

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, APRIL 12, 2018 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Rev. Todd Gould, Cass City Evangelical Free Church
Pledge of Allegiance – Commissioner Bardwell
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Presentation of 2017 County Health Department Audit
 -EDC Project Update from Director
 -2018 County Equalization Report
 -Vassar Outdoor Siren Warning Project
 -Caro School Request to Use Maintenance Property on Luder Road
 as Turn Around (See Correspondence #3)
 -Animal Control (See Correspondence #4)
 -Dispatch Annual Report
Old Business
 -Jail Planning (See Correspondence #5)
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee
MEMS All Hazards

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 March 29, 2018 Full Board and Statutory Finance Committee Minutes
- #2 Consent Agenda Resolution
- #3 Caro Request to Use Maintenance Property on Luder Road
- #4 Animal Control Changes
- #5 Jail Planning Information
- #6 April 9, 2018 Committee of the Whole Minutes
- #7 MSU Usability/Accessibility Research and Consulting
- #8 March 22, 2018 Road Commission Minutes
- #9 Invitation to Thumb Regional Sobriety Court Graduation Ceremony

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Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
March 29, 2018 Minutes
H. H. Purdy Building

Commissioner Matthew Bierlein called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 29th day of March 2018, to order at 8:00 o'clock a.m. local time.

Prayer – Reverend Doug Abel, Vassar Presbyterian Church

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell (via telephone), District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick (via Google Hangouts) excused at 9.34 a.m., District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Clayette Zechmeister, Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones, Caryn Michalak, Rev. Doug Abel, Sheriff Glen Skrent, Mark Putnam, Register John Bishop, Sandy Nielsen, Drain Commissioner Bob Mantey, Dara McGarry

Adoption of Agenda -
18-M-047

Motion by Young, seconded by Vaughan to adopt the agenda as provided.
Motion Carried.

Action on Previous Meeting Minutes -
18-M-048

Motion by Young, seconded by Vaughan to adopt the meeting minutes from the March 15, 2018 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution - None

New Business -

-Court Matters

- o Swift and Sure Grant - Caryn Michalak explained the opportunity to apply for grant.

18-M-049

Motion by Young, seconded by Vaughan to approve the Courts application for a new Swift and Sure Grant through the Michigan Supreme Court. This program will be 100% grant funded and will be zero expense to the County. Any positions would be contingent upon grant funding. Motion Carried.

- o Drug Treatment Court Grant - Caryn Michalak explained the opportunity to apply for grant.

18-M-050

Motion by Young, seconded by Vaughan to approve the Courts application for a new Drug Treatment Grant through the State Court Administrator's office. This program will be 100% grant funded and will be zero expense to the County. Any positions would be contingent upon grant funding. Motion Carried.

- o Consolidation amendment to Thumb Regional Sobriety Grant - Caryn Michalak explained the staff changes requested. Also, reviewed were the success rates of the Sobriety Court program.

18-M-051

Motion by Young, seconded by Vaughan to approve the Court changes in Thumb Regional Sobriety Grant personnel due to a vacant position. Promote the Case Manager to the Program coordinator/Case Manager with the hourly wage from \$21.50 to \$26.15 per hour. Increase the Part Time Case Manager wages from \$20.85 to \$22.00 per hour and the hours be increased from 20 to 22 hours per week due to an increased management load. Also, hire a Part Time Clerk for 15 hours per week at \$12.00 per hour. These are 100% grant funded positions and all contingent upon funding. These positions will continue to be zero expense to the County. Also, appropriate budget amendments are authorized. Motion Carried.

- o On Base Implementation within Probate Court - Clayette Zechmeister explained the funds received from the Child Care Fund through a reimbursement that the Court would like to dedicate to the OnBase program implementation. Board discussed matter.

Matter to be placed on the next Committee of the Whole agenda.

-Jail Impoundment Lot Bids - Sheriff Skrent opened the bids for the project.

- Halfway Fence, Bad Axe - Bid #1 - \$8,981.25; Bid #2 - \$16,481.25.
- Brinkman Excavating, Caro - \$6,119.00.
- Gerald Bergman, Saginaw - \$36,595.00.
- A1-Site Development, Henderson - \$68,000.00.
- Brittons Best Asphalt, Owosso - Asphalt Base - \$45,000.00; Limestone Base - \$40,164.00; Road Gravel Base - \$37,680.00.
- Esch Landscaping, Pigeon - \$27,235.00.
- Action Traffic Maintenance, Flint - \$29,532.00.

Sheriff Skrent to review bids and matter to be brought to the Board later in the agenda.

-2017 Drain Commissioner Annual Report - Drain Commissioner Mantey reviewed the annual report presented.

18-M-052

Motion by Young, seconded by Vaughan that the 2017 Drain Commissioner Annual Report be received and placed on file. Motion Carried.

-Moore Drain Bond Refinancing - Drain Commissioner Mantey explained the bond refunding option for the Moore Drain.

18-M-053

Motion by Young, seconded by Bierlein to approve the financing resolution regarding issuing county full faith and credit for the Moore Drain bond refunding as recommended by the County Drain Commission for the principal amount not to exceed \$995,000 and authorize all appropriate signatures. Roll Call Vote: Young - yes; Bardwell - yes; Vaughan - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

-Jail Impoundment Lot Bids (continued) - Sheriff Skrent reviewed the bids and the bids received that meet the bid requirements are over the budgeted amount. Sheriff Skrent has discussed the matter with Mike Miller and they would like to have the project placed back out for bid.

Recessed at 9:34 a.m.

Commissioner Kirkpatrick excused at 9:34 a.m.

Reconvened at 9:46 a.m.

-Financial Software update and Request to Purchase Kronos Time/Attendance Software - Eean Lee explained the project update and need to implement.

18-M-054

Motion by Young, seconded by Vaughan that the budgeted Kronos Time/Attendance and Scheduling software be purchased with start-up costs of \$36,200 and support costs of \$17,236. Also, agreements with Kronos be authorized for signature contingent upon review and approval by the county attorney. Motion Carried.

-Out of State Travel request for Dispatch Director - Sandy Nielsen explained the request.

18-M-055

Motion by Young, seconded by Vaughan that the out of state travel request from the County Dispatch Director be approved to attend the Association of Public Communication Officials (APCO) Conference August 4 to 8, 2018. (In her role as APCO President county conference costs are reimbursed by APCO). Motion Carried.

-Budget Amendments - Clayette Zechmeister reviewed the budget amendments included in the Board packet.

18-M-056

Motion by Young, seconded by Vaughan that the 2018 Budget Amendments be amended as presented in the March 29, 2018 memorandum from the Chief Accountant. Motion Carried.

-Letter of Resignation from Deputy Clerk - Clerk Fetting explained the request for the acceptance of the letter of resignation. The position is currently vacant and once Clerk Fetting decides on an appointment matter will be brought back before the Board.

18-M-057

Motion by Young, seconded by Vaughan to receive and place on file the letter of resignation from Cindy McKinney Volz from the Chief Deputy Clerk full-time position with said resignation date to be March 26, 2018. Motion Carried.

-Medical Care Transfer of Funds related to Facility Improvements - Clayette Zechmeister explained the transfer request.

18-M-058

Motion by Young, seconded by Vaughan that per the March 23, 2018 request from the Medical Care Facility that the following funds be transferred from the Voted Medical Care Facility Fund (298) to the Regular Medical Care Facility Fund (291) for the following items:

- MJ Mechanical - Replace 3 HVAC Rooftop Units at Business Annex Building
\$30,375.00

Motion Carried.

-MIDC Compliance Plan and Cost Analysis Approval by MIDC - The plan submitted by Tuscola County has been approved. No further action required at this time.

-Jury Mileage and Rate Compensation Increases - Clerk Fetting explained the increases requested per Public Act 51.

18-M-059

Motion by Young, seconded by Vaughan that Per Public Act 51 of 2017, the juror rate of mileage be increased from .10 per mile to .20 per mile and the juror compensation be increased as follows:

- (i) For the first day or half day of actual attendance at the court, not less than \$30 per day and \$15 per half day.
- (ii) For each subsequent day or half day of actual attendance at the court, not less than \$45 per day and \$22.50 per half day.

Also, appropriate budget amendments are authorized.

Motion Carried.

Old Business - None

Correspondence/Resolutions -

- Tuscola Stars Breakfast - April 19, 2018
- Conservation District Tree Sale ends soon

COMMISSIONER LIAISON COMMITTEE REPORTS

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment - Update provided.
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission - Vanderbilt Park discussed.
Tuscola County Fair Board Liaison

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors - Update provided on the MAC conference.
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee
MEMS All Hazards

KIRKPATRICK - No Update.

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BARDWELL - No Update.

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

YOUNG

Dispatch Authority Board
County Road Commission Liaison - Meets April 5th.
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

Other Business as Necessary - None

Extended Public Comment -

- Mark Pulnam - Addressed the Board regarding his concern over ethical issues.
- Tisha Jones - Pizza and Politics event on April 21, 2018 from 3:00 p.m. to 5:00 p.m. to educate people about being a Precinct Delegate.
- Jodi Fetting - Casual for a Cause - The courthouse employees pay \$5.00 per month in order to wear jeans. The money is then donated to local non-profit charities.

Meeting adjourned at 10:24 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
March 29, 2018
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 10:24 a.m.

Commissioners Present: Young, Vaughan, Bierlein

Commissioners Absent: Bardwell, Kirkpatrick

Also Present: Clayette Zechmeister, Jodi Fetting, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:28 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 12th day of April, 2018 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that per the request of the Chief Judge, that the contact with ImageSoft to purchase the OnBase software module for Tuscola County Probate Court be approved and all appropriate signatures are authorized. Also, all appropriate budget amendments are authorized including the transfer of \$84,493 from the 292 Probate Juvenile Child Care Fund with \$71,750 to the 244 Equipment Fund for the purchase/installation of the software and \$12,743 to the general fund computer operations budget for the service contract support costs.

- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the 2017 Dispatch Annual Report be received and placed on file.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the letter from Sharon Mika resigning from the County Recycling Committee be received and placed on file with said resignation to be effective April 18, 2018. Also, the County Clerk is requested to advertise to fill said vacancy.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move to authorize to post and advertise to refill a vacant part-time material handler position at recycling.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the jail impoundment lot project excavating work be awarded to Brinkman Excavating who was the low bidder for an amount of \$4,972. Also, the jail impoundment lot fence part of the project be awarded to Half-Way Fence Company who was the low bidder for an amount of \$8,981.25. Also, a new project be established in the 278 Drug Enforcement Grant Fund with a budget of \$13,954.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/9/18
- Description of Matter:** Move that the steel door replacement at the Purdy Building be awarded to Keys Construction who was the sole bidder for an amount of \$2,890. Also, a card access reader system be purchased at a cost not to exceed \$1,000.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 4/9/18

Description of Matter: Move that the partial roof replacement at the Purdy Building be awarded to Marlette Roofing who was the sole bidder for an amount of \$4,960.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 4/9/18

Description of Matter: Move that the jail rooftop HVAC C-wing replacement be awarded to Johnson Controls who was the sole bidder for an amount \$7,587.

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 4/9/18

Description of Matter: Move that the MSU-e parking lot sealing bid be awarded to Yager who was the low bidder for an amount of \$2,337.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

CERTIFICATE OF INSURANCE

3

<p><i>Producer</i> SET-SEG 415 W. Kalamazoo Street Lansing, MI 48933</p>	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</p>
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COMPANIES AFFORDING COVERAGE

<p><i>Insured</i> Caro Community Schools 301 N Hooper Street Caro, MI 48723</p>	<p>A MASB-SEG Property/Casualty Pool, Inc.</p>
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC-0000156	7/1/2017	7/1/2018	BI & PD COMBINED OCCURRENCE	\$1,000,000
					BI & PD COMBINED AGGREGATE	N/A
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	N/A

DESCRIPTION The County of Tuscola, its employees, officers and assigns are added as additional insureds for liability but only in regards to a temporary bus stop at 1350 Luder Road, Caro, MI 48723.

<p><i>CERTIFICATE HOLDER</i> County of Tuscola</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.</p>
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<p><i>AUTHORIZED REPRESENTATIVE</i></p> <p> Karen Carr PROPERTY/CASUALTY DEPARTMENT</p>	<p>Date April 10, 2018</p>
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Subject: FW: Major Animal Control Changes

Commissioners

As you know we currently contract with Sanilac County to perform animal control services. I received a call this morning from Jim Matson (Animal Control Officer) explaining that he is retiring 6/25/18. One of his two assistants is leaving to take a different job on 6/1/18. This means there is only about 7 weeks to decide how animal control will be performed in Tuscola County in light of these major changes.

Analyzing and deciding what to do in this short period of time is going to be a major challenge. Short and longer term plans may have to be developed. I will have to reprioritize some my other activities to help find a solution to this animal control situation. Commissioners Bardwell, Vaughan and myself will meet after the Board meeting on Thursday for further discussion and strategy development.

We do have a county animal control ordinance and contract with Sanilac County which I will print for review. Animal Control generates on average \$130,000 to \$135,000 annually in current and delinquent dog licenses. Over the years Jim Matson was aggressive in enforcing payment of dog licenses. When it was a county operation about 15 years ago only about \$30,000 to \$40,000 in licensing fees was generated per year. We currently spend about \$140,000 annually for animal control services. The current contractual arrangement with Sanilac County is nearly a breakeven operation. A significant general fund subsidy was required when it was a county operation because much less revenue was generated at that time.

Continuation of this licensing of dogs will have to continue to be a priority with the next animal control arrangement. If licensing enforcement occurs less revenue is receive and more general fund costs are required.

I have had a brief discussion with Sanilac County Administrator to determine what their intentions are because they are also going to be dealing with this situation. She will be discussing this major change involving animal control with her Board and will get back to me early next week for further discussion.

Some options may include:

1. Contract for services with another county
2. Develop a two or more county intergovernmental agreement for a joint animal control operation
3. From a county department
4. Huron county contracts with a private company to operate the animal shelter and relies on the sheriff department for animal control enforcement

With only 7 weeks resolving this issue will require significant time and attention and needs to be a high priority.

Mike

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

Subject: FW: Thoughts for Jail NSA Study
Attachments: Dashboard 2016 - 1.ppt; Jail Capital 8 years.pdf

Sheriff and Commissioners

Some of my initial thoughts and comments related to the NSA jail study are below:

1. County population has significantly and consistently decline for many years and no short term reversal is expected.....see attached PowerPoint regarding population and school enrollment, court case load, etc.....generally court caseloads have been declining.....especially in district court.....if this trend continues it may reduce the demand for additional jail space well into the future.....
2. Tuscola is a poor county with a limited tax base that is not growing other than from wind turbine development (WT).....WT development and special purpose millages have enabled continuation of most services without staff and service base reductions over the last several years.....but the future of this revenue source is precarious.....the point is the ability of the county to fund a major jail project without new sources of funding is unrealistic.....
3. The NSA plan should include alternative methods of funding a project..... previous plans have left this most important factor out.....including bonding and the potential approval of a dedicated millage to retire bonds.....Alpena County recently obtained approval of a millage.....
4. Is it possible to add jail beds with the goal of generating revenue by housing other county, state or federal prisoners without increasing the current number of corrections officers.....14 beds were added in 2014 without increasing corrections officers.....
5. Could the plan identify priorities of what could be implemented with the current available \$1 million which is what is in reserve for the jail.....could a project be designed that could be implemented in phases as funding permits.....
6. It is critical that any plan be designed to not require adding corrections officers.....if one corrections officer is needed it really means three or more are needed since this is a 7/24 operation..... three corrections officers would add an estimated \$200,000 to the county budget which would probably require other position cuts to fund.....
7. Attached for reference is a list of capital improvements that have been made to the jail.....thought this might be useful information for the NSA planners.....
8. There have been several other jail studies conducted over the years which can be provided by Mike Miller to NSA for reference.....may not need to completely re-invent the wheel.....
9. Input from county judges is needed.....

Mike

Michael R. Hoagland
Tuscola County Controller/Administrator

BUDGET STATUS REPORT

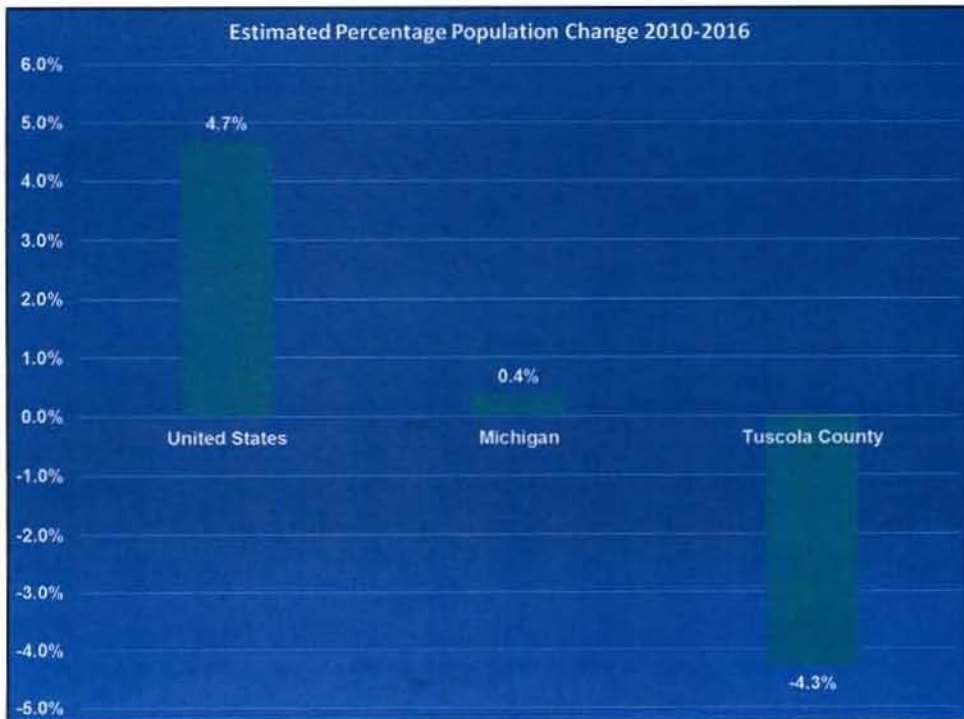
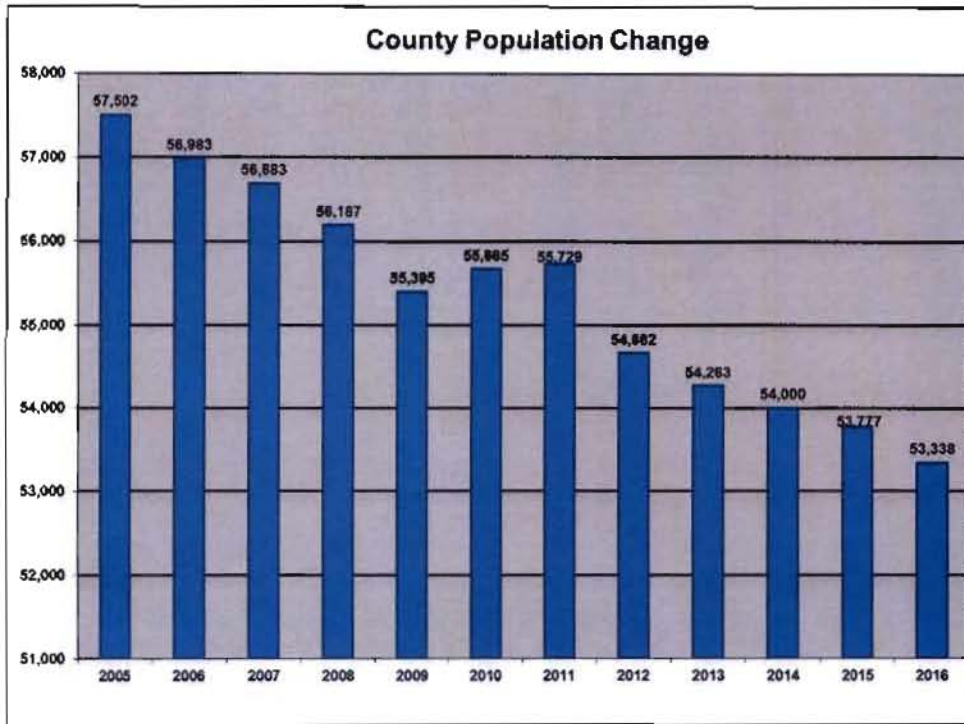
Fund 483 CAPITAL IMPROVEMENTS FUND

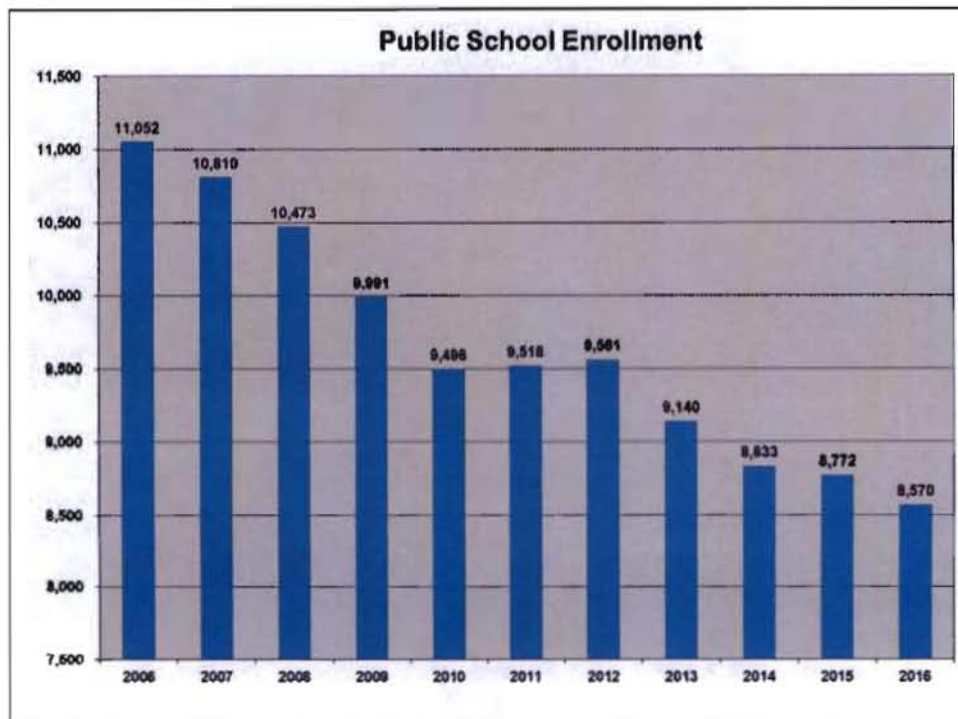
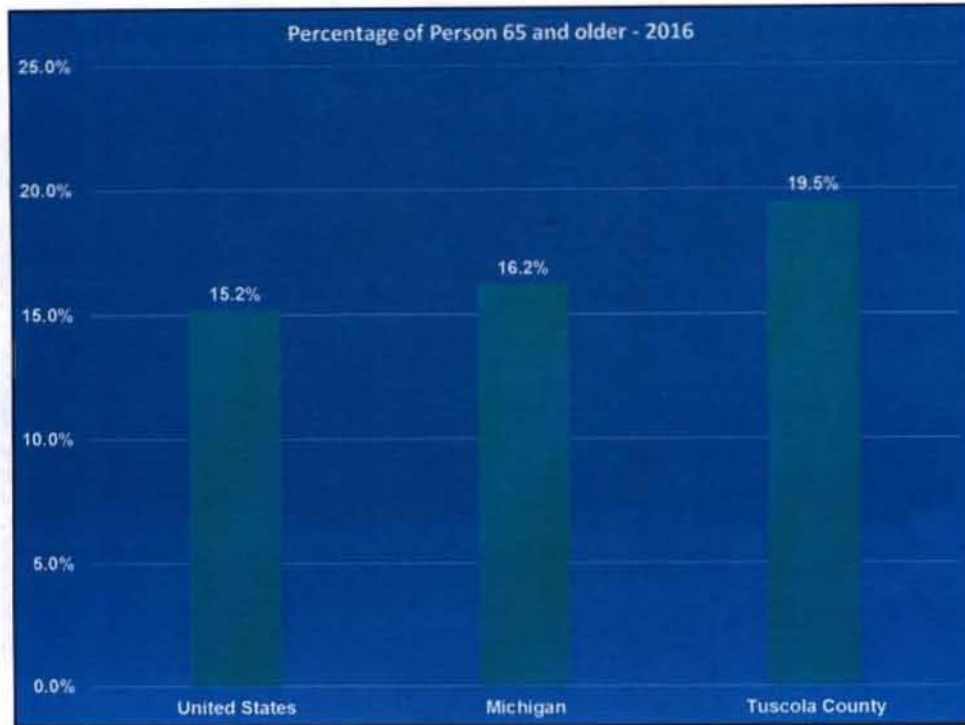
Tuscola County

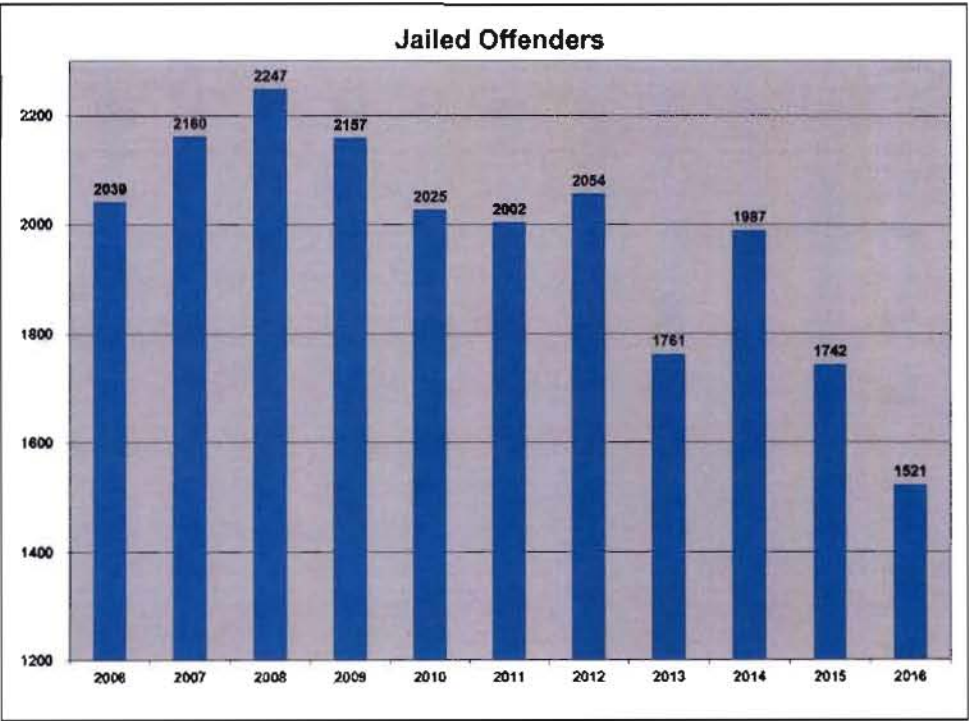
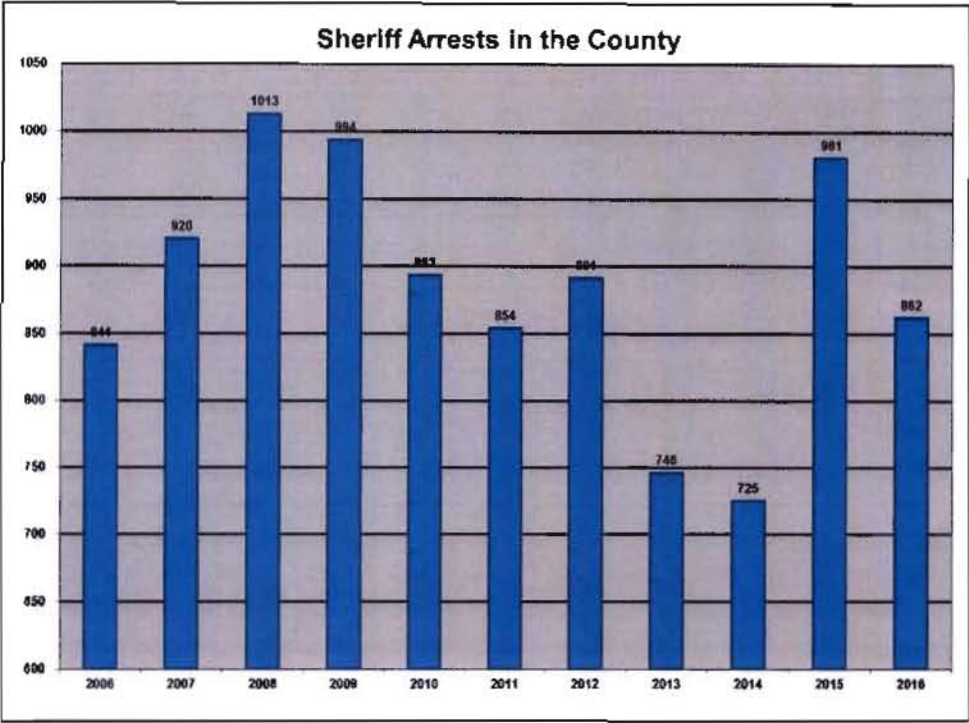
Period Ending Date: December 31, 2017

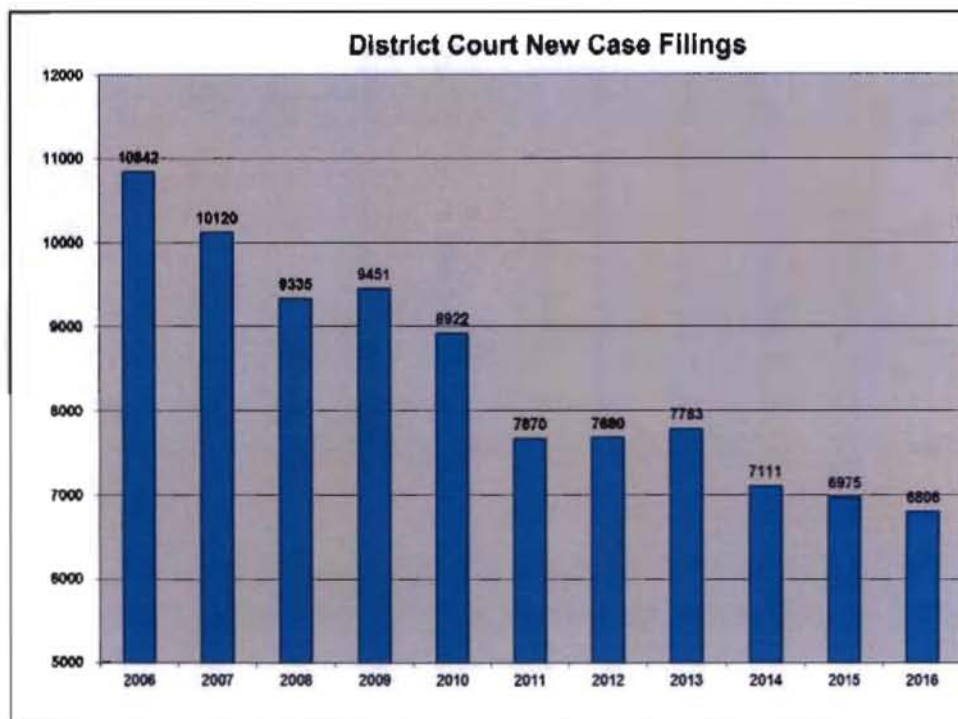
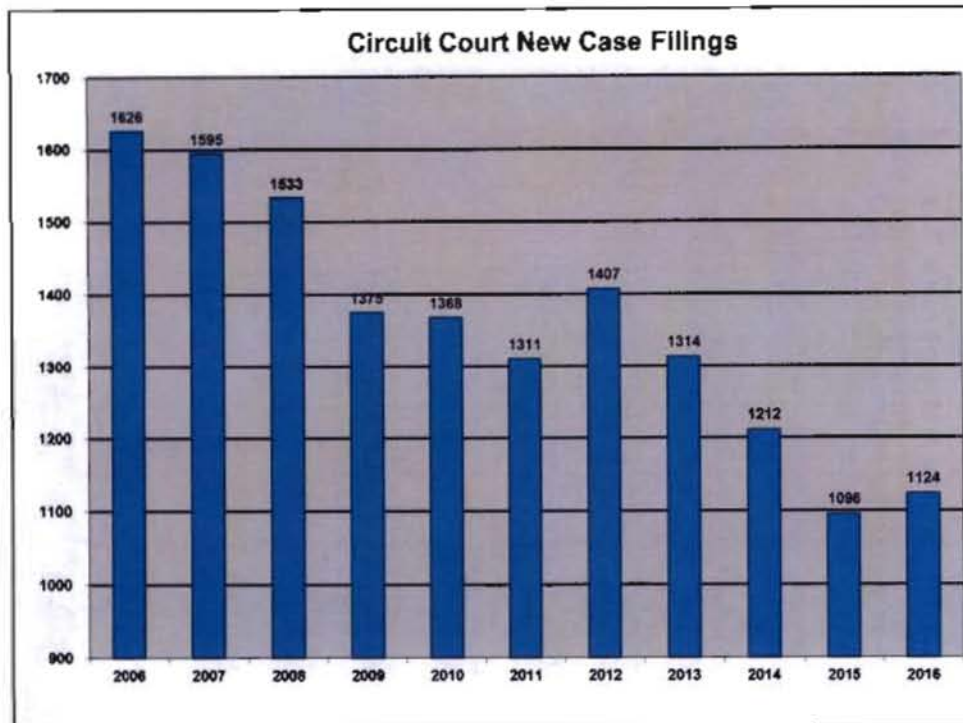
Department 932 JAIL

Account	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual
Fund 483 CAPITAL IMPROVEMENTS FUND								
Expenses								
932-013-002 JAIL C-WING SHOWER TILE RPL	0.00	0.00	0.00	95,431.57	0.00	0.00	0.00	0.00
932-014-002 KITCHEN REPAIRS WALLS/FLOORS	0.00	0.00	0.00	0.00	14,020.18	0.00	0.00	0.00
932-014-003 CARPET	0.00	0.00	0.00	0.00	0.00	3,978.50	0.00	0.00
932-014-004 LOBBY SECURITY WALLS/GLASS/DOORS	0.00	0.00	0.00	0.00	24,414.71	0.00	0.00	0.00
932-014-005 EMPLOYEE BREAK ROOM STOVE/CABINET	0.00	0.00	0.00	0.00	0.00	2,017.54	0.00	0.00
932-014-006 SQUAD ROOM CARPET/PAINT/CEILING	0.00	0.00	0.00	0.00	5,691.50	0.00	0.00	0.00
932-014-007 BASEMENT PAINTING	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00
932-014-008 C-WING HVAC REPLACEMENT	0.00	0.00	0.00	0.00	5,718.73	0.00	0.00	0.00
932-014-009 BOILER	0.00	0.00	0.00	0.00	38,864.25	0.00	0.00	0.00
932-015-003 LIBRARY SKYLIGHT	0.00	0.00	0.00	0.00	0.00	3,437.10	0.00	0.00
932-016-003 WATER SUPPLY SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347,345.62
932-016-004 REPLACE JAIL WINDOWS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
932-017-001 AC SERGEANTS OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,779.20
932-017-002 PARKING LOT SEALING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,592.48
932-017-003 LED LIGHTING SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	702.40
932-017-004 C-WING ROOFTOP AC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
932-017-005 COMPUTER BASEMENT REMODEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	988.98
932-982-001 JAIL ROOF	0.00	0.00	60,675.00	0.00	0.00	0.00	0.00	0.00
932-982-004 JAIL ENTRY DOORS	0.00	0.00	1,850.00	0.00	0.00	0.00	0.00	0.00
Expenses Total	0.00	0.00	82,525.00	95,431.57	91,209.37	9,433.14	110.52	371,408.68
	0.00	0.00	82,525.00	95,431.57	91,209.37	9,433.14	110.52	371,408.68

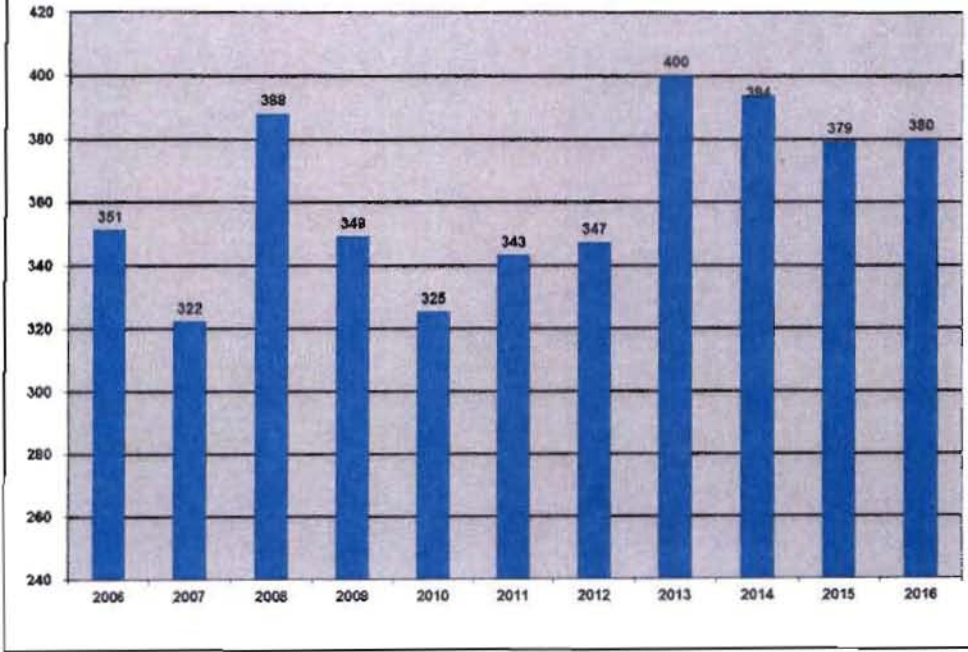








Probate Court New Case Filings



Draft
Tuscola County Board of Commissioners
Committee of the Whole
Monday, April 9, 2018 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick (via Google Hangouts), District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones, Judge Amy Grace Gierhart, Judge Nancy L. Thane, Caryn Michalak, Register John Bishop, Nancy Laskowski, Clayette Zechmeister, Undersheriff Bob Baxter

Finance/Technology
 Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance/Technology

1. **Court Request to Purchase OnBase Workflow Software** - Judge Amy Grace Gierhart explained the request to implement the OnBase solution in Probate Court and the planned source of funding for the implementation. Board discussed the matter. Matter to be placed on the Consent Agenda.
2. **Indigent Defense Funding** - Judge Amy Grace Gierhart discussed the plan that was proposed by Tuscola County and the probability of funding the program by the State.
3. **Jail Remodeling Meeting Planning April 11th and 12th** - Mike Hoagland is planning to put a list of questions to share with the company assisting in the planning. Commissioner Kirkpatrick would like a timeline of the 2-day meeting.
4. **Receive and Place on file Dispatch 2017 Annual Report** - Matter to be placed on the Consent Agenda.
5. **Meeting to Discuss Caro Regional Center** - Mike Hoagland explained the plan to set a meeting and the people who will be invited.

On-Going and Other Finance

1. Update Regarding Potential Dental Clinic - Mike Hoagland updated the Board on the review of the contract.
2. Continue Review of Road Commission Legacy Costs
3. Behavioral Health 2017 Audit - Mike Hoagland and Clayette Zechmeister reviewed the audit. Board discussed the budget deficit reported on the audit.
4. Update Wind Turbine Revenue History and Projections - Mike Hoagland is currently working on.

5. Work to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies
6. Presentation of County Treasurer Investment Reports
7. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
8. Assess Avoidance Costs from Retirement System Changes Previously Implemented
9. Solar Assessing/Taxation Information
10. Update Regarding Indigent Defense Plan
11. March 20th Meeting in Bay City Regarding Medical Examiner System
12. Opioid Lawsuit Update - Commissioner Bardwell stated that Michigan is considered one of the worst states for Opioid usage.
13. Update Regarding Airport Zoning Board of Appeals
14. Empower Deferred Compensation Proposed Contract Changes
15. Potential Personal Property Tax Changes - Mike Hoagland discussed matter. Commissioner Bierlein explained the position of Michigan Association of Counties.
16. Work on an Update to the Multi-Year Financial Plan - Mike Hoagland is currently working on draft projections.

Personnel

Committee Leader-Commissioner Bardwell

Primary Personnel

1. **Resignation of Sharon Mika from County Recycling Committee** - Mike Hoagland requested Sharon's resignation letter be accepted and the County Clerk to advertise to refill the vacancy. Commissioner Bardwell would like to have a resolution prepared. Matters to be placed on the Consent Agenda.
2. **Authorization to Refill Vacant Material Handler Position** - Mike Miller requested to refill the vacant part-time position. Matter to be placed on the Consent Agenda.

On-Going and Other Finance

1. Reporting Relationship (Nepotism Policy)
2. Review the Potential Formation of Quarterly Meetings with County Leaders
3. Procedural Coordination with HR Director Regarding Hiring/Discharge/Payroll/Record Keeping
4. Develop a System to Keep Job Postings on the Web Site Current
5. Determine how to Gain Help for the County from the Leaders Program
6. Process and Cost to Replace County Health Department Medical Director

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

- 1. Jail Impoundment Project** - Undersheriff Bob Baxter contacted the contractors that had submitted bids for the project to split out the excavating bid and the fence bid.
Brinkman Excavating - Excavating - \$4,972.50.
Halfway Fence - Fence - \$8,981.25; Excavating - \$7,500.00.
Esch Landscaping - Fence - \$10,500.00; Excavating - \$16,735.00.
Brittons Best Asphalt - Did not respond to request to split bid.
Gerald Bergman - Fence - \$10,515.00; Excavating - \$26,080.00.
Action Traffic Maintenance - Fence - \$16,132.00; Excavating - \$15,921.00.
A1-Site Development - Did not respond to request to split bid.

Undersheriff Baxter recommends to award the bid to Brinkman Excavating for the excavating in the amount of \$4,972.50 and Halfway Fence for the fencing in the amount of \$8,981.25.

Matters to be placed on the Consent Agenda.

- 2. Purdy Door Replacement Bids** - Mike Miller opened the bid received.
Keys Construction, Marlette - Steel Door - \$2,890.00; Aluminum Door - \$3,980.00. Board discussed installing the key card system while replacing the door.
Bid to be awarded to Keys Construction for the steel door to be installed. Also, the Board would like to have the key card system installed. Matters to be placed on the Consent Agenda.
- 3. Purdy Building Partial Roof Replacement Bids** - Mike Miller opened the bid received.
Marlette Roofing, Marlette - \$4,960.00.
Bid to be awarded to Marlette Roofing.
Matter to be placed on the Consent Agenda.
- 4. Jail Rooftop HVAC Replacement Bids** -
Mike Miller opened the bid received.
Johnson Controls - \$7,587.00.
Bid to be awarded to Johnson Controls.
Matter to be placed on the Consent Agenda.
- 5. MSU-e Parking lot Sealing Bids** - Mike Miller opened the bids received.
Chippewa Asphalt, Clio - \$4,300.00.
Aztec Asphalt, Brown City - \$4,500.00.
Wolverine Sealcoating, Jackson - \$2,563.10.
Yeager Asphalt, Carrollton - \$2,337.00.
Bid to be awarded to Yeager Asphalt.
Matter to be placed on the Consent Agenda.

6. **Concrete Bids (matter added)** - Mike Miller put out to bid concrete replacement at the Courthouse, Annex Building, Health Department, Department of Health and Human Services and Mosquito.
Keys Construction, Marlette - Mosquito - \$4,830.00; Remaining Buildings - \$68,845.00.
A1-Site Development - Mosquito - \$3,200.00; Remaining Buildings - \$80,000.00.
Mike will contact Kim to see what she has budgeted for the project at Mosquito Abatement. The amount budgeted for the remaining buildings is much lower than the bids received. Mike Miller will rebid the project.
7. **Vanderbilt Park Update** - Mike Miller updated the Board with the progress at the Park. The contractor is waiting on the weather to break. Mike Hoagland explained the steps that need to be completed in order to have the credit card machine set-up for payment.

On-Going and Other Building and Grounds

1. County Property Ownership Identification
2. Recycling Building Remodeling – Next Steps - Mike Miller explained issues that have arose from DEQ. Mike has met with a Representative from DEQ to review. AKT Peerless has been contacted regarding the situation. Mike Miller explained steps that may need to be taken. There is documentation that Kozan was issued violation citations in 2014. The attorney does not feel Tuscola County is responsible for the clean-up based on the documentation.
3. Review Potential Acquisition of Land from State Near Caro Regional Center
4. Update 10-Year Capital Improvement Plan
5. 2018 Budgeted Driveway, Parking Lot and Sidewalk Repairs - City of Caro would like to work with the County regarding installing sidewalks on Court Street near the Juvenile Probation Garden.
6. Vanderbilt Park Next Steps for Further Improvement
7. Planning for County Record Storage Needs
8. Potential Annexation of County Property to City for Water/Sewer Cost Reductions
9. Update Regarding County Record Storage Needs

Other Items Not Assigned to a Committee

1. Review of Alternative Solutions Concerning the Caro Dam –Meeting April 18, 2018
2. 2018 MAC Priorities
3. Cass River Greenways
4. Ongoing Economic Development Activity Updates from EDC Director - Mike Hoagland would like Steve Erickson to provide an update.
5. Review County-Wide Economic Development Strategic Plan
6. Dairy Farmers of America Phase 2– Cass City
7. Road Commission Organizational Alternatives – Next Steps

8. Sunday Retail Sales of Spirits, Beer and Wine – Next Steps - Petitions are being circulated to collect signatures.

Other Business as Necessary -

-Commissioner Bierlein commended Eean Lee and the IT Department for all of their hard work to keep our network secure.

-Eean Lee - The oldest legacy system that the court uses daily will be transitioned to a cloud based system to be hosted by the State. In working in coordination with the Chief Judge, this implementation will save approximately \$45,000.00.

Public Comment Period -

-Nancy Laskowski - Nancy stated commercial real estate transactions do not have to have full disclosure in a transaction as in personal real estate transactions. Also, Nancy discussed her involvement in the 4-H program. Nancy is a guardian for a person that is a resident of Tuscola County but the original guardianship was issued in Macomb County which retains jurisdiction. She shared some of her struggles with that. Nancy also provided information regarding the Wind Turbine Project. Letters from the community were collected at a Community Meeting and given to the Board for review.

Meeting adjourned at 10:25 a.m.

Jodi Fetting
Tuscola County Clerk

MICHIGAN STATE
UNIVERSITY

March 28, 2018

Michael Hoagland
Controller/Administrator
125 W. Lincoln St., Ste. 500
Caro, MI 48723

Dear Michael,

My office, Michigan State University Usability/Accessibility Research and Consulting (MSU UARC), was recently asked by MSU's administration to work with more government and community agencies throughout the state. We specialize in usability and user experience research, information architecture analysis, technology accessibility evaluations (Section 508/WCAG 2.0 AA), and digital accessibility policy development (ADA). Our partners and clients range from government agencies to higher education institutions to Fortune 500 multinational corporations. I've enclosed some brief examples of government projects that MSU UARC has been involved in, as well as a list of our services and costs.

If you're interested in discussing potential projects with MSU UARC, please contact me at sswieren@msu.edu or 517-432-6613. MSU UARC Assistant Director Graham Pierce and I look forward to working with you in the future!



Sarah J. Swierenga, PhD, CPE
Director, Usability/Accessibility Research and Consulting
Michigan State University



**University
Outreach and
Engagement**

Usability/Accessibility
Research and Consulting

Kellogg Center, Garden Level
East Lansing, MI 48824-1022

517-353-8977
Fax: 517-432-9541
usability.msu.edu

MSU Usability/Accessibility Research and Consulting

Examples of Government Projects

MSU Usability/Accessibility Research and Consulting (MSU UARC) partners with government agencies, universities, community organizations, and Fortune 500 multinational corporations. We conduct usability evaluations, information architecture analyses, and advise on user-centered design strategies to ensure that the needs of all users are met. MSU UARC is also internationally known as a resource for accessibility policy and technical expertise. The examples below are drawn from recent projects in government, and represent only a small fraction of the work that we do.

State of Michigan

MSU UARC has worked with the State of Michigan on a variety of projects, including usability evaluations, website user interface reviews, focus groups, accessibility evaluations, and information architecture evaluations for the Michigan Department of Licensing and Regulatory Affairs; Michigan Department of Technology, Management, and Budget; Michigan Department of Treasury; Michigan Department of Environmental Quality; Michigan Department of Health and Human Services; Michigan Department of Transportation; and Michigan Department of State.

Oakland County, Michigan

MSU UARC has worked with Oakland County Information Technology to help formulate accessibility policies and strategies and to provide accessibility training. We are registered as a service provider in the Oakland County G2G Marketplace.

Michigan Background Check System

MSU UARC developed and continues to enhance the Michigan Workforce Background Check system, which is used by the State of Michigan to conduct criminal history checks for job applicants in long-term care and child care facilities, and for health professional licensing in the state. MSU UARC's system was the model for the federal government's background check system pilot program.

Federal, State, and Local Voting System Accessibility

MSU UARC has spent more than a decade conducting research into the accessibility of voting systems for people with disabilities. Members of our team sit on the U.S. National Institute of Standards and Technology Voting Systems Human Factors Working Group, as well as the State of Michigan Bureau of Elections Accessible Voting Systems Working Group. We have also advised the Meridian Township Clerk's Office and voting system vendors on matters of election accessibility.

State of California

MSU UARC worked with the State of California Department of Industrial Relations to assess and address accessibility issues in the Division of Workers' Compensation's online and digital systems for nearly a decade. We conducted evaluations of multiple systems and advised on strategies for remediation and enhancement of processes.

U.S. Army Corps of Engineers

MSU UARC worked with the U.S. Army Corps of Engineers and U.S. Department of Agriculture for six years on the Corps Lakes Gateway website and mobile app to enhance users' experiences. We conducted usability evaluations, focus groups, surveys, wireframe designs, and expert reviews.

Other Projects and Collaborations

MSU UARC has also conducted user experience evaluations for the Capital Area Transportation Authority, Michigan Protection & Advocacy Service, Michigan Health Endowment Fund, State of Delaware Background Check Center, Rollin M. Gerstacker Foundation, and a wide variety of others.

MSU Usability/Accessibility Research and Consulting Services for Government and Community Agencies

Michigan State University Usability/Accessibility Research and Consulting (MSU UARC) offers a range of services to governments and community agencies to ensure that they meet the needs of their constituents and employees, and meet legal (ADA/Section 508) requirements.

Usability Services

Ensure that your constituents and employees can easily use the online and digital services you offer. If they have difficulty using your systems and services, they won't use them correctly (if at all)!

High-Level Usability Reviews (\$450-\$1,500)

Brief expert evaluation or user feedback about your website or digital content's navigation, layout, and aesthetics. A budget-friendly alternative to in-depth reviews, and great first step into usability.

In-Depth Expert Reviews (\$5,000-\$7,500)

Detailed expert evaluation of your website or service with recommendations for improvements.

User Focus Groups (\$1,000-\$7,500)

Learn about your constituents' goals and what they think about your website or digital service in order to ensure that your offerings meet their needs.

Usability Testing (\$12,000-\$17,500)

Discover what happens when real users interact with your services, and get expert analysis and recommendations for enhancement. Ensure that your content works for your constituents!

Information Architecture (\$5,000-\$50,000)

Find out how to structure your content to ensure that it meets your constituents' expectations.

Hourly Consulting (\$115/hour)

Design, content, and evaluation strategy assistance, and competitive insights from experts.

Accessibility Services

Making sure constituents and employees with disabilities are able to fully utilize services is critical to fully serving your community and to ensuring their civil rights. Government websites and digital resources must meet Section 508/Web Content Accessibility Guidelines (WCAG) 2.0 AA requirements to be compliant with the Americans with Disabilities Act (ADA).

High-Level Accessibility Evaluations (\$250-\$1,000)

Experts manually evaluate your website or digital content for critical accessibility violations. Great first step in accessibility compliance, and ideal for determining accessibility of potential purchases.

Full Accessibility Evaluations (\$4,000-\$17,500)

Detailed manual accessibility inspection of your website or digital content, which will find issues not caught by automated scanners. The best way to ensure ADA/Section 508/WCAG 2.0 AA compliance!

Accessibility Testing (\$12,000-\$17,500)

One-on-one testing with users with disabilities to ensure that they find your services easy to use.

Voting Accessibility Strategy (\$125/hour)

Advice and system testing to ensure that individuals with disabilities are fully included in elections.

Hourly Consulting (\$125/hour)

Expert assistance in developing IT accessibility/ADA policies and implementation strategies.

Background Check Systems

MSU UARC developed, hosts, and maintains the Michigan Workforce Background Check system, which can be customized for your government or agency to conduct background checks.

March 22, 2018

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, March 22, 2018 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the March 8, 2018 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$114,150.21 and bills in the amount of \$208,141.27 covered by vouchers #18-13, #18-14, and #18-15 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Mr. Chris Kischnick with Weiss Farm Equipment appeared before the Board to request a variance of their Annual Transportation Permit to include an exemption when classified as a "Super Load" status due to hauling certain farm equipment. After review and discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk to grant a variance of the Annual Transportation Permit for Weiss Farm Equipment to include an agricultural exemption when hauling farm equipment at a "Super Load" status. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell that the bids for 2018 Street Signs taken and accepted at the March 8, 2018 regular meeting of the Board be awarded to the following low bidders, Vulcan Signs for Part A, Lightle Enterprises for Part B, MD Solutions for Part C, and Dornbos Signs for Part D. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the bids for 2018 Corrugated Metal Pipe taken and accepted at the March 8, 2018 regular meeting of the Board be awarded to the low bidder, Jensen Bridge Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that bid items #10, #11, #12 for Akron Township, bid item #28 for Ellington Township, bid items #32, #33, #34 for Gilford Township, and bid item #53 for Wells Township of the 2018 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:15 A.M. the following bids were opened for 2018 Hot Mixed Asphalt Machine Patches:

	Local Road Sm. Patches	Local Road Sm. Patches	Local Road Med. Patches	Local Road Lg. Patches
<u>Bidder</u>	<u>0 - 5 tons</u>	<u>6 - 10 tons</u>	<u>11 - 49 tons</u>	<u>50 tons +</u>
Esch Landscaping	\$ 250.00 / ton	\$ 230.00 / ton	\$ 190.00 / ton	\$ 160.00 / ton

Astec Asphalt, Inc.	\$ 400.00 / ton	\$ 400.00 / ton	\$ 385.00 / ton	\$ 350.00 / ton
Chippewa Asphalt	\$ 475.00 / ton	\$ 290.00 / ton	\$ 155.00 / ton	\$ 135.00 / ton
	Primary Road Sm. Patches <u>0 - 5 tons</u>	Primary Road Sm. Patches <u>6 - 10 tons</u>	Primary Road Med. Patches <u>11 - 49 tons</u>	Primary Road Lg. Patches <u>50 tons +</u>
<u>Bidder</u>				
Esch Landscaping	\$ 280.00 / ton	\$ 240.00 / ton	\$ 200.00 / ton	\$ 170.00 / ton
Astec Asphalt, Inc.	\$ 400.00 / ton	\$ 400.00 / ton	\$ 385.00 / ton	\$ 350.00 / ton
Chippewa Asphalt	\$ 500.00 / ton	\$ 300.00 / ton	\$ 170.00 / ton	\$ 150.00 / ton
	<u>Pavement for Butt Joints</u>	<u>Removing HMA Surface</u>		
Esch Landscaping	\$ 50.00 / syd.	\$ 50.00 / syd.		
Astec Asphalt, Inc.	\$ 24.00 / syd.	\$ 5.00 / syd.		
Chippewa Asphalt	\$ 57.00 / syd.	\$ 60.00 / syd.		

Motion by Zwerk seconded by Matuszak that the bids for 2018 Hot Mixed Asphalt Machine Patches be accepted and awarded to Esch Landscaping, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve the request from the Fairgrove Township Board to construct the intersection of Van Geisen Road and Ringle Road. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the request from the Watertown Township Board for the installation of a Radar Speed Sign on Fostoria Road, all in accordance with the Road Commission's Specialty Sign Policy. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed Seasonal Weight Restrictions. Management will continue to monitor the weather and road conditions.

At 8:30 A.M. the following bids were opened for the 2018 Furnishing & Placing Crushed Limestone and Crushed Gravel:

<u>Item No.</u>	<u>Location</u>	<u>Burroughs Materials</u>	<u>Wirt Stone Dock</u>	<u>Green Dream International</u>	<u>Goose's Dirt Works</u>
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2018 CRUSHED LIMESTONE:

1.	Loomis Rd.	\$ 14,130.00	\$ 15,525.00	\$ 24,444.00	no bid
2.	Loomis Rd.	11,775.00	12,937.50	20,370.00	no bid
3.	Loomis Rd.	11,775.00	12,937.50	20,370.00	no bid
4.	Loomis Rd.	23,400.00	26,025.00	40,155.00	no bid
5.	Loomis Rd.	23,250.00	26,025.00	40,740.00	no bid
6.	Leonard Rd.	23,250.00	26,025.00	40,740.00	no bid
7.	Ackerman Rd.	11,625.00	13,012.50	20,490.00	no bid
8.	Huron Line Rd.	23,175.00	26,400.00	41,805.00	no bid
9.	Ackerman Rd.	1,545.00	1,760.00	2,721.00	no bid
10.	Graf Rd.	23,475.00	26,325.00	40,815.00	no bid
11.	Surin Rd.	8,397.00	9,504.00	14,963.40	no bid
12.	Rick Rd.	23,175.00	26,700.00	41,730.00	no bid
13.	Rick Rd.	23,100.00	26,700.00	40,980.00	no bid
14.	Ashmore Rd.	23,175.00	26,850.00	41,805.00	no bid

15.	Remington Rd.	23,100.00	26,850.00	42,135.00	no bid
16.	Van Geisen Rd.	36,742.50	37,701.00	55,145.70	no bid
17.	Vassar Garage Drive	9,154.50	8,899.50	12,642.90	no bid
18.	Stockpile, Elmwood Rd.	11,212.50	12,150.00	19,417.50	14,850.00
19.	Stockpile, Colling	21,825.00	24,900.00	41,565.00	28,875.00
20.	Stockpile, Caro Garage	777.50	867.50	1,404.50	987.50
21.	Stockpile, Akron Garage	747.50	817.50	1,404.50	975.00

Motion by Zwerk seconded by Parsell that the bids for the 2018 Furnishing & Placing Crushed Limestone and Crushed Gravel be accepted, and to forward the bid results to the respective Township Boards for approval. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve and sign the title sheet for the Hurds Corner Road Federal Aid Project, and to move forward with letting the project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for Leased Motor Graders:

<u>Bidder</u>	<u>Make/Model</u>	<u>Monthly Lease Payment</u>
Michigan Cat	Caterpillar 140M	\$ 2,695.01
ALS Equipment	John Deere 770GP	\$ 2,810.87

Motion by Zwerk seconded by Sheridan that the bids for Leased Motor Graders be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Almer Township Supervisor Jim Mantey appeared before the Board to discuss the township's 2017 Township Allowance. Mr. Mantey requested a variance of the Local Road Improvement and Township Allowance Policy in order to carry-over the remaining unused 2017 Township Allowance to the 2018 season. After a lengthy discussion, the following motion was introduced:

Motion by Laurie seconded by Matuszak to grant Almer Township a one-year variance of the Local Road Improvement and Township Allowance Policy by allowing Almer Township to carry-over their remaining unused 2017 Township Allowance to the 2018 season. Yeas: Sheridan, Matuszak, Laurie / Nays: Parsell, Zwerk --- Motion Carried.

Motion by Parsell seconded by Sheridan to designate the Akron Division Foreman, the Akron Working Foreman, and the Highway Maintenance Foreman as the Road Commission's Wind Turbine Inspectors for the next wind turbine project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the completion of the probationary period for Road Commission employees Dakota Williams, Joel Dressler, and Robert Walters. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the promotions of Jason Root as Assistant Superintendent and Caro Division Foreman, Scott Jacoby as Vassar Division Foreman, and Troy Daily as Akron Division Foreman, all to be effective April 2, 2018. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Parsell that the agreement between Albrecht Investment Company and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Cat Lake Road from M-46 to their Cat Lake Pit be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board provided a summary of the recently attended C.R.A. Annual Highway Conference in Lansing.

Motion by Matuszak seconded by Parsell that the meeting be adjourned at 9:55 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

It is with pleasure that we invite you to join us at the
Thumb Regional Sobriety Court Graduation
Ceremony. Join us in celebrating the successful road
to sobriety of the outstanding individuals with a
guest speaker, award ceremony, food and
refreshments.

**Thumb Regional Sobriety Court Graduation
& Stakeholders**

April 27, 2018

Stakeholders at 9AM, Graduation at 10AM

Tuscola County Circuit Court
440 N. State St., Caro, MI 48723

Dr. Linda Hesson, Keynote Speaker

Lunch to follow

