

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, OCTOBER 26, 2017 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Pastor Curt Dewitt, Seventh Day Adventist Church, Vassar
Pledge of Allegiance – Commissioner Bierlein
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Request to Refill Recycling/Buildings and Grounds Position
 -Recycling Clean Sweep Program (See Correspondence #3)
 -Family and District Court Attorney Contracts
 -Update from Don Brown-Congressman Mitchell's Office 8:30 A.M.
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee

Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 October 12, 2017 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 MI Agriculture Environmental Clean Sweep Program Grant Agreement
- #4 October 23, 2017 Committee of the Whole Minutes
- #5 2018 Road Commission Board Meeting Schedule
- #6 Livingston County Resolution Regarding Great Lakes Restoration Funding
- #7 October 5, 2017 Road Commission Minutes
- #8 2017/2018 MAC 7th District Meeting Schedule
- #9 October 20, 2017 Tuscola County Health Department Report

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
October 12, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 12th day of October 2017, to order at 8:00 o'clock a.m. local time.

Prayer – Reverend Douglas S. Abel, First Presbyterian Church, Vassar

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones, Mike Miller, Register John Bishop, Steve Anderson, Nina Petfushkova, Judge Amy Grace Gierhart, Caryn Michalak, Sandy Nielsen, Rev. Doug Abel, Sandy Nielsen, Jennifer Leitzel, Patti Kirkpatrick, Wade McFarland

Nina Petfushkova is a foreign exchange student from Russia and introduced herself to the Board.

Adoption of Agenda -
17-M-175

Motion by Bierlein, seconded by Young to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes -
17-M-176

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the September 28, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only -

Consent Agenda Resolution -

17-M-177

Motion by Kirkpatrick, seconded by Young that the following Consent Agenda Resolution from the October 9, 2017 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/9/17
- Description of Matter:** Move that the Contract for Mental Health Services to be provided by Tuscola Behavioral Health Systems for county jail inmates for the period of October 1, 2017 through September 30, 2018 be approved and all appropriate signatures are authorized.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/9/17
- Description of Matter:** Move to approve the Primary Road Millage transfer request of \$494,560.26 as identified by Voucher #02-17 dated October 1, 2017 for transfer from the Primary Road Millage to the Road Commission General Fund.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/9/17
- Description of Matter:** Move to approve the Local Bridge Millage transfer request of \$374,054.57 as identified by Voucher #02-17 dated October 1, 2017, for transfer from the Local Bridge Millage Fund to the Road Commission General Fund.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/9/17
- Description of Matter:** Move that per the request of the Register of Deeds that authorization is given to purchase four receipt printers from the automation fund for a total amount of \$3,600. Also, appropriate budget amendments are authorized.
- Agenda Reference:** E

- Entity Proposing:** COMMITTEE OF THE WHOLE 10/9/17
- Description of Matter:** Move that Sonja A. Rajkovic-Bennett be appointed to the County Planning Commission to complete the term of Louis Smallwood which expires December 2019.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/9/17
- Description of Matter:** Move that the County Clerk be requested to advertise to fill a vacancy on the County Planning Commission created by the resignation of Amber Hughey.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/9/17
- Description of Matter:** Move that per the recommendation of the Tuscola Behavioral Health Systems that Janet Huff be appointed to the Tuscola Behavioral Health Systems Board to complete the term of Raymond Bates which expires on March 31, 2018.

New Business -

-Dispatch Uninterruptible Power Supply (UPS) Bids - Sandy Nielsen informed the Board the bids came in over budget as a 30kva system was quoted. It has been determined a 15kva system is sufficient.

17-M-178

Motion by Bierlein, seconded by Kirkpatrick that per the recommendation of the Dispatch Director that all uninterruptible power supply (UPS) bids be rejected and the UPS be rebid reducing the requirement from 30 kva to 15 kva which has been determined to be sufficient to meet the electrical protection needs of the system. Motion Carried.

-Dispatch Director Update Regarding Pagers - Sandy Nielsen updated the Board regarding the pagers as it has been determined that the pager system does not need to be replaced immediately. This is a project that will be continued to be monitored.

-Mayville Lions, Jennifer Leitzel - The 3rd Annual Fall Into Made in the Thumb Exposition is an event scheduled for October 21, 2017 at the Polish American Hall in Caro to showcase local entrepreneurs from around the Thumb.

-4-H and Plat Books - Eean Lee has contacted the company that MSUe has chosen to prepare the Plat Books and updated the Board regarding their need to

have the GIS files in order to prepare the books. Board discussed matter with no action at this time.

-Vanderbilt Park Bids - Mike Miller opened the sealed bids for the Park Project.

- Bourdow Contracting, Carrollton - \$70,523.00
- R. Kern and Sons, Vassar - \$42,975.47
- McFarland Excavating, Wisner - \$38,210.00

Board discussed matter and bids received.

17-M-179

Motion by Young, seconded by Vaughan that the Vanderbilt Park improvements bid be awarded to McFarland Excavating who was the low bidder for an amount of \$38,210.00. Motion Carried.

Wade McFarland is appreciative of being awarded the bid. His projected start date is November 1, 2017.

-2018 County Budget Development - Mike Hoagland and Clayette Zechmeister are currently working on putting a projected budget together for review. Board discussed matter.

Recessed at 8:51 a.m.

Reconvened at 9:01 a.m.

Board continued discussion of the 2018 budget as to how there are many variables that influence the budget.

-Vassar TIF - Board is looking forward to continued discussion with the City of Vassar. The City Council has changes coming due to resignations.

-Huron County IT Changes - The Huron County IT Director has resigned. Mike Hoagland and Eean Lee will reach out to see if there is any way Tuscola County IT Department can assist.

Old Business - None

Correspondence/Resolutions -

-Resolution from Otsego County Board of Commissioners regarding Opposition to the Reduction or Elimination of Federal Funding for the Great Lakes Restoration Initiative.

-Road Commission Minutes.

-Thumb Regional Sobriety Court Graduation will be held on October 20, 2017 at 10:00 a.m.

COMMISSIONER LIAISON COMMITTEE REPORTS

YOUNG

Dispatch Authority Board
County Road Commission Liaison - Provided an update regarding a concern over Sheridan Road and also a potential wind turbine project beginning.
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee - Update provided regarding meeting this week. Commissioner Young felt the meeting was positive.
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning - Update provided.
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Update provided and matter discussed.
Caro DDA/TIFA - Update provided regarding projects underway.
MAC Finance - Update provided.
MAC 7th District
Local Unit of Government Activity Report - Update regarding Almer and Ellington Townships provided.
TRIAD - Update provided regarding DTE scam.
Behavioral Health Systems Board - Budget has been approved.
MAC Workers Comp Board

KIRKPATRICK

Board of Health - Update provided.
Community Corrections Advisory Board - Update provided.
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition - Matter discussed.
MEMS All Hazards - Update provided.
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report - Local units are discussing marijuana ordinances.
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works

Human Development Commission (HDC) - Commissioner Bierlein wondered if the Senior Ball has been scheduled or cancelled. Board was not aware either way.

Recycling Advisory Committee - Deputy Coordinator/Director has accepted the position.

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report

MAC Board of Directors - Update provided.

Human Services Collaborative Council

MAC Judiciary Committee

Tuscola County College Access Network

MAC Agricultural/Tourism Committee

VAUGHAN

Board of Health - Update provided.

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report - Caro Dam discussed.

Mid-Michigan Mosquito Control Advisory Committee

Parks and Recreation Commission - Update provided.

Other Business as Necessary -

-Mike Hoagland is concerned with state funding for the rebuild of the Caro Center.

Extended Public Comment -

-Judge Gierhart invited the Board to the Thumb Regional Sobriety Court graduation. The Judge discussed the Community Corrections program and the benefits that Tuscola County does receive by having the work site program. Security Committee concerns were discussed and how policies are being handled. 2018 budget concerns were discussed.

-Register John Bishop addressed the Board regarding how during the budget time it always seems to be adversarial.

Meeting adjourned at 10:28 a.m.

Jodi Fetting

Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 26th day of October, 2017 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/23/17
- Description of Matter:** Move that the 10 acres of property formerly owned by Grede Foundry Inc. in Vassar Township and now in county ownership and listed as property for sale on a website used by the County Treasurer be modified to provide required disclosure of contamination on the site to prospective buyers. Also, a phase 2 environmental assessment be conducted on the site using Environmental Protection Agency Grant funds awarded to the county.

Agenda Reference: B
Entity Proposing: COMMITTEE OF THE WHOLE 10/23/17
Description of Matter: Move that \$300,000 be transferred from the 483 Capital Improvement Fund to the new Jail Capital Fund.

Agenda Reference: C
Entity Proposing: COMMITTEE OF THE WHOLE 10/23/17
Description of Matter: Move that in order to streamline accounting for the Department of Health and Human Services and the Community Corrections Advisory Funds the accounting for these operations as separate funds be discontinued and instead they be accounted for in the General Fund.

Agenda Reference: D
Entity Proposing: COMMITTEE OF THE WHOLE 10/23/17
Description of Matter: Move that Tuscola County 4-H be allowed to purchase the County's GIS shape files and tax export under the Local Co-operative Government Pricing Model. This extension of pricing for County' services will provide 4-H with a better opportunity to maximize their fund raising goals. (Company producing Plat Books has agreed in writing not to resell shape files).

Agenda Reference: E
Entity Proposing: COMMITTEE OF THE WHOLE 10/23/17
Description of Matter: Move that as required by the federal and state governments the county adopt a procedures policy regarding providing personal interpreter service for citizens who do not speak English but need to conduct county business.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 10/23/17

Description of Matter: Move that the Consulting Services agreement with MGT of America to provide an EGRAMS report in 2018 at a cost of \$3,700 to the Friend of the Court and a County Cyber Security Risk Assessment in 2019 at a cost of \$42,180 be approved. Also, all appropriate signatures are authorized.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 10/23/17

Description of Matter: Move that the agreement Tuscola County Family Court 54th Judicial Circuit and Tuscola Intermediate School District regarding the School Truancy and Delinquency Prevention Program be approved and all appropriate signatures be authorized including the Board Chairperson.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 10/23/17

Description of Matter: Move that effective immediately the wage for the Chief Accountant be changed to \$59,000 annually effective October 26, 2017. Also, the 2017 budget be amended to reflect this change and the 2018 draft budget incorporate the change. (This is an essential county employee for which an internal and external wage review was conducted to determine necessary wage adjustments for the county to remain competitive in the area market place and retain this particular essential employee).

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

791ESD3010

**MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM
CLEAN SWEEP PROGRAM**

GRANT AGREEMENT

BETWEEN

MICHIGAN DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT

AND

COUNTY OF TUSCOLA, BOARD OF COMMISSIONERS

OCTOBER 1, 2017 – SEPTEMBER 30, 2018

**Michigan Department of Agriculture and Rural Development
Michigan Agriculture Environmental Assurance Program
Clean Sweep Program**

By authority granted under Act No.107 , Public Act of 2017, the Michigan Department of Agriculture and Rural Development (MDARD) (hereinafter the Grantor) hereby offers to the County of Tuscola, Board of Commissioners (hereinafter the Grantee) grant assistance subject to the terms and conditions, and limitations, as set forth herein.

The maximum amount of grant assistance hereby offered is \$25,000.00.

The grant shall be effective from October 1, 2017 through September 30, 2018.

If the project is not completed in the initial period, a grant extension may be considered by the Grantor. Approval of an extension is not guaranteed and is dependent on the Grantee's compliance with the enclosed Terms and Conditions. Grantees requiring an extension should contact the Grant Administrator as soon as it is evident one is needed. Any request for extension must be made to the Grant Administrator in writing before the expiration of the grant. Funds will be made available for this program in accordance with the attached Terms and Conditions.

This grant is valid contingent upon the availability of funds. If the Grantor's funds are reduced by budget cutback, this grant may be reduced or canceled.

This grant does not commit the State of Michigan or the Department of Agriculture and Rural Development to approve requests for additional funds not contained in this grant.

The foregoing Grant Offer is hereby accepted and it is agreed that the funds made available will be used only as set forth herein.

Dated this _____ day of _____, 2017

Thomas Bardwell, Chairman
County of Tuscola, Board of Commissioners

Dated this _____ day of _____, 2017

James Johnson, Director
Environmental Stewardship Division

**Michigan Department of Agriculture and Rural Development
Grant Offer**

TITLE: Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program

GRANTEE/ADDRESS: Mike Miller
County of Tuscola, Board of Commissioners
1123 Mertz Road, Suite 1
Caro, Michigan 48723
Phone: 989-672-1673
Fax: 989-672-3868
Email: recycle@tuscolacounty.org

**GRANT ADMINISTRATOR/
ADDRESS:** Carrie Fidler
Michigan Department of Agriculture & Rural Development
Environmental Stewardship Division
P.O. Box 30017
Lansing, Michigan 48909
Phone: 517-284-5614
Fax: 517-335-3329
Email: fidlerc@michigan.gov

TOTAL AUTHORIZED BUDGET: \$25,000.00

GRANT NUMBER: 791ESD3010

SIGMA ACCOUNTING TEMPLATE: 791ESDMAEAPFRESH
I.

I. GENERAL TERMS AND CONDITIONS

A. Record Retention

Grantees and sub-grantees shall retain all financial reports, supporting documents, and statistical records for a period of three years after the close of the grant. The retention period starts from the date of receipt of the final report by the Grant Administrator. Examples of documents to be retained might include, but are not limited to original and/or electronic invoices, billings, packing slips, reports, checking account statements, accounts payable records, contracts, and sub-contracts.

B. Procurement

The Grantee agrees that all procurement transactions involving the use of funds from this grant shall be conducted in a manner that provides maximum open and free competition.

C. Program Changes

The Grantee must obtain prior written approval for program changes from the Grant Administrator. These include:

1. Changes in substance in the program activities.
2. Additions or deletions in the project work plan or location.
3. Any single or cumulative change in the budget of \$1,000 or more.

D. Regulation Compliance

The Grantee, contractors, and subcontractors are responsible for compliance with all federal and state laws and municipal ordinances and regulations in any manner affecting the work or performance of this grant, and shall at all times carefully observe and comply with all rules, ordinances, and regulations.

E. Non-Discrimination Clause

In the performance of this grant, the Grantee agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position. The Grantee further agrees that every subcontract entered into for the performance of this grant will contain a provision requiring non-discrimination in employment, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 Public Act 453, as amended, MCL 37.2101, *et seq.*, and the Persons with Disabilities Civil Rights Act, 1976 Public Act 220, as amended, MCL 37.1101, *et seq.*, and any breach thereof may be regarded as a material breach of the Contract or purchase order.

F. Unfair Labor Practices

Pursuant to 1980 Public Act 278, as amended, MCL 423.231, *et seq.*, the state shall not award a contract or subcontract to an employer whose name appears in the current register of employers failing to correct an unfair labor practice compiled pursuant to section 2 of the Act. The United States National Labor Relations Board compiles this information.

A contractor of the state, in relation to the contract, shall not enter into a contract with a subcontractor, manufacturer, or supplier whose name appears in this register. Pursuant to section 4 of 1980 Public Act 278, MCL 423.324, the state may void any contract if, subsequent to award of the contract, the name of the contractor as an employer, or the name of the subcontractor, manufacturer or supplier of the contractor appears in the register.

G. Liability Insurance

The Grantee shall provide and maintain such insurance for protection from claims that may arise out of, or result from, the Grantee's operations under this grant, or for anyone whose acts they are legally liable.

H. Indemnification

Each party to this grant must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

I. Conflict of Interest

No member of the legislature, judicial, or executive branch of state or federal governments or any local unit of government official shall personally benefit from this grant agreement. No member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall have any personal benefit from this grant agreement.

J. Cancellation

Cancellation or reduction of the grant by the Grantor may be for default by the Grantee, lack of further need for the service at the location named in the contract, or conviction of criminal offense(s) as defined below.

Default is defined as the failure of the Grantee to fulfill the obligations of the grant proposal. In case of default by the Grantee, the Grantor may cancel the grant immediately and reclaim all unused grant funds to be returned by the Grantee immediately. All disallowed costs and overpayments shall also be returned by the Grantee.

In the event the Grantor no longer needs the service specified in the grant due to program changes, changes in laws, rules or regulations, relocation of offices, or lack of funding, the Grantor may cancel or reduce the grant by giving the Grantee

written notice of such cancellation 30 days prior to the date of cancellation. All costs incurred by the Grantee between the grant termination notice and the termination date, with the exception of previously budgeted personnel costs and non-cancelable obligations, must be approved by the Grant Administrator prior to their incurrence. No costs shall be allowed after the grant has been terminated.

The Grantor may immediately cancel the grant without further liability to the state, its departments, agencies and employees if the contractor, an officer of the contractor, or an owner is convicted of a criminal offense incident to the application for or performance of a state, public, or private contract or subcontract; or convicted of a criminal offense including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which in the sole discretion of the state, reflects on the contractor's business integrity.

K. Electronic Funds Transfer

In accordance with Public Act 533 of 2004, payments under this grant/contract must be processed by electronic funds transfer (EFT). Grantees/Contractors are required to register to receive payments by EFT at the SIGMA website www.mi.gov/sigmavss.

II. SPECIAL TERMS AND CONDITIONS

A. Statement of Purpose

The purpose of this grant is to provide funding support for pesticide collection and disposal.

B. Statement of Work

The Grantee shall accept pesticides from any end-user of pesticides that resides in the State of Michigan.

1. End-users of pesticides shall not be charged for disposal costs for those billed to this grant.
2. User fees, when charged, shall be charged uniformly without regard to the residence of the end user or the amount of pesticides presented for disposal.
3. End-users of pesticides shall enjoy equal access to the Grantee's pesticide collection program and facility without regard to the residence of the end-user.

C. Budget

This is a cost reimbursement grant funded with state restricted funds. Costs may include pesticide disposal and associated expenses:

- Waste hauler fees (reimbursement not to exceed \$1.65 per pound)
- On-site handling and labor costs
- Packaging materials
- Transportation costs
- Relevant training costs - registration fee only

The budget may not exceed \$25,000.00.

D. Payment Schedule

Payments will be made available upon receipt of the Clean Sweep Request for Reimbursement Form, itemized vendor invoices, and a summary of the types and amounts of pesticides collected by EPA Registration Number, weight, and volume.

Grantee will be reimbursed for the disposal costs of pesticides and associated expenses, up to the amount indicated on disposal vendor invoices.

E. Audit

The project will be subject to audit by the state who may review the adequacy of the financial management/reporting system during, or at any time subsequent to, the award.

F. Reporting

Grantee shall submit requests for reimbursement at least quarterly, due January 7, April 7, July 7, and October 5. Requests for reimbursement may be submitted more frequently. If no work was done in the quarter, written notification must be sent to Grantor.

Pesticide collection data shall be submitted timely via the Clean Sweep online database at <http://micleansweep.com>.

A Clean Sweep Request for Reimbursement Form must be completed for each collection site. The Request for Reimbursement Form and itemized vendor invoices with pesticides clearly identified, shall be submitted to the Grantor at MDA-ESD-Grants@michigan.gov with a copy to the program manager at EatonA@michigan.gov.

The vendor invoices shall summarize the total tare weight (deduction of the container weight from the gross weight to obtain the net weight of product) of pesticides collected and the weight of containers and packaging used by the vendor to dispose of pesticides. The Grantee is responsible for reporting the weight of pesticides and the tare weight of barrels, flex bins, packaging, and other containers and materials used to package pesticides for disposal. Grantee will clarify in the contract with their disposal vendors to collect this information, as necessary.

The final billing must be submitted no later than October 5, 2018. If a vendor invoice(s) for final collection is not yet available, an estimate of final costs, based on pounds collected, must be submitted by this date.

DRAFT
 Tuscola County Board of Commissioners
 Committee of the Whole
 Monday, October 23, 2017 – 8:00 A.M.
 HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones, Mike Miller, Steve Erickson, Vicky Sherry, Ann Hepfer, Gregg Campbell, Clayette Zechmeister, Caryn Michalak, Sandy Erskine, Judge Amy Grace Gierhart

Finance

Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Economic Development Corporation (EDC) (Matter Added)** - EPA grant engineering firm will be chosen this afternoon. Steve is asking for clarification regarding the 10 acres that was part of Grede Foundry in reference to the posting of the property. The Michigan DEQ attachment is not attached to the posting. The posting should be corrected on the website. Steve would like to be given access to the grounds to begin Phase II. Matter to be placed on the Consent Agenda.
2. **Solid Waste Management Plan (Matter Added)** - Vicky Sherry has received the recommended amendments. She is drafting a letter with hopes to present to the Board in the next day.
3. **EDC Update (Matter Added)** - Steve Erickson provided an update regarding the property at the corner of M81 and Chambers Road for the Caro Airport. DFA project is moving forward with solutions being put into place.
4. **Potential Dental Clinic Update** - Ann Hepfer updated the Board regarding the Dental Clinic. Mike Hoagland has received a letter from the county attorney which he has shared at the meeting with the Commissioners and Ann. Ann updated the Board regarding her understanding of the funding of the project. Conference called to be scheduled for further discussion.
5. **Transfer of \$300,000 from Capital Improvement Fund to Jail Capital Fund** - Mike Hoagland updated the Board as the reason to complete the transfer to the capital improvement fund. Matter to be placed on the Consent Agenda.
6. **Closing Department of Health and Human Services and CCAB Funds** - Clayette Zechmeister explained to the Board the request to change funds to the

general fund budget from special fund budget. The funds would still be in a separate line item. Matter to be placed on the Consent Agenda.

7. **Proposal from Company Making Plat Books** - Eean Lee has contacted the Plat Book company and they are agreeable to sign a non-disclosure agreement to not use the information for other projects other than the 4-H Plat Book project. Eean reviewed the various pricing options that are currently in place. Board would like to price at the Intergovernmental Rate to the 4-H program. Matter to be placed on the Consent Agenda.
8. **Personal Interpreter Services** - Clayette Zechmeister has received feedback from Department Heads and the majority of the departments use Language Line. Ann Hepfer provided Clayette the policy the Health Department uses. Clayette will work on a draft policy for the County. Matter to be placed on the Consent Agenda.
9. **Cyber Wireless County Liability** - Eean Lee explained the opinion from the county attorney regarding a person using the County Wi-Fi if data was compromised over the Wi-Fi. The attorney does not feel the county would be liable based on the County's Acceptable Use Policy.
10. **Third Party Security Audit for Friend of the Court (FOC) by MGT to be included in 2018 County Budget** - Eean Lee has worked with Sandy Erskine regarding the completion of the Security Audit. Sandy Erskine explained the security audit process from the FOC side of the project and the timelines associated with the project. Matter discussed by Board. Sandy is requesting MGT be selected to complete the Security Audit. Matter to be placed on the Consent Agenda.
11. **Family Court Contract with Intermediate School District (ISD)** - This contract relates to the Truancy Program. Contract is the same as last years. Matter to be placed on the Consent Agenda.
12. **Chief Accountant Status** - Mike Hoagland explained his request to have the Chief Accountant position reclassified to Deputy Controller/Administrator with a pay increase. The Chief Accountant has been offered a position at a different county. Board discussed matter at length regarding the issue and how it would affect today's work as well as future vulnerability. Board would like to hold off on the title change until a job description is provided.

Recessed at 9:51 a.m.

Reconvened at 10:06 a.m.

13. **Position Succession Planning** - Commissioner Kirkpatrick recognizes the need to plan for the retirement of the Controller/Administrator and mentor a replacement candidate. Board discussed matter with no action at this time.

On-Going and Other Finance

1. MREC Meeting at ISD – Mike Hoagland will attend the November 13, 2017 meeting. Commissioner Kirkpatrick will not be able to attend so he did open the invitation to any other Commissioner that would like to attend.
2. Next Jail Planning Committee Meeting - November meeting has been cancelled. The next meeting will be on December 11, 2017.
3. Joe Bixler New Role with MSU-e - Mr. Bixler's new role is focusing on value added agriculture and will be at the November 6, 2017 Board meeting to provide an update.
4. 2018 County Budget Development – First draft is being worked on and will be presented when prepared.
5. Vassar EDC/TIFA
6. Tuscola Area Airport Information
7. Continue Review of Road Commission Legacy Costs - Koylton Township has a contract with the Road Commission to complete road work, which based on information Commissioner Vaughan, has received they are not fulfilling. Board discussed matter. The Board also discussed an elected versus appointed Board of Road Commissioners.
8. Indigent Defense Plan - Mike Hoagland updated the Board.

Personnel

Committee Leader-Commissioner Bardwell

1. **Animal Control** - Commissioner Vaughan expressed his concern of Tuscola County Animal Control. He has talked to local veterinarians that do not feel animal control is as active as they could be. If a person would like to adopt an animal, that person needs to complete an adoption application prior to meeting the animal. He feels that procedure should be changed. Commissioner Vaughan would like to explore having animal control just under Tuscola County.

On-Going and Other Personnel

1. Reporting Relationship (Nepotism Policy)
2. Union Negotiations Wage Survey
3. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
4. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
7. Method to Communicate County Concerns to State Senator and Representative
8. Court Wage Change Request

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

1. **Vanderbilt Park Improvements Update** - Mike Miller has met with McFarland Excavating to review the project plan. Brinkman Excavating would like to back out of the water line project and will submit a letter stating this. McFarland Excavating stated he could complete project for his original bid plus the cost of the copper.

On-Going and Other Building and Grounds

1. Jail Plumbing Update - Mike Miller provided an update.
2. Recycling Relocation Next Steps - Contractors meeting was last week with bids to be returned by November 3rd.
3. Update 10 Year Capital Improvement Plan
4. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation
5. Fire Safety Planning
6. Security/Safety Committee – Methods to Enhance Security – Next Steps

Other Business as Necessary

1. Former Vassar Foundry
2. Dairy Farmers of America – Cass City
3. Dispute with Wind Companies Tax Tribunal
4. Caro Dam
5. Airport Authority - Board discussed property acquisition as brought to their attention this morning during the EDC update.
6. Dispatch Authority Pager Issue
7. Michigan Economic Development Corporation
8. Cass River Greenways
9. Sunday Liquor Sales - Commissioners have been approached by a local business regarding the profits loss of Sunday liquor sales lost to out of county businesses that are allowed Sunday liquor sales. Board briefly discussed the issue as it would need to be placed to a vote of the people.

Public Comment Period -

-Gregg Campbell stated he has had an unfavorable experience at animal control when he was interested in adopting a dog that was at the shelter. He could not get a return phone call until Mike Hoagland intervened. He expressed concern over the Road Commission. Gregg addressed the issue of compensating employees to retain employment with Tuscola County and that it can be a double edged sword.

-Commissioner Young would like to invite the new Cass City Village Manager, Debbie Powell, to an upcoming meeting to meet the Board.

-Clerk Fetting invited the Board to the public open house showcasing the new election equipment on November 2, 2017 from 5:00 p.m. to 7:00 p.m. at the H.H. Purdy Building Board Room.

Meeting adjourned at 11:28 a.m.

Jodi Fetting
Tuscola County Clerk

NOTICE

**THE TUSCOLA COUNTY ROAD COMMISSION WILL HOLD
REGULAR BOARD MEETINGS IN THEIR OFFICES AT 1733 S. MERTZ
RD., CARO, MICHIGAN BEGINNING AT 8:00 A. M. ON THE FOLLOW-
ING DATES IN 2018:**

- | | |
|------------------------------|-------------------------------|
| THURSDAY, JANUARY 11 | THURSDAY, JULY 12 |
| THURSDAY, JANUARY 25 | THURSDAY, JULY 26 |
| THURSDAY, FEBRUARY 8 | THURSDAY, AUGUST 9 |
| THURSDAY, FEBRUARY 22 | THURSDAY, AUGUST 23 |
| THURSDAY, MARCH 8 | THURSDAY, SEPTEMBER 6 |
| THURSDAY, MARCH 22 | THURSDAY, SEPTEMBER 20 |
| THURSDAY, APRIL 5 | THURSDAY, OCTOBER 4 |
| THURSDAY, APRIL 19 | THURSDAY, OCTOBER 18 |
| THURSDAY, MAY 3 | THURSDAY, NOVEMBER 1 |
| THURSDAY, MAY 17 | THURSDAY, NOVEMBER 15 |
| THURSDAY, MAY 31 | THURSDAY, NOVEMBER 29 |
| THURSDAY, JUNE 14 | THURSDAY, DECEMBER 13 |
| THURSDAY, JUNE 28 | THURSDAY, DECEMBER 27 |

**OFFICIAL MINUTES OF THE TUSCOLA COUNTY ROAD
COMMISSION ARE AVAILABLE FOR PUBLIC INSPECTION AT THE
ROAD COMMISSION OFFICE AT 1733 S. MERTZ RD., CARO,
MICHIGAN UPON REQUEST. ANY INQUIRIES MAY BE MADE BY
TELEPHONE BY CALLING 989-673-2128.**

MICHAEL TUCKEY, SECRETARY-CLERK

RESOLUTION

NO: 2017-10-177

LIVINGSTON COUNTY

DATE: October 16, 2017

RESOLUTION TO OPPOSE THE REDUCTION IN FEDERAL FUNDING FOR THE GREAT LAKES RESTORATION INITIATIVE – BOARD OF COMMISSIONERS

WHEREAS, the Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, the Great Lakes Restoration Initiative ("GLRI") provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and

WHEREAS, while a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby adopts the attached Position Paper prepared by the Livingston County Drain Commissioner.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

#

MOVED: Commissioner Domas
SECONDED: Commissioner Childs
CARRIED: 8-0-1
Roll Call: Vote: Yes: Domas, Helzerman, Parker, Bezotte, Griffith,
Dolan, Childs, Lawrence; No: None; Absent: Green

CLERK'S CERTIFICATE
STATE OF MICHIGAN County of Livingston
I, Elizabeth Hundley, Clerk
of said County and Clerk of the
44th Circuit Court, do hereby certify
this copy as a correct and true
record of the original documents
remaining on file in my office
Dated and sealed: 10/17, 2017
Elizabeth Hundley, County Clerk
Elizabeth Hundley Deputy

October 5, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, October 5, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Absent: Superintendent/Manager Jay Tuckey (Attending CRA Superintendent's Conference).

Motion by Parsell seconded by Matuszak that the minutes of the September 21, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$99,375.46 and bills in the amount of \$1,685,627.82 covered by vouchers #17-51 and #17-52 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Mr. J.D. Kaufmann with Consumers Energy and Mr. Carl Dunham with General Electric appeared before the Board to discuss the Cross Winds Energy Park Turbine Project. The gentlemen requested to the Board a permit variance for hauling their last six (6) loads from M-53 to M-24 by way of Deckerville Road due to restrictions on all other possible routes. After review and discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that due to minimal over weight issues, approves the request from Consumers Energy and General Electric for a permit variance for hauling their remaining six (6) wind turbine loads to the Cross Winds Energy Park Turbine Project from M-53 to M-24 by way of Deckerville Road; all with the understanding that they provide law enforcement assistance to cross the intersections of Deckerville Road at M-81 and Deckerville Road at M-24. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

(2) Tuscola County Commissioner Thomas Young presented to the Board a report detailing the available funds for county millages from the wind turbine escrowed funds.

Motion by Sheridan seconded by Parsell that the bids for Leased Tractor/Mowers taken and accepted at the September 21, 2017 regular meeting of the Board be awarded to Farm Depot for two (2) Massey Ferguson 5710 and one (1) Massey Ferguson 5711, including the optional extended warranty, for a four (4) year lease term. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management reported to the Board of reviewing a shoulder machine for sale at the Huron County Road Commission, but recommends not purchasing it at this time. Management and the Board will further review options and needs for a shoulder machine.

Motion by Parsell seconded by Matuszak that the Letter of Resignation received from Tara Kain be accepted, and that Management post to fill the office position. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the request from the Tuscola Township Board for the installation of a Radar Speed Sign on Van Cleve Road, all in accordance with the Road Commission's Specialty Sign Policy. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management presented to the Board a packet from the County Road Association of Michigan with proposed statewide standardized permits. After discussion, the following motion was introduced:

Motion by Zwerk seconded by Matuszak to accept the packet from the County Road Association of Michigan with the proposed statewide standardized permits, and that Management and the Board will review the proposed permits, and further discuss at the next Blue Water Highway Council Meeting. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board reviewed the County Road Association of Michigan's proposed 2018 Legislative Priorities. After review and discussion, the Board will further discuss the 2018 Legislative Priorities at the next Blue Water Highway Council Meeting.

Management and the Board discussed several topics regarding the assumptions and the priorities for forming the Road Commission's 2018 Budget.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:05 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

10/23/17

UPDATED**MAC 7th DISTRICT 2017/2018 MEETING SCHEDULE**

3rd Monday of Every Other Month - All meetings will begin at 10:30 a.m.

Huron - November 20 2017

Sanilac - January 15, 2018

St Clair - March 19, 2018

Lapeer - May 21, 2018

Tuscola - July 16, 2018

Huron - September 17, 2018

Sanilac - November 19, 2018

Tuscola County Health Department
Board of Commissioners Monthly Report for October 20, 2017
Ann Hepfer RN, B.S Health Officer

Outcomes for the Month:

1. **Veterans Affairs:** We received five applications. Mark and Ana will begin the interview process this month to fill the committee openings.
2. **Dental Update:** Mike Hoagland forwarded the dental contracts to the attorneys for review. Ann is setting up a conference call between Clayette and Deb Cook with St. Clair County to discuss how the IGT process works in regards to dental services. The state IGT funds are still available for this fiscal year, so the transfers would not affect us at this time.
3. **Flu Clinics:** Flu Clinics are scheduled and available 5 days a week. We accept all insurances, and also have Senior Mileage to pay for seniors who have means of paying for the vaccination.
4. **Drug Task Force:** Next Meeting scheduled for October 19th from 8:30-10:30 at the White Pine Room in the Medical Care Facility Business Annex.
5. **Medical Director:** Ann set up a meeting with the Health Officers from the following Health Departments Lapeer, Huron, Sanilac, Saginaw, District #2, and Bay. We need to discuss Medical Director back up and also Dr. Bush will want to retire in the future so we need to begin looking at our options and what expectations we have for filling this position. Meeting date is October 23rd at 3pm at Bay County Health Department.
Across the state there has been a physician shortage in getting these positions filled. There are very stringent guidelines in the Public Health Code for filling this position. If something were to happen to Dr. Bush today, we could not bill for any services until this position was filled. This is a serious issue that we need address sooner than later.
This discussion is only around his Health Department Medical Director position, **not** his Medical Examiner position, these are two different issues.