

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
BOARD MEETING AGENDA**

THURSDAY OCTOBER 1, 2020 – 08:00 A.M.

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

**RESIDENTS OF TUSCOLA COUNTY PLEASE TAKE NOTICE
Electronic Remote Access, In accordance with Michigan Governor's Executive
Order 2020-154, will be implemented in response to COVID-19 social distancing
requirements and Michigan Governor's Executive Order 2020-115**

To participate in the Electronic Meeting you can join by phone:

(US) +1 303-395-4295 PIN: 974 885 726#

Join by Hangouts Meet: meet.google.com/pff-yhax-qji

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Bardwell
Pledge of Allegiance – Commissioner Young
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (**See Correspondence #1 & #2**)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (**See Correspondence #3**)

New Business

- Update from Ann Hepfer, Health Officer
- Legislative Update
- Election Grant Request – Clerk Fetting
- 2020 Tuscola County Coronavirus Funding (**See Correspondence #4**)
- Annual Delegation of School Plan Review and Inspection Authority (**See Correspondence #5**)
- CLOSED SESSION – 10:15
- Virtual Open Enrollment Information (**See Correspondence #6**)

Old Business

- MIFSM Contract and Cremation Fee Increase Request Correspondence (**See Correspondence #7**)
- Work Comp Budget Amendment Request (**See Correspondence #8**)

- 2021 Budget Process:
 - 2021 Budget Information Sheet (**See Correspondence #9**)
 - 2021 General Fund Projected Revenues (**See Correspondence #10**)
 - 2021 General Fund DRAFT Total Department Expenses (**See Correspondence #11**)
 - 2021 Estimated All Fund Balances (**See Correspondence #12**)

Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

JENSEN

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report

BARDWELL

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
TRIAD
Local Units of Government Activity Report

YOUNG

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
MI Renewable Energy Coalition (MREC)
Region VI Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

VAUGHAN

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission

Tuscola County Fair Board Liaison
Local Units of Government Activity Report

GRIMSHAW

Behavioral Health Systems Board
Recycling Advisory
Local Units of Government

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

1. September 17, 2020 Full Board & Statutory Finance Minutes, Community Development Block Grant Public Hearing and Village of Reese Annexation Public Hearing
2. September 28, 2020 Committee of the Whole Minutes
3. Consent Agenda Resolution
4. 2020 Tuscola County Coronavirus Funding
5. Annual Delegation of School Plan Review and Inspection Authority
6. Virtual Open Enrollment Information
7. MIFSM Contract and Cremation Fee Increase Request Correspondence
8. Work Comp Budget Amendment Request
9. 2021 Budget Information Sheet
10. 2021 General Fund Projected Revenues
11. 2021 General Fund DRAFT Total Department Expenses
12. 2021 Estimated All Fund Balances
13. Tuscola County Road Commission Minutes September 3, 2020
14. Bay County Resolution 2020-180 Coronavirus Pandemic Request for Federal Financial Assistance

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
September 17, 2020 Minutes

Electronic Meeting held via Google Meet

Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-154, implemented in response to COVID-19 social distancing requirements.

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held via Google Meet on the 17th day of September 2020, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan (excused after liaison reports), District 4 - Mark Jensen, District 5 – Daniel Grimshaw (excused at 12:27 p.m.)

Commissioner Absent - None

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Douglas DuRussel, Mary Drier, Mark Haney, Brian Neuville, Thomas Raymond, Sandy Nielsen, Heidi Chicilli, Lisa Ozbat, Jessica VanHove, James Stockmeyer, Matt Brown, Tracy Violet, Debbie Babich, Steve Erickson, Larry Zapfe, Megan Bartolowits, Bob Baxter, Barry Lapp, Robert McKay, Shannon Gwizdala, Representative Phil Green, Steve Root, Register John Bishop, Ann Hepfer, Raechel Bartolowits

At 8:14 a.m., there were a total of 30 participants attending the electronic meeting.

Adoption of Agenda -
2020-M-192

Motion by Young, seconded by Grimshaw to adopt the agenda as amended.
Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

Action on Previous Meeting Minutes -
2020-M-193

Motion by Young, seconded by Vaughan to adopt the meeting minutes from the August 27, 2020 Regular Board and Statutory Finance meetings. Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

Brief Public Comment Period for Agenda Items Only -

-Wayne Koper spoke in reference to his participation in the 2020 Census.

Consent Agenda Resolution - None

New Business -

-Mosquito Abatement Update – Director Larry Zapfe provided an update on diseases related to mosquitos as well as the projected ending date for the program this season.

-Public Hearing Community Development Block Grant (CDBG) – Commissioner Bardwell explained the process for the related public hearing.

Recessed at 8:30 a.m.

Reconvened at 8:45 a.m.

At 8:45 a.m., there were a total of 33 participants attending the electronic meeting.

2020-M-194

Motion by Young, seconded by Vaughan to approve the closeout of the Community Development Block Grant (CDBG) as presented by Brian Neuville. Also, all appropriate signatures are authorized. Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; Jensen - yes; Bardwell - yes. Motion Carried.

-Economic Development Commission Update – Steve Erickson provided an update on the number of grant applications that have been received and the amount that was awarded in each of the Commissioner's Districts.

-Public Hearing Village of Reese Annexation - Commissioner Bardwell explained the process for the related public hearing.

Recessed at 9:04 a.m.

Reconvened at 9:30 a.m.

At 9:30 a.m., there were a total of 34 participants attending the electronic meeting.

-Legislative Update - Representative Phil Green provided an update on the progress of the State Budget and discussed lakeshore levels. It is expected that the State Budget should be approved in order to avoid a government shutdown.

-Public Hearing Village of Reese Annexation (continued from above) -

2020-M-196

Motion by Bardwell, seconded by Grimshaw to approve the annexation of parcel number 006-007-000-0100-02 to promote the expansion of residential housing from Denmark Township per the March 9, 2020 (Village of Reese) resolution 19-20-03 to the Village of Reese. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

-Request to Use Courthouse Steps - Clayette explained the request submitted by Dave Kolacz.

2020-M-197

Motion by Grimshaw, seconded by Jensen that per the correspondence request dated August 26, 2020 from Dave Kolacz, that permission be granted to use the Courthouse steps September 26, 2020 to hold a Rosary for our Police Officer's Safety as September 26th is National Rosary for Law Enforcement Day. Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

-Request to Use Courthouse Steps (matter added) - Clayette explained the request submitted by Sandra Bills.

2020-M-198

Motion by Grimshaw, seconded by Vaughan that per the phone request from Sandra Bills that permission be granted to use the Courthouse lawn on September 17, 18, 21, 22, 24, 29 and 30, 2020 for the petition signing to Unlock Michigan. Roll Call Vote: Jensen - yes; Grimshaw - yes; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

-Treasurer's Office New Hires - Clayette explained the request received from the Treasurer's Office.

2020-M-199

Motion by Vaughan, seconded by Jensen that per the recommendation from Ashley Bennett, Chief Deputy Treasurer, that Echo Torrez fill the vacated Abstract Tax Clerk position effective September 21, 2020 at Step One. Echo Torrez is currently employed in the Register of Deeds office and a physical and background check are not required. Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; Jensen - yes; Bardwell - yes. Motion Carried.

2020-M-200

Motion by Grimshaw, seconded by Vaughan that per the recommendation from Ashley Bennett, Chief Deputy Treasurer, that Samantha Dennis be hired for the Account Clerk III position in the Tuscola County Treasurer's Office upon favorable completion of physical and background checks pursuant to the hire date of September 28, 2020. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

-Register of Deeds Position Filled - Clayette explained the request received from Register Bishop -

2020-M-201

Motion by Vaughan, seconded by Young that per the recommendation from John Bishop, Register of Deeds, that Grace Mosher, who is currently a part-time Account Clerk II in the Register of Deeds Office, be promoted to a full-time Account Clerk III effective September 21, 2020. This vacancy was caused by Echo Torrez accepting a position in the Treasurer's office. A physical and background check are not required. (See amended motion)

2020-M-202

Motion by Grimshaw, seconded by Jensen to amend Motion 2020-M-201 to include the position will start at Step One. Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

2020-M-201 (as amended) -

Motion by Vaughan, seconded by Young that per the recommendation from John Bishop, Register of Deeds, that Grace Mosher, who is currently a part-time Account Clerk II in the Register of Deeds Office, be promoted to a full-time Account Clerk III effective September 21, 2020 beginning at Step One. This vacancy was caused by Echo Torrez accepting a position in the Treasurer's office. A physical and background check are not required. Roll Call Vote: Jensen - yes; Grimshaw - yes; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

-Register John Bishop informed the Board that he will be seeking a replacement for the Account Clerk II position in the Register of Deeds office.

-Update from Ann Hepfer, Health Officer – Ann Hepfer provided an update for the Board regarding COVID-19. She expressed her concern over being able to secure a location to continue drive-thru testing during the upcoming colder months. She also discussed the playing of Fall Sports and the rules the athletes and schools need to follow.

-Letter from County Counsel Regarding Elected Official Involvement with Ballot Initiatives (matter added) - Board discussed if the memo received from County Counsel should be released to the public which is against the recommendation of the county attorney. Matter to be placed on the next Committee of the Whole meeting agenda.

Old Business -

-2020 L-4029 Tax Rate Request - Board discussed county millages.

2020-M-203

Motion by Vaughan, seconded by Young to approve the 2020 Tax Rate as outlined on the L-4029 report with the inclusion of the winter millage rates that include the recently passed Mosquito Abatement millage be approved. Also, all appropriate signatures are authorized. Roll Call Vote: Grimshaw - no; Young - yes; Vaughan - yes; Jensen - yes; Bardwell - yes. Motion Carried.

-Adult Probation Building Fencing - Matter to be placed on the next Board meeting agenda.

-Receive and Place on File the 2019 Annual Audit/CAFR -
2020-M-204

Motion by Jensen, seconded by Young to receive and place on file the 2019 Tuscola County Comprehensive Annual Financial Report (Audit) as presented to the Board on August 24, 2020. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

-Re-opening of County Buildings - Board discussed re-opening of the Purdy Building and other county buildings. Purdy Building will reopen on Monday, September 21, 2020.

Correspondence/Resolutions

-Robert McKay submitted a letter from the Parks and Recreation Committee regarding the State proposal on the November 2020 ballot in the matter of the Michigan Natural Resources Trust Fund.

COMMISSIONER LIAISON COMMITTEE REPORTS

GRIMSHAW - No Report
Behavioral Health Systems Board
Recycling Advisory
Local Units of Government

Commissioner Grimshaw excused at 12:27 p.m.

JENSEN
Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard - Meeting has been scheduled.
Local Units of Government Activity Report

BARDWELL
Behavioral Health Systems Board
Caro DDA/TIFA - Caro Farmers Market Update provided
Economic Development Corp/Brownfield Redevelopment
MAC 7th District - Working on scheduling a meeting for October 19, 2020.
MAC Workers Comp Board - Update provided.
TRIAD
Local Units of Government Activity Report

YOUNG

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board - Update provided. Sandy Nielsen provided an update on Caro MMR.
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
MI Renewable Energy Coalition (MREC)
Region VI Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

VAUGHAN

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report - Update provided on Caro Dam.

At 12:47 p.m., there were a total of 19 participants attending the electronic meeting.

Other Business as Necessary - None

Extended Public Comment -

-Sandy Nielsen asked if the Board Room and Committee Room would be available to use for meetings. Clayette explained that the Governor's Executive Order limits the number of people in attendance at an in-person meeting and it has to be followed.

-Doug DuRussel questioned paperwork Commissioner Bardwell forwarded to him from Wells Fargo.

-Robert McKay questioned if there was a timeline on renovations for the Board Room. Mike Miller and Doug DuRussel need to still meet to look at the Board Room. Matter to be placed on the next Committee of the Whole meeting agenda.

Commission Vaughan left the meeting at an unknown time after his liaison report.

2020-M-205

Motion by Young, seconded by Jensen to adjourn the Board of Commissioners meeting at 1:00 p.m. Roll Call Vote: Vaughan - absent; Jensen - yes; Grimshaw - absent; Young - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 1:00 p.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes

September 17, 2020

Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-154, implemented in response to COVID-19 social distancing requirements.

Meeting called to order at 1:02 p.m.

Present: Young, Bardwell, Jensen

Commissioners Absent: Vaughan, Grimshaw

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Douglas DuRussel, Lisa Ozbat, Steve Erickson, Steve Root, Mark Haney, Sandy Nielsen, Raechel Bartolowitz, Mary Drier

At 1:02 p.m., there were a total of 16 participants attending the electronic meeting.

2020-SF-M-038

Motion by Young, seconded by Jensen to approve the finance checks as submitted on the September 15, 2020 report. Roll Call Vote: Young - yes; Vaughan - absent; Jensen - yes; Grimshaw - absent; Bardwell - yes. Motion Carried.

2020-SF-M-039

Motion by Young, seconded by Jensen to approve the daily checks as submitted on the September 15, 2020 report. Roll Call Vote: Vaughan - absent; Jensen - yes; Grimshaw - absent; Young - yes; Bardwell - yes. Motion Carried.

Public Comment - None

2020-SF-M-040

Motion by Young, seconded by Jensen to adjourn the meeting at 1:05 p.m. Roll Call Vote: Grimshaw - absent; Young - yes; Vaughan - absent; Jensen - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 1:05 p.m.

Jodi Fetting

Tuscola County Clerk

DRAFT
TUSCOLA COUNTY
Community Development Block Grant
Public Hearing
September 17, 2020
Google Meet

Electronic Meeting held via Google Meet Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-154, implemented in response to COVID-19 social distancing requirements.

Commissioner Thomas Bardwell called the public hearing for the Tuscola County Community Development Block Grant (CDBG) to order held virtually using Google Meet on the 17th day of September at 8:30 a.m.

Present: Commissioner Young, Commissioner Bardwell, Commissioner Vaughan, Commissioner Jensen, Commissioner Grimshaw, Clerk Fetting, Clayette Zechmeister, Eean Lee, Douglas DuRussel, Mary Drier, Mark Haney, Brian Neuville, Thomas Raymond, Sandy Nielsen, Heidi Chicilli, Lisa Ozbat, Jessica VanHove, Matt Brown, Tracy Violet, Debbie Babich, Steve Erickson, Megan Bartolowits, Bob Baxter, Barry Lapp

At 8:30 a.m., there were a total of 33 participants attending the electronic meeting.

Brian Neuville presented to the Board referencing the December 31, 2017 close out of the CDBG grant program that ended. Brian explained the amount of homeowner support that was able to be provided from January 1, 2016 to December 31, 2017. Almost the full amount of the grant was spent and there were 10 homeowners that were helped. The remaining balance will be relinquished back to the Economic Development Corporation. Brian also provided an update of how the current program is working.

Commissioner Grimshaw noted a correction in the amount listed in the report which Brian Neuville will correct before signature.

Public Comment: None

Commissioner Grimshaw asked if the program requires the homeowner to repay back the funds received or if the fund amount can be forgiven. Brian Neuville explained the funds would have to be repaid and how that process works.

Motion by Young, seconded by Grimshaw to adjourn the public hearing at 8:45 a.m. Roll Call Vote: Young – yes; Vaughan – yes; Jensen – yes; Grimshaw – yes; Bardwell – yes. Motion Carried.

Public Hearing adjourned at 8:45 a.m.

Jodi Fetting
Tuscola County Clerk

DRAFT
TUSCOLA COUNTY
Village of Reese Annexation
Public Hearing
September 17, 2020
Google Meet

Electronic Meeting held via Google Meet Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-154, implemented in response to COVID-19 social distancing requirements.

Commissioner Thomas Bardwell called the public hearing for the Village of Reese Annexation to order held virtually using Google Meet on the 17th day of September at 9:05 a.m.

Present: Commissioner Young, Commissioner Bardwell, Commissioner Vaughan, Commissioner Jensen, Commissioner Grimshaw, Clerk Fetting, Clayette Zechmeister, Eean Lee, Douglas DuRussel, Mary Drier, Mark Haney, Brian Neuville, Thomas Raymond, Sandy Nielsen, Heidi Chicilli, Lisa Ozbat, Clayette Zechmeister, Jessica VanHove, Matt Brown, Tracy Violet, Debbie Babich, Steve Erickson, Megan Bartolowits, Bob Baxter, Barry Lapp

At 9:05 a.m., there were a total of 31 participants attending the electronic meeting.

Village Manager, Thomas Raymond, explained the two annexation requests presented to the Board of Commissioners. The first request is for property owned by Kathy Fricke with a parcel ID number of 006-006-000-1600-00 commonly known at 9996 Dixon Road, Reese Michigan. The second request is for property owned by Douglas Squanda with a parcel ID number of 006-007-000-0100-2 which is currently vacant land.

In reviewing the Petitions presented by the Village of Reese for each annexation requested, it was noted there was a clerical error in the legal description for Kathy Fricke's property. Manager Raymond will review his documentation to determine if the public notice was correct and the steps that will need to be taken to correct. Once that has been determined, the matter will be brought back before the Board of Commissioners.

Public Comment – None

Motion by Young, seconded by Jensen to adjourn the public hearing at 9:29 a.m. Roll Call Vote: Young – yes; Vaughan – yes; Jensen – yes; Grimshaw – yes; Bardwell – yes. Motion Carried.

Public Hearing adjourned at 9:29 a.m.

Jodi Fetting
Tuscola County Clerk

Draft
**Tuscola County Board of Commissioners
Committee of the Whole
Monday, September 28, 2020 – 8:00 A.M.**

Electronic remote access via Google Hangouts, in accordance with the Michigan Governor’s Executive Order 2020-154, implemented in response to COVID-19 social distancing requirements.

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen (excused at 10:18 a.m. and rejoined at 11:06 a.m.), District 5 - Daniel Grimshaw (excused at 11:25 a.m.)

Absent: None

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Doug DuRussel, Mike Miller, Sandy Nielsen, Mary Drier, Tracy Violet, Heidi Chicilli, Steve Anderson, Robert Baxter, Brian Harris, Lisa Ozbat, Barry Lapp, Mark Haney, Debbie Babich, Matt Brown

At 8:14 a.m. there were 26 people attending the electronic meeting.

Finance/Technology
Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology

1. **Emergency Management Performance Grant Agreement** - Steve Anderson explained the grant agreement proposed. It is a renewal. Matter to be placed on the Consent Agenda.
2. **2021 State Revenue Sharing Changes** - Clayette Zechmeister explained the recent news regarding State Revenue which is not expected to be cut.
3. **2021 Budget Prep Update** - Board discussed the 2021 Budget and Clayette explained the preparation that is underway. The Board discussed what should be presented at the Thursday Board meeting.
4. **Workman's Compensation** - Debbie Babich explained how the error in the calculation of the cost of Workman’s Compensation was made and how the increase was adjusted for in department budgets. Board discussed the matter and how to handle it in the future. Proposed Budget adjustments to be presented at Thursday’s meeting.
5. **Coronavirus Relief Local Government Grants (CRLGG) Update Potential Uses** - Clayette Zechmeister reviewed the expenses that can be covered by the grant. Board discussed options available at length.

On-Going and Other Finance Finance

1. State Revenue Sharing Distributions
2. Fund Balance History Reports
3. Preparation of Multi-Year Financial Planning
4. 2021 Budget Preparation

Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Building and Grounds

Committee Leaders-Commissioners Jensen and Grimshaw

Primary Building and Grounds

1. **Adult Probation Building Fence** - Mike Miller provided an update and an estimate on pre-constructed fence panels. Board discussed.
2. **Purdy Building ADA Compliance Walk Through** - Mike Miller and Doug DuRussel will set up a time to meet at the Purdy Building.
3. **Update of 1st Week of Purdy Building Being Open** - Clayette Zechmeister stated the opening of the building has been positive.

On-Going and Other Building and Grounds

1. State Police Building-Water and Annexation
2. County Jail Construction-Amortization for Cost/Potential Citizens at Large Group
3. Space Needs for Courthouse
4. Legislative Representation RFP Review – Board Tabled Until Meetings Are in Person
5. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building

Personnel

Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

1. **Update on Hazard Pay** - Clayette Zechmeister provided an update that the funding was received and has been distributed.

On-Going and Other Personnel

1. Strengthen and Streamline Year-End Open Enrollment
2. Wage Study Comparisons
3. MAC 7th Meeting Updates

Commissioner Jensen excused at 10:18 a.m.

Primary Other Business as Necessary

1. MIFSM Cremation Fees – Closed Session Scheduled on October 1, 2020.
2. Elected Officials Involvement with Ballot Initiatives - Letter - Board discussed placing the letter on county letterhead and place in Thursday's Board Packet. Clayette will handle that task.
3. Animal Control (matter added) - Commissioner Bardwell would like to invite Leigh Nancy to attend an upcoming meeting and provide an update to the Board.

On-Going Other Business as Necessary

1. Animal Control Ordinance
2. Board Rules of Order – Possible Revisions Within Six Months (1-13-20)
3. Policy Updates
4. Senate Bill 46 (MREC)

-Chairman Bardwell would like Ann Hepfer to provide an update at Thursday's meeting if she is available.

-Clayette Zechmeister provided an update on the Caro Center and that the project is on track for Spring 2023 completion.

At 10:49 a.m. there were 25 people attending the electronic meeting.

Public Comment Period -

-Sandy Nielsen asked for further clarification on the Workman's Compensation Issue. Board discussed.

Commissioner Jensen rejoined the meeting at 11:06 a.m.

-Clerk Fetting referenced an Opinion and Order issued in the Court of Claims case Michigan Alliance for Retired Americans vs Jocelyn Benson. This order, as it stands, will hold the election open for 14 days for the delayed delivery of Absentee Ballots postmarked by November 2, 2020.

Commissioner Grimshaw excused at 11:25 a.m.

-Doug DuRussel asked for clarification on the number of computers in the County grant request. He will get with Eean for that clarification.

Motion by Young, seconded by Jensen to adjourn the meeting at 11:28 p.m.
Roll Call Vote: Young - yes; Jensen - yes; Vaughan - yes; Grimshaw - absent - Bardwell - yes. Motion Carried.

Meeting adjourned at 11:28 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held by Electronic Remote Access, In accordance with Michigan Governor's Executive Order 2020-154, on the October 1, 2020 at 8:00 a.m. local time.

COMMISSIONERS PRESENT: _____

COMMISSIONERS ABSENT: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/20
- Description of Matter:** Move to approve the Emergency Management Performance Grant in the amount of \$30,999. Also, all signatures are authorized.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

2020 Tuscola County Coronavirus Funding

Program	Department	Uses	Awarded Amount
Coronavirus Emergency Supplemental Funding (CESF)	Tuscola County Courts	PPE, Technology to work remotely, Visiting Judge, Deputies, Rental Hall of Site Hearings.	\$74,822.93
Coronavirus Emergency Supplemental Funding (CESF)	Tuscola County Prosecutors Office	PPE, Electronic filing, Technology, Wireless Svc to work remotely	\$35,969.91
Coronavirus Emergency Supplemental Funding (CESF)	Tuscola County Sheriffs Office	PPE, AeroClave Decontamination System, Handheld Spot Sanitizers	\$65,664.00
Coronavirus Relief Fund (CRLGG)	Tuscola County	Potential: Techonology and Security for Laptops, Video Visitation at Jail, PPE	\$417,467.00
First Responder Hazard Pay Premiums Program (FRHPPP)	Enforcement Officers, 9-1-1 Operators and Local Unit of Government Corrections	\$1,000 Per Officer/Dispatch	\$57,000.00

\$650,923.84

2020 Tuscola County EDC

Small Business	EDC	\$865,000
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Grand Total	\$1,515,923.84
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Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407
 Penalty: Failure to provide information may result in the denial of your request. LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Akron-Fairgrove Schools				COUNTY Tuscola
ADDRESS 2800 N. Thomas Road Box 319				
CITY Fairgrove	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) (989) 693-6163	FAX NUMBER (Include Area Code) (989) 693-6560
PRIMARY CONTACT PERSON Diane Foster		TITLE Supt	E-MAIL ADDRESS dfoster@a-f.k12.mi.us	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County				COUNTY Tuscola
ADDRESS 1309 Cleaver Road ste A				
CITY Caro	STATE MI	ZIP CODE 18723	TELEPHONE NUMBER (Include Area Code) (989) 672-3750	FAX NUMBER (Include Area Code) (989) 672-2814
PRIMARY CONTACT PERSON County Official		TITLE Bid Official	E-MAIL ADDRESS	

By checking the boxes below you are certifying the following:

- The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules
- Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings.
- Agency personnel are provided as necessary
- Administrative services are provided
- Timely field inspection services will be provided
- Plan review services are provided

Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. Note: A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print) Galen D Smith	NAME OF LOCAL SCHOOL DISTRICT Akron-Fairgrove Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL <i>Galen D Smith</i>	DATE 7-20-2020

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407
 Penalty: Failure to provide information may result in the denial of your request. LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Caro Community Schools				COUNTY Tuscola
ADDRESS 301 North Hooper Street				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) (989) 673-3160	FAX NUMBER (Include Area Code) (989) 673-6248
PRIMARY CONTACT PERSON Peter Newan		TITLE Supt	E-MAIL ADDRESS pnewman@carok12.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County				COUNTY Tuscola
ADDRESS 1309 Cleaver Road ste A				
CITY Caro	STATE MI	ZIP CODE 18723	TELEPHONE NUMBER (Include Area Code) (989) 672-3750	FAX NUMBER (Include Area Code) (989) 672-2814
PRIMARY CONTACT PERSON County Official		TITLE Bid Official	E-MAIL ADDRESS	

- By checking the boxes below you are certifying the following:
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 - Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings.
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 - Administrative services are provided
 - Timely field inspection services will be provided
 - Plan review services are provided

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print) Barbara Ruckle	NAME OF LOCAL SCHOOL DISTRICT Caro Community Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL <i>Barbara A. Ruckle</i>	DATE 9-2-20

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407
 Penalty: Failure to provide information may result in the denial of your request. LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Cass City Schools				COUNTY Tuscola
ADDRESS 4868 N. Seegel				
CITY Cass City	STATE MI	ZIP CODE 48726	TELEPHONE NUMBER (include Area Code) (989) 872-2200	FAX NUMBER (include Area Code) (989) 872-5015
PRIMARY CONTACT PERSON Jeff Hartel		TITLE Supt	E-MAIL ADDRESS jhartel@casscityschools.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County				COUNTY Tuscola
ADDRESS 1309 Cleaver Road ste A				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (include Area Code) (989) 672-3750	FAX NUMBER (include Area Code) (989) 672-2814
PRIMARY CONTACT PERSON County Official		TITLE Bid Official	E-MAIL ADDRESS	

By checking the boxes below you are certifying the following:

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT		
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.		
NAME OF SCHOOL BOARD OFFICIAL (Please Print) Alice Zaleski	NAME OF LOCAL SCHOOL DISTRICT Cass City Public Schools	DATE Aug 4, 2020
SIGNATURE OF SCHOOL BOARD OFFICIAL 		

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print) Amanda	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL 	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
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Authority: 2016 PA 407
 Penalty: Failure to provide information may result in the denial of your request. LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Kingston Community Schools				COUNTY Tuscola
ADDRESS 5790 State Street				
CITY Kingston	STATE MI	ZIP CODE 48741	TELEPHONE NUMBER (Include Area Code) (989) 683-2294	FAX NUMBER (Include Area Code) -
PRIMARY CONTACT PERSON Matt Drake		TITLE Supt	E-MAIL ADDRESS mdrake@kingstonk12.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County				COUNTY Tuscola
ADDRESS 1309 Cleaver Road ste A				
CITY Caro	STATE MI	ZIP CODE 18723	TELEPHONE NUMBER (Include Area Code) (989) 672-3750	FAX NUMBER (Include Area Code) (989) 672-2814
PRIMARY CONTACT PERSON County Official		TITLE Bid Official	E-MAIL ADDRESS	

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT		
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.		
NAME OF SCHOOL BOARD OFFICIAL (Please Print) <i>David W. Kolacz</i>	NAME OF LOCAL SCHOOL DISTRICT Kingston Comm. Schools	
SIGNATURE OF SCHOOL BOARD OFFICIAL <i>David W. Kolacz</i>	DATE 7/16/2020	

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407
 Penalty: Failure to provide information may result in the denial of your request. LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Mayville Community Schools				COUNTY Tuscola
ADDRESS 6250 Fulton Street				
CITY Mayville	STATE MI	ZIP CODE 48714	TELEPHONE NUMBER (Include Area Code) (989) 843-6115	FAX NUMBER (Include Area Code) (989) 843-6988
PRIMARY CONTACT PERSON Barry Markwart		TITLE Supt	E-MAIL ADDRESS barry.markwart@mayvilleschools.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County				COUNTY Tuscola
ADDRESS 1309 Cleaver Road ste A				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) (989) 672-3750	FAX NUMBER (Include Area Code) (989) 672-2814
PRIMARY CONTACT PERSON County Official		TITLE Bid Official	E-MAIL ADDRESS	

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
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NAME OF SCHOOL BOARD OFFICIAL (Please Print) Ronald Johnson	NAME OF LOCAL SCHOOL DISTRICT Mayville Comm. Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL <i>Ronald Johnson</i>	DATE 8/28/2020

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
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 www.michigan.gov/bcc

Authority: 2016 PA 407
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SCHOOL DISTRICT					
NAME OF SCHOOL DISTRICT Millington Community Schools					COUNTY Tuscola
ADDRESS 8537 Gleason Street					
CITY Millington	STATE MI	ZIP CODE 48746	TELEPHONE NUMBER (Include Area Code) (989) 660-2428	FAX NUMBER (Include Area Code) (989) 660-2430	
PRIMARY CONTACT PERSON Chris Dipzinski		TITLE Supt	E-MAIL ADDRESS chris.dipzinski@mcsdistrict.com		


Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY					
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County					COUNTY Tuscola
ADDRESS 1309 Cleaver Road ste A					
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) (989) 672-3750	FAX NUMBER (Include Area Code) (989) 672-2814	
PRIMARY CONTACT PERSON County Official		TITLE Bid Official	E-MAIL ADDRESS		

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
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NAME OF SCHOOL BOARD OFFICIAL (Please Print) Matthew Slough	NAME OF LOCAL SCHOOL DISTRICT Millington Community Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 8/12/2020

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
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NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407
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SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Reese Public Schools				COUNTY Tuscola
ADDRESS 1696 Van Buren				
CITY Reese	STATE MI	ZIP CODE 48757	TELEPHONE NUMBER (Include Area Code) (989) 868-9869	FAX NUMBER (Include Area Code) -
PRIMARY CONTACT PERSON Keith Wetters		TITLE Supt	E-MAIL ADDRESS kwetters@reese.k12.mi.us	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT Tuscola County				COUNTY Tuscola
ADDRESS 1309 Cleaver Road ste A				
CITY Caro	STATE MI	ZIP CODE 18723	TELEPHONE NUMBER (Include Area Code) (989) 672-3750	FAX NUMBER (Include Area Code) (989) 672-2814
PRIMARY CONTACT PERSON County Official		TITLE Bid Official	E-MAIL ADDRESS	

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SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print) <i>David R. Kallman</i>	NAME OF LOCAL SCHOOL DISTRICT Reese Public Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL <i>David R. Kallman</i>	DATE 8-28-20

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9316 / E-Mail: lara-bcc-licensing@michigan.gov
 www.michigan.gov/bcc

Authority: 1937 PA 306 Penally: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT Vassar Public Schools				COUNTY Tuscola
ADDRESS 220 Athletic St				
CITY Vassar	STATE MI	ZIP CODE 487168	TELEPHONE NUMBER (Include Area Code) 989 823 8535	FAX NUMBER (Include Area Code) 989 823 7823
PRIMARY CONTACT PERSON Dorothy Blackwell		TITLE Supt	E-MAIL ADDRESS dblackwell@vassar.k12.mi.us	


Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT South Central Construction Code Inspection				COUNTY Tuscola
ADDRESS 1309 Cleaver Rd Ste.A				
CITY Caro	STATE MI	ZIP CODE 48723	TELEPHONE NUMBER (Include Area Code) (989) 672-3750	FAX NUMBER (Include Area Code) (989) 672-3814
PRIMARY CONTACT PERSON Curtis Stowe		TITLE Bld Official	E-MAIL ADDRESS	

By checking the boxes below you are certifying the following:

- | | |
|--|--|
| <input checked="" type="checkbox"/> The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules | <input checked="" type="checkbox"/> Administrative services are provided |
| <input checked="" type="checkbox"/> Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the building officials and inspectors registration act, 1986 PA 54. MCL 338.2301 to 338.2313. will conduct plan reviews and inspections of school buildings. | <input checked="" type="checkbox"/> Plan review services are provided |
| <input checked="" type="checkbox"/> Agency personnel are provided as necessary | |
| <input checked="" type="checkbox"/> Timely field inspection services will be provided | |

Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. **Note:** A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
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NAME OF SCHOOL BOARD OFFICIAL (Please Print) Matthew J. Koch	NAME OF LOCAL SCHOOL DISTRICT Vassar Public Schools
SIGNATURE OF SCHOOL BOARD OFFICIAL 	DATE 8/20/20
SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency) South Central Construction Code
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407
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SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT				
Unionville-Sebewaing Schools				COUNTY
				Tuscola
ADDRESS				
2203 Wildner Road				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Sebewaing	MI	48759	(989) 883-2360	(989) 883-9021
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
George Rierson		supt	rierison@think.usa.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT				
Tuscola County				COUNTY
				Tuscola
ADDRESS				
1309 Cleaver Road ste A				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Caro	MI	18723	(989) 672-3750	(989) 672-2814
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
County Official		Bid Official		

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NAME OF SCHOOL BOARD OFFICIAL (Please Print)	NAME OF LOCAL SCHOOL DISTRICT
Lori Kemp	UNIONVILLE-SEBEWAING AREA S.D.
SIGNATURE OF SCHOOL BOARD OFFICIAL	DATE
<i>Lori Kemp</i>	9/9/2020

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency)
	Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
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 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT				COUNTY
Tuscola Intermediate Schools District				Tuscola
ADDRESS				
1385 Cleaver Street				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Caro	MI	48723	(989) 672-5200	(989) 672-4603
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
Jeff Kudera		fac man	jkudera@tuscolaisd.org	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT				COUNTY
Tuscola County				Tuscola
ADDRESS				
1309 Cleaver Road ste A				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
Caro	MI	18723	(989) 672-3750	(989) 672-2814
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	
County Official		Bid Official		

- By checking the boxes below you are certifying the following:
- The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules
 - Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings.
 - Agency personnel are provided as necessary
 - Administrative services are provided
 - Timely field inspection services will be provided
 - Plan review services are provided

Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. **Note:** A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print)	NAME OF LOCAL SCHOOL DISTRICT
James M. Welke	Tuscola Intermediate School District
SIGNATURE OF SCHOOL BOARD OFFICIAL	DATE

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency)
	Tuscola County
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE



**2020
OPEN
ENROLLMENT**

**Virtual Open Enrollment
Coming Soon!**

Meeting Dates & Times

October 27th 9am, 11am & 2pm

October 30th 9am, 11am & 2pm

Electronic Meetings Via google hangouts

Invites Coming at a later date



MIFSM

MICHIGAN INSTITUTE OF
FORENSIC SCIENCE & MEDICINE

David Stockman MD 7

Chief Executive Officer
dstockman@mifsm.org

p 989.341.5077 || f 989.341.5077

Tuscola County Board of Commissioners
125 W. Lincoln Street
Suite 500
Caro, MI 48723

2 August 2020

Dear Tuscola County Commissioners,

We thank you for the opportunity to address the Tuscola County Cremation Permit Fee schedule in this letter. We apologize for the manner in which recent change in the amount of the Cremation Permit Fee occurred, and now recognize that revising the amount of this fee is properly the role of the Tuscola County Board of Commissioners.

We are sympathetic to the concerns of the commissioners and the two Tuscola county funeral homes regarding the increase in costs of cremation permits, originally set at \$10 in 1989, to a price of \$63. We believe the price of \$63 is reasonable given our costs (see attached) associated with processing the permit itself, and respectfully request that the commissioners establish the amount of cremation permit fees at \$63. We are more than happy to discuss this matter further if requested.

Since the Tuscola County Medical Examiner Office became contracted last year with MIFSM, to augment the quality of our expertise and service, we have hired 23 FTE (4 FTE from Tuscola County Residents), two extremely experienced young forensic pathologists dedicated to working in central Michigan, and brought on another 7 county medical examiner offices. Additionally, we now have three on-site body transportation vehicles and are weeks from opening our forensic toxicology laboratory.

We believe Tuscola County has already realized a tremendous financial savings from contracting with MIFSM with an undoubtedly increase in quality.

We humbly ask for your support and approval of our request for an increased price from a fee set 31 years ago.

Sincerely,

David Stockman, MD
Chief Executive Officer

Explanation of \$63.00 Cost Associated with each Cremation Permit Request	Primary costs	MIFSM Costs	Time (min)	Notes
Maintenance cost of MIFSM website where cremation requests are generated.	\$3	\$3		
Technical assistance provided by administrative staff to entities submitting a cremation request.	\$7	\$3	15 min	This step is not always needed, but is provided when needed and can take 15 minutes per call.
Researching information that is not entered correctly on a request. (Name, Date of Birth County where Death Occurred, and Date of Death, because including this information is option on the website.) If the phone number and name of person who submitted the request is not included on the request this involves more Admin time to complete request.	\$10	\$6	15 min	The cost applied to this is higher because MIFSM staff has to spend extra time doing what should be filled out by the by the requesting agency.
Admin time for researching death Certs on EDRS.	\$7	\$5	5-10 min	
Admin time for requesting medical records from Hospitals and doing any follow up that is involved with obtain medical records	\$7	\$5	5-15 min	This can include additional time depending on any barriers involved with obtaining medical records.
Admin time for reviewing medical records for each request.	\$10	\$7	15-30 min	
Medical Doctor time for reviewing medical records for individuals with questionable deaths.	\$42	\$10	15-30 min	\$170 per hour
Admin time to research in MDILog to see if an autopsy has been done.	\$7	\$5	5 -15 min	Additional research may be needed if information is not entered correctly in MDILOG.
Admin time to certify cremation permit	\$5	\$5	5 min	
Admin time entering information into required "logs" (e.g. Hospital death log, Hospice Log for expected deaths, Regular Death Logs, Covid Log, Drug and Alcohol log).	\$7	\$5	5-10 min	
Admin time to upload the death certificate and cremation certificate to the MDILog if person is in MDILOG	\$7	\$5	5-10 min	Same names are not in MDILOG if they are not a MIFSM case.
Admin time to generate monthly reports.	\$7	\$4	8 min	
Total Cost	\$119	\$63		

AGREEMENT FOR COMPREHENSIVE MEDICAL EXAMINER OFFICE SERVICES

This agreement ("Agreement"), dated as of July 1, 2019 ("Effective Date"), is by and between the County of Tuscola, a political subdivision of the State of Michigan (hereinafter "County"), and the Michigan Institute of Forensic Science & Medicine PC, (hereinafter "Contractor"), a professional corporation authorized to operate in the State of Michigan.

RECITALS

WHEREAS, Tuscola County requires comprehensive medical examiner office, medical examiner, death investigation, and forensic autopsy services; and

WHEREAS, Contractor represents that it is a duly qualified and licensed provider of medical examiner and forensic pathology services and is experienced in autopsies and related services; and

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

1. Scope of Services.

1.1 Contractor's Specified Services. Upon request of the County or designee, Contractor shall perform the services described in Exhibit A, attached hereto and incorporated herein by this reference (hereinafter "Scope of Work"), within the times or by the dates provided for in Exhibit A and pursuant to Article 7, Prosecution of Work. In the event of a conflict between the body of this Agreement and Exhibit A, the provisions in the body of this Agreement shall control.

1.2 Cooperation With County. Contractor shall cooperate with County and County staff in the performance of all work hereunder.

1.3 Performance Standard. Contractor shall perform all work hereunder in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Contractor's profession. County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby agrees to provide all services under this Agreement in accordance with generally accepted professional practices and standards of care, as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release. If County determines that any of Contractor's work is not in accordance with such level of competency and standard of care, County, in its sole discretion, shall have the right to do any or all of the following: (a) require Contractor to meet with County to review the quality of the work and resolve matters of concern; (b) require Contractor to repeat the work at no additional charge until it is

satisfactory; (c) terminate this Agreement pursuant to the provisions of Article 4; or (d) pursue any and all other remedies at law or in equity.

1.4 Assigned Personnel.

- a. Contractor shall assign only competent personnel to perform work hereunder. County will discuss performance issues of any assigned personnel with Contractor so that Contractor may attempt to remedy the situation. In the event that at any time County, in its sole discretion, desires the removal of any person or persons assigned by Contractor to perform work hereunder, Contractor shall remove such person or persons immediately upon receiving written notice from County.
- b. Any and all persons identified in this Agreement or any exhibit hereto as the project manager, project team, or other professional performing work hereunder are deemed by County to be key personnel whose services were a material inducement to County to enter into this Agreement, and without whose services County would not have entered into this Agreement ("Key Personnel"). Contractor shall not remove, replace, substitute, or otherwise change any Key Personnel without the prior written consent of County. Consent for new or alternate Contractor personnel shall not be unreasonably withheld. With respect to performance under this Agreement, Russell Bush, M.D., and any Deputy Medical Examiner assigned to County by Contractor are considered Key Personnel.
- c. In the event that any of Contractor's personnel assigned to perform services under this Agreement become unavailable due to resignation, sickness or other factors outside of Contractor's control, Contractor and County shall be responsible for timely provision of adequately qualified replacements.

1.5 Confidentiality. The services to be performed by Contractor under this Agreement necessarily involve private matters of a personal nature for the citizens of Tuscola County. For this reason, neither Contractor nor any persons performing services under this Agreement on its behalf may disclose, disseminate, copy or publish any private information obtained during the course of performing services under this Agreement, unless such disclosure is required by law or necessary to effectuate the terms of this Agreement. Contractor agrees to comply with any provisions of the Health Insurance Portability and Accountability Act ("HIPAA") applicable to Contractor by reason of Contractor's provision of services under this Agreement.

2. Payment. For all services required hereunder and as outlined in Exhibit A, Contractor shall be paid seventy-five thousand Dollars (\$75,000) per Contract Year (as defined below), regardless of the number of hours or length of time necessary for Contractor to complete the services. Contractor shall not be entitled to any additional payment for any expenses incurred in completion of the services. Payments shall be made in equal quarterly installments to Contractor, subject to receipt of such bills and/or invoices as required by County to document services provided under this Agreement.

3. Term of Agreement. The term of this Agreement shall be from July 1, 2019 to June 30, 2022,

unless terminated earlier in accordance with the provisions of Article 4 below. Each twelve (12) month period from July 1 through June 30 during which this Agreement remains in effect shall be known as a Contract Year.

4. Termination.

4.1 Termination Without Cause. Notwithstanding any other provision of this Agreement, at any time and without cause, either party shall have the right to terminate this Agreement by giving written notice of such termination, stating the effective date and presenting such notice of termination at least sixty (90) days in advance of such effective date.

4.2 Termination for Cause. Notwithstanding any other provision of this Agreement, should County or Contractor fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, County or Contractor may immediately terminate this Agreement by giving the other party written notice of such termination, stating the reason for termination. Contractor may terminate this Agreement for non-payment of invoices overdue by more than 30 days.

4.3 Delivery of Work Product and Final Payment Upon Termination. In the event of termination, Contractor, within 14 days following the date of termination, shall deliver to County all materials and work product subject to Section 9.11 (Ownership and Disclosure of Work Product) and shall submit to County an invoice showing the services performed, hours worked, and copies of receipts for any reimbursable expenses up to the date of termination.

4.4 Payment Upon Termination. Upon termination of this Agreement by County, Contractor shall be entitled to receive full payment for all services satisfactorily rendered up to the date of termination; provided, however, that if County terminates the Agreement for cause pursuant to Section 4.2, County shall deduct from such amount the amount of damage, if any, sustained by County by virtue of the breach of the Agreement by Contractor.

5. Indemnification. Contractor agrees to accept all responsibility for loss or damage to any person or entity, including County, and to indemnify, hold harmless, and release County, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against County based upon a claim relating to such Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor's obligations under this Section apply whether or not there is concurrent negligence on County's part, but to the extent required by law, excluding liability due to County's conduct. County shall have the right to select its legal counsel at Contractor's expense, subject to Contractor's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts. This indemnity provision survives the Agreement.

6. Insurance. With respect to performance of work under this Agreement, Contractor shall maintain and shall require all of its subcontractors, contractors, and other agents to maintain, insurance as described in Exhibit B, which is attached hereto and incorporated herein by this reference

7. Prosecution of Work. The execution of this Agreement shall constitute Contractor's authority to proceed immediately with the performance of this Agreement. Performance of the services hereunder shall be completed within the time required herein, provided, however, that if the performance is delayed by earthquake, flood, high water, or other Act of God or by strike, lockout, or similar labor disturbances, the time for Contractor's performance of this Agreement shall be extended by a number of days equal to the number of days Contractor has been delayed.

8. Representations of Contractor.

8.1 Standard of Care. County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby agrees that all its work will be performed and that its operations shall be conducted in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

8.2 Status of Contractor. The parties intend that Contractor, in performing the services specified herein, shall act as an independent contractor and shall control the work and the manner in which it is performed. Contractor is not to be considered an agent or employee of County and is not entitled to participate in any pension plan, worker's compensation plan, insurance, bonus, or similar benefits County provides its employees. In the event County exercises its right to terminate this Agreement pursuant to Article 4, above, Contractor expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees.

8.3 No Suspension or Debarment. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration. If the Contractor becomes debarred, Contractor has the obligation to inform the County.

8.4 Key Personnel. Contractor represents and warrants that Key Personnel is/are, and will remain during the pendency of this Agreement, licensed to practice medicine in the State of Michigan.

8.5 Autopsy Services. Contractor represents and warrants that all autopsies conducted pursuant to this Agreement will be performed by a physician duly licensed to practice medicine in the State of Michigan who is board certified or board eligible in the specialty of forensic pathology.

8.6 Taxes. Contractor agrees to file federal and state tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. Contractor agrees to indemnify and hold County harmless from any liability which it may incur to the United States or to the State of Michigan as a consequence of Contractor's failure to pay, when due, all such taxes and obligations. In case County is audited for compliance regarding any withholding or other applicable taxes, Contractor agrees to furnish County with proof of payment of taxes on these earnings.

8.7 Conflict of Interest. Contractor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder. Contractor further covenants that in the performance of this Agreement no person having any such interests shall be employed. In addition, if requested to do so by County, Contractor shall complete and file and shall require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" with County disclosing Contractor's or such other person's financial interests.

8.8 Nondiscrimination. Without limiting any other provision hereunder, Contractor shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability, sexual orientation or other prohibited basis, including without limitation, any County policy regarding the same. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference.

8.9 Assignment of Rights. Contractor assigns to County all rights throughout the world in perpetuity in the nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications, if any, now or later prepared by Contractor in connection with this Agreement. Contractor agrees to take such actions as are necessary to protect the rights assigned to County in this Agreement, and to refrain from taking any action which would impair those rights. Contractor's responsibilities under this provision include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as County may direct, and refraining from disclosing any versions of the plans and specifications to any third party without first obtaining written permission of County. Contractor shall not use or permit another to use the plans and specifications in connection with this or any other project without first obtaining written permission of County.

8.10 Ownership and Disclosure of Work Product. All reports, original drawings, graphics, plans, studies, and other data or documents ("documents"), in whatever form or format, assembled or prepared by Contractor or Contractor's subcontractors, Contractors, and other agents in connection with this Agreement shall be the property of County. County shall be entitled to immediate possession of such documents upon completion of the work pursuant to this Agreement. Upon expiration or termination of this Agreement, Contractor shall promptly deliver to County all such documents, which have not already been provided to County in such form or format, as County deems appropriate. Such documents shall be and will remain the property of County without restriction or limitation. Contractor may retain copies of the

above- described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of County.

8.11 Authority. The undersigned hereby represents and warrants that he or she has authority to execute and deliver this Agreement on behalf of Contractor.

9. Demand for Assurance. Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may in writing demand adequate assurance of due performance and until such assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received. "Commercially reasonable" includes not only the conduct of a party with respect to performance under this Agreement, but also conduct with respect to other agreements with parties to this Agreement or others. After receipt of a justified demand, failure to provide within a reasonable time, but not exceeding thirty (30) days, such assurance of due performance as is adequate under the circumstances of the particular case is a repudiation of this Agreement. Acceptance of any improper delivery, service, or payment does not prejudice the aggrieved party's right to demand adequate assurance of future performance. Nothing in this Article limits County's right to terminate this Agreement pursuant to Article 4.

10. Assignment and Delegation. Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented.

11. Method and Place of Giving Notice, Submitting Bills and Making Payments. All notices, bills, and payments shall be made in writing and shall be given by personal delivery, by U.S. Mail or courier service, or by e-mail. Notices, bills, and payments shall be addressed as follows:

TO: COUNTY: Tuscola County
 Office of County Controller
 125 W Lincoln Street,
 Suite 500
 Caro, Michigan 48723

TO: CONTRACTOR: Michigan Institute of Forensic Science & Medicine
 4707 East McLeod Dr
 Saginaw, MI 48604
 Tel: 989-341-5077
 russell.bush@mifsm.org

When a notice, bill or payment is given by a generally recognized overnight courier service, the notice, bill or payment shall be deemed received on the next business day. When a copy of a notice, bill or payment is sent by facsimile or email, the notice, bill or payment shall be deemed received upon transmission as long as (1) the original copy of the notice, bill or payment is promptly deposited in the U.S. mail and postmarked on the date of the facsimile or email (for a payment, on or before the due date), (2) the sender has a written confirmation of the facsimile transmission or email, and (3) the facsimile or email is transmitted before 5:00 PM (recipient's time). In all other instances, notices, bills and payments shall be effective upon receipt by the recipient. Changes may be made in the names and addresses of the person to whom notices are to be given by giving notice pursuant to this paragraph.

12. Miscellaneous Provisions.

12.1 No Waiver of Breach. The waiver by County of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.

12.2 Construction. To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. Contractor and County acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. Contractor and County acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.

12.3 Consent. Wherever in this Agreement the consent or approval of one party is required to an act of the other party, such consent or approval shall not be unreasonably withheld or delayed.

12.4 No Third Party Beneficiaries. Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

12.5 Applicable Law and Forum. This Agreement shall be construed and interpreted according to the substantive law of Michigan, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in in the County of Tuscola or Saginaw.

12.6 Captions. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

12.7 Merger. This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

12.8. Survival of Terms. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

12.9 Time of Essence. Time is and shall be of the essence of this Agreement and every provision hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

**MICHIGAN INSTITUTE OF
FORENSIC SCIENCE &
MEDICINE PC**

By: Russell L. Bush
Russell Bush

Its: Director

Date: 6-28-2019

COUNTY OF TUSCOLA

By: [Signature]
Thomas Bardwell

Its: Chairman, Board of Commissioners

Date: 6-27-19

Exhibit A

Scope of Work

1. Contractor's Responsibilities. During the term of this Agreement, Contractor shall provide the following services to County:
 - a. Case Evaluation: Contractor shall provide case evaluation services and shall consult with investigators, family members of decedents, and private medical doctors, and other authorized representatives, to assist the Medical Examiner determining whether specific cases require medical examiner investigation, pursuant to MCL § 52.202.
 - b. External Exam: Contractor shall perform external examinations of decedents, when an autopsy examination is not deemed necessary to provide probable cause of death. External examination may include viewing the body, examining medical records, medical history, and similar information. If such external examination reveals questions or issues that in the opinion of Contractor require an autopsy to be performed, Contractor shall have performed an autopsy.
 - c. Case Consultation: Contractor may perform case consultation services on an as needed basis, including medical record and laboratory results review, investigative report review, and case analysis, which may or may not involve external examinations upon formal request by law enforcement or the County Prosecutor. Ad hoc, informal opinions provided by Contractor to law enforcement or the Prosecutor shall not incur additional fees. In the event that a formal, extensive records or case review is required to determine cause of death, County and Contractor shall mutually agree upon the scope and estimate of cost of work prior to commencement of the review.
 - d. Autopsy: Contractor shall have autopsies performed when determined necessary by the Medical Examiner or his/her Deputy(ies). Contractor shall advise law enforcement on necessity of performing an autopsy versus an external examination in the context of industry best practices. Such autopsy services shall also include:
 - i. Triage: Contractor shall participate in case triage discussions.
 - ii. Viewing: Autopsies may be viewed by individuals or agency representatives (such as Public Health or other relevant individuals/agencies), who may not be involved in the investigation or prosecution of case. Such individuals or agency representatives must obtain authorization from the lead law enforcement investigator/agency and the Medical Examiner or Forensic Pathologist prior to viewing any autopsy.
 - iii. Explanation of Procedures: Contractor shall explain autopsy procedures and respond to questions during the autopsy.

- iv. Education: Contractor may provide education to autopsy attendees during such autopsies, provided it does not interfere with performance of work required; however, any fee, if applicable, for such training services shall be addressed exclusively by Contractor and the party requesting such services.
- e. Laboratory Testing: Contractor shall order and pay for toxicological, bacteriological, serological, or similar testing studies from laboratories and professional consultants when reasonable or necessary to assist in determining cause and manner of death.
- f. Histology: Contractor shall cover histology testing studies from laboratories when reasonable or necessary to assist in determining cause of death.
- g. Transcription: Contractor shall provide any necessary transcription services.
- h. On Scene Examination: Contractor shall view the bodies of decedents at the scene of death and/or perform other investigative services (such as interviewing/examining witnesses) during and after normal working business hours. Any medical examiner investigators providing services under this Agreement shall be employees or contractors of Contractor. Contractor shall be responsible for the cost of such investigative services as are necessary under this Section.
- i. Examination Report: Contractor shall provide a complete, typewritten, final report within sixty (60) calendar days after receipt of clinical test results and any consultation, investigative reports or information reports necessary to close the case. The report must contain the following information:
 - i. Name of individual tested, identifying information (such as age, sex, and other vital statistics), and applicable case number.
 - ii. Date external examination concluded or date and time of autopsy.
 - iii. Description of external examination of individual/records.
 - iv. When an autopsy was performed, a description of the internal examination, noting the weight and condition of specific organs and condition of internal body systems. As applicable, the report will include: significant positive findings, and relevant negative findings; list of gross diagnoses; description of any microscopic examination; summary of laboratory tests (with copies of test reports); intervals for mechanisms of death; diagrams of injuries (with photographs attached as appropriate); and any other information considered pertinent by Contractor.
 - v. Summary of relevant historical and scene information (when appropriate), results/findings from examinations performed, and determination of probable cause of death.

- vi. Any other information required by applicable state /federal laws or regulations.
 - vii. Signature of forensic pathologist licensed to practice medicine in the State of Michigan. Board certified forensic pathologists will be made available for prosecutable cases.
- j. Transportation: Contractor shall perform and provide all transportation associated with cases associated with the death at Contractor's expense. It is the intention of contractor to use Contractor's own medical transport vehicle.
- k. Sudden Unexpected Infant Death Cases (SUID): Contractor shall perform procedures necessary to comply with MCL 52.205a or any other laws or regulations applicable to post-mortem examination of sudden, unexpected infant death cases.
- l. County Committee Meetings: Contractor shall attend and provide coordination for meetings associated with the Countywide Child Death Review and Domestic Violence Death Review committees and other related meetings that may be scheduled, unless unable to attend due to unforeseen illness, mandatory appearance requirements, or other emergency or urgent circumstances preventing attendance. County shall schedule no more than one such meeting per month through the Contractor's main office.
- m. Business Meetings: Contractor shall attend meetings that are related to legal or public health functions. County shall schedule no more than one such meeting per month through the Contractor's main office.
- n. Expert Witness: Contractor shall testify as an expert witness when subpoenaed to do so at any legal proceeding, whether deposition or court testimony, arising in connection with cases in which Contractor has conducted an examination. The County will not be liable for any fees associated with testimony or deposition services.
- o. Anatomical Gifts: Contractor shall cooperate and support the authorized removal and disposition of human tissue from bodies of deceased persons as authorized by the Gift of Life; consult with physicians or transplant personnel when a request for donor tissue is made in a case falling under the jurisdiction of the Medical Examiner.
- p. Staff Training: Contractor shall provide education and training services for law enforcement, EMS, and/or other personnel as may be mutually agreed upon by Contractor and those agencies. Such services may include, but are not necessarily limited to, instructing personnel, particularly law enforcement, EMS and/or investigators, regarding medical safety issues or information required by the pathologist for effective evaluation of Medical Examiner cases and for their personal safety.
- q. Advice/Retention: Contractor shall follow the State of Michigan's Department of Health and Human Services policy on record and specimen retention.

- r. Chain of Custody: Contractor shall maintain evidence chain of custody, as required by law enforcement and the courts, by obtaining and protecting evidence on or about decedents in such a way that follows the standards and best practices of the industry.
 - s. Minimum Staffing: In order to adequately meet the County's forensic pathologist needs, Contractor shall maintain at least one forensic pathologist able to complete necessary autopsies and reviews within the time frames identified here.
 - t. Availability: Contractor shall be available during normal business hours and off hours to consult with representatives of law enforcement and the prosecutor regarding Medical Examiner activities.
 - u. Facility/Equipment: Contractor shall provide, equip, and maintain a facility in which autopsies and any other postmortem examinations are to be performed.
 - v. Operational Supplies: Contractor shall provide supplies and equipment necessary for conducting required examinations. This includes, but is not necessarily limited to, a microscope, protective supplies, (e.g., gowns, gloves, aprons, face shields, boots, and shoe covers); containers for bodies and tissue samples; items used in performance of autopsies (e.g., syringes, scalpels, scissors, forceps, chisels, knives, saws, and photographic film); and cleaning supplies (e.g., soaps, detergents, and disinfectants).
 - w. Office/Clerical Staff: Contractor agrees to pay the cost of the administrative employee currently utilized by the Tuscola County Medical Examiner's Office for a period of three years from the initiation date of this contract. Such cost shall not exceed thirty percent (30%) of said employee's budgeted FTE cost and shall be paid by Contractor to the Tuscola County Health Department ("TCHD"), pursuant to the terms of a separate agreement between Contractor and TCHD.
 - x. Laboratory Services: Contractor shall provide direct payment to authorized laboratory contractor(s) for services ordered.
 - y. Histology Services: Contractor shall provide direct payment to authorized laboratory contractor(s) for services ordered.
 - z. Forensics Contractors: Contractor shall obtain and pay for Contractors in forensic neuropathology, forensic anthropology, forensic odontology, and any other specialty as may be deemed necessary.
 - aa. Specimen/Tissue Storage: Contractor shall provide for the storage of specimens and tissue samples that Contractor considers necessary to retain as evidence or for further testing.
2. Responsibilities of County: County shall have the following responsibilities under the Agreement:
- a. Office/Clerical Staff: County shall make available to Contractor a single administrative employee to be utilized for any/all applicable Contractor services

during no less than thirty percent (30%) of such employee's regular full-time working hours. Such administrative employee may be asked to handle issues outside of Tuscola County as it directly relates to Contractor's provision of services under this Agreement.

- b. Additional Pathologists: County shall provide direct payment to additional pathologists and/or other personnel that may be required to handle any disaster situation, involving ten or more deaths occurring during a single incident, if Contractor is unable to provide said services.

Exhibit B Insurance Requirements

With respect to performance of work under this Agreement, Contractor shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain insurance as described below unless such insurance has been expressly waived by the attachment of a *Waiver of Insurance Requirements*. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.

County reserves the right to review any and all of the required insurance policies and/or endorsements but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

1. Workers Compensation and Employers Liability Insurance

- a. Required if Contractor has employees as defined by the various Michigan labor and employment statutes.
- b. Workers Compensation insurance with statutory limits as required by Michigan law.
- c. Employers Liability with minimum limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- d. *Required Evidence of Insurance: Certificate of Insurance.*

If Contractor currently has no employees as defined by various Michigan labor and employment statutes, Contractor agrees to obtain the above-specified Workers Compensation and Employers Liability insurance should employees be engaged during the term of this Agreement or any extensions of the term.

2. General Liability Insurance

- a. Commercial General Liability Insurance on a standard occurrence form, no less broad than Insurance Services Office (ISO) form CG 00 01.
- b. Minimum Limits: \$1,000,000 per Occurrence; \$3,000,000 General Aggregate; \$3,000,000 Products/Completed Operations Aggregate. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If Contractor maintains higher limits than the specified minimum limits, County requires and shall be entitled to coverage for the higher limits maintained by Contractor.
- c. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County. Contractor is responsible for any deductible or self-insured retention and shall fund it upon County's written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving the County.
- d. The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- e. The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard (broad form

contractual liability coverage including the "F" definition of insured contract in ISO form CG 00 01, or equivalent).

- f. The policy shall cover inter-insured suits between the additional insureds and Contractor and include a "separation of insureds" or "severability" clause which treats each insured separately.
- g. *Required Evidence of Insurance:*
 - i. Copy of the additional insured endorsement or policy language granting additional insured status; and
 - ii. Certificate of Insurance.

3. Automobile Liability Insurance

- a. Minimum Limit: \$1,000,000 combined single limit per accident. The required limits may be provided by a combination of Automobile Liability Insurance and Commercial Excess or Umbrella Liability Insurance.
- b. Insurance shall cover all owned autos. If Contractor currently owns no autos, Contractor agrees to obtain such insurance should any autos be acquired during the term of this Agreement or any extensions of the term.
- c. Insurance shall cover hired and non-owned autos.
- d. *Required Evidence of Insurance:* Certificate of Insurance.

4. Professional Liability/Errors and Omissions Insurance

- a. Minimum Limit: \$1,000,000 per claim or per occurrence.
- b. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County.
- c. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work.
- d. Coverage applicable to the work performed under this Agreement shall be continued for two (2) years after completion of the work. Such continuation coverage may be provided by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.
- e. *Required Evidence of Insurance:* Certificate of Insurance.

5. Documentation

- a. The Certificate of Insurance must include the following reference: Medical Examiner and Forensic Pathology Services.
- b. All required Evidence of Insurance shall be submitted prior to the execution of this Agreement. Contractor agrees to maintain current Evidence of Insurance on file with County for the entire term of this Agreement and any additional periods if specified in Sections 1 – 4 above.
- c. The name and address for Additional Insured endorsements and Certificates of Insurance is: County of Tuscola, its Officers, Agents and Employees.
- d. Required Evidence of Insurance shall be submitted for any renewal or replacement of a policy that already exists, at least ten (10) days before expiration or other termination of the existing policy.
- e. Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- f. Upon written request, certified copies of required insurance policies must be provided within thirty (30) days.

6. Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

7. Material Breach

If Contractor fails to maintain insurance which is required pursuant to this Agreement, it shall be deemed a material breach of this Agreement. County, at its sole option, may terminate this Agreement and obtain damages from Contractor resulting from said breach. Alternatively, County may purchase the required insurance, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance. These remedies shall be in addition to any other remedies available to County.

**2020 WORKMAN COMPENSATION
PROPOSED BUDGET ADJUSTMENT**

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2019 AMENDED BUDGET	2020 AMENDED BUDGET	2020 PROPOSED BUDGET AMENDMENT	2020 PROPOSED BUDGET AMENDMENT END TOTAL
FUND 101 - GENERAL FUND						
Dept 101 - BOARD OF COMMISSIONERS						
101-101-710.000	WORKERS COMPENSATION	382.00	382.00	382.00	1,273.00	1,655.00
Dept 130 - UNIFIED COURT						
101-130-710.000	WORKERS COMPENSATION	5,868.00	5,711.00	5,949.00	25,950.00	31,899.00
Dept 215 - CLERK						
101-215-710.000	WORKERS COMPENSATION	1,487.00	1,456.00	1,501.00	6,835.00	8,336.00
Dept 223 - CONTROLLER						
101-223-710.000	WORKERS COMPENSATION	1,464.00	1,488.00	1,469.00	5,817.00	7,286.00
Dept 225 - EQUALIZATION						
101-225-710.000	WORKERS COMPENSATION	743.00	716.00	750.00	3,643.00	4,393.00
Dept 229 - PROSECUTOR						
101-229-710.000	WORKERS COMPENSATION	1,959.00	1,916.00	1,977.00	14,199.00	16,176.00
Dept 236 - REGISTER OF DEEDS						
101-236-710.000	WORKERS COMPENSATION	905.00	894.00	914.00	3,799.00	4,713.00
Dept 253 - TREASURER						
101-236-710.000	WORKERS COMPENSATION	965.00	948.00	972.00	4,309.00	5,281.00
Dept 259 - COMPUTER OPERATIONS						
101-259-710.000	WORKERS COMPENSATION	1,062.00	1,029.00	1,079.00	5,073.00	6,152.00
Dept 265 - BUILDING AND GROUNDS						
101-265-710.000	WORKERS COMPENSATION	1,340.00	1,313.00	1,352.00	6,894.00	8,246.00
Dept 275 - DRAIN COMMISSION						
101-275-710.000	WORKERS COMPENSATION	647.00	649.00	652.00	2,820.00	3,472.00
Dept 304 - SHERIFF - JAIL						
101-304-710.000	WORKERS COMPENSATION	4,762.00	4,705.00	4,776.00	64,141.00	68,917.00



Dept 346 - THUMB AREA NARCOTICS GROUP						
101-346-710.000	WORKERS COMPENSATION	66.00	66.00	66.00	196.00	262.00
TOTAL						
Fund 101 - GENERAL FUND:		21,650.00	21,273.00	21,839.00	144,949.00	166,788.00
SPECIAL FUNDS						
Fund 215 - FRIEND OF THE COURT						
215-100-710.000	WORKERS COMPENSATION	2,869.00	2,844.00	2,903.00	12,613.00	15,516.00
Fund 218 - DISPATCH/911:						
218-334-710.000	WORKERS COMPENSATION	2,803.00	2,662.00	3,002.00	14,199.00	17,201.00
Fund 224 - REGIONAL DWI COURT GRANT						
224-138-710.000	WORKERS COMPENSATION	480.00	432.00	480.00	1,919.00	2,399.00
Fund 230 - RECYCLING						
230-402-710.000	WORKERS COMPENSATION	899.00	924.00	906.00	2,605.00	3,511.00
Fund 239 - ANIMAL SHELTER						
239-100-710.000	WORKERS COMPENSATION	684.00	635.00	690.00	2,801.00	3,491.00
Fund 240 - VOTED MOSQUITO FUND						
240-100-710.000	WORKERS COMPENSATION	2,692.00	4,647.00	2,700.00	9,283.00	11,983.00
Fund 258 - GIS						
258-100-710.000	WORKERS COMPENSATION	233.00	222.00	235.00	1,018.00	1,253.00
Fund 260 - INDIGENT DEFENSE FUND (MIDC)						
260-100-710.000	WORKERS COMPENSATION	1,194.00	557.00	1,194.00	1,978.00	3,172.00
Fund 292 - CHILD CARE						
292-662-710.000	WORKERS COMPENSATION	1,134.00	1,409.00	1,166.00	4,583.00	5,749.00
TOTAL SPECIAL FUNDS		12,988.00	14,332.00	13,276.00	50,999.00	64,275.00
TOTAL - ALL FUNDS		34,638.00	35,605.00	35,115.00	195,948.00	231,063.00
101-000-672-390	USE OF FUND BALANCE				195,948.00	231,063.00

2018 Work Comp Expense	118,432.20
2019 Work Comp Expense	104,924.66
2020 Work Comp Expense	195,849.87

*Workman's Comp Adj in 2020

2021 Budget Information

Revenue Assumptions:

Restored Revenue Sharing to the 2020 Levels
Updated Indirect Cost with Draft CAP Plan
Secondary Road Patrol Not Restored

Expenditure Assumptions 2021 1st Draft:

All Department Request for Non-Wage Fringe Incorporated

No Wage Increase for Non Union

MERS DB Plans 3.76% Increase of \$49,471 for General Fund
\$32,981 for Special Revenue Funds

Health Insurance Decrease of 2.94% or \$47,700 for General Fund
\$31,800 for Special Revenue Funds

Retirement Bonded Debt Decrease:
General Fund \$2,400
Special Revenue Funds \$1,600

Expenditure Assumptions 2021 2nd Draft:

All Department Request for Non-Wage Fringe Incorporated

3% Wage Increase for Non Union
Each 1% wage increase in General Fund is Approx. \$46,985

MERS DB Plans 3.76% Increase of \$49,471 for General Fund
\$32,981 for Special Revenue Funds

Health Insurance Decrease of 2.94% or \$47,700 for General Fund
\$31,800 for Special Revenue Funds

Retirement Bonded Debt Decrease:
General Fund \$2,400
Special Revenue Funds \$1,600

				Alt1
Account Number	Revenue Category/Department	2019 Amended Budget	2020 Amended Budget	2021 Projected
	Taxes			
402-253	Current Taxes (Non-Wind)	6,052,828	5,985,192	6,425,935
	Personnel Property Tax State Payments	-	-	-
402-891	Current Wind Tax Revenue	1,163,934	1,348,231	1,470,182
404-253	Payment in Lieu of Taxes	-	-	-
425-253	Trailer Park Fees	3,862	4,500	4,000
447-253	Summer Tax Collection	106,127	120,000	111,650
	Total Taxes	7,326,751	7,457,923	8,011,767
	Licenses and Permits			
452-441	Building Codes SCMCCI	570,078	440,000	440,000
475-215	Replace Pistol Permit	-	-	-
476-215	Marriage Licenses	1,490	1,700	1,760
	Total Licenses & Permits	571,568	441,700	441,760
	Intergovernmental Federal			
505-352	Community Corrections Grant	1,326	2,000	2,000
506-253	Civil Defense	31,617	31,000	31,465
530-136	Title IV-E CPLR Grant	-	40,129	-
509-346	Byrne Jag TNU/Lapeer Co	-	14,172	-
	Total Intergovernmental Federal	32,943	87,301	33,465
	Intergovernmental State			
541-253	Judges Salary (Cir,Pro,District)	244,417	248,000	252,960
544-136	District Court Case Flow Assistance	12,454	22,000	15,000
544-253	Marine	12,400	12,500	12,500
545-253	Secondary Road Patrol	69,743	101,535	56,000
562-301	SSI Incentive	8,200	7,500	5,000
563-253	Co-op Reimbursement Prosecutor	73,952	80,000	76,125
574-253	State Revenue Sharing	1,131,160	1,155,300	1,147,447
577-253	State Hotel/Liquor Tax	101,573	102,500	113,838
578-253	State Payment Court Equity Fund	221,413	218,000	220,000
581-301	Mi Work Comp Grants	3,808	4,750	-
	Total Intergovernmental State	1,879,120	1,952,085	1,898,870
	Intergovernmental Local			
511-301	Community Foundation Grant	4,900	-	-
582-426	Enbridge Grant Emergency Services	-	1,000	-
583-426	Janks Grant Emergency Services	-	-	-

584-130	Community Foundation Grant for GA	-	-	-
		-	-	-
	Total Intergovernmental Local	4,900	1,000	-
	Charges for Services - General			
544-215	Drug Case flow Fund Circuit Court	335	500	500
590-215	Certified	39,249	40,000	35,000
601-136	District Court Probation Fees	159,654	200,000	140,000
602-136	Dist. Court (Court & Bond Costs)	278,479	265,000	278,000
602-143	Court Costs FOC	8,166	12,000	10,000
602-215	Court Costs	156,228	160,000	155,000
603-136	District Court Bond Costs	3,980	5,000	4,000
607-215	DNA Assessment County Share	2,080	1,500	2,000
607-301	DNA Assessment Sheriff	3,322	2,500	3,300
626-352	Work Crew Charge for Services	2,828	2,500	2,500
627-259	IS Web Service	2,000	2,000	2,000
640-259	Property Tax Export	-	5,000	5,000
	Total Charges for Services - General	656,321	696,000	637,300
	Charges for Services - Sales			
642-236	Register of Deeds On Line Costs	44,747	45,000	40,000
645-236	Register of Deeds Postage Costs	402	400	400
646-259	Sale of Computer Equipment	-	-	-
646-301	Sales Sheriff - Auction	-	1,000	500
647-301	Sales Sheriff - Canteen	41,752	52,000	52,510
	Total Charges for Services - Sales	86,901	98,400	93,410
	Charges for Services - Fees			
604-136	MIP Deferral Program	150	300	150
605-136	Dist.Ct. Screening Assessment Fee	18,923	20,000	18,000
608-136	District Court Intensive Prob. Fees	13,350	20,000	13,300
608-215	Bench Warrant Fee	6,448	6,500	5,000
608-301	Sex Offenders Registration Fee	2,300	3,000	2,000
609-215	Waiver Marriage Lic. 3 Day	695	1,500	1,000
609-301	Drug Testing Fees Sheriff	20	50	30
610-132	Admin Fees/Family Division	16,382	20,000	16,000
610-148	Probate Court-Service Fees	41,430	44,000	40,000
611-215	DBA Co-Partnership Clerk	3,300	4,000	3,800
612-215	Appeals Fees Circuit Court	-	100	100
612-236	Register of Deeds-Transfer Tax	154,913	155,000	145,500
613-236	Register of Deeds-Recording Fee	216,042	230,000	200,000
614-215	Clerk Fees	10,489	10,000	10,000
614-236	Register of Deeds-Copies	13,274	10,000	10,000
615-215	Searches Circuit	6,596	7,000	6,000
615-236	Register of Deeds-Searches	45	50	50

616-215	Motion Fees	7,772	8,000	7,000
617-132	Filing Fee/Family Court	882	1,000	700
617-215	Jury/Entry/Forensic	12,807	14,000	12,000
617-253	BC/BS Administrative Fee Retires	2,222	2,000	2,600
618-215	Notary Bond Filing Fee	1,338	1,500	1,500
618-253	Notary Fees Treasurer	245	300	300
618-301	Mortgage Sales	2,556	4,000	3,000
619-136	Civil Fees (District Court)	167,459	150,000	149,000
619-301	Drug Testing Fees	9,610	12,000	8,000
620-132	Collection Fees/Family Div.	4,197	5,500	5,000
620-148	Childcare Fees	-	-	-
620-215	Late Fees	280	600	500
620-722	Airport Zoning Application Fees	9,500	1,000	-
621-215	Circuit Court Fees	555	500	445
623-215	Funeral Home Corrections	26	100	17
624-215	Victims Rights Admin. Fee	4,234	4,000	3,329
624-253	Tax Certification	7,445	7,500	7,798
624-648	Medical Examiner Fees	1,726	2,000	-
625-215	Voter Registration Processing	592	500	500
625-236	County Share MSSR Fee	785	500	500
625-253	Tax Searches	74	50	-
625-722	Zoning Board of Appeal Fees	-	500	-
626-225	Tax Administration Fees	49,912	52,000	50,751
625-253	Inheritance Tax Fees	3	10	10
626-259	IS Service Computers	1,601	2,000	1,500
626-301	Housing Prisoners from Other Counties	-	-	-
628-301	Care of Prisoners DOC Detainer	20,166	24,000	21,000
629-253	Sales Treasurer	2,183	3,000	3,000
629-301	Prisoners Other Counties	-	-	-
630-301	Sheriff Foreclosure Adjournment Postings	1,200	2,500	2,000
631-301	Report Copies	260	1,000	500
633-301	Boat Livery Inspections	60	100	50
634-301	Felon Diverted Program	128,235	120,000	120,000
635-301	Inmate Phone Revenues	39,778	40,000	40,000
636-301	Charge to Prisoners for Jail	43,185	43,000	43,000
637-301	Day Reporting	98	6,000	1,000
638-301	Care of Prisoners Work Release	41,807	35,000	40,000
659-136	Warrant Fees District Court	16,290	17,000	17,000
660-301	Vehicle Impoundment Fee	-	-	-
	Total Charges for Services - Fees	1,083,440	1,092,660	1,012,930
	Fines & Forfeits			
655-253	County Treasurer Forfeitures	10,690	12,000	12,000
656-136	District Court Bond Forfeitures	36,216	40,000	37,000
657-136	District Court Ordinance Fines	13,178	16,000	16,000
657-137	Ordinance Fines Magistrate	52	500	400

657-215	Court Fines	-	500	500
678-132	State Tax Lein Fee	-	-	-
	Total Fines & Forfeitures	60,136	69,000	65,900
	Interest & Rentals			
664-253	Interest - Summer Taxes	29,143	50,000	50,500
665-253	Pooled General Fund Interest	54,887	60,000	60,600
667-253	Thumb Cellular Tower Rental	5,558	5,000	5,000
667-301	Rentals (Use of Van)	-	-	-
667-369	Rent for County Property	7,840	9,516	9,516
668-253	Human Services Lease Payment	332,491	332,491	332,491
699-020	Health Department Lease	78,536	85,676	85,676
	Total Interest & Rentals	508,455	542,683	543,783
	Refunds & Reimbursements			
580-253	Reimbursement State Jury	26,926	20,000	10,163
658-253	Return Check Charge	200	300	300
674-254	Thumb Narcotics Unit Reimburse (local)	11,130	12,000	12,000
674-301	Reimbursements FOC Warrants	631	600	600
674-331	Contributions Marine	150	200	100
676-060	Drain Restitution	50	100	100
676-130	Reimbursement Mental Health Eval.	155	200	200
676-132	Reimbursement Counseling -Courts	-	-	-
676-191	State Reimbursement/Elections	-	35,000	-
676-215	GAL Attorney Fee/Reimbursement	18,746	20,000	20,000
676-226	Equalization Contract to Huron County	-	-	-
676-227	Equalization Base Contract Caro	29,093	29,080	29,080
676-229	Reimbursements - Prosecutor	1,727	1,000	3,000
676-253	Reimbursements & Refunds	5,967	3,000	6,000
676-259	IS Reimbursements	-	600	500
676-260	Reimb Court Atty Atty/MIDC	100	-	-
676-301	Reimbursement Sheriff	24,527	25,000	10,000
676-306	Weigh Master	74,170	84,000	84,000
677-191	Reimb-School Election	15,115	34,000	7,000
677-215	Reimbursement Crt Appt Atty Fees	4,768	5,000	5,000
677-301	Sheriff Medical Service Reimb.	15,501	16,000	15,000
678-132	State Lein Fees	6	82	50
678-191	Twsp. - Election Supplies	8,002	30,000	7,000
678-301	Reimb. DDJR	-	500	-
679-215	DE Novo Transcripts	-	100	100
679-301	ICS Reimbursements	7,568	10,000	5,000
680-191	Elections Reim. Misc.	-	-	-
683-253	Reimbursement Court Admin SVCS	-	-	2,500
691-301	Sheriff Misc Revenue	1,904	2,000	2,000
694-130	Cash Over/Short - Unified Court	(20)	-	-

694-143	Cash Over/Short - Mis due funds	-	-	-
694-215	Cash Over/Short	11	-	-
694-253	Cash Over/Short	7	-	-
698-292	Indirect Cost 10% Admin. Childcare	81,286	150,000	90,000
699-010	Veterans Space Indirect Cost	-	-	-
699-215	Friend of the Court Indirect Cost	210,896	170,685	210,464
699-218	Dispatch Fund Indirect Costs	88,756	94,241	98,930
699-221	Health Department Indirect Costs	8,477	10,578	12,627
699-230	Recycling Indirect Costs	39,908	42,573	66,968
699-240	Mosquito Control	71,873	84,295	93,478
699-244	Trans In Equipt/Co Allocation	5,217	-	-
699-255	VOCA	5,109	-	6,000
699-279	MSU-e Indirect costs	1,182	1,408	1,140
699-295	Veterans Voted Indirect Costs	6,747	8,482	9,283
699-297	Senior Citizens Fund Indirect Cost	4,943	7,197	8,697
699-298	Medical Care Facility Indirect Cost	1,495	1,452	1,973
699-207	Road Patrol Indirect Costs	64,423	68,368	91,105
699-441	Building Codes SCMCCI Rent	24,996	25,000	25,000
			-	
	Total Reimbursement & Refunds	861,742	993,041	935,358
	Total Operating Revenue	13,072,277	13,431,793	13,595,550
	Revenue Transfers Other Funds			
699-251	Principle Residence Exemption	12,890	12,890	12,890
699-290	Transfer-In DHHS Board	-	-	-
699-294	Veterans Trust	-	-	-
699-532	Tax Foreclosure	108,862	80,000	110,000
699-626	Delinquent Tax Revolving Fund	854,000	830,704	830,000
	Total Revenue Transfers from Other Funds	975,752	923,594	952,890
	Grand Total Revenues	14,048,029	14,355,387	14,627,433
	Recurring Sources of Funds			
672-390	Use of Fund Balance		21,000	
	Total Budgeted General Fund Balance or Use of Other One-Time Sources	-	21,000	-
	GRAND TOTAL REVENUES	14,048,029	14,376,387	14,627,433

4.1% over 2019 Actual
1.75% over 2020 Budget

General Fund Expenditures

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	2020 AMENDED BUDGET	2021 DEPARTMENT REQUESTED BUDGET	2021 DRAFT BUDGET BUDGET	2021 DRAFT BUDGET % CHANGE
Fund 101 - GENERAL FUND						
APPROPRIATIONS						
	Totals for dept 101 - BOARD OF COMMISSIONERS	122,668	123,172	115,500	210,349	70.78
	Totals for dept 104 - SPECIAL PROGRAMS	86,000	47,500	54,800	54,800	15.37
	Totals for dept 130 - UNIFIED COURT	2,247,825	2,609,427	495,800	2,422,452	(7.17)
	Totals for dept 147 - JURY COMMISSION	5,875	3,715		5,791	55.88
	Totals for dept 151 - ADULT PROBATION	12,000	11,000	10,000	10,000	(9.09)
	Totals for dept 191 - ELECTION	82,442	206,100	26,800	26,871	(86.96)
	Totals for dept 202 - ACCOUNTING SERVICES	47,740	47,740	47,740	47,740	
	Totals for dept 211 - LEGAL COUNSEL	245,010	101,000	130,000	130,000	28.71
	Totals for dept 215 - CLERK	473,643	488,613	26,549	532,195	8.92
	Totals for dept 223 - CONTROLLER	439,887	461,380	88,100	426,780	(7.59)
	Totals for dept 225 - EQUALIZATION	230,005	241,104	4,800	278,641	15.57
	Totals for dept 227 - CITY OF CARO ASSESMENT CONTRT	7,498	7,508	500	7,508	
	Totals for dept 229 - PROSECUTOR	605,573	693,428	53,050	739,618	6.66
	Totals for dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR	204,464	195,108		212,057	8.69
	Totals for dept 236 - REGISTER OF DEEDS	304,605	317,448	65,722	285,532	(10.05)
	Totals for dept 253 - TREASURER	355,898	368,624	41,000	375,118	1.76
	Totals for dept 259 - COMPUTER OPERATIONS	653,924	745,828	411,800	760,262	1.94
	Totals for dept 265 - BUILDING AND GROUNDS	821,755	839,848	472,859	843,316	0.41
	Totals for dept 266 - DHHS BLDG MAINTENANCE	60,154	68,209	34,500	60,467	(11.35)

Totals for dept 275 - DRAIN COMMISSION	225,323	233,885		224,105	(4.18)
Totals for dept 303 - COURTHOUSE SECURITY	139,675	140,895	151,604	185,386	31.57
Totals for dept 304 - SHERIFF - JAIL	2,369,872	2,434,345	2,424,331	2,268,824	(6.80)
Totals for dept 324 - CO WEIGH MASTER ENFORCEMENT	84,127	88,746	79,009	91,338	2.92
Totals for dept 331 - MARINE SAFETY	14,137	12,869	12,869	7,337	(42.99)
Totals for dept 333 - SECONDARY ROAD PATROL	82,243	101,535	83,489	83,628	(17.63)
Totals for dept 346 - THUMB AREA NARCOTICS GROUP	14,173	14,172		13,970	(1.43)
Totals for dept 352 - COMMUNITY CORRECTIONS SERVICE	69,123	73,004		74,323	1.81
Totals for dept 400 - PLANNING COMMISSION	5,500	3,905		4,430	13.44
Totals for dept 426 - EMERGENCY SERVICES	102,578	106,083	71,923	103,977	(1.98)
Totals for dept 441 - BUILDING CODES	570,100	440,000		440,000	
Totals for dept 442 - BOARD OF PUBLIC WORKS	1,200	1,055		1,050	(0.47)
Totals for dept 445 - DRAINS AT LARGE	425,484	370,939		370,938	
Totals for dept 631 - SUBSTANCE ABUSE	50,928	51,250		51,250	
Totals for dept 648 - MEDICAL EXAMINER	97,390	75,000		75,000	
Totals for dept 670 - DHHS BOARD	10,000	10,000		10,000	
Totals for dept 722 - AIRPORT ZONING BOARD	6,600	1,775			(100.00)
Totals for dept 723 - AIRPORT ZONING BRD OF APPEALS	2,450	1,750	800	840	(52.00)
Totals for dept 728 - ECONOMIC DEVELOPMENT CORP	80,000	80,000		80,000	
Totals for dept 863 - EMPLOYEE SICK/VACATION BENEFIT	80,840	10,765		5,390	(49.93)
Totals for dept 865 - INSURANCE AND BONDS	88,000	90,540		125,000	38.06
Totals for dept 891 - ESCROW PORTION OF WIND REVENUE	205,474			224,478	
TOTAL APPROPRIATIONS	11,732,183	11,919,265	4,903,545	11,870,761	(2.76)

General Fund Transfers

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	2020 AMENDED DEPARTMENT BUDGET	2021 DEPARTMENT REQUESTED BUDGET	2021 DRAFT BUDGET BUDGET	2021 DRAFT BUDGET % CHANGE
APPROPRIATIONS						
Dept 965 - TRANSFERS OUT						
101-965-999.208	COUNTY PARKS FUND	15,000	15,000			(100.00)
101-965-999.215	FRIEND OF THE COURT TRANSFERS	282,970	282,970		282,965	
101-965-999.221	HEALTH DEPT APPROPRIATION	321,750	328,185		328,185	
101-965-999.222	BEHAVIORAL HEALTH	288,243	288,243		288,243	
101-965-999.239	TRANS OUT ANIMAL CONTROL	84,500	90,000		90,000	
101-965-999.244	EQUIPMENT CAPITAL IMPROVEMENT	250,000	310,547		50,000	(83.90)
101-965-999.252	TRANSFER OUT REMONUMENTATION	115				
101-965-999.258	GIS FUND	60,000	60,000		60,000	
101-965-999.260	TRANSFER OUT MIDC	283,676	253,957		155,794	(38.65)
101-965-999.279	TRANSFER OUT VOTED MSU		21,000			(100.00)
101-965-999.288	CHILD CARE HUMAN SERVICES	162,500	162,500		75,000	(53.85)
101-965-999.292	CHILD CARE (PROB CT & SOC SER)	500,000	400,000		300,000	(25.00)
101-965-999.374	PURDY BUILDING DEBT	72,018	75,655		60,000	(20.69)
101-965-999.483	CAPITAL IMPROVEMENTS FUND	250,000	169,065		50,000	(70.43)
101-965-999.648	MEDICAL EXAMINER	13,648				
Totals for dept 965 - TRANSFERS OUT		2,584,420	2,457,122		1,740,187	(29.18)
TOTAL APPROPRIATIONS		2,584,420	2,457,122		1,740,187	(29.18)

TOTAL GENERAL FUND EXPENSES	\$ 14,316,603	\$ 14,376,387	\$ 4,903,545	\$ 13,610,948
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2020 All Funds Unaudited Fund Balances 2021 Estimated Available

12

Fund	Fund Name	2019 Ending Fund Balance Audited	2020 Estimated Revenue and Transfers In	2020 Estimated Expenditures and Transfers Out	2020 Estimated Ending Fund Balance	2021 Available UNRESERVED Fund Balance	Changes in Fund Balance from 2019-2020
General Fund							
101	Nonspendable	644,436			644,436		-
	Restricted	-			-		
	Committed	5,000			5,000		
	Assigned	1,410,000			1,500,000	-	90,000
	Unassigned	1,142,881			1,200,263	1,200,263	57,382
	Total General Fund	3,202,317	13,743,884	13,596,502	3,349,699	1,200,263	147,382
Special Revenue Funds							
207	<i>Voted Road Patrol</i>	<i>1,179,887</i>	<i>2,546,306</i>	<i>2,418,000</i>	<i>1,308,193</i>	<i>935,897</i>	<i>128,306</i>
208	County Parks & Recreation	31,535	34,500	27,500	38,535	38,535	7,000
213	Arbela Township Police Services	0	89,173	89,173	0	0	-
214	<i>Voted Primary Road Improvement</i>	<i>176,987</i>	<i>1,810,274</i>	<i>1,345,695</i>	<i>641,566</i>	<i>0</i>	<i>464,579</i>
215	Friend of the Court	167,174	1,122,070	1,168,399	120,845	120,845	(46,329)
216	Family Counseling	63,664	9,000	2,000	70,664	70,664	7,000
218	Dispatch/911	1,247,741	1,138,500	1,670,000	716,241	716,241	(531,500)
221	Health Department	2,316,939	3,855,248	3,857,349	2,314,838	2,314,838	(2,101)
224	Regional DWI Court Grant	66,957	217,880	209,663	75,174	75,174	8,217
225	Vassar Township Police Services	6,131	92,985	92,985	0	0	(6,131)
230	<i>Recycling</i>	<i>132,044</i>	<i>348,814</i>	<i>347,500</i>	<i>133,358</i>	<i>103,222</i>	<i>1,314</i>
232	Millington Township Police Services	0	180,312	180,312	0	0	-
233	New Mental Health Grant for Courts	0	50,000	50,000	0	0	-
236	Victim Services	112	90,733	90,733	112	112	-
239	Animal Shelter	1,482	275,000	262,000	14,482	14,482	13,000
240	<i>Voted Mosquito Abatement</i>	<i>356,393</i>	<i>1,183,354</i>	<i>1,120,000</i>	<i>419,747</i>	<i>235,035</i>	<i>63,354</i>
244	Equipment Fund	345,923	254,672	352,000	248,595	173,976	(97,328)
246	County Veteran Service Grant	0	50,000	50,000	0	0	-
250	CDBG Housing Program Income	102,995	50,000	50,000	102,995	102,995	-
251	Principal Residence Exemption	36,592	45,000	80,000	1,592	1,592	(35,000)
252	Rezonementation	0	\$56,615	\$56,615	0	0	-
255	Victim of Crime Act Grant	1,789	91,524	91,524	1,789	1,789	-
256	Register of Deeds Automation	95,006	52,450	52,450	95,006	95,006	-
258	Geographic Information Systems	154,145	107,750	88,757	173,138	173,138	18,993
260	Indigent Defense (MIDC)	0	1,109,356	990,713	118,643	118,643	118,643
261	Homeland Security	107	60,000	60,107	0	0	(107)
263	Concealed Pistol Licensing	106,204	34,200	20,000	120,404	120,404	14,200
265	Corrections Officer Training	17,421	11,000	8,000	20,421	20,421	3,000
266	Forfeiture Sheriff/Prosecutor/Crime Victim	79,265	700	5,000	74,965	74,965	(4,300)
269	Law Library	23,937	6,500	500	29,937	29,937	6,000
279	<i>Voted MSU-Extension</i>	<i>(53,112)</i>	<i>187,036</i>	<i>179,673</i>	<i>(45,749)</i>	<i>0</i>	<i>7,363</i>
285	Michigan Justice Training	7,520	3,344	4,000	6,864	6,864	(656)
288	Human Services Child Care	263,099	210,000	100,000	373,099	373,099	110,000
292	Child Care Probate Juvenile	178,783	898,900	981,624	96,059	96,059	(82,724)
293	Soldiers Relief	80,338	40,000	15,000	105,338	105,338	25,000
295	<i>Voted Veterans</i>	<i>105,479</i>	<i>319,444</i>	<i>333,500</i>	<i>91,423</i>	<i>72,814</i>	<i>(14,056)</i>
296	<i>Voted Bridge</i>	<i>1,045,581</i>	<i>906,120</i>	<i>865,735</i>	<i>1,085,966</i>	<i>953,218</i>	<i>40,385</i>
297	<i>Voted Senior Citizens</i>	<i>115,135</i>	<i>597,906</i>	<i>600,575</i>	<i>112,466</i>	<i>56,875</i>	<i>(2,669)</i>
298	<i>Voted Medical Care Facility</i>	<i>706,157</i>	<i>475,230</i>	<i>277,826</i>	<i>903,561</i>	<i>658,121</i>	<i>197,404</i>
	Special Revenue Funds Total	9,159,410	18,611,896	18,194,908	9,570,267	7,860,299	410,857
Debt Service Funds							
352	Pension Bonds	3,610	506,090	509,700	0	0	(3,610)

2020 All Funds Unaudited Fund Balances 2021 Estimated Available

Fund	Fund Name	2019 Ending Fund Balance Audited	2020 Estimated Revenue and Transfers In	2020 Estimated Expenditures and Transfers Out	2020 Estimated Ending Fund Balance	2021 Available UNRESERVED Fund Balance	Changes in Fund Balance from 2019-2020
353	Pension Bond Health Department	440	174,485	174,925	0	0	(440)
374	Purdy Building Debt	1,603	74,052	75,655	0	0	(1,603)
375	Caro Sewer System	0	433,128	433,128	0	0	-
379	Mayville Storm Sewer	0	78,350	78,350	0	0	-
385	Denmark Sewer System (Old)	0	111,000	111,000	0	0	-
387	Wisner Water	23	160,465	160,488	0	0	(23)
	Debt Service Funds Total	5,676	1,537,570	1,543,246	0	0	(5,676)
Capital Project Funds							
470	State Police Capital Expenditures	132,753	8,900	5,000	136,653	136,653	3,900
483	Capital Improvements Fund	1,902,511	180,000	25,000	2,057,511	2,057,511	155,000
488	Jail Capital Improvement Fund	982,372	50,000	50,000	982,372	982,372	-
	Capital Project Funds Total	3,017,636	238,900	80,000	3,176,536	3,176,536	158,900
Internal Service Funds							
676	Motor Pool (Child Care Vehicle)	18,797	3,000	20,000	1,797	1,797	(17,000)
677	Workers Compensation	36,201	133,799	170,000	0	0	(36,201)
678	Health Insurance	456,151	3,400,000	3,400,000	456,151	456,151	-
	Other Funds Total	511,149	3,536,799	3,590,000	457,948	457,948	(53,201)
Proprietary Funds							
291	Medical Care Facility	12,716,973	23,479,565	23,738,356	12,458,182	12,458,182	(258,791)
532	Tax Foreclosure Fund	1,333,399	657,000	496,671	1,493,728	1,493,728	160,329
626	Combined Revolving Tax Fund	\$5,665,427	\$830,000	\$830,000	5,665,427	\$1,457,180	-
	Proprietary Funds Total	19,715,799	24,966,565	25,065,027	19,617,337	15,409,090	(98,462)
	Total All Funds	\$35,611,987	\$62,635,614	\$62,069,683	\$36,171,787	\$28,104,136	559,800

September 3, 2020

A regular meeting of the Board was held via Electronic Remote Access through Google Meet on Thursday, September 3, 2020 at 8:00 A.M.; all in accordance with the Michigan Governor’s Executive Orders 2020-154 and 2020-160 due to the Covid-19 Pandemic.

Present for the Electronic Meeting: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Technician Will Green, Superintendent/Manager Jay Tuckey, and Director of Finance/Secretary-Clerk Michael Tuckey.

At 8:05 A.M., there were a total of Sixteen (16) participants attending the Electronic Meeting.

Roll Call of the Board was conducted.

Motion by Parsell seconded by Matuszak that the minutes of the August 20, 2020 regular meeting of the Board be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Kennard seconded by Weber that the minutes of the August 20, 2020 closed session of the Board be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Payroll in the amount of \$104,872.20 and bills in the amount of \$1,169,636.05 covered by vouchers #2020-42 and #2020-43 were presented and audited.

Motion by Weber seconded by Matuszak that the payroll and bills be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Brief Public Comment Segment:

- (1) Ms. Emily Leffingwell, Invasive Species Coordinator with the Michigan Conservation District, introduced herself to the Board. Ms. Leffingwell is interested in partnering with the Road Commission to help control phragmites.

Mr. Wayne Mansueto appeared before the Board to discuss the letter that he received regarding the 25’ road right-of-way in Oakhurst Park. Mr. Mansueto provided to the Board a history of events regarding the road right-of-way, as well as photos and other documents. Mr. Mansueto also explained the current status of the road right-of-way, and Acting County Highway Engineer Dankert provided some clarifications and additional explanations. Also in attendance at the meeting included Dale and Diana Nelson, Wisner Township Supervisor Jamie Wark, and Road Commission Attorney Bill Henn; all of whom participated in the discussions. After a lengthy discussion, the Board upholds its position that the 25’ road right-of-way needs to be returned to its original condition with the terms specified in the letter.

Motion by Parsell seconded by Matuszak that bid items #42 and #43 of the 2020 bituminous resurfacing bids addendum #2 be accepted, and to forward the bid results to MDOT for their approval. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

The Board reviewed the following list of assets to be offered for sale at public auction:

<u>Equipment</u>	<u>Description</u>
#10	2006 Pickup Truck

#11	2006 Pickup Truck
#43	2003 Pickup Truck
#45	2003 Pickup Truck
#47	2003 Pickup Truck
#103	2003 Sign Truck
#164	1972 Wrecker
#335	2007 Bldg/Grouds Mower

Motion by Parsell seconded by Weber that the assets listed above be approved for sale at public auction. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Management and the Board further discussed the Covid-19 Pandemic, and the current Road Commission operating procedures.

Acting County Highway Engineer Dankert provided to the Board a construction project update.

Motion by Weber seconded by Matuszak that the Board go into closed session at 9:10 A.M. for the purpose of discussing the Shays Lake Road Box Culvert legal issues with the Road Commission's Attorney. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

At 9:15 A.M. the Board returned to open session.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:20 A.M. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Chairman

Secretary-Clerk of the Board

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2020

RESOLUTION

BY: COMMISSIONER KIM J. COONAN, 4TH DISTRICT

WHEREAS, The coronavirus pandemic and resulting recession are wreaking havoc on the United States; and

WHEREAS, Both state and local governments are facing massive budget shortfalls resulting from the economic downturn, which will significantly affect their ability to provide crucial services; and

WHEREAS, More than a million state and local government jobs have been lost since the Covid-19 crisis began and those jobs include but are not limited to police officers and firefighters, health care workers, emergency responders, social service providers and teachers; and

WHEREAS, Millions more of these workers and the critical services they provide will soon be lost unless Congress and the administration act quickly to help close state and local governments' widening budget gaps; and

WHEREAS, The Covid-19 crisis has significantly reduced tax revenues that state and local governments rely on to fund jobs and services and, with increasingly high unemployment rates, the lost wages mean a huge decline in personal income taxes; and

WHEREAS, With nearly a third of businesses shut down at the peak of shelter-in-place rules, corporate income taxes fell; and

WHEREAS, With few people traveling, going to movies or purchasing cars, saletax revenues are dropping at an alarming rate; and

WHEREAS, Property tax revenues will suffer, since home prices and commercial real estate values will eventually slump; and

WHEREAS, The crisis, however, has caused demand to soar for state and local government services and support programs; and

WHEREAS, Hospitals are packed with Covid patients and the millions who have lost jobs are looking for unemployment, Medicaid and help with housing and other living costs; and

WHEREAS, At a time when Americans need government help most, cash strapped local units of government as well as states across the country, have no option but to cut the help they provide; and

WHEREAS, These outlined losses will not be recouped soon, if ever; and

WHEREAS, Federal assistance to state and local governments is one of the most effective ways to support the economy in a downturn; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners calls upon and strongly urges the President of the United States, the Senate and Congress to provide the financial assistance required to aid states and local units of government as they continue to deal with the economic long term effects of Covid-19; Be It Finally

RESOLVED That copies of this resolution be forwarded to the President of the United States, our Federal and State Representatives, the Michigan Association of Counties and the other 82 Michigan counties.

KIM COONAN, 4TH DISTRICT COUNTY COMMISSIONER

Comm Coonan - Federal Assistance

MOVED BY COMM. LUTZ

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: X YEAS 7 NAYS 0 EXCUSED 0

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____