

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**MONDAY, DECEMBER 28, 2015 – 7:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Bardwell  
Pledge of Allegiance – Commissioner Kirkpatrick  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (None)  
New Business  
    -Recommended Actions for Year-End Compliance with Uniform  
        Budgeting and Accounting Act (See Correspondence #2)  
    -Medical Care Facility Millage Transfer Request (See  
        Correspondence #3)  
    -Dispatch Service Agreement with Motorola Solutions  
    -8:30 A.M. Public Hearing Regarding Potential Annexation of  
        Property for Elkland Township to the Village of Cass City (See  
                Correspondence #4)
- Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Oil/Shale Work Group  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

BIERLEIN

Thumb Area Consortium/Michigan Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC-Economic Development & Taxation

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control  
Solid Waste Management  
Thumb Works

ALLEN

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 December 17, 2015 Full Board, Statutory Finance & Board Organizational Meeting Minutes
- #2 Year-End Budget Adjustment Information
- #3 Medical Care Millage Transfer Request
- #4 Village of Cass City Annexation Request Resolution
- #5 Coalition Against Bigger Trucks Information
- #6 December 3, 2015 Road Commission Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
December 17, 2015 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of December, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell (excused at 8:30 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 3 - Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Eean Lee, Register John Bishop, Steve Erickson, Vicky Sherry, Sandy Nielsen, Undersheriff Glen Skrent, Judge Amy Grace Gierhart, Judge Nancy L. Thane, Patty Sauber, Sandy Erskine, Tom Young, Erica Dibble, Walt Schlichting, Gretchen Tenbusch (by phone)

*Adoption of Agenda -*  
15-M-196

Motion by Allen, seconded by Kirkpatrick to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*  
15-M-197

Motion by Bierlein, seconded by Allen to adopt the meeting minutes from the November 23, 2015 meeting. Motion Carried.

*Brief Public Comment Period -*

- Sandy Nielsen updated the Board regarding the installation of the new phone system. The installation has occurred and the final details are being worked on.
- Clerk Jodi Fetting updated the Board on the changes regarding the processing of Concealed Pistol Licenses. There is more work requirements on Clerk staff but the transition has went smoothly.

*Consent Agenda Resolution - None*

## New Business -

-Court Personnel Changes -

-District Court Deputy Court Clerk Position -

Judge Amy Grace Gierhart reviewed the requests at hand.

## 15-M-198

Motion by Allen, seconded by Kirkpatrick that per the December 2, 2015 memorandum of request from the Chief Judge that the Court Recorder position be reclassified to Family Division Clerk/Deputy Probate Register. Also, the wage step schedule be restructured as follows:

- Step 1 - \$15.78
- Step 2 (6 months) - \$16.01
- Step 3 - \$16.24
- Step 4 - \$16.51
- Step 5 - \$16.77
- Step 6 - \$17.04
- Step 7 - \$17.33

Additionally, the hiring freeze be temporarily lifted and authorization be given to fill the Family Division Clerk/Deputy Probate Register position at the beginning pay step. Also, all appropriate budget amendments are authorized. Motion Carried.

## 15-M-199

Motion by Allen, seconded by Bierlein that per the December 8, 2015 memorandum from the District Court Administrator that the hiring freeze be temporarily lifted and authorization be given to refill the vacant Deputy Court Clerk position which was created by the resignation of the person currently in this position. Motion Carried.

## 15-M-200

Motion by Allen, seconded by Bierlein that per the December 2, 2015 memorandum of request from the Chief Judge that the hiring freeze be temporarily lifted and authorization be given to refill the vacant Family Division Recorder position which was created by the retirement of the person currently in this position. Motion Carried.

## 15-M-201

Motion by Allen, seconded by Kirkpatrick that per the December 2, 2015 memorandum of request from the Chief Judge to concur with the court decision to move the current Court Recorder to the vacated Family Division Recorder position effective January 1, 2016 at the same rate of pay as the person vacating the position. Motion Carried.

## 15-M-202

Motion by Allen, seconded by Kirkpatrick that per the December 2, 2015 memorandum of request from the Chief Judge that the previous action that changed the classification of the Court Administrator to District Court Administrator and reduced the pay be reversed. This reversal will re-establish the pay rate for the District Court Administrator as the same rate received as Court Administrator plus the 2016 2% wage increase provided for all positions. Motion Carried.

-Friend of the Court Service Fees -

Sandy Erskine explained the request for the change in the Friend of the Court Fees.

## 15-M-203

Motion by Bierlein, seconded by Kirkpatrick that per the November 18, 2015 communication from the Friend of the Court that 2016 budget amendments be authorized to eliminate recording of processing fee revenues in the general fund and begin the recording and budgeting of this revenue in the 2015 Friend of the Court Fund. This change will require a budget amendment that will result in an increase in use of general fund balance for the 2016 budget of \$5,500. Motion Carried.

-Honorary Resolution for Retiring Family Division Court Recorder -

Commissioner Bardwell read the resolution honoring Patricia Sauber.

## 15-M-204

Motion by Bierlein, seconded by Kirkpatrick that the resolution honoring the many years of quality service provided by Patricia Sauber be approved and placed on file. Motion Carried.

-Equalization Director Request to Carryover Vacation Days -

Walt Schlichting explained his need to request the carryover of vacation days. The original memo requested 21 days to be carried over. Walt amended his request today to carryover 23 days as his schedule had to change which will not allow him to take 2 scheduled days off.

## 15-M-205

Motion by Allen, seconded by Kirkpatrick that per the December 17, 2015 verbal request from the Equalization Director that authorization be given to carryover up to 23 days of unused vacation time. Motion Carried.

-Solid Waste Management Plan Resolution -

Vicky Sherry presented the plan resolution to the Board.

## 15-M-206

Motion by Allen, seconded by Bierlein to approve the resolution that accepts and approves the Tuscola County Solid Waste Management Plan Amendment as recommended by the Solid Waste Management Planning Committee. Also, the plan amendment be forwarded to all local units of government in the county for review and consideration. Roll Call Vote - Allen - yes; Bardwell - yes; Kirkpatrick - yes; Bierlein - yes; Trisch - absent. Motion Carried.

Vicky Sherry presented to the Board the Tuscola County Parks and Recreation Master Plan 2015-2019.

Steve Erickson is requesting the Board to purchase a CAD Program, Vetorworks Landmark, in the amount of \$2,700.00. Commissioner Kirkpatrick is requesting Steve discuss purchasing this program with the IT Director, Eean Lee.

A \$400,000 grant for Brownfield Development has been submitted.

The Board of Directors for the EDC has been selected and Steve Erickson will submit a list to Clerk Fetting. Christine Young has been appointed the Board Chair and John Tilt as the Vice-Chair.

Vicky Sherry is assisting Register Bishop in applying for a grant to fund the imaging of record books.

Commissioner Bardwell excused at 8:30 a.m.

-Commissioner Allen Letter of Resignation -

## 15-M-207

Motion by Bierlein, seconded by Kirkpatrick that the letter of resignation from Commissioner Allen be received and placed on file with said resignation to be effective January 10, 2016. Motion Carried.

-Commissioner Appointment Process -

## 15-M-208

Motion by Kirkpatrick, seconded by Bierlein that the County Controller prepare a notice to be circulated through the newspaper and county web site explaining that applications are being taken to fill the vacant District 1 County Commissioner position with the following requirements and timeline (Commissioners have 30 days from date of resignation to make an appointment – deadline February 9, 2016):

- Cover letter and resume must be submitted
- Deadline to receive applications – January 21, 2016
- Controller forwards applications to four commissioners – January 21, 2016
- Commissioners interview applicants – January 25, 2016
- Appointment made at January 28, 2016 meeting

Motion Carried.



-Medical Care Facility Millage Transfer Request -

Mike Hoagland explained the request.

15-M-209

Motion by Kirkpatrick, seconded by Bierlein that per the November 24, 2015 request from the Medical Care Facility that \$500,000 be transferred from the voted Medical Care Facility Fund to the Regular Medical Care Facility Fund for expenses related to the small house project. Motion Carried.

-2015 County Work Program Accomplishments -

Mike Hoagland reviewed the various areas he feels were accomplishments throughout 2015.

Recessed at 8:50 a.m.

Reconvened at 9:05 a.m.

15-M-210

Motion by Bierlein, seconded by Kirkpatrick that the 2015 County Work Program Accomplishments report be received and placed on file. Motion Carried.

-2016 Draft Work Program for Discussion -

Mike Hoagland provided an overview.

15-M-211

Motion by Kirkpatrick, seconded by Bierlein that the 2016 County Work Program be received and placed on file. Motion Carried.

-Geographic Information System (GIS) Update -

Walt Schlichting and Eean Lee presented an update on the progress of the GIS program. The Equalization Department is very close to having all of Tuscola County mapped and loaded in the GIS Program. The next step planned is to add a layer for the School Districts and Library Districts to assist the County Clerk and the local clerks in preparing for elections. An open house showcasing the GIS program is being planned for January 6th.

-Resolution in Opposition to Treating 17 Year-olds as Juveniles Rather than Adults -

Board discussed the matter and if a resolution should be adopted.

15-M-212

Motion by Kirkpatrick, seconded by Bierlein to approve the resolution expressing opposition to changes that would define 17 year olds as eligible for services in the juvenile justice system because this change places pressure on an already under-funded court system and constitutes another unfunded state mandate on counties. Also, this resolution be forwarded to all appropriate parties. Roll Call Vote - Kirkpatrick - yes; Bierlein - yes; Allen - yes; Bardwell - absent; Trisch - absent. Motion Carried.

-Inmate Health Services Amendment -

Mike Hoagland reviewed the request from Sheriff Teschendorf.

15-M-213

Motion by Bierlein, seconded by Kirkpatrick to authorize the amendment to the inmate health services agreement with Correctional Healthcare Companies, Inc. which provides for a 2% increase in the annual costs. Also, all appropriate signatures are authorized. Motion Carried.

-Primary Road Transfer Request -

Mike Hoagland reviewed the request.

15-M-214

Motion by Kirkpatrick, seconded by Bierlein to approve the Primary Road Millage transfer request of \$21,909.11 as identified by Voucher #04-15 dated December 10, 2015 for transfer from the Primary Road Millage to the Road Commission General Fund. Motion Carried.

-Bridge Millage Transfer Request -

Mike Hoagland reviewed the request.

15-M-215

Motion by Kirkpatrick, seconded by Allen to approve the Bridge Millage transfer request of \$131,636.11 as identified by Voucher #03-15 dated December 10, 2015 for transfer from the Bridge Millage to the Road Commission General Fund. Motion Carried.

-Refilling Dispatch Vacancy -

Sandy Nielsen explained to the Board that Lynn Nigl is retiring.

15-M-216

Motion by Kirkpatrick, seconded by Bierlein that letter of resignation from Lynn Nigl be received and placed on file with said resignation to be effective December 31, 2015. Motion Carried.

15-M-217

Motion by Bierlein, seconded by Kirkpatrick that the county hiring freeze be temporarily lifted and authorization is given to refill the vacant Dispatcher Position created by the retirement of Lynn Nigl. Motion Carried.

-Board of Health Vacancy -

Mike Hoagland explained the need to fill the vacancy on the Board.

15-M-218

Motion by Kirkpatrick, seconded by Bierlein that authorization is given to advertise to fill a vacancy on the Board of Health as a result of the resignation of Tina Gomez. Motion Carried.

-Health Department Family Planning Fee Schedule Changes -  
Gretchen Tenbusch, by phone, explained the fee schedule changes.

15-M-219

Motion by Kirkpatrick, seconded by Bierlein to approve the Family Planning portion of the Health Department Fee Schedule revisions which are based on the Fee Analysis and the median income/poverty level in Tuscola County. These revised fees are effective January 1, 2016. As a result of the Family Planning fee adjustment, the Tuscola County Board of Health/Board of Commissioners recognize the adjusted fees will not recover the total cost of services and local funds may need to be used to make up the program funding shortfall. Motion Carried.

-Huron County Health Department Request to Contract with Tuscola County Health Department for Dietitian Services -  
Mike Hoagland and Gretchen Tenbusch, by phone, explained the request for the contract.

15-M-220

Motion by Kirkpatrick, seconded by Bierlein to authorize the Board of Commissioners' Chairperson to sign the Intergovernmental Agreement between the Huron County Health Department and the Tuscola County Health Department to share a Dietitian via telehealth means. The contract is effective January 4, 2016. Motion Carried.

*Old Business - None*

*Correspondence/Resolutions -*

- MAC Legislative Meeting upcoming in February 2016.
- Mike Hoagland spoke regarding the Tax Tribunal Dispute.

**COMMISSIONER LIAISON COMMITTEE REPORTS** - Reports not given due to time restraints.

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

BIERLEIN

Thumb Area Consortium/Michigan Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC-Economic Development & Taxation

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control  
Solid Waste Management  
Thumb Works

ALLEN

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report

*Closed Session - None*

*Other Business as Necessary - None*

*Extended Public Comment -*

-John Bishop noticed an error in the year for Kelly Urban's retirement date in the Tuscola County Health Department's Monthly Report.

Meeting adjourned at 10:05

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
December 17, 2015  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:18 a.m.

Commissioners Present: Allen, Kirkpatrick, Bierlein

Commissioners Absent: Bardwell, Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Mary Drier

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:22 a.m.

Jodi Fetting  
Tuscola County Clerk

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
ORGANIZATIONAL MEETING  
December 17, 2015 Minutes  
H. H. Purdy Building

County Clerk Jodi Fetting called the Organizational Meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of December, 2015 to order at 10:05 o'clock a.m. local time.

Commissioners Present: District 1 - Roger Allen, District 4 - Craig Kirkpatrick,  
District 5 - Matthew Bierlein

Commissioner Absent: District 2 – Thomas Bardwell, District 3 – Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Tom Young, Register John Bishop

Clerk Fetting declared the floor open for nominations for Vice-Chairperson. Vote to be a voice vote.

Commissioner Kirkpatrick nominated Commissioner Bierlein as Vice-Chairperson. Clerk Fetting requested any other nominations with none given.

15-M-221

Motion by Kirkpatrick, seconded by Allen to nominate Matthew Bierlein as Vice-Chairperson for a 1-year term using a voice vote. Allen - yes; Kirkpatrick - yes; Bierlein - yes; Bardwell - absent; Trisch - absent. Motion Carried.

Commissioners discussed the 2016 meeting schedule for the Board of Commissioners and Committee of the Whole meetings. There was date adjustments made to the schedule. It was also decided to begin the meetings at 8:00 a.m. beginning in 2016.

15-M-222

Motion by Kirkpatrick, seconded by Bierlein that the Board of Commissioners and Committee of the Whole 2016 meeting schedule be established as agreed upon at the Organizational Meeting and copies of the meeting schedule be posted and placed on the county website. (Note: meetings can be cancelled, added or changed with proper posting.) Motion Carried.

Commissioners discussed appointments to the various Boards.

15-M-223

Motion by Allen, seconded by Kirkpatrick that the Commissioner Committee and Board assignments remain status quo until the appointment is made for the District 1 Commissioner seat. Motion Carried.

Organizational Meeting

2

12/17/2015

Other Business as Necessary - None

Public Comment - None

Meeting adjourned at 10:18 a.m.

Jodi Fetting  
Tuscola County Clerk



TO: Tuscola County Board of Commissioners

FROM: Controller/Administrator and Chief Accountant

DATE: December 28<sup>TH</sup>, 2015

**RE: Year-End Compliance with the Uniform Budgeting and Accounting Act**

In order to be in compliance with the Uniform Budgeting and Accounting Act certain 2015 year-end financial actions must be made by the County Board of Commissioners. This is an annual county activity that is completed to abide by the conditions of the act and satisfy audit requirements. The County Chief Accountant and I have identified preliminary recommended year-end adjustments to meet the terms of the Act. It should be noted that, further actions may be required at a later date when the County Auditors begin their annual county auditing work. A summary of each of the terms of the act that must be fulfilled is listed below along with a specific recommended Board of Commissioners action.

**1. General Fund adjustments so actual year-end expenditures do not exceed budget at the activity level**

The following is a list of activity level budgets (departments) in the general fund where actual year end expenditures exceeded budget. These budgets will need to be increased so actual year-end expenditures do not exceed budget.

	2015	2015	Estimated	2015
Expenditure	Amended	Projected	Difference	Year End
Category/Department	Budget	Actual	Under Budget (Over Budget)	Amended Budget
Jury Commission	5,600	6,121	(521)	6,121
City of Caro Assessing	15,489	16,109	(500)	16,109
Prosecutor	522,000	532,000	(10,000)	532,000
Human Svcs Bldg Maint	55,000	56,800	(1,800)	56,800
EDC	50,000	55,000	(5,000)	55,000
Equalization	204,227	205,227	(1,000)	205,227

**Recommended Action**

Move that the 2015 general fund activity budgets be amended as shown in the table above to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

**2. Special Revenue and Debt Service Fund adjustments so actual year-end expenditures/revenues do not exceed budget at the total fund level**

The following is a list of special revenue and debt service budgets (departments) where actual year end expenditures/revenues exceeded budget. These budgets need to be increased so actual year-end expenditures/revenues do not exceed budget.

	11/30/2015	2015	Estimated	2015	
	2015	Projected	Difference	Year End	
	Amended	Actual	Under Budget	Amended	
Special Revenue Funds	Budget	Exp/Rev	(Over Budget)	Amount	Comments
Remonumentation Revenue	74,251	74,364	(113)	74,364	GF Appropriation
Expense	74,251	74,364	(113)	74,364	Expense Amend
Hazard Mitigation Revenue	16,923	23,923	(7,000)	23,923	GF Appropriation
Expense	16,923	23,923	(7,000)	23,923	Expense Amend
Community Correction Revenue	58,912	54,500	(4412)	57,500	GF Appropriation
Expense	58,746	57,494	(1,252)	57,500	Expense Amend
Drug Forfeiture Revenue	20,000	27,000	(7,000)	27,000	Revenue Amend
Expense	20,213	119,000	(98,787)	119,000	Use of Fund Balance
Medical Care Facility Revenue	18,351,175	18,600,000	(248,825)	18,600,000	Amend Revenue
Expense	18,424,072	20,100,000	(1,675,928)	20,100,000	Use of Fund Balance
Voted Veterans Revenue	19,348	44,500	(25,152)	44,500	General Fund Advance
Expense	19,348	44,500	(25,152)	44,500	Expense Amend
Voted Bridge Expense	686,323	900,000	(213,677)	900,000	Use of Fund Balance
Medical Care Debt Expense	1,155,875	1,158,625	(2,750)	1,158,625	Use of Fund Balance
State Police Debt Revenue	102,193	133,332	(31,139)	133,332	Revenue Amend
State police Capitol Ex Expense	50,000	81,139	(31,139)	81,139	Expense Amend

**Recommended Action**

Move that the 2015 special revenue fund budgets be amended as shown in the table above to prevent actual year-end expenditures/revenues from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

**3. Correct Special Revenue and Debt Service Funds with Deficits**

The following is a list of special revenue and debt service funds where actual expenditures will exceed revenues and beginning fund balance at year-end if supplemental general fund appropriations are not provided. If adjustments are not made the fund would finish the year in a deficit and the state would demand that a corrective action plan be developed.

<b>GENERAL FUND APPROPRIATIONS</b>		
Voted Veterans (advance for 2016)		\$25,152
Purdy Building Debt (374)		\$9
Remonumentation		\$113
Community Corrections		\$3,000
Hazard Mitigation		\$7,000

**Recommended Action**

Move that supplemental appropriations from the general fund as shown in the table above be authorized to prevent the identified funds from finishing the 2015 fiscal year in a deficit situation and gain compliance with the Uniform Budgeting and Accounting Act.

**4. Delinquent Tax Revolving Fund Transfer**

**Recommended Action**

Move to authorize the transfer of 2015 delinquent tax net income to the general fund which is estimated at \$675,000.

**5. General Fund Transfers**

**Recommended Action**

Move to authorize the transfer of \$550,000 from the general fund (101) to the capital improvement fund (483). Also, increase the general fund (101) transfer to the equipment fund (244) by \$100,000 from the current \$178,000 to \$278,000.

**6. Other Compliance Adjustments**

**Recommended Action**

Move to authorize staff after consultation with the county auditors to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Uniform Budgeting and Accounting Act.

# Tuscola County Medical Care Community

#3

Your Care Partner in Skilled Nursing and Rehabilitation Therapy

1285 CLEAVER ROAD ♦ CARO, MICHIGAN 48723  
PHONE (989) 673-4117 ♦ FAX (989) 673-6665

## Executive Management

Margot Roedel, RN, NHA – Chief Executive Officer  
Brenda Kretzschmer, RN – Chief Nursing Officer  
Maggie Root, CHC – Chief Financial Officer



Tuscola County Department of Human Services  
County Medical Care Facility Board of Directors  
Douglas Hall - Chairman  
Kelly Whittaker – Co-Chair  
Michael Bearden – Member

December 17, 2015

Mr. Mike Hoagland, Controller  
Tuscola County Board of Commissioners  
125 W. Lincoln Street  
Caro, MI 48723

RE: Funds Transfer Request

Dear Mr. Hoagland:

This letter is to request the following transfers of funds:

- From:** Millage Fund #298-000-001-000, \$115,427.00  
**To:** General Fund Account #291  
**For:** Expense related to the Facility as follows:  
Escon Group, Inv#E1511-3, E1511-2, E1511-1  
Stand by power (generator) for Business Annex building.

The total amount of this request is \$115,427.00. Thank you for your assistance.

Sincerely,

Margot D. Roedel  
RN, NHA, Chief Executive Officer

Cc: Pat Donovan, Tuscola County Treasurer

ESCON Group, Inc

Tuscola County Medical Care Facility

Invoice Number	Description	PO No	Date	Amount	Discount	Net Amount
INV#E1511-1	25% Bus Annex Stand By Power	DHS BRD 052	09/04/15	\$28,856.75		\$28,856.75

Check Date:	09/11/15	Check Number:	48744	Amount:	\$28,856.75
-------------	----------	---------------	-------	---------	-------------

ESCON Group, Inc

Tuscola County Medical Care Facility

Invoice Number	Description	PO No	Date	Amount	Discount	Net Amount
INV#E1511-2	35% Progress Bill#2 Bus Annex Stan	DHS BRD 052	09/16/15	\$40,399.45		\$40,399.45

Check Date:	09/18/15	Check Number:	48798	Amount:	\$40,399.45
-------------	----------	---------------	-------	---------	-------------

O V E

Tol  
Ler  
Arr  
Arr

Invoice ID:  
Invoice No:  
Invoice Date:  
Check Date:

Check Number:

#2 Bus Annex

=	\$40,399.45
=	\$0.00
=	\$0.00
=	\$40,399.45

*Rec  
9/16/15*

Frid

iber 16, 2015

ESCON Group, Inc

Tuscola County Medical Care Facility

Invoice Number	Description	PO No	Date	Amount	Discount	Net Amount
INV#E1511-3	Bal Due On Bus Annex Stand By Po	DHS BRD 052	12/15/15	\$46,170.80		\$46,170.80

Check Date:	12/18/15	Check Number:	49454	Amount:	\$46,170.80
-------------	----------	---------------	-------	---------	-------------

12/15/15  
 Vendor Name  
 ESCON Group, Inc  
 Invoice ID:  
 Invoice No:  
 Invoice Date:  
 Check Date:  
 Bal Due On Bus Annex Stand By  
 Power

	Check Number:
Total Invoices	= \$46,170.80
Less Discounts	= \$0.00
Amount Paid	= \$0.00
Amount Owed	= \$46,170.80

*file  
12/18/15*



6 Johnson Court  
 Bay City, MI 48708  
 Phone: 989-893-4541  
 Fax: 989-893-4542  
 www.escon.us

# INVOICE

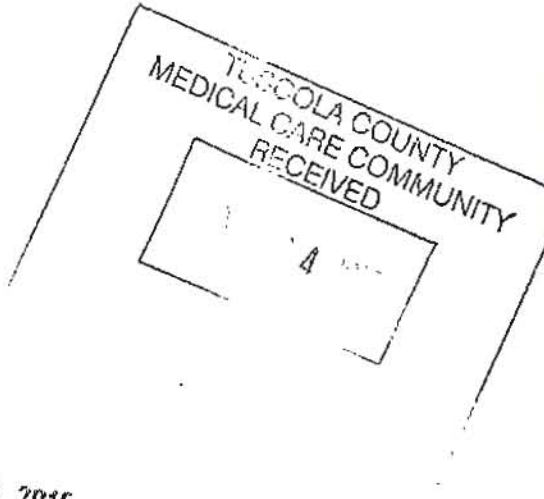
Invoice#: E1511-1  
 Invoice Date: 08/21/2015  
 Due Date: 09/20/2015  
 PO#: Kris Singer

TO: Tuscola Co. Med. Care Facility  
 1285 Cleaver Rd.  
 Caro MI 48723

PROJECT: E1511 TCMCF Stand-By Pwr.

Description	Amount
TCMCF-Stand By Power Records Office	
Complete To Date 25%	28,856.75

COPY



Request MOE  
 when full

RECEIVED AUG 24 2015

9/11/15  
 POSTED  
 10/18

ESC  
 #00352A  
 240MD.  
 101995 | 10220  
 PH5020  
 052015 76704  
 46752 | MOE  
 10118

Non-Taxable Amount:	28,856.75
Taxable Amount:	0.00
Sales Tax Amount:	0.00
Invoice Amount Due:	28,856.75

**Please Pay This Amount**

28,856.75

Terms: In the event payment of this invoice is not received in full by the due date reflected at the top of this invoice, ESCON Group reserves the right to assess a late payment fee equivalent to 5% of the pre-tax amount with a minimum late payment fee of \$50.00.

Please make check payable to ESCON Group.  
 We accept Visa and Mastercard.

Thank you for your prompt payment.



6 Johnson Court  
 Bay City, MI 48708  
 Phone: 989-893-4541  
 Fax: 989-893-4542  
 www.escon.us

# INVOICE

Invoice#: E1511-2  
 Invoice Date: 09/09/2015  
 Due Date: 09/24/2015  
 PO#: Kris Singer

TO: Tuscola Co. Med. Care Facility  
 1285 Cleaver Rd.  
 Caro MI 48723

PROJECT: E1511 TCMCF Stand-By Pwr.

**Description**

**Amount**

TCMCF-Stand By Power Records Office  
 Base Bid \$116,427.00  
 Billing #1 28,656.75  
 Billing #2 40,399.45  
 Balance To Complete \$46,170.80

Complete To Date (60%)

40,399.45

Billing #1 & #2 include Generator & Transfer Switches along with Engineering & Utility Charges.

COPY

Waterins Power Company will only provide testing and start up for generator when 90% of it is paid for.

RECEIVED SEP 14 2015

TUSCOLA COUNTY  
 MEDICAL CARE COMMUNITY  
 RECEIVED

SEP 12 2015

76704  
 46752/MOE  
 10118

# 00352B  
 240MO.  
 61995/10220

Non-Taxable Amount:	40,399.45
Taxable Amount:	0.00
Sales Tax Amount:	0.00
Invoice Amount Due:	40,399.45

**Please Pay This Amount**

40,399.45

Terms: In the event payment of this invoice is not received in full by the due date reflected at the top of this invoice, ESCON Group reserves the right to assess a late payment fee equivalent to 5% of the pre-tax amount with a minimum late payment fee of \$50.00.

Please make check payable to ESCON Group.  
 We accept Visa and Mastercard.

Thank you for your prompt payment.

556  
 MSB  
 SALES



# escop GROUP

Formerly Essexville Electric

6 Johnson Court  
 Bay City, MI 48708  
 Phone: 989-893-4541  
 Fax: 989-893-4542  
 www.escon.us

## INVOICE

Invoice#: E1511-3  
 Invoice Date: 10/23/2015  
 Due Date: 11/22/2015  
 PO#: Kris Singer

TO: Tuscola Co. Med. Care Facility  
 1285 Cleaver Rd.  
 Caro MI 48723

PROJECT: E1511 TCMCF Stand-By Pwr.

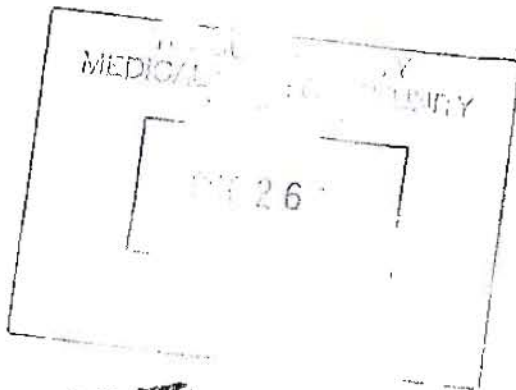
**Description**

**Amount**

TCMCF-Stand By Power Records Office

Complete Per Quote (100%)

46,170.80



RECEIVED OCT 26 2015

*OK to pay  
 Kris Singer  
 12/10/15*

DHS BRD 052615

*76704  
 44752 (MOE)  
 10118*

*# 00352C  
 240MO.  
 61995 / 10220*

Non-Taxable Amount:	46,170.80
Taxable Amount:	0.00
Sales Tax Amount:	0.00
Invoice Amount Due:	46,170.80

**Please Pay This Amount**

46,170.80

Terms: In the event payment of this invoice is not received in full by the due date reflected at the top of this invoice, ESCON Group reserves the right to assess a late payment fee equivalent to 5% of the pre-tax amount with a minimum late payment fee of \$50.00.

Please make check payable to ESCON Group.  
 We accept Visa and Mastercard.

Thank you for your prompt payment.

*emailed Kris 11/17/15  
 emailed Kris 11/28/15*

RESOLUTION

Village of Cass City, Michigan

WHEREAS, it is to the mutual advantage and benefit of the people in the Village of Cass City, Michigan, to promote business and industrial development and to attract business and industry to create payrolls and improve the general economic condition of the Village of Cass City, Michigan;

WHEREAS, The Frankenmuth Credit Union is the owner of land hereinafter described, which is to be promoted for business development.

AND, WHEREAS, it is of great importance for any such business development to have water lines and sewer lines extended to the site;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Cass City, Michigan, in a regular meeting as follows:

- 1. That the Village Council of Cass City, Tuscola County, Michigan, petitions the Board of Commissioners of the County of Tuscola to annex to the Village of Cass City the following described land:

Parcel 1:

Township of Elkland, County of Tuscola, State of Michigan, Part of the Southwest 1/4 of Section 28, Town 14 North, Range 11 East, being more particularly described as Beginning at the South 1/4 corner of said Section 28; thence South 89 degrees 52 minutes 43 seconds West along the South line of said Section 28, 328.00 feet; thence North 00 degrees 17 minutes 49 seconds West, parallel with the North and South 1/4 line of Said Section 28, 330.00 feet; thence North 89 degrees 52 minutes 43 seconds East, parallel with said South line, 328.00 feet to the North and South 1/4 line of said Section 28; thence South 00 degrees 17 minutes 49 seconds East along said 1/4 line, 330.00 feet to the South 1/4 corner of said Section and the point of beginning.

Enhancement Parcel (Parcel 3):

A parcel of land in the Southwest 1/4 of Section 28, T.14 N.- R.11 E., Elkland Township, Tuscola County, Michigan, described as follows: Beginning at a point on the North and South 1/4 line of said Section which is 330.00 feet, N.00°-17'-49"W., of the South 1/4 corner of said Section; thence S.89°-52'-43"W., parallel with the South line of said Section, 528.00 feet to the centerline of a drain; thence N.00°-17'-49"W., parallel with said North and South 1/4 line and on said centerline, 15.82 feet; thence N.23°-01'-49"E., continuing on said centerline, 117.31 feet; thence S.88°-54'-25"E., 481.68 feet to said North and South 1/4 line; thence S.00°-17'-49"E., on said North and South 1/4 line, 113.47 feet to the point of beginning, containing 1.39 acres of land and subject to any easements of record.

- 2. That the President and the Clerk of the Village of Cass City are authorized to sign a petition directed to the Board of Commissioners of Tuscola County and to attach a copy of this resolution to the petition, said petition requesting that the Board of Commissioners hold a hearing and take action on the petition as prayed for in the petition.

Moved by Trustee Jenny Zawilinski

Seconded by Trustee Mick Kinn

Yeas 7 Nays 0

I hereby certify that the above is a true copy of the resolution passed at a meeting of the Village Council of the Village of Cass City, held in the Village of Cass City, Tuscola County, Michigan on November 30, 2015

A handwritten signature in cursive script, appearing to read "A. Walsh", is written over a horizontal line.

Village Clerk



580 N. Main Street  
Post Office Box 209  
Frankenmuth, Michigan 48734

989-497-1600  
Fax (989) 497-1659

Mission Statement  
Growing trusted relationships  
by providing personalized  
financial solutions

Office Locations

- Saginaw
- Richville
- Birch Run
- Millington
- Vassar
- Frankenmuth
- Reese
- Essexville
- Otisville
- Cass City
- Freeland

November 19, 2015

Peter Cristiano  
Village Manager  
Village of Cass City  
6506 Main Street  
Cass City, MI 48726

RE: Annexation of Elkland Township parcel #007-028-000-1600-00, and a portion of parcel # 007-028-000-1325-01

Mr. Cristiano,

The Frankenmuth Credit Union has purchased property in Elkland Township adjacent to the Village of Cass City commonly known as 6141 Main Street (see attachment A). A Baseline Environmental Assessment was performed as well as a Phase II Environmental assessment that showed higher than normal amounts of Arsenic, Chromium, and Selenium to be present on the site (see attachment B). This has led us to adopt a Due Care plan (in progress) that will ultimately suggest, among other things, any future development on the site be serviced by municipal water and sewer. Therefore, The Frankenmuth Credit Union would like to request that the parcels listed in attachment C, be annexed into the Village of Cass City. We request that this annexation process begin at your earliest convenience and be completed in the timeliest manner possible.

We appreciate your attention to this matter.

Respectfully,

Vickie Schmitzer, CEO  
Frankenmuth Credit Union  
580 N. Main St  
PO Box 209  
Frankenmuth, MI 48734  
[vschmitz@frankenmuthcu.org](mailto:vschmitz@frankenmuthcu.org)  
Phone: 989-497-1633  
Fax: 989-497-1632



580 N. Main Street  
Post Office Box 209  
Frankenmuth, Michigan 48734

989 497 1600  
Fax 989 497-1659

**Mission Statement**

Growing trusted relationships  
by providing personalized  
financial solutions

**Office Locations**

- Saginaw
- Richville
- Birch Run
- Millington
- Vassar
- Frankenmuth
- Reese
- Essexville
- Otisville
- Cass City
- Freeland

Attachment C

**Parcel 1:**

Township of Elkland, County of Tuscola, State of Michigan, Part of the Southwest 1/4 of Section 28, Town 14 North, Range 11 East, being more particularly described as Beginning at the South 1/4 corner of said Section 28; thence South 89 degrees 52 minutes 43 seconds West along the South line of said Section 28, 328.00 feet; thence North 00 degrees 17 minutes 49 seconds West, parallel with the North and South 1/4 line of Said Section 28, 330.00 feet; thence North 89 degrees 52 minutes 43 seconds East, parallel with said South line, 328.00 feet to the North and South 1/4 line of said Section 28; thence South 00 degrees 17 minutes 49 seconds East along said 1/4 line, 330.00 feet to the South 1/4 corner of said Section and the point of beginning.

**Parcel 3:**

Will provide legal description when prepared.

## Attachment B

Page 14, Phase II ESA, 3.5 Ac. Property, 6141 W. Main, Cass City, Tuscola Co., MI, Project No. BC3806.01, October 9, 2015

- REC 1 Historic use of the Subject Property as a lumber yard.
- REC 2 The potential use of an alternative heating source (wood, coal, heating oil, etc.) at the Subject property.
- REC 3 The presence of an abandoned AST on the Subject Property.
- REC 4 Discharge of water onto the Subject Property via two culverts located on the northern portion of Parcel -1100.
- REC5/VEC-2 The south adjoining property has been operated as a gasoline filling station since approximately the late 1980s.
- REC 6 Use of the southeastern adjoining property as a machine shop and historical use for industrial purposes.
- REC7/VEC-1 Envision Eye Care was identified by EDR on the US Brownfields and BEA databases.

Superior performed a geophysical survey at the Subject Property on July 28, 2015 to identify, to the extent possible, any orphan USTs that may be present at the Subject Property. The geophysical survey did not identify anomalies indicative of a buried UST.

Superior performed a limited subsurface investigation at the Subject Property on August 11, 2015 and August 12, 2015. Superior collected eight soil samples and two soil gas samples for laboratory analysis of parameters consistent with the RECs identified at the site. The samples were submitted to Pace and the following results were indicated:

- Arsenic was found to exceed Part 201 GRCC in SEC-01, SEC-02, SEC-04, SEC-05, SEC-06, and SEC-08.
- Total Chromium was found to exceed the default Part 201 GRCC for chromium in each of the seven soil samples.
- Selenium was found to exceed Part 201 GRCC in SEC-02, SEC-04, SEC-05, SEC-06, and SEC-08.

Based on the analytical results, Superior has determined that the Subject Property qualifies as a "facility" as the term is defined in Part 201 of the Natural Resources and Environmental Act, 1994 P.A. 451, as amended (Part 201).

### 6.0 RECOMMENDATIONS

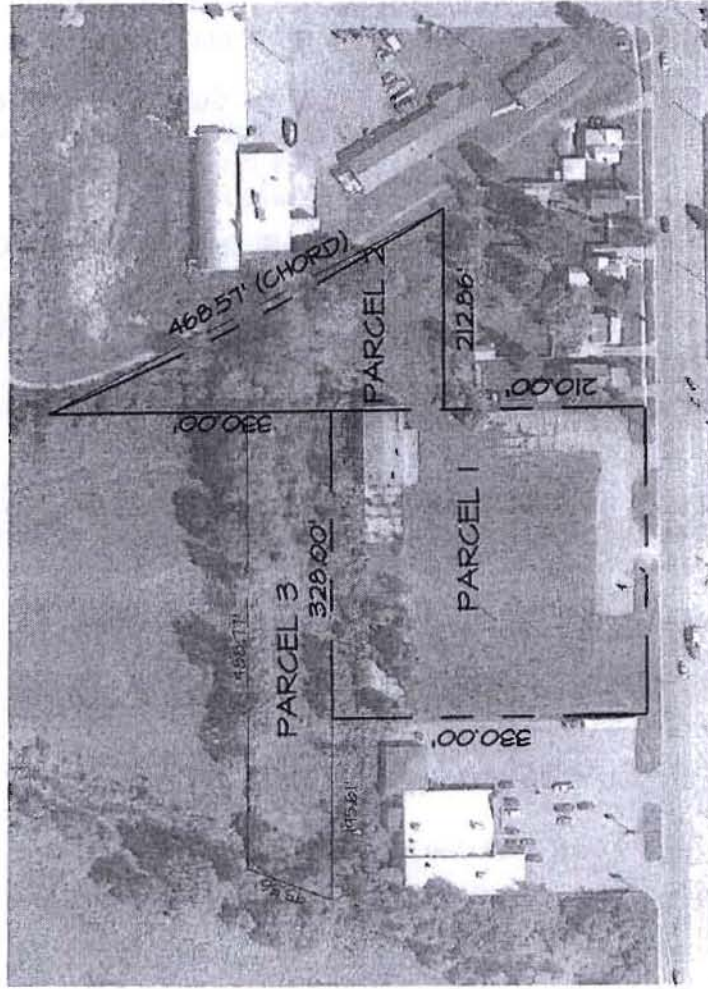
Superior is recommending that a Baseline Environmental Assessment and Due Care Plan be prepared for the Subject Property.

### 7.0 REFERENCES

Listed below are documents utilized to aid in the completion of this Phase II ESA.

- "Environmental Remediation," Part 201 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

**Superior**

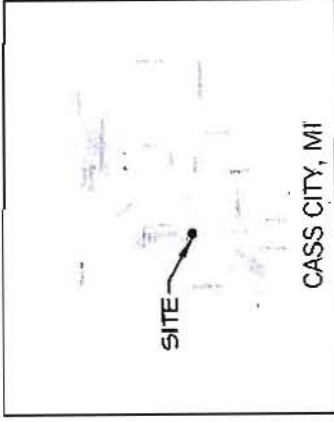


**OVERALL SITE**  
1/128" = 1'-0"

**LAND AREA:**

PARCEL 1	107,900 SQFT.	2.48 ACRES
PARCEL 2	41,291 SQFT.	0.95 ACRES
PARCEL 3	45,087 SQFT.	1.04 ACRES
<b>TOTAL AREA</b>	<b>194,289 SQFT.</b>	<b>4.46 ACRES</b>

**NOTE:**  
THE ENTIRETY OF PARCEL 2 LIES WITHIN THE VILLAGE OF CASS CITY BOUNDARIES.



**VICINITY MAP**  
NTS.

PETITION

Village of Cass City, Michigan

The Village Council of the Village of Cass City, Tuscola County, Michigan, having heretofore adopted a resolution determining the desirability of annexing to the Village of Cass City, Tuscola County, Michigan, all of the following described lands located in the Township of Ekland, Tuscola County, to-wit:

Parcel 1:

Township of Ekland, County of Tuscola, State of Michigan, Part of the Southwest 1/4 of Section 28, Town 14 North, Range 11 East, being more particularly described as Beginning at the South 1/4 corner of said Section 28; thence South 89 degrees 52 minutes 43 seconds West along the South line of said Section 28, 328.00 feet; thence North 00 degrees 17 minutes 49 seconds West, parallel with the North and South 1/4 line of Said Section 28, 330.00 feet; thence North 89 degrees 52 minutes 43 seconds East, parallel with said South line, 328.00 feet to the North and South 1/4 line of said Section 28; thence South 00 degrees 17 minutes 49 seconds East along said 1/4 line, 330.00 feet to the South 1/4 corner of said Section and the point of beginning.

Enhancement Parcel (Parcel 3):

A parcel of land in the Southwest 1/4 of Section 28, T.14 N.- R.11 E., Ekland Township, Tuscola County, Michigan, described as follows: Beginning at a point on the North and South 1/4 line of said Section which is 330.00 feet, N.00°-17'-49"W., of the South 1/4 corner of said Section; thence S.89°-52'-43"W., parallel with the South line of said Section, 528.00 feet to the centerline of a drain; thence N.00°-17'-49"W., parallel with said North and South 1/4 line and on said centerline, 15.82 feet; thence N.23°-01'-49"E., continuing on said centerline, 117.31 feet; thence S.88°-54'-25"E., 481.68 feet to said North and South 1/4 line; thence S.00°-17'-49"E., on said North and South 1/4 line, 113.47 feet to the point of beginning, containing 1.38 acres of land and subject to any easements of record.

pursuant to Section 6, Chapter 14, Act 3 of 1895 of the Public Acts of the State of Michigan (MCL 74.6; MSA 5.1470) petitions the Board of Commissioners, Tuscola County, Michigan, to order the annexation in accordance with the resolution and this petition. A copy of the resolution is attached and made a part hereof.

The reasons for the annexation are fully set forth in the resolution of the Village Council of the Village of Cass City, Tuscola County, Michigan, attached hereto. The annexation is necessary to promote the business and economic development of the Village of Cass City.

Petitioner prays that the Board of Commissioners set a date for the hearing of this petition and that on the date of the hearing of the petition, the Board of Commissioners order and determine that the annexation, as proposed, be approved and that the lands above described be annexed and be incorporated within the corporate limits of the Village of Cass City, Tuscola County, Michigan.

Signed at Cass City, Michigan, this 1st day of December, 2015.

VILLAGE COUNCIL OF THE VILLAGE OF CASS CITY

Carl Palmateer Village President

[Signature] Village Clerk



ORDER AND DETERMINATION BY THE TUSCOLA COUNTY BOARD OF COMMISSIONERS  
TO ANNEX CERTAIN LANDS TO THE  
VILLAGE OF CASS CITY, MICHIGAN

WHEREAS, the Village Council of the Village of Cass City, Michigan has, by resolution, determined to petition the Board of Commissioners of Tuscola County to annex certain lands as described and also as described in said petition and resolution, to the Village of Cass City, Michigan, and

WHEREAS, the petition and resolution give as a reason for said proposed annexation that it is necessary to promote the business economy and development of the Village of Cass City, and

WHEREAS, the resolution as presented was duly signed by the President and the Clerk of the Village of Cass City, and

WHEREAS, notice of the hearing to be held by the Tuscola County Board of Commissioners on the question of such proposed annexation was published or posted as required by the statute, as appears by the affidavit of Nannette Walsh, Village Clerk, in the files of this matter, and

WHEREAS, the notice also contained a description of the premises to be annexed, and

WHEREAS, all persons interested have been given an opportunity to be heard at a public meeting of the Tuscola County Board of Commissioners, and

WHEREAS, all proceedings pursuant to Section 6, Chapter 14, of Act 3 of the Public Acts of 1895 of the State of Michigan (MCL 74.6; MSA 5.1470), have been complied with,

NOW, THEREFORE, It is ordered and determined that the following described lands in the Township of Elkland, Tuscola County, Michigan:

Parcel 1:

Township of Elkland, County of Tuscola, State of Michigan, Part of the Southwest 1/4 of Section 28, Town 14 North, Range 11 East, being more particularly described as Beginning at the South 1/4 corner of said Section 28; thence South 89 degrees 52 minutes 43 seconds West along the South line of said Section 28, 328.00 feet; thence North 00 degrees 17 minutes 49 seconds West, parallel with the North and South 1/4 line of Said Section 28, 330.00 feet; thence North 89 degrees 52 minutes 43 seconds East, parallel with said South line, 328.00 feet to the North and South 1/4 line of said Section 28; thence South 00 degrees 17 minutes 49 seconds East along said 1/4 line, 330.00 feet to the South 1/4 corner of said Section and the point of beginning.

Enhancement Parcel (Parcel 3):

A parcel of land in the Southwest 1/4 of Section 28, T.14 N.- R.11 E., Elkland Township, Tuscola County, Michigan, described as follows: Beginning at a point on the North and South 1/4 line of said Section which is 330.00 feet, N.00°-17'-49"W., of the South 1/4 corner of said Section; thence S.89°-52'-43"W., parallel with the South line of said Section, 528.00 feet to the centerline of a drain; thence N.00°-17'-49"W., parallel with said North and South 1/4 line and on said centerline, 15.82 feet; thence N.23°-01'-49"E., continuing on said centerline, 117.31 feet; thence S.88°-54'-25"E., 481.68 feet to said North and South 1/4 line; thence S.00°-17'-49"E., on said North and South 1/4 line, 113.47 feet to the point of beginning, containing 1.39 acres of land and subject to any easements of record.

are hereby annexed to the Village of Cass City, Tuscola County, Michigan, and the lands shall be considered to be included within the corporate limits of said Village.

IT IS FURTHER ORDERED that a copy of this Order and Determination to annex territory to the Village of Cass City, Michigan, shall be entered on the records of the Tuscola County Board of Commissioners and that a certified copy of this Order and Determination shall be transmitted by the Clerk of the Tuscola County Board of Commissioners to the Clerk of the Village of Cass City and to the Secretary of State, State of Michigan. This Order and Determination shall be prima facie evidence of the change of boundaries of the Village of Cass City and of the regularity to such proceedings.

[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

---

**From:** Brad Roseberry <broseberry@cabt.org>  
**Sent:** Thursday, December 17, 2015 5:43 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** Longer Double-Trailer Trucks Rejected by Congress

Dear Michael,

The U.S. House of Representatives released the long-anticipated omnibus appropriations bill to fund the federal government. The controversial provision to allow longer double-trailer trucks, referred to as double 33s, did not make it into the bill. Congratulations!

This is another victory for highway safety and preserving our infrastructure. And this only happened with your help and support, and the support of thousands of leaders like you throughout the country.

Earlier this year, most observers thought longer trucks were a given. Fortunately, there are leaders on this issue, such as Senators Roger Wicker (R-Miss.) and Dianne Feinstein (D-Calif.), who would not allow this to happen. They joined together in a bipartisan effort to stop double 33s. They, and every Member of Congress who stood up for public safety and infrastructure, should be congratulated as well.

The appropriations bill still needs to be approved by both chambers, though we expect that within the next week.

Thank you again for all of your support in defeating not only longer trucks, but also heavier trucks, all within the past month. What a wonderful way to wrap up the year!

On behalf of everyone at CABT, thank you again for all of your support in making these victories possible. We hope everyone has a safe and enjoyable Holiday Season!

Brad

Brad Roseberry  
Assistant Vice President  
Coalition Against Bigger Trucks

Don't forget to follow us on [Facebook](#) and [Twitter](#)

[Click here to unsubscribe.](#)



December 3, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, December 3, 2015 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the November 19, 2015 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the minutes of the November 19, 2015 closed session of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$93,229.46 and bills in the amount of \$83,257.16 covered by vouchers #15-60 and #15-61 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Management and the Board further discussed the search to fill a Diesel Mechanic position. Superintendent/Manager Jay Tuckey explained the current status, and reported that there are no qualified candidates to consider at this time. The Board discussed the candidate search at length, including different options to fill the position.

Superintendent/Manager Jay Tuckey reported to the Board that Ed Hunt has been appointed as the Night Patrolman for the 2015-16 winter season, all in accordance with the Michigan Department of Transportation Maintenance Contract.

Motion by Sheridan seconded by Parsell to approve the recommendation of the Superintendent/Manager to initiate the hiring process and background investigations on candidate finalists Steven Martin to fill one (1) hourly job opening within the Laborer classification at the Caro Division, Eric Hines to fill one (1) hourly job opening within the Laborer classification at the Akron Division, and Stephan Wilding to fill one (1) hourly job opening within the Laborer classification at the Caro Division. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the proposed Hauling Agreement renewal between the Road Commission and Sylvester Farms. County Highway Engineer Zaverucha presented to the Board three proposals for the cost share of the needed improvements to Quanicassee Road. After review and further discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell to approve the proposed Hauling Agreement renewal between the Road Commission and Sylvester Farms, which includes a cost share by Sylvester Farms to fund one-third (1/3) of the needed improvements to Quanicassee Road, and to be funded over a ten (10) year term. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve the revised Federal Aid Projects for future years, as approved by the Local Rural Task Force. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Parsell to approve and sign the title sheet for the Old State Road Bridge Federal Aid Project, and to move forward with letting the project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan to not approve the request from M&M Pavement Marking to extend their 2015 prices for Pavement Marking to the 2016 season, and that the Road Commission receive bids for Pavement Marking next season. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the 2016 Annual Utility Permit for I.T.C., all in accordance with the terms specified in the permit. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Director of Finance Michael Tuckey presented to the Board a revised 2015 Budget. After discussion and review of various financial reports, the following motion was introduced:

Motion by Zwerk seconded by Matuszak to approve the revised 2015 Budget as presented. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Director of Finance Michael Tuckey presented to the Board a proposed 2016 Budget. After discussion and review of various financial reports, the Board will table approving the proposed 2016 Budget pending the Budget Hearing scheduled at the next regular meeting of the Board.

Motion by Parsell seconded by Zwerk to approve adding one (1) cellular phone to the Road Commission's Cellular Phone Plan to be used by the Night Patrolman for Road Commission communication purposes. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the Road Commission receive bids for On-Site Diesel Fuel Supply for the year 2016. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the Board go into closed session at 10:55 A.M. for the purpose of wage and benefit discussions with the non-union personnel. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 11:25 A.M. the Board returned to open session.

Motion by Sheridan seconded by Zwerk to approve the salary ranges of the vacant Engineering Assistant position, and allow the County Highway Engineer the latitude to fill the vacant position depending on candidate's qualifications. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the meeting be adjourned at 11:30 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

---

Chairman

---

Secretary-Clerk of the Board