

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, July 27, 2017 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Rev. Dr. Jason Garwood, Lead Pastor of Colwood Church, Caro
Pledge of Allegiance – Commissioner Vaughan
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Economic Development Corporation Update
 -Network Security Position
 -Liquor Control Commission Questions (See Correspondence #3)
 -2017 Mid-Year Financial Review (See Correspondence #4)
 -2016 Statistical Dashboard
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 July 13, 2017 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Liquor Control Commission Questions
- #4 Mid-Year Financial Review
- #5 July 24, 2017 Committee of the Whole Minutes
- #6 July 21, 2017 Tuscola County Health Department Report
- #7 June 29, 2017 Road Commission Minutes
- #8 Air Advantage Press Release
- #9 Farm Bureau Invitation to Annual Meeting August 17, 2017
- #10 July 10, 2017 Tri-County Triage of Ideas
- #11 Bay County Resolution Opposing Slashing Federal Funding for the Great Lakes Restoration Initiative

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
July 13, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 13th day of July 2017, to order at 8:01 o'clock a.m. local time.

Prayer – Angela Daniels

Pledge of Allegiance – Commissioner Young

Roll Call – Chief Deputy Clerk Cindy McKinney-Volz

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan (Excused at 10:30 a.m.), District 5 – Matthew Bierlein

Commissioner Absent: District 4 - Craig Kirkpatrick

Also Present: Mike Hoagland, Eean Lee, Tisha Jones, Mike Miller, Terry Blackmer, Maggie Root, Margot Roedel, Angela Daniels, Caryn Painter, Sandra Nielsen, Register John Bishop, Brenda Kretzschmer, Chief Deputy Clerk Cindy McKinney-Volz, Robert Hiiter, Kurt Adkins, Cheryl Holland

Adoption of Agenda -
17-M-122

Motion by Bierlein, seconded by Young to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes -
17-M-123

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the June 29, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution - None

New Business

-Resolution Honoring Margot D. Roedel's Service to Tuscola County Medical Care Community

17-M-124

Motion by Young, seconded by Bierlein that the resolution honoring Margo Roedel for her many years of service to the Tuscola County Medical Care Community be approved. Roll Call Vote - Young - Yes; Vaughan - Yes; Bierlein - Yes; Bardwell - Yes. Motion Carried.

-Register of Deeds Update Regarding Foreclosures and Revenues - Register Bishop provided information on the number of foreclosures from 2005 through 2016. Register Bishop informed the Board that due to conservative budgeting and increasing the recording fees the Register of Deeds revenue may be double what was originally budgeted.

-Network Security Enhancements - Eean Lee provided information about the need to add an employee and the costs related to adding that position. The new staff member would focus on securing our computer systems. Mike Hoagland sees the need for the added position and would like to explore how to fund this position.

Recessed at 9:13 a.m.

Reconvened at 9:23 a.m.

17-M-125

Motion by Bierlein, seconded by Young to allow for the purchase of software and hardware improvements from the Minimal Suggested Network Security Enhancements document up to One Hundred Ten Thousand Dollars (\$110,000.00) and authorize initiation of the interview process for a Security Specialist with hiring contingent upon Board approval and funding source to be determined. Software and Hardware improvements are to be purchased from the equipment fund and all budget amendments are authorized. Motion Carried.

-Update from Value Added Agriculture Meeting July 12, 2017 -
Mike Hoagland, Commissioner Bierlein, and Commissioner Young attended the meeting. The meeting was a brainstorming session regarding shared services.

-Michigan County Fund Balance Information -
Mike Hoagland provided the list of all Michigan counties and ranking based on their fund balances. Ideally, counties would be at 15%. Tuscola County is currently at 13%.

-2018 Region VII Area Agency Implementation Plan -
Mike Hoagland discussed the plan with Brian Neuville. Mr. Neuville recommended Board approval.

17-M-126

Motion by Bierlein, seconded by Vaughan that per the request of the Region VII Area Agency on Aging that the Fiscal Year 2018 Annual Implementation Plan be approved and placed on file and a copy of this action be forwarded to the Region VII. Motion Carried.

-Johnson Controls Service Contract -

Mike Miller explained that our current two year contract with Johnson Control for HVAC will expire on July 31, 2017.

17-M-127

Motion by Young, seconded by Bierlein that the service agreement with Johnson Controls to maintain boilers, heating and cooling systems, etc. be approved for the two year period of 8/1/2017 to 7/31/2019 for a first year amount of \$12,275.00 and a second year amount of \$12,520.00. Also, all appropriate signatures are authorized. Motion Carried.

-Indigent Defense Compliance Plan-

Mike Hoagland said a committee needs to be formed to develop a plan by the deadline. There is a concern about how much to allow for this. The state is supposed to be repaying counties for costs above those that are covered at the county level.

-Bid for Animal Shelter Concrete Pad -

Mike Miller received one bid for the concrete pad at the Tuscola County Animal Shelter. The bid was for Three Thousand Dollars (\$3,000.00) submitted by Gerald G. Bergman.

17-M-128

Motion by Young, seconded by Bierlein that Gerald G. Bergman, who was the sole bidder, be awarded the budgeted project to build a concrete pad for a storage building at Animal Control for an amount of Three Thousand Dollars (\$3,000.00). Motion Carried.

-Pagers-

Tom Young attended the Tuscola County Firefighters Association meeting. The pagers Tuscola County is using are about 17 years old. Some of the firefighters are not receiving the pages and this has been an issue for at least the past year. Mayville Assistant Fire Chief, Terry Blackmer, has been polling his firefighters to see who has received the alerts. A representative from Kenwood presented at the meeting to provide information on voice activated pagers. The current pagers are analog, which no other county in the state is using. Tuscola County has approximately 450 pagers.

Commissioner Vaughan excused at 10:30 a.m.

Old Business – None

Correspondence/Resolutions -

-Mike Hoagland - Road Commission minutes from June 16, 2017 were received.

-Thom Bardwell was approached by a member of the community regarding a resolution for Mike Hoagland and the efforts he spearheaded to keep the Caro Center in our community. Matt Bierlein will work with Renee Francisco to write the resolution.

-Mike Miller received approval from the DNR to look for bids for the water line.

-The Richville Fire Hall is 125 years old. Kurt Adkins invited the Board to the celebration being held on September 10, 2017 from 12:00 p.m. until 3:00 p.m. The event is being held in the church parking lot across from the Fire Hall.

-Cheryl Holland, Program Manager from Habitat for Humanity, introduced herself to the Board. Ms. Holland provided the Board members with a flier for the new ReStore.

COMMISSIONER LIAISON COMMITTEE REPORTSBARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Finance -

MAC 7th District - Meeting in August

Local Unit of Government Activity Report - Attended the Ellington Township Board Meeting and outlined the current issues.

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works - Meets in August.
Human Development Commission (HDC)
Recycling Advisory Committee - Meets in August.
Local Emergency Planning Committee (LEPC) - Meets in August.
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors - Strategic plan was completed and will be presented at the meeting in Mackinaw.
Human Services Collaborative Council - Met Tuesday morning.
MAC Judiciary Committee - Meets in September.
Tuscola County College Access Network - Meets in August.
MAC Agricultural/Tourism Committee - Meets in September.

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board - Meets next Tues
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative -
Local Unit of Government Activity Report - Met with Derrick from Debbie Stabenow's office regarding value added agriculture.
MAC Agricultural/Tourism Committee - Meets in October.
Strategic EDC Planning Committee
Jail Planning Committee - No scheduled meeting.
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning - Meets in August.
Tuscola 2020

Other Business as Necessary - None

Extended Public Comment - None

Meeting adjourned at 10:55 a.m.

Cindy McKinney-Volz
Chief Deputy Clerk

Statutory Finance Committee Minutes
July 13, 2017
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 10:56 a.m.

Commissioners Present: Young, Bardwell, Vaughan, Bierlein

Commissioners Absent: None

Also Present: Mike Hoagland, Cindy McKinney-Volz, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:58 a.m.

Cindy McKinney-Volz
Chief Deputy Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 27th day of July, 2017 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

| | |
|-------------------------------|---|
| Agenda Reference: | A |
| Entity Proposing: | COMMITTEE OF THE WHOLE 7/24/17 |
| Description of Matter: | Move that Commissioner Young, the Controller/Administrator and the Chief Accountant be appointed as county representatives to the County Indigent Defense Work Group to develop a plan for consideration by the Board of Commissioners before the November 20, 2017 plan submission deadline. |

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 7/24/17

Description of Matter: Move that as a result of changes in the Caro Assessing contract the general fund revenue budget be amended and Equalization Department expenditure budgets be amended for staffing changes and other appropriate line items.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 7/24/17

Description of Matter: Move that the county hiring freeze be temporary lifted and authorization is given to add a Network Security Specialist position to the Information Technology Department and the Information Technology Director be authorized to fill said position contingent upon board concurrence of the individual at the July 27, 2017 meeting. Also, the 2017 Computer Operations budget be amended by \$24,654 to fund this new position for the period of August 14, 2017 to December 31, 2017 by increasing the budgeted use of fund balance reserves. Also, approximately \$64,000 be incorporated in the 2018 budget for wage and fringe benefit costs for this new position.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 7/24/17

Description of Matter: Move that per the request of the County Planning Commission that the planning training budget be increased by \$500 through the use of fund balance.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 7/24/17

Description of Matter: Move that the Court Administrator be authorized to purchase a pool car for probation staff with funds available in the motor pool fund.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 7/24/17

Description of Matter: Move that the contract for the grant that will assist in the cost for infrastructure improvements at the new recycling location be approved and all appropriate signatures are authorized. Also, appropriate budget amendments are authorized.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 7/24/17

Description of Matter: Move that the contract for the grant that will assist in the cost for recycling education be approved and all appropriate signatures are authorized. Also, appropriate budget amendments are authorized.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

mhoagland@tuscolacounty.org

From: Marvin, David (LARA) <MarvinD@michigan.gov>
Sent: Monday, July 24, 2017 9:33 PM
To: mhoagland@tuscolacounty.org; jfetting@tuscolacounty.org
Cc: Weber, Sara (LARA)
Subject: Sunday A.M. Sales of Beer & Wine
Attachments: mcl-436-2111.pdf

Mr. Hoagland & Ms. Fetting:

Thank you for taking my call last week and today regarding whether Tuscola County prohibits the sale of beer and wine for off-premises consumption before noon on Sundays. As I explained when I called, the letter we received from the clerk in 2010 mentioned the ban on the sale of spirits for off-premises consumption all day on Sunday and the allowance of the sale of beer and wine for off-premises consumption after noon on Sundays. However, based on our conversations, there appears to be a belief that beer and wine for off-premises consumption is not allowed before noon on Sundays in Tuscola County, despite the apparent lack of a county board resolution or voter-approved prohibition of such.

MCL 436.2111(1) states the following:

(1) The sale of beer and wine between the hours of 7 a.m. on Sunday and 2 a.m. on Monday is allowed. Except as otherwise provided in subsection (6)*, a county, city, village, or township may prohibit the sale of beer and wine between the hours of 7 a.m. and 12 noon on Sunday or between the hours of 7 a.m. on Sunday and 2 a.m. on Monday under the following circumstances:

(a) By majority vote of the legislative body voting on the resolution to make such an authorization. Failure of the legislative body to act on such an authorization is grounds for the petitioning of the county, city, village, or township for submission of the question to the voters of the county, city, village, or township under subsection (2).

(b) By submission of a petition under subsection (2) by a majority vote of the electors voting at a regular state election.

*The reference to subsection (6) pertains to a specific location in Jackson and Hillsdale Counties.

The statutory section above allows a legislative body of a county (or village, township, or city) or its voters to prohibit the Sunday morning sales of beer and wine; however, in the absence of a prohibition the sale of beer and wine is allowed between 7:00am and 12:00pm if the licensee is approved for a Sunday Sales Permit (A.M.) under MCL 436.2115(2). Based on this statute and that no prohibition in Tuscola County for the sale of beer and wine on Sunday morning appears to have been passed, the Commission must allow licensees in Tuscola County to apply for and be issued a Sunday Sales Permit (A.M.) for the sale of beer and wine for off-premises consumption.

Should you discover a county board resolution or prior vote of the people to prohibit Sunday morning sales of beer and wine, or should either occur in the future, please forward the resolution or certified results of the election to the Michigan Liquor Control Commission.

Sincerely,
 David Marvin



From: mhoagland@tuscolacounty.org
Sent: Monday, July 24, 2017 2:05 PM
To: 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'
Cc: Clayette Zechmeister (Clayette Zechmeister); Burnette Angela
Subject: 2017 Mid-Year Financial Review
Attachments: Six Month Narrative.docx; 2017 GF Revenue Budget 1.xls; 2017 GF Expenditure Budget 1.xls

Commissioners

The following is a financial status report at the mid-point of the 2017 fiscal year with an overview of how finances are trending in relation to the 2017 budget plan and 2016 actual. My suggestion is to conference call and/or meet with the two Finance Commissioners any time before the Full Board meeting this Thursday and then review the information with the entire Board at this meeting.

After six months, 2017 is taking shape to be a similar financial year to 2016. Projected 2017 year-end finances are trending better than the 2017 original budget expectations. Projected lower than budgeted operating expenses should enable the ability to make 2017 transfers for capital improvement (CI) and equipment needs.

This favorable financial trend is especially true on the expenditure side of the budget where overall expenditures are tracking below budget in several departments. Cost containment measures have been implemented in previous years and other expenditure factors are currently unfolding favorably. Revenues for 2017 are expected to be about the same as 2016. The lack of revenue growth is a concern. Revenue is not keeping pace with inflation.

Although 2017 appears to be a reasonably good fiscal year, unknown solutions to maintaining future financial stability is a concern. County revenue and expenditure options are becoming much more limited. The county has a restricted tax base, weak economy and low allocated millage. It is a significant challenge to maintain a balanced budget with these financial constraints.

On the revenue side of the budget, a Michigan Tax Tribunal ruling in favor of wind companies could result in a 30% reduction of revenue from NextEra projects. This could cause an immediate \$200,000 to \$300,000 reduction in general fund revenue and a similar reduction for special millage funds. Eventually, the annual amount of revenue received from wind turbines will decline. The county has a higher dependency on wind revenue than can be sustained long-term. There are no known realistic methods to solve this situation. State sources of revenue are unpredictable. One of the first places the state cuts when economic problems occur is county government. The county has had limited success with increasing the tax base through new development.

Many of the budgetary solutions on the expenditure side of the budget have already been implemented. Almost all non-mandated services have been eliminated or are funded with special purpose millages. There are very few remaining non-mandated services or functions in the general fund. There are no meaningful remaining non-mandated services that could be funded with special purpose millages. Significant changes have already been implemented with retirement and health insurance costs leaving few options for further changes. The demand for increased staff is always present along with pressure to maintain buildings/grounds infrastructure and expand technology. There are many unpredictable

variables that can quickly cause increased expenditures and financial problems such as: child care, inmate medical costs, jail overcrowding, etc.

Cautions and conservative financial management have never been more critical.

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

avast! Antivirus: Outbound message clean.

Virus Database (VPS): 170724-2, 07/24/2017
Tested on: 7/24/2017 2:05:23 PM
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Virus Database (VPS): 170724-2, 07/24/2017
Tested on: 7/24/2017 2:07:15 PM
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2017 SIX MONTH FINANCIAL REVIEW

OBJECTIVE

The following is a review of 2017 county financial position at the mid-point of 2017. It is a summary of how 2017 county finances are trending in relation to the 2017 budget plan and 2016 actual. The six-month review is prepared annually. It is one of the components of the county financial management system which includes: annual operating and capital budgeting, annual audit preparation (Comprehensive Annual Financial Report), multi-year financial plans and monthly detailed financial reporting (available for review by commissioners and others on the county web site).

GENERAL FUND (GF)

Detailed GF revenue and expenditure projections have been prepared at the mid-point of the 2017 fiscal year. This review will be updated later in the year as new information becomes available.

At the current time, 2017 is taking shape to be a similar financial year as 2016. Projected 2017 year-end finances are trending better than the 2017 original budget expectations. This is especially the situation on the expenditure side of the budget where overall expenditures are tracking significantly below budget in several departments. Overall operating expenditures for 2017 are projected to be \$12,156,000 compared to 2016 at \$11,992,000. This would be an increase of only \$164,000 or 1.4%.

Cost containment measures have been implemented and other expenditure factors are currently unfolding favorably. Revenues for 2017 are expected to be about the same as 2016. The lack of revenue growth is a concern because revenue is not keeping pace with inflationary increases.

The table below compares 2016 actual expenditures to 2017 projected expenditures. The similarity of the two fiscal years is apparent from review of the table. Projected lower than budgeted operating expenses should enable the ability to make transfers for capital improvement (CI) needs. Actual transfers for CI and equipment is determined by the Board after final revenue and expenditure information becomes available.

| 2017 General Fund Revenue and Expenditure Projections | | | |
|---|----------------|-------------------|--------------|
| | 2016 Actual | 2017 Projected | 2017 Budget |
| Revenue | \$13,007,804 | \$13,034,000 | \$12,937,920 |
| Expenditures | \$13,007,804 | \$13,034,000 | \$12,937,925 |
| Operating Expenditures | \$11,992,669 | \$12,156,637 | \$12,675,920 |
| Transfers for Capital improvement | \$550,000 | \$465,363 | \$0 |
| Transfers for Equipment | \$383,300 | \$262,000 | \$262,000 |
| Fund Balance Increase | \$81,835 | \$150,000 | \$0 |

GF Expenditures

As noted above, operating expenditures (expenses before transfers for equipment and capital improvement) are trending below budget at the mid-point of 2017. Favorable factors are occurring on the expenditure side of the budget. These factors are anticipated to keep 2017 operating expenditures below the budget. The following

is a summary of some of the major factors and cost containment measures that have been implemented which are keeping expenditures contained and below budget.

- Wage costs in several departments are below budget because of delays in refilling vacant positions and employees on disability and worker compensation leave. This is a typical pattern, but it is more predominant in 2017. Departments with wage costs below budget include: Clerk, Controller, Equalization, Prosecutor, Treasurer, and Buildings and Grounds.
- County health insurance costs have stabilized. Actual health insurance costs are tracking well below budget. Costs for 2017 are expected to be about the same as 2016. This is an amazing trend that goes counter to national trends of health insurance increases of 5.0% or more. The county has a well-designed health insurance plan and coverage changes have been made in previous years which are helping to contain costs.
- Retirement system costs have been contained by changing from a defined benefit to a defined contribution plan for new hires and issuing pension bonds. Without implementation of these changes, actuarial reports show these costs would have skyrocketed.
- Some expenditure pressure has been removed from the GF with passage of Veterans and Michigan State University millages.
- At the mid-point of 2017 staffing levels were not increased from 2016.
- 2017 is a non-election year when costs are lower. Election costs will have to be included in the 2018 budget.
- Some wage costs were transferred from the GF to the Foreclosure Fund in 2017.
- Increased cost reductions were realized in 2017 by changing to VOIP telephone systems in previous years.
- Inmate medical costs are currently not expected to increase above 2016 amounts, but this can easily change.
- GF appropriations to other funds have not had to be significantly increased from 2016 to 2017.
- Liability and property insurance costs have not increased.

GF Revenue

The amended mid-year budget was \$12,937,920. Projected actual year-end revenue is slightly higher at \$13,034,000. This is a difference of an estimated \$96,000 or less than 1%. There are approximately 170 individual revenue accounts in the GF. Most of these are projected to have minimal budget/actual variance. Detailed line item revenue projections is available.

- The most noteworthy revenue source that is projected to significantly exceed budget is Register of Deeds recording fees. Originally, \$190,000 was budgeted. Based on six-months of actual revenue, it now appears \$235,000 or more could be received. The State recently increased the recording fee amount resulting in increases in this important GF revenue source. In 2016, approximately \$139,000 in recording fees was received compared to \$235,000 or more projected for 2017.
- Building Codes revenues are projected to exceed budget by \$100,000 primarily because of the new wind turbine project in Columbia Township. However, the GF does not benefit from building code revenues because they are transferred to the company the County contracts with for building code services.

Another financial perspective is gained by comparing 2016 actual to 2017 projected revenue. Overall revenue is projected to remain relatively unchanged from 2016 to 2017. Minimal revenue growth is projected even with the increase in Register of Deeds recording fees. The modest increase in base property tax revenue is off-set by decreases in wind property tax revenue. For 2016, \$13,007,000 in revenue was received compared to \$13,034,000 projected for 2017. This relatively unchanged revenue position is a concern.

EQUIPMENT AND CAPITAL IMPROVEMENT (CI) FUNDS

Funding equipment and CI needs is critical. The demand for computer and technology equipment is increasing. The level of dependency on technology continues to grow. Similarly, the county has many aging buildings and grounds that have to be maintained. Funds have to be made available to meet these needs or major problems will occur. There was a period of time when the county was unable to fund CI needs. With wind revenue becoming available, funding has again become possible at least on a short-term basis.

| 2017 Capital Improvement and Equipment Fund Financial Information | | | |
|---|-------------|--------------------|-------------|
| | 2016 Actual | 2017 Projected | 2017 Budget |
| Capital Improvement Fund | | | |
| Beginning Fund Balance | \$1,590,755 | \$2,205,405 | \$2,205,405 |
| Revenues and Transfers In from GF | \$626,360 | \$540,863 | \$75,500 |
| Expenditures | \$11,710 | \$678,519 | \$901,519 |
| Ending Fund Balance | \$2,205,405 | \$2,067,749 | \$1,379,386 |
| Equipment Fund | | | |
| Beginning Fund Balance | \$154,070 | \$396,540 | \$396,540 |
| Revenues and Transfers In from GF | \$391,979 | \$262,000 | \$262,000 |
| Expenditures | \$149,509 | \$385,324 | \$385,324 |
| Addition of Computer Network Security Software | \$0 | \$110,000 | \$0 |
| Ending Fund Balance | \$396,540 | \$163,216 | \$273,216 |

At the end of 2016, the CI fund balance was approximately \$2,205,000. CI budgeted revenue for 2017 was only \$75,500 with \$70,000 from the sale of land to the Medical Care Facility and \$5,500 in interest. If \$465,000 can now be transferred from the GF and expenses are lowered by discontinuation of the jail window project, the projected fund balance would be an estimated \$2,067,000 instead of the budgeted \$1,379,000.

With the budgeted computer network security software, the equipment fund balance would decrease from the budgeted \$273,000 to \$163,000.

CAUTIOUS/CONSERVATIVE FINANCIAL APPROACH

Tuscola County has restricted financial capabilities primarily because of a limited tax base, weak economy and low allocated millage. It is a significant challenge to maintain a balanced budget with these financial limitations. Without wind turbine revenue or a major new source of revenue, the county financial position would be much worse.

Currently approximately \$2,000,000 is received with \$1,000,000 to the GF and \$1,000,000 to special purpose millage funds. It was only five years ago that no wind revenue was received. Unless considerably more turbines are constructed, the amount of wind revenue received will decline significantly over time. County officials will have to determine methods of reducing the current level of revenue dependency from wind turbines.

The following are reasons a cautious/conservative approach to county finances is important:

- Michigan Tax Tribunal could rule in favor of wind companies resulting in an immediate reduction of up to 30% in wind turbine revenue. With appeals it may be a long time before a decision is made.
- There are no known remaining non-mandated services/functions in the GF that could be funded with a dedicated special purpose millage. This effectively leaves no significant method of raising revenue other than operating millage which has not been successful in Tuscola County or other places in the state.
- May be limited potential for further fringe benefit changes and remain competitive in maintaining employees. Major changes in retirement and health insurance systems have already been implemented.
- On-going demands for increased staff.
- A solution to over dependency on wind turbine revenue is needed.
- One of the first places the state cuts when economic problems occur is county government.
- The state is unsympathetic to county financial needs.
- New state mandates without the funding.
- Jail and other building infrastructure needs that far exceed available financial resources.
- Increasing costs to meet the demand for computer and other technology.
- Unpredictable variables can quickly cause increased expenditures and financial problems such as: child care, inmate medical costs, jail overcrowding, etc.
- Limited success with increasing the tax base through new development.

DRAFT
**Tuscola County Board of Commissioners
Committee of the Whole
Monday, July 24, 2017 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 5 - Matthew Bierlein

Absent: District 4 - Craig Kirkpatrick

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones, Judge Amy Grace Gierhart, Caryn Painter, Mike Miller, Register John Bishop, Barb Klimaszewski, Jerry Peterson

Finance
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Indigent Defense Overview and Appointment of County Members** - Judge Gierhart reviewed the process being planned out to establish the plan by the deadline of November 2018. Barb Klimaszewski presented to the Board the requirements of the standards to be included in the proposed plan. The plan will only handle adult criminal cases. Work group meeting has been scheduled. Board discussed matter. Mike Hoagland and Clayette Zechmeister will be part of the work group. Thomas Bardwell and Thomas Young will represent the Board of Commissioners. Matter to be placed on the Consent Agenda.
2. **Equalization Staffing Changes and Budget Amendments** - Mike Hoagland explained the staffing change and budget amendment requested by the Equalization Director. Matter to be placed on the Consent Agenda.
3. **Request to Receive Status/Progress Reports Regarding Caro Center** - Mike Hoagland has a contact person at the State to be able to stay up to date on the progress.
4. **Budget Amendment for Security Network Specialist Hiring** - Mike Hoagland reviewed the funding for the proposed position. Matter to be placed on the Consent Agenda.
5. **County Planning Commission Budget Amendment Request** - Chairman of the Planning Commission is requesting \$500.00 in a training line item. Matter to be placed on the Consent Agenda.
6. **Jail Overcrowding** - Sheriff Skrent provided an update that the jail inmate numbers have been running close to the overcrowding line.

7. **Purchase of Pool Car for Juvenile Staff** - Caryn Painter explained the need for the purchase of a pool car. There is funding available in the Juvenile Probation budget. Board discussed the matter. Matter to be placed on the Consent Agenda.
8. **Recycling Grants** - Mike Miller explained the grants that are available to assist with the Recycling Center. He will need the contracts approved and signed on Thursday. Matter to be placed on the Consent Agenda.

On-Going and Other Finance

1. Monitor Wind Turbine Development and Assessing/Taxation Dispute - Hearing has been set for September 18, 2018.
2. Continue Review of Road Commission Legacy Costs - Mike Hoagland has a report issued by the Governor's office.
3. Road Patrol and Senior Citizen Millage Planning Update
4. House Bill 4184 – Potential Physical Presence Required to Vote
5. July 12, 2017 Meeting to Discuss Value Added Agriculture - September meeting is being scheduled.
6. Sheriff Millage and Senior Programs Millage - Commissioner Bardwell shared concerns he is hearing from constituents.

Personnel

Committee Leader-Commissioner Bardwell

Primary Personnel - None

On-Going and Other Personnel

1. Reporting Relationship (Nepotism Policy)
2. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
3. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
4. Review Re-Establishment of Judicial Committee Meetings
5. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
6. Method to Communicate County Concerns to State Senator and Representative

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds - None

On-Going and Other Building and Grounds

1. Vanderbilt Park Update - Bids for the water line are due on Friday. Fire pits are out for bid.
2. Jail Plumbing Update - Mike Miller provided an update.
3. Recycling Relocation Next Steps
4. Update 10 Year Capital Improvement Plan - Mike Hoagland would like to review in the next few months.
5. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation
6. Implement 2017 Budgeted Capital Improvement Projects
7. Fire Safety Planning
8. Security/Safety Committee – Methods to Enhance Security – Next Steps

Other Business as Necessary

1. Former Vassar Foundry
2. Dairy Farmers of America – Cass City
3. Dispute with Wind Companies Tax Tribunal Meeting - September 18, 2017
4. Caro Dam
5. Airport Authority
6. Dispatch Authority Pager Issue
7. MAC 7th District Meeting - August 14, 2017
8. State of the Bay - September 27, 2017
9. EDC Report - Commissioner Bardwell stated Steve Erickson will be in to provide an update.

Public Comment Period

- John Bishop expressed concern of the space used at the jail for when an attorney meets with an inmate client.
- Indigent Defense Fund program discussed.
- NaCO newsletter discussed the flooding in Midland County.

Meeting adjourned at 10:06 a.m.

Jodi Fetting
Tuscola County Clerk

6

Tuscola County Health Department
Board of Commissioners Monthly Report for July 21, 2017
Ann Hepfer RN, BS, Health Officer

Outcomes for the Month:

1. County Drug Task Force Meeting: The second meeting was held on June 27. Outcomes: **a) Rural Health Opioid Grant:** Huron, Sanilac and Tuscola Counties are being considered in a Health Resources & Services Administration (HRSA grant). The grant is being written by the Thumb Rural Health Network, for which we are a partnering organization. There is no required match, and the funds are up to \$250,000 for three years (September 30, 2017-September 29, 2020). The purpose of the grant is to promote rural health care services and outreach by expanding the delivery of opioid related health care services to rural communities. The program goal is to reduce the morbidity and mortality related to opioid overdoses through the development of broad community consortiums to prepare individual with opioid-use disorder to start treatment, implement care coordination practice and support recovery through behavioral counseling and peer support. **b) Opioid Toolbox:** A subcommittee has been formed to develop a "toolbox" of resources for families and those affected by this epidemic. The toolbox would widely be available to all health care providers, dentists, other health care providers along with families, and those directly affected by this issue. The goal is to have this toolbox ready by October 1, 2017. The toolbox would be available electronically, and in written form.

Third meeting is scheduled for August 17, 8:30-10:30 am Location: Medical Care Annex Building, White Pine Conference Room

2. CDC NHANES Survey: CDC is here, they are set up in the Health Department parking lot. They will have an open house for the media and the public in August.

3. Immunization Mini-grant: Huron County Health Department applied for an immunization outreach grant that would cover the MTPH Alliance demographic area in the amount of \$70,000. The grant would utilize evidence-based strategies to reach the ages of 0-18 & 65 and older with immunization education, recalls, reminders, marketing strategies and advertising.

4. Michigan Thumb Public Health Alliance (MTPH Alliance): Starting in October we will be working on our community health improvement plan. The data portions have been completed, now we need to compare all of the data sets and start putting together a Community Health Improvement Plan that addresses the population health needs of our county. This will be the first Community Health Improvement Plan that will not only look at our county, but also a plan that addresses the Alliance Regional outlook.

June 29, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 29, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the June 15, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$94,740.67 and bills in the amount of \$344,410.79 covered by vouchers #17-30, #17-31, #17-32, and #HRA-48 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Zwerk that bid items #59, #60, and #61 for Indianfields Township of the 2017 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the structure on Akron Road east of Garner Road over the N.W. Drain Outlet #3 in Gilford Township be posted for a maximum gross weight of forty-two (42) tons for a straight truck, seventy-one (71) tons gross weight for a semi, and seventy-seven (77) tons gross weight for a double-bottom. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the structure on Darbee Road at Van Buren Road over the VCCM&S Drain in Gilford Township be posted for a maximum gross weight of forty-two (42) tons for a straight truck, sixty-one (61) tons gross weight for a semi, and eighty-two (82) tons gross weight for a double-bottom. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that Michael Tuckey be appointed as the Voting Delegate to the 2017 M.C.R.C.S.I.P. Annual Membership Meeting. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak granting David Kennard a Medical Leave of Absence for approximately eight (8) weeks through August 25, 2017. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve Eric Hines be promoted to the Light Equipment Operator classification at the Akron Division, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha presented to the Board a report of the current status of the Primary Road System. The Board discussed several options of future improvements on the Primary Road System.

At 8:30 A.M. the following bids were opened for Dump Truck Refurbishing:

Bidder

Bid Price per Truck

Valley Truck Parts, Inc.

\$ 135,200.00 (complete listing of services, purchases will be approved ala carte).

Motion by Parsell seconded by Matuszak that the bid for Dump Truck Refurbishing be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Mr. J.D. Kaufmann with Consumers Energy reported to the Board the current status of the Cross Winds Energy Park Turbine Project.

Mr. Paul French with Envirologic Environmental Consulting Services appeared before the Board to discuss the Cain #1 Brine Well and its compliance with the MDEQ. Mr. French presented to the Board an analysis of the site plan, and reviewed various data reports. After his presentation and discussion, Mr. French will present a proposal for future courses of action. In the meantime, the following two (2) motions were introduced:

Motion by Sheridan seconded by Parsell that the Tuscola County Road Commission advertise for bids to permanently close the Cain #1 Brine Well. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the Tuscola County Road Commission advertise for bids the installation of a permanent liner for the cistern of the Livingston Brine Well. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:35 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

mhoagland@tuscolacounty.org

From: Eean Lee <eean.lee@tuscolacounty.org>
Sent: Monday, July 24, 2017 10:37 AM
To: Mike Hoagland; Craig Kirkpatrick
Subject: Fwd: Air Advantage News
Attachments: Air Advantage Press Release - Dismissal of Lawsuit - July 2017.pdf

Great news for AA!

----- Forwarded message -----

From: Zimmer, Scott <szimmer@airadvantage.net>
Date: Mon, Jul 24, 2017 at 10:36 AM
Subject: Air Advantage News
To: szimmer@airadv.net

Air Advantage is pleased to announce that its litigation with the United States of America has been settled and the case against Air Advantage has been dismissed in Federal Court.

Attached is a copy of a press release announcing the settlement of Air Advantage's dispute with the U.S. government in relation to an amount of money owed by the company to the government. The settlement is fair and amicable to both sides and enables Air Advantage to continue to invest in improved and expanded services for our customers.

As grateful as we are for the successful resolution of this matter, we are equally or even more grateful for the loyalty of our customers and suppliers and the dedicated efforts of our employees throughout our nearly 4-year negotiations with the government. It was a difficult situation and we are proud that we were able to continue the growth of our network and services throughout this period.

With the distraction of the lawsuit behind us, Air Advantage can now fully focus on providing efficient and reliable broadband service to all of our customers utilizing our 450-mile fiber optic network and 150+ wireless transmission towers while proactively managing our supplier relations. We appreciate your business, your partnership and your loyalty and look forward to meeting the internet and data needs of the Thumb area and Southeast Michigan businesses and residents for years to come. Thank you again, from all of us at Air Advantage.

If you have any questions about this matter, please feel free to call me personally at the number listed below or email me at this address. I'd be happy to assist you.



1023 E Caro Rd / Caro MI 48723
Ph: 989-673-4157 / Fax: 989-672-0391

July 21, 2017

Dear Tuscola County Commissioners,

The Board of Directors of the Tuscola County Farm Bureau cordially invites you to attend the 2017 Tuscola County Annual Meeting on Thursday, August 17, 2017 at the MSU Saginaw Valley Research and Extension Center, located at 3775 S. Reese Rd, in Frankenmuth.

We will begin the evening with our 5th "Taste of Tuscola" at 5:00 p.m., Dinner at 6:30 p.m. The business meeting will follow dinner and will include Policy Development, Election of Directors, Fun activities, Prizes, Live auction and the award recognition.

The "Taste of Tuscola" event will have vendors & growers from Tuscola County. You will have the opportunity to see and sample what's produced right here in Tuscola County.

We ask that you call the Tuscola County Farm Bureau office at 989-673-4157 or email tuscolacounty@ctyfb.com with your reservation by Friday, August 11, 2017.

We look forward to seeing you at our County Annual Meeting.

Sincerely,

Nathan Rupprecht

Nathan Rupprecht, President

Tri-County Triage of Ideas

July 10, 2017

Port Austin, Michigan

In attendance: Mike Hoagland, Tuscola County Adm, Matt Bierlein, Tuscola County Comm, Vicky Sherry, Tuscola Co. EDC, Stephen Erickson, Tuscola Co EDC, Thomas Young, Tuscola Co Comm., Carl Osentoski, Huron and Sanilac County EDC, Todd Talasky, Huron Co. Comm., David Peruski, Huron Co. Comm., Kathy Dorman, Sanilac County Adm., Joe Bixler MSUE DC/Facilitator of Discussion

The purpose of the meeting was to garner thoughts and ideas about what the tri-county of Huron, Sanilac and Tuscola Counties have in common and efforts that they could pursue collectively to be more effective and financially efficient. To that end the following discussion notes was rendered about "Past Efforts", "Present Efforts", and "Future Efforts":

Present Efforts –

- Brownfields work
- Animal Control Efforts
- Shared Equalization Director – PAST
- Sharing of Health Dept. Key Personnel- Director
- Share EDC Service
- Recycling Grant
- Shared Regional DHHS Director
- HDC in 4 counties including Lapeer County
- Trail Towns
- Bike Trail
- My Green Thumb – Regional Prosperity initiative
- MSP Dispatch – Caro
- 1 certified CDBG Admin for grant funds to come directly to the region (define) – Needs more information
- Taxation of ??????- Past and Present
- Forced judicial sharing – Sanilac and Huron

Needs:

- Railroad upgrades
 - Commodity shipping out
 - Jones act – port to port
- Potential Jail/Central Dispatch Central Authority for Tri-County
- Reaching out to local units of government to provide mainstream svcs.
 - GIS
 - Technology Connectivity
 - Other

- Analytical Consultation from MSU regarding industries like agriculture. Asset mapping.
- Sharing insurance needs to save money or to control costs
- Develop a process of securing IT assets to impede security breaches
- Share training resources for general staff (Office Suites package), law enforcement, etc...
- Public Housing Strategies
- Public Transportation

Next meeting date – September 27, 2017, Location TBD. A new facilitator will be provided.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: THE BAY COUNTY BOARD OF COMMISSIONERS
WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region.

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat.

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots.

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications.

RESOLVED That the Bay County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative; Be It Further

RESOLVED That copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR
AND BOARD

Sponsored by Commissioner Michael E. Lutz, 7th District
MOVED BY COMM. DURANCZYK

SUPPORTED BY COMM. RYDER

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Kim J. Coonan, Michael E. Lutz, Ernie Krygier, Thomas M. Herek, Aughn J. Begick, and Tom Ryder.

VOTE TOTALS:
ROLL CALL: YEAS NAYS EXCUSED
VOICE: X YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED