

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
THURSDAY, JUNE 14, 2018 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Bardwell  
Pledge of Allegiance – Commissioner Bierlein  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1, 2 & 3)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (See Correspondence #4)  
New Business

- Caro Dam Update (See Correspondence #5)
- Concur with the hiring of the Animal Control Officer
- Concur with the hiring of the Animal Control Assistant
- Asphalt Bids for the driveways to Human Services complex and Adult Probation Building (See Correspondence #6)
- County Clerk appointment of Chief Deputy Clerk
- Sheriff Office K9 Bid Award (See Correspondence #7)

Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

VAUGHAN

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee  
MEMS All Hazards

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
MI Renewable Energy Coalition  
MAC Environmental Regulatory – Vice Chair  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
NACO- Energy, Environment & Land Use  
Jail Planning Committee  
Saginaw Bay Coastal Initiative  
Tuscola In-Sync  
Region VI Tourism Discussions

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Finance  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Behavioral Health Systems Board  
MAC Workers Comp Board

YOUNG

Dispatch Authority Board  
County Road Commission Liaison  
Board of Public Works  
Senior Services Advisory Council  
Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Agricultural/Tourism Committee  
Strategic EDC Planning Committee

Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the  
Tuscola County Controller/Administrator's Office (989-672-3700) two  
days in advance of the meeting.

## CORRESPONDENCE

- #1 May 24, 2018 Full Board & Statutory Finance Committee Minutes
- #2 June 11, 2018 Committee of the Whole
- #3 June 11, 2018 Full Board Minutes
- #4 Consent Agenda Resolution
- #5 Caro Dam
- #6 Asphalt Bids for Human Services complex and Adult Probation Building driveways
- #7 K-9 Unit Bid Award
- #8 MMRMA RAP Grants
- #9 May 17, 2018 Road Commission Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
May 24, 2018 Minutes  
H. H. Purdy Building

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 24th day of May 2018, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 – Matthew Bierlein (excused at 10:04 a.m.)

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones, Melissa Mora, Nancy Laskowski, Register John Bishop, Steve Anderson, Kathy Mahoney, Shelly Lutz, Steve Erickson, Don Smith, Clayette Zechmeister, Treasurer Patricia Donovan-Gray, John Axe, Caryn Michalak, Don Brown, Clayton Johnson (via phone call), Brian Chapman, Mike Miller

*Adoption of Agenda -*  
18-M-084

Motion by Bierlein, seconded by Young to adopt the agenda as presented.  
Motion Carried.

*Action on Previous Meeting Minutes -*  
18-M-085

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the May 10, 2018 and May 21, 2018 meeting. Motion Carried.

*Brief Public Comment Period for Agenda Items Only - None*

*Consent Agenda Resolution -*  
18-M-086

Motion by Kirkpatrick, seconded by Young that the following Consent Agenda Resolution from the May 21, 2018 Committee of the Whole Meeting be adopted.  
Motion Carried.

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/21/18
- Description of Matter:** Move that a new special revenue fund be created for Animal Control and a revenue/expenditure budget be established as presented in the middle column of Attachment A of the May 21, 2018 Committee of the Whole packet. (An appropriation from the General Fund will be required to balance this budget, therefore the general fund budget will also be amended).
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/21/18
- Description of Matter:** Move that the county summer and winter millage rate levies for 2018 be set as shown on form L-4029 as presented at the May 21, 2018 Committee of the Whole meeting and be approved.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/21/18
- Description of Matter:** Move to temporarily lift the county hiring freeze and authorize the hiring of Tiffany Stephens to fill a vacant Account Clerk III position in the County Treasurer's effective May 21, 2018 at the starting rate of pay.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/21/18
- Description of Matter:** Move to temporarily lift the county hiring freeze and authorize the hiring of Tanner A. Tysick to fill a vacant part-time Recycling Material Handler position effective May 29, 2018 at the starting rate of pay. (Contingent upon satisfactory physical and background check).
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/21/18
- Description of Matter:** Move to grant DTE a 12 foot easement along the west (M24) side of the new recycling property to enable DTE to install new electrical to the recycling building. Also, all appropriate signatures are authorized.

*New Business -*

-United States Department of Agriculture (USDA) Rural Development Programs - Melissa Mora explained the Community Facilities Direct Loan and Grant program offered by USDA. This program provides funding to develop essential community facilities in rural areas. Board discussed possible areas that the program may benefit the county.

*-Vassar Foundry Update -*

Attorney John Axe addressed the Board regarding the Vassar Foundry property and the taxes that have been paid from the delinquent tax fund. Attorney Axe stated the Treasurer needs to foreclose on the property as required by law.

Attorney Clayton Johnson updated the Board regarding Dobson's interest in the property.

Steve Erickson explained the grant that has been received to assist in the clean-up process. He has not been allowed on the property to assess what needs to be cleaned up.

Attorney Axe will prepare an engagement letter in order to retain Clark Hill in this matter in order to hopefully resolve prior to the court foreclosure hearing. He will also plan to attend a meeting in July to provide an update to the Board

*-Empower Retirement New Documents -*

Kathy Mahoney explained the amendments proposed to Tuscola County's plan. 18-M-087

Motion by Bierlein, seconded by Kirkpatrick that per the recommendation of Empower Retirement that authorization is given to sign new plan documents that will enable service upgrades and lower fees:

- The first document is an Agreement for Recordkeeping and Communication Services 457(b). It makes a Roth 457(b) available giving pre and post-tax options. It provides for a new online enrollment option. It also clarifies the required minimal distribution age.
- The second agreement is the Advisory Services Agreement. This document lowers management of Account Fees.
- The third is a Roth Governmental 457(b) Contributions and In-Plan Roth Rollover/Transfer Election Form. Section A of this document goes over all the rules now connected to the pre-tax 457(b) and reiterates that these same rules apply to the post-tax 457(b). Section B and C of the document addresses the employee's ability to rollover/transfer money from their pre-tax to their post-tax 457b.

Motion Carried.

**-Sheriff Staffing Update -**

-Mike Hoagland explained the request from Sheriff Skrent.

18-M-088

Motion by Kirkpatrick, seconded by Bierlein that per the letter of request from the Sheriff that the county hiring freeze be temporarily lifted and authorization is given to fill a vacant sergeant position with the understanding filling this position does not increase authorized staffing levels for the Sheriff Department. Motion Carried.

18-M-089

Motion by Kirkpatrick, seconded by Young that per the May 3, 2018 letter from the Sheriff that the county hiring freeze be temporarily lifted to authorize filling of a full-time corrections vacancy created by Deputy Hemmerline who is replacing Deputy Bertsch upon his retirement from the PA511 work release program. Motion Carried.

-Security - Board would like to discuss matter further at a future meeting.

**Old Business -**

-Animal Control - Mike Hoagland is meeting with the new Director today to discuss direction of program.

-Caro Center Meeting - Mike Hoagland updated the Board regarding the meeting yesterday with Director Lyons and Representative Canfield for the Caro Center. Mike felt the meeting went well and was positive.

**Correspondence/Resolutions -**

- Antrim County Resolution regarding Indigent Defense
- Health Department Monthly Report
- Road Commission minutes
- State Tax Commission Certified County Assessed Valuations

**COMMISSIONER LIAISON COMMITTEE REPORTS****YOUNG**

Dispatch Authority Board

County Road Commission Liaison - Update provided. Being able to obtain gravel is a concern for the Road Commission.

Board of Public Works

Senior Services Advisory Council

Saginaw Bay Coastal Initiative

Local Unit of Government Activity Report - Unionville Sebawaing School students went to Vanderbilt Park to plant flowers for Memorial Day weekend.

MAC Agricultural/Tourism Committee

Strategic EDC Planning Committee

Jail Planning Committee



Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

VAUGHAN

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison - Update provided.

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report - Will be presenting the Republican  
Scholarship tomorrow at Reese High School.  
MAC Board of Directors - Update provided.  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee  
MEMS All Hazards

KIRKPATRICK

Board of Health - Has concerns regarding the change of the Medical Director and  
the availability of a morgue.  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison - Update provided.  
MI Renewable Energy Coalition  
MAC Environmental Regulatory – Vice Chair  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
NACO- Energy, Environment & Land Use  
Jail Planning Committee  
Saginaw Bay Coastal Initiative - Update provided by phragmites.  
Tuscola In-Sync  
Region VI Tourism Discussions

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Steve Erickson updated the Board regarding projects.

Caro DOA/TIFA - Update provided. Fly-In event is coming up.

MAC Finance

MAC 7<sup>th</sup> District - Tuscola County is to host the event next.

Local Unit of Government Activity Report - Update provided.

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board

*Other Business as Necessary -*

-Mike Hoagland reviewed the Inspection Report for the Jail.

-Mike Hoagland and Mike Miller will be meeting today on the new Recycling Center.

-MAC Regional Meeting is on July 23, 2018. Board would like to look at rescheduling or cancelling the Committee of the Whole meeting.

-Vicky Sherry has resigned from Economic Development Corporation and as the grant administrator.

Commissioner Bierlein excused at 10:04 a.m.

*Extended Public Comment -*

-Don Brown provided an update from Congressman Paul Mitchell's office.

Meeting adjourned at 10:11 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
May 24, 2018  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:11 a.m.

Commissioners Present: Young, Bardwell, Vaughan, Kirkpatrick, Bierlein

Commissioners Absent: None

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones, Mike Miller

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:15 a.m.

Jodi Fetting  
Tuscola County Clerk

*Draft*  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, June 11, 2018 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 2 - Thomas Bardwell, District 3 - Kim Vaughan,  
District 4 - Craig Kirkpatrick, District 5 - Matthew Blerlein

Absent: District 1 - Thomas Young

Also Present: Mike Hoagland, Jodi Fetting, Eean Lee, Mike Miller, Steve Anderson, Tisha Jones, Nancy Laskowski, Mary Brissette, Clayette Zechmeister, Jerry Johnson, Dot Blackwell, John Axe (via conference call), Mike Forster, Sandy Nielsen, Katie Cooper, Trina Zimmer, Gene Pierce, BJ Roach

**Finance/Technology**  
Committee Leaders-Commissioners Kirkpatrick and Blerlein

**Primary Finance/Technology**

1. **Multi-Year Financial Plan Development** - Mike Hoagland reviewed revenue and expenditure projections as part of the multi-year financial plan. The analysis was included in the Committee of the Whole agenda packet.
2. **Former Vassar Foundry Legal Services Retainer** - An engagement letter has been presented to the Board. Matter to be placed on the Consent Agenda.
3. **Out of State Travel Request** - Sheriff Skrent has requested the travel request with the County to incur no costs. Matter to be placed on the Consent Agenda.
4. **Senate Bill 1031 – Implications of County/Local Government Revenue Loss** - Mike Hoagland explained the proposed Senate Bill and has contacted Senator Green and Representative Canfield in opposition.
5. **Indigent Defense Plan Funding Update** - Board discussed the potential funding of the program.
6. **MGT Contract for Central Service Cost Allocation Plan** - Mike Hoagland recommended renewing the contract. Matter to be placed on the Consent Agenda.
7. **Northstar Bank Donation to County** - It is proposed to split the donation between Animal Control and Vanderbilt Park. Matter to be placed on the Consent Agenda.
8. **Enhanced Access Fees** - Eean Lee will review and report back to the Board at a future meeting.
9. **State Revenue Sharing Update** - There was a very small increase in the amount that Tuscola County is scheduled to receive.
10. **Michigan Municipal Risk Management Authority (MMRMA) Net Asset Distribution Check** - Mike Hoagland provided an update with the exact figure to be presented at a future meeting.

11. **Delinquent Tax Legal Chargeback Requirement for Former Vassar Foundry** - John Axe attended the meeting by conference call regarding the Vassar Foundry chargeback. A letter will be sent to the affected property owners in the next couple of weeks. Dot Blackwell, Vassar School Superintendent, asked if the interest amounts would be included in the letter explaining the chargeback.

#### On-Going and Other Finance

1. Review of Alternative Solutions Concerning the Caro Dam - Update to be provided at Thursday's Board meeting.
2. Update Regarding Potential Dental Clinic
3. Continue Review of Road Commission Legacy Costs
4. Work to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies
5. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
6. Medical Examiner System - Matter discussed.
7. Opioid Lawsuit
8. Update Regarding Airport Zoning Board of Appeals
9. MSU-e Building Costs - Matter discussed.
10. Update Regarding Personal Property Tax Changes
11. Brownfield Board
12. Raise the Age for Juveniles Funding Proposal
13. State Proposed Assessing Changes

#### Personnel

Committee Leader-Commissioner Bardwell

#### Primary Personnel

1. **Animal Control Update from Director** - Mike Forster updated the Board with the progress steps that have been completed in transitioning to a county managed animal shelter. He is very pleased with the progress to date.
2. **GIS Position Interviews** - Mike Hoagland updated the Board that the interviews have been completed.
3. **Medical Director Letter of Resignation** - Dr. Bush has submitted his letter of resignation. Matter to be placed on the Consent Agenda.
4. **Introduction of MSU – New 4-H Director** - Jerry Johnson introduced Katie Cooper who will serve as Program Coordinator and Trina Zimmer who is the Districts 9 and 10 Supervisor.
5. **Recycling Committee Vacancy** - Clerk Fetting has not received any interested applicants to date. Mike Hoagland has an idea for someone and is waiting on a return call.



## On-Going and Other Finance

1. Reporting Relationship (Nepotism Policy)
2. Process to Replace County Health Department Medical Director

Recessed at 9:38 a.m.

Reconvened at 9:51 a.m.

## **Building and Grounds**

Committee Leaders-Commissioners Young and Vaughan

### **Primary Building and Grounds**

1. **Vanderbilt Park Update** - Mike Miller provided an update to the progress on park improvements. Board discussed the option of a dump station. Mike Miller will see what avenues are available.
2. **Recycling Update** - Mike Hoagland provided an update regarding the clean-up of the property. There are barrels that were in the building prior the the County purchasing that need to be properly disposed of. Mike Miller will continue to work on the project.
3. **Bids for Driveway to Human Services Complex and Adult Probation Building** - Mike Miller explained this was a budgeted project and has received bids for each project.

#### **Esch Landscaping, Pigeon**

Adult Probation Project - \$34,225.00.

Health Department Project - \$89,800.00.

#### **A1 Site Developing, Chesaning**

Adult Probation Project - \$48,000.00 with \$7,000.00 additional if the base needs to be added to.

#### **Chippewa Asphalt Paving, Clio**

Adult Probation Project - \$43,750.00 with \$11,950.00 additional to replace base if necessary and \$2,900 additional to address the man-hole.

Health Department Project - \$99,710.00.

All bids came in over the amount that was budgeted. Mike Miller will review bids and matter tabled for Thursday's meeting.

### **On-Going and Other Building and Grounds**

1. County Property Ownership Identification
2. Review Potential Acquisition of Land from State Near Caro Regional Center
3. Update 10 Year Capital Improvement Plan
4. 2018 Budgeted Driveway, Parking Lot and Sidewalk Repairs
5. Update Regarding County Record Storage Needs

### **Other Items Not Assigned to a Committee**

1. 2018 MAC Priorities
2. Cass River Greenways
3. Ongoing Economic Development Activity Updates from EDC Director
4. Review County-Wide Economic Development Strategic Plan
5. Dairy Farmers of America Phase 2 – Cass City
6. Road Commission Organizational Alternatives – Next Steps
7. Sunday Retail Sales of Spirits, Beer and Wine – August 2018 Vote

### **Other Business as Necessary - None**

#### **Public Comment Period**

-Mary Brissette, Juniata Township - Mary explained difficulties she is having with her neighbor that involves animal control.

-Nancy Laskowski, Juniata Township - Nancy had information that there were DEQ violations back to 2014 on the Recycling Center property. She also had information regarding a fine issued on the Vassar Foundry property a few years ago. Nancy also addressed the Juniata Township and Fairgrove wind projects.

Meeting adjourned at 10:51 a.m.

Jodi Fetting  
Tuscola County Clerk

Draft  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
June 11, 2018 Minutes  
H. H. Purdy Building

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 11th day of June 2018, to order at 10:52 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Bardwell

Roll Call – Clerk Fetting

Commissioners Present: District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 1 - Thomas Young

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones, Steve Anderson, Sandy Nielsen, Gene Pierce, BJ Roach

*Adoption of Agenda -*  
18-M-090

Motion by Kirkpatrick, seconded by Bierlein to adopt the agenda as presented.  
Motion Carried.

*Brief Public Comment Period for Agenda Items Only - None*

*Consent Agenda Resolution - None*

*New Business -*

Closed Session - To Discuss Content of Documents Pertaining to Public Safety and Security

18-M-091

Motion by Bierlein, seconded by Kirkpatrick that the Board meet in Closed Session under Section 8(h) of the Open Meetings Act to discuss the contents of documents pertaining to public safety and security, which are exempt from disclosure under the Freedom of Information Act with County Emergency Services Coordinator Steve Anderson, 911 Director Sandy Nielsen, Tuscola County Intermediate School Superintendent Gene Pierce, MSP Emergency Services Director BJ Roach and County Controller Mike Hoagland to be allowed to attend the closed session at 10:54 a.m. Roll Call Vote: Vaughan - yes; Kirkpatrick - yes; Bierlein - yes; Bardwell - yes; Young - absent. Motion Carried.



Board resumed from Closed Session at 11:55 a.m.

*Old Business* - None

*Correspondence/Resolutions* -

- Commissioner Vaughan received communication from a person that has received a trespassing violation. Commissioner Vaughan is concerned that she was never interviewed regarding the complaint.
- Board discussed the property near the Caro Center that Senator Green had offered to the County. Commissioner Vaughan has reached out to Senator Green to discuss acquiring the property. Board would still like clarification on the details of the property acquisition.

*Other Business as Necessary* - None

*Extended Public Comment* - None

Meeting adjourned at 12:19 p.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 14<sup>th</sup> day of June, 2018 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 6/11/18

**Description of Matter:** Move that the legal services retainer with Clark Hill concerning chargebacks and other matters related to the former Vassar Foundry delinquent taxes be approved and the County Treasurer and Board Chair be authorized to sign.

- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/11/18
- Description of Matter:** Move that per the request of the Sheriff that the out-of-state travel request for Det./Sgt. Jim Hook to attend cyber forensics training in Hoover, Alabama be approved with the understanding that all costs are paid by the United States Secret Service.
- 
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/11/18
- Description of Matter:** Move that the original Consulting Services Agreement with MGT of America be extended for two years to prepare 2017 and 2018 county Central Service Cost Allocation Plans. Also, all appropriate signatures are authorized.
- 
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/11/18
- Description of Matter:** Move that the \$2,500 Northstar Bank donation to Tuscola County be divided with \$1,250 dedicated to Tuscola County Animal Control and \$1,250 dedicated to Vanderbilt Park.
- 
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/11/18
- Description of Matter:** Move that the letter of resignation from Dr. Bush as the Tuscola County Medical Director be received and placed on file with said resignation effective September 30, 2018.
- 
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/11/18

**Description of Matter:** Move that per the recommendation of the Board of Health that the Veterans Committee Operating Procedures be approved and all appropriate signatures are authorized.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk

**From:** mhoagland@tuscolacounty.org  
**Sent:** Thursday, April 19, 2018 2:50 PM  
**To:** Drain Commissioner; Chris Olson; 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'  
**Subject:** Brief Update Regarding the Caro Dam

Commissioners

The following is a brief summary of the Caro Dam meeting held on April 18, 2018.

- In attendance.....Robert Mantey, Rick Lipan, Chris Olsen, Eric Fox, Craig Kirkpatrick, Kim Vaughan and Mike Hoagland.....
- The primary objective is to repair the dam so water levels can be controlled and the former water impoundment restored for recreational and environmental purposes.....there was discussion of providing access for portage around the dam.....
- The current problem is the two dam gates are not functioning resulting in the inability to control water levels behind the dam .....
- There were three primary methods discussed to control the water levels: 1- Install new water control gates, 2 - Install fish ladders (Frankenmuth uses fish ladders) or 3 – work to establish a special assessment district and pay for repairs with special assessments.....
- The special assessment district was not recommended to the Drain Commissioner as a good alternative for this situation.....this alternative was discussed but it was determined it would not be pursued at this time for several reasons.....in order to implement this alternative responsibility for the dam would have to change to the public sector (Dam is currently privately owned by Mr. Fox).....it would be extremely difficult to determine an assessment district and it would take years to complete.....
- The two alternatives recommended for further study are new gates and fish ladders.....preliminary estimates from Majestic Construction for two new gates is \$60,000.....there was discussion of splitting costs evenly whereby the City of Caro, Tuscola County and Indianfields Township would each pay an estimated \$20,000.....there was also discussion that these costs could be further reduced with Mr. Fox contributing certain in-kind services since he is a contractor.....one of the advantages of fish ladders is they increase grant funding potentials.....
- The next step is the County Drain Commissioner will obtain estimates to conduct a study of these two alternatives.....he will also obtain a timeline estimate to complete such a study.....if approved costs for this study would also be split evenly among the three units of government.....

Mike

Michael R. Hoagland

6

**mhoagland@tuscolacounty.org**

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**From:** Mike Miller <mmiller@tuscolacounty.org>  
**Sent:** Monday, June 11, 2018 4:58 PM  
**To:** Mike Hoagland  
**Subject:** Parking lot repairs

I have looked at the bids and they all meet the specifications. I compared the cost per square foot of these current bids to the bid for the Health Dept parking lot last year and the cost then was \$2.49 per sqft to \$3.58 per sqft now, this would account for the higher bids.

The low bidder for the Heath Dept drive and DHHS repairs is Esch Landscaping LLC for an amount of \$89800.

This is \$29,800 more than what was budgeted.

The low bidder for the Adult Probation replacement is Esch Landscaping LLC for an amount of \$34225.

This is \$17,225 more than what was budgeted.

I will be in Troy tomorrow for a recycling meeting and tour, but call me if you have questions, and I will call you back.

Mike



[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

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**From:** Steve Anderson <tcemanderson@tuscolacounty.org>  
**Sent:** Tuesday, June 12, 2018 9:46 AM  
**To:** Mike Hoagland  
**Subject:** Agenda for Thursday

Mike,

Can you please put the Sheriff's Office K9 bid award on the agenda for Thursday? I need to get our board to approve a vendor so I can move it along the purchase procedure... I will get you a draft motion tomorrow..

Thanks

steve

--  
*Deputy Steven Anderson*  
*Emergency Services Coordinator*  
*420 Court St. Suite #1*  
*Caro, MI 48723*  
*Office # 989-673-5181*  
*Cell # 989-450-0147*  
*Fax # 989-673-8164*



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MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
A U T H O R I T Y

May 31, 2018

Undersheriff Robert Baxter  
Tuscola County  
420 Court St  
Caro, MI 48723

**RE: Grant Funding - Requirements for Reimbursement**

Dear Undersheriff Baxter,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your Body Worn Camera project was approved. The Membership Committee authorized 50% up to a maximum of \$998 for your project.

RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon confirmation from Tuscola County of their payment of the project in full. The following documents are required for submission to MMRMA in order to process your grant payment:

- Copies of all invoices associated with the project.
- Proofs of payment associated with each invoice. Proofs of payment must match invoice amounts. If multiple payments to a vendor are included in one check or other form of payment, a financial breakdown of individual amounts included with the payment must be provided. Invoices stamped "Paid," Purchase Orders, or screen shots of journal entries do not constitute a proof of payment.
- \*Projects Involving Training\* In addition to invoices and proofs of payment regarding tuition expenses, certificates of completion and test scores (when applicable) must also be submitted.

Such documentation is needed in order to verify that the grant allotted is being used for the project described in your application. If your application submission contained the above referenced documentation, please contact MMRMA.

Payment of RAP/CAP funds is contingent upon Tuscola County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 11/30/2018.**

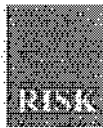
Sincerely,

  
Cara Kowal, ARM, CPCU  
Manager of Risk Management Services

CK/sp

cc: Mike Hoagland  
MMRMA Risk Manager





MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
AUTHORITY

May 31, 2018

Undersheriff Robert Baxter  
Tuscola County  
420 Court St  
Caro, MI 48723

**RE: Grant Funding – Requirements for Reimbursement**

Dear Undersheriff Baxter,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your Jail AED project was approved. The Membership Committee authorized 50% up to a maximum of \$1300 for your project

RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon confirmation from Tuscola County of their payment of the project in full. The following documents are required for submission to MMRMA in order to process your grant payment:

- Copies of all invoices associated with the project.
- Proofs of payment associated with each invoice. Proofs of payment must match invoice amounts. If multiple payments to a vendor are included in one check or other form of payment, a financial breakdown of individual amounts included with the payment must be provided. Invoices stamped "Paid," Purchase Orders, or screen shots of journal entries do not constitute a proof of payment.
- \*Projects Involving Training\* In addition to invoices and proofs of payment regarding tuition expenses, certificates of completion and test scores (when applicable) must also be submitted.

Such documentation is needed in order to verify that the grant allotted is being used for the project described in your application. If your application submission contained the above referenced documentation, please contact MMRMA.

Payment of RAP/CAP funds is contingent upon Tuscola County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 11/30/2018.**

Sincerely,



Cara Kowal, ARM, CPCU  
Manager of Risk Management Services

CK/sp

cc: Mike Hoagland  
MMRMA Risk Manager



MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
A U T H O R I T Y

May 31, 2018

Undersheriff Robert Baxter  
Tuscola County  
420 Court St  
Caro, MI 48723

**RE: Grant Funding – Requirements for Reimbursement**

Dear Undersheriff Baxter,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your Taser project was approved. The Membership Committee authorized \$500 per unit for a maximum of \$1,500 for your project

RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon confirmation from Tuscola County of their payment of the project in full. The following documents are required for submission to MMRMA in order to process your grant payment:

- Copies of all invoices associated with the project.
- Proofs of payment associated with each invoice. Proofs of payment must match invoice amounts. If multiple payments to a vendor are included in one check or other form of payment, a financial breakdown of individual amounts included with the payment must be provided. Invoices stamped "Paid," Purchase Orders, or screen shots of journal entries do not constitute a proof of payment.
- \*Projects Involving Training\*** In addition to invoices and proofs of payment regarding tuition expenses, certificates of completion and test scores (when applicable) must also be submitted.

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Payment of RAP/CAP funds is contingent upon Tuscola County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 11/30/2018.**

Sincerely,

  
Cara Kowal, ARM/CPCU  
Manager of Risk Management Services

CK/sp

cc: Mike Hoagland  
MMRMA Risk Manager

May 17, 2018

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, May 17, 2018 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the May 3, 2018 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the minutes of the May 3, 2018 closed session of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$100,065.76 and bills in the amount of \$273,553.11 covered by vouchers #18-24, #18-25, and #18-26 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

- (1) Ms. Nancy Laskowski appeared before the Board regarding the road improvements being completed in Juniata Township. Chairman Laurie explained that the road improvements were being completed in accordance with the Road Use Agreement between the Tuscola County Road Commission and Pegasus Wind LLC for the NextEra Energy Wind Turbine Project.
- (2) Ms. Mary Brissette appeared before the Board regarding the Lease Agreement between the Road Commission and Juniata Township for its township dump property. Director of Finance Michael Tuckey reported to the Board that the Lease Agreement is being reviewed by the Road Commission's attorney.
- (3) Tuscola County Commissioner Thomas Young reported to the Board that the Tuscola County Central Dispatch thanked the Road Commission for the excellent work during the recent wind storm.

Motion by Zwerk seconded by Sheridan that bid item #71 for Arbela Township of the 2018 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Mike Zwerk seconded by Pat Sheridan to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #18-5198 for the rehabilitation work of the structure which carries Cass City Road over the State and Colling Drain in Section 34 of Columbia Township, all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Julie Matuszak seconded by Mike Zwerk to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #18-5208 for the chip seal and fog seal work along Hurds Corner Road from Deckerville Road to M-81, all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the request from the Gilford Township Board for a reduced posted speed limit within the Village of Gilford, and that the traffic study be submitted to the Michigan State Police for a Speed Limit Traffic Control Order of 45 M.P.H., and in the meantime approve attaching advisory plaques to updated Pedestrian Symbol Signs. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the Road Commission change to its summer operating hours effective Monday, May 28, 2018; as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha provided an update of the Pegasus Wind Turbine Project.

Mr. Ken Dunton discussed with County Highway Engineer Zaverucha the mapping involved with the Michigan Local Agency Culvert Inventory Data Collection Pilot Program.

Arbela Township Supervisor Joe White discussed with the Board the quality of the crushed gravel applied to Gunnell Road during the 2017 season. Superintendent/Manager Jay Tuckey reported to the Board that the material tested qualified for MDOT specification 23A crushed gravel, with a 16% clay content. The Superintendent/Manager will continue to review a solution to the problem, and report back to the Board and Arbela Township.

The Board recessed at 9:45 A.M.

At 10:00 A.M. the Board met with various township officials and county commissioners to discuss roadwork completed in 2017 and roadwork to be completed in 2018.

The following township officials were present for the roadwork discussion: Akron Township Supervisor Don Schmuck, Almer Township Supervisor Jim Mantey, Almer Township Trustee Brian Schriber, Arbela Township Supervisor Joe White, Columbia Township Supervisor Kathy Trischler, Elkland Township Supervisor Dan Erla, Elmwood Township Supervisor Chris Graff, Juniata Township Supervisor Neil Jackson, and Wisner Township Supervisor Jamie Wark.

The following county commissioners were present for the roadwork discussion: District 1 Tuscola County Commissioner Thomas Young.

Also, the following Road Commission employees were present for the roadwork discussion: Caro Division Foreman Jason Root, Akron Division Foreman Troy Daily, and Deford Division Foreman Allen Jacobs.

The following agenda topics were discussed: 2017 Annual Financial Report, 2018 planned road and bridge projects, 2018 federal aid projects, the revised Local Road Improvement and Maintenance & Township Allowance Policy, procedures for a successful local road project, scheduling local road work requests, and the Local Road Brush Spray Policy.

Motion by Parsell seconded by Sheridan that the meeting be adjourned at 11:15 P.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board