

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, JANUARY 11, 2018– 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer - Commissioner Young
Pledge of Allegiance – Commissioner Bierlein
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1 and #2)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #3)
New Business
 -Health Department Plan for Using Cost Based Reimbursement
 Funds
 -Draft 2018 Work Program (See Correspondence #4)
 -Jail Office Window Bids
 -MAC Update Potential Opioid Lawsuit
 -Airport Zoning Board of Appeals Appointments
 -Indigent Defense Plan Update
 -Information Regarding Solar Power
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

VAUGHAN

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Mid-Michigan Mosquito Control Advisory Committee

Parks and Recreation Commission

Tuscola County Fair Board Liaison

BIERLEIN

Genesee Shiawassee Thumb Works

Human Development Commission (HDC)

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 December 27, 2017 Full Board & Statutory Finance Minutes
- #2 December 27, 2017 Organizational Board Minutes
- #3 Consent Agenda Resolution
- #4 Draft 2018 Work Program
- #5 January 8, 2018 Committee of the Whole Minutes
- #6 Huron County Resolution Opposing HB 5096-5098
- #7 December 14, 2017 Road Commission Minutes

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
December 27, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27th day of December 2017, to order at 8:00 o'clock a.m. local time.

Prayer – Rev. Darwin Highlen - Holiness Missionary Church, Vassar

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan

Commissioner Absent: District 4 - Craig Kirkpatrick, District 5 – Matthew Bierlein

Also Present: Mike Hoagland, Clerk Jodi Fetting, Rev. Darwin Highlen, Tisha Jones, Brian Neuville, Register John Bishop, Sandy Nielsen, Caryn Michalak

Adoption of Agenda -
17-M-227

Motion by Young, seconded by Vaughan to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes -
17-M-228

Motion by Young, seconded by Vaughan to adopt the meeting minutes from the December 14, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution - None

New Business -

-Controller/Administrator Summary of 2017 Successes and Accomplishments - Mike Hoagland reviewed accomplishments made in 2017 which were positive for Tuscola County.

- Retention of the Caro Center which means jobs retained in Tuscola County.
- Senior Citizen Millage passed to provide home delivered meals to senior citizens.

- Sheriff Road Patrol Millage passed to continue and add public safety measures.
- Wind Turbine Development resulted in new revenue.
- NextEra Wind Turbine dispute was dismissed.
- Successful financial management with a strong bond rating.
- Jail capital improvement fund was established.
- Proactive maintenance of county buildings and grounds.
- Relocation of Recycling Center is underway with the ability to expand future programs.
- New Department leaders were successfully transitioned.
- Essential upgrades and new amenities added to Vanderbilt Park.
- Services to County Veterans were significantly improved.
- Retirement cost containment implemented.
- Health Insurance cost containment continued.
- County data and computer system security strengthened.

17-M-229

Motion by Young, seconded by Vaughan that the 2017 County Accomplishments Report as presented by the Controller-Administrator be placed on the county website, distributed to local media and sent to elected and appointed county officials. Motion Carried.

-Human Development Commission Third Party Agreement for Homeowner Rehabilitation Program -

Brian Neuville explained the functions of the program. There is a fund balance that will allow the program to continue. When a lien is paid off, that money is placed back into the program for future projects. Brian continues to look to additional programs to utilize funds to the maximum. This agreement will allow the program to continue.

17-M-230

Motion by Young, seconded by Vaughan that the Agreement with the Human Development Commission to provide homeowner rehab program and program income administration for the county be approved and all appropriate signatures are authorized. Also, the county agrees to pay up to \$4,000 per calendar year for said services. Motion Carried.

Brian Neuville expressed his appreciation of the passage of the millage for the Senior Citizen Home Delivery Meal program. Beginning at the beginning of 2018, the program will begin a 4-day per week delivery.

-Dispatch Supervisors Wage/Step Schedule -

Mike Hoagland explained the need to increase the Supervisor wages as a Dispatcher at Step 5 would make more per hour than a Supervisor at Step 1.

17-M-231

Motion by Young, seconded by Vaughan that the dispatch supervisor wage/step schedule be changed as shown below. (Shift supervisors manage and are responsible for dispatchers and therefore should to be compensated at a higher rate).

	Start	6 Months	1 Year	2 Years	3 Years	4 Years	5 Years
Dispatcher/2018 Budget	\$15.87	\$16.14	\$16.41	\$17.87	\$18.49	\$18.82	\$19.28
2018 Proposed Supervisor Wages	\$19.55	\$0.00	\$19.95	\$20.56	\$20.97	\$21.60	\$22.25

Motion Carried.

-Update Regarding Health Department Cost Based Reimbursement Funds - Matter tabled to a future agenda when Ann Hepfer can attend.

-IRS 2018 Mileage Rate Change -

Mike Hoagland explained the mileage rate has changed.

17-M-232

Motion by Young, seconded by Vaughan that per the Internal Revenue Service calculation, the county mileage reimbursement rate for 2018 be increased \$.535 per mile to \$.545 per mile. Motion Carried.

-1% Appreciation Compensation for Non-Union Employees Consistent with Union Agreements -

Mike Hoagland explained how the compensation was determined for the 1% appreciation compensation.

17-M-233

Motion by Young, seconded by Vaughan that full-time non-union employees be paid 1.0% appreciation compensation in 2018. This amount is calculated based on 1.0% of 2017 total non-union full-time employee pay divided by number of non-union full-time employees resulting in \$471 paid equally to each full-time non-union employee (this is a one-time award and is not recurring). Motion Carried.

17-M-234

Motion by Young, seconded by Vaughan that part time non-union employees be paid 1.0% appreciation compensation in 2018. This amount is calculated based on 1.0% of 2017 total non-union part-time employee pay divided by number of non-union part-time employees resulting in \$136 paid equally to each employee (this is a one-time award and is not recurring). Motion Carried.

17-M-235

Motion by Young, seconded by Vaughan that the 2018 county budgets be amended with \$71,741 for wages and \$5,488 in FICA for union contract signing bonuses and non-union appreciation compensation. This new cost will be budgeted through the use of fund balance in respective funds. Motion Carried.

-Register of Deeds Microfilm Storage Contract and Budget Amendment -

Register Bishop explained the need to change storage companies for the microfilm for the Register of Deeds office. The current contract is with Conduent and the proposed contract from them would double the cost per roll for storage. The contract quote from Kofile Technologies has a cost per roll for storage less than the proposed Conduent contract. There will be a cost to move to the new storage company even though it is at the same storage facility. Budget amendments to be handled at a later date once finalized.

17-M-236

Motion by Young, seconded by Vaughan that the contract with Kofile Technologies for microfilm storage for the Register of Deeds office be approved and all appropriate signatures be authorized. Motion Carried.

-Jail Medical Contract Renewal -

Mike Hoagland reviewed the proposed contract and changes included. The Sheriff's Department is satisfied with the services provided by Correctional Healthcare Companies.

17-M-237

Motion by Young, seconded by Vaughan that per the recommendation of the Jail Administrator that the contract with Correctional Healthcare Companies to provide medical care services to jail inmates be approved with a 1.8% increase from the current \$9,109.85 per month to \$9,273.83 per month. Also, all appropriate signatures are authorized. Motion Carried.

-Appointment of New Airport Zoning Administrator -

Ione Vyse expressed her desire to resign as the Airport Zoning Administrator. Michael Yates has agreed to serve Tuscola County in this capacity.

17-M-238

Motion by Young, seconded by Vaughan that the resignation of Ione Vyse as Tuscola County Airport Zoning Administrator be received and placed on file effective December 31, 2017. Motion Carried.

17-M-239

Motion by Young, seconded by Vaughan effective January 1, 2018 Michael Yates be appointed as Tuscola County Airport Zoning Administrator. Motion Carried.

-Veterans Affairs Committee -

17-M-240

Motion by Vaughan, seconded by Young to appoint the following members to the Tuscola County Veteran's Committee per the recommendation of Director Mark Zmierski for the specified terms effective January 1, 2018:

- Dr. Richard Horsch for a 1-year term
- Steve Meyers for a 1-year term
- Ann Westover for a 4-year term
- Ann Cherry for a 3-year term
- Gary Haas for a 2 year term

Motion Carried.

*Old Business -**-Dental Program Update -*

Mike Hoagland provided an update regarding the proposed contract which would be a 5-year contract. Ann Hepfer is reaching out to other facilities for input.

-Opioid Lawsuit -

Mike Hoagland has received the opinion back from the attorney which has been forwarded to the Commissioners for review. Board discussed opioid addiction and how the matter relates to Tuscola County.

Correspondence/Resolutions -

-Press Release received from Department of Health and Human Services that a contract with a Troy firm to design the new Caro Center has been selected.

-House Bill 4968 introduced by State Representative Gary Glenn.

-Commissioner Bardwell received a letter regarding recognition for Comprehensive Annual Financial Report for the fiscal year ending 2016 for the Certificate of Achievement for Excellence in Financial Reporting.

-Mike Hoagland reported that statewide for Road Commissioners there are 34 appointed Boards, 44 elected Boards and 5 that are led by the Board of Commissioners.

-Mike Hoagland has received a request from Juniata Township Supervisor for estimates on wind turbine revenue from the proposed NextEra projects in Juniata and Fairgrove Townships.

COMMISSIONER LIAISON COMMITTEE REPORTSYOUNG - No updates

Dispatch Authority Board

County Road Commission Liaison

Board of Public Works

Senior Services Advisory Council

Saginaw Bay Coastal Initiative

Local Unit of Government Activity Report

MAC Agricultural/Tourism Committee

Strategic EDC Planning Committee

Jail Planning Committee

Genesee Shiawassee Thumb Works

Region VI Economic Development Planning

Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Finance

MAC 7th District

Local Unit of Government Activity Report

TRIAD - Update provided.

Behavioral Health Systems Board

MAC Workers Comp Board

KIRKPATRICK - absent

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BIERLEIN - absent

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report - Would like to gather more information on solar farms.
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission - Update provided. Commissioner Vaughan would like to have an update regarding internet at the Park.
Tuscola County Fair Board Liaison

Other Business as Necessary - None

Extended Public Comment - None

Meeting adjourned at 9:37 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
December 27, 2017
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 9:46 a.m.

Commissioners Present: Young, Bardwell, Vaughan

Commissioners Absent: Kirkpatrick, Bierlein

Also Present: Mike Hoagland, Clerk Fetting, Tisha Jones, Caryn Michalak

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 9:50 a.m.

Jodi Fetting
Tuscola County Clerk

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
December 27, 2017 Minutes
H. H. Purdy Building

Clerk Jodi Fetting called the Organizational Meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27th day of December 2017, to order at 9:37 o'clock a.m. local time.

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan

Commissioner Absent: District 4 - Craig Kirkpatrick, District 5 – Matthew Bierlein

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Caryn Michalak

Clerk Fetting turned the meeting over to Chairman Bardwell.

-Nominations for and Elections of Vice-Chairperson
Commissioner Young nominated Commissioner Bierlein. Commissioner Bardwell called for any other nominations with none stated.

17-M-240

Motion by Young, seconded by Vaughan for Commissioner Matthew Bierlein to serve as Vice-Chairman for a 1-year period. Motion Carried.

-Establishment of the Board and the Committee of the Whole Meeting Dates -
Board reviewed proposed meeting schedule.

17-M-241

Motion by Young, seconded by Vaughan to approve the 2018 Committee of the Whole and Board meeting schedule as presented. Motion Carried.

-Finance, Personnel and Building and Grounds Chairs for the Committee of the Whole -

17-M-242

Motion by Young, seconded by Vaughan to appoint Commissioner Kirkpatrick and Commissioner Bierlein as Co-Chairs of the Finance Committee, Commissioner Bardwell as the Chair of the Personnel Committee and Commissioner Young and Commissioner Vaughan as Co-Chairs of the Buildings and Grounds Committee. Motion Carried.

-Appointment of Commissioners to Boards/Commissions -
17-M-243

Motion by Young, seconded by Vaughan to adopted the Committee
Liaison appointments as presented. Motion Carried.

-Other Business as Necessary -

Board of Commissioners Rules of Order was reviewed with no changes at
this time.

Meeting adjourned at 9:46 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 11th day of January, 2018 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 1/8/18
- Description of Matter:** Move that per the request of the Sheriff county hiring practices be temporarily modified and the Sheriff be authorized to offer employment as soon as possible to candidates after graduating from the police academy to be able to offer timely employment to the top candidates. This approval is granted contingent upon satisfactory background checks and physicals. Also, all hiring record keeping will continue to be coordinated with the Human Resource Coordinator and official board action is taken at a later date to concur with the hiring.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 1/8/18

Description of Matter: Move that per the recommendation of the Buildings and Grounds Director that one of the boilers in the Jail which is not functioning be replaced with the purchase of a new boiler from Johnson Controls for an amount of \$42,360. Also, the 2018 capital improvement budget be amended through the use of fund balance to pay for the new boiler.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

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mhoagland@tuscolacounty.org

From: mhoagland@tuscolacounty.org
Sent: Thursday, January 4, 2018 12:00 PM
To: 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'
Subject: First Draft 2018 Work Program
Attachments: 2018 Work Program.docx

Commissioners

As we know, planning is a critical function of an effective operation both in business and in government. An important part of planning is to develop an annual work program. Attached is a first draft county work program for 2018. The work program sets the stage by identifying major activities that will be undertaken during the year. It is an important document because it lists the areas where much of our time and energy will be dedicated. I will present this first draft at the Monday Committee of the Whole Meeting. Of course, there are new items that will be added during the year. Many of the items listed in the work program will be agenda items that are discussed and resolved at committee and board meetings during the year. Please treat this as a first draft and think about other items that you may want added. Eventually, the work program can be forwarded to county officials and incorporated on the county web site.

Mike

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

2018 WORK PROGRAM

Finance

1. Prepare the 2017 Comprehensive Annual Financial Plan (Audit) and 2019 County Budget
2. Determine if the county is paying reduced water rates to the City of Caro for facilities along M24, Deckerville and Luder Roads or if this property needs to be annexed to realize reduced water rates.
3. Convert all county funds, activities and accounts for compliance with the State Uniform Chart of Accountants.
4. Develop a plan for use of concealed weapon permit revenue.
5. If enough petitions are signed conduct an election in 2018 and vote to determine if Sunday Liquor sales will be allowed or not allowed. If an election is held then the county budget will have to be amended to fund said special election cost.
6. Determine when the Northwest Drain final bond payment will be made resulting in a substantial reduction in county drain-at-large costs.
7. Review County Treasurer investment reports.
8. Bid county annual county audit.
9. Update local unit of government fund and county fund balance information.
10. Determine if the state will fund the Indigent Defense Plan and make budget amendments and other changes if state funding is provided.
11. Obtain regular updates regarding child care fund costs and trends.
12. Evaluate what will done with Voted Veterans Fund balance.

Wind and Solar Energy

1. Update county wind energy revenue projections and assess the impact of this source of revenue on current and future county operational abilities.
2. Monitor wind turbine development to determine if the Consumers Energy and NextEra projects will proceed and the timelines for completion.
3. Work with the Michigan Renewable Energy Collaborative and state elected representatives to resolve through legislation remaining wind company turbine assessing/taxation disputes.
4. Gather information and gain a better understanding of solar energy in terms of land usage, assessing and taxation.

Fringe Benefits

1. Evaluate cost containment that has been achieved with retirement system changes.
2. Continue to monitor road commission progress in reducing unfunded retirement and health insurance cost liabilities.

Buildings and Grounds/Infrastructure

1. Develop a plan to upgrade the county jail and prepare potential financing methods with assistance from the Jail Planning Committee and other jail planning experts.
2. Identify all county owned property and determine if this land needs to remain in county ownership or if it can be sold.
3. Implement jail office window replacement budgeted for 2018.
4. Implement driveway, sidewalk and parking lot improvements budgeted for 2018.
5. Determine methods of making improvements to the Caro Dam (create a way to portage around the dam so the Cass River can gain National Waterways designation).
6. Update the 10 Year County Capital Improvement Plan as required for bond rating purposes.
7. Determine if City of Caro new well and water line will be installed near M24 and Deckerville Roads (if this is done the cost for inspection of the water tank at the state Police would not be necessary because the water line could be used eliminating the need for stored water).
8. Complete the relocation of recycling to the new location on M24 and begin operations at this new location.
9. Monitor Vanderbilt Park usage and revenue generation.
10. Implement the clearing of vegetation to the north of Vanderbilt Park to make the bay visible from the park and improve walking access from the park to the bay.
11. Continue planning for other improvements at Vanderbilt Park.
12. Develop a plan and solution to county physical and electronic storage needs.
13. Evaluate potential state land acquisition near the Caro Regional Center and former prisons along Chambers Road.

Personnel

1. Determine how to gain approval through the Leaders program for assistance from program attendees to the county serving on boards and commissions and special projects.
2. Develop a nepotism policy.
3. Conduct quarterly meetings with senior leaders of the county, judges, state elected representatives and road commissioners for enhancing collaborative and other opportunities.
4. Determine how legal assistance for labor negotiations and other personnel matters will be obtained.
5. Determine how the new Medical Director appointment will be made by the Health Department.
6. Hire additional road patrol officers per approved millage.
7. For improved coordination and avoiding problems coordinate all hiring and discharge with the Human Resource Coordinator for payroll and other multiple recording requirements.
8. Develop a system to keep job postings on the county web site up-to-date.

Economic Development

1. Continue work through the County EDC for Phase 2 Dairy Farmers of America project implementation in Cass City.
2. Develop and implement a plan to resolve issues involving the sale and delinquent taxes and environment assessments involving the former Vassar Foundry Property.

3. Review the Shiawassee County model of economic development and its potential application in Tuscola County.
4. Review and remain active with the Region 6 prosperity planning, define specific projects and implement changes needed for economic development.
5. Work with MSU-e, EDC and Farm Bureau to implement value added agricultural economic development.
6. Obtain an update from the Economic Development Corporation planning committee regarding development of a county-wide economic development strategic plan to further strengthen capabilities and effectiveness.
7. Study and develop options to enhance the Counties perception and understanding of the Economic Development opportunities for improving and contributing to the county financial infrastructure through business and agricultural opportunities.

Technology

1. Implement new BSA budget, finance and payroll software by year-end 2018.
2. Assist with implementation of microfilming of general ledger and tax roll records.
3. Implement budgeted jail computer upgrades, core switching equipment and improved Courthouse security cameras.
4. Provide a GIS status report of the county and determine next objectives.
5. Continue to develop and advance online services for public convenience.
6. Continue to update and make adjustments to the county web site so it remains relevant and useful to all parties.
7. Continue to evaluate Tuscola County serving as a technology hub if there is potential to turn this into a profitable operation.
8. Complete and review the five-year county technology plan.
9. Develop methods of improving web page ADA compliance.
10. Complete VOIP project to MSU-e and DOC buildings.

Other

1. Review alternative models to provide dental care to Medicaid eligible citizens and if feasible implement the chosen model.
2. Continue review of alternative road commission organizational structures.
3. Decide if the county will enter into a lawsuit against opioid manufactures.
4. Begin a review of alternative models to provide animal control including a single or possible two or more county operation.
5. Load all current county policies on county web site with an index system for ease of access.
6. Obtain a report on completed and remaining survey update work (remonumentation) for the county and new capabilities.
7. Complete the appointment of members to the Airport Zoning Board of Appeals.

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole
Monday, January 8, 2018 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan (via Google Hangouts), District 4 - Craig Kirkpatrick (via Google Hangouts), District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones, Register John Bishop, Caryn Michalak, Treasurer Patricia Donovan-Gray, Sheriff Glen Skrent, Mike Miller

Finance/Technology
 Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **2018 First Draft Work Program** - Mike Hoagland presented to draft list to the Commissioners. Commissioners are asked to review the priority list. Matter will be added to Thursday's agenda for further discussion.
2. **Solar Assessing/Taxation Information** - Mike Hoagland reviewed the difference of revenue generated in Wind Energy vs Solar Energy. Differences also reviewed were megawatt hours generated, capacity factor and acreage used. Commissioner Kirkpatrick stated MSUe did a fact based presentation a couple of years ago. If contacted, they may be able to do another presentation. Mike Hoagland will contact the local townships to see if they are interested then will contact MSUe to determine if this is an option.
3. **Establishment of Methods to Reserve Sites and Pay Park Camping and Other Fees** - Board discussed option to offer credit card payments for park reservations. Commissioner Vaughan will contact Pam Shook to discuss method that may work best. Matter to be placed on a future agenda.
4. **Opioid Lawsuit** - Clayton Johnson suggested Tuscola County meet with the local attorney on the lawsuit to receive clarification prior to moving forward. Commissioner Bierlein will follow up with Michigan Association of Counties (MAC) as they were supposed to meet and interview the law firms involved. Matter discussed at an upcoming meeting.
5. **Potential Dental Clinic Update** - Mike Hoagland explained terms that would be required if contract is signed with MCDC. Ann Hepfer is researching in order to get more information. There is concern in moving forward until the questions are answered.

6. **Resolution of Former Vassar Foundry Delinquent Tax Issue** - An interested party in the Vassar Foundry property has come forward. Board discussed what would happen if the property is foreclosed on. There is a company in Bay City that has lien on the property. Board discussed the clean-up that may be needed of the property and the grant funds that are available.
7. **Planning for Jail Remodeling, Jail Planning Committee**- National Sheriff Association will complete pre-assessments at an approximate costs of \$10,000 although the National Institute of Corrections (NIC) will do pre-assessments at no cost. NIC is waiting for federal funding for their program in order to move forward. Sheriff Skrent is hoping to coordinate a time when they are in Michigan servicing Alpena County.
8. **Review of BSA Finance/Payroll Software Interface with Scheduling Software – January 9, 2018** - Mike Hoagland explained that BSA and Novatime have been invited to complete a presentation with their scheduling software as that is a key portion of implementing the software.
9. **Common Computer Equipment is Subject to Security Hacks** - Eean Lee explained how he is working to anticipate how future patches will impact the network and how the most recent patch affected the network. Eean will provide a Google Analytics report for 2017 to determine what the public is using on the website.

On-Going and Other Finance

1. Continue Review of Road Commission Legacy Costs - Commissioner Young provided an update regarding their Legacy Costs.
2. Indigent Defense Plan - The second round of reviewing has begun.
3. Update Wind Turbine Revenue Projections - Mike Hoagland would like to work with Equalization Director for future projections.
4. Work to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies
5. Presentation of County Treasurer Investment Reports
6. Bid 2018, 2019 and 2020 Audit
7. Water Rates Paid for County Facilities Along M24 and Deckerville Roads - Mike Hoagland is working with City of Caro.
8. Assess Avoidance Costs from Retirement System Changes Previously Implemented

Recessed at 9:40 a.m.

Reconvened at 9:50 a.m.

Personnel

Committee Leader-Commissioner Bardwell

Primary Personnel

1. **Hiring Procedure Request by Sheriff Department** - Sheriff Skrent explained the need to change the hiring procedure as interviews have happened and there is a candidate(s) that they would be interested in offering a job to. Matter to be placed on the Consent Agenda.

2. **New Lawyer Assisting with Personnel Matters** - The attorney that Tuscola County works with regarding Human Resources has taken another job. A new attorney was interviewed and Shelly Lutz feels she will be a good candidate to take over.
3. **Area Airport Zoning Board of Appeals (AZBA) Appointment/Organizational Meeting**
 - **See Previous Board Actions** - Mike Hoagland reviewed the actions that have been taken so far by the Board regarding the AZBA. The previous members that have agreed to be re-appointed are Keith Kosik, Jonathan Blasius, Don Clinesmith, and Paul Hoose.
 - **Appointment of ZBA Members to Staggered Terms and Conduct Organizational Meeting Training Assistance from Michigan Aeronautics Commission** - For the vacant position, applications were received from William Campbell, Joshua Heinlein, Garrett Tetil and Mary Tussey.

Appointments to be placed on Thursday's agenda. Term appointment to be placed on Thursday's agenda also.

On-Going and Other Finance

1. Reporting Relationship (Nepotism Policy) - Matter being worked on.
2. Review the Potential Formation of Quarterly Meetings with County Leaders - Mike Hoagland discussed the option.
3. Procedural Coordination with HR Director Regarding Hiring/Discharge/Payroll/Record Keeping - Mike Hoagland will work with Shelly Lutz on.
4. Develop a System to Keep Job Postings on the Web Site Current - Mike Hoagland would like to find a way to keep current.
5. Determine how to Gain Help for the County from the LEAD Program - Mike Hoagland would like to have the opportunity to reach out to leaders of the community.
6. Process and cost to Replace County Health Department Medical Director - Mike Hoagland and Ann Hepfer are looking to put a plan in place.

Building and Grounds

Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

1. **Repair or Replace Boiler at Jail** - The Jail Boiler is leaking and Johnson Controls provided Mike Miller different options. To replace the entire boiler with a new boiler the cost would be \$42,360.00; to replace the bad section with the spare boiler on site the cost would be \$10,640.00; to replace the bad section with a new boiler the cost would be \$11,820.00. Board is recommending to replace the boiler with a new boiler. Matter to be placed on the Consent Agenda.
2. **Recycling Building Remodeling – Next Steps** - Mike Miller is meeting with Curtis Stowe today to discuss plans to move forward.

On-Going and Other Building and Grounds

1. County Property Ownership Identification - Equalization Director will be able to assist with this project.
2. Review Potential Acquisition of Land from State Near Caro Regional Center - Commissioner Kirkpatrick and Commissioner Vaughan have not heard from Senator Green.
3. Update 10 Year Capital Improvement Plan
4. Jail Window Replacement - Project underway.
5. 2018 Budgeted Driveway, Parking Lot and Sidewalk Repairs - Project is in the planning stage.
6. City of Caro Potential Well Installation on Property Near State Police Post - Update provided.
7. Vanderbilt Park Next Steps for Further Improvement - -Commissioner Young would like to do an open house in the Spring of 2018 to showcase Vanderbilt Park and the improvements that have been made to the Park.
8. Planning for County Record Storage Needs
9. Potential Annexation of County Property to City for Water/Sewer Cost Reductions

Other Items Not Assigned to a Committee

1. Caro Dam - Commissioner Vaughan is working to schedule a meeting with Ron Woloshen to discuss matter.
2. Cass River Greenways
3. Ongoing Economic Development Activity Updates from EDC Director - Steve Erickson is planning to attend the January 25, 2018 Board meeting to present.
4. Review County-Wide Economic Development Strategic Plan
5. Dairy Farmers of America Phase 2– Cass City
6. Road Commission Organizational Alternatives – Next Steps
7. Sunday Retail Sales of Spirits, Beer and Wine – Next Steps

Other Business as Necessary -

-Precinct Boundary Changes can be submitted by the County Clerk if necessary.

Public Comment Period -

-Tisha Jones questioned if background checks are completed on people that work for companies that are contracted by the County.

-Tisha Jones stated the Board would need to handle the prayer for the January Board meetings as she is going to go out to speak to the associations to try to get more participation.

-Caryn Michalak will be reaching out to set up a meeting for next week regarding the Child Care Fund.

Meeting adjourned at 10:56 a.m.

Jodi Fetting
Tuscola County Clerk

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No. 17- 168c

RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the SAFETY COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

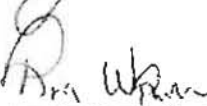
THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Canfield and Senator Pavlov to oppose HB 5096-5098 as well; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Canfield, Senator Pavlov, the Michigan Association of Counties, and the other 82 counties.

Respectfully submitted,

SAFETY COMMITTEE


John L. Bodis, Chairman


Ron Wruble, Vice Chairman


Todd Talaski, Member

Dated: December 12, 2017

VOICE ROLL CALL VOTE:

COMMISSIONER	YES	NO	ABSENT	COMMISSIONER	YES	NO	ABSENT
SAMI KHOURY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN L. BODIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DAVID G. PERUSKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RON WRUBLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD TALASKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN A. NUGENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STEVE VAUGHAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

RESOLUTION: ADOPTED DEFEATED TABLED

December 14, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, December 14, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: Road Commissioner Gary Parsell.

Motion by Sheridan seconded by Matuszak that the minutes of the November 30, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Payroll in the amount of \$101,214.50 and bills in the amount of \$378,103.42 covered by vouchers #17-63, #17-64, and #17-65 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Brief Public Comment Segment:
None.

Motion by Sheridan seconded by Matuszak to approve Scott Bates be promoted to the Heavy Equipment Operator classification at the Deford Division, and Richard Shaver be promoted to the Heavy Equipment Operator classification at the Caro Division, both effective December 25, 2017; and to internally post one (1) hourly job opening within the Heavy Equipment Operator classification at the Caro Division in the spring of 2018, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

County Highway Engineer Zawerucha presented to the Board a request from the City of Vassar for a Letter of Support for their grant application for signs designating the Iron Belle Trail (a.k.a. U.S. Bike Route 20). After review and discussion, the following two (2) motions were introduced:

Motion by Zwerk seconded by Sheridan to approve the request from the City of Vassar for a Letter of Support for their grant application for signs designating the Iron Belle Trail (a.k.a. U.S. Bike Route 20). Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak to approve the request from the City of Vassar for the installation of signs for the Iron Belle Trail designation (a.k.a. U.S. Bike Route 20), with the understanding that the Iron Belle Trail signs be attached to the existing U.S. Bike Route 20 sign posts along the route. Sheridan, Matuszak, Zwerk, Laurie -- - Carried.

BUDGET HEARING

At 8:15 A.M. a budget hearing was held to hear any comments regarding the proposed 2018 Budget for the Tuscola County Road Commission. Director of Finance Michael Tuckey presented the proposed 2018 Budget. After hearing comments from the public, the following motion was introduced:

Motion by Sheridan seconded by Zwerk that the proposed 2018 Budget for the Tuscola County Road Commission be adopted as presented. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

County Highway Engineer Zawerucha presented to the Board cost estimates of possible structure type options for the Van Buren Road Bridge Federal Aid Project scheduled for 2019. After review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Zwerk to approve the design specification of the Van Buren Road Bridge Federal Aid Project as a Geotextile Reinforced Soils Bridge with Concrete Beams. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for the Removal of a Concrete Cistern and Site Restoration at the Livingston Brine Well:

<u>Bidder</u>	<u>Option 1 Disposal Contractor Discretion</u>	<u>Option 2 Disposal Class II Landfill</u>
L&L Excavating	\$ 11,350.00	\$ 14,875.00
Worth Construction, Inc.	\$ 6,200.00	\$ 7,370.00

Motion by Zwerk seconded by Sheridan that the bids for the Removal of a Concrete Cistern and Site Restoration at the Livingston Brine Well be accepted and awarded to Worth Construction, Inc., pending the disposal option as classified by the Michigan D.E.Q., and to waive the 30 day completion date due to weather conditions. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Management and the Board further reviewed and discussed the County Road Association of Michigan's proposed statewide standardized permits, and new permits for licensed refuse haulers. After review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Matuszak that the Tuscola County Road Commission adopt the packet of permits including the County Road Association of Michigan's Standardized Transportation Permits as presented, and the new permits for licensed refuse haulers; all along with the County Road Association's rules for the movement of oversize and/or overweight vehicles and loads effective January 1, 2018. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak to approve the Release and Settlement Agreement between the Tuscola County Road Commission and Consumers Energy Company for the proposed road improvements in conjunction with the Cross Winds Energy Park Phase II Project. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

County Highway Engineer Zawerucha presented to the Board a request from Fairgrove Township and Juniata Township to construct the intersection of Ringle Road and Van Geisen Road. After review and discussion, the following motion was introduced:

Motion by Zwerk seconded by Sheridan to table a decision regarding the request from Fairgrove Township and Juniata Township to construct the intersection of Ringle Road and Van Geisen Road until review of the proposed haul route with the NextEra wind turbine project. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Management and the Board reviewed and discussed proposed State Legislation that would create the Protecting Local Government Retirement and Benefits Act. After review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Zwerk to receive the information regarding the proposed State Legislation that would create the Protecting Local Government Retirement and Benefits Act, and that the Tuscola County Road Commission continue following its plan for improving the funding levels of its Pension Plans and Other Post-

Employment Benefits by making additional contributions and reviewing its plan designs. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Motion by Matuszak seconded by Zwerk to approve the list of proposed future road and bridge Federal Aid projects from the Local Task Force meeting held December 13, 2017, and to proceed with implementing the projects. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Management and the Board discussed options of purchase versus leasing of Capital Outlay Equipment.

Motion by Sheridan seconded by Zwerk to approve the Road Commission make an additional payment of \$300,000.00 this year to the M.E.R.S. of Michigan pension plans. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Motion by Matuszak seconded by Sheridan that the meeting be adjourned at 10:30 A.M. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board