



TUSCOLA COUNTY

Board of Commissioners

BOARD MEETING AGENDA

Thursday, February 10, 2022 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Public may participate in the meeting electronically:

(US) +1 929-276-1248 PIN:112 203 398#

Join by Hangouts Meet: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Bardwell
Prayer - Commissioner DuRussel
Pledge of Allegiance - Commissioner Grimshaw
Roll Call - Clerk Fetting

Page

Adoption of Agenda

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes 5 - 12
[Board of Commissioners - 27 Jan 2022 - Minutes - Pdf](#)

Brief Public Comment Period for Agenda Items Only

Consent Agenda

- [Committee of the Whole - 07 Feb 2022 - Minutes - Pdf](#) 13 - 17
1. Tuscola County Planning Committee 2021 Annual Report - Heidi Stark 18 - 25
[2022 TCPC Annual Report](#)
2. Use of Courthouse Lawn/Steps for Child Abuse Prevention 26
[April-Child Abuse prevention month](#)
3. Courthouse Security X-Ray Equipment Maintenance Agreement 27 - 31
[Annual Equipment Maintenance Contract Proposal](#)

New Business

1. Local First Responder Recruitment and Training Grant (FRGP) Application - Steve Anderson, Emergency Services Manager
[Local First Responder Recruitment and Training Grant \(FRGP\)](#) 32 - 36
2. Parking Lot Repair and Sealing Bid Recommendation for the Sheriff Department and Annex Building - Mike Miller, Buildings and Grounds Director
3. 9:00 a.m. - Closed Session for a Legal Opinion
4. Register of Deeds Position Replacement Hire - John Bishop, Register of Deeds
5. Register of Deeds Office Staff Paid Time for Office Closure

Old Business

1. IT Department Space Needs - Cost Analysis
[Purchase-Lease Cost Comparison](#) 37

Correspondence/Resolutions

1. [Tuscola County Planning Commission January 2022 Newsletter](#) 38 - 41
2. [Leelanau County Resolution No. 2022-001](#) 42 - 44
3. [Road Commission Minutes 1-20-22](#) 45 - 53

Commissioner Liaison Committee Reports

Young

1. Board of Public Works
2. County Road Commission Liaison
3. Dispatch Authority Board
4. Genesee Shiawassee Thumb Works
5. Great Start Collaborative
6. Human Services Collaborative Council (HSCC)
7. Jail Planning Committee
8. MAC Agricultural/Tourism Committee
9. Region VII Economic Development Planning
10. Saginaw Bay Coastal Initiative

11. Senior Services Advisory Council
12. Tuscola 2020
13. Local Units of Government Activity Report

Bardwell

1. Behavioral Health Systems Board
2. Caro DDA/TIFA
3. Economic Development Corp/Brownfield Redevelopment
4. MAC 7th District
5. MAC Workers Comp Board
6. MAC Finance Committee
7. TRIAD
8. Local Units of Government Activity Report

Vaughan

1. Board of Health
2. County Planning Commission
3. Economic Development Corp/Brownfield Redevelopment
4. MAC Environmental Regulatory
5. Mid-Michigan Mosquito Control Advisory Committee
6. NACO-Energy, Environment & Land Use
7. Parks and Recreation Commission
8. Tuscola County Fair Board Liaison
9. Local Units of Government Activity Report

DuRussel

1. Board of Health
2. Community Corrections Advisory Board
3. Department of Human Services/Medical Care Facility Liaison
4. Genesee Shiawassee Thumb Works
5. Local Emergency Planning Committee (LEPC)
6. MAC Judiciary Committee

7. MEMS All Hazard
8. Local Units of Government Activity Report

Grimshaw

1. Behavioral Health Systems Board
2. Recycling Advisory
3. Jail Planning Committee
4. MI Renewable Energy Coalition (MREC)
5. Local Units of Government

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.



MINUTES

Board of Commissioners

Meeting

8:11 AM - Thursday, January 27, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Thursday, January 27, 2022, to order at 8:11 AM local time.

Prayer - Commissioner Young

Pledge of Allegiance - Commissioner DuRussel

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Doug DuRussel, Dan Grimshaw

Commissioners Absent: Thomas Bardwell, Kim Vaughan

Others Present In-Person: Clerk Jodi Fetting, Clayette Zechmeister, Tracy Violet, Register John Bishop, Billy Putman, Jen Putman, Shelly Lutz

Also Present Virtual: Eean Lee, K. Free, Debbie Babich, Sheriff Glen Skrent, Commissioner Kim Vaughan, Mike Miller, Mike Slade, Sandy Nielsen, Steve Anderson, Steve Root, Dara Hood, Cindy McKinney-Volz, Debbie Mika, Eric Morris, Bob Baxter, Mark Haney, Matt Brown, Shannon Beach, Bryan Hemerline

At 8:11 a.m., there were a total of 15 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2022-M-011

Motion by Doug DuRussel, seconded by Dan Grimshaw to adopt the agenda as presented. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2022-M-012

Motion by Dan Grimshaw, seconded by Doug DuRussel to adopt the meeting minutes from the January 13, 2022 Regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

2022-M-013

Motion by Doug DuRussel, seconded by Dan Grimshaw that the Consent Agenda Minutes and Consent Agenda Items from the January 24, 2022 Committee of the Whole be adopted.

Motion Carried.

CONSENT AGENDA

1. Tuscola Food Access Collaborative (TFAC) Annual Report -
Move to receive and place on file the Tuscola Food Access Collaborative 2020-2021 Annual Report
2. Tuscola County Medical Examiner Annual Report -
Move to receive and place on file the Tuscola County Medical Examiners 2021 Annual Report.
3. Out of State Travel Request -
Move that per the January 19, 2022 request from the Chief Information Officer that authorization is given to attend the out-of-state Dell Technologies World conference from May 2 to 5, 2022 in Las Vegas, Nevada.
4. Department of Health and Human Services (DHHS) Building Carpet Replacement -
Move to proceed with MiDeal for the carpet replacement at the Department of Health and Human Services Building. This will benefit the County directly from the reduced cost of goods and services and indirectly by eliminating the time needed to process bids.

New Business

Continued below

1. Office Closure of Tuscola County Register of Deeds Office -
Register John Bishop explained the request to have his office close at noon on February 18, 2022 due to the Building and Grounds Department installing a new entrance door to his office.

Matter of the Register of Deeds office staff receiving pay for the time of the closure shall be added to the February 7, 2022 Committee of the Whole meeting for further discussion.

2022-M-014

Motion by Dan Grimshaw, seconded by Doug DuRussel to approve the closure of the Register of Deeds Office on February 18, 2022 beginning at noon for the Building and Grounds Department to complete necessary work. Motion Carried.

2. Tuscola County Register of Deeds Proposed Department Policy -
Register John Bishop explained that he is implementing an Office COVID-19 Vaccination Policy effective immediately. Board discussed the matter and if the Register has authority to implement a policy of such content.

2022-M-015

Motion by Dan Grimshaw, seconded by Doug DuRussel to reject the Register of Deeds proposed Office COVID-19 Vaccination policy as it is contrary to county policy and the policy is not to be adopted by the Board of Commissioners. Motion Carried.

3. Parks and Recreation Commission Member Appointment -

2022-M-016

Motion by Dan Grimshaw, seconded by Doug DuRussel to appoint Paul Newby to the Parks and Recreation Commission to fulfill the term held by Gerald Peterson. The partial term expiration date will be December 31, 2022. Motion Carried.

4. Courtroom Security Settlement Agreement -

2022-M-017

Motion by Dan Grimshaw, seconded by Doug DuRussel to approve the proposed Settlement Agreement and Release of Claims regarding Court Security issues. Further moved that Chairman Bardwell is authorized to execute such agreement.

Yes: Doug DuRussel, Dan Grimshaw, and Thomas Young
Absent: Thomas Bardwell and Kim Vaughan

Motion Carried.

5. 2022 Budget Amendment for Courthouse Security -

2022-M-018

Motion by Dan Grimshaw, seconded by Doug DuRussel to establish a new Courtroom Security Department in the General Fund under Unified Court control. Further moved to amend the 2022 General Fund Budget by moving \$157,846.00 from the Courthouse Security Budget (101-303) to the newly created Courtroom Security Department budget (101-277) with this Department's associated accounts being 101-277-704-000 through 101-277-957-000. Further moved that the funds transferred under this motion shall be

used in a manner consistent with the terms of the Settlement Agreement and Release of Claims entered into between the County and the Tuscola County Unified Court.

Yes: Thomas Young, Doug DuRussel, and Dan Grimshaw
Absent: Thomas Bardwell and Kim Vaughan

Motion Carried.

Old Business

1. Tuscola County Clerk Stipend -

2022-M-019

Motion by Doug DuRussel, seconded by Dan Grimshaw to authorize the creation of an election coding stipend for the County Clerk. If there are 15 or less ballot styles in one election, then the stipend payment per ballot style is \$85.00 for ICP programming and \$15.00 for ICX programming. If there are 16 or more ballot styles in one election, then the stipend would be a flat stipend of \$2,000.00. Stipend to be paid to the County Clerk at the conclusion of canvassing an election and documentation to be provided to the Human Resource Director for payment. This only applies if the election coding is done in-house and not contracted out, effective January 1, 2022. Also, all budget amendments are authorized as necessary.

Yes: Thomas Young, Doug DuRussel, and Dan Grimshaw
Absent: Thomas Bardwell and Kim Vaughan

Motion Carried.

Recessed at 9:18 a.m.
Reconvened at 9:29 a.m.

New Business

Continued from above

6. Closed Session on Labor Negotiations -

2022-M-020

Motion by Dan Grimshaw, seconded by Doug DuRussel that the Board meet in closed session, pursuant to Section 8(c) of the Open Meetings Act, in order to discuss strategy connected with the pending negotiation of collective bargaining agreements with Eric Morris with Braun Kendrick, Clayette Zechmeister, Jodi Fetting, Shelly Lutz, Eean Lee and Tracy Violet to be allowed to attend the closed session at 9:30 a.m.

Yes: Thomas Young, Doug DuRussel, and Dan Grimshaw
Absent: Thomas Bardwell and Kim Vaughan

Motion Carried.

Recessed to Closed Session at 9:30 a.m.

Reconvened from Closed Session at 9:38 a.m.

At 9:38 a.m., there were a total of 17 participants attending the meeting virtually.

7. Dispatch Labor Contract Ratification

2022-M-023

Motion by Doug DuRussel, seconded by Dan Grimshaw that the County accept and ratify the January 18, 2022 tentative agreement for the Police Officers Association of Michigan (POAM) 911 Unit. Also, further move that Chairman Bardwell is authorized to execute a final collective bargaining agreement consistent with the terms of the January 18, 2022 tentative agreement with an effective date of January 27, 2022.

Yes: Thomas Young, Doug DuRussel, and Dan Grimshaw

Absent: Thomas Bardwell and Kim Vaughan

Motion Carried.

Correspondence/Resolutions

1. Village of Cass City Meeting Notice for Public Hearing on Industrial Facilities Exemption Certificate
2. January 6, 2022 Road Commission Minutes
3. Department of Airforce Meeting Notice dated January 6, 2022
4. Marquette County Resolution 1.18.22 Ballot Protections
5. SB705
6. Guidehouse Meeting - EDC Members may also want to attend.

Commissioner Liaison Committee Reports

Young

Board of Public Works

County Road Commission Liaison -
Solar Panels installed at intersections is a DTE pilot program.

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee

MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020

Local Units of Government Activity Report -
-Village of Reese will be participating in the RAVE Alert program.
-Bill Bushaw is working with NextERA on the M81 laydown yards as groups are interested in the broken concrete and culverts located there.

Bardwell

Absent

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
MAC Finance Committee
TRIAD
Local Units of Government Activity Report

Vaughan

Absent

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

DuRussel

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison -
In Tuscola County, one-third of the population is on some type of food assistance program.

Genesee Shiawassee Thumb Works

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Grimshaw

Behavioral Health Systems Board
Meets tonight.

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Denmark Township lagoon is in need of repair. This is a possible ARPA project.

Other Business as Necessary

-Board would like the Register of Deeds Office COVID-19 Vaccination Policy referred to Legal Counsel for review.

-Building and Grounds Committee members would like to independently tour the buildings next week on Thursday or Friday in the morning.

At 9:38 a.m., there were a total of 17 participants attending the meeting virtually.

Extended Public Comment

-Billy Putman, Tuscola County Republican Chair, updated the Board on the local Republican party. He also stated the Redistricting maps have been completed.

Adjournment

2022-M-024

Motion by Dan Grimshaw, seconded by Doug DuRussel to adjourn the meeting at 9:48 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk

DRAFT



MINUTES

Committee of the Whole Meeting

8:03 a.m. - Monday, February 7, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, February 7, 2022, to order at 8:03 a.m. local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Doug DuRussel, Dan Grimshaw

Commissioner Grimshaw arrived at 8:07 a.m.

Commissioners Absent: Kim Vaughan

Others Present In-Person: Jodi Fetting, Clayette Zechmeister, Tracy Violet, Mike Miller, Steve Anderson, Heidi Stark, Laura Ailing-Garrett, Al Michele, Mark Ransford, Damian Wasik, Register John Bishop

Also Present Virtual: Eean Lee, Mary Drier, K. Free, Matt Brown, Mark Haney, Cody Horton, Kate Curtis, Debbie Babich, Bob Baxter, Shannon Beach, Barry Lapp, Dara Hood, Sandy Nielsen, Bryan Hemerline, Matt Brown

At 8:03 a.m., there were a total of 14 participants attending the meeting virtually.

County Updates

New Business

1. Tuscola County Planning Committee 2021 Annual Report - Heidi Stark presented to the Board the 2021 Annual Report. Matter to be placed on the Consent Agenda.
2. Use of Courthouse Lawn/Steps for Child Abuse Prevention - Clayette Zechmeister explained the request received. Matter to be placed on the Consent Agenda.
3. Courthouse Security X-Ray Equipment Maintenance Agreement - Steve Anderson reviewed the proposed maintenance agreement presented for renewal. Matter to be placed on the Consent Agenda.

Old Business

None

Finance/Technology

Primary Finance/Technology

None

On-Going and Other Finance

1. Preparation of Multi-Year Financial Planning -
Clayette Zechmeister updated the Board that the Auditors will be on-site in April 2022.
2. Cooperative Reimbursement Programs Summary from Prosecutor and Friend of the Court -
Clayette Zechmeister will reach out to the Prosecutor and Friend of the Court to see if this matter needs to still be brought before the Board.

On-Going and Other Technology

Eean Lee reported that his team is working with Department Heads in effectively using security cameras, the Kronos situation has been resolved and the team is working with the Mosquito Abatement Director on possibly installing a vehicle tracking program.

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Building and Grounds

Primary Building and Grounds

1. IT Department Space Needs - Updates from Site Visits -
Commissioner DuRussel stated that the Committee members, along with Mike Miller and Eean Lee, independently completed site visits on Friday last week for all of the proposed sites except two. The Committee would like to review upfront costs versus long-term costs, legacy costs and if the property should be leased or purchased.

Property Review:

-The Elbow Room - Committee does not feel that this building would be the best fit for the needs currently at discussion. The available parking is a concern.

-Renee Wood's Property - The current space in the building does not meet the square footage need of this project. If Mosquito Abatement were to need additional space, that would be a possible consideration.

-Big Boy Building - It is a property that the Economic Development Commission (EDC) may want to consider for an incubator kitchen. The benefit to this property

is there is 10 acres with frontage on M-81 and on Dixon Road and an established kitchen on-site.

-Hooper Street Building - A concern of this property is that it is dual heated and the layout being long and narrow presents design hurdles. A consideration would be the difficulty in the public being able to find the location easily.

-Frank Street Property - The location is close to the Annex, the Courthouse and the Sheriff's Office. The square footage in the building is sufficient for the needs being considered. There is concern over the number of parking spots available.

-People's State Bank Building - Building will need an elevator installed. The property is being offered as a lease at this time based on the original RFP conditions. The space that would be available for the training center would be sufficient. It is also close to the Purdy Building which has additional benefits.

-Putman Building - Tour was not able to be scheduled on this particular day.

-Family Video - Building has had a long-term lease secured and is no longer available.

The top three buildings the Committee would like the Board to consider are the People's State Bank Building which has been proposed to be leased and the Frank Street property which has been proposed to be purchased. The third building on the list would be the Putman Building as it has not been toured yet.

Board would like a cost breakdown of leasing, buying, ongoing maintenance and indirect costs that could be incurred.

2. Parking Lot Repair and Sealing Bids -

Mike Miller opened the bids that were received.

1. Blackjack Asphalt, Burt, Michigan -
Sheriff's Parking Lot - \$4,500.00
Annex Parking Lot - \$6,500.00
2. Blackstone Pairing Maintenance, Melvin, Michigan -
Sheriff's Parking Lot - \$6,750.00
Annex Parking Lot - \$11,750.00
3. Hutch Paving, Warren, Michigan -
Sheriff's Parking Lot and Annex Parking Lot - \$21,280.00
4. Yeager Asphalt & Concrete, Carrollton, Michigan -
Sheriff's Parking Lot - \$3,300.00
Annex Parking Lot - \$4,400.00

Mike Miller will review bids received to determine if they comply with the RFP and will make a recommendation at Thursday's Board meeting.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

None

On-Going and Other Personnel

1. Workman's Compensation -
No update
2. Michigan Association of Counties (MAC) 7th District Meeting -
Commissioner Bardwell reported the MAC 7th bank account is having monthly service fees deducted. A meeting will need to be called in order to have the account moved to a different financial institution.
3. Safety Committees - Watch for Grant Opportunities -
Commissioner Bardwell reported he has received communication that safety grants will be available again.
4. Occupational Safety and Health Administration (OSHA/MIOSHA) Potential Emergency Temporary Standard (ETS) -
Matter can be removed at this time.
5. Retirement Plans and Municipal Employees Retirement System (MERS) Representative Updates -
Matter to be scheduled for a MERS presentation.

Other Business as Necessary

1. Non-Entitlement Units ARPA Training with Guidehouse (NEUs) -
The training sessions are scheduled for this week.

On-Going Other Business as Necessary

1. Animal Control Ordinance
Clayette Zechmeister stated that progress is being made for a final draft copy.
2. Guidehouse Activity for Non-Entitlement Units of Local Government (NEUs) Outreach
Discussed earlier
3. American Rescue Plan Act (ARPA) Funds - Updates on Projects and Reporting -
No update
4. County Wide upcoming Millage renewals:
Michigan State University Extension
Primary Roads and Street Improvement
Bridge and Street Improvement

Clerk Fetting recommended this matter should begin to be worked on in order to adhere to the filing deadlines for the August and November elections.

Public Comment Period

At 9:47 a.m., there were a total of 24 participants attending the meeting virtually.

-Mark Ransford addressed the Board regarding the RFP for County Space needs as it was presented as a lease not a purchase. He encourages the Board to look at true costs of legacy costs. He stated that the Board should look to sustain downtown Caro.

-Register John Bishop addressed the Board regarding Board Motion 2022-M-015 as he feels that he has the authority to adopt a vaccination policy for his office.

Adjournment

Motion by Doug DuRussel, seconded by Thomas Young to adjourn the meeting at 9:58 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk

DRAFT

Tuscola County Planning Commission Annual Report 2021

Contents

1.0 INTRODUCTION.....	2
2.0 MEMBERSHIP	2
3.0 MEETINGS	2
3.1 ATTENDANCE	3
4.0 PLANNING COMMISSION RESPONSIBILITIES	3
5.0 PLANNING COMMISSION ACTIVITY IN 2021	4
5.1 Master Plan Reviews.....	4
5.2 Zoning Amendments and revisions.....	4
5.3 Review of Township Ordinances.....	4
5.4 Review of Local Development Plans.	4
5.5 Farmland Agreement Applications (PA 116).....	5
5.6 FOIA requests.....	5
5.7 Topics Reviewed and Discussed.....	5
5.8 County Master Plan.....	6
6.0 ZONING PERMIT AND VIOLATION ACTIVITY IN 2021.....	6
7.0 ZONING BOARD OF APPEALS ACTIVITY IN 2021	6
7.1 Airport Zoning Board of Appeals.....	6
8.0 TRAINING AND LOCAL OUTREACH.....	7
9.0 PLANNING COMMISSION GOALS	7

1.0 INTRODUCTION

The Tuscola County Planning Commission functions under and has their powers and duties set forth by both the Michigan Planning Enabling Act (PA 33 of 2008) and the Michigan Zoning Enabling Act (PA 110 of 2006). The Michigan Planning Enabling Act (MPEA) provides for the creation, organization, powers and duties of Planning Commissions. The Michigan Zoning Enabling Act (MZEA) provides for the adoption of zoning ordinances and the establishment of zoning districts and prescribes powers and duties of certain officials including the Planning Commission.

Section 19 of the MPEA (MCL 125.3819) requires the Tuscola County Planning Commission to make an annual written report to the County Board of Commissioners. This report is to provide the Board with a summary and status of planning activities over the past year.

2.0 MEMBERSHIP

The MPEA states that the membership of the Planning Commission shall be representative of important segments of the community, such as the economic, governmental, educational, and social development of the local unit of government, in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire geography of the local unit of government to the extent practicable.

In 2021, the Planning Commission's membership consisted of:

- Rick Boylan
- Cynthia Kapa*
- Lonnie Kester, Chair
- Robert McKay
- Albert Pearsall, Vice Chair
- Heidi Stark**
- Ann Westover, Secretary*

*member has Citizen Planner Certification through MSO Extension.

**member has completed Master Citizen Planner requirements through MSU Extension.

The Board of Commissioner's Liaison was Kim Vaughn.

3.0 MEETINGS

At the January 5, 2021 meeting the Planning Commission set their 2022 meetings for the first Wednesday of each month at 5:00 p.m. Meetings are to be held at the Purdy Building.

In 2021, the Commission met monthly. Due to the established COVID protocols and guidance, the planning commission met virtually from January thru May. The commission resumed in-person meetings in June. No special meetings or closed sessions were held. All meetings were held in compliance with the Open Meetings Act (PA 267 of 1976).

3.1 ATTENDANCE

The Planning Commission held twelve (12) regular meetings in 2021. Member attendance is indicated with an X. Excused attendance is marked with an E.

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Rick Boylan	X	X	X	X	X	X	X	E	X	E	X	X
Cynthia Kapa	X	X	X	X	X	X	X	X	X	E	X	X
Lonnie Kester	X	X	X	X	X	X	X	E	X	X	X	E
Robert McKay	X	X	X	X	X	X	X		X		X	X
Albert Pearsall	X	X	X	X	X	X	X	X	X	X	X	X
Heidi Stark	X	X	X	X	X	X	X	X	X	X	E	X
Ann Westover	X	E	X	X	X	E	X	X	X	X	X	X

The August meeting was cancelled for lack of quorum.

4.0 PLANNING COMMISSION RESPONSIBILITIES

The Planning Commission has a broad range of responsibilities and duties. While many duties are statutory, the scope of certain roles are directed, defined and approved by the Board of Commissioners. The Planning Commission’s basic duties and responsibilities as defined by the MZEA and the MPEA include the following:

- Review and make recommendations, as required by the MZEA, on zoning amendments for any township in the County that has their own zoning ordinance
- Review and comment on any proposed master plans or master plan amendments for any community within or adjacent to Tuscola County as required by the MPEA
- Reviews applications into the Farmland and Open Space Preservation Program (PA 116)
- Serves as the coordinating agency for all planning in the county
- Cooperates with neighboring and area local governments, state and federal governments and other agencies of Tuscola County government
- Oversees, creates, modifies and maintains the Tuscola County Master Plan. Part of this work includes promoting public interest and understanding of the master plan and the master plan process. The Planning Commission also makes ordinance proposals, plan amendments and sub plans as required by the Board of Commissioners in accordance with the MZEA, Tuscola County Zoning Ordinance and the Tuscola County Master Plan.

- Creates studies of existing and future conditions, surveys, and probable growth. These studies should include economic development, social development, physical development and environmental concerns.
- Recommends Capital Improvement Program (CIP) elements for capital expenditures of the government. (and creates the CIP if not assigned to another agency)
- Conducts infrastructure reviews of proposed physical improvements in the government
- Prepares an annual report and submits a yearly budget and an annual work program.
- Keep public records of its meetings and other documents, all complying with the Freedom of Information Act

5.0 PLANNING COMMISSION ACTIVITY IN 2021

5.1 Master Plan Reviews

- Koylton Townships Master Plan 2021-2026
- Village of Mayville Master Plan 2021-2026

5.2 Zoning Amendments and revisions

- Arbelia Township Zoning Ordinance Amendment
- Juniata Township Zoning Ordinance Revision
- Village of Mayville Zoning Ordinance
- Wells Township Zoning Amendment
- Juniata Township Rural Zoning Ordinance

5.3 Review of Township Ordinances

- Columbia Township Ordinance revision – Medical Marijuana
- Tuscola Township Ordinance revision
- Arbelia Zoning Ordinance 1 (Storage sheds)
- Arbelia Zoning Ordinance 2 (Assessor buildings)
- Elkland Township Solar Ordinance

5.4 Review of Local Development Plans.

- Denmark Parks and Recreation Plan
- Gilford Parks and Recreation Plan
- Tuscola Township – Blasius Inc. Telecommunication Tower and Outbuilding.
- Village of Millington Capital Improvement Plan
- Village of Reese Parks and Recreation Plan

5.5 Farmland Agreement Applications (PA 116)

In 2021, the Commission reviewed and commented on a total of 32 farmland agreement application packages in 13 different townships. The applications represented a total of more than 1690 acres applying to enter the Farmland and Open Space Preservation Program.

Township	Number	Acres
Almer	10	543.95
Akron	1	60.00
Arbela	2	107.31
Columbia	1	43.00
Denmark	2	155.20
Elmwood	1	29.00
Fairgrove	1	64.64
Juniata	1	73.00
Kingston	5	191.03
Koylton	3	85.00
Millington	2	134.55
Novesta	1	106.55
Tuscola	2	97.29

5.6 FOIA requests

The Planning Commission received three FOIA requests in 2021.

5.7 Topics Reviewed and Discussed

The following topics were discussed in the context of having potential large and long lasting impact on the future of Tuscola County.

- Improperly assessed buildings - grow centers assessed as single family homes
- Residential property being used commercially
- Tuscola County Airport Zoning (Presentation available and made to Indianfields Planning Commission)
- Agritourism (White paper available)
- Grand funds available - state and local parks
- Spot zoning elements, use and impacts
- Solar field zoning practices

- Discussion of various zoning topics including building near gas lines, air BnBs and marijuana businesses, Chambers Rd. land acquisition

5.8 County Master Plan

The Tuscola County Master Plan was last updated in 2013. The Planning Commission began work on the Master Plan in late 2021. All updates are expecting to be completed for Board of Commissioner review in 2022.

5.9 County Ordinances

Tuscola County currently has eight (8) ordinances.

- Airport Zoning Ordinance 2010*
- County Animal Control Ordinance 2003
- County Property Smoking Ordinance of Tuscola County 2006
- Farmland and Open Space Preservation Ordinance 2008*
- Hazardous Materials Incident Cost Recovery Ordinance 1995
- Off Road Vehicle Ordinance 2012
- Ordinance Governing Activities at All Tuscola County Parks and Recreational Areas 2015
- Public Well Water Testing Ordinance of Tuscola County 2003

*Planning and zoning ordinance.

6.0 ZONING PERMIT AND VIOLATION ACTIVITY IN 2021

South Central Michigan Construction Code Inspection, Inc. (SCMCCI) was responsible for building permits at the county level until September 2021. SAFEBuilt became responsible for building permits on October 1, 2021.

Tuscola Airport Zoning Administrative Agency is the alternative organization responsible for administering the Tuscola County Airport Ordinance. Municipalities that have all or part of the Airport Hazard Area within their boundaries may choose to administer the ordinance by adopting the County Airport Ordinance as written.

7.0 ZONING BOARD OF APPEALS ACTIVITY IN 2021

7.1 Airport Zoning Board of Appeals

The Airport Zoning Board of Appeals (AZBA) has the powers defined in the Tuscola County Airport Zoning Ordinance, Ordinance number 2010-01. They have the power to issue certificates of variance under the provisions of ordinance 2010-01 and to otherwise decide appeals from any order, requirements, rule, regulation, decision or determination made by the Airport Zoning Administrative Agency/Airport Zoning Administrator.

The 2021 AZBA members were:

- Keith Kosik, Chairman
- Tim Kenney, Vice Chairman
- Bill Campbell, Secretary*
- Don Clinesmith
- Paul Hoose

*Secretary duties are performed by Jodi Fetting, Tuscola County Clerk.

The AZBA met once in 2021 for the required organizational meeting. All members were present. The AZBA reelected their board of officers.

8.0 TRAINING AND LOCAL OUTREACH

- The Planning Commission published a June newsletter for distribution to township governments.
- The Village of Mayville requested assistance in the revision of its zoning ordinances.
- Information request on zoning for local solar farms
- An airport zoning presentation was made to Indianfields Township's Planning Commission to assist their work to update their master plan.

9.0 PLANNING COMMISSION GOALS

9.1 2021 Goal Accomplishment

- Have two-three members complete Citizen Planner Training – NOT MET – One member completed.
- Replace the lost expertise on the planning commission by encouraging completion of the master planner course – MET – One member has completed requirements.
- Promote County wide Planning Commission learning by publishing and distributing two newsletters to governmental bodies that have a planning function – NOT MET - One newsletter sent
- Create two white information papers on various county entities, projects and topics – MET - One white paper and one presentation created
- Create a work plan around the duties outlined by the MZEA and MPEA - MET
- Begin review of the master plan - MET
- Provide timely and constructive reviews of submitted plans, ordinances, and PA 116 packages - NOT MET - Coordination issue exceeded the timeline on one plan due to meeting cancellation due to lack of quorum. Issue addressed.

9.2 2022 Planning Commission goals.

- Complete Master Plan
- Promote County-wide Planning Commission learning by publishing and distributing a newsletter to governmental bodies that have a planning function
- Respond to information requests in a timely fashion
- Provide timely and constructive reviews of submitted plans, ordinances, and PA 116 packages
- Continue growth of Planning Commission knowledge by attending education courses as required. These include Citizen Planner, planning and zoning course, and other courses related to the function and knowledge needs of the Planning Commission.
- Create “white” information papers on various county entities, projects and topics as requested and needed



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

[EXTERNAL] April-Child Abuse prevention month

Rachael Koepf <tuscolahscc@gmail.com>
To: Zclay@tuscolacounty.org

Tue, Jan 25, 2022 at 11:49 AM

Good Afternoon-

Sheriff Skrent shared your email contact with me. My name is Rachael Koepf and I serve in a few roles here in Tuscola County.

I am contacting you today as the chair person for the Tuscola County child abuse and neglect Prevention Council. In April, we along with other counties in the state, recognize child abuse prevention month. We would like to request to use the courthouse lawn that month to display silhouettes with child abuse prevention messages and blue ribbons tied on them and create a small pinwheel area to represent the number of children abused. Judge Thane has graciously accepted our invitation to speak at a kick off event in April. This campaign will include signage, newsletter, articles, and social media posts on important prevention information.

We would like to decorate the front of the courthouse on Friday, April 1 and hold an short, kickoff event on the steps Monday, April 4th noon-1pm. Please let me know the best way to move forward on this request.

Thank you so much.

Take Care-
Rachael Koepf
Community Collaborator
Human Service
Coordinating Council
(989)673-2144 x30325
(989)912-9806 cell



January 31, 2022

Tuscola County Courthouse
Attn: Deputy Steven Anderson
420 Court Street Suite 1
Caro, MI 48723
Phone: 989-673-5181
Email: Sanderson@tuscolacounty.org

Re: Select Schedule Annual Maintenance Contract Proposal No. S-2022-03-25

Dear Mr. Anderson,

Leidos Security Detection & Automation, Inc., is pleased to provide the attached proposal for equipment maintenance on your x-ray systems with a period of coverage of March 25, 2022 Thru March 24, 2023. We value your business and look forward to receiving your acceptance documentation soon.

Please review the attached proposal and verify the following information:

- Billing address for your invoice
- Delivery address
- Method of payment
- Model description, serial number, and location of system

If you do not issue purchase orders, by signing this document, you have acknowledged our proposal and agree to enter into a maintenance contract with Leidos Security Detection & Automation, Inc., and this document will serve as a purchase order. We will respond via fax, mail, or e-mail with your Contract ID for your records.

If you have any questions please feel free to contact me directly at your convenience. Should any repairs or adjustments be required to your equipment in between the regular scheduled preventative maintenance visits please contact our 24x7 Service Center directly at 1-800-776-3031.

Sincerely,

A handwritten signature in blue ink that reads "Lillian Castro-Pena".

Lillian Castro-Pena
Contracts Department
Leidos Security Detection & Automation, Inc.
Lillian.CastroPena@Leidos.com
Phone: 781-970-1606
Cell: 781-779-7962



BILLING ADDRESS: Tuscola County Courthouse 420 Court Street Suite 1 Caro, MI 48723	DELIVERY ADDRESS: Tuscola County Courthouse 440 N. State Street Caro, MI 48723	PROPOSAL NO: S-03-25-2022 DATE OF PROPOSAL: 01/31/2022 PROPOSAL VALID FOR: 60 DAYS ATTACHMENTS: 8100-11901-00 and 100-11902-00
--	--	--

SELECT SCHEDULE ANNUAL EQUIPMENT MAINTENANCE CONTRACT PROPOSAL

SCHEDULE OF SERVICES PROVIDED UNDER THIS CONTRACT:

- All necessary repair parts and freight related expenses.
- Regular (Monday-Friday, 8:00am-5:00pm) labor hours for remedial maintenance.
- Regular (Monday-Friday, 8:00am-5:00pm) travel time to and from the equipment site.
- Lodging, Airfare and Per Diem expenses as required per scope of repairs.
- One annual preventative maintenance inspection per x-ray system *
- One annual radiation safety survey and preparation of performance report per x-ray system *
- Additional services are available upon request at Seller's prevailing time and materials rates.

* Note: Metal Detectors do not receive preventative maintenance or radiation survey services.

COVERAGE PERIOD: March 25, 2022 thru March 24, 2023

PAYMENT TERMS: Annual billing, in Advance, payment net 30 days after delivery of Seller invoice

ACCEPTED FORMS OF PAYMENT: Business check, Wire Transfer, Credit Card

CONTRACT TERMS AND CONDITIONS AND STATEMENT OF WORK: The terms and conditions and statement of work governing this contract are detailed on attached documents 8100-11901-00 and 8100-11902-00 herein. These seller terms and conditions shall take precedence over any and all others incorporated by the Buyer.

EQUIPMENT TO BE SERVICED UNDER THIS CONTRACT: SEE PAGE NO. THREE (3) FOR DETAILS.

Item	Model Number	Serial Number	Unit Price	Shipping Location
1	PX5.3	PX530152	\$6,100	440 N. State Street Caro, MI 48723

TOTAL ANNUAL PRICE: \$6,100 plus tax if applicable - See document no. 8100-11901-00, clause no. ten (10) for details.

Please reference proposal no. S-2022-03-25, unit serial number(s) and period of performance on your purchase order.

If you do not issue purchase orders, by signing this document, you have acknowledged our proposal and agree to enter into a maintenance contract with Leidos Security Detection & Automation, Inc. This document will serve as a purchase order. We will respond via fax, mail, or e-mail with your Contract ID for your records.

Contact Lillian C. Pena concerning order placement via Phone: 781-970-1606 -or- e-mail Lillian.Castro-Pena@Leidos.com

BUYER PURCHASE ORDER NUMBER: _____ **CONTRACT ID:** _____

AUTHORIZED SIGNATURE REQUIRED:

TUSCOLA COUNTY COURTHOUSE:

Name: _____

Title: _____

Signature: _____

Date: _____

LEIDOS SECURITY DETECTION & AUTOMATION, INC.:

Name: Lillian Castro-Pena

Title: Contracts Administrator

Signature: 

Date: January 31, 2022



ANNUAL EQUIPMENT HARDWARE MAINTENANCE CONTRACT TERMS AND CONDITIONS

Document No. 8100-11901-00

1. **Cross Indemnification:** Leidos Security Detection & Automation Inc., hereinafter referred to as Seller, shall indemnify, defend and hold Buyer harmless from and against any losses, damages, expenses, liabilities, and costs arising out of the negligence of Seller, its employees, or agents in performing services under this Agreement. Buyer shall indemnify, defend and hold Seller harmless from and against any losses, damages, expenses, liabilities, and costs arising out of the negligence of Buyer, its employees, or agents with respect to the use or operation of the System.
2. **Cancellation during the contract period:** If Buyer cancels this Agreement pursuant to Section three (3) or if newly purchased equipment supplied by Seller replaces the equipment under this contract, Buyer may cancel this contract without charge by giving written notice to Seller. In the case of a cancellation for any other reason, Buyer must provide Seller ninety (90) days' prior written notice of cancellation or pay Seller 25% of any remaining annual contract fee as liquidated damages. Seller also reserves the right to cancel this Agreement without penalty if Buyer is in default and fails to cure within 30 days following receipt of written notice of default.
3. **Cancellation for cause:** Buyer retains the right to cancel this contract immediately and without advance notice to Seller should Seller's services be unsatisfactory in quality or should Seller fail to perform in accordance with the statement of services for any reason within Seller's control. In the event of such cancellation, Buyer will notify Seller in writing. Buyer will pay only for the services rendered up to the date that Seller receives the written cancellation notice.
4. **LIMITATION OF LIABILITY:** REGARDLESS OF THE LEGAL OR EQUITABLE BASIS OF ANY CLAIM, IN NO EVENT WILL SELLER BE LIABLE FOR (i) ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION, ANY DAMAGES RESULTING FROM INACCURATE OR LOST DATA, LOSS OF USE OR LOSS OF REVENUES OR PROFITS, ARISING OUT OF OR RELATING TO THIS AGREEMENT OR ANY ORDER, THE FURNISHING OF PRODUCTS AND SERVICES OR THE USE OR PERFORMANCE OF PRODUCTS OR SERVICES, EVEN IF INFORMED OF SUCH DAMAGES, OR (ii) FOR ANY THIRD PARTY CLAIMS AGAINST CUSTOMER. SELLER'S MAXIMUM LIABILITY UNDER ANY ORDER, INCLUDING LIABILITY ARISING OUT OF PRODUCTS DELIVERED, SERVICES PERFORMED OR FROM SELLER'S NEGLIGENCE OR OTHER ACTS OR OMISSIONS, WILL BE LIMITED TO THE AMOUNT PAID TO SELLER FOR THE PRODUCTS AND/OR SERVICES GIVING RISE TO THE CLAIM.
5. **Alterations:** Buyer shall have the right to request that systems be returned to service coverage on a pro-rated basis. Prior to systems being returned to service coverage all systems are subject to billable pre-inspection services to be performed by the Seller. The Seller's prevailing standard service rates shall be used to calculate the pre-inspection services.
6. **Software:** Unless otherwise expressly agreed in writing to the contrary, all technical specifications, software, technical information, source code, drawings, and/or Data provided to Buyer by the Seller, or used by the Seller in updating, upgrading or performing repairs to the Buyer's equipment, shall remain the sole property of the Seller. Any use of said data and software shall constitute use under a limited use license only. This License is expressly limited to the functionality of individual items of Seller equipment previously purchased by the Buyer.
7. **Exclusions:** Contractual coverage shall not apply to any equipment, spare parts, or services that are: (a) repaired, moved or modified other than by Seller's authorized personnel; or (b) subjected to physical or electrical abuse, stress, or misuse; or (c) stored, operated, modified, or maintained in a manner inconsistent with applicable Seller instructions and specifications. No third party agents, regardless of affiliation or former affiliation with Seller, retain the rights to perform service actions under this contract. Also excluded from this contract are parts, materials, and other ancillary equipment which have been damaged due to improper handling; power surges, exposure to the elements of extreme heat, extreme cold, moisture; acts of nature such as rain, sleet, snow, earthquakes, lightning, hurricane, etc.; equipment failures resulting from installation or operation or use in any manner not in accordance with Seller instructions; failures resulting from installation or operation or use in any manner not in accordance with Seller instructions; equipment damage due to misuse or abuse (through negligence, accident, or vandalism); erroneous reports by Buyer of equipment failures; and equipment which has been repaired or modified without the written approval of Seller.
8. **Accessories and Attachments:** Service actions performed by Seller under this contract will not include maintenance or repair of accessories, *attachments*, machines, or other similar devices not originally supplied or provided by Seller; painting or refinishing of equipment or providing such painting or refinishing materials; or furnishing supplies, accessories, or other similar devices except as specifically required for equipment repair or maintenance.
9. **Special Cancellation:** The specific equipment covered by this contract shall be serviced as needed and all required spare parts shall be provided unless stock is no longer available due to end of life issues. Seller shall make a best commercial effort to support this equipment during the contractual period and make provisions for end of life parts. Should services be required and spare parts are no longer available, Seller shall make a best commercial effort to render Buyer's equipment back into operating condition. If Seller is unable to bring the up to operating condition, the affected equipment shall then be removed from the remainder of the contract and a pro-rated credit for the balance of the present contract term shall be issued. Credits shall be sent out within thirty (30) days of cancellation. Also, the affected equipment shall not be included in future contract renewals or during any remaining optional years.
10. **Taxes:** This quotation does not include taxes. Taxes levied against Seller as a result of products offered or sold hereunder and any services rendered in connection therewith, including but not limited to installation or maintenance would be additional cost and shall be reimbursable by Purchaser upon submittal of supporting documentation of such costs.
11. **Acceptance of Buyer's Terms and Conditions:** Any resultant Contract/Purchase Order with Terms and Conditions other than these shall not be accepted without notice provided to Buyer accepting all or a portion of the Buyer's Terms and Conditions. Estimates are calculated under these Terms and Conditions and pricing may change for compliance with alternative Terms and Conditions as well as the schedule.



ANNUAL EQUIPMENT HARDWARE MAINTENANCE CONTRACT STATEMENT OF WORK

Document No. 8100-11902-00

1. **Response Time:** Leidos Security Detection & Automation Inc., hereinafter referred to as Seller, will provide response as soon as possible to requests for equipment service from Buyer's authorized representative. 8-hour Seller response time will be typical in geographical locations where Seller has resident service engineers. 24-hour Seller response time will be typical in geographical locations where Seller does not have resident service engineers. Seller does not warrant that the use of equipment will be uninterrupted or error free.
2. **Seller Responsibilities:** As applicable to the specific maintenance contract schedule, service actions performed by Seller will include all parts, materials, and labor required to adjust, maintain, repair, or restore the equipment to proper operating condition in accordance with the manufacturer's specifications. Seller will not perform any modifications to the equipment without Buyer's written approval. Seller will perform all service actions at the equipment site whenever possible and practical. Seller will perform all service actions with the least possible interference or disruption to the orderly conduct of Buyer's normal operations. Upon the completion of service, Seller will leave Buyer's premises in as neat, orderly, and clean condition as existed upon start of services. Seller will be responsible for obtaining all air side passes, work permits, clearances, and required licenses. Seller will be responsible for compliance with all laws, codes, rules, and regulations applicable to services performed under this contract. Seller will not transfer or assign its obligations under this contract, either in whole or in part, without the prior written approval of Buyer.
3. **Buyer Responsibilities:** Buyer will provide adequate facilities for Seller's personnel. The facilities will include adequate workspace, heat, lighting, ventilation, proper electrical current, and earth grounded electrical outlets. The facilities will be located within a reasonable distance from the equipment being serviced and will be provided by Buyer at no cost to Seller. Seller will not be responsible for Buyer's failure to provide prompt access to the equipment or to adequate facilities.
4. **Additional Services:** Upon agreement between Buyer and Seller, Seller may perform additional services beyond Seller's obligations under this contract. Such services may include, but are not limited to, equipment installation, relocation, and re-installation. All such services, when performed, will be invoiced to Buyer in accordance with Seller's prevailing standard service rate schedule.
5. **Service Call Report (SCR):** Upon completion of service, Seller's service engineer will submit the SCR to Buyer's authorized representative. The SCR will itemize the service actions performed. Buyer's authorized representative will be provided with a copy of the completed and signed SCR. Should Buyer fail to have an authorized representative on site for any reason upon completion of Seller's services, the lack of Buyer's authorized representative's signature on the SCR will not be a basis for claiming that unsatisfactory service was provided by Seller.
6. **Spare Parts and Materials:** All spare parts and materials provided and or replaced by the Seller, regardless if they are new; factory refurbished, rebuilt, restored, renovated or reconditioned, shall be warranted for ninety (90) days from the date of installation. Seller reserves the right to use Like-Kind-Quality spare parts and materials including new, factory refurbished, rebuilt, restored, renovated or reconditioned items. Any use of alternate spare parts and materials shall have no effect on the Form, Fit, and Function of said parts and materials and shall be warranted for ninety (90) days from the date of installation, or the remaining life of the contract, whichever is longer.
7. **Annual Preventative Maintenance for X-ray Systems:** Listed below are the procedures that our technicians perform during the annual contract period.

ANNUAL PREVENTATIVE MAINTENANCE FOR X-RAY SYSTEMS

VISUAL AND MECHANICAL:

- Vacuum system interior and exterior
- Inspect conveyor rollers
- Inspect condition of conveyor belt and lacing
- Adjust conveyor belt tension and tracking
- Inspect condition of x-ray sensor dust shields
- Inspect for x-ray generator oil leakage
- Align and clean optical sense modules
- Test indicator lamps for proper operation

OPERATIONAL SAFETY:

- Inspect AC line cord for damage and test for proper grounding
- Inspect finger guards and/or pop-out rollers for damage
- Verify conveyor under panels are securely attached
- Test emergency stop switches

ELECTRONIC:

- Adjust x-ray tube voltage and current
- Test operator control panel functions
- Adjust monitors
- Inspect conveyor relays
- Adjust power supply voltages
- Collimate x-ray beam
- Verify x-ray image quality & resolution

RADIATION SAFETY:

- Measure radiation dose per inspection (annual), test all safety interlocks for proper operation
- Measure external radiation emissions (annual)
- Test all "x-ray on" indicators for proper operation
- Inspect condition of lead curtains
- Inspect operator footmat for condition and test for proper operation
- Preparation of radiation performance report per x-ray system



Main Phone: 781-939-3800

Payment / Remittance Information Please Update Your Records

***** PO Remit & Correspondence Address:**

Leidos Security Enterprise Solutions (SES).
One Radcliff Road
Tewksbury, MA 01876

*****This address must be listed as the vendor address on your PO. Purchase Orders and other correspondence (EXCLUDING PAYMENTS) should be sent to Tewksbury, MA**

PLEASE BE SURE TO NOTE INVOICE REMITTANCE INFORMATION ON ALL PAYMENTS

For accurate and timely processing of transactions, it is very important that remitters correctly identify the company account number and the applicable routing number.

Check Remittance Address: (for check payment only)

Leidos, Inc.
P.O. Box 223058
Pittsburgh PA 15251-2058

For delivery via regular US postal service:

Lockbox Name: Leidos, Inc.
Lockbox Address: P.O. Box 223058 Pittsburgh PA 15251-2058

For ACH & Wire Transfers:

Bank Routing Number: 021000089
SWIFT Code: CITIUS33
General Bank Reference Address: Citibank N.A. 111 Wall Street New York, NY 10043
Account Number: 30547584
Account Name: Leidos, Inc.

For delivery via overnight courier service:

Lockbox Name: Leidos, Inc.
Lockbox Address: Attn: 223058
500 Ross Street 154-0455 Pittsburgh Pa 15262-0001

F.I.D. Number: 04-3054475
DUNS Number: 11-275-3194
CAGE CODE: 1VGC6

December 16, 2021

Intended Audience: All Michigan cities, villages, townships, counties, and fire authorities that employ first responders.

In an effort to help local units of government address critical needs in recruiting and training first responders, Gov. Gretchen Whitmer signed Public Act 87 of 2021 that appropriates \$5 million to create the First Responder Training and Recruitment Grant Program.

All Michigan cities, villages, townships, counties or fire authorities are eligible to apply for a grant up to \$100,000 related to first responder training and recruitment. First responders are police officers, firefighters, Emergency Medical Technicians (EMTs), paramedics and local unit of government corrections officers.

The Michigan Department of Treasury will be working directly with local units of government and other local government partners to implement this grant program.

Key items for local units of government to remember:

- **A completed application with detailed information must be received by the Michigan Department of Treasury on or before Feb. 15, 2022.**
- The governmental unit must demonstrate how budgeted costs directly relate to recruitment or training of first responders.
- Priority will be given to projects that will be completed by Sept. 30, 2022.
- Projects are funded on a reimbursement basis.
- \$2 million will be designated for communities with a per capita property taxable value of less than \$15,000, with the remaining funds awarded based on a review of applications and the determination of the effective use of and need for the grant funds.

During the application review process, applicants may be contacted for clarification. The Michigan Department of Treasury reserves the right to award funds for an amount other than requested.

Applications will be selected for funding by the Michigan Department of Treasury based on program purpose, eligibility and criteria. Projects are funded on a reimbursement basis.

To learn more about the First Responder Training and Recruitment Grant Program, go to [Michigan.gov/FRG](https://michigan.gov/FRG). Questions should be directed to TreasLocalGov@michigan.gov.

Frequently Asked Questions (FAQ)

2021 Public Act 87 Sec. 949o

Local First Responder Recruitment and Training Grant Program (FRGP)

Updated January 20, 2022

1. What is the Local First Responder Recruitment and Training Grant Program (FRGP)?

A grant program to support efforts to expand recruitment, improve training, and provide additional professional development and support to first responders in local governments. Please see full text of [2021 Public Act 87 Sec. 949o](#) below:

Sec. 949o. (1) The funds appropriated in part 1 for local first responder recruitment and training grants are to support local efforts to expand recruitment, improve training, and provide additional professional development and support to first responders.

(2) As used in this section:

(a) "First responder" means law enforcement officers, firefighters, emergency medical technicians (EMT), paramedics, and local unit of government corrections officers.

(b) "Applicant" means a city, village, township, county, or fire authority.

(3) The department shall establish an application process and award grants on a competitive basis to applicants that are determined to be most in need of first responder recruitment and training assistance. Awards to any 1 applicant shall be no more than \$100,000.00 for recruitment, and no more than \$100,000.00 for training programs. The department shall execute grant agreements with each of the applicants awarded funds that establish the terms and conditions under which the funds are granted.

2. Who is eligible to apply for the First Responder Training and Recruitment Grants (FRGP)?

Eligible applicants include a:

- City
- Village
- Township
- County
- Fire Authority

These will be referred to in the rest of this document as "eligible applicants".

3. Who can sign and submit an application?

The application should be completed by the Chief Administrative (Executive) Officer. In many cases, the Chief Administrative (Executive) Officer will be the person defined in MCL 141.422b but could be any other individual that the local unit has designated.

As defined in MCL 141.422b, the Chief Administrative Officer is the following:

- (a) The manager of a village or, if a village does not employ a manager, the president of the village.
- (b) The city manager of a city or, if a city does not employ a city manager, the mayor of the city.
- (e) The manager of a township or, if the township does not employ a manager, the supervisor of the township.
- (f) The elected county executive or appointed county manager of a county; or if the county has not adopted an optional unified form of county government, the controller of the county appointed pursuant to section 13b of 1851 PA 156, MCL 46.13b; or if the county has not appointed a controller, an individual designated by the county board of commissioners of the county.
- (g) The official granted general administrative control of an authority or organization of government established by law that may expend funds of the authority or organization.

4. I am the designated individual for an eligible applicant. How do I apply?

1. Visit www.michigan.gov/FRG , follow the “Click Here to Apply” link at the top of the page, fill out the form and click submit.
2. A link to upload your application will be emailed to you. Save this email in case you need to upload additional documents prior to the February 15, 2022 application deadline. An application consists of the entity contact information web form and the supporting documents that you attach, there is not an additional application form to fill out. All details of your request need to be included in the documents you upload.
3. Have the documentation file(s) you plan to upload in support of this application ready, such as program purpose and description, request for proposals for services, proposed service contracts, and budget for services. Follow the link in the email you received.
4. Fill out entity contact information and upload documents using the link on the left side of your screen.
5. Click to e-sign and submit your application. You will not be able to make any changes to the entity contact information after your application has been submitted.

The application deadline is February 15th, 2022. The submission of an application does not guarantee a grant award.

5. Who is a “first responder”?

“First responder” means law enforcement officers, firefighters, emergency medical technicians (EMT), paramedics, and local unit of government corrections officers.

6. How will the grants be awarded?

The department shall award grants on a competitive basis to applicants that are determined to be most in need of first responder recruitment and training assistance. Treasury reserves the right to award funds for an amount other than requested. The submission of an application does not guarantee a grant award.

7. Are applicants allowed to apply for both recruitment grants and training program grants, or just one or the other? If both are allowed, is the award limit \$100,000 each or \$100,000 total?

Eligible applicants (see Question 2) may submit only one application. The maximum total award to any one eligible applicant will be no more than \$200,000, with up to \$100,000 awarded for recruitment and up to \$100,000 awarded for training. Treasury expects total grant application amounts to exceed available funding. Treasury reserves the right to award funds for an amount other than requested. The submission of an application does not guarantee a grant award.

8. Our city police and fire departments each have proposals for grant fund applications. How does the application process work?

The city manager, mayor, or the individual that the local unit has designated (see Question 3) will submit one application for no more than \$200,000 for all proposals combined. (Up to \$100,000 for recruitment and up to \$100,000 for training.)

9. Our city has recently incurred training and recruitment expenses. We would like to apply for grant funds to cover these prior expenses. Is this an allowable use of the funds?

Awarded funds may not be used to reimburse expenses incurred prior to the execution of a grant agreement with an award recipient.

10. Our township would like to apply for a grant. Is there a specific list of expenses that the grant funds may or may not be used for?

There is not a specific list of allowed or excluded expenses. Treasury will award grants on a competitive basis to applicants that are determined to be most in need of first responder recruitment and training assistance. Grant funds should be focused on training and recruitment efforts. Any ancillary costs may or may not be approved at the discretion of the Michigan Department of Treasury. Eligible applicants must demonstrate how budgeted costs directly relate to recruitment or training of first responders. Approximately \$5 million in funding will be available for the Michigan Department of Treasury to award with a maximum award of \$200,000 per eligible applicant. (Up to \$100,000 for recruitment and up to \$100,000 for training.)

11. I own/work for a company that provides specialized training to first responder organizations. How do I find out if the product/service I offer is an allowed expense for a grant award applicant?

Training organizations are not eligible applicants. They may contract to provide products and/or services to eligible applicants. There is not a specific list of allowed or excluded expenses. Eligible applicants must demonstrate how budgeted costs directly relate to recruitment or training of first responders.

12. How will eligible applicants know if they were selected for a grant award?

Applications selected for a grant award will receive a Notification of Intent to Award from the Michigan Department of Treasury within 60 days of the grant deadline. However, additional time may be required depending on the number of applications received. Final Award letters will be sent to approved grantees once the Michigan Department of Treasury has received all the required Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s).

13. How will grant funds be distributed to award recipients?

Payments to the “Primary Applicant” will be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations. Reimbursement request forms will be made available to award recipients.

Funds may not be released to the “Primary Applicant” if any of the participants in the project:

1. Have not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 – 21.55), or
2. Have not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Have a payment due and owing to the state.

I have a question that is not included in this list. Who do I contact?

Please send you question to: TreasLocalGov@michigan.gov

Local First Responder Recruitment and Training Grant Program website: www.michigan.gov/FRG

Board of Commissioners Review of Buildings being Offered as of 2-7-22

02/08/2022

**Properties for Sale
Purchase Costs**

	COST
603 E Frank St	\$ 399,000
141 S. State St	\$ -
852 S. Hooper St	\$ 349,000
1901 W. Caro Rd	??
1491 W. Caro Rd **	\$ 269,900

**Properties for Lease
Annual Rent**

		<u>20 YR</u>
1800 W. Caro Rd	\$ 81,894	\$ 1,637,875
171 North State Street	\$ 32,500	<u>20 YR</u> \$ 650,000

**Will Sell/Lease/or Lease w/option to purchase

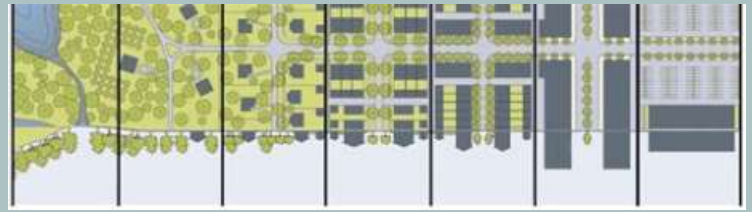
Owner Responsibility Costs:

- Inspection
- Phase 1 Environmental Study
- Phase 2 Environmental Study
- Closing Costs
- Steel Roof (30-40 YR)
- Exterior siding/painting (10-30 YR)
- Windows (20 YR)
- Plumbing/Electrical
- Flooring (10 YR)
- HVAC (15-20 YR)
- Insurance (1 YR)
- Generator
- Improvements to Space
- Annual General Repairs:
 - Maint, Utilities, General Upkeep
 - Lawn Care

Renter Responsibility Costs:

- Utilities
- Insurance
- Generator
- Improvements to Space

Planning News



Tuscola County Planning Commission

Special points of interest:

- The TCPC meets the first Wednesday of each month (holiday exceptions) at 5 PM. Purdy Building. (Documents for review should be received by the 15th)
- Resource: ENGL Zoning database. (Renewable Zoning) <https://www.michigan.gov/climateandenergy/0,4580,7-364-519951--,00.html>
- Resources: Tuscola County Building Codes are now administered by SAFE-built. 989.262.4546 <https://safebuilt.com/locations/tuscolaco>

Inside this issue:

Back to Basics: Connecting Ordinances to the Master Plan	1
Do You Spot Zone?	1
Protect Your Township- Hemlock Woolly Adelgids	2
Legal Notes - Drone Zoning Compliance	2
OMA- Website Posting of Meeting and Hearing Notices	2
Beyond Ordinances and Master Plans	3
In the Zone/Reminders	4

Back to Basics – Connecting Ordinances to the Master Plan

Many townships create a master plan, place it on a shelf and pull it out again during updating time. This approach ignores the power of the master plan and squanders the power inherent by strong and robust planning.

The master plan is the foundation document of every municipality. At its heart, it is a policy document, a guide to inform land use decisions and provide reasoning to support local ordinances. It should be an active and reflective document of the dreams and desires of the community it reflects.

The zoning plan portion of the master plan describes the desired future state of the municipality based upon the larger master plan goals.

The master/zoning plan pro-

vides goals, reasoning, support and direction for decision making and governance.

Zoning ordinances on the other hand are legal constructs followed by citizens. They regulate the use of the land (not public activity) and provide rules, requirements and regulations directing things such as building size, spacing, types of approved use, setbacks and so on. Violations of a zoning ordinance results in consequences such as fines, criminal charges, etc. They provide the mechanism for the master plan to reach the community goals.

For good governance, the master plan should always be developed first. This allows for clear direction and a solid understanding of the desired out-

come. Ordinances should follow and clearly reflect the master plans goals in the ordinance objectives.



Once a municipality has both a master plan and supporting ordinances, both should be reviewed periodically to reflect real world changes. Master plans are required to be revisited every 5 years. (MPEA). Ordinances should be periodically revisited to ensure they are performing as expected to further the master plan goals.

Do You Spot Zone?

Spot zoning is a difficult and pervasive problem faced by municipal governments. It is also one of the most misunderstood. Far more than a “one off” decision, this illegal practice often raises questions in the minds of constituents of fair application of zoning laws. In

Michigan there are 4 criteria to determine if a zoning decision is actually spot zoning. These are:

- Land use is inconsistent with allowed use
- The property is small in comparison with surrounding dis-

tricts

- A special benefit conveyed to property owner that similar owners do not receive
- Existence conflicts with the policies of the Master Plan and the Future Land Use map. (cont. pg. 3)

Protect your Township - Hemlock Woolly Adelgids



The Eastern Hemlock tree is a beautiful addition to Tuscola County. Now, these trees are under threat. The woolly adelgids, a tiny invasive insect, steals nutrients from hemlock trees. Left untreated, these insects can kill hemlock trees in four to 10 years.

Woolly Adelgids are considered an invasive, non-native species. They have been reported in four Michigan counties. DNR and ENGL are requesting individuals inspect their Hemlock trees and report infestations. A CISMA mapping survey is underway.

The state’s plan is to map and tag Infested trees and the locations of any other eastern hemlocks. The tagged trees will be prioritized for summer treatment.

Winter is the optimum time to look for evidence of an infestation. Adelgids feed in colder temperatures and secrete white waxy ovisacs. These sacs indicate an infested trees."

To help, first identify Eastern Hemlock.

- Cone or egg-shaped trees up to 75 feet tall.

- Drooping or feathery branches.
- Flat needles growing individually from the sides of twigs.
- Needles that are dark green on top with two parallel, white stripes underneath.
- Papery cones about three-quarters of an inch long that hang downward from branches.

Then look for ovisacs. Up close, ovisacs look like balls of spun cotton and may appear alone or in clusters. They (cont. pg. 3)

Legal Notes - Drone Zoning Compliance

“a government entity seeking to conduct drone surveillance must obtain a warrant.”

Long Lake Township v. Maxon. March 18, 2021

Local governments and planning commissions should keep track of court decisions and Attorney General (AG) opinions as this can affect or invalidate parts of your zoning. These decisions can also affect the conduct of township officials. Please read the complete decision and/or discuss with your attorney before acting.

The Michigan Court of Appeals (COA) has determined that

drones should not be used for zoning conformity without first satisfying the existing warrant requirement. Drones offer a easily used and cheap method for local municipalities to ensure compliance, but can fall afoul of public privacy rights.

At question was a township’s use of a drone to document of an increasing amount of “junk” across eight years in violation of a township ordinance. The COA

determined that use of the drone amounted to the violation of the 4th amendment.

“Persons have a reasonable expectation of privacy in their property against drone surveillance and therefore a government entity seeking to conduct drone surveillance must obtain a warrant to satisfy a traditional exception to the warrant requirement.”

Long Lake Twp v Todd Maxon. COA Lexis 1819, 2021, WL047366

Open Meeting Act – Website Posting of Meeting and Hearing Notices



Posting meeting and public hearing notices on the local municipality bulletin board is standard practice for Board of Trustees, Planning Commissions, Boards of Review and Zoning Boards of Appeals. It is an old and familiar requirement of Public Act 276 of 1976, the Open Meetings Act (OMA) Yet, if your municipality maintains a

website, you may be in violation of OMA.

MCL 15.263a (4) states :

“If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, in addition to any other

notices that may be required under this act, post advance notice of a meeting held electronically under this section on a portion of the public body’s website that is fully accessible to the public.”

Municipalities are encourage to review the public meeting portion of their website to ensure OMA compliance.

Beyond Ordinances and Master Plans

Planning Commissions do more than just develop, promote and oversee a master plan, sub plans and their supporting ordinances. Planning Commissions are an important connector in the governing process.

Planning Commissions interface with not just their own local government unit but also cooperate with those of county, state and surrounding municipalities (MCL 125.3831).

Their role includes the review of developmental projects such as subdivisions and site plans (MCL 125.3871), and changes

in government physical infrastructure (MCL 125.3861). The resulting report or recommendation to the government body should highlight both benefits and concerns from a planning and zoning perspective. These inputs are then considered by the governing body as one part of the larger community picture.

Working with the Capital Improvement Plan (CIP) is another planning commission function (MCL 125.3865-71). This plan many or may not be managed by the planning commission but the planning commission

should provide input into the financial priorities of the governing unit. This critical partnership helps ensure that future needs and development are not forgotten for more immediate goals.

Planning commissions also manage or create studies to examine existing and future conditions (MCL 125.3831). They conduct surveys (MCL 125.3807), project future needs and examine growth patterns (MCL 125.3831). These products are critical for successful future planning.

“Planning commissions have a large job that includes coordination, intergovernmental cooperation, master plan, zoning administration, infrastructure, land division, subdivision reviews and capital improvement planning.”

Kurt H. Schindler

Woolly Adelgid (Cont.)

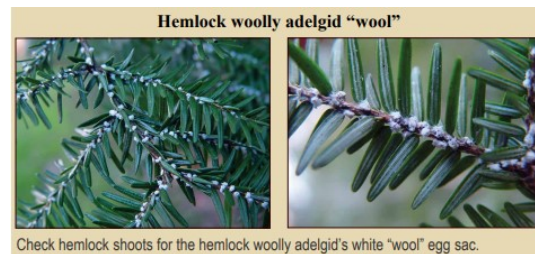
Tend to be on the underside of branches near the base of the needles.

Identify the location of infested trees and, whenever possible, take one or two pictures of infested branches to help confirm identification. To avoid spreading the insect, do not collect sample branches or twigs.

Report suspected hemlock woolly adelgid infestations through the Midwest Invasive Species Information Network (MISIN.MSU.edu), or through

one of the many communication methods. MISIN app (GPS!) email, MDA-Info@Michigan.gov or 800-292-3939.

If you find hemlock woolly adelgids on your property, know that certain insecticides are successful in treating the infestation if used correctly. Additional help is available through local cooperative invasive species management areas and guidance provided in the MSU Extension Bulletin "How to treat



hemlock trees for hemlock woolly adelgid."

Please report all infestations to help identify the spread of the insect.

Spot Zone (Cont.)

Legally, zoning decisions are usually upheld if the decision is supported by the Master Plan. Yet, this may not satisfy constituents. To avoid problems, the best strategy is to approach zoning decisions with spot zoning in mind and discuss.

Does the parcel have the characteristics of the any of the 4 "spot zone" criteria? If so, your decision might receive greater court scrutiny. You should be

prepared to answer:

- Is the requested use consistent with your master plan map? Does the plan's text present justifications for this use in this location? {Yes}
- In the absence of a master plan, does the requested use make sense in light of "the overall plan of zoning?" {Yes} There is a reasonable basis for that use in the requested loca-

tion and it can be accommodated through a special use permit or PUD.

- Would denying preclude the property's use for any purposes to which it is reasonably adapted? {No}

Numerous zoning change requests can indicate a review and update to your master plan/future land use may be in order.

SPOT ZONING

Taylor, G. (2004). Removing Spot zoning from the Fabric of Zoning Practice. Public Policy Brief.

Neumann, B. (2016) How to spot a spot zoning. Michigan State University Extension.



Tuscola County Planning Commission

125 W. Lincoln Street, Suite 500
Caro, MI 48723
tcplanning@tuscolacounty.org

(note: review copies of draft documents should be sent hard copy.)

Telephone: 989-672-3710

On-line
<https://www.tuscolacounty.org/planning/>

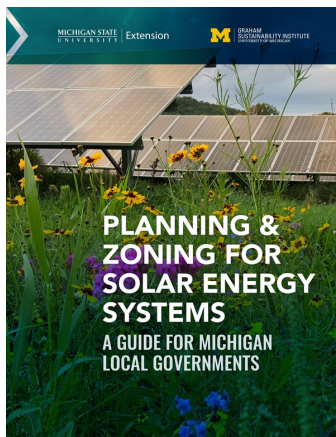
Rick Boylan
Cynthia Kapa
Lonnie Kester, Chair
Robert McKay
Albert Pearsall, Vice Chair
Heidi Stark
Ann Westover, Secretary

The Tuscola County Planning Commission (TCPC) is responsible for a wide range of county planning duties as defined by the MZEA and the MPEA. The commission reports to the Tuscola County Board of Commissioners.

Offering education, expertise, networking opportunities, and technical assistance, the TCPC provides township, village and city planning and zoning functions a valuable resources to enhance their local development.

The TCPC also provides a centralized knowledge center for planning and zoning across the county with a focus on future issues and factors that affects the future of Tuscola County.

In the Zone



Planning & Zoning for Solar Energy Systems. (2021) by Wayne Beyea, Harmony Fierke-Gmajej, M. Charles Gould, Bradley Neumann, Mary Reilly and Sarah Mills

New assistance has been published by the MSU Extension for those working toward viable

and productive solar ordinances.

The guide is fully downloadable from the MSU Extension in PDF format.

<https://www.canr.msu.edu/>

“The purpose of this guide is to help Michigan communities meet the challenge of becoming solar-ready by addressing solar energy systems (SES) within their planning policies and zoning regulations. This document illustrates how various scales and configurations of photovoltaic SES fit into landscape patterns ranging between rural, sub-urban, and urban.” PZSES

The plan also offers sample ordinances and considerations appropriate for agricultural and dual use areas.

REMINDERS



- Planning Commissions and Zoning Boards of Appeal are required to submit an annual report to their governing elected body.
- A schedule of regular meeting dates must be posted within 10 days of the first regular meeting of the year.
- Submissions to the TCPC (PA-115, ordinances, master plans and other topics for consideration) must be received by the 15th day of each month for inclusion to the TCPC agenda.



Leelanau County Board of Commissioners
Regular Session – Tuesday, January 18, 2022

MOTION BY WESSELL THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE LEELANAU COUNTY RESOLUTION #2022-001 – A RESOLUTION SUPPORTING THE COMMUNITY MENTAL HEALTH AUTHORITY AND OPPOSING CURRENT STATE LEGISLATION TO CHANGE THE CMHA (COMMUNITY MENTAL HEALTH AUTHORITY). SECONDED BY SOUTAS-LITTLE.

Discussion ensued.

ROLL CALL: Wessell – YES; Allgaier – YES; Bunek – YES; Lautner – YES; Robbins – YES; Rushton – YES; Soutas-Little – YES.

AYES – 7 NO – 0

MOTION CARRIED.

Leelanau County Resolution No. 2022-001 A Resolution Supporting the Community Mental Health Authority and Opposing Current State Legislation to Change the CMHA

WHEREAS, Northern Lakes Community Mental Health Authority has served for more than 50 years as the public mental health service provider for this community, serving approximately 172 residents yearly in Leelanau County; and

WHEREAS, Northern Lakes Community Mental Health Authority was created by the Leelanau County Board of Commissioners as duly authorized under the Community Mental Health Act of 1963; and

WHEREAS, every year, thousands of individuals and their families in this community depend on the public behavioral health system for daily and life-long supports and services; and

WHEREAS, Leelanau County opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services, or seeks to privatize Medicaid behavioral health services; and

WHEREAS, recent proposals in the Michigan House and Senate fundamentally change the public behavioral health system and will harm those served by the system. The Leelanau County Board opposes these proposals because:

- Local public oversight, local governance, local operations, and local accountability would be ended;
- Beneficiaries would stand to lose access to services, supports, and input into the design and operation of their services and support system. Many of our residents would be left out of the redesign proposals completely;
- The Senate proposal specifically incentivizes and prioritizes profits to private companies at the expense of the public and the people served by our public behavioral health system; and

WHEREAS, instead of damaging our public behavioral health system through pursuit of these proposals, recent innovations by the Public Health system should be supported. The Leelanau County Board supports, and asks our Legislative and Executive Branch leaders to support:

- Certified Community Behavioral Health Clinics (CCBHCs)
- Behavioral Health Homes
- Opioid Health Homes, and

WHEREAS, the public behavioral health system is the safety net system for our state's most vulnerable and needy people. We believe strongly that the public safety net behavioral health system must remain public in governance, public in accountability, funding, and operation. We believe strongly that Leelanau County must have direct in-person access to their board member representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act. Recent state legislation by the Senate and House eliminates these key features of the behavioral health system. We stand united in opposing these proposals; and

WHEREAS, the House and Senate proposals as they currently stand shifts the responsibility for managing public services from local involvement and oversight to either a privatized plan or to a state-run plan. The premise of these proposals seems to be that privatization (Senate) and state-centralization are better than local access, local control, local accountability, collaborative and regional/local management, and local oversight. These are just a few of the beneficial features of the current public behavioral health system that the House and Senate proposals ignore, and for these reasons we stand united in opposition to them; and

WHEREAS, having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the public behavioral health system that so many thousands of persons, their families, and our entire community relies on for support. The public behavioral health safety net has ensured continued services and supports for all these people in our community throughout the pandemic period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the County of Leelanau, that we request that our policy making representatives support, improve, and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional, and community-based systems, invest in and expand initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, quality of life, and community betterment, such as those mentioned above. These are among the accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Governor Gretchen Whitmer, State Senator Curt VanderWall, State Representative Jack O'Malley, the Michigan Association of Counties (MAC), and the other 82 Michigan counties.



State of Michigan
County of Leelanau

I, Michelle L. Crocker, Clerk of said County and Clerk of Circuit Court for said County, the same being a Court of record having a seal, do hereby certify that the above is a true copy of the Record now remaining in my office and of the whole thereof. In Testimony whereof, I have hereto set my hand and affixed the seal of the Circuit Court the 19th day of January, 2022.


Michelle L. Crocker, Leelanau County Clerk

January 20, 2022

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, January 20, 2022 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Will Green, Superintendent/Operations Manager Jason Root, and Director of Finance/Secretary-Clerk Michael Tuckey.

Also Present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the January 6, 2022 regular meeting of the Board be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Payroll in the amount of \$117,987.44 and bills in the amount of \$215,963.75 covered by vouchers #2022-03, #2022-04, #2022-05, and #HRA-103 were presented and audited.

Motion by Weber seconded by Kennard that the payroll and bills be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Brief Public Comment Segment:

(1) County Commissioner Thomas Young provided a report from the Tuscola County Board of Commissioners.

(2) Wisner Township Supervisor Tim Rumble provided to the Board a report regarding Oakhurst Park.

At 8:15 A.M. the following bids were opened for 2022 Hired Equipment:

<u>Kappen Excavating, LLC</u>	<u>Hourly Rate</u>
<u>Phone:989-550-2377</u>	
Komatsu Exc PC-400LC	175.00
Komatsu Exc PC-300LC	135.00
Komatsu Exc PC-200LC	120.00
Cat Long Reach Exc 60' Boom	200.00
Case Mini Exc CX55B	90.00
Komatsu Dozer D-58P 6Way	125.00
Komatsu Dozer D-31P 6Way	90.00
New Holland Dozer DC95 6Way	110.00
New Holland Utility Tractor w/attachment	70.00
Komatsu Loader WA350	100.00
Case Vibratory Compactor 72'	75.00
Semi-Tractor 50 Ton Lowboy	120.00
Tri-Axle Dump Truck	75.00
Labor	35.00

<u>Rooney Crane Service, LLC.</u>	<u>Hourly Rate</u>
<u>Phone: 989-269-7132</u>	

Grove 40 Ton All Terrain Crane Operator Only 140' ~~Page~~ 45 of 53 230.00

Grove 40 Ton All Terrain Crane Operator & Oiler 140'+49'	300.00
Grove 60 Ton All Terrain Crane Operator & Oiler 140'+49'	355.00
Grove 80 Ton All Terrain Crane Operator & Oiler 197'	400.00
Grove 120 Ton All Terrain Crane Operator & Oiler 197'+59'	450.00
Grove 165 Ton All Terrain Crane Operator & Oiler 197'+59'	500.00
Grove 165 Ton All Terrain Crane 197'+105'	Upon Request
Man Manbasket 2 man or 4 man	150.00/day

State and County highway permits will be billed at cost (if required).

Crane rates include operator, fuel, insurance and maintenance.

(Minimum Charge of 4 hrs will be charged for all cranes. Total time charged includes travel to and from the site.)

Labor Charges: Straight Time: Mon-Fri 7:00a.m.-3:30p.m. or 8:00a.m.-4:30p.m.(8 hrs total)

Time and one half: Over 8th hr and up to the 10th hr Mon-Fri, up to 8 hrs Sat.

Double Time: Mon-Sat 11th hr plus on that day & all day Sun/Holidays

	<u>Straight Time</u>	<u>Time and One Half</u>	<u>Double Time</u>
Operator	\$90.00/hour	\$50.00/hour additional	\$80.00/hour additional
Oiler	\$70.00/hour	\$40.00/hour additional	\$70.00/hour additional

Monchilov Excavating, Inc

Phone: 989-693-6690

Hourly Rate

330 DL Excavator, Hyd Thumb	155.00
315 CL Cat Hyd. Thumb Excavator Tooth Bucket	130.00
315 CL Cat Hyd. Thumb Excavator Tooth Bucket w/Rubber Tracks	135.00
322 CL Cat Excavator, Hyd Thumb, Tooth Bucket	145.00
308 Cat Excavator	120.00
305.5 Mini Excavator	115.00
Volvo Mini Excavator	105.00
259 Cat Track Skidsteer	100.00
938 Cat Loader 3.5 yds.	150.00
D4 Cat Dozer	135.00
315 CL Cat Excavator with Forestry Mulching Head up to 8"	200.00
322 CL Cat Excavator with Forestry Mulching Head up to 8"	220.00
308 Cat Excavator with Forestry Mulching Head	170.00
Semi-3 Axle Lead(Hard Box & Aluminum)	125.00
Semi-Train (Hard Box & Aluminum)	135.00
Semi-3 Axle Lowboy	140.00
Quad Axle Dump Truck	118.00
Quad Axle Dump Truck with Pup	135.00
Single Axle Dump Truck	100.00
Sterling Slinger Truck	150.00
Water Truck	125.00
Vac Truck & 2 Men	225.00
Underground Video/Camera Inspection	250.00
Schwalm Robotic Cutter	330.00
Push Camera & Locator	185.00
Deep Trekker Portable Camera 8" and up Pipe	225.00
Jetter Easement Machine	110.00
Truck & Equipment Trailer	125.00
Concrete Pump Trailer	275.00
Labor	70.00
Road Mats-Per Day	100.00

Laser Dual Slope-Per Day	100.00
Additional Buckets-Per Day	100.00
Concrete Wrecking Ball-Per Day	100.00

Marlette Excavating Company
Phone:989-635-2998

Hourly Rate

D8H Cat Dozer	150.00
D8K Cat Dozer with ripper	160.00
D7 Cat Dozer	145.00
D7 Cat Dozer with Rome Disk	175.00
320 Cat Excavator	120.00
225 Cat Excavator	115.00
235 Cat Excavator	147.00
235 D Cat Excavator	155.00
235 D Cat Excavator w/ Extension	170.00
Northwest 41 Dragline-50' or 65' boom	100.00
2766B Terex Off Road Truck	100.00
140G Cat Grader	95.00
970 John Deere Tractor	52.00
970 John Deere Tractor with Broom	57.00
416 B Cat Backhoe	75.00
Kenworth Gravel Train	135.00
Kenworth Lead	100.00
400 Komatsu Loader	95.00
C747B Hypac Compactor 3-5 Ton	55.00
Rosco Compactor 1 Ton	35.00
Cat 534	90.00
Labor	50.00
Vac Truck	125.00
Concrete Saw (3" Asphalt)	3.00/ft
Hyster Lowboy	110.00
Interstate Trailer	55.00
Manitowoc 2900 Series II Crane 70 Ton, 120' boom	500.00

Raymond's Tree Service Inc.
Phone:810-537-1757

Hourly Rate

Aerial Lift Bucket Truck with Chipper and Skidster and 3 man crew for removal with all hand tools & signs.	200.00
Aerial Lift Bucket Truck with Chipper and 2 man crew For trimming and pruning with all hand tools & signs.	175.00
Aerial Lift Bucket Truck with Operator and Tools. 1 man.	125.00
Stump grinding with 2 man crew and all hand tools & signs.	150.00

R&R Excavating & Trucking, Inc
Phone:989-550-1200

Hourly Rate

950 Cat Loader (4yd Bucket)	100.00
950 Cat Loader (5yd Bucket)	110.00
721 Case Loader (3.5yd Bucket) with scales	90.00

JD Dozer Wide Track (11'6" Blade)	115.00
650 JD Wide Track Dozer (9' Blade)	80.00
Link Belt Exc. (29' each) 44" or 72" Ditching Bucket	105.00
Komatsu Excavator PC 400 (40' Reach) Choice of Buckets 2 yd or 4 yd	135.00
Komatsu Exc with Off Set Boom and 8' Blade with Rubber Tracks	
Bucket Choice 13", 24", 36" toothed or 60" Ditching Bucket	85.00
E42 Bobcat Excavator w/hydraulic thumb & angle blade, off-set boom	
Choice of buckets	80.00
Bobcat 595 with Tracks; choice Bucket, Forks, or augers 6", 12", 18", 24" 30"	75.00
Bobcat with Tracks and Heavy Duty 6' Brush Mower	75.00
Compactor 172 Bomag, Vibratory Roller; smooth single drum or pad foot	65.00
Quad Axle Dump Truck	105.00
Quad Axle Dump Truck with 6-Axle Pup	125.00
2 Tri-Axle Dump Trucks	70.00 each
Tri-Axle Dump Truck w/5 Axle Dump Pup	95.00
Tri-Axle Dump Truck w/25 Ton Tag Trailer (Trucking)	60.00
Pick-up Truck 4x4 w/30' Hyd.Beaver Tail Trailer (12 Ton) (Trucking)	45.00
Sky-Track 4x4 w/Forks or Man Basket	65.00
Volvo-25 Ton Off Road Truck	105.00
Moxey-MT30 Off Road Truck	110.00
TN 85-4x4 Tractor w/Loader or Front Power Broom	65.00
TN 85-4x4 Tractor w/Loader & 15' Bat Wing Mower (HD)	100.00
T4.75 Tractor w/Loader & (HD) 10' Batwing Mower	70.00
New Holland 100 Tractor, 4x4 w/hyd 15' batwing mower	100.00
JD backhoe 4x4, x-dig, w/hyd Thumb or allied 75 breaker or vibratory hoe-	
Pack Choice of Buckets	85.00
Rubber Mats (for asphalt/Road Protector) per day	90.00
Hand Labor Each Man	30.00

*If fuel exceeds \$3.50 per gallon a price adjustment will apply (per piece)

Kappen Tree Service, LLC

Hourly Rate

Phone: 989-550-8825

Sennebogen Mobile Tree Harvester	250.00
Albach Diamont 2000 Mobile Whole Tree Chipper	350.00
New Holland Boom Mower	95.00
Semi with 120 yard chip trailer	110.00
John Deere Feller Buncher	185.00
2 Man Crew, Bucket & Chipper	125.00
3 Man Crew, Bucket & Chipper	160.00
Tree Mek Crane w/ Grapplesaw	250.00
30 Yard Chip Truck	40.00
Log Truck w/ Grapple Loader	45.00
Winch Chipper	25.00
Stump Grinder	90.00
Loader w/ Grapple	40.00
Forestry Mower	125.00

M & W Crane Rental LLC

Hourly Rate

Phone: 989-737-1603

210 Ton All Terrain Crane	525.00
165 Ton All Terrain Crane	465.00
130 Ton All Terrain Crane	415.00

80 Ton All Terrain Crane	380.00
60 Ton Truck Crane	235.00
40 Ton Boom Truck	200.00
47'-145' Long Extendable Steer Trailer	250.00
Flatbed Trucking (8 axle flats)	145.00
Low-boy-65 Ton	150.00
Low-boy-40 Ton	135.00

Esch Landscaping, LLC

Phone: 989-453-2211

Hourly Rate

Cat Rubber Tracked Skidsteer	135.00
Skidsteer with Mini Mill (one ground man + one operator)	250.00
Skidsteer with power broom	150.00
Wheel Loader (2 ½ or 3 yd bucket)	150.00
Tandem Axle Dump Truck	100.00
Tri-Axle Dump Truck	110.00
Cat 308 Excavator	150.00
Cat 304 Excavator	135.00

Dutch Excavating, LLC

Phone: 989-550-8650

Hourly Rate

2018 Komatsu PC 360 LCI-11 Excavator w/ Operator Fully integrated GPS includes hydraulic quick coupler, 60" digging bucket, 84" ditching bucket, 30" trenching bucket, 12' long reach stick extension	160.00
2011 Komatsu PC 200-8 Excavator with operator Quick coupler includes 41" digging bucket, 72" ditching Bucket, root rake, hydraulic thumb	125.00
2011 Komatsu PC 200-8 Excavator w/o operator Quick coupler includes 41" digging bucket, 72" ditching Bucket, root rake, hydraulic thumb	100.00
1998 Komatsu PC 300 LC-6 Excavator with operator Manual thumb, 52" digging bucket, 84" ditching bucket, 72" root rake, 30" trenching bucket, 48" skeleton bucket	135.00
1998 Komatsu PC 300 LC-6 Excavator w/o operator Manual thumb, 52" digging bucket, 84" ditching bucket, 72" root rake, 30" trenching bucket, 48" skeleton bucket	110.00
2002 Komatsu D 61 EX-12 Dozer with operator 6 way blade, root rake	120.00
2002 Komatsu D 61 EX-12 Dozer w/o operator 6 way blade, root rake	95.00
2000 Komatsu D 41 E-6 Dozer with operator 6 way blade, root rake	100.00
2000 Komatsu D 41 E-6 Dozer w/o operator 6 way blade, root rake	80.00
2008 JCB 4CX Backhoe with operator Extended reach, 18" digging bucket, 24" digging Bucket, 36" digging bucket, 60" ditching bucket pallet forks	95.00
2008 JCB 4CX Backhoe w/o operator Extended reach, 18" digging bucket, 24" digging Bucket, 36" digging bucket, 60" ditching bucket pallet forks	80.00
2002 Moxy MT 26 off-road dump truck with operator	120.00

26 Ton capacity with tailgate	
2002 Moxy MT 26 off-road dump truck w/o operator	85.00
26 Ton capacity with tailgate	
1991 Fiat Allis FG 85 Motor Grader with operator	120.00
14' Moldboard, scarifier	
1991 Fiat Allis FG 85 Motor Grader w/o operator	90.00
14' Moldboard, scarifier	
2008 Morbark Hurricane 1800 wood chipper with operator	100.00
18" capacity, 250 hp	
2008 Morbark Hurricane 1800 wood chipper w/o operator	80.00
18" capacity, 250 hp	
1998 Hamm 2320 Vibratory roller with operator	95.00
66' width, smooth drum	
1998 Hamm 2320 Vibratory roller w/o operator	65.00
66' width, smooth drum	
1998 New Holland TV 140 sideboom brush hog with operator	95.00
60" cutter width	
1998 New Holland TV 140 sideboom brush hog w/o operator	80.00
60" cutter width	
2007 International 5500I semi-tractor with operator	120.00
Triple Ten steel train	
2007 International 5500I semi-tractor with operator	120.00
52 ton low boy 26' well quad-axle	
2014 S-Houle 16+ tree shear with operator	30.00
Fits Komatsu PC 200-8, 16" capacity	
2014 S-Houle 16+ tree shear w/o operator	400.00/per day
Fits Komatsu PC 200-8, 16" capacity	
2015 Denis Cimaf 150E Forestry with operator	40.00
Fits Komatsu PC 200-8, mulches up to 10" trees	
2015 Denis Cimaf 150E Forestry w/o operator	700.00/per day
Fits Komatsu PC 200-8, mulches up to 10" trees	
2004 Okada Trommel Bucket with Operator	30.00
Fits Komatsu PC 360 LCI-11, 2 yard capacity, 2" Screens	
2004 Okada Trommel Bucket w/o Operator	400.00/per day
Fits Komatsu PC 360 LCI-11, 2 yard capacity, 2" Screens	
Trimble Dual Slope Laser Level w/o operator	50.00/per day
Excavator/Dozer Mount	
Plate Compactor with operator	40.00
Diesel powered, 900 lbs, forward and reverse	
Plate Compactor w/o operator	100.00/per day
Diesel powered, 900 lbs, forward and reverse	
2006 Case 430 skidsteer with operator	75.00
Bucket, forks, concrete breaker, rock bucket	
2006 Case 430 skidsteer w/o operator	55.00
Bucket, forks, concrete breaker, rock bucket	
2022 Komatsu d51pxi bulldozer with operator	145.00
Fully integrated GPS Machine Control	
1991 Fiat allis fd30 tile plow, 4,6,8,10,12 inch tile boot with operator	150.00
GPS controlled	
2019 Komatsu PC 45 mini excavator with operator	90.00
Manual coupler 18, 24, 36 and 60 in bucket	
2019 Komatsu PC 45 mini excavator w/o operator	70.00
Manual coupler 18, 24, 36 and 60 in bucket	
2015 Komatsu wa320 wheel loader with operator	120.00

Quickcoupler with fork and bucket	
2015 Komatsu wa320 wheel loader w/o operator	90.00
Quickcoupler with fork and bucket	
2002 oshkosh mk23 6x6 dump truck with operator	120.00
2002 oshkosh mk23 6x6 dump truck w/o operator	100.00

K&K Excavating, Inc
989-550-4952

Hourly Rate

Komatsu PC240-10 Excavators (2 qty) w/Thumbs, multiple buckets	145.00
Kobelco SK330-6	150.00
Komatsu SK330-6	150.00
Caterpillar D-4C LGP	110.00
JCB 214 Backhoe	90.00
Takuchi TL130 Skidsteer	90.00

Rick Kappel Excavating LLC
810-404-8925

Hourly Rate

Komatsu PC 360 with gravel bucket and 6' ditching bucket	150.00
Komatsu PC 45 Mini excavator w/hydraulic thumb, 18', 2', 4' buckets	115.00
John Deere 700 Dozer 10' wide blade	125.00
Komatsu Skid Steer with forks, bucket, sweeper, & 6 way grader	100.00
Komatsu WA 200 Loader	110.00
Peterbilt with gravel trains 48-50 ton	125.00
Peterbilt with 50 ton lowboy	120.00
Vac all vac truck hydro vac, jetting up to 800'	175.00
(Vac truck has min of one hour call out if less than that it will have a Drive time charge of \$250.00)	

Motion by Parsell seconded by Weber that the bids for 2022 Hired Equipment be accepted and awarded on an "as needed" basis in the best interest of the Tuscola County Road Commission. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Matuszak seconded by Weber that the bids for 2022 Cold Patch taken and accepted at the January 6, 2022 regular meeting of the Board be awarded to Ace-Saginaw Paving Company, as recommended by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Weber seconded by Matuszak that the bids for 2022 Portland Cement Concrete taken and accepted at the January 6, 2022 regular meeting of the Board be awarded in the best interest of the Road Commission, as recommended by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Parsell seconded by Weber to approve that Dakota Brill fill the vacant Light Equipment Operator position at the Deford Division effective January 24, 2022, as recommended by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Parsell seconded by Matuszak to approve that Mitch Foley and Zach Linzner fill the two (2) vacant Heavy Equipment Operator positions at the Akron Division effective January 24, 2022, as recommended by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Matuszak seconded by Kennard that the Road Commission internally post to fill one (1) vacant Light Equipment Operator position at the Akron Division. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Weber seconded by Matuszak to approve and sign the title sheet for the Bradleyville Road from M-46 to M-81 Federal Aid Project, and to move forward with letting the project. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

At 8:30 A.M. the following proposals were opened for 2022 Crushed Gravel:

<u>Bidder</u>	<u>Pit Name</u>	<u>Twp. & Sec.</u>	<u>Material</u>	<u>Price</u>
Thumb Aggregates	T. Aggregates	Elkland, 27	22A	6.75 p/ton
	T. Aggregates	Elkland, 27	23A	6.75 p/ton
	T. Aggregates	Elkland, 27	21AA	11.50 p/ton
Albrecht Sand & Gravel	Cat Lake	Wells, 31	23A	6.50 p/ton
	Wood Rd.	Lamotte (Sanilac)	23A	7.60 p/ton
MI Gravel	Millington	Millington, 35	23A	7.75 p/ton
	Millington	Millington, 35	22A	11.90 p/ton
	Millington	Millington, 35	21A	17.75 p/ton
	Millington	Millington, 35	2NS	9.40 p/ton
	Mayville	Fremont, 15	2NS	9.40 p/ton
	Millington	Millington, 35	6A	15.60 p/ton
	Millington	Millington, 35	34R	15.60 p/ton
	Millington	Millington, 35	4A w/ Crush	24.50 p/ton
	Millington	Millington, 35	Class II Sand	4.65 p/ton
	Mayville	Fremont, 15	Class II Sand	4.65 p/ton
	Millington	Millington, 35	Fill Sand	4.25 p/ton
	Mayville	Fremont, 15	Fill Sand	4.25 p/ton
	Millington	Millington, 35	Rip Rap 3-8"	30.00 p/ton
Millington	Millington, 35	Rip Rap 4-12"	32.00 p/ton	
Weber Sand & Gravel	Silverwood	Dayton, 24	23A	8.25 p/ton
Ace-Saginaw Paving	Castle Pit	Watertown, 33	23A	7.05 p/ton

Motion by Parsell seconded by Matuszak that the proposals for 2022 Crushed Gravel be accepted and awarded in the best interest of the Tuscola County Road Commission. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Kennard seconded by Weber that the Tuscola County Road Commission cast a ballot for Brad Lamberg of Barry County to serve as a Board of Director of the County Road Association of Michigan. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Kennard seconded by Parsell to approve the purchase of two (2) Single Axle Dump Trucks from the 2022 MI-DEAL Program Contract awarded to Grand Traverse Diesel and Truck & Trailer Specialties, as part of the 2022 Capital Outlay Budget. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Motion by Parsell seconded by Weber to approve the Road Commission dispose as scrap Chainsaw #620, as recommended by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

At 8:45 A.M. the following bids were opened for the Non-Motorized Pathway and HMA Overlay Project along Bray Road from Ormes Road to Van Cleve Road:

Marlette Excavating Company	\$ 457,706.80
DCC Construction, Inc.	337,254.35
Nicol and Sons, Inc.	345,671.50

Motion by Matuszak seconded by Parsell that the bids for the Non-Motorized Pathway and HMA Overlay Project along Bray Road from Ormes Road to Van Cleve Road be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Management and the Board further discussed the Covid-19 Pandemic and the current Road Commission operating procedures.

Acting County Highway Engineer Dankert provided to the Board an update regarding the upcoming Fiber Network Projects throughout Tuscola County. Dankert will contact Thumb Electric to insure compliance with the Road Commission's permitting process.

Chairman Laurie turned the meeting over to Vice-Chairman Parsell.

Motion by Laurie seconded by Matuszak to initiate the process of converting Green Road from M-81 to Cass City Road from a Local Road to a Primary Road. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Vice-Chairman Parsell turned the meeting back over to Chairman Laurie.

Motion by Kennard seconded by Matuszak that the Board go into closed session at 9:55 A.M. for the purpose of discussing the Shays Lake Road Box Culvert lawsuit. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

At 10:50 A.M. the Board returned to open session.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:55 A.M. Weber, Kennard, Matuszak, Parsell, Laurie --- Motion Carried.

Chairman

Secretary-Clerk of the Board