Name/Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dealer Name/Signature

\_\_\_\_\_  
Date

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the attached notice of cancellation form for an explanation of this right.

Additional Notes

No 3 phase loads on generator. Only one AC on generator. No generator welder receptacle and air compressor on generator. Customer to upgrade gas meter.



Customer Ratings and Reviews

---

★★★★★ 5.0 /5.0 Overall Rating

100% of customers recommend this dealer

---

★★★★★ 5.0 /5.0 knowledgeable and communicated well

ksmiles from Saginaw State : MI

I knew I wanted to have Brent and his crew install our generator after the initial meeting and was happy when his quote was the best overall. They were able to install our generator in a location that minimized its visibility in our outside landscaping. They were also very meticulous with the transfer switches and made sure everything was to our liking and after testing the new generator.

---

★★★★★ 5.0 /5.0 So professional and knowledgeable.

Stevie from West Branch State :

Upfront on everything including prices. Shared their knowledge so we understood everything they were doing which helped us decide which way to go.

Everyone was more than considerate and friendly! Would and did recommend to a neighbor.

Thanks team Browning!

---

★★★★★ 5.0 /5.0 Brent Browning - Great Experience

Midland from Midland State : MI

We worked with Browning Power in the mid-Michigan area back in October 2018 to have our whole home Generac system installed. The pre-sales, installation, and follow-up were excellent

and overall we had a better than expected experience with this investment. Brent was very responsive, on time, and held to his commitments.

---

★★★★★ 5.0 /5.0 If you need a Genrac call Brent

JD from Merrill State : MI

Brent and his crew showed up on time, answered all our questions, and did a nice job job installing the Genrac. They were very professional, courteous, and cleaned up when they were finished. Would definitely recommend them to anyone who needs a Genrac installed.

---

★★★★★ 5.0 /5.0 Very happy with the installation.

Brian134 from Midland State : MI

We had Browning Power Systems install a whole house 22kw Generac generator last week. Brent Browning and his crew did a very professional job of installing the unit and associated electrical and natural gas fixtures. Browning was competitive in price and along with the prompt installation of the generator I'm very pleased with the outcome. I recommend Browning Power to anyone who is in the market for a generator install.



10255 Gratiot Rd. Suite B – Saginaw, MI 48609

Phone (989)702-2071

Fax (989)301-0144

## **Browning Power Systems, LLC Residential Terms:**

### **Notes/Terms:**

All conduit and fuel lines will be run above ground. No existing code violations addressed. Price does not include electrical meter upgrade (Some older homes could require a new meter socket due to deterioration. We cannot tell until we pull the meter to perform the power changeover (whole house systems only). If we find the meter socket must be replaced, there will be additional fees. Customer will have to contact Consumer's Energy and upgrade the gas meter if proper volume is not available. Generator must be a minimum of 5' from any windows, doors, or fresh air intake to meet code. Terms: 50% down payment required to order generator, and balance due upon completion of installation and start up. Price includes all applicable sales tax.

Once Consumer's Energy pulls the electrical meter (whole house systems only), we have no control of when they return to restore normal power. If the electrical inspector fails to show up for inspection, Consumer's Energy may not reinstall the meter until the inspector does so...this is out of our control. We will make every attempt to coordinate the inspector and Consumer's Energy disconnect and reconnect.

Once Consumer's Energy pulls the electrical meter (whole house systems only), your power will be off for a minimum of 2-4 hours and could be longer depending on the scope. Each project is different, so the times vary. We will do everything possible to minimize your time without power.





Squanda Electric, Inc.



1448 S. Kirk Rd.  
Vassar, MI 48768

# Quote

Date	Quote #
3/12/2022	415

Name / Address
Denmark Township Hall P O Box 44 9386 W Saginaw Rd Richville, MI 48758



Rep	Project

Description	Qty	Total
Richville Fire Hall 22KW Air-Cooled Generac Generator Installation		
22KW Air-Cooled Generac Generator	1	5,295.75
100A 16-space Generac Transfer Switch	1	600.00
Generator Cement Pad	1	308.60
Generator Battery	1	101.25
Stone Crete	1	40.00
1 1/4" Liqui-Tuff, per foot	20	120.80
ST-125	2	21.34
Wire, #8 THHN, per foot	24	20.40
Wire, #3 THHN, per foot	90	225.90
Wire, #16 THHN, per foot	144	23.04
Anti-Oxidant Compound, 4 oz	1	4.00
Caulk	1	3.00
2" PVC Male Adapter	4	4.96
2" Steel Locknut	4	2.92
2" Plastic Bushing	4	1.88
2" PVC Pipe, per foot	2	9.18
Homeline 20A Circuit Breaker, Single Pole	10	70.30
Homeline 30A Circuit Breaker, 2-pole	2	27.34
Homeline 50A Circuit Breaker, 2-pole	1	13.67
QO2100 Breaker	1	107.00
Wire, #12 THHN, per foot	100	30.00
Wire, #10 THHN, per foot	40	18.40
Wire, #8 THHN, per foot	40	34.00
Hourly Rate	10	700.00
Gas Hook-up below		
Run 1 1/2" Black pipe from meter to new generator. To be run exposed in garage area with unistrut.		3,621.00
Electrical & Gas Permits		371.00

Phone #
9893856241

E-mail
squandaelectric@gmail.com

<b>Total</b>	\$11,775.73
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**KEN MARTIN ELECTRIC, INC.**

4180 Hurds Corner Rd.  
CASS CITY, MICHIGAN 48726

Phone (989) 872-4114

Fax (989) 872-4140

# JOB ESTIMATE

PHONE

DATE

3/25/22

JOB NAME/LOCATION

RICHVILLE FIREHALL  
GENERATOR

TO

TUSCOA COUNTY  
STEVE ANDERSON  
FIRE # 673-8164

JOB DESCRIPTION:

PER WALK-TALK & SPECS

① FURNISH & INSTALL A 22 KW 1 P AIR COOLED  
GENERAC GENERATOR W/ PAD, BATTERY &  
16 CIRCUIT ATS.

② ALL ASSOCIATED WIRING BETWEEN GENERATOR,  
ATS & PANEL.

③ PRICE INCLUDES GAS LINE & STARTUP

ALL MATERIAL, LABOR, GAS & START-UP  
(PLUS TAX IF APPLICABLE)

Thank you  
at 12400<sup>est</sup> verbal with Ken  
3/25/22

ESTIMATED  
JOB COST

12,400.00

ESTIMATED  
BY

Ken White

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED. SHOULD UNFORSEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

# PROPOSAL

10519



**Helm Electric, Inc.**  
P.O. Box 282  
Frankenmuth, MI 48734

**PH: 800-894-4749**



TO: Denmark Township Fire Hall  
9441 W. Saginaw Road  
Richville, MI 48758

PHONE	DATE 3/11/2022
JOB NAME / LOCATION 22 KW Generac Quote Per Provided Specifications - Richville	
JOB NUMBER	JOB PHONE

We hereby submit specifications and estimates for:

TO SUPPLY AND INSTALL A GENERAC 22KW GENERATOR, ELECTRIC AND GAS PER ATTACHED SPECIFICATION

TOTAL \$14,433.40

DOES NOT INCLUDE CONSUMERS ENERGY FEE OF UPGRADING THE METER.

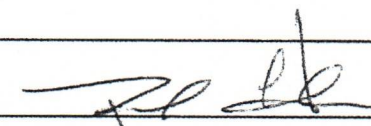
**We Propose** hereby to furnish material and labor --- complete in accordance with the above specifications, for the sum of: **FOURTEEN THOUSAND FOUR HUNDRED THIRTY THREE AND 40/100 \*\*\*\*\*** dollars (\$) **14,433.40** ).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Authorized Signature 

Note: This proposal may be withdrawn by us if not accepted within **15** days.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

# Tuscola County

**ARPA Services**

March 31, 2022



# Update Agenda

- Premium Pay Update
- Summary Update
- Non-Entitlement Unit Update
- Current County Project List



# Premium Pay for Essential Workers

## Additional Pay for Essential Workers for Essential Work



### Premium Pay Eligibility

- Up-to \$13/hr **additional wages**, not to exceed \$25,000 per worker
  - ▶ Include positions **requiring** regular in-person or regular physical handling of items also handled by others
  - ▶ **Additional sectors** at recipient's discretion
  - ▶ **Must not increase** total compensation above 150% of State-or-Local average income for FLSA overtime exempt employees
- Should **prioritize** low- and moderate-income workers facing greatest mismatch between employment-related health risks and compensation
- *Compensation can be retroactive to January 31, 2020*

# Premium Pay Projections Summary

## Non-Health Dept

- Hours worked from 1/27/2020 to 12/31/2020 were eligible for Premium Pay
- Identified risk on a 1-2 scale, 1 being the highest risk
  - 1 – \$5/hour
  - 2 – \$2/hour
- Totals:
  - Employees Reviewed - 245
  - Receiving Premium Pay - 228
  - Total Amount - \$942,358 (FICA Included)

## Health Dept

- Hours worked from 1/27/2020 to 9/30/2021 were eligible for Premium Pay
- Offering \$5/hour to all
- Totals:
  - 36 Employees
  - \$493,463 (FICA Included)

# Totals Summary

<b>Starting Amount</b>	<b>\$10,147,979</b>
<b>County Staff Premium Pay</b>	\$942,358
<b>Health Department Premium Pay</b>	\$493,463
<b>2/28/2021-2/28/2022 Salaries</b>	\$6,883,096
<b>Amount Left</b>	<b>\$1,829,062</b>

- Based on current projections for early spends on Premium Pay and County Salaries, the remaining amount can be used for future projects listed in the following slides.
- This would fall under the Revenue Loss part of ARPA. We are able to use up to \$10MM for 'a provision of government services'. This reimbursement of previous costs would free up an equal amount for the general fund going forward.



# NEU Summary – Collaboration Opportunities

NEU	ARPA Amount	Collaboration Details	Amount Requested
Cass City Village	\$238,226	Support for a Wastewater Plant	TBD
Columbia Township	\$75,571	Support for a new Fire Department	TBD
Dayton Township	\$183,589	None	TBD
Elkland Township	\$107,599	None	TBD
Fairgrove Township	\$84,677	None	TBD
Gilford Township	\$72,117	None	TBD
Indianfields Township	\$263,660	None	TBD
Koylton Township	\$149,990	None	TBD
Vassar City	\$266,067	Water and sewer investments	TBD
Elmwood Township	\$80,909	None	TBD
Denmark Township	\$159,410	Requesting assistance to replace failing sewer lagoons	\$170,000

# NEU Summary – Collaboration Not Requested

NEU	ARPA Amount	ARPA Plan
Unionville Village	\$49,299	Storm Sewer Upgrades
Akron Township	\$121,939	TBD
Millington Township	\$321,228	To buy a tractor and roadside mower
Caro City	\$417,418	TBD
Fremont Township	\$232,469	TBD
Juniata Township	\$154,805	TBD
Fairgrove Village	\$54,951	Lights and sewer
Kingston Township	\$116,810	TBD
Millington Village	\$104,355	Water tower and pipes
Wells Township	\$176,681	TBD
Almer Township	\$206,092	TBD

The following NEU's did not request County collaboration. That does not mean they are not interested in the future.

# NEU Summary – Not interested in collaboration

NEU	ARPA Amount	ARPA Plan
Arbela Township	\$305,737	TBD
Ellington Township	\$131,778	TBD
Mayville Village	\$92,632	TBD
Reese Village	\$142,768	TBD
Novesta Township	\$145,803	TBD
Tuscola Township	\$202,534	TBD
Vassar Township	\$406,637	TBD
Watertown Township	\$215,722	TBD
Wisner Township	\$67,721	TBD
Akron Village	\$39,251	TBD
Gagetown Village	\$37,995	TBD

# County ARPA Ideas

Key	
●	Low Risk
●	Mid Risk
●	High Risk

Idea	Risk	Amount	Notes
COVID Remediation	●	TBD	HVAC, Windows, Ventilation
Treasurers Office Window	●	\$4,000	Purdy Building Windows
Enclosure for Court counter	●	\$6,600	Budgeted Project 2022
Premium Pay	●	\$1,500,000	County and Health Department
Justice AV Solutions	●	\$294,619	Audio and Visual for Hybrid Courtroom Environment/Project Complete
Parks and Rec upgrades	●	\$200,000	Playground equipment, canoe launch, signage, roads
Roof Repair	●	\$300,000	30 roofs/HDC
Septic System	●	\$160,000	20 @ 8k each/HDC
Well System	●	\$200,000	20 @ 10k/HDC
Medical Transport Subsidy	●	\$108,000	Thumb Body Transit System to expansion for 3 years

# County ARPA Ideas

Idea	Risk	Amount	Notes
Affordable Housing	●	TBD	HDC/Housing Homeless
Chest Compression	●	\$150,000	10 Units at \$15,000
Health Department Storage Building	●	\$500,000	Events, such as drive through clinics. Storage for PPE. Perhaps part of a larger multiuse project with Morgue
Medical Examiner/Equipment/Morgue/Cold Storage	●	\$600,000	Perhaps part of a larger multiuse project with Health Department Building
New Driveway at Recycling Center	●	\$10,000-20,000	Concrete Driveway Replacement for Dirt Driveway
Tuscola County Fair Funding	●	\$248,300	To backfill lost revenue. TBD proper way to deliver funds. Repave Midway and parking areas.
County Space Needs/Emergency Response Center	●	TBD	Space for IT, Emergency Services, Large Meeting Room, Remote Court, GIS

**Tuscola County  
Health Department  
20 Month Period**

**Beginning at the start of the pandemic (1/24/2020) to September 30, 2021**

<b>AMT</b>	<b>No. Employees</b>	<b>TOTAL</b>	<b>NOTES</b>
16462.5	22	\$ 362,175.00	Regular full time employees for the entire date range. Amt includes 3 whom are terminating on 9/30/2021
15343	1	\$ 15,343.00	Employee at .932 FTE
12824	1	\$ 12,824.00	Employee at .779 FTE
10552	1	\$ 10,552.00	Employee at .641 FTE
8625	1	\$ 8,625.00	Employee at .524 FTE
8593	1	\$ 8,593.00	Employee at .522 FTE
8116	1	\$ 8,116.00	Employee at .493 FTE
7984	1	\$ 7,984.00	Employee at .485 FTE
6387	1	\$ 6,387.00	Employee at .388 FTE
6338	1	\$ 6,338.00	Employee at .385 FTE
4577	1	\$ 4,577.00	Employee at .278 FTE
1910	1	\$ 1,910.00	Employee at .116 FTE
1844	1	\$ 1,844.00	Employee at .112 FTE
1663	1	\$ 1,663.00	Employee at .101 FTE
1465	1	\$ 1,465.00	Employee at .089 FTE
	<b>36</b>	<b>\$ 458,396.00</b>	
	<b>FICA</b>	<b>\$ 35,067.29</b>	
	<b>TOTAL</b>	<b>\$ 493,463.29</b>	

**Tuscola County  
2020 Premium Pay by Dept**

<b>Department</b>	<b>No. Employees</b>	<b>Rate - 1</b>	<b>Rate - 2</b>	<b>TOTAL</b>
ANIMAL SHELTER	6	\$ 28,983.75		\$ 28,983.75
BOC	0			\$ -
BUILDING GROUND	13	\$ 61,873.75		\$ 61,873.75
CLERK	7		\$ 16,494.50	\$ 16,494.50
CONTROLLER	5		\$ 16,131.50	\$ 16,131.50
DISPATCH	15		\$ 47,489.00	\$ 47,489.00
DRAIN	3		\$ 5,023.50	\$ 5,023.50
DWI COURT	3		\$ 2,699.00	\$ 2,699.00
EQUALIZATION	4		\$ 7,450.50	\$ 7,450.50
FRIEND OF COURT	11		\$ 21,058.80	\$ 21,058.80
GIS	1		\$ 379.70	\$ 379.70
INFO SYSTEMS	5		\$ 12,178.00	\$ 12,178.00
JUVENILE PROB	5		\$ 7,763.50	\$ 7,763.50
MIDC	3		\$ 7,297.00	\$ 7,297.00
MOSQUITO	30		\$ 55,494.00	\$ 55,494.00
PROSECUTOR	11		\$ 25,342.50	\$ 25,342.50
RECYCLING	5		\$ 11,280.50	\$ 11,280.50
REGISTER DEEDS	4		\$ 6,934.00	\$ 6,934.00
SHERIFF DEPT	66	\$ 479,063.75		\$ 479,063.75
TREASURER	6		\$ 11,892.00	\$ 11,892.00
UNIFIED COURT	25		\$ 50,561.00	\$ 50,561.00
<b>TOTAL</b>	<b>228</b>	<b>\$ 569,921.25</b>	<b>\$ 305,469.00</b>	<b>\$875,390.25</b>
<b>FICA</b>				<b>\$66,967.35</b>
				<b>\$942,357.60</b>

**GENERAL FUND PAYROLL EXPENDITURE REPORT BY DEPARTMENT FOR TUSCOLA COUNTY**

GL NUMBER	DESCRIPTION	Full Year	Reduce	Increase	Total Eligible	Reduce by Portions not Eligible Funds Reimbursed or Grants
		YTD BALANCE	YTD BALANCE	YTD BALANCE		
		12/31/2021	02/28/2021	02/28/2022		
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND						
Expenditures						
Dept 101 - BOARD OF COMMISSIONERS						
101-101-703.000	SALARIES SUPERVISION	68,623.24	9,465.27	9,202.27	68,360.24	
101-101-703.020	HEALTH INSURANCE INCENTIVE	3,853.71	430.75	269.20	3,692.16	
101-101-710.000	WORKERS COMPENSATION	619.45	50.53	111.48	680.40	
101-101-711.000	HEALTH & DENTAL INSURANCE	66,381.21	12,503.95	12,372.93	66,250.19	
101-101-715.000	F.I.C.A.	5,392.22	832.85	643.89	5,203.26	
101-101-717.000	LIFE INSURANCE	234.08	46.30	26.30	214.08	
101-101-718.000	RETIREMENT	8,704.86	1,533.54	2,372.88	9,544.20	
Total Dept 101 - BOARD OF COMMISSIONERS		153,808.77	24,863.19	24,998.95	153,944.53	
Dept 130 - UNIFIED COURT						
101-130-703.000	SALARIES SUPERVISION	248,775.62	32,750.31	31,895.70	247,921.01	
101-130-704.000	SALARIES PERMANENT	960,639.76	136,463.83	128,738.67	952,914.60	
101-130-704.020	HEALTH INSURANCE INCENTIVE	3,013.62	498.42	161.50	2,676.70	
101-130-704.030	DISABILITY PLAN	8,640.62	1,546.20	1,315.81	8,410.23	
101-130-704.040	UNUSED SICKTIME PAYOUT	10,156.30	0.00	0.00	10,156.30	
101-130-705.000	SALARIES PT TIME TEMPORARY	17,860.01	200.00	(0.01)	17,660.00	
101-130-706.000	SALARIES OVERTIME	311.63	0.00	15.55	327.18	
101-130-710.000	WORKERS COMPENSATION	10,425.10	868.88	1,890.31	11,446.53	
101-130-711.000	HEALTH & DENTAL INSURANCE	415,107.18	83,927.35	65,203.80	396,383.63	
101-130-715.000	F.I.C.A.	85,890.65	11,921.37	11,385.33	85,354.61	
101-130-717.000	LIFE INSURANCE	1,078.32	214.29	115.22	979.25	
101-130-718.000	RETIREMENT	97,628.89	19,000.23	21,934.07	100,562.73	
Total Dept 130 - UNIFIED COURT		1,859,527.70	287,390.88	262,655.95	1,834,792.77	\$ (462,593.08)
Dept 147 - JURY COMMISSION						
101-147-715.000	F.I.C.A.	114.75	0.00	0.00	114.75	
Total Dept 147 - JURY COMMISSION		114.75	0.00	0.00	114.75	
Dept 191 - ELECTION						
101-191-704.030	DISABILITY	0.00	0.00		0.00	
101-191-710.000	WORKERS COMP	3.76	0.00		3.76	
101-191-715.000	F.I.C.A.	38.32	0.00	0.00	38.32	
101-191-717.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	
101-191-718.000	RETIREMENT	17.27	0.00	0.00	17.27	
Total Dept 191 - ELECTION		59.35	0.00	0.00	59.35	
Dept 215 - CLERK						
101-215-703.000	SALARIES SUPERVISION	64,331.12	8,868.16	8,880.47	64,343.43	



101-215-704.000	SALARIES PERMANENT	241,536.39	34,312.82	37,209.80	244,433.37
101-215-704.020	HEALTH INSURANCE INCENTIVE	892.28	276.92	0.00	615.36
101-215-704.030	DISABILITY PLAN	2,311.54	389.57	353.36	2,275.33
101-215-704.040	UNUSED SICK TIME PAYOUT	1,536.55	0.00	0.00	1,536.55
101-215-706.000	SALARIES OVERTIME	0.00	0.00	0.00	0.00
101-215-710.000	WORKERS COMPENSATION	2,611.05	222.90	501.19	2,889.34
101-215-711.000	HEALTH & DENTAL INSURANCE	131,632.75	25,034.09	21,652.63	128,251.29
101-215-715.000	F.I.C.A.	23,066.46	3,252.39	3,412.41	23,226.48
101-215-717.000	LIFE INSURANCE	389.74	74.08	42.08	357.74
101-215-718.000	RETIREMENT	24,813.05	4,102.87	4,310.24	25,020.42
Total Dept 215 - CLERK		493,120.93	76,533.80	76,362.18	492,949.31
Dept 223 - CONTROLLER					
101-223-703.000	SALARIES SUPERVISION	92,248.16	12,513.05	12,879.45	92,614.56
101-223-703.040	UNUSED SICK TIME PAYOUT	2,148.30	0.00	0.00	2,148.30
101-223-704.000	SALARIES PERMANENT	186,033.98	25,442.96	26,165.40	186,756.42
101-223-704.030	DISABILITY PLAN	2,480.80	427.78	384.84	2,437.86
101-223-704.040	UNUSED SICK TIME PAYOUT	3,124.69	0.00	0.00	3,124.69
101-223-706.000	SALARIES OVERTIME	457.47	187.47	0.00	270.00
101-223-710.000	WORKERS COMPENSATION	2,380.09	195.69	458.41	2,642.81
101-223-711.000	HEALTH & DENTAL INSURANCE	103,311.55	20,839.74	15,465.98	97,937.79
101-223-715.000	F.I.C.A.	20,378.24	2,737.15	2,840.10	20,481.19
101-223-717.000	LIFE INSURANCE	237.80	46.30	26.30	217.80
101-223-718.000	RETIREMENT	22,425.78	3,781.89	4,175.32	22,819.21
Total Dept 223 - CONTROLLER		435,226.86	66,172.03	62,395.80	431,450.63
Dept 225 - EQUALIZATION					
101-225-703.000	SALARIES SUPERVISION	75,742.38	10,405.13	10,443.19	75,780.44
101-225-704.000	SALARIES PERMANENT	84,634.98	11,585.55	12,752.23	85,801.66
101-225-704.030	DISABILITY PLAN	1,401.00	242.14	216.40	1,375.26
101-225-704.040	UNUSED SICK TIME PAYOUT	1,741.95	0.00	0.00	1,741.95
101-225-705.000	SALARIES - TEMP	1,600.00	280.00	320.00	1,640.00
101-225-710.000	WORKERS COMPENSATION	1,392.00	123.26	264.15	1,532.89
101-225-711.000	HEALTH & DENTAL INSURANCE	61,987.58	12,503.95	9,279.70	58,763.33
101-225-715.000	F.I.C.A.	11,803.61	1,668.15	1,738.61	11,874.07
101-225-717.000	LIFE INSURANCE	139.71	27.20	15.46	127.97
101-225-718.000	RETIREMENT	7,275.01	1,220.10	1,549.91	7,604.82
Total Dept 225 - EQUALIZATION		247,718.22	38,055.48	36,579.65	246,242.39
Dept 227 - CITY OF CARO ASSESMENT CONTRT					
101-227-704.000	SALARIES PERMANENT	5,019.29	692.30	673.07	5,000.66
101-227-704.030	DISABILITY PLAN	43.04	7.44	6.46	42.06
101-227-710.000	WORKERS COMPENSATION	42.90	3.54	7.92	47.28
101-227-711.000	HEALTH & DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-227-715.000	F.I.C.A.	386.17	53.51	51.48	384.14
101-227-717.000	LIFE INSURANCE	2.97	0.58	0.32	2.71
101-227-718.000	RETIREMENT	277.75	43.05	61.23	295.93
Total Dept 227 - CITY OF CARO ASSESMENT CONTRT		5,772.12	800.42	800.48	5,772.18

\$ (5,772.18)

Dept 229 - PROSECUTOR					
101-229-703.000	SALARIES SUPERVISION	101,108.10	13,937.93	13,957.29	101,127.46
101-229-704.000	SALARIES PERMANENT	320,386.02	46,057.23	47,389.41	321,718.20
101-229-704.020	HEALTH INSURANCE INCENTIVE	0.00	0.00	440.50	440.50
101-229-704.030	DISABILITY PLAN	2,875.62	490.40	0.00	2,385.22
101-229-704.040	UNUSED SICK TIME PAYOUT	4,309.89	0.00	0.00	4,309.89
101-229-705.000	SALARIES - PART/TIME	28,446.40	1,296.38	3,509.98	30,660.00
101-229-706.000	SALARIES OVERTIME	29,318.98	4,256.09	3,089.23	28,152.12
101-229-710.000	WORKERS COMPENSATION	4,032.60	334.41	771.35	4,469.54
101-229-711.000	HEALTH & DENTAL INSURANCE	144,637.68	29,175.88	21,652.63	137,114.43
101-229-715.000	F.I.C.A.	36,252.92	4,936.38	5,061.61	36,378.15
101-229-717.000	LIFE INSURANCE	336.32	64.23	36.82	308.91
101-229-718.000	RETIREMENT	33,294.20	5,878.22	7,547.73	34,963.71
Total Dept 229 - PROSECUTOR		704,998.73	106,427.15	103,456.55	702,028.13
Dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR					
101-230-704.000	SALARIES PERMANENT	136,399.26	19,206.71	19,240.65	136,433.20
101-230-704.030	DISABILITY PLAN	1,261.00	224.42	197.80	1,234.38
101-230-704.040	UNUSED SICK TIME PAYOUT	1,566.90	0.00	0.00	1,566.90
101-230-706.000	WAGES OVERTIME	0.00	0.00	0.00	0.00
101-230-710.000	WORKERS COMPENSATION	1,171.69	107.70	225.82	1,289.81
101-230-711.000	HEALTH & DENTAL INSURANCE	61,987.58	12,503.95	9,279.70	58,763.33
101-230-715.000	F.I.C.A.	10,151.99	1,400.17	1,408.58	10,160.40
101-230-717.000	LIFE INSURANCE	139.35	28.37	15.78	126.76
101-230-718.000	RETIREMENT	10,183.41	955.24	2,180.49	11,408.66
Total Dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR		222,861.18	34,426.56	32,548.82	220,983.44
					(84,498.20)
Dept 236 - REGISTER OF DEEDS					
101-236-703.000	SALARIES SUPERVISION	64,331.14	8,868.17	8,880.46	64,343.43
101-236-704.000	SALARIES PERMANENT	106,906.83	14,705.38	16,263.54	108,464.99
101-236-704.020	HEALTH INSURANCE INCENTIVE	3,976.76	553.81	269.21	3,692.16
101-236-704.030	DISABILITY PLAN	959.48	165.82	148.10	941.76
101-236-704.040	UNUSED SICK TIME PAYOUT	0.00	0.00	0.00	0.00
101-236-705.000	SALARIES - PT/TEMP	23,256.90	3,450.85	341.26	20,147.31
101-236-706.000	SALARIES OVERTIME	74.03	0.00	0.00	74.03
101-236-710.000	WORKERS COMPENSATION	1,700.35	142.07	288.24	1,846.52
101-236-711.000	HEALTH & DENTAL INSURANCE	41,325.05	8,335.97	9,279.70	42,268.78
101-236-715.000	F.I.C.A.	14,853.34	2,069.24	1,911.92	14,696.02
101-236-717.000	LIFE INSURANCE	188.38	37.04	21.04	172.38
101-236-718.000	RETIREMENT	13,097.40	2,185.68	2,620.28	13,532.00
Total Dept 236 - REGISTER OF DEEDS		270,669.66	40,514.03	40,023.75	270,179.38
Dept 253 - TREASURER					
101-253-703.000	SALARIES SUPERVISION	64,331.15	8,868.18	8,880.46	64,343.43
101-253-704.000	SALARIES PERMANENT	32,654.80	22,209.67	5,977.07	16,422.20
101-253-704.020	HEALTH INSURANCE INCENTIVE	159.15	0.00	16.13	175.28
101-253-704.030	DISABILITY PLAN	274.05	230.26	42.97	86.76
101-253-706.000	SALARIES OVERTIME	80.74	120.60	0.00	(39.86)
101-253-710.000	WORKERS COMPENSATION	840.28	155.87	173.65	858.06

101-253-711.000	HEALTH & DENTAL INSURANCE	33,686.14	25,007.90	6,186.46	14,864.70
101-253-715.000	F.I.C.A.	6,046.61	2,148.72	1,052.58	4,950.47
101-253-717.000	LIFE INSURANCE	91.57	50.93	10.27	50.91
101-253-718.000	RETIREMENT	(307.35)	2,269.17	841.91	(1,734.61)
Total Dept 253 - TREASURER		137,857.14	61,061.30	23,181.50	99,977.34
Dept 259 - COMPUTER OPERATIONS					
101-259-703.000	SALARIES SUPERVISION	73,889.18	10,150.39	11,139.97	74,878.76
101-259-704.000	SALARIES PERMANENT	151,960.97	20,814.32	21,096.76	152,243.41
101-259-704.020	HEALTH INSURANCE INCENTIVE	787.72	110.78	0.00	676.94
101-259-704.030	DISABILITY PLAN	2,020.97	349.30	311.88	1,983.55
101-259-704.040	UNUSED SICK TIME PAYOUT	4,416.28	0.00	63.00	4,479.28
101-259-706.000	SALARIES OVERTIME	1,310.03	159.99	149.96	1,300.00
101-259-710.000	WORKERS COMPENSATION	1,945.38	159.48	373.32	2,159.22
101-259-711.000	HEALTH & DENTAL INSURANCE	92,981.36	18,755.92	13,919.55	88,144.99
101-259-715.000	F.I.C.A.	17,290.82	2,335.52	2,357.62	17,312.92
101-259-717.000	LIFE INSURANCE	214.06	41.67	23.67	196.06
101-259-718.000	RETIREMENT	10,932.00	1,986.70	1,461.90	10,407.20
Total Dept 259 - COMPUTER OPERATIONS		357,748.77	54,864.07	50,897.63	353,782.33
Dept 265 - BUILDING AND GROUNDS					
101-265-703.000	SALARIES SUPERVISION	41,657.06	5,722.63	5,743.55	41,677.98
101-265-704.000	SALARIES PERMANENT	113,887.49	15,757.71	17,281.17	115,410.95
101-265-704.020	HEALTH INSURANCE INCENTIVE	2,007.63	276.92	269.21	1,999.92
101-265-704.030	DISABILITY PLAN	1,427.45	246.72	220.28	1,401.01
101-265-704.040	UNUSED SICK TIME PAYOUT	945.55	0.00	0.00	945.55
101-265-705.000	SALARIES - PT/TEMP	98,097.06	12,213.71	15,270.17	101,153.52
101-265-706.000	SALARIES OVERTIME	6,039.41	2,286.70	1,829.13	5,581.84
101-265-710.000	WORKERS COMPENSATION	2,169.16	165.11	435.74	2,439.79
101-265-711.000	HEALTH & DENTAL INSURANCE	53,938.05	10,880.22	8,075.80	51,133.63
101-265-715.000	F.I.C.A.	19,190.21	2,658.02	2,949.90	19,482.09
101-265-717.000	LIFE INSURANCE	171.24	33.34	18.94	156.84
101-265-718.000	RETIREMENT	17,054.14	2,821.90	3,941.88	18,174.12
Total Dept 265 - BUILDING AND GROUNDS		356,584.45	53,062.98	56,035.77	359,557.24
Dept 266 - DHHS BLDG MAINTENANCE					
101-266-704.000	SALARIES PERMANENT	0.00	0.00	0.00	0.00
101-266-705.000	SALARIES - PT/TEMP	19,373.97	2,985.21	3,247.52	19,636.28
101-266-710.000	WORKERS COMPENSATION	163.51	15.72	26.58	174.37
101-266-715.000	F.I.C.A.	1,482.12	228.37	248.42	1,502.17
Total Dept 266 - DHHS BLDG MAINTENANCE		21,019.60	3,229.30	3,522.52	21,312.82
Dept 275 - DRAIN COMMISSION					
101-275-703.000	SALARIES SUPERVISION	64,331.15	8,868.17	8,880.45	64,343.43
101-275-704.000	SALARIES PERMANENT	74,561.59	10,004.86	11,687.84	76,244.57
101-275-704.030	DISABILITY PLAN	649.84	112.32	100.28	637.80
101-275-704.040	UNUSED SICK TIME PAYOUT	935.55	0.00	0.00	935.55
101-275-706.000	SALARIES OVERTIME	4,390.39	751.80	421.49	4,060.08
101-275-710.000	WORKERS COMPENSATION	1,222.00	101.01	234.94	1,355.93

101-275-711.000	HEALTH & DENTAL INSURANCE	61,987.58	12,503.95	9,279.70	58,763.33
101-275-715.000	F.I.C.A.	10,657.40	1,453.83	1,551.59	10,755.16
101-275-717.000	LIFE INSURANCE	142.68	27.78	15.78	130.68
101-275-718.000	RETIREMENT	10,201.12	2,123.99	3,308.98	11,386.11
Total Dept 275 - DRAIN COMMISSION		229,079.30	35,947.71	35,481.05	228,612.64
Dept 277 - COURTROOM SECURITY					
101-277-704.000	SALARIES PERMANENT	0	0.00	1,500.00	1,500.00
101-277-704.030	DISABILITY	0	0.00	27.61	27.61
101-277-705.000	SALARIES PT TEMP	0	0.00	1,520.00	1,520.00
101-277-706.000	SALARIES OVERTIME	0	0.00	30.00	30.00
101-277-710.000	WORKERS COMPENSATION	0	0.00	29.16	29.16
101-277-715.000	F.I.C.A.	0	0.00	216.51	216.51
101-277-718.000	RETIREMENT	0	0.00	61.20	61.20
Total Dept 277 - COURTROOM SECURITY		0	0.00	3,384.48	3,384.48
Dept 303 - COURTHOUSE SECURITY					
101-303-704.000	SALARIES PERMANENT	83,406.42	11,813.03	11,809.97	83,403.36
101-303-704.020	HEALTH INSURANCE INCENTIVE	0.00	0.00	0.00	0.00
101-303-704.030	DISABILITY PLAN	687.34	125.40	109.43	671.37
101-303-704.040	UNUSED SICK TIME PAYOUT	0.00	0.00	0.00	0.00
101-303-705.000	SALARIES - PT/TEMP	4,537.20	0.00	2,314.34	6,851.54
101-303-706.000	SALARIES OVERTIME	8,105.05	326.81	5,722.95	13,501.19
101-303-710.000	WORKERS COMPENSATION	814.74	64.01	227.57	978.30
101-303-711.000	HEALTH & DENTAL INSURANCE	16,520.73	26.19	3,093.23	19,587.77
101-303-715.000	F.I.C.A.	7,380.24	936.11	1,514.34	7,958.47
101-303-717.000	LIFE INSURANCE	69.14	14.05	8.01	63.10
101-303-718.000	RETIREMENT	4,283.29	719.04	942.56	4,506.81
Total Dept 303 - COURTHOUSE SECURITY		125,804.15	14,024.64	25,742.40	137,521.91
Dept 304 - SHERIFF - JAIL					
101-304-703.000	SALARIES SUPERVISION	40,230.96	5,545.90	5,553.58	40,238.64
101-304-704.000	SALARIES PERMANENT	929,227.00	133,449.81	130,088.22	925,865.41
101-304-704.020	HEALTH INSURANCE INCENTIVE	4,669.08	553.81	807.61	4,922.88
101-304-704.030	DISABILITY PLAN	7,983.41	1,377.20	1,131.09	7,737.30
101-304-704.040	UNUSED SICK TIME PAYOUT	3,845.13	0.00	0.00	3,845.13
101-304-705.000	SALARIES - PT/TEMP.	17,673.40	1,160.48	7,238.10	23,751.02
101-304-706.000	SALARIES OVERTIME	178,823.86	9,141.04	21,366.05	191,048.87
101-304-710.000	WORKERS COMPENSATION	9,978.38	783.44	2,004.92	11,199.86
101-304-711.000	HEALTH & DENTAL INSURANCE	369,471.52	77,316.08	54,319.64	346,475.08
101-304-715.000	F.I.C.A.	89,572.80	11,476.91	12,435.81	90,531.70
101-304-717.000	LIFE INSURANCE	1,095.45	210.61	114.74	999.58
101-304-718.000	RETIREMENT	102,426.82	16,850.93	22,715.39	108,291.28
Total Dept 304 - SHERIFF - JAIL		1,754,997.81	257,866.21	257,775.15	1,754,906.75
Dept 324 - CO WEIGH MASTER ENFORCEMENT					
101-324-704.000	SALARIES PERMANENT	57,586.88	8,427.36	8,553.56	57,713.08
101-324-704.030	DISABILITY PLAN	460.47	87.26	77.88	451.09
101-324-704.040	UNUSED SICK TIME PAYOUT	997.91	0.00	0.00	997.91

101-324-706.000	SALARIES OVERTIME	370.47	0.00	0.00	370.47
101-324-710.000	WORKERS COMPENSATION	494.97	46.18	101.62	550.41
101-324-711.000	HEALTH & DENTAL INSURANCE	16,500.00	2,750.00	2,875.00	16,625.00
101-324-715.000	F.I.C.A.	4,530.87	651.36	654.31	4,533.82
101-324-717.000	LIFE INSURANCE	34.26	7.40	4.20	31.06
101-324-718.000	RETIREMENT	5,170.31	1,026.28	1,578.74	5,722.77
Total Dept 324 - CO WEIGH MASTER ENFORCEMENT		86,146.14	12,995.84	13,845.31	86,995.61
					\$ (86,995.61)
Dept 331 - MARINE SAFETY					
101-331-704.030	DISABILITY	3.50	0.00	0.00	3.50
101-331-705.000	SALARIES - PT/TEMP	8,871.92	0.00	0.00	8,871.92
101-331-710.000	WORKERS COMPENSATION	92.14	0.00	0.00	92.14
101-331-715.000	F.I.C.A.	685.74	0.00	0.00	685.74
101-331-717.000	LIFE INSURANCE	0.36	0.00	0.00	0.36
101-331-718.000	RETIREMENT	0.00	0.00	0.00	0.00
Total Dept 331 - MARINE SAFETY		9,653.66	0.00	0.00	9,653.66
					\$ (9,653.66)
Dept 333 - SECONDARY ROAD PATROL					
101-333-704.000	SALARIES PERMANENT	21,345.96	5,299.58	5,604.90	21,651.28
101-333-704.030	DISABILITY PLAN	229.46	42.79	37.12	223.79
101-333-704.040	UNUSED SICK TIME PAYOUT	317.88	0.00	0.00	317.88
101-333-706.000	SALARIES OVERTIME	15,890.21	0.00	1,972.63	17,862.84
101-333-710.000	WORKERS COMPENSATION	298.27	18.90	88.98	368.35
101-333-711.000	HEALTH & DENTAL INSURANCE	15,125.00	2,750.00	1,437.50	13,812.50
101-333-715.000	F.I.C.A.	2,869.55	408.37	582.87	3,044.05
101-333-717.000	LIFE INSURANCE	17.19	3.70	2.10	15.59
101-333-718.000	RETIREMENT	4,452.88	559.88	355.63	4,248.63
Total Dept 333 - SECONDARY ROAD PATROL		60,546.40	9,083.22	10,081.73	61,544.91
					\$ (61,544.91)
Dept 346 - THUMB AREA NARCOTICS GROUP					
101-346-705.000	SALARIES - PART-TIME	7,208.01	1,491.01	485.00	6,202.00
101-346-710.000	WORKERS COMPENSATION	63.50	6.89	5.16	61.77
101-346-715.000	F.I.C.A.	551.43	114.06	37.10	474.47
Total Dept 346 - THUMB AREA NARCOTICS GROUP		7,822.94	1,611.96	527.26	6,738.24
					\$ (6,738.24)
Dept 352 - COMMUNITY CORRECTIONS SERVICE					
101-352-704.000	SALARIES PERMANENT	37,766.30	6,370.67	6,578.23	37,973.86
101-352-704.030	DISABILITY PLAN	337.56	68.99	63.38	331.95
101-352-704.040	SICK TIME PAYOUT	793.15	0.00	0.00	793.15
101-352-710.000	WORKERS COMPENSATION	303.62	33.59	77.77	347.80
101-352-711.000	HEALTH & DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-352-715.000	F.I.C.A.	2,957.23	491.31	501.96	2,967.88
101-352-717.000	LIFE INSURANCE	30.40	7.20	4.20	27.40
101-352-718.000	RETIREMENT	4,764.26	879.32	1,157.51	5,042.45
Total Dept 352 - COMMUNITY CORRECTIONS SERVICE		46,952.52	7,851.08	8,383.05	47,484.49
					\$ (1,775.36)
Dept 400 - PLANNING COMMISSION					
101-400-710.000	WORKERS COMPENSATION	0.00	0.00	0.00	0.00
101-400-715.000	F.I.C.A.	290.30	40.55	38.22	287.97

101-400-718.000	RETIREMENT	6.00	0.00	0.00	6.00	
Total Dept 400 - PLANNING COMMISSION		296.30	40.55	38.22	293.97	
Dept 426 - EMERGENCY SERVICES						
101-426-704.000	SALARIES PERMANENT	63,655.48	8,771.17	9,381.76	64,266.07	
101-426-704.030	DISABILITY PLAN	571.84	98.84	88.24	561.24	
101-426-704.040	UNUSED SICK TIME PAYOUT	1,068.12	0.00	0.00	1,068.12	
101-426-706.000	WAGES - OVERTIME	0.00	0.00	485.55	485.55	
101-426-710.000	WORKERS COMPENSATION	533.41	45.86	114.41	601.96	
101-426-711.000	HEALTH & DENTAL INSURANCE	16,500.00	2,750.00	2,875.00	16,625.00	
101-426-715.000	F.I.C.A.	4,798.67	653.42	725.95	4,871.20	
101-426-717.000	LIFE INSURANCE	38.00	7.40	4.20	34.80	
101-426-718.000	RETIREMENT	5,451.86	1,026.28	1,702.86	6,128.44	
Total Dept 426 - EMERGENCY SERVICES		92,617.38	13,352.97	15,377.97	94,642.38	
					\$ (45,601.00)	
Dept 441 - BUILDING CODES						
101-441-715.000	F.I.C.A.	0.00	0.00	19.13	19.13	
Total Dept 441 - BUILDING CODES		0.00	0.00	19.13	19.13	
Dept 442 - BOARD OF PUBLIC WORKS						
101-442-715.000	F.I.C.A.	57.36	15.29	1,285.02	1,327.09	
Total Dept 442 - BOARD OF PUBLIC WORKS		57.36	15.29	1,285.02	1,327.09	
Dept 670 - DHHS BOARD						
101-670-703.000	SALARIES SUPERVISION	7,710.12	1,285.02	0.00	6,425.10	
Total Dept 670 - DHHS BOARD		7,710.12	1,285.02	0.00	6,425.10	
Dept 722 - AIRPORT ZONING BOARD						
101-722-715.000	F.I.C.A.	30.60	0.00	0.00	30.60	
Total Dept 722 - AIRPORT ZONING BOARD		30.60	0.00	0.00	30.60	
Dept 723 - AIRPORT ZONING BRD OF APPEALS						
101-723-715.000	F.I.C.A.	15.32	0.00	0.00	15.32	
Total Dept 723 - AIRPORT ZONING BRD OF APPEALS		15.32	0.00	0.00	15.32	
Dept 863 - EMPLOYEE SICK/VACATION BENEFIT						
101-863-704.040	UNUSED SICK/VAC TIME PAYOUT	21,357.69	7,435.29	0.00	13,922.40	
101-863-715.000	F.I.C.A.	2,001.99	568.80	0.00	1,433.19	
101-863-718.000	RETIREMENT	250.42	80.23	0.00	170.19	
Total Dept 863 - EMPLOYEE SICK/VACATION BENEFIT		23,610.10	8,084.32	0.00	15,525.78	
<b>TOTAL EXPENDITURES</b>		<b>\$ 7,712,428.33</b>	<b>\$ 1,209,560.00</b>	<b>\$ 1,145,400.32</b>	<b>\$ 7,648,268.65</b>	<b>\$ (765,172.24)</b>
<b>Total Eligible</b>					<b>\$ 6,883,096.41</b>	

## NOTICE OF INTENT TO PREPARE A MASTER PLAN AMENDMENT

### JUNIATA TOWNSHIP TUSCOLA COUNTY, MICHIGAN

From: Nancy Laskowski, Secretary  
Juniata Township Planning Commission  
4151 Ball Rd (Mailing Only)  
Caro MI 48723  
989.325.5339  
[Planning\\_comm@juniatatwp.org](mailto:Planning_comm@juniatatwp.org)

March 21, 2022

To: Tuscola County  
Board of Commissioners  
125 W. Lincoln Street  
Suite 500  
Caro MI 48723

Dear Commissioners:

This notice is to inform you that the Juniata Township Planning Commission is starting the process of preparing a proposed amendment to its existing Master Plan. This action was authorized by the Juniata Township Board of Trustees.

In accordance with Section 39 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3839, this notice is to inform our neighboring local governments, planning entities, and any public utilities and railroad companies of Juniata Township's Planning Commission's intent to prepare a proposed amendment to the Juniata Township Master Plan (Comprehensive Plan.) We welcome your cooperation and comments. Comments may be submitted in written or digital format to the attention of the Planning Commission Secretary, Nancy Laskowski, at the physical address or email address listed above.

You will be sent further notice of any public hearings and opportunities for review as required under the Michigan Planning Enabling Act. This will occur at such a time as any proposed amendment to the Juniata Township Master Plan has been approved for distribution by the Juniata Township Board of Trustees.

Nancy Laskowski  
Juniata Township  
Planning Commission Secretary



## Resolution 20-2022

Date: March 16, 2022

### **Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Address a Reimbursement Cap for Auto Accident Victims**

**WHEREAS** the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee schedule/cap, which took final effect on July 1, 2021, that set percentage limits on how much residential care facilities, home health care providers, and other persons can be paid or reimbursed for providing treatment or care to auto accident victims; and

**WHEREAS**, the reimbursement rates under the Michigan Auto Insurance Fee Schedule now allows residential care facilities, home health care providers and other persons who lawfully render treatment to receive 200% of Medicare, for what Medicare reimburses, regardless of limitation, 55% of a providers Charge Description Master (CDM) as of January 1, 2019, and/or if the preceding two obligations are not met, 55% of a providers average charges for which they received payment on January 1, 2019; and

**WHEREAS**, despite the statutory obligation described above, Michigan Auto Insurance companies are only paying providers 45% of what they were receiving in January 2019; and

**WHEREAS**, as a result, home health care providers are being reimbursed between \$14-\$18/hour which is below the cost of employee wages as other entry level positions in different industries (fast food) are paying workers between \$15-\$20/hour.

**WHEREAS**, the Michigan No-Fault Auto Insurance Reform Act applies retroactively including the fee schedule cap, which is fundamentally unfair to individuals who purchased coverage and were injured in motor vehicle accidents before the No-Fault Act was amended in 2019 and now have limited access to care; and

**WHEREAS**, these fee caps affect the auto accident victims who are receiving long-term care and rehabilitation paid for by the Michigan Catastrophic Claims Association (MCCA) through the per-vehicle annual fee that all Michigan drivers were once assessed; and

**WHEREAS**, the hours of family-provided attendant care to a claimant impacted by a catastrophic auto accident were once able to be up to 24/7 as prescribed by the claimants prescribing physician are now limited to 8 hours of care per day regardless of patient need despite the financial obligation of paying other resources more monies; and



**WHEREAS**, the MCCA's 2021 Annual Statement shows its assets are over \$27 billion and its total liabilities are slightly over \$22 billion; and

**WHEREAS**, some patients who are not able to find long-term catastrophic care services have been forced to leave their own homes; and

**WHEREAS**, even though lifetime medical benefits are still guaranteed under the 2019 Michigan Auto-Insurance Reform Act, for those injured prior to 2019 and for those who purchase Unlimited Personal Injury Protection (PIP) policies, these benefits are meaningless if patients have very limited or no access to services since providers are unable to cover basic labor costs; and

**WHEREAS**, there are many Grand Traverse County residents, and their families, who are currently benefitting, or would in the future, from services pertaining to their care, recovery and rehabilitation from catastrophic injuries but are already directly affected if the current law is not changed; and

**WHEREAS**, without action more than 18,000 individuals with spinal cord injuries, brain injuries and other catastrophic injuries in Michigan will have to find another way to receive care and support (Medicaid) because of this major change to the State's No-Fault auto insurance law despite having purchased insurance policies to protect them and their families; and

**WHEREAS**, this is a humanitarian crisis born from a government-mandated price fix, that only the legislature can undo; and

**NOW THEREFORE BE IT RESOLVED that the Grand Traverse County Board of Commissioners** hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable reimbursement cap based on an existing Government payor (Medicaid, Veterans Affairs, etc) for residential care facilities, and home health providers, and families, regardless of number of hours worked, who provide medically necessary care to auto accident victims in order to uphold these benefits that have been paid for by the survivors who currently are receiving and who will receive long-term care when purchasing an Unlimited PIP Auto Insurance policy paid by the Michigan Catastrophic Claims Association.

**BE IT FURTHER RESOLVED** that the Grand Traverse County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Grand Traverse County delegation to the Michigan Legislature, and the other 82 counties of Michigan as commissioner correspondence.



## Resolution 19-2022

Date: March 2, 2022

### Resolution of Solidarity with Residents of Ukrainian Descent

**WHEREAS**, the community of Grand Traverse County includes many who proudly claim Ukrainian heritage; and

**WHEREAS**, the unprovoked Russian attacks on the sovereignty of the country of Ukraine have caused a time of uncertainty for the Ukrainian community in Grand Traverse County, and for their families abroad; and

**THEREFORE**, let it be resolved that **Grand Traverse County** stands strongly with our Ukrainian residents, friends, neighbors and their families in this time of uncertainty; and

**THEREFORE**, **The Grand Traverse County Commission** calls for our community to come together in support of our neighbors affected by this international crisis; and

**THEREFORE**, **Grand Traverse County** calls upon our state and national leaders to stand resolute in the defense of our sovereign allies around the world and to provide humanitarian aid wherever it is needed.

**BE IT FURTHER RESOLVED**, that copies of this resolution be transmitted to the Governor Gretchen Whitmer, our State and National Representatives, and the other 82 Michigan counties.