

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
THURSDAY, JANUARY 12, 2017 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax . 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Bierlein
Pledge of Allegiance – Commissioner Kirkpatrick
Roll Call – Clerk Fetting
Adoption of Agenda
Action on December 27, 2016 Full Board Minutes
(See Correspondence #1)
Action on January 3, 2017 Board Organizational Meeting Minutes
(See Correspondence #2)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #3)
New Business
-Resolution of County Full Faith and Credit for the Indian Creek Drain
(See Correspondence #4)
-Prioritization of 2017 Draft County Work Program (See
Correspondence #5)
-Agreement for Extension Services (See Correspondence #6)
-CLOSED SESSION – Discuss Potential Purchase of Real Property –
9:00 A.M. (See Correspondence #7)
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Land Acquisition
Saginaw Bay Coastal Initiative
Tuscola In-Sync

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 December 27, 2016 Full Board and Statutory Finance Minutes
- #2 January 3, 2017 Organizational Meeting Minutes
- #3 Consent Agenda Resolution
- #4 Indian Creek Drain Resolution of County Full Faith and Credit
- #5 2017 Draft Work Program
- #6 Agreement for Extension Services
- #7 Closed Session Public Notice
- #8 January 9, 2017 Committee of the Whole Minutes
- #9 December 15, 2016 Road Commission Minutes

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
December 27, 2016 Minutes
H. H. Purdy Building

Commissioner Matthew Bierlein called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27th day of December 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell (by phone), District 3 - Vacant, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Lieutenant Brian Harris, Kim Vaughan, Register John Bishop, Clayette Zechmeister, Tisha Jones, Sandy Nielsen

Adoption of Agenda

16-M-225

Motion by Kirkpatrick, seconded by Young to adopt the agenda as amended
Motion Carried.

Action on Previous Meeting Minutes -

16-M-226

Motion by Kirkpatrick, seconded by Young to adopt the meeting minutes from the December 15, 2016 meeting. Motion Carried

Brief Public Comment Period - None

Consent Agenda Resolution - None

New Business -

-Year-End Financial Adjustments - Clayette Zechmeister reviewed the year-end adjustments needed to remain compliant with the Uniform Budgeting and Accounting Act.

16-M-227

Motion by Kirkpatrick, seconded by Young that per the recommendation of the Controller-Administrator and Chief Accountant contained in the December 22, 2016 memo, the following actions be taken to be in compliance with the Uniform Budgeting and Accounting Act:

- 2016 general fund activity budgets be amended as shown in the first table of the memo to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Act.
- 2016 special revenue budgets be amended as shown in the second table of the memo to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Act.
- Supplemental appropriations from the general fund as shown in the third table be authorized to prevent the identified funds from finishing the 2016 fiscal year in a deficit situation and gain compliance with the Act.
- Estimated delinquent tax net earnings transfer to the general fund for 2016 is an estimated \$650,000.
- After consultation with the county auditors authorization is given to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Act.

Motion Carried.

-Hospital Finance Authority - Redeeming Hills & Dales Hospital Bonds - Mike Hoagland explained the background to the Authority. Hills & Dales is prepared to sign the Direction to Redeem relating to the refunding of the bonds.

16-M-228

Motion by Young, seconded by Kirkpatrick that the resolution appointing the County Controller Mike Hoagland, Commissioner Bardwell and Commissioner Kirkpatrick to the Tuscola County Hospital Finance Authority be approved.

Motion Carried.

16-M-229

Motion by Young, seconded by Bierlein that per the request of Hills and Dales Hospital the Tuscola County Hospital Finance Authority Chairperson be authorized to sign the document that authorizes redemption of original bonds for the hospital issued January 25, 2006. Approval to sign this document has been given by county bond council in a December 22, 2016 letter. Motion Carried.

-Use of Courthouse by Private Business - Matter tabled.

-Health Department Fee Schedule - Mike Hoagland explained the fee schedule for the upcoming year that has been presented by the Health Department.

16-M-230

Motion by Kirkpatrick, seconded by Young that the 2017 fee schedule as recommended by the Board of Health be approved. Also, the Family Planning portion of the fee schedule is approved with the understanding it is based on an analysis of medium income/poverty level in the county and therefore the Board of Commissioners recognize the adjusted fees will not recover the total cost of services and local funds needs to be used to make up the program funding shortfall. Motion Carried.

-Sheriff Department Wage Change Request - Mike Hoagland explained request presented by the Sheriff Department. Lieutenant Harris also explained the request. Board would like to have the County Attorney review the request prior to acting on it.

-County Planning Commission Re-Appointment Requests -

16-M-231

Motion by Kirkpatrick, seconded by Young that Louis Smallwood and Lonnie Kester be reappointed to the County Planning Commission for three year terms that will expire December 31, 2019. Motion Carried.

-Mid-State Health Network Appointment (matter added) -

16-M-232

Motion by Young, seconded by Kirkpatrick to appoint John Hunter to the Mid-State Health Network Substance Use Disorder Regional Oversight Policy Advisory Board for a 2-year period to expire December 31, 2018. Motion Carried.

-Primary Road Millage Fund (matter added) -

16-M-233

Motion by Kirkpatrick, seconded by Young to approve the request to transfer \$74,360.68 from the Primary Road Millage Fund to the Road Commission General Fund as identified by Voucher #03-16 and dated December 21, 2016. Motion Carried.

-Bridge Millage Fund (matter added) -

16-M-234

Motion by Young, seconded by Kirkpatrick to approve the request to transfer \$336,180.77 from the Bridge Millage Fund to the Road Commission General Fund as identified by Voucher #04-16 and dated December 21, 2016. Matter Carried.

-Dispatch Director Request to Carry Over Vacation Days (matter added) - Commissioner Kirkpatrick explained the circumstances causing the need to carry over vacation days.

16-M-235

Motion by Kirkpatrick, seconded by Young that per the request of the Dispatch Director that authorization is given to carryover any unused vacation days earned for the time period of March 27, 2016 to March 26, 2017 because of extenuating circumstances caused by significant staff vacancies (including the death of a dispatcher) that required the Director to fill-in and perform numerous responsibilities that normally would not be required resulting in the inability to use vacation time in the normal 12-month period. Motion Carried.

-Potential Revised Per Diem Policy - Mike Hoagland reviewed the proposed changes to the Policy. Board reviewed and discussed matter. Board changed the per diem rate from \$45 to \$50 in the proposed policy with all other changes proposed approved.

16-M-236

Motion by Kirkpatrick, seconded by Bierlein that the revised December 27, 2016 commissioner per diem policy be adopted with changes to be effective January 1, 2017. Motion Carried.

Old Business - None

Correspondence/Resolutions -

- MSU would like to attend an upcoming Board meeting once meeting scheduled has been finalized.
- Sobriety Court Graduation will be on February 3, 2017.
- Road Commission Minutes from the December 1, 2016 meeting were included in the Board packet.
- 2015 Allocated Tax Rates Before Headlee Applied handout was included in the Board packet.

COMMISSIONER LIAISON COMMITTEE REPORTSBIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC) - Brian Neuville would like to meet in the New Year to discuss the Senior Meal Program.
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee

DISTRICT 3 - VACANT

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Animal Control

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Update provided.

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

Behavioral Health Systems Board

KIRKPATRICK

Board of Health - Health Department has a Performance Management team that discusses how to improve efficiency and services. He would like to implement that county wide.

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Cass River Greenways Pathway - Update provided.

Local Unit of Government Activity Report - Shared his concerns with the CDBG grant program and grant programs offered through the EDC.

Tuscola In Sync

NACO- Energy, Environment & Land Use

Genesee Shiawassee Thumb Works

Jail Planning Committee

YOUNG

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee

Other Business as Necessary -

- Swearing in Ceremony in Circuit Court on Tuesday, January 3rd at 8:00 a.m. with Organizational Meeting following at 9:00 a.m. at the H.H. Purdy Building.
- Mike Hoagland would like input from the Commissioner's with a list of items they would like to work on in 2017.

Extended Public Comment - None

Meeting adjourned at 9:20 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
December 27, 2016
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 9:20 a.m.

Commissioners Present: Young, Kirkpatrick, Bierlein

Commissioners Absent: Bardwell

Also Present: Mike Hoagland, Jodi Fetting, Kim Vaughan, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 9:22 a.m.

Jodi Fetting
Tuscola County Clerk

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
January 3, 2017 Minutes
H. H. Purdy Building

Clerk Jodi Fetting called the Organizational Meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 3rd day of January 2017, to order at 9:02 o'clock a.m. local time.

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Mike Miller, Renee Francisco, Register John Bishop, Debanina Seaton

-Nominations for and Election of Chairperson -

Clerk Fetting referenced the Board Rules regarding the Chairperson being elected for a 2-year term or for a 1-year term. Clerk Fetting also provided the option of the Board selecting the Chairperson by secret ballot or by voice vote.

The Board agreed on a 2-year term with a voice vote for the Chairperson.

Clerk Fetting opened the floor for nominations of Chairperson.

Commissioner Kirkpatrick nominated Commissioner Bardwell for Chairperson.

Clerk Fetting called for any other nominations and with none stated closed the floor for nominations.

17-M-001

Motion by Bierlein, seconded by Young to elect Commissioner Thomas Bardwell as the Tuscola County Board Chairperson for a 2-year term. Roll Call Vote: Young - yes; Bardwell - yes; Vaughan - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

Clerk Fetting turned the meeting over to Chairman Bardwell.

-Nominations for and Election of Vice-Chairperson -

Commissioner Bardwell opened the floor for nominations of Vice-Chairperson.

Commissioner Kirkpatrick nominated Commissioner Bierlein for Vice-Chairperson.

Commissioner Bardwell called for any other nominations and with none stated closed the floor for nominations.

17-M-002

Motion by Kirkpatrick, seconded by Young to elect Commissioner Matthew Bierlein as the Tuscola County Board Vice-Chairperson for a 1-year term. Roll Call Vote: Vaughan - yes; Kirkpatrick - yes; Bierlein - yes; Young - yes; Bardwell - yes. Motion Carried.

-Establishment of Committee of the Whole and Board Meeting Dates --

Board discussed proposed meeting dates and times. The Board would like to cancel the February 20, 2017 and September 25, 2017 Committee of the Whole meetings. The Board decided to leave all other dates as proposed knowing they can be adjusted with proper notice.

17-M-003

Motion by Bierlein, seconded by Kirkpatrick to accept the Committee of the Whole and Board meeting schedule as amended. Motion Carried.

-Establishment of Finance, Personnel and Building and Grounds Chairs for the Committee of the Whole --

Board discussed which Commissioner should chair each of the Committees.

17-M-004

Motion by Bierlein, seconded by Kirkpatrick to appoint Commissioner Kirkpatrick and Commissioner Bierlein as Co-Chairs to the Finance Committee, Commissioner Bardwell as Chair to the Personnel Committee, Commissioner Young and Commissioner Vaughan as Co-Chairs to the Building and Grounds Committee. Motion Carried.

-Appointment of Commissioners to Boards and Commissions --

Commissioners discussed the various Boards and Commissions they are currently appointed to and which Boards and Commissions they would like to be appointed to. Matter discussed at length to decide on each Commissioner's strength to match up to a corresponding Board and Commission.

17-M-005

Motion by Bierlein, seconded by Kirkpatrick that the Boards and Commissions assignments be accepted as revised. Motion Carried.

Other Business as Necessary -

-Board of Commissioners Rules of Order - Board reviewed and discussed Board Rules 6.2, 6.3, 6.4 and 6.5. Board discussed possible amendments to these rules.

17-M-006

Motion by Bierlein, seconded by Young to amend Board Rule 6.4 to read "A brief public comment period will be provided early on the Board agenda *for agenda items only.*" (This is the first sentence of the first paragraph in Board Rule 6.4).

Motion Carried.

17-M-007

Motion by Bierlein, seconded by Kirkpatrick to amend Board Rule 6.5 to read "Any person who addresses the Board shall state their name *and their Township* for the record." (This is the first sentence of Board Rule 6.5) Motion Carried.

17-M-008

Motion by Bierlein, seconded by Kirkpatrick to accept the Board of Commissioners Rules of Order for the Commissioner terms of 2017 and 2018 as provided and amended. Motion Carried.

Public Comment - None

Meeting Adjourned at 10:03 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 12th day of January, 2017 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 1/9/17

Description of Matter: Move that the Application for Public Act 32 Primary Public Safety Answering Point Dispatcher Training funds be approved for signature.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 1/9/17

Description of Matter: Move that per the request of Chemical Bank that the party authorized for signature on the Inmate Trust Account at Chemical Bank be changed from the former Sheriff Lee Teschendorf to the current Sheriff Glen Skrent.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 1/9/17

Description of Matter: Move that the Thumb Area Regional Community Corrections Advisory Board Service Agreement for Tuscola County Gatekeeper (125) and Supervision Services – Day Reporting (D04) be approved and all appropriate signatures are authorized.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 1/9/17

Description of Matter: Move that the Thumb Area Regional Community Corrections Advisory Board Service Agreement for Substance Abuse-Outpatient services (G18) DDJR/IOP – Intensive Outpatient Thinking Matters program (C01) services provided by List Psychological be approved and all appropriate signatures are authorized.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 1/9/17

Description of Matter: Move that the Thumb Area Regional Community Corrections Advisory Board Service Agreement for Substance Abuse – Outpatient Services (G18) DDJR – Intensive Outpatient (X-01) & H20-01) and Thinking Matter Program (COI) services provided by the Lapeer County Health Department (Alcohol Information and Counseling Center) be approved and all appropriate signatures are authorized.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 1/9/17

Description of Matter: Move that the county hiring freeze be temporarily lifted and the Sheriff be authorized to refill a detective vacancy created by the appointment of Robert Baxter to the Undersheriff position.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 1/9/17

Description of Matter: Move that per the request of the Human Development Commission that Gerald Peterson be re-appointed to the Human Development Commission Board of Directors for calendar year 2017.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

At a regular meeting of the Board of Commissioners of the County of Tuscola held on January 12, 2017.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

RESOLUTION RE: Indian Creek Intercounty Drain Bonds, Series 2017

WHEREAS, proceedings have been taken by the Drainage Board for the Indian Creek Intercounty Drain for improvements to the Indian Creek Intercounty Drain (the "Project") under the provisions of Chapter 8 of the Drain Code of 1956, as amended (the "Drain Code"), pursuant to a petition filed with the Lapeer County Drain Commissioner; and

WHEREAS, in order to pay for the costs of the Project, the Drainage Board has authorized and provided for the issuance by the Indian Creek Intercounty Drain Drainage District (the "Drainage District") of bonds designated "Indian Creek Intercounty Drain Bonds, Series 2017" (the "Bonds") in the aggregate principal amount of \$3,300,000 and bearing interest at a rate not to exceed 6% per annum, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Tuscola) in the

Counties of Lapeer, Sanilac and Tuscola in the Drainage District, said special assessments having been duly confirmed as provided in the Drain Code; and

WHEREAS, 84.1% of the cost of the Project has been apportioned by the Drainage Board to the County of Lapeer, 4.2% of such cost has been apportioned by the Drainage Board to the County of Sanilac and 11.7% of such cost has been apportioned by the Drainage Board to the County of Tuscola; and

WHEREAS, the Drainage Board deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County of Tuscola on the Bonds to the extent of special assessments assessed against property and public corporations in the County; and

WHEREAS, the Project is necessary to protect and preserve the public health and it is in the best interest of the County of Tuscola that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF TUSCOLA:

1. Pursuant to the authorization provided in Sections 132 and 276 of the Drain Code, and provided that the Bonds are issued within the parameters set forth above, the Tuscola County Board of Commissioners, by a majority vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Tuscola for the prompt payment of the principal of and interest on the Bonds to the extent of special assessments against property and public corporations in the County, and does agree that in the event that property owners or public corporations in the County shall fail or neglect to account to the County Treasurer of the County of Tuscola for the amount of any such special assessment installment and interest (in anticipation of which the Bonds are issued) when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of full faith and credit, the County of Tuscola advances out of County funds, all or any part of the principal of and interest due on the

Bonds, it shall be the duty of the County Treasurer, for and on behalf of the County of Tuscola, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The issuance and sale of the Bonds is subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and the County Treasurer is hereby authorized and directed, if necessary, to file with the Department of Treasury an application for approval of the Bonds.

4. The County Treasurer is hereby authorized, if necessary, to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. This resolution shall become effective only if the Board of Commissioners of the County of Lapeer and the Board of Commissioners of the County of Sanilac each adopt a resolution substantially in the form of this resolution that pledges the limited tax full faith and credit of each respective county to the payment of the principal of and interest on the Bonds to the extent of its apportioned share of the cost of the Project.

6. All resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

ADOPTED: Yeas: _____

Nays: _____

STATE OF MICHIGAN)
) SS
COUNTY OF TUSCOLA)

I, the undersigned, the duly qualified and acting County Clerk of the County of Tuscola, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Tuscola County Board of Commissioners, held on January 12, 2017, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act.

County Clerk

Troy 69303-1 1719621v1

DRAFT (1/9/17)

2017 WORK PROGRAM

FINANCE

1. Complete pension system bonding for the health department and change system from a define benefit to defined contribution plan – controller, chief accountant, health department officials
2. Develop and propose a millage for rollup of pertinent needs that relate to public safety/emergency services for the purposes of further relieving necessary budget expenses such as jail renovation, road patrol, other public safety functions, etc. – sheriff, public safety entities, controller, finance commissioners
3. Monitor wind turbine development and especially whether the most recent Consumers Energy and NextEra projects proceed and timelines for project initiation and completion – controller and all commissioners
4. Project wind turbine revenue using different scenarios and assess future revenue from this essential source and the impact of changes with this revenue on the ability to operate the county and provide services in the future – controller, finance commissioners and all commissioners
5. Communicate to the public the significant financial impact of wind turbine development in Tuscola County –controller and all commissioners
6. Develop and review options for streamlining county services in the continuing effort to reduce expense and improve access and deliverability – controller and all commissioners
7. Evaluate the benefit/cost of the county community development block grant dollars and potential county liability for individuals who cannot repay loans – controller, department heads and all commissioners
8. Gain a more detailed understanding of economic development corporation work required to assist local units of government with new requirements to qualify for community development block grant funding and determine if any of this cost can be paid by local governments as a service provided by the county economic development corporation – controller and commissioners who serve on the economic development corporation
9. Begin planning a senior citizen millage and road patrol millage renewal – controller, human development commission, all commissioners
10. 2016 Comprehensive Annual Financial Plan (Audit) preparation/presentation - will be completed by the end of June 2017 – controller, chief accountant and auditors
11. 2018 County Budget development - Budget development process will start in September – controller, finance commissioners and all commissioners

12. Monitor road commission updates regarding legacy cost liabilities – controller, finance commissioners and all commissioners
13. Review potential cost adjustment to the assessing contact with the City of Caro – controller and finance commissioners
14. Update the 10 year capital improvements plan – controller finance commissioners and building-grounds commssioners
15. Develop, review and address the key financial vulnerabilities i.e., senior citizen services, child care, etc. that are anticipated to have the greatest impact on county financial stability – controller, finance and all commissioners

BUILDING AND GROUNDS

16. Rebid the jail plumbing, windows and electrical infrastructure project – controller, building/grounds director, building and grounds committee and jail planning committee
17. Assess the potential of increasing jail beds through reuse of current space in combination with a limited expansion – controller, sheriff, building/grounds director, building and grounds committee and jail planning committee
18. Work on jail restoration that is more than a band aid fix to problems – controller, sheriff, building/grounds director, building and grounds committee and jail planning committee
19. Plan and complete the relocation of the county recycling operation – recycling committee building/grounds director, controller and building and grounds committee
20. Complete the plan and determine the method of financing for enhanced security, emergency protection and fire protection in the Courthouse and other county buildings – sheriff, building/grounds director, controller, building and grounds committee and jail planning committee
21. Completion of other budgeted capital improvement projects for 2017 – buildings and grounds director, building and committee and controller

PERSONNEL

22. Initiate turnover and wage survey addressing non-union non-elected employees compensation for the purpose of administrative review and minimizing vulnerability to loss of critical positions – controller, human resource coordinator and personnel committee
23. Ask county health department director to present their model of quality management/employee relations to other county officials – health officer, controller, human resource coordinator

24. Revise personnel policies pertaining to ACA, non-union exempt and non-exempt employees – controller, human resource coordinator and personnel committee
25. Develop parameters for labor negotiations to begin in 2017 based on projected financial abilities – controller, human resource coordinator, labor attorney, personnel committee and all commissioners
26. Assure corrections are made by the software company to time attendance system - Some progress is being made – controller, human resource coordinator and personnel committee

ECONOMIC DEVELOPMENT

27. Review the Shiawassee County model of economic development and its potential application in Tuscola County – EDC, controller and all commissioners
28. Obtain a update from the economic development corporation planning committee regarding development of a county-wide economic development strategic plan to further strengthen capabilities and effectiveness – EDC, controller and all commissioners
29. Review progress in achieving more independent funding of the County Economic Development Corporation including local unit of government and private industry in order to reduce general fund financial dependency – EDC, controller and all commissioners
30. Review and remain active with the Region 6 prosperity planning and implementation of economic development needs – commissioners Young and Kirkpatrick
31. Study and develop options to enhance the Counties perception and understanding of the Economic Development opportunities for improving and contributing to the county financial infrastructure through business and agricultural opportunities – EDC, controller and all commissioners
32. Work with the Fair Board and use of grand stand for various functions as another method of overall economic development – commissioner Vaughn

TECHNOLOGY

33. Develop execute, and promote options utilizing IT infrastructure to enhance county communication and resident awareness of County metrics, financial projections, pertinent issues and opportunities etc. minimizing complexity and enhancing resident interactivity and understanding – IT Director
34. Implemented expanded disaster recovery backup capabilities as provided in the 2017 county budget and upon completion explain what has been accomplished – IT Director
35. Implement new telephone system for Adult Probation – IT Director

36. Provide a GIS status report of the county and determine next objectives – equalization director, IT Director
37. Facilitate installation of fiber optic internet and new VOIP system to MSU-e building – IT Director
38. Continue to develop and advance online services – IT Director and all department heads
39. Continue to update and make adjustments to web site so it remains relevant and useful to all parties – IT Director and all department heads
40. Complete and review the five-year county technology plan – IT Director, controller and all department heads
41. Obtain an update regarding technology plans for the register of deeds operation – register of deeds and IT Director
42. Continue to evaluate Tuscola County serving as a technology hub if there is potential to turn this into a profitable operation – IT Director, controller and commissioners
43. Continue to provide the operations of Tuscola County and other contractual entities, a high level of technical support - ensuring daily work duties are able to be performed – IT Director, controller and commissioners
44. Keep a balance of new projects and the ability to properly maintain current functions without increasing number of personnel and county costs – IT Director, controller and commissioners

COMMUNICATION

45. Initiate quarterly Judicial meetings to discuss county issues/concerns and promote collegial collaboration on key issues/opportunities – chief Judge, court administrator, controller and commissioners
46. Propose feasibility and execution of quarterly meetings with senior leaders of the County and Road Commission for enhancing collaborative opportunities for improving our joint community perception – controller and commissioners
47. Enhance communication and understanding of pertinent legislative initiatives through quarterly scheduled meetings and talking points with our State Representative and Senator – controller and commissioners

OTHER

48. Work to resolve the dispute concerning wind turbine assessing/taxation – controller and commissioners

49. Vanderbilt park grant and follow-up work if approved – parks and recreation commission controller, EDC, building and grounds director
50. Develop a solution to county storage needs – controller, building and grounds director and building and grounds committee
51. Review county/local regulations/requirements and their impact on development – controller and commissioners
52. Parking enforcement at Vanderbilt park and signage improvement – county parks and recreation commission and sheriff
53. Monitor and assist with the Cass River Greenways project improvements and other eco-tourism work – commissioner Kirkpatrick
54. Load all current county policies on county web site with an index system for ease of access – controller and IT Director

STATE LEGISLATIVE PROPOSALS THAT COULD IMPACTING COUNTIES

55. Proposal to increase juveniles age to 17
56. Review MAC weekly state legislative reports to protect county interests
57. Dark store assessing
58. Unfunded state mandates
59. Future diversion of state general fund monies for road funding
60. Tax capture districts
61. Weaknesses in the current state model for funding local government

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into this 27th day of December, 2016 by and between Tuscola County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

WHEREAS the United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

WHEREAS MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

WHEREAS For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

WHEREAS It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

WHEREAS MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community & Economic Development, Natural Resources

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. 0.5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").

6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Coordinator.
 - b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible
3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Coordinator that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

1 FTE MSU employed Clerical Support Staff Funding

Optional:

4. Funding for additional Extension educators at \$0. (0 FTE * \$98,225.) assigned to County and reporting to 0.
5. Funding for additional 4-H program capacity 0.5 FTE
6. Funding for office supplies

7. Collection and distribution on behalf of MSUE funds provided by the millage approved by the voters of Tuscola County on March, 2016. The millage collected will provide funds for the following:
 - a. Annual Extension Assessment, contributions of MSUE and County as outlined in this Agreement and other usual and customary Extension Office Operating and Personnel expenses.
8. Total Annual Assessment in the amount of \$148,680.

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, 160 Justin S. Morrill Hall of Agriculture, 446 West Circle Drive, Michigan State University, East Lansing, MI 48824.

C. Staffing and Financial Summary

A. Base Assessment (includes 0.5 FTE 4-H Program Coordination) \$51,628.

ADDITIONAL PERSONNEL

B. 1 FTE Clerical Support Staff to be employed by MSU \$60,701.

C. 0 FTE Educator (Program Area) \$0.

D. 0.5 FTE Additional 4-H Program Coordination \$30,351.

E. Office Supplies \$6,000.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2017: \$148,680.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2017 the first day of the County budget year 2017 and shall terminate on the last day of such County budget year 2017. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Tuscola County Administrator/Controller Office, Clayette Zechmeister, 125 W. Lincoln St., Suite 500, Caro, Michigan 48723, if to the County.

II. **General Terms**

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.
5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Indemnification:** Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, arising out of the negligence or willful misconduct of the indemnifying party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties' performance under this Agreement.
7. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

Tuscola COUNTY

By: _____

By: _____

Daniel T. Evon, Director,
Contract & Grant Administration

Print name: _____

Its: _____

Its: _____

(title)

Date: _____

Date: _____

Appendix A

Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Coordinator. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange	35.8.0.0 - 35.9.255.255
CIDR	35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

- 35.9.15.43 (80) (search.msu.edu)
- 35.9.160.36 (1935,443) (authentication)
- 35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
- 35.9.83.132 (all) (vpn.msu.edu)
- 35.9.81.150 (zoom.msu.edu)
- 35.9.121.189 and 190 (443) (SharePoint)
- 35.8.200.57 (80 and 443) (SharePoint)
- 35.9.121.221, 223, and 225 (443) (Exchange)
- 35.8.200.56 (80 and 443) (Exchange)
- 35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
- 35.8.201.200 (443 TCP) (Lync)
- 35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP - 135, 137-139, 2701-2704, 49152-65535)
- 35.8.200.58 (80 and 443) (Lync)
- 35.9.14.169 (80 and 443) (D2L - Desire to Learn)

The following applications are necessary on all computers - MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses.

CANR.msu.edu - 35.8.201.199

MSUE.anr.msu.edu - 35.8.201.199

Events.anr.msu.edu – 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.



*Tuscola County
Office of County Clerk*

440 N. State Street
Caro, Michigan 48723
989-672-3780
FAX 989-672-4266
www.tuscolacounty.org

*Jodi Fetting
County Clerk*

*Cindy McKinney - Volz
Chief Deputy Clerk*

PUBLIC NOTICE

In accordance with Section 8 of Public Act 267 of 1976, the Tuscola County Administrator has requested that a closed session of the Board of Commissioners be scheduled.

Residents of Tuscola County please take notice

The Tuscola County Board of Commissioners

will hold a closed session to discuss

the purchase of real property during the

Board of Commissioners meeting

on Thursday, January 12, 2017

to begin on or about 9:00 a.m.

The meeting will be held at the

Tuscola County Purdy Building

125 W Lincoln Street, Caro MI

Jodi Fetting

Tuscola County Clerk

Posted: January 4, 2017

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole
Monday, January 9, 2017 – 8:08 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Tisha Jones, Sheriff Glen Skrent, Drain Commissioner Bob Mantey, Register John Bishop, Sandy Nielsen, Karly Creguer, Kris Swartzendruber, Dennis Stein, Julie Androsuk, Andrew Dietderich, Robert Baxter

Finance
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Resolution of County Full Faith and Credit for the Indian Creek Drain - Drain**
Commissioner Mantey explained the drain project and costs that will be incurred by the County. This is a planned projected and has been budgeted. Matter to be placed on Thursday's Agenda with a roll call vote.
2. **Approval of Making Request for Act 32 Dispatcher Training Funds Distribution** - Sandy Nielsen explained how the funds are distributed throughout the Region. Tuscola County will qualify for 11.34 full time employees to receive training. Matter to be placed on the Consent Agenda.
3. **MSU-e Updates on Food and Nutrition Work and Disease Prevention Programming** - Kris, Karly and Julie provided an overview of the various programs and classes that are offered. They partner with various agencies such as the Health Department, Human Development Commission, and Tuscola Behavioral Health Systems.
4. **2017 Draft County Work Program** - Mike Hoagland reviewed the points he included in the 2017 Work Program which was included in the Committee of the Whole Agenda Packet. Commissioners to review the items and bring back their top 5 items.
5. **2015 General Fund Property Tax Revenue Per Capita** - Mike Hoagland reviewed the issue of county revenue not keeping up with inflation. Matter discussed.
6. **Top Tuscola County Taxpayers** - Mike Hoagland reviewed the largest taxpayers in the County.
7. **Chemical Bank Request to Change Signatory on Inmate Trust Account Replacing Former Sheriff with New Sheriff** - Matter to be placed on the Consent Agenda.

8. **Community Corrections Advisory Service Agreements** - Mike Hoagland provided an overview of the various contracts and changes included. All agreements to be placed on the Consent Agenda.
9. **Bonding for Health Department Pension Obligations – January 9, 2017 meeting with Michigan Department of Treasury** - The meeting is being held today. Mike Hoagland will provide an update at a future meeting.

On-Going and Other Finance

1. Jail Planning Committee
2. Audit Comment Regarding Bank Accounts - Mike Hoagland continues to work on.
3. Millage Renewal Planning
4. Monitor Wind Turbine Development and Assessing/Taxation Dispute
5. Project wind Turbine Development with Different Scenarios
6. Evaluate Benefit/Costs of CDBG Programs
7. Continue Review of Road commission Legacy Costs

Personnel

Committee Leader-Commissioner Bardwell

Primary Personnel

1. **Public Information Officer Training** - Mike Hoagland is attending the training offered this week in Huron County.
2. **Request to Refill the Vacancy Created by the Appointment of a Detective to Undersheriff** - Matter to be placed on the Consent Agenda.
3. **Re-appointment to HDC Board** - HDC is requesting Jerry Peterson be re-appointed to the HDC Board. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

1. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
2. Present County Health Department Model of Quality Management/employee Relations
3. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt Employees
4. Develop Parameters for 2017 Labor Negotiations
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
7. Develop a Method Communicate County Concerns to State Senator and Representative

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

1. **Matching Funds for Vanderbilt Park Grant** - Mike Hoagland provided an update regarding the matching funds.
2. **2017 Vanderbilt Park Grant Application Ideas** - There is a meeting upcoming in January regarding the new grant cycle. The daily fee of \$3.00 during the winter season was discussed.
3. **Jail Plumbing, Electrical and Window Rebidding** - There are details being finalized and then bid requests will be sent out
4. **Fire Safety Planning** - Matter being discussed with courthouse security.
5. **Security/Safety Committee – Methods to Enhance Security** - Matter is being worked on.
6. **Plan and Complete Relocation of the County Recycling Operation – Closed Session Planned for January 12, 2017** - Matter will be placed on Thursday's Agenda.

On-Going and Other Building and Grounds

1. Update 10-Year Capital Improvement Plan
2. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation
3. Implement 2017 Budgeted Capital improvement Projects

Other Business as Necessary

1. 21st Century Infrastructure Commission Report - Mike Hoagland reviewed matter.
2. Grede Foundry Foreclosure - Mike Hoagland reviewed matter.
3. Government Finance Officers Association - Tuscola County received acknowledgement for the great job the Controller's office has done.

Public Comment Period - None

Meeting adjourned at 9.32 a.m.

Jodi Fetting
Tuscola County Clerk

December 15, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, December 15, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Sheridan that the minutes of the December 1, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$102,469.02 and bills in the amount of \$278,679.58 covered by vouchers #16-61 and #16-62 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:
None.

Motion by Sheridan seconded by Matuszak to approve the County Highway Engineer, Engineering Tech, Highway Maintenance Foreman, and Administrative Assistant as the Road Commission's on-line users of the Michigan Department of Transportation's Permit System. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the proposal from Pavement Maintenance Systems to extend their 2016 bid prices for Micro-Surfacing to the 2017 season, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha reported to the Board an update and current status of the Fixed Object and Tree Removal Safety Grant Project. After discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak to recommend that Management continue to apply for future Safety Grant Funding Projects. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

BUDGET HEARING

At 8:15 A.M. a budget hearing was held to hear any comments regarding the proposed 2017 Budget for the Tuscola County Road Commission. Director of Finance Michael Tuckey presented the proposed 2017 Budget. After hearing comments from the public, the following motion was introduced:

Motion by Parsell seconded by Zwerk that the proposed 2017 Budget for the Tuscola County Road Commission be adopted as presented. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the plans for the upcoming Blue Water Highway Council Meeting to be hosted by Tuscola County in January 2017.

County Highway Engineer Zaverucha reported to the Board an update of the proposed future Wind Turbine Projects in Tuscola County.

Superintendent/Manager Jay Tuckey reported to the Board an update of the Road Commission's current winter maintenance operations.

The Board further discussed the topic of road damage caused by manure haulers on county roads.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 8:45 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board