

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, MARCH 30, 2017 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Rev. Dr. Jason Garwood, Lead Pastor, Colwood Church
Pledge of Allegiance – Commissioner Vaughan
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (None)
New Business
- Review of the 2016 County Health Department Audit
 - Changes in Health Department Personnel Policies (see correspondence #2)
 - Jail Ceiling
 - Dispatch 2016 Annual Report
 - Dispatch Hiring Request (see correspondence #3)
 - Rent of office space at MSU for Farm Bureau (see correspondence #4)
 - Work force development and value added agriculture (see Correspondence #5)
 - Wage adjustment for Elected Officials (see correspondence #6)
 - Caro Regional Center update
 - Amend the term of office for Henry Wymore for the Region VII Area on Aging.
 - Advertise to fill vacancy Senior Citizens Advisory Council

Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural Committee

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report

TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

KIRKPATRICK
Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Land Acquisition
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 March 16, 2017 Full Board and Statutory Finance Minutes
- #2 Changes in Health Department Policies
- #3 Dispatch Hiring Request
- #4 Potential rent for vacant office at MSUE building
- #5 Work Development and Value Added Agriculture Concept
- #6 Wage Adjustment for Elected Officials
- #7 Tuscola County Health Department Monthly report to Commissioners
March 17,2017
- #8 March 9, 2017 minutes from Tuscola County Road Commission
- #9 RAP grant approved for 50% of Bumper Guards for Sheriffs Department
- #10 Fifteenth Annual Celebrating Tuscola's Stars Continental Breakfast Invitation
- #11 Tuscola County Senior Advisory Council minutes from the March 20, 2017
meeting.
- #12 Hills & Dales Groundbreaking Ceremony Invitation Friday April 21, 2017
- #13 Human Services Collaborative meeting Tuesday April 11th

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
March 16, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 16th day of March 2017, to order at 8:00 o'clock a.m. local time.

Prayer – Reverend Doug Abel of Vassar First Presbyterian Church

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young (via Google Hangouts), District 2 – Thomas Bardwell, District 3 - Kim Vaughan, District 4 – Craig Kirkpatrick (via Google Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting (excused at 9:30 a.m.), Eean Lee, Mike Miller, Tisha Jones, Andrew Dietderich, Doug Abel, Register John Bishop, Brian Neuville, Pam Shook, Caryn Painter, Jim Mantey, Cindy McKinney-Volz, Erica Dibble

Adoption of Agenda

17-M-042

Motion by Bierlein, seconded by Kirkpatrick to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes -

17-M-043

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the February 23, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only -

-John Bishop expressed his concern that interest should be paid on the back salary due to the elected officials and provided various ways to accomplish this task.

Consent Agenda Resolution -

17-M-044

Motion by Bierlein, seconded by Kirkpatrick that the following Consent Agenda Resolution from the March 13, 2017 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that per the request of the Mosquito Abatement Director that authorization is given to purchase treatment materials for the 2017 season as listed in the March 1, 2017 memorandum totaling \$101,792.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that per the request of the Mosquito Abatement Director that authorization is given to purchase a 2017 GMC Sierra Truck from Bell-Wasik who was the low bidder for an amount of \$20,904. (Replaces a 1997 truck purchased with the original fleet).
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that per the request of the Mosquito Abatement Director that the following list of seasonal employees be authorized to be hired for the 2017 season.

RETURNING EMPLOYEES		
LAST NAME	FIRST NAME	POSITION
ADAMCZYK	JOHN	TECHNICIAN
BAUER	KIRK	TECHNICIAN
BURCHAM	ROBERT	UTILITY PERSON
CLARK	JACK	TECHNICIAN
DOWNING	MATTHEW	TECHNICIAN
EDGLEY	JEFF	TECHNICIAN
FRITZ	KURT	ASSIST FOREMAN
GARNSEY	LEE	TECHNICIAN
GOHS	DONALD	ASSIST BIOLOGY
LESTER	RICHARD	TECHNICIAN
MYERS	RICHARD	TECHNICIAN
OWENSBY	WILLIAM	TECHNICIAN
PERKINS	THOMAS	FOREMAN
RANEY	RENEE	OFFICE ASSISTANT
SEELYE	MARK	TECHNICIAN
SHERMAN	MICHAEL	ASSIST FOREMAN

SWACKHAMER	WARREN	TECHNICIAN
WEBSTER	PATRICK	FOREMAN
NEW HIRES		
BRIGHAM	TIMOTHY	TECHNICIAN
DIXON	MATTHEW	TECHNICIAN
GAINFORTH	KEVIN	TECHNICIAN
GARLIK	SCOT	TECHNICIAN
GREER	GARRETT	TECHNICIAN
PRIESTLEY	MICHAEL	TECHNICIAN
RYAN	MICHAEL	TECHNICIAN
SINGER	TIMOTHY	TECHNICIAN
WILLIAMS	TIMOTHY	TECHNICIAN

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 3/13/17

Description of Matter: Move that the 2016 Mosquito Abatement Annual Report as presented by the Mosquito Abatement Director be received and placed on file.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 3/13/17

Description of Matter: Move that the preliminary (unaudited) 2016 year-end county financial report as presented by the Controller/Administrator be received and placed on file. Official 2016 Audit information will be available at the end of June 2017.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 3/13/17

Description of Matter: Move that the 2016 general fund revenue budgets be amended as presented in the March 13, 2017 memorandum from the Chief Accountant.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 3/13/17

Description of Matter: Move that the 2016 general fund expenditure budgets be amended as presented in the March 13, 2017 memorandum from the Chief Accountant.

- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the agreement with Air Advantage to provide fiber optic internet service to the Michigan State University Extension building located at 362 Green Street be approved and all appropriate signatures are authorized.
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that in order to continue remote access to the heating/cooling systems in the Courthouse and Jail, authorization is given to purchase new software that is compatible with county computer operating systems for an amount of \$12,680. Also, the 2017 Equipment budget be amended to enable this purchase and the agreement regarding this purchase is authorized for signature.
- Agenda Reference:** J
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the Information Technology Services Agreement between Tuscola County Information Technology and the Village of Reese be approved and all appropriate signatures are authorized.
- Agenda Reference:** K
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the current Human Resource Coordinator (HRC) status be changed from full-time (FT) to part-time (PT) on March 20, 2017 and all FT benefits be discontinued. Also, Shelly Lutz be hired effective March 20, 2017 as a PT employee at the beginning pay step of the HRC position. This is a temporary arrangement until Shelly Lutz is trained to become the FT HRC. When training is complete, the current PT HRC will be discontinued and Shelly Lutz will become a FT employee. (The HRC requested the status change from FT to PT and understands this is a temporary arrangement until her replacement is trained at which time her PT position will be terminated).

- Agenda Reference:** L
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that Terri Eden be appointed to the County Parks and Recreation Commission for a term that expires December 31, 2018.
- Agenda Reference:** M
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the Recycling Advisory Committee Bylaws be approved and placed on file.
- Agenda Reference:** N
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the out of state travel request from the County Dispatch Director be approved to attend the Association of Public Communication Officials (ASPO) Conference August 13 to 17, 2017. (In her role as ASPO President county conference costs are reimbursed by ASPO).
- Agenda Reference:** O
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the budgeted Jail Multi-Purpose room air conditioning project be awarded to Newton Plumbing and Heating who was the low bidder for an amount of \$4,732.
- Agenda Reference:** P
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the resolution accepting the terms of the Michigan Recreation Passport Grant program for the Vanderbilt Park grant be approved and all appropriate signatures are authorized (Project RP16-0064).
- Agenda Reference:** Q
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the Michigan Recreation Passport Grant Program Development Project Agreement be approved for the Vanderbilt Park grant and all appropriate signatures are authorized (Project RP16-0064).

- Agenda Reference:** R
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the 2017 County budget be amended with the General Fund transfer of \$3,600 to the Parks and Recreation fund as the county matching share of funds for the Michigan Recreation Passport Grant for Vanderbilt Park (Project RP16-0064).
- Agenda Reference:** S
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the letter of support for the Vassar Township park grant application be approved and authorized for signature.

New Business -

-Request to Change CDBG Targeted Housing Rehabilitation Program to County-Wide - Brian Neuville provided explanation regarding the need to have the change made in the program. Matter discussed.

17-M-045

Motion by Bierlein, seconded by Young that per the request of the Human Development Commission (HDC) to submit a request to Michigan Economic Development Commission (MEDC) to remove place making and allow program to be county wide and to extend the contract to September 30, 2017. Motion Carried.

-Caro Regional Center - Mike Hoagland has prepared a draft letter to send to Senator Green and Representative Canfield. Commissioner Bardwell provided an update from Representative Canfield.

17-M-046

Motion by Bierlein, seconded by Vaughan that a letter be sent to Representative Canfield, Senator Green, surrounding county Board of Commissioners and other local officials explaining that the County Board of Commissioners want to work with them in every way possible to assure that, if a new state psychiatric facility is built, it is built at the location of the current Caro Regional Center. Also, in the letter to request an immediate meeting with Representative Canfield to discuss strategy regarding this critical matter. Motion Carried.

-Correction to Payroll Issue for Certain Elected Officials - Erica Dibble explained the need for the correction. Erica explained the details and matter was discussed by the Board. Matter tabled to complete research on interest that may be due on the amounts due and owing.

-Potential Rental of Space at MSU-e Building to Farm Bureau - Mike Hoagland is waiting on further information from Joe Bixler. Matter tabled.

-Letter Requested Regarding Indian Creek Intercounty Drain Bonds - Mike Hoagland provided an update.

17-M-047

Motion by Bierlein, seconded by Vaughan that per the request of the Bond Attorneys handling the financing of the Indian Creek Intercounty Drain Bonds that the Controller/Administrator be authorized to send a letter explaining the county is not aware of any litigation pending that would enjoin the issuance or delivery of bonds for this project. Motion Carried.

-Schedule Special Board Meeting to Discuss Former Vassar Foundry on March 22, 2017 - Mike Hoagland explained the reasons for the Special Board Meeting. Time is of the essence as the foreclosure process is forthcoming. Commissioner Kirkpatrick would like Ryan Londrigan contacted.

17-M-048

Motion by Bierlein, seconded by Young that a special Board meeting be scheduled for March 22, 2017 at 8:00 a.m. to discuss environmental findings and obtain legal advice to prevent the county from assuming any environmental or other liability regarding property of the former foundry in Vassar. Motion Carried.

17-M-049

Motion by Bierlein, seconded by Kirkpatrick that due to pending travel to the Michigan Association of Counties Conference to cancel the March 27, 2017 Committee of the Whole meeting as scheduled. Motion Carried.

-Prosecutor Request to Fill Vacant Assistant Prosecutor Position - Commissioner Bardwell explained the request per his discussion with Prosecutor Reene. Matter discussed.

17-M-050

Motion by Bierlein, seconded by Vaughan that per the March 14, 2017 memorandum of request from the County Prosecutor that the county hiring freeze be lifted and authorization is given to refill the assistant prosecuting attorney vacancy created by the retirement of Kathleen A. Miller. Motion Carried.

-Change Order Regarding Jail Electrical Bid - Mike Miller explained the change order.

17-M-051

Motion by Vaughan, seconded by Kirkpatrick that as recommended by county architects that Ripman Construction requested change order for electrical work at the jail be approved for an amount of \$14,500. Motion Carried.

Old Business -

- Commissioner Bardwell - Board expressed their appreciation to Tisha Jones for assisting in scheduling ministers to attend the Board meeting to pray before the meeting. Tisha has them scheduled through the end of April.
- Mike Miller provided an update on the land purchase for the Recycling Center. The Planning Commission meeting had to be rescheduled which will push the timeline out.
- Mike Hoagland provided an update to the Vanderbilt Park grant. Commissioner Bardwell has contacted Jack Lawrie. Pam Shook expressed her concerns. Matter discussed.

Correspondence/Resolutions -

- Road Commission Meeting minutes included in Board packet.

COMMISSIONER LIAISON COMMITTEE REPORTSVAUGHAN

Board of Health - meets tomorrow.
Planning Commission - meets in April.
Economic Development Corp/Brownfield Redevelopment - Meets next week.
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee - Annual report presented on Monday.
Parks and Recreation Commission
Tuscola County Fair Board Liaison

YOUNG - No updates to report at this time.

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee

YOUNG - continued

Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Update provided
Caro DDA/TIFA - Update provided.

MAC Economic Development/Taxation - Update provided.

MAC 7th District - Will look to schedule a meeting.

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board

Clerk Fetting excused at 9:30 a.m.

KIRKPATRICK

Board of Health - Update provided.

Community Corrections Advisory Board - Update provided.

Dept. of Human Services/Medical Care Facility Liaison - Update provided.

MI Renewable Energy Coalition - Update provided

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee - Update provided.

Land Acquisition

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions - Update provided.

BIERLEIN

Genesee Shiawassee Thumb Works - Update provided.

Human Development Commission (HDC) - Update provided.

Recycling Advisory Committee - Update provided.

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council - March 23, 2017 fundraising event at Knights of Columbus. Next meeting May 25, 2017.

Local Unit of Government Activity Report

MAC Board of Directors - Update provided.

Human Services Collaborative Council

MAC Judiciary Committee - Update provided.

Tuscola County College Access Network - Meeting March 21, 2017.

MAC Agricultural Committee - Meeting in April.

Other Business as Necessary -

- Mike Hoagland invited Joe Bixler to speak to the Board regarding agriculture opportunities.
- Commissioner Vaughn discussed the City of Caro Parks and Recreation Plan. The Caro Dam was mentioned several times throughout the plan. Commissioner Vaughn will seek additional information. Commissioner Bardwell explained historically it has been difficult to obtain federal or state grant money for privately held property. Commissioner Kirkpatrick has heard that there may be specific money available for private property.
- Commissioner Bardwell will be presenting at LEAD Tuscola today. He has met with the LEAD students each year since 1998.

Extended Public Comment -

- Jim Mantey discussed the legal issues Almer Township is working through.
- Eean Lee discussed an electrical event that happened March 7, 2017. Due to the protections in place, the county experienced minimal downtime and minor equipment issues.

Meeting adjourned at 9:56 a.m.

Jodi Fetting
Tuscola County Clerk

Cindy McKinney-Volz
Tuscola County
Chief Deputy Clerk

Statutory Finance Committee Minutes
March 16, 2017
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 9:57 a.m.

Commissioners Present: Bardwell, Vaughn, Bierlein

Commissioners Absent: Young, Kirkpatrick

Also Present: Mike Hoagland, Cindy McKinney-Volz, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:00 a.m.

Cindy McKinney-Volz
Tuscola County
Chief Deputy Clerk

mhoagland@tuscolacounty.org

From: Kathy O'Dell <kodell@tchd.us>
Sent: Friday, March 17, 2017 2:41 PM
To: Mike Hoagland
Subject: Board report and Personnel Policies
Attachments: Tuscola BOC Report March 2017.pdf; TCHD Personnel Policies changes 2017 for BOC.pdf

Hello,

Ann asked me to forward the revisions to TCHD Personnel Policies, which were approved by the Board of Health at this morning's meeting. These also need to be reviewed by the BOC for approval.

Also, I am attaching Ann's Board report for the month rather than faxing it. Let me know if you have any questions. Thank you.

Kathy O'Dell
Administrative Services Coordinator
Medical Examiner Secretary
Tuscola County Health Department
1309 Cleaver Road, Suite B
Caro, MI 48723-9160
Direct Dial: (989) 673-1857
Fax: (989) 673-7490
Visit us on the Web: www.tchd.us

"Like" TCHD on Facebook



NOTICE: This email, including attachments, is intended for the exclusive use of the addressee and may contain proprietary, confidential or privileged information. If you are not the intended recipient, any dissemination, use, distribution or copying is strictly prohibited. If you have received this email in error, please notify me via email and permanently delete the original and destroy all copies. Thank you.

**TUSCOLA COUNTY HEALTH DEPARTMENT
CHANGES IN PERSONNEL POLICIES**

SECTION	LANGUAGE CHANGE OR ADDITION	REASON FOR CHANGE
Entire Policy	Change Michigan Dept. of Community Health to Michigan Dept. of Health and Human Services	Name change at State level
Section 5 – Compensation	5.2 Administration, Amendment and Authorization: The All changes to the wage scale shall be reviewed annually by the Board of Health with any recommendations for change being forwarded to the Board of Commissioners.	Not always done annually
	<p>5.4 Overtime/Compensatory Time: For purposes of overtime computation, hours actually worked does not include time paid but not worked such as paid sick leave, paid personal leave, paid funeral <u>bereavement</u> leave, paid jury leave...</p> <p>Compensatory time will be used prior to any other leave time, <u>excluding bereavement leave and jury duty.</u></p>	<p>Language agreement with section 17</p> <p>Change to policy.</p>
Section 6 – Employee Benefits	<p>6.4 Pension: All employees working 10 days per month on a regular schedule shall be covered by the Michigan Municipal Employees Retirement System.</p> <ul style="list-style-type: none"> • <u>For employees hired prior to January 1, 2015</u> the benefit shall be Plan B-3 with vesting after 8 years of credited MERS service. • <u>For employees hired on or after between January 1, 2015 and December 31, 2016</u> the benefit shall be Plan B-2 with vesting after 10 years of credited MERS service. • <u>For employees hired on or after January 1, 2017</u> they will be eligible and may participate in the MERS Defined Contribution Plan. Vesting is graded beginning at 3 years and ending at 6 years. See attachment 10 for the Retirement Plan specifics. For more information on the retirement plan, please refer to your MERS Retirement manual. Specially funded employees do not qualify for Pension. <p>6.13 Supplemental Insurance/Flexible Tax Deferred Benefit Plan: <u>Health Department employees may elect to participate in a tax deferred AFLAC Section 125 Flexible Benefits Plan Spending Account (FSA) for eligible unreimbursed medical expenses health and dependent care reimbursement. This program benefit allows you to make contributions automatically withheld from each paycheck before taxes, to a reimbursement account. The money in this reimbursement account may be used to pay eligible health care expenses not covered by a health care plan, including deductibles, co-payments, co-insurances, etc. An employee is eligible to participate if the employee works at least 14 hours per week and has successfully completed the six (6) month probationary period. Employee must conform to the summary plan document for the flexible benefits plan. Employees may also choose to participate with AFLAC and/or</u></p>	<p>New Retirement plan for those hired after January 1, 2017</p> <p>Reflects the current flex benefits program</p>

	<p><u>Liberty National Insurance to purchase other supplemental insurance products. All premiums for AFLAC and Liberty Nation products require payroll deduction. Enrollment and changes to any plans or products noted may be made only as the plan or products permits and during the open enrollment period for each, to have a predetermined amount of dollars deducted tax free from your paycheck each pay period, to be placed in your AFLAC account. When eligible medical expenses are incurred, you will mail, fax or submit a claim online (mywageworks.com) with the paid bill to Wageworks for reimbursement. You may not claim more medical expense in the plan year than authorized in your AFLAC salary redirection agreement. Participants have 90 days after the end of the plan year (December 31st) to submit eligible medical expenses incurred during the plan year. In addition, a "grace period" was adopted effective July 15, 2006; which allows participants two months and fifteen days following the end of the plan year to use any remaining balance for new eligible expenses incurred during the grace period. Any funds remaining in your account 90 days after the end of the plan year will be forfeited to the Employer and used to offset future administrative costs. Employees may also purchase other products, i.e., Cancer, Intensive Care, Accident, etc., through AFLAC or Liberty National Insurance and have the premiums deducted from their paychecks.</u></p> <p>6.14 Health Care Savings Program: The Health Department has established a Health Care Savings Program in which all employees must participate. Types of contributions that will be allowed include...; <u>or for those hired after June 1, 2016, 37.5 hours annually of unused PTO at the end of one year period based on date of hire. This calculation will be based on the current rate of pay.</u></p> <p>Changes in designated group contributions may only be made in January of each year and are effective February 1st. <u>Any changes in the mandatory contribution amounts must be agreed upon by all individuals in that group.</u></p>	
<p>Section 11 – Termination of Services</p>	<p>11.9 Separation of employment: <u>The terminating supervisor will notify IT in advance of termination to reduce the risk of an ex-employee misusing agency information assets after termination of employment. A Termination Checklist (Attachment 29) will be completed to ensure proper notification/documentation. Employees on layoff status will have their IT access suspended.</u></p>	<p>New policy and attachment</p>
<p>Section 14 – Annual Leave</p>	<p>Revision in page header: <u>This section pertains to employees hired before June 1, 2016</u></p>	<p>Policy change for those hired after June 1, 2016</p>

<p>Section 15 – Sick Leave</p>	<p>Revision in page header: <u>This section pertains to employees hired before June 1, 2016</u></p> <p>Section 15.13 (C) Family Medical Leave Act: <u>4) Any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a military member on covered active duty. Note: The word exigency means any circumstances related to deployment of an employee's military family member (spouse, child, parent).</u></p> <p>(D) - 4) Military Caregiver Leave: <u>Employees may be granted up to a 26 week leave in a single 12-month period to care for a covered service member with a serious injury or illness if the employee is the spouse, son, daughter, parent, or next of kin of the service member.</u></p> <p>(F) Benefits during FMLA Leave: <u>Employees will be required to use all accrued, unused sick (if applicable), annual and personal days during the leave period with the exception that 7½ hours of Personal Leave may be retained for future use within the calendar year granted. Employees who have PTO will be required to use all but 7.5 hours during the leave period. The retained 7.5 hours is to be used within the employee's current PTO year (based on date of hire). Once such benefits are exhausted, the balance of the leave will be without pay. During Disability leave, however; Annual, Personal, or Sick Leave time or PTO may not be used. Annual, Personal or Sick Leave or PTO must be used for the 30 calendar days prior to a disability leave. If at the conclusion of the disability leave, the employee still has remaining FMLA time available and remains eligible for FMLA, they must use the remainder of their Annual, Personal or Sick Leave time with the exception of 7.5 hours of Personal Leave which may be retained within the calendar year. Employees who have PTO will be required to use all but 7.5 hours during the leave period. The retained 7.5 hours is to be used within the employee's current PTO year (based on date of hire).</u></p>	<p>Policy change for those hired after June 1, 2016</p> <p>New rules under FMLA</p> <p>Reflects new PTO policy for those hired after June 1, 2016.</p>
<p>Section 16 – Personal Leave</p>	<p>Revision in page header: <u>This section pertains to employees hired before June 1, 2016</u></p> <p>16.1 Allowance: <u>Every full-time employee shall be entitled to receive personal leave</u></p>	<p>Policy change for those hired after June 1, 2016</p>
<p>Section 18 – PTO (Paid Time Off) Leave</p>	<p>Purpose: <u>This section pertains to employees hired on or after June 1, 2016. To provide Health Department employees with the opportunity for paid scheduled time off of work for rest, recreation, health reasons, and personal activities.</u></p> <p>18.1 Allowance: <u>New full-time (75 hours per pay) employees will be awarded eighteen (18) paid time off (PTO) days. Part-time employees will be awarded PTO days pro-rated in proportion to their budgeted position. These days may be used for reasons such as personal appointments, sick time, annual time, etc. The eighteen days are awarded annually based on the hire date.</u></p>	<p>Whole section added for those hired after June 1, 2016 to reflect change to PTO</p>

18.2 Utilization: Employees are permitted to use paid time off upon hire. PTO must be prior approved by a supervisor except where circumstances, such as sickness prevents the employee from seeking prior approval. Full-time employees must use 75 hours (10 days) of PTO leave within a one year period beginning on their anniversary hire date. Part-time employees must use the number of PTO leave hours proportioned to their budgeted position. (55.6%)

18.3 Accumulation/Payout: At the end of the one year period a full-time employee may elect to receive pay for up to five (5) unused PTO days; part-time employees may receive pay for a pro-rated amount of unused PTO days proportioned to their budgeted position. This pay calculation will be based on the current rate of pay. Any hours not used or not eligible for payment at the end of each one year anniversary period shall be forfeited. There is no roll-over option for unused time.

18.4 PTO at Termination: Upon termination of employment a review of PTO time within the latest one year anniversary period will be completed. PTO hours earned for the one year anniversary period will be prorated based on the last day of employment. Employees may elect to receive pay for the number of earned PTO leave hours not yet used, up to 37.5 hours. Terminating employees who use more PTO time than earned within the latest one year anniversary period should expect to have their final payroll check adjusted for a settlement process. *For Example: if employee Jane Smith is hired on June 1, 2016 and uses 18 PTO leave days for a family vacation in September 2016 and then resigns from the Health Department on February 1, 2017, Jane will have earned 90 hours of PTO leave within the one year anniversary period and will have taken 135 hours of PTO leave within the same one year anniversary period. Since Jane earned only 90 hours of PTO leave time but took 135 hours of PTO, Jane should expect a 45 hour adjustment (pullback) on her final paycheck. This calculation will be based on the current rate of pay.*

18.5 PTO Rollover into Health Care Savings: At the end of the one year period an employee who elects to receive pay for unused PTO days may designate the calculated wages to be rolled into their MERS Health Care Savings Plan. This calculation will be based on the current rate of pay and will be tax free as allowed. **In order for an employee to elect this option, they must have completed a Health Care Savings form in January and had it approved by the BOH.**

Sections 18 – 25 renumbered to reflect addition of Section 18 – PTO

<p>New Section 19 (previously 18)– Expense Reimbursement</p>	<p>19.1 Mileage: b) During Weekend, Holiday, or Unplanned Event: If the employee is required to work on a weekend, holiday or unplanned event, mileage begins and ends at the employee's home. <u>This does not apply if this is for an entire day which is to be flexed. No travel or additional time will be paid. This does not apply to a "planned event" for which flex time was given, unless it requires more than one round trip to the work location in the same day. For off-site events the employee will not be taxed for mileage if they use their own vehicle and drive directly to and from home to the temporary work site. Or they may choose to take an agency vehicle home for the weekend.</u></p> <p>19.4 In County Travel Time: b) During Weekend, Holiday, or Unplanned Event: If an employee is required to work a weekend, holiday or unplanned event, the employee's workday begins when they leave their home and ends when they return to their home. <u>This does not apply if this is for an entire day which is to be flexed. No travel or additional time will be paid. This does not apply to a "planned event" for which flex time was given, unless it requires more than one round trip to the work location in the same day. For off-site events the employee will not be taxed for mileage if they use their own vehicle and drive directly to and from home to the temporary work site. Or they may choose to take an agency vehicle home for the weekend.</u></p> <p>19.5 Out of County Travel Time: Non-Required Travel: If out of county conference time requires travel after 6:00 a.m. on the day of the meeting, the employee will be paid actual hours worked, travel time and meals, however, if flex time can be scheduled during the work week, flex time will be used in lieu of pay. If flex time cannot be scheduled, the employee may choose to have the travel time received as comp time. No meals and lodging costs will be paid for the day prior to the conference.</p>	<p>Clarification of policy</p> <p>Removed paragraph- does not apply</p>
<p>New Section 20 (previously 19) – Professional Development</p>	<p>20.2 Trainings, Conferences and Seminars: Change name of Conference Request Form to <u>Conference/Seminar/Training Request Form</u></p>	
<p>New Section 22 (previously 21)– Vehicle Policy</p>	<p>22.7 Vehicle Fuel: Fuel for use in the Health Department vehicles is to be obtained from the designated gas stations utilizing the assigned gas credit card located in the glove box. Signed charge slips are receipt from the fuel purchase is <u>to be retained and turned in to Fiscal Division as soon as possible immediately upon return to TCHD along with the mileage log for activity through that date. The vehicle should be identified on the receipt for proper documentation. The number of gallons of gas pumped and dollar amount of charge must be logged on the mileage form located in the vehicle. Only Octane 87 has been approved for use.</u></p> <p>22.8 Vehicle Maintenance: The driver will report when the oil change is due as well as any maintenance issues the driver may notice <u>by completing a helpdesk ticket.</u></p> <p>22.9 Utilization of Vehicle: Folders <u>Clipboard</u>s with mileage forms <u>logs</u> should be kept in the</p>	<p>Revised policy for vehicle logs and maintenance</p>

	<p><u>car and Fiscal will collect them when the bill is received updated for each use. Each time the vehicle is re-fueled, the original mileage log should be submitted to the Fiscal Division along with the gas receipt as soon as possible. A new mileage log should be started after each re-fueling.</u></p>	
<p>New Section 23 (Previously 22) – Work Rules</p>	<p><u>23.22 Personal Cell Phone Use:</u> <u>Employees may use personal cell phones for personal calls if limited to break and lunch times, or during worktime if an emergency situation, and never in a client service area.</u></p> <p><u>For safety reasons, employees should endeavor to pull off the roadway to use cell phones, whether personal or Agency issued while driving on Agency related business unless there is a hands free option available.</u></p>	<p>New policy</p>
<p>New Section 24 (previously 23) – Telecommunications</p>	<p>24.2 TCHD Phones: A) Usage: TCHD phones are to be used to conduct agency business. The TCHD phones shall never be used to call “900” numbers or pornographic phone services. <u>For safety reasons, employees should endeavor to pull off the roadway to use cell phones, whether personal or Agency issued while driving on Agency related business unless there is a hands free option available.</u></p> <p>B) Personal Use: Receipt/return of personal calls by employees shall be limited and shall be of an urgent nature that can’t wait until the end of the work day. <u>Cell phones are NEVER to be used in a client service area.</u></p>	

9-1-1

Tuscola County Central Dispatch

Sandra Nielsen, Director



March 27, 2017

From: Sandra Nielsen, Director

Subject: Hiring two dispatchers

To: Tuscola County Board of Commissioners

Dear Commissioners,

I respectfully request the Board of Commissioners to concur with hiring of two new dispatchers. Madison Zimmerman with an effective starting date of April 10, 2017 and Olivia Rivera - Hall pending physical and drug screening with a start date to be determined. This request is to fill two vacant full time dispatcher positions.

Thank you,

Sandra Nielsen, Director
Tuscola County Central Dispatch

#4

mhoagland@tuscolacounty.org

From: Bixler, Joseph <bixlerj@anr.msu.edu>
Sent: Monday, March 20, 2017 8:45 PM
To: mhoagland@tuscolacounty.org
Subject: Farm Bureau Rent Feedback

Mike:

I have spoken to the Tuscola County Farm Bureau representatives and they believe the \$350.00/month figure is reasonable!

The FB has their building up for sale and likely will not occupy the space we spoke of in the MSUE office until it sells. I indicated to them that the price is firm whenever they want to take advantage of the opportunity. Assuming that the building doesn't sell for the next several months, say 6-12 months, we could always adjust the price if necessary.

Thanks for the chance to negotiate this in behalf of the County. Let me know your thoughts.

Joe Bixler

#5

mhoagland@tuscolacounty.org

From: mhoagland@tuscolacounty.org
Sent: Tuesday, March 21, 2017 7:50 AM
To: Joseph Bixler
Cc: 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'
Subject: FW: Work Development and Value Added Agriculture Concept

Joe

Thank you for sharing this information and we look forward to your presentation. The next scheduled meetings of the Board of Commissioners are March 30, 2017, April 10, 2017 or April 13, 2017. April works best for me but if time is critical we can schedule you for March 30, 2017.

Mike

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

From: Bixler, Joseph [mailto:bixlerj@anr.msu.edu]
Sent: Monday, March 20, 2017 4:30 PM
To: Mike Hoagland <mhoagland@tuscolacounty.org>; 'Bierlein Matthew' <mbierlein@tuscolacounty.org>
Cc: Schwehofer, Jeannine <grobbelj@anr.msu.edu>; Northrop, Carey <northro5@anr.msu.edu>; Bates, Ronald <batesr2@anr.msu.edu>
Subject: Work Development and Value Added Agriculture Concept

Mike/Matt:

Per our discussion of last week, I have prepared below, a summary of our ideas regarding a special revenue requested by Governor Snyder of \$3.5 million to come to MSUE to facilitate work force development and value added agriculture in rural communities. The following summarizes the potential of this opportunity and what I would recommend:

- Gov. Snyder has committed \$3.5 million dollars to MSUE to develop work in rural communities to facilitate the initiation of workforce development strategies and value added agricultural opportunities
- As you know, I and MSUE have an interest in exploring the I-69 corridor as a means of agricultural commerce related to logistics and/or food processing. I have several examples I can site when I present. These are not ideas but strategies that have already been discussed by regional EDC experts and committees
- The funds could fit the interest of the Thumb counties engaged in the potential of agriculture processing and logistics. The infrastructure is already in place.
- Partnerships will be necessary, including financial buy in or match to leverage these funds.

The time to take advantage of what we have discussed for many years is NOW! Although this budget amount has not been approved by the legislature, we believe that it will and we want to be prepared. I would be happy to meet with you and members of the BOC or designees thereof and at your earliest convenience. I would suggest that we meet soon

in the interest of developing a sound conceptual design in conjunction with Delta College or St. Clair County Community College.

Please let me know how and when you would like to proceed.

Joe Bixler, District 10 Coordinator
Serving Huron, Sanilac, Tuscola, Lapeer, St. Clair Counties
200 Grand River, Suite 102
Port Huron, Michigan 48060

Office 810-989-6309

#6



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

Fwd: look back period

Clayette Zechmeister <zclay@tuscolacounty.org>
Draft

Tue, Mar 28, 2017 at 11:14 AM

----- Forwarded message -----

From: Gary E. Gudmundsen <gargud@braunkendrick.com>
Date: Fri, Mar 17, 2017 at 5:03 PM
Subject: RE: look back period
To: Erica Dibble <edibble@tuscolacounty.org>
Cc: Ellen E. Crane <ellcra@braunkendrick.com>

Hi Erica -

The general legal rate of interest under Michigan law is 5%. Also, the current Michigan statutory rate of interest for money judgements is 2.426%. So, I think you could justify either 2.5% or 5%. Either way, I suspect it will not add much more to the payment.

I will work to get you the acknowledgment form I mentioned in my earlier email by Monday.

Have a great weekend.

Thanks!

Gary.

Braun Kendrick

GARY E. GUDMUNDSEN
Attorney
Tel: 989.399.0215
Fax: 989.799.4666
Email: gargud@braunkendrick.com

EMAIL CONFIDENTIALITY NOTICE

The information contained in this message may be subject to the attorney-client privilege, constitute attorney work product, or be strictly confidential.

and is intended only for the use of the addressee listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information is strictly prohibited.

From: Erica Dibble [mailto:edibble@tuscolacounty.org]
Sent: Friday, March 17, 2017 4:25 PM
To: Gary E. Gudmundsen
Subject: Re: look back period

Thank you, would you advise on interest? The current Register of Deeds said Michigan Law states 5%. Is this correct?

On Fri, Mar 17, 2017 at 4:13 PM, Gary E. Gudmundsen <gargud@braunkendrick.com> wrote:

Erica -

Regarding the look back period, the Michigan Wage and Fringe Benefits Act requires that claims alleging non-payment of wages be filed within 12 months of the alleged violation. Further, under the FLSA, there is a two-year statute of limitations on recovery of back pay, and three years in the cases of willful violations. As per the applicable statute of limitations periods, I would suggest that you could limit your research to those you have reviewed and are currently in office.

Let me know if you would like to discuss further.

Thanks!

Gary.

Braun Kendrick

GARY E. GUDMUNDSEN
Attorney
Tel: 989.399.0215
Fax: 989.799.4666
Email: gargud@braunkendrick.com

EMAIL CONFIDENTIALITY NOTICE

The information contained in this message may be subject to the attorney-client privilege, constitute attorney work product, or be strictly confidential, and is intended only for the use of the addressee listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information is strictly prohibited.

From: Erica Dibble [mailto:edibble@tuscolacounty.org]
Sent: Wednesday, March 15, 2017 3:41 PM
To: Gary E. Gudmundsen
Subject: look back period

Hello again Gary- I have reviewed the current elected Commissioners pay and found that 3 of the 5 that are currently in office, were paid incorrectly their first year as well. Mike Hoagland asked me to find out your recommended look back period. Do I extend my research to include elected officials that are no longer in office? If so, all elected officials or just Commissioners who are no longer in office?

Thank you,

Erica Dibble

Tuscola County

Human Resource Coordinator

125 W. Lincoln St.

Caro, MI 48723

(989) 672-3705

Fax (989)672-4011

edibble@tuscolacounty.org

VISIT US ONLINE FOR COUNTY SERVICES @ WWW.TUSCOLACOUNTY.ORG

CONFIDENTIALITY NOTICE

The information contained in this communication, including attachments, is privileged and confidential. It is intended only for the exclusive use of the addressee. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited if you have received this communication in error. Please notify us by telephone immediately.

-

Tuscola County Health Department
Board of Commissioners Monthly Report for March 17, 2017
Ann Hepfer RN, BS, Health Officer

Outcomes for the Month:

Issues to be brought to Board of Commissioners:

1. My Community Dental Center: Kim Singh met with Tuscola and Sanilac Health Departments to discuss the feasibility of providing dental services in the two counties.

My Community Dental Centers (MCDC) is a non-profit 501(c)3 corporation, established in 2006, dedicated to providing dental services to Medicaid enrollees and low-income, uninsured residents throughout the state of Michigan. MCDC is a non-profit, 501(C)3 corporation that administers a network of dental centers that serve over 90,000 individuals. By connecting with the MyDental Plan, funds are available to contribute to the cost of dental care on a sliding scale based on a patient's income. This allows us to provide care to those with very low incomes, as well as provide services not covered by Medicaid.

The two health departments are in the exploration phase of considering this possibility. Neither county has a dental practice that will routinely accept Adult Medicaid. The Medicaid reimbursement rates for private dentists are too low to be profitable, matter of fact, not even at a breakeven level.

2. NHANES: National Health Assessment Nutrition Examination Survey: CDC is going to be conducting a health survey in our county between June 28-Sept 17th.

How It Works: The National Health and Nutrition Examination Survey (NHANES) is a population-based survey designed to collect information on the health and nutrition of the U.S. household population. Participants are selected using a random sampling method. You may have come across data gathered through NHANES during your professional education. NHANES data have been used to influence policy and improve the health of the U.S. population in many ways including: getting lead removed from gasoline; creating and updating the pediatric growth charts; and establishing national baseline estimates for cholesterol, blood pressure, and Hepatitis C in the U.S. NHANES data is used to design health programs and services, and expands our knowledge about the health of people in the U.S.

All the counties in the United States are divided into 15 groups based on their characteristics. One county is selected from each large group, and together they form the 15 counties in the NHANES surveys for each year.

Within each county, smaller groups (with a large number of households in each group) are formed, and between 20 and 24 of these small groups are selected.

All of the houses or apartments within those selected small groups are identified, and a sample of about 30 households is selected within each group.

NHANES interviewers go to each selected household and ask for information (age, race, and gender) on all persons in the household. A computer algorithm randomly selects some, all, or none of the household members. *CDC will be responsible for all of the press releases and all of the details and dates. More information will be forthcoming in April and May.*

#8

March 9, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, March 9, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the February 23, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$103,037.51 and bills in the amount of \$82,485.63 covered by vouchers #17-11 and #17-12 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Almer Township Supervisor Jim Mantey appeared before the Board and reported that the Luder Road Dump will be accepting concrete.

Motion by Sheridan seconded by Zwerk that the Letter of Resignation received from Cheryl Morgan be accepted, and that Management post to fill the office position. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that bid items #7, #8, #9 for Denmark Township of the 2017 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha further discussed with the Board the proposed construction project on Huron Line Road from M-25 to French Road in Columbia Township. Zawerucha reviewed with the Board the Road Commission's policy regarding enclosed road drainage, and the drainage plans as proposed by a property owner. After discussion, the Board upholds its policy regarding enclosed road drainage, and will table the issue until the Columbia Township Board discusses the project and reports back to the Road Commission.

Motion by Parsell seconded by Matuszak to approve and sign the title sheet for the Bay City-Forestville Road from Colling Road to Colwood Road Federal Aid Project, and to move forward with letting the project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:15 A.M. the following bids were opened for 2017 Street Signs:

<u>Bidder</u>	<u>Item A Signs Total</u>	<u>Item B Delineator Buttons Total</u>	<u>Item C Blanks & Brackets Total</u>	<u>Item D Sign Posts Total</u>
Vulcan Signs	\$ 6,454.40	\$ 291.00	\$ 2,398.90	\$ 13,419.00
Osburn Associates, Inc.	7,092.00	no bid	2,533.50	no bid
MD Solutions	no bid	no bid	2,516.50	12,172.00
Dornbos Sign, Inc.	6,341.65	317.50	2,652.40	11,503.00

Motion by Zwerk seconded by Parsell that the bids for 2017 Street Signs be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Sheridan to approve and sign the title sheet for the Caine Road Bridge over the Goodings Creek in Vassar Township Federal Aid Project, and to move forward with letting the project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the agreement between Cooperative Elevator Company and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Akron Road from its establishment at 1795 W. Akron Road west 2.16 miles to M-24 be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve that the Road Commission apply for the L.E.D. Lamp Replacement Program Grant with DTE Energy. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve that the Road Commission lease for one (1) month a Tractor Mounted Disc Retriever Machine with Bader & Sons. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for 2017 Corrugated Metal Pipe:

<u>Bidder</u>	<u>Total Bid Items</u>
St. Regis Culvert, Inc.	\$ 10,939.01
Contech Solutions	\$ 10,982.62
Jensen Bridge Company	\$ 10,706.80
Cadillac Culvert, Inc.	\$ 10,300.10

Motion by Parsell seconded by Zwerk that the bids for 2017 Corrugated Metal Pipe be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the following Resolution be adopted:

RESOLUTION

WHEREAS, The Tuscola County Board of Road Commissioners has entered into a Road Agreement with Consumers Energy for the Cross Winds Energy Park Turbine Project in Columbia Township, and

WHEREAS, Consumers Energy and White Construction will be contracting various trucking companies to transport the wind turbine components into Tuscola County, and

WHEREAS, The Tuscola County Board of Road Commissioners considers this a "Special Project" and that the transported wind turbine components are defined as a "Super Load", thus requiring a variance of the Road Commission's normal blanket permit procedures, and

WHEREAS, these various contracted trucking companies will be transporting the wind turbine components at a rate of eight (8) oversize/overweight "Super Loads" for each of the nineteen (19) wind turbines to be installed in Columbia Township, and

WHEREAS, The Tuscola County Board of Road Commissioners desires to streamline the permitting process during this "Special Project" and in order to be consistent with the fees and procedures of other County Road Commissions and the Michigan Department of Transportation regarding projects with "Super Loads".

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners grants a variance of the Road Commission's normal permitting procedures and will allow faxed permit applications from the various contracted trucking companies for the designated hauling route on a daily basis.

BE IT FURTHER RESOLVED, that the Tuscola County Road Commission establishes a permit fee of \$25.00 for each transported "Super Load" during this "Special Project" and will invoice the permit fees to the various contracted trucking companies on a weekly basis.

Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board further discussed the topic of road damage caused by manure haulers on county roads. Chairman Laurie reported that he and Road Commissioner Zwerk recently attended a meeting regarding alternative hauling options for the manure hauling industry.

Road Commission employee Joseph Dreyer appeared before the Board for his Fourth Step Union Grievance Procedure in accordance with the Union Agreement, tabled from the last regular meeting of the Board. Mr. Dreyer, Vassar Division Foreman David Kennard, Safety Director Dennis Sattelberg, and Superintendent/Manager Jay Tuckey were all given the opportunity to explain the incident of September 26, 2016 which resulted in damage caused to Truck #124, thus a written reprimand issued to Mr. Dreyer. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that Joseph Dreyer's Fourth Step Union Grievance Procedure in conjunction with the incident of September 26, 2016 causing damage to Truck #124 be denied, and that the written reprimand remain in his file. Yeas: Matuszak, Zwerk, Parsell, Laurie / Nays: Sheridan --- Motion Carried.

Motion by Zwerk seconded by Matuszak that the meeting be adjourned at 9:30 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board



#9

MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

March 10, 2017

Undersheriff Robert Baxter
Tuscola County Sheriff's Office
420 Court St
Caro, MI 48723

RE: Grant Funding – Requirements for Reimbursement

Dear Undersheriff Baxter,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your Bumper Guards project was approved. The Membership Committee authorized 50% funding up to a maximum of \$327.60 for your project.

RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon confirmation from Tuscola County of their payment of the project in full. The following documents are required for submission to MMRMA in order to process your grant payment:

- Copies of all invoices associated with the project.
- Proofs of payment associated with each invoice. Proofs of payment must match invoice amounts. If multiple payments to a vendor are included in one check or other form of payment, a financial breakdown of individual amounts included with the payment must be provided. Invoices stamped "Paid," Purchase Orders, or screen shots of journal entries do not constitute a proof of payment.
- *Projects Involving Training* In addition to invoices and proofs of payment regarding tuition expenses, certificates of completion and test scores (when applicable) must also be submitted.

Such documentation is needed in order to verify that the grant allotted is being used for the project described in your application. If your application submission contained the above referenced documentation, please contact MMRMA.

Payment of RAP/CAP funds is contingent upon Tuscola County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 09/30/2017.**

Sincerely,

A handwritten signature in black ink that reads "Cara Kowal".

Cara Kowal, ARM, CPCU
Manager of Risk Management Services

CK/sp

cc: Mike Hoagland
MMRMA Risk Manager



Celebrating Tuscola's Stars
c/o Tuscola Technology Center
1401 Cleaver Road Caro, Michigan 48723
989.673.5300

#10

**Fifteenth Annual
Celebrating Tuscola's Stars
Continental Breakfast**

Place: Tuscola Technology Center
1401 Cleaver Rd., Caro, MI
989-673-5300

Date: Thursday, April 20, 2017
Time: 7:30 AM to 9:00 AM

Cost: \$7.00 per Person for Breakfast
Please make checks payable to:

Tuscola 2020, Inc.

Mail to: Tuscola's Stars

c/o Tuscola Technology Center, 1401 Cleaver Rd., Caro, MI 48723

Name(s): _____

Email: _____

Address: _____

Phone: _____

If you have questions, please phone or email:

*Susan Walker at 989-550-8283
Or email susaneawalker@gmail.com*

RSVP by Monday, April 3, 2017 with this form

Please call Lila @ 989-673-2144 ext. 30333 if directions are needed.

If you have an interest in serving on the STARS Planning Team, please contact
Susan Walker – contact information listed above. Thanks!

Sponsored by



#11

TUSCOLA COUNTY SENIOR ADVISORY COUNCIL
MARCH 20, 2017 AT THE CARO DINING CENTER

Meeting was called to order by Chairman Jerald Gamm at 11:00 am
Pledge to the Flag was said by all.

Minutes from the November 21, 2016 meeting was read. Motion to approve minutes as read was made by Henry Wymore an seconded by Sandra Williamson. Motion carried.

Treasurer report was read by Jerald Gamm. Motion to accept Treasurer report made by Sandra Williamson an seconded by Connie Pliska. Motion carried

HDC Report was given by Shelly Schulz---

Total serving days in the month of February 2017 was 11

764 meals served at Dining Center

6045 home delivered meals

Average donations for congregate meals was \$2.47

Home Delivered meals was \$.58

HDC still has a waiting list for Home Delivered Meals

The Senior Service audit for HDC has been completed by Region Seven an everything was in good standing.

Motion to approve HDC Report --made by Henry Wymore an seconded by Barb Dawson-Motion Carried

OLD BUSINESS--

Money donated (\$250.00) to Spoonful of Plenty at November meeting has not been used yet.

Motion made by Henry Wymore an seconded by Sandra Williamson to have Chairman Jerry Gamm talk to County Commissioners about replacing a vacancy on Tuscola County Senior Advisory Council board. Motion Carried

NEW BUSINESS---

Mayville Meal Site Manager Shirley Hormel will be retiring at the end of March 2017

The Tuscola County Senior Dinner Dance Date will be on September 21, 2017- Jerry Gamm will contact Don Poliski to see if hall is available.

The next meeting will be held at the MAYVILLE DINING CENTER ON APRIL 17, 2017 at 11:00AM

Meeting adjourned 11:20am

Those in attendance Sandra Williamson, Connie Pliska, Henry an Carolyn Wymore, Barb Dawson, Jerry Gamm, Anthony an Caroline Scigel, Shelly Schulz HDC, Eugene Davison

Minutes Prepared by
Carolyn Wymore Secretary

#12



Hills & Dales
General Hospital



PLEASE JOIN US FOR OUR
Groundbreaking
CEREMONY

For questions, contact Danielle Blaine at 989-912-6401

Friday - April 21, 2017 - 12:30 p.m. | 4675 Hill Street, Cass City, MI 48726

Refreshments served following the ceremony



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org> #13

FW: RSVP TIME SENSITIVE: Tuscola County Human Services Collaborative MeetingClayette Zechmeister <zclay@tuscolacounty.org>
Draft

Tue, Mar 28, 2017 at 9:00 AM

From: Susan Walker
Sent: Monday, March 27, 2017 12:00 PM
To: undisclosed-recipients:
Subject: RSVP TIME SENSITIVE: Tuscola County Human Services Collaborative Meeting

Hello HSCC Members,

We have an upcoming quarterly meeting on Tuesday, April 11th at 8:30 am.

I need an RSVP as this meeting is a Breakfast Meeting at The Fowler Center. Please check your calendar right away and let me know if you are attending or not. I will be following up with an agenda and minutes very soon. A map to The Fowler Center will also be included.

This meeting is a dress casual meeting and after a short business meeting will include a presentation on the Mastodon Find and a hayride to the site and other interesting parts of The Fowler Center. This is also a breakfast meeting at no cost to you.

Please let me know by Thursday noon of this week; March 30th if you are attending and if you will be staying for the hayride.

This is also my last HSCC Quarterly Collaborative Meeting as I am joining the ranks of the retirees.

Just reply to this email with yes or no that you are attending so we have a breakfast count and if you are staying for the hayride. This is a great opportunity to visit this rare site.

If you received this message in error, please let me know.

Sincerely,

Suze