

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

TUESDAY, NOVEMBER 20, 2018 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Paul McNett, Caro Church of the Nazarene
Pledge of Allegiance – Commissioner Jensen
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (None)
New Business
- Alternatives to providing prisoner psychiatric services (see Correspondence #2)
 - Wage change request for Court Administrator
 - County Apportionment Report (see Correspondence #3)
 - Animal Control Officer part-time staffing request (See Correspondence #4)
 - County Audit Bids (See Correspondence #5)
 - Caro Regional Center Water Project update
 - 2019 Budget Development
- Old Business
- Succession Planning for Controller/Administrator Position
- Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

JENSEN

Community Corrections Advisory Board
Local Unit of Government Activity Report
Jail Planning Committee
Board of Health
Dept. of Human Services/Medical Care Facility Liaison

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board
MAC Workers Comp Board

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020
Cass River Greenways Pathway

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison
MAC Environmental Regulatory – Vice Chair
NACO-Energy, Environment & Land Use

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee
MEMS All Hazards

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 Full Board Minutes & Statutory Finance 11/8/2018**
- #2 Tuscola Behavioral health Systems – Psychiatric Services**
- #3 2018 Tuscola County Apportionment Report**
- #4 Tuscola County Animal Shelter – Staffing Request**
- #5 County Auditing Services**
- #6 MREC Meeting for December 17th 2018**
- #7 Tuscola County Health Department November 16th, 2018 Report**

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
November 8, 2018 Minutes
H. H. Purdy Building

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 8th day of November 2018, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen

Commissioner Absent: District 5 – Matthew Bierlein

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones-Holubec, Register John Bishop, Nancy Laskowski, Mary Brissette, Barbara Klimaszewski, Rahm Mormando, Shelly Lutz, Clayette Zechmeister, John Schneider, Judge Amy Grace Gierhart, Katie Cooper, Kris Swartzendruber, Jerry Johnson, Eric Wanink, Sheriff Glen Skrent, Undersheriff Bob Baxter, Ted Hull, Brian Harris, Steve Anderson, Sandy Nielsen, Jim McLoskey, William Lawhorn, Fred Wilson

Adoption of Agenda -
18-M-176

Motion by Young, seconded by Vaughan to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes -
18-M-177

Motion by Vaughan, seconded by Young to adopt the meeting minutes from the October 25, 2018 Regular Board and Statutory Finance meetings as presented.
Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution -
18-M-178

Motion by Young, seconded by Vaughan that the following Consent Agenda Resolution from the November 5, 2018 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 11/5/18

Description of Matter: Move that the lumber bid for the recycling building remodeling be awarded to the Carter Lumber who was the low bidder for an amount of \$7,231.80.

New Business

-Court Appointed Attorney Contracts -

-Family Court - Contract auto-renews for this upcoming year so no action is required at this time.

-Probate Court - Judge Gierhart explained the renewal and selection of the Attorney to be awarded the contract.

18-M-179

Motion by Young, seconded by Vaughan that the Contract for Representation for Alleged Developmentally Disabled Individuals in the Tuscola County Probate Court for calendar year 2019 be approved for an amount of \$481.25 per month. Also, all appropriate signatures are authorized. Motion Carried.

-Felony and Misdemeanor - Judge Gierhart discussed the potential need to have an attorney contract established to become effective January 1, 2019 to allow for planning. Due to MIDC being established, there would not be a need to have a long-term contract. Judge Gierhart has negotiated an agreement with the current attorneys under contract to put in place a month to month contract as Judge Gierhart was not aware the MIDC program was moving forward as it is. Matter discussed as to if the temporary contracts should be adopted. No action to be taken at this time.

-Court Administrator Compensation - Matter tabled until next Board meeting to allow Commissioner Bierlein to be in attendance.

-MSU-e Annual Report, Jerry Johnson - A review of the annual report was presented to the Board.

18-M-180

Motion by Young, seconded by Vaughan that the 2017/2018 Michigan State University Annual Report be received and placed on file. Motion Carried.

-Approval of Contract with Michigan Indigent Defense Commission - Mike Hoagland explained the need to approve the contract as discussed at previous meetings.

18-M-181

Motion by Young, seconded by Vaughan that the October 1, 2018 to September 30, 2019 Contract with the Michigan Indigent Defense Commission with a state share of \$745,017 and a county share of \$248,490 be approved and all appropriate signatures are authorized. If state funding for this program is discontinued the county will discontinue the program because of lack of state funding. Motion Carried.

-Approval of Fund and Budget for Michigan Indigent Defense Program - Mike Hoagland requested the mentioned approval.

18-M-182

Motion by Young, seconded by Jensen to authorize the establishment of a new Indigent Defense Fund per state guidelines and approve the October 1, 2018 to September 30, 2019 detailed budget. Motion Carried.

-Approval of Recommended Person for Managed Assigned Counsel Administrator Position - Mike Hoagland explained request for approval.

18-M-183

Motion by Vaughan, seconded by Jensen that effective November 26, 2018 Rahm Mormando be hired as the Tuscola County Managed Assigned Counsel Administrator for the new indigent defense program with salary of \$73,956 plus the full county benefit package contingent upon satisfactory physical. Motion Carried.

-Service Contract Renewal for Dispatch - Mike Hoagland explained request.

18-M-184

Motion by Young, seconded by Vaughan that per the recommendation of the Dispatch Authority and Dispatch Director that a five year maintenance contract with Rave Mobile to support the Smart911 and Emergency Alert Systems be approved and all appropriate signatures are authorized. Motion Carried.

-Gov/Pay Use of Credit Card in Register Office - Register Bishop explained the request to add credit card payments as an option in the Register of Deeds office.

18-M-185

Motion by Young, seconded by Vaughan that per the request of the Register of Deeds, that the Merchant Agreement between the Register of Deeds, Worldpay LLC and Government Payment Services Inc. to provide for credit card payments in the Register of Deeds Office be approved and all necessary signatures are authorized. Motion Carried.

-Request to Use Courthouse Lawn - Mike Hoagland explained the request received.

18-M-186

Motion by Young, seconded by Vaughan that per the request from the Caro Interfaith Committee that authorization is given to the Caro Women's Interfaith Committee to use the Courthouse Lawn from November 24, 2018 to January 5, 2019 for the annual Christmas display. Motion Carried.

-Health Department Fee Changes - Commissioner Vaughan explained the request for fee change.

18-M-187

Motion by Young, seconded by Vaughan that per the recommendation of the Board of Health and Health Officer, that fee changes be approved as detailed in the October 26, 2018 memorandum from the County Health Department. Motion Carried.

-Presentation of County Jail Study, William Lawhorn - Mr. Lawhorn presented to the Board regarding inefficiencies and concerns of the Tuscola County Jail. Report of findings discussed at length with the possibility of building a new jail. Sheriff Skrent is requesting to put a 5-year plan in place rather than delay the discussion. Judge Gierhart encouraged the Board to move forward with putting a plan of action in place. Commissioner Young would like to have a presentation prepared by June 1, 2019.

18-M-188

Motion by Young, seconded by Jensen that the 2018 County Jail Study by the National Sheriff's Association be referred to the Jail Planning Committee for further review and consideration. Motion Carried.

Old Business - None

Correspondence/Resolutions -

-Medical Care Facility new trail design.

-Commissioner Young thanked Steve Anderson for providing information of a grant available that his jurisdiction received.

COMMISSIONER LIAISON COMMITTEE REPORTSVAUGHAN

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Mid-Michigan Mosquito Control Advisory Committee

Parks and Recreation Commission

Tuscola County Fair Board Liaison

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Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020
MI Renewable Energy Coalition
Cass River Greenways Pathway

Other Business as Necessary - None

Extended Public Comment -

-Nancy Laskowski appreciated Judge Gierhart sharing information on how lack of programming effects repeat offenders.

Meeting adjourned at 10:01 a.m.

Jodi Fetting
Tuscola County Clerk

DRAFT

Statutory Finance Committee Minutes
November 8, 2018
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 10:01 a.m.

Commissioners Present: Young, Bardwell, Vaughan, Jensen, Bierlein

Commissioners Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones-Holubec, Nancy Laskowski, others remaining that were present at previous meeting.

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:05 a.m.

Jodi Fetting
Tuscola County Clerk



TUSCOLA

Behavioral Health Systems

November 12, 2018

Sheriff Glen Skrent
Tuscola County Sheriff's Department
420 Court Street
Caro, MI 48723

RE: Psychiatric Outpatient Letter of Agreement

Dear Sheriff Skrent:

I am writing to inform you that Tuscola Behavioral Health Systems (TBHS) will be unable to accept any new referrals for psychiatric services at this time. Unfortunately, we currently do not have psychiatric capacity to take on additional cases under our current Letter of Agreement. I understand that we are serving 24 jail inmates at the present time, which we will continue to serve; however, until further notice, we will not be able to accept any new referrals. Once some of the existing cases close and there is increased availability in our psychiatrist's schedules, we will once again be able accept new referrals.

As TBHS has limited psychiatric capacity, our primary focus must be on serving those individuals that we are mandated to serve under the Medicaid Managed Specialty Supports and Services Community Agreement with Mid-State Health Network and the Grant Agreement with the Michigan Department of Health and Human Services.

I apologize for any inconvenience that this might cause. TBHS is certainly willing to provide information regarding Locum Tenen companies which do offer telepsychiatry services, if this would be something that you were interested in pursuing in order to secure additional psychiatric coverage separate from TBHS.

Thank you for your understanding.

Sincerely,

Sharon Beals
Chief Executive Officer

A Michigan Community Mental Health Authority serving Tuscola County since 1973

Mailing and Administration Address: 323 North State Street, Caro, MI 48723

Clinical Programs located at 1332 Propect Avenue, Caro, MI 48723

989.673.6191 or 1.800.462.6814 • TDD 1.866.835.4186 • www.tbhsonline.com

mhoagland@tuscolacounty.org

From: Angie Daniels <Angie.Daniels@tuscolacounty.org>
Sent: Wednesday, November 14, 2018 2:17 PM
To: Mike Hoagland
Subject: 2018 Apportionment Report
Attachments: 2018 Tuscola County Apportionment Report.pdf

Mike,

Please find attached the 2018 Tuscola County Apportionment Report to be presented to the Board of Commissioners at the next meeting.

The following motion will be needed:

Move that the 2018 Tuscola County Apportionment Report as submitted by the County Equalization Director be approved and all appropriate signatures are authorized

--

Angie Daniels, MAAO (3)
Equalization Director

Tuscola County Equalization
Tuscola County GIS
City of Caro Assessing Department
989.672.3833

VISIT US ONLINE FOR COUNTY SERVICES www.tuscolacounty.org

2018 Tuscola County Apportionment Report

Township / City	Village	School Code	Local School District	Total		Total	
				Total Homestead Property Tax Rate	NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	NonHomestead Property Tax Rate w/Special Assmnt
Akron		79010	AKRON FAIRGROVE SCHOOLS	28.2670	44.2670	28.2670	44.2670
Akron	AKRON	79010	AKRON FAIRGROVE SCHOOLS	39.1582	57.1582	40.1582	58.1582
Akron		79145	UNIONVILLE SEBEWAING AREA SD	29.4954	47.4954	29.4954	47.4954
Almer		79010	AKRON FAIRGROVE SCHOOLS	26.4997	44.4997	26.4997	44.4997
Almer		79020	CARO COMMUNITY SCHOOLS	31.2490	49.2490	31.2490	49.2490
Almer		79030	CASS CITY PUBLIC SCHOOLS	27.0081	44.9847	27.0081	44.9847
Arbela		73190	FRANKENMUTH SCHOOL DISTRICT	26.4719	44.0857	28.4719	46.0857
Arbela		79100	MILLINGTON COMM SCHOOLS	23.4256	41.1138	25.4256	43.1138
Arbela		79150	VASSAR PUBLIC SCHOOLS	25.4256	43.4256	27.4256	45.4256
Columbia		32090	OWENDALE GAGETOWN AREA S/D	27.3919	45.3919	27.3919	45.3919
Columbia		79010	AKRON FAIRGROVE SCHOOLS	27.4358	45.4358	27.4358	45.4358
Columbia		79020	CARO COMMUNITY SCHOOLS	30.6942	48.6942	30.6942	48.6942
Columbia		79030	CASS CITY PUBLIC SCHOOLS	27.9442	45.9208	27.9442	45.9208
Columbia		79145	UNIONVILLE SEBEWAING AREA SD	30.6642	48.6642	30.6642	48.6642
Columbia	UNIONVILLE	79145	UNIONVILLE SEBEWAING AREA SD	44.4101	62.4101	44.4101	62.4101
Dayton		79080	KINGSTON COMMUNITY SCH DIST	28.1279	46.1279	28.1279	46.1279
Dayton		79090	MAYVILLE COMMUNITY SCH DIST	27.9079	45.9079	27.9079	45.9079
Denmark		73190	FRANKENMUTH SCHOOL DISTRICT	25.0476	42.6614	26.9826	44.5964
Denmark		79110	REESE PUBLIC SCHOOLS	26.0013	43.7385	27.9363	45.6735
Denmark	REESE	79110	REESE PUBLIC SCHOOLS	37.0013	54.7385	40.4363	58.1735
Denmark		79150	VASSAR PUBLIC SCHOOLS	24.0013	42.0013	25.9363	43.9363
Elkland		32090	OWENDALE GAGETOWN AREA S/D	25.7312	43.7312	25.7312	43.7312
Elkland		79030	CASS CITY PUBLIC SCHOOLS	26.2835	44.2601	26.2835	44.2601
Elkland	CASS CITY	79030	CASS CITY PUBLIC SCHOOLS	44.4222	62.3988	44.4222	62.3988
Ellington		79020	CARO COMMUNITY SCHOOLS	31.0959	49.0959	31.0959	49.0959
Ellington		79030	CASS CITY PUBLIC SCHOOLS	26.8550	44.8316	26.8550	44.8316
Elmwood		32090	OWENDALE GAGETOWN AREA S/D	27.3832	45.3832	27.3832	45.3832
Elmwood	GAGETOWN	32090	OWENDALE GAGETOWN AREA S/D	49.1100	67.1100	49.1100	67.1100
Elmwood		79030	CASS CITY PUBLIC SCHOOLS	27.9355	45.9121	27.9355	45.9121
Fairgrove		79010	AKRON FAIRGROVE SCHOOLS	26.1709	44.1709	26.1709	44.1709
Fairgrove	AKRON	79010	AKRON FAIRGROVE SCHOOLS	39.0621	57.0621	40.0621	58.0621
Fairgrove	FAIRGROVE	79010	AKRON FAIRGROVE SCHOOLS	38.2149	56.2149	38.2149	56.2149
Fairgrove		79020	CARO COMMUNITY SCHOOLS	29.4293	47.4293	29.4293	47.4293
Fairgrove		79110	REESE PUBLIC SCHOOLS	27.6793	45.4165	27.6793	45.4165
Fremont		79020	CARO COMMUNITY SCHOOLS	26.4104	44.4104	26.4104	44.4104
Fremont		79090	MAYVILLE COMMUNITY SCH DIST	28.0604	46.0604	28.0604	46.0604
Fremont	MAYVILLE	79090	MAYVILLE COMMUNITY SCH DIST	40.6001	58.6001	40.6001	58.6001
Gilford		79010	AKRON FAIRGROVE SCHOOLS	23.3999	41.3999	23.3999	41.3999
Gilford		79110	REESE PUBLIC SCHOOLS	25.9048	43.6420	25.9048	43.6420
Indianfields		79020	CARO COMMUNITY SCHOOLS	31.1681	49.1681	31.1681	49.1681
Juniata		79010	AKRON FAIRGROVE SCHOOLS	25.9604	43.9604	25.9604	43.9604
Juniata		79020	CARO COMMUNITY SCHOOLS	30.2513	48.2513	30.2513	48.2513
Juniata		79110	REESE PUBLIC SCHOOLS	28.2604	45.9976	28.2604	45.9976
Juniata		79150	VASSAR PUBLIC SCHOOLS	26.2604	44.2604	26.2604	44.2604
Kingston		76140	MARLETTE COMMUNITY SCHOOLS	21.9895	39.9895	22.9895	40.9895
Kingston		79030	CASS CITY PUBLIC SCHOOLS	24.8753	42.8519	25.8753	43.8519
Kingston		79080	KINGSTON COMMUNITY SCH DIST	27.4953	45.4953	28.4953	46.4953
Kingston	KINGSTON	79080	KINGSTON COMMUNITY SCH DIST	41.8649	59.8649	45.8649	63.8649
Koylton		76140	MARLETTE COMMUNITY SCHOOLS	23.8650	41.8650	23.8650	41.8650
Koylton		79080	KINGSTON COMMUNITY SCH DIST	29.3708	47.3708	29.3708	47.3708
Koylton	KINGSTON	79080	KINGSTON COMMUNITY SCH DIST	43.7404	61.7404	47.7404	65.7404
Millington		79100	MILLINGTON COMM SCHOOLS	22.0230	39.7112	24.5230	42.2112
Millington	MILLINGTON	79100	MILLINGTON COMM SCHOOLS	38.0581	53.7483	38.0581	53.7483
Novesta		79030	CASS CITY PUBLIC SCHOOLS	26.0341	44.0107	26.0341	44.0107
Tuscola		73190	FRANKENMUTH SCHOOL DISTRICT	24.3758	41.9896	25.1258	42.7396
Tuscola		79100	MILLINGTON COMM SCHOOLS	21.3295	39.0177	22.0795	39.7677
Tuscola		79150	VASSAR PUBLIC SCHOOLS	23.3295	41.3295	24.0795	42.0795
Vassar		79090	MAYVILLE COMMUNITY SCH DIST	26.2030	44.2030	26.2030	44.2030
Vassar		79100	MILLINGTON COMM SCHOOLS	20.8030	38.4912	20.8030	38.4912
Vassar		79150	VASSAR PUBLIC SCHOOLS	22.8030	40.8030	22.8030	40.8030
Watertown		79090	MAYVILLE COMMUNITY SCH DIST	25.0921	43.0921	25.0921	43.0921
Watertown		79100	MILLINGTON COMM SCHOOLS	19.6921	37.3803	19.6921	37.3803
Wells		79020	CARO COMMUNITY SCHOOLS	28.9748	46.9748	28.9748	46.9748
Wells		79030	CASS CITY PUBLIC SCHOOLS	24.7339	42.7105	24.7339	42.7105
Wells		79080	KINGSTON COMMUNITY SCH DIST	27.3539	45.3539	27.3539	45.3539
Wisner		79010	AKRON FAIRGROVE SCHOOLS	28.1598	44.1598	28.1598	44.1598
Wisner		79145	UNIONVILLE SEBEWAING AREA SD	29.3882	47.3882	29.3882	47.3882
Caro		79020	CARO COMMUNITY SCHOOLS	43.9582	61.9582	43.9582	61.9582
Vassar		79150	VASSAR PUBLIC SCHOOLS	37.8030	55.8030	37.8030	55.8030

Dated _____ 2018

Equalization Director

Clerk of the Board of Commissioners

Chairperson of the Board of Commissioners

Tuscola County Animal Shelter

Year 2018

Request: Additional Part-time Kennel Attendant

Reasons:

- Continuous holding calls for road officers due to lack of availability to be open during shelter hours
- Overtime pay being dispensed to care for animals in the afternoon/evening/weekend hours
- Maintaining open shelter hours is difficult with emergency calls from Central Dispatch
- Part-time kennel attendant would allow for:
 - Volunteers to be at the shelter all hours of the day to help
 - More time spent with animals/learning personalities and finding best fit homes for the animals
 - Care for animals – TLC, veterinary care, grooming
 - Cleanliness of the shelter
 - Customer Service
 - Planning events/fundraisers
 - Shelter Renovation Projects
 - Road Officers to complete their duties: kennel inspections, license census, cruelties, animal complaints, report writing, etc.

Cost:

Part time kennel attendant pay from December 1 – December 31:

Part time kennel attendant pay for 2019:

Commissioners

Earlier this year the Board of Commissioners decided to receive proposals for county auditing services. Anderson, Tuckey, Bernhardt & Doran has conducted the annual county audit (Comprehensive Annual Financial Report) for the past eight years. Cost for the 2017 audit was \$39,300.

The Michigan Department of Treasury web site was reviewed to determine which auditing firms were used by respective Michigan Counties. Criteria used to determine which auditing firms would be sent Requests for Proposals included whether multiple counties were audited (except for the current firm that has done the county audit) and experience in auditing counties similar in financial scope to Tuscola County. Using this basic criteria, request for proposals were sent to eight Michigan CPA firms. Six of these firms submitted proposals.

The table below summarizes three year costs as presented by the six respective CPA firms. The table also identifies Michigan Counties that each of these firms audited in 2017.

CPA Firm Audit Proposal Information for Tuscola County					
Auditing Firm	2018	2019	2020	3 Year Total	County Audits in 2017
Stewart Beauvais & Whipple - Note 1	\$43,000	\$44,000	\$45,000	\$132,000	Lapeer, Mackinac, St. Clair
Anderson Tuckey Bernhardt & Doran	\$46,500	\$47,500	\$48,500	\$142,500	Tuscola
Anderson Tackman and Company	\$35,500	\$36,500	\$37,500	\$109,500	Alcona, Benzie, Chippewa, Crawford, Delta, Dickinson, Gladwin, Hillsdale, Marquette, Menominee, Osceola, Presque Isle, Sanilac, Schoolcraft
Straley Lamp & Kraenzlein	\$36,750	\$37,500	\$38,500	\$112,750	Alpena, Antrim, Montmorency,
Stevens Kirinovic & Tucker – Note 2	\$38,200	\$39,600	\$41,100	\$118,900	Branch, Charlevoix, Ionia, Lake, Van Buren
Gabridge & Company	\$37,740	\$37,740	\$37,740	\$113,220	Alger, Calhoun, Cheboygan, Gogebic, Luce, Manistee, Missaukee, Montclm, Oceana
Note 1 - add \$2,500 for each major program					
Note 2 - add \$1,500 for each major program and \$150 for each journal over 20					

The County Treasurer, Chief Accountant and myself met to review all of the proposal. Our recommendation is to contract with Anderson Tackman and company. The Tuscola County Treasurer inquired with Treasurer's in other counties to determine if they were satisfied with services provided. All positive comments were received from other counties who use this firm. They have done audits for counties similar to Tuscola County. Changing firms periodically enables a new perspective when auditing the county finances. Three year costs are reduced by approximately \$33,000 compared to remaining with the firm currently doing the county audit.

Michael R. Hoagland
 Tuscola County Controller/Administrator
 989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

mhoagland@tuscolacounty.org

From: Laura Tyll <laura@huroncounty.com>
Sent: Tuesday, November 13, 2018 11:50 AM
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Subject: MREC Meeting

Good Morning! We have scheduled an MREC Meeting for December 17th at 11:00 a.m. at the Tuscola County Tech Center - 1401 Cleaver Rd, Caro, MI 48723. Rick from Clark Hill will give an update, if you would like anything on the agenda please let me know. Thanks see you on the 17th.

Tuscola County Health Department
Board of Health Report: November 16, 2018
Ann Hepfer RN, B.S., Health Officer

Outcomes for the Month:

1. Dental Update: No new update

2. Michigan Thumb Public Alliance: We wrote a Technical Assistance grant to improve our policies and procedures in regards to Performance Management and Continuous Quality Improvement. We are required in the next accreditation cycle 2021 to show how we incorporate these two polices into every program we administer. The TA that we will be receiving will be used to provide updated trainings through webinars and also the state will review our current policy and procedures to ensure they will meet the new requirements.

3. Suicide: Suicides in our county are on the rise. There is no doubt that we have an issue. There is a suicide coalition in the county and it has been working on raising awareness of the issue. Tuscola Behavioral Health has limited funds available to address this issue, but they have been working collaboratively with List Psychological to partner on bringing speakers into the community and schools. Kristi Villalobos is a new member to the coalition.

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	1 (Part 1)	SUBJECT	Immunization Program
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018 <u>01/01/2019</u>	LAST REVIEW	09/21/2018 <u>11/02/2018</u>
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	07/10/2014 <u>01/01/2019</u>
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018 <u>11/16/2018</u>
BOC ADOPTED DATE	01/26/1999	BOC RATIFICATION DATE	11/08/2018 <u>11/19/2018</u>

Service	Fee
Dtap, TD, or DT- Children and Students	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Td/Tdap- Adult	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Injectable Polio Vaccine/ Oral Polio Vaccine – Children, Students, Susceptible Adults, Adults for Foreign Travel	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Measles/Mumps/Rubella- Children, Students, Required College Booster, Adults for Foreign Travel, Susceptible Adults	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Influenza – Less than 36 months old	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Influenza – 36 months and older	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20%(unless covered by VFC/VRP)
Influenza – Adult	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Flu Mist – age 2 years through 50 years	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Pprevnar 13– PCV13	\$ 20 <u>25</u> Administration Fee and Vaccine Cost + 20%
Pneumococcal	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Tuberculin Tests	\$ 20 <u>25</u>
HIB - Pedvax	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Hepatitis B Vaccine – Children through 18 years	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Hepatitis B Vaccine – age 19 years	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20%
Hepatitis B Vaccine – age 20 years and older	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20%
Hepatitis A – 12 months – Age 18	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)
Hepatitis A - age 19 years and older	\$ 20 <u>25</u> Administration Fee and Vaccine Costs + 20% (unless covered by VFC/VRP)

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health/Board of Commissioners.

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	1 (Part 2)	SUBJECT	Immunization Program
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018 <u>01/01/2019</u>	LAST REVIEW	09/21/2018 <u>11/02/2018</u>
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	05/01/2016 <u>01/01/2019</u>
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018 <u>11/16/2018</u>
BOC ADOPTED DATE	01/26/1999	BOC RATIFICATION DATE	11/08/2018 <u>11/19/2018</u>

Service	Fee
Kinrix (Dtap & inactivated Polio)	\$20-25 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP)
Pentacel (Dtap/HIB/IPV)	\$20-25 Administration Fee and Vaccine Cost + 20%(unless covered by VFC/VRP)
Varicella	\$20-25 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP)
Pediarix (DTap/IPV/Hep B)	\$20-25 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP)
Rotovirus	\$20-25 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP)
ProQuad	\$20-25 Administration Fee and Vaccine Cost + 20%
RIG(Rabies Immune Globulin)	\$20-25 Administration Fee and Vaccine Cost + 20%
Rabies - Pre-Exposure/ Post-Exposure	\$20-25 Administration Fee and Vaccine Cost + 20% (unless covered by MDCH)
Rabies - Titer	\$20 per titer
Meningococcal Vaccine (Menomune)	\$20-25 Administration Fee and Vaccine Cost + 20% (unless covered by MDCH)
Menactra Vaccine	\$20-25 Administration Fee and Vaccine Cost + 20%
Bexsero-Meningococcal B (MenB)	\$20-25 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP)
Immunization Record	Free
Gardasil	\$20-25 Administration Fee and Vaccine Cost + 20%
Twinrix (Hep A/B combo)	\$20-25 Administration Fee and Vaccine Cost + 20%

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health/Board of Commissioners.

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	2 (Part 1)	SUBJECT	Family Planning
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018	LAST REVIEW	09/21/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	01/01/2017
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018
BOC ADOPTED DATE	01/26/1999	BOC RATIFICATION DATE	11/08/2018

Service	Fee
Initial Exam (ages 12 – 17) [99384]	\$ 207.71
Initial Exam (ages 18 – 39) [99385]	\$ 252.89
Initial Exam (ages 40 – 64) [99386]	\$ 252.89
Established Exam (ages 12 – 17) [99394]	\$ 145.88
Established Exam (ages 18 – 39) [99395]	\$ 161.90
Established Exam (ages 40 – 64) [99396]	\$ 176.87
Initial Office Visit – Problem Focused [99201]	\$ 133.88
Initial Office Visit – Expanded Problem Focused [99202]	\$ 146.30
Established Office Visit – RN [99211]	\$ 76.79
Established Office Visit – MLP-Problem Focused[99212]	\$ 133.88
Established Office Visit – MLP-Expanded Problem Focused [99213]	\$ 148.08
Pregnancy Test [81025]	\$15
Hematology [85018QW]	\$10

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health and the Tuscola Board of Commissioners.

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	2 (Part 2)	SUBJECT	Family Planning
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018	LAST REVIEW	09/21/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	12/18/2015
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018
BOC ADOPTED DATE	01/26/1999	BOC RATIFICATION DATE	11/08/2018

Service	Fee
GC - Probetec [87850] High Risk	Actual Cost of Test, unless free from MDCH
Chlamydia - Probetec [86631] High Risk	Actual Cost of Test, unless free from MDCH
VDRL [84703QW]	Actual Cost of Test, unless free from MDCH
Terazol [Z8005]	\$15
Doxycycline [Z8068]	Actual Cost of Drug, unless free from MDCH
Zithromax Suspension 1 gm. [Q0144]	Actual Cost of Drug, unless free from MDCH
Suprax	Actual Cost of Drug, unless free from MDCH
Depo Provera [J1055]	\$45
Ortho Evra Patch	\$25
Micronor	\$ 20

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health and the Tuscola Board of Commissioners.

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	2 (Part3)	SUBJECT	Family Planning
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018	LAST REVIEW	09/21/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	12/18/2015
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018
BOC ADOPTED DATE	01/26/1999	BOC RATIFICATION DATE	11/08/2018
Service		Fee	
Diaphragm [A4266]		\$20	
Male Condom [A4267]		\$4.20	
Female Condom [A4268]		\$ 2.00	
Jelly [A4269]		\$10	
Nuva Ring [J7303] Nuva Ring – Prime Vendor		\$ 45 Actual Cost of Drug	
Diflucan [Z8060]		\$5	
Ortho Novum 777 [S4993]		\$20/pack	
Ortho-cyclen [S4993]		\$ 20/pack	
Tri Cyclen [S4993]		\$ 20/pack	
Ortho Tricyclen LO		\$ 20/pack	
Lutera		\$20	
Plan B [Z8506]		\$15/pack	
IUD [S4989]		Actual Cost of Device	
IUD Insertion [58300] IUD Removal [58301]		Actual cost according to Contract	
Rocephin Injection (Ceftriaxone)		\$15	

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health and the Tuscola Board of Commissioners

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	3	SUBJECT	Maternal Infant Support Program (Maternal Infant Health Program)
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PURPOSE	To establish fees to be charged for services rendered.
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EFFECTIVE DATE	11/01/2018	LAST REVIEW	09/21/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	02/01/2013
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018
BOC ADOPTED DATE	01/26/1999	BOC RATIFICATION DATE	11/08/2018

Service	Fee
MSS Office Enrollment	\$85
MSS Home Enrollment	\$105
MSS Home Visit	\$95
MSS Office Visit	\$70
ISS Home Enrollment	\$105
ISS Home Visit	\$95
ISS Office Visit	\$70
ISS Visit Drug Exposed Infant	\$95
Childbirth Education Series	\$35

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health and the Tuscola Board of Commissioners.

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	4	SUBJECT	Miscellaneous Fees
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/08/2018	LAST REVIEW	09/21/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	11/08/2018
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018
BOC ADOPTED DATE	01/26/1999	BOC RATIFICATION DATE	11/08/2018

Service	Fee
Lead	\$25
Immune Status Titters: FB146 – Medical/Nursing Student – Measles, Mumps, Rubella, Anti-HBs, Varicella Zoster FB147- Health Care Worker – Measles, Mumps, Rubella, Varicella Zoster	Actual Cost of Lab Tests/Kits (when test kits available)
Lead Nursing Home Visit – First Visit & Second T1028	\$85
Lead Environmental Health Home Visit – First Visit & Second T102	\$205
Court Ordered Testing	\$141+ Actual Cost of Test
Public Health Nurse/Health Educator Presentation	\$75/Hour (min. 1 hour charge)
Disinterment/Reinterment Permit	\$10
Record Copy Cost (per page)	.02 per page (FOIA related – first 30 copies free)
Dental Varnish Screening Exam (Children under the age of 3 – Medicaid only)	\$14.89
Dental Varnish Application (Children under the age of 3 – Medicaid only)	\$9.00

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	5 (Part 1)	SUBJECT	Environmental Health
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018	LAST REVIEW	10/12/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	11/01/2018
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	N/A
BOC ADOPTED DATE	01/26/1999 plus BOC motion 99-M-023 for Detroit CPI adjustment	BOC RATIFICATION DATE	N/A

Food Service – Profit and Non Profit	Fee
New License (Fixed)	\$476 + State Fees
Renewal (Fixed)	\$412 + State Fees
Mobile	\$242 + State Fees
Temporary Food	\$68+ State Fees
STFU	\$100 + State Fees
STFU Inspection fee for each requested inspection	\$90
Change of Ownership Inspection	\$364
Full Plan Review Fee	\$364
Formal Hearing	\$393
Partial Plan Review Fee	\$182
Operation Prior to License Application - Fixed/Temporary/Vending	2 x License Fee
Food Service License Late Fee - Fixed/Mobile/Transitory	\$166 per month (1 st day of each month)
Construction/Alteration Prior to Plan Approval	2 x Normal Fee
Change of Ownership Inspection Late Fee	2 x Normal Fee
Second Follow-up Inspection Same Violation	\$108
Additional Follow-up Inspections - Same Violations	\$203

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	5 (Part 2)	SUBJECT	Environmental Health
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018	LAST REVIEW	10/12/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	11/01/2018
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	N/A
BOC ADOPTED DATE	01/26/1999 plus BOC motion 99-M-023 for Detroit CPI adjustment	BOC RATIFICATION DATE	N/A

Sewage	Fee
Application	\$354
Relocation	\$190
Permit Transfer	\$26
Systems Installed Without Permit	3 x Application Fee
Commercial- Less than 2,000 gal/day	\$407
Commercial- Greater than 2,000 gal/day	\$531
Sewage Contractor's License - New	\$203
Sewage Contractor's License - Renewal	\$71
Septic Tank Only application	\$236
Water Wells	Fee
Residential/Type III Application	\$239
Type II Application	\$364
Water Wells Installed Without Permit	3 x Application Fee
Type II Monitoring Collections	\$138+ Lab Fee
Permit Transfer	\$26
Expired Permit Sampling Fee	\$31
Body Art Inspections	Fee
Body Art Temporary Fee	\$267 + State Fee
Follow-up Inspections	\$184
Plan Review	\$250

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	5 (Part 3)	SUBJECT	Environmental Health
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018	LAST REVIEW	10/12/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	10/01/2017
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	N/A
BOC ADOPTED DATE	01/26/1999 plus BOC motion 99-M-023 for Detroit CPI adjustment	BOC RATAIFICATION DATE	N/A

DHS/MDCIS	Fee
Full Inspection (Part A & B)	\$339
Partial (Part A)	\$239
Plan Review	\$365
Partial Plan Review	\$179
Land Division/Subdivisions/Site Condominiums/Proposed Mobile Home Parks/ Proposed Campgrounds/Proposed Cemeteries	Fee
Raw Land Evaluations (Applied toward preliminary plat if submitted)	\$427 up to 20 acres \$136 Up to 10 acres addition
Land Division (Per Parcel)	\$243
Preliminary Plat	\$477(additional \$22/lot above 4 lots)
Other Services	Fee
Sewer and Water Evaluation Fee	\$339
Campground Inspection Fee	\$203 + State Fee
Temporary Campground Inspection Fee	\$107 + State Fee (1-25 sites) \$120 + State Fee (26-50 sites) \$134 +State Fee (51-75 sites) \$146 +State Fee (76-100 sites) \$165 +State Fee (101-500 sites) \$204 +State Fee (500 + sites)
Usage Approval Application	\$172
Public Swimming Pool Inspection Fee	\$108 + State Fee
Appeals Board Application	\$365
Raw Land Evaluation for single residential usage	\$213
Requested Evaluation (Water/Soil/Other)	\$67+ Lab Fee
Radon Test Kits	\$11 Charcoal / \$11 Alpha Tracker
Lead EH Home Visit (first visit)	\$234
Lead EH Home Visit (second visit)	\$178

**TUSCOLA COUNTY HEALTH DEPARTMENT
FEE SCHEDULE**

SECTION	6	SUBJECT	Sexually Transmitted Disease
PURPOSE	To establish fees to be charged for services rendered.		
EFFECTIVE DATE	11/01/2018	LAST REVIEW	09/21/2018
DATE ESTABLISHED	01/26/1999	LAST REVISION DATE	01/01/2017
BOH ADOPTED DATE	01/15/1999	BOH ADOPTED DATE	09/21/2018
BOC ADOPTED DATE	01/26/1999	BOC ADOPTED DATE	11/08/2018

Service	Fee
New Client – Office Visit – Problem Focused	\$133.88
New Client – Office Visit – Expanded Problem	\$146.30
Established Client – Office Visit – Nursing Intervention	\$76.79
Established Client – Office Visit – Problem Focused	\$133.88
Laboratory – Pregnancy Test	\$15.00
Laboratory - Serology/VDRL	Actual cost of test unless free from MDCH
Laboratory – Chlamydia	Actual cost of test unless free from MDCH
Laboratory – GC	Actual cost of test unless free from MDCH
Medications – Doxycycline	Actual cost of drug unless free from MDCH
Medications – Zithromax	Actual cost of drug unless free from MDCH
Suprax	Actual cost of drug unless free from MDCH
Rocephin Injection (Ceftriaxone)	Actual cost of drug unless free from MDCH
Contraceptives – Condoms/Dozen	\$4.20, unless free from the state
Contraceptives – Female Condom	\$2.00, unless free from the state

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health/Board of Commissioners.