

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**MONDAY, DECEMBER 29, 2014 – 7:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Allen  
Pledge of Allegiance – Commissioner Kirkpatrick  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1, 2, 3)  
Brief Public Comment Period  
Consent Agenda Resolution (None)  
New Business  
    -Affordable Care Act – Commissioner Health Insurance  
    -Commissioner Compensation  
    -Geographic Information System – Potential Fee Structure  
    -Year-End 2014 Finances (See Correspondence #4)  
    -Byrne Justice Assistance Grant  
    -Recycling Grant  
    -Labor Contracts Settled  
    -Time Capsule – MSUE  
    -Closed Session – Opinion Letter from County Attorney  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

BARDWELL

NACo

NACo Rural Action Caucus

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7<sup>th</sup> District

Local Unit of Government Activity Report

MAC – Past President

TRIAD

Human Services Collaborative Council

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Oil/Shale Work Group  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use

ALLEN

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Behavioral Health Systems Board  
Animal Control  
Solid Waste Management  
Thumb Works

BIERLEIN

Thumb Area Consortium/Michigan Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC-Economic Development & Taxation

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 December 17, 2014 Organizational Board Minutes
- #2 December 17, 2014 Full Board Minutes
- #3 December 17, 2014 Community Development Block Grant Public Hearing Minutes
- #4 Year-End 2014 Financial Compliance
- #5 December 2014 Health Dept. Report
- #6 December 4, 2014 Road Commission Minutes
- #7 Recycling Program
- #8 CABT 2014 Year in Review
- #9 Equalization GIS Implement \$1,000 Grant Award

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
ORGANIZATIONAL MEETING  
December 17, 2014 Minutes  
H. H. Purdy Building

County Clerk Jodi Fetting called the Organizational Meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of December, 2014 to order at 10:30 o'clock a.m. local time.

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell, District 3 – Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Beth Asperger, Lorraine Kurtansky, Charles Kurtansky, Mike Miller

Clerk Fetting declared the floor open for nominations for Chairperson. Vote to be a voice vote.

14-M-224

Motion by Allen, seconded by Trisch to nominate Thomas Bardwell as Chairperson for a 2-year term using a voice vote. Allen - yes; Bardwell - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

14-M-225

Motion by Trisch, seconded by Kirkpatrick to nominate Roger Allen as Vice-Chairperson for a 1-year term using a voice vote. Allen - yes; Bardwell - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

14-M-226

Motion by Trisch, seconded by Bierlein that the Board of Commissioners and Committee of the Whole 2015 meeting schedule be established as presented at the Organizational Meeting and copies of the meeting schedule be posted and placed on the county website. (Note: meetings can be cancelled, added or changed with proper posting.) Motion Carried.

14-M-227

Motion by Trisch, seconded by Kirkpatrick that the Commissioner Committee and Board assignments are made according to the committee chart provided and reviewed at the Organizational Meeting with corrections noted. (Bierlein - remove TRIAD; remove Multi-County Solid Waste; add Great Start Collaborative. Bardwell - add TRIAD; add Human Services Collaborative Council.) Motion Carried.

14-M-228

Motion by Allen, seconded by Trisch that the following Committee Leader assignments be made:

Commissioner Trisch - Personnel

Commissioner Kirkpatrick & Commissioner Bierlein - Co-Finance

Commissioner Allen - Building and Grounds

Motion Carried.

Clerk Fetting administered the Oath of Office to the Commissioners.

Other Business as Necessary - None

Public Comment - None

Meeting adjourned at 11:01 a.m.

Jodi Fetting  
Tuscola County Clerk

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
December 17, 2014 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of December, 2014 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Bierlein

Pledge of Allegiance – Commissioner Trisch

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell, District 3 – Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Eean Lee, Lorraine Kurtansky, Charles Kurtansky, Beth Asperger, David VanHove, Donna Fraczek, Register John Bishop, Sandy Nielsen, Walt Schlichting, Steve Anderson, Pat Trisch, Brian Neuville, Kristy Anderson

*Adoption of Agenda -*  
14-M-213

Motion by Allen, seconded by Bierlein to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*  
M-14-214

Motion by Bierlein, seconded by Allen to adopt the meeting minutes from the November 24, 2014 meeting. Motion Carried.

*Brief Public Comment Period -*

-Charles Kurtansky wished the Board a Merry Christmas.

-David VanHove, Village of Unionville Trustee, introduced himself.

*Consent Agenda Resolution -*  
M-14-215

Motion by Trisch, seconded by Bierlein that the following Consent Agenda Resolution be adopted. Motion Carried.

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move the November 2014 Financial Report be received and placed on file.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the 2013 County Dashboard and Citizens Guide to County Finances be placed on the county web site for public review.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the Emergency Action Guidelines as recommended by the Emergency Services Director, Steve Anderson, be approved.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that because there is an inadequate number/quality of boats for public safety in Huron and Tuscola Counties, the county capitalize on partial LETPA grant funding to purchase a marine airboat to serve both counties. Also, as with other LETPA projects Tuscola County will front the total cost of \$141,658 but with reimbursement as follows:

- o Available grant funds - \$69,861
- o Tuscola homeland security allocation - \$25,293
- o Huron homeland security allocation - \$18,000
- o Tuscola supplemental appropriation for airboat - \$3,504 (See note below)
- o Huron supplemental appropriation - \$25,000
- o TOTAL - \$141,658

Note: \$20,000 was budgeted for a used prisoner work crew van but because the actual cost was only \$10,000 - total savings \$10,000 is allocated for the airboat with \$3,504 for the boat purchase and \$6,496 for boat accessories.



- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the agreement increasing Michigan State University 4-H services from .5 FTE to 1 FTE be approved with the understanding that at least 10 hours each week be spent working to help at risk youth and a plan to accomplish this objective will be submitted by the MSUE Regional Director.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that retirement system benefits for court employees hired after December 31, 2014 be changed from B-3 multiplier to the B-2 multiplier and the employee contribution rate be increased from 4.7% to 6.7% and the employer rate be decreased from 6.7% to 4.7%. Also, all resolutions and documents necessary to implement the change are authorized and approved for signature. (This motion is to achieve uniformity with other county employees where the retirement system change has already been implemented).
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the three year agreement with MGT of America to perform countywide and court cost allocation plans with fixed costs for the countywide plan of \$7,000 per year and \$3,000 per year for the court be approved. Also all appropriate signatures are authorized.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the form certifying the Indirect Cost Study performed by MGT of America for the County be approved for signature and forwarded to the appropriate parties.

- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that per the recommendation of the undersheriff that the inmate phone system vendor be changed to ICSolution in April of 2015 when the current agreement expires. All necessary signatures are authorized for the new contract. Also, authorization is given for the undersheriff to provide the required 90-day notice to the current vendor that the contract with them is not going to be renewed.
- Agenda Reference:** J
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the 20-year update to the Mayville DDA Plan be approved with the understanding that the parcels included as part of the DDA has not been expanded from the previous plan which would result in the capture of more county tax base revenue.
- Agenda Reference:** K
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that per the request of Mid-State Health Network the intergovernmental contract for the establishment of a substance use disorder oversight policy board be approved and all appropriate signatures are authorized. (The Tuscola County appointment to this board has already been made).
- Agenda Reference:** L
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the out-of-state travel request from Commissioners Kirkpatrick, Allen and Bardwell be approved to attend the spring National Association of Counties conference.
- Agenda Reference:** M
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that per the recommendation of the Behavioral Health Systems, that David Griesing be appointed to the Behavioral Health Systems Board to fill the remaining term of Molli Hartel which expires in March of 2016.

- Agenda Reference:** N
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the County Clerk be requested to advertise to fill the two vacancies on the Board of Public works created by the resignations of Lisa Valentine and Jim McMinn.
- Agenda Reference:** O
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that Commissioner Allen be appointed to fill one of the vacancies on the Board of Public works.
- Agenda Reference:** P
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the County Clerk be requested to advertise to fill a vacancy on the Board of Public Works and Tuscola County Planning Commission.
- Agenda Reference:** Q
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that per the request of the County Equalization Director that authorization is given to carryover to 2015 unused vacation and the current vacation time carryover policy be reviewed at a future meeting.
- Agenda Reference:** R
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the December 2014 annual report from Vyse Administrative Services, LLC be received and placed on file.
- Agenda Reference:** S
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that the contract with Vyse Administrative Services LLC for Airport Zoning Administration be approved for a three year period through the end of 2017.

- Agenda Reference:** T
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/15/14
- Description of Matter:** Move that per the December 10, 2014 communication from the Internal Revenue Service that effective January 1, 2015 the county mileage reimbursement rate be increased from 56 to 57.5 cents per mile.

*New Business -*

-Overview of Three-Year Accomplishments

14-M-216

Motion by Bierlein, seconded by Allen that the three year county accomplishments report be received and placed on file. Motion Carried.

-Draft 2015 County Work Program - Mike Hoagland reviewed the County Work Program.

14-M-217

Motion by Trisch, seconded by Kirkpatrick that the 2015 County Work Program be received and placed on file and used as a guide for priority work activities for the next year. Motion Carried.

-Downtown Development Authority Tax Increment Financing Authority -

Mike Hoagland and Walt Schlichting provided an overview. There was a motion put into place on November 10, 2011 although the county policy from August 12, 2003 continued to be followed. The Board decided to continue to follow the August 12, 2003 policy moving forward.

14-M-218

Motion by Allen, seconded by Kirkpatrick that the Board Motion from the November 10, 2011 meeting (11-M-246 Consent Agenda Reference C only) be rescinded and the county policy from August 12, 2003 regarding DDA/TIFA property tax capture be re-established. Motion Carried.

-Update from Court Administrator - Donna Fraczek informed the Board that Sheila Long has been selected for the Court Administrator position. Donna would like Sheila to begin training on January 5, 2015 and wanted to make the Board aware of the proactive changes the Court is taking on.

Recessed at 8:25 a.m.

Reconvened at 8:30 a.m.

BOC Meeting adjourned at 8:30 a.m. for the Community Development Block Grant (CDBG) Public Hearing

\*See Separate Minutes

BOC Meeting called to order at 8:51 a.m. from the CDBG Public Hearing

## 14-M-219

Motion by Allen, seconded by Trisch to approve a resolution for the 2015-2016 Community Development Block grant, a homeowner rehabilitation grant targeting the communities of the City of Caro, City of Vassar, and Village of Cass City and authorize the chairperson to sign all appropriate documents. Allen - yes; Bardwell - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

## 14-M-220

Motion by Bierlein, seconded by Trisch to authorize the Human Development Commission to prepare an application to the Michigan State Housing Development Authority for Community Development Block Grant funds in the amount of \$304,878 for the purpose of providing housing assistance to low and moderate income households. Further, authorize the board's Chairperson to sign the appropriate documents and staff be authorized to forward all initial and on-going items applicable to the MSHDA grant. Allen - yes; Bardwell - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

-Time Capsule - Mike Miller will have the Buildings and Ground staff unbury the time capsule for the next Board of Commissioners' meeting on December 29th. Clerk Fetting to notify the Department Heads of the time capsule opening and to request an item to be brought to the meeting to be included in the time capsule for the next burial. Mike Hoagland will contact Joe Bixler from MSU Extension regarding the opening of the time capsule.

-Jail and Treasurer Change Order Security Projects - The total change order has been separated between the Treasurer's Office and the Jail. Treasurer Donovan-Gray stated the Foreclosure Fund could be used to pay for the Treasurer's office change order amount.

## 14-M-221

Motion by Allen, seconded by Bierlein that the change order related to the Sheriff and Treasurer Security remodeling projects be approved for the electrical door lock in the Treasurer's Office and removal of glass/trim in the jail (The Treasurer's cost of \$1,725 to be charged to the Foreclosure Fund and the Jail cost of \$502 to be charged to the budgeted jail project). Motion Carried.

-Chronic Disease Coordinating Network Support Letter -

## 14-M-222

Motion by Trisch, seconded by Kirkpatrick to prepare a letter of support, based on the template provided, for Chronic Disease Coordinating Network for Tuscola, Huron and Sanilac Counties. Motion Carried.

-Affordable Care Act Commissioner Health Insurance - Matter was discussed at length. If the Commissioners were to complete the test to determine if they are part-time or full-time, it will affect all of the elected officials. The testing is ongoing with no end date. If the test was to be established, the question was

raised as to who would be the final authority to determine what would count as work time and what would not count as work time. If an alternate health plan is to be offered that would have a lower cost to the County, it would have to be offered to all County employees. The question was raised if there is possibly any other solution that has not been explored yet. The Commissioners' discussed if action was not taken how would the County be impacted financially or in the way of an audit.

#### 14-M-223

Motion by Bardwell, seconded by Trisch to offer Health Insurance for County Commissioners effective January 1, 2015 to comply with the mandates of the ACA for 100 or more employees and to minimize the risk of county penalties for non-compliance. Roll Call Vote: Allen - No; Bardwell - Yes; Trisch - Yes; Kirkpatrick - No; Bierlein - No. Motion Failed.

*Old Business - None*

#### *Correspondence/Resolutions -*

- Road Commission Minutes from meeting held on November 6, 2014.
- MAC 7th District meeting will be in March 2015 to be hosted by St. Clair County.
- Tuscola County Health Department November 2014 Report presented.
- Huron County Resolution regarding SB 1123 & SB 1124.
- Letter from Dan O'Leary, Washington Township Supervisor, regarding pending road funding legislation.
- Article regarding Clinton County wind project.
- Regional Planning Meeting - December 18, 2014.
- Michigan Renewable Energy Coalition - January 15, 2015 at 10:00 a.m. Tuscola Technology Center.
- February 2015 proof ballot was presented by Clerk Fetting for approval.
- Thank you received from Senator Debbie Stabenow for concern and support regarding Natural Gas.

### **COMMISSIONER LIAISON COMMITTEE REPORTS**

KIRKPATRICK - No updates to provide  
Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Oil/Shale Work Group  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In-Sync  
NACo - Energy, Environment & Land Use

ALLEN

Dispatch Authority Board - 10:30 a.m. on January 15 2015.

County Road Commission - Meets December 18, 2014 Commissioner Allen will follow up on ash tree removal and an update on when to expect their report.

Board of Public Works - Discussion at their meeting was regarding Denmark Township.

Senior Services Advisory Council - Will not meet until Spring 2015.

Mid-Michigan Mosquito Control Advisory Committee - Meets in February 2015.

Saginaw Bay Coastal Initiative

Parks & Recreation - Committee meets today at 1 p.m.

Local Unit of Government Activity Report

TRISCH

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment - Currently, there are no empty buildings in Vassar and the EDC is continuing to work on filling the old Grady Building.

Local Unit of Government Activity Report

Behavioral Health Systems Board

Animal Control

Solid Waste Management

Thumb Works

BIERLEIN

Thumb Area Consortium/Michigan Works - Met last Friday and a representative from the Governor's office talked about a successful consolidation near Grand Rapids.

TRIAD

Human Development Commission (HDC) - Meets today.

Tuscola 2020

Recycling Advisory Committee - Meets in February 2015 and to continue to explore the option of changing recycling locations.

Local Emergency Planning Committee (LEPC) - There are upcoming trainings that are available, please see Steve Anderson if interested.

Multi County Solid Waste

Local Unit of Government Activity Report

Tuscola In-Sync - Meets in January 2015.

MAC Board of Directors - There is a proposed bill that would change the State Legislature term limits.

Human Services Collaborative Council

Region VI Economic Development Planning - Meets tomorrow.

MAC-Economic Development & Taxation

BARDWELL

NACo

NACo Rural Action Caucus

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA meets today

MAC Economic Development/Taxation - Commissioner Bardwell has reapplied to be on this committee.

MAC 7<sup>th</sup> District

Local Unit of Government Activity Report - No report.

MAC – Past President - No report.

TRIAD - Attended first meeting.

*Closed Session* - Rescheduled to 9:00 a.m. on Monday, December 29, 2014.

*Other Business as Necessary*- None

*Extended Public Comment* -

-Clerk Fetting explained that the Bureau of Elections now requires post-election audits to be completed. The three townships selected were Akron, Koylton and Wells. The Clerk's in the three townships did a great job and successfully completed the post-audit election.

-Commissioner Bardwell commented that if time measurement study completed may need to look at hourly rate vs. salary.

-David VanHove understands the difficulty in making the decision regarding the ACA and whether the commissioners are part-time or full-time. Mr. VanHove feels the Commissioners are a part-time employees. He does not feel that decision can be made without doing the testing. Matter thus was discussed again.

-Beth Asperger asked the Commissioners who would take the insurance. She stated the Commissioners set an example for the rest of the county and to risk penalty doesn't set a good example as it appears must comply by ACA standards. Also, stated that she does believe kids are undereducated with fruits and vegetables and the nutrition they provide.

Meeting adjourned at 10:30 a.m.

Jodi Fetting  
Tuscola County Clerk



*Draft*  
TUSCOLA COUNTY  
Community Development Block Grant  
Public Hearing  
December 17, 2014 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the public hearing for the Tuscola County Community Development Block Grant held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of December, 2014 to order at 8:30 o'clock a.m. local time.

Present: Commissioner Allen, Commissioner Bardwell, Commissioner Trisch, Commissioner Kirkpatrick, Commissioner Bierlein, Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Brian Neuville, Kristy Anderson, Donna Fraczek, Mike Miller, Register John Bishop, Beth Asperger, Lorraine Kurtansky, Charles Kurtansky, David VanHove, Pat Trisch

Brian Neuville presented an overview of the Previously Funded Activities. Funds from the Community Development Block Grant (CDBG) were used to provide homeowner rehabilitation countywide (Fremont Township, Novesta Township, Tuscola Township) and in the target areas (City of Caro, City of Vassar, Village of Cass City). Assistance was provided to eight single-family, owner-occupied households. The Tuscola County CDBG program began in mid-2012 and will conclude on December 31, 2014. The grant amount for this time frame was \$250,000.00. As of November 26, 2014, the total expenditures are \$242,025.00.

The Tuscola County Board of Commissioners is applying for a 2015-2016 CDBG grant. The program will begin in mid-2015 and will conclude on December 31, 2016. The target area is City of Caro, City of Vassar and the Village of Cass City. The CDBG application requests \$304,878.00 from the Michigan State Housing Development Authority.

Mr. Neuville further reviewed the housing needs of low and moderate-income residents within Tuscola County. He also reviewed how this program benefits the residents of Tuscola County.

Commissioner Bardwell offered a public comment period with no issues addressed.

Commissioner Bardwell adjourned the public hearing at 8:51 a.m.

Jodi Fetting  
Tuscola County Clerk

TO: Tuscola County Board of Commissioners

FROM: Controller/Administrator and Chief Accountant

DATE: December 29th, 2014

**RE: Year-End Compliance with the Uniform Budgeting and Accounting Act**

In order to be in compliance with the Uniform Budgeting and Accounting Act certain 2014 year-end financial correcting actions must be made by the County Board of Commissioners. This is an annual county activity that is completed to abide by the conditions of the act. The County Chief Accountant and I have identified preliminary recommended year-end adjustments to meet the terms of the Act. It should be noted that, further actions may be required at a later date when the County Auditors (ATB&D) begin their annual county auditing work. A summary of each of the terms of the act that must be fulfilled is listed below along with a specific recommended Board of Commissioners action.

**1. General Fund adjustments so actual year-end expenditures do not exceed budget at the activity level**

The following is a list of activity level budgets (departments) in the general fund where actual year end expenditures exceeded budget. These budgets will need to be increased so actual year-end expenditures do not exceed budget

			Estimated	2014
	2014	2014	Difference	Year End
Expenditure	Amended	Projected	Under Budget	Amended
Category/Department	Budget	Actual	(Over Budget)	Budget
Jury Commission	5,618	6,000	(382)	6,000
Clerk	408,380	430,780	(22,400)	430,780
Prosecutor	505,707	518,000	(12,293)	518,000
Register of Deeds	235,675	254,675	(19,000)	254,675
Treasurer	316,199	317,000	(801)	317,000
Building and Grounds	733,199	746,000	(12,801)	746,000
Human Svcs Bldg Maint	52,865	58,865	(6,000)	58,865
Drain Commission	191,374	197,874	(6,500)	197,874
Animal Control	150,500	155,310	(4,810)	155,310
Building Codes	376,000	380,000	(4,000)	380,000
Trans Out Capital	-0-	250,000	(250,000)	250,000
Trans Out Victim Svcs	-0-	6,000	(6,000)	6,000
Trans Out Equipt	209,000	213,000	(4,000)	213,000
Trans Out Remon	-0-	61	(61)	61
Trans Out Purdy Bldg	71,850	72,450	(600)	72,450

- **Correcting Action** - Move that the 2014 general fund activity budgets be amended as shown in the table above to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

**2. Special Revenue and Debt Service Fund adjustments so actual year-end expenditures/revenues do not exceed budget at the total fund level**

The following is a list of special revenue and debt service budgets (departments) where actual year end expenditures/revenues exceeded budget. These budgets need to be increased so actual year-end expenditures/revenues do not exceed budget.

	11/30/2014	2014	Estimated	2014	
	2014	Projected	Difference	Year End	
	Amended	Actual	Under Budget	Amended	
Special Revenue Funds	Budget	Exp/Rev	(Over Budget)	Amount	Comments
County Parks Revenue	3,500	4,000	(500)	4,000	Revenue Amend
Voted Road Revenue	1,443,865	1,453,035	(9,170)	1,453,035	Revenue Amend
Expense	1,401,922	1,456,094	(54,172)	1,456,094	Expense Amend
Victim Services Revenue	63,550	69,550	(6,000)	69,550	GF Appropriation
Expense	63,550	69,550	(6,000)	69,550	Expense Amend
Equipment Fund Revenue	209,600	213,600	(4,000)	213,600	GF Appropriation
Medical Care Facility Expense	18,948,561	20,100,633	(1,152,072)	20,100,633	Use of Fund Balance
Soldiers Relief Expense	23,000	30,000	(7,000)	30,000	Use of Fund Balance
Veterans Trust Revenue	9,500	25,000	(15,500)	25,000	Revenue Amend
Expense	10,500	25,000	(14,500)	25,000	Expense Amend
Purdy Building Revenue	71,850	72,436	(586)	72,436	GF Appropriation
Expense	71,850	72,450	(600)	72,450	Expense Amend
Millington Sewer Debt Revenue	16,800	16,875	(75)	16,875	Revenue Amend
Expense	16,800	16,875	(75)	16,875	Expense Amend
Wisner Twp Water Debt Revenue	143,688	217,932	(74,244)	217,932	Revenue Amend
Expense	143,688	217,932	(74,244)	217,932	Expense Amend
Medical Care Debt Revenue	1,500,042	1,528,625	(28,583)	1,528,625	Revenue Amend
Expense	1,112,588	1,114,013	(1,425)	1,114,013	Expense Amend
Capital Improvements Revenue	3,000	253,000	(250,000)	253,000	GF Appropriation
Tax Foreclosure Fund Revenue	396,700	667,700	(271,000)	667,700	Revenue Amend
Expense	458,493	493,493	(35,000)	493,493	Expense Amend
Remonumentation Revenue	80,827	80,889	(62)	80,889	GF Appropriation

- **Correcting Action** - Move that the 2014 special revenue fund budgets be amended as shown in the table above to prevent actual year-end expenditures/revenues from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

**3. Correct Special Revenue and Debt Service Funds with Deficits**

The following is a list of special revenue and debt service funds where actual expenditures will exceed revenues and beginning fund balance at year-end if supplemental general fund appropriations are not provided. If adjustments were not made the fund would finish the year in a deficit and the state would demand that a corrective action plan be developed.

<b>GENERAL FUND APPROPRIATIONS</b>		
Victim Services (236 Fund)		\$6,000
Purdy Bldg		\$600
Remonumentation		\$61

- **Correcting Action** - Move that supplemental appropriations from the general fund as shown in the table above be authorized to prevent the identified funds from finishing the 2014 fiscal year in a deficit situation and gain compliance with the Uniform Budgeting and Accounting Act.

**4. Delinquent Tax Revolving Fund**

Estimated delinquent tax net income for 2014 is approximately **\$685,000**.

- **Correcting Action** – Move to transfer actual delinquent tax income to the General Fund and Capitol Fund as budgeted.

**5. 2015 Budget use of 2014 Fund Balance**

The Uniform Budgeting and Accounting Act require that the County adopt a budget, including any amendments that will not result in expenditures in excess of revenues including any available unappropriated surplus fund balance.

There are no funds in this position for 2015

- **Correcting Action** – None

**6. Other Compliance Adjustments**

- **Correcting Action** – Move to authorize staff after consultation with the county auditors to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Uniform Budgeting and Accounting Act.

#5

**Tuscola County Health Department**  
**Board of Commissioners Monthly Report for December 2014**  
Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer

Visit our website at [www.tchd.us](http://www.tchd.us)

**Outcomes for the Month:**

- Flu vaccinations continue.

**Issues under consideration by the Local Health Department:**

- We continue to communicate Ebola information/plans with our local hospitals, physicians, etc.
- During the MALPH Board of Director's meeting, Regionalization of Local Health Departments from 45 agencies to only 10 agencies was once again discussed. The MALPH Executive Committee is meeting with the State to identify a clearer picture of what the State is looking for with the Regionalization Project.
- The Health Department has completed 2014 – 2017 strategic planning with staff.
- Tuscola County Health Department is taking the lead on a Chronic Disease Coordinating Network Grant for Huron, Sanilac and Tuscola counties. Ann Hepfer is coordinating and writing the grant. This is grant is from the Michigan Department of Community Health. The purpose of this grant is to support implementation of population wide and priority population approaches to prevent obesity, diabetes, heart disease and stroke and to reduce health disparities in the areas among the adult populations. The goal of this grant is to establish and/or build upon existing community partnerships to maximize resources, increase public health impact, minimize duplication and complement current community efforts related to implementing prevention strategies around chronic disease.

**Issues to be brought to Board of Commissioners:**

- Wishing the Board a Merry Christmas and a Happy and Healthy New Year.

December 4, 2014

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, December 4, 2014 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the November 20, 2014 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$139,381.05 and bills in the amount of \$303,432.19 covered by vouchers #14-61, #14-62, #14-63, #14-64, and #HRA-23 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

- (1) Dayton Township Trustee James Satchel asked the Board when to expect the township's Road Account Billing for 2014.
- (2) Mr. Bob Adams asked the Board what the future plans are for the Shays Lake Road Bridge.
- (3) Mr. Henry Harris asked the Board about the installation of a culvert off from Gifford Drive in the Shays Lake Association.
- (4) Mr. Rod Merten requested that the Road Commission increase its winter maintenance on Shays Lake Road this season.

Motion by Zwerk seconded by Parsell to grant the request from Century Link to possibly open-cut Boy Scout Road during the East Dayton Road Bridge Federal Aid Project in order to relocate their transmission line. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Director of Finance Michael Tuckey presented to the Board a revised 2014 Budget. After discussion and review of various financial reports, the following motion was introduced:

Motion by Parsell seconded by Matuszak to approve the revised 2014 Budget as presented. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Director of Finance Michael Tuckey presented to the Board a proposed 2015 Budget. After discussion and review of various financial reports, the Board will table approving the proposed 2015 Budget pending the Budget Hearing scheduled at the next regular meeting of the Board.

Director of Finance Michael Tuckey presented to the Board a proof of a Public Service Announcement to be published in the Tuscola County Advertiser regarding winter maintenance.

Motion by Parsell seconded by Matuszak that the Road Commission hire Steven Gyomory as a full time employee in the Laborer classification at the Vassar Division effective immediately pending drug & alcohol testing; all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:15 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

#7

## Mike Hoagland

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**From:** Vicky Sherry <vsherry@tuscolaedc.org>  
**Sent:** Wednesday, December 17, 2014 2:23 PM  
**To:** Mike Hoagland  
**Subject:** Fwd: Recycling

Hi Mike,

This is the email I received after my phone conversation with Brian Burke of the DEQ.

Hopefully we can use one of these listed opportunities to make a positive impact for Tuscola County.

Happy Holiday's  
Vicky

----- Forwarded message -----

**From:** **Burke, Brian (DEQ)** <[BURKEB@michigan.gov](mailto:BURKEB@michigan.gov)>  
**Date:** Tue, Dec 16, 2014 at 4:49 PM  
**Subject:** Recycling  
**To:** "[vsherry@tuscolaedc.org](mailto:vsherry@tuscolaedc.org)" <[vsherry@tuscolaedc.org](mailto:vsherry@tuscolaedc.org)>

Hi Vicky,

It was a pleasure talking with you on the phone. It is exciting to hear that the thumb region has some interest in pursuing a regional recycling approach. I would be glad to attend any future meetings you may have and offer what assistance the DEQ can offer.

I am attaching an informational sheet regarding some funding options available for Michigan Communities interested in establishing or expanding recycling programs: The DEQ is also offering some limited pollution prevention (P2) grant funding for the Michigan Recycling initiative. They are releasing additional information on that funding later this week. Attached are a couple of links to their website information.

Michigan Recycling Program Funding Options: [http://www.michigan.gov/documents/deq/deq-rmd-recycling-funding\\_355618\\_7.pdf](http://www.michigan.gov/documents/deq/deq-rmd-recycling-funding_355618_7.pdf)

Community P2 grant Info: [http://www.michigan.gov/deq/0,4561,7-135-3585\\_57765\\_62565---,00.html](http://www.michigan.gov/deq/0,4561,7-135-3585_57765_62565---,00.html)

Community P2 grant Info: [http://www.michigan.gov/deq/0,4561,7-135-3307\\_3515-314503--,00.html](http://www.michigan.gov/deq/0,4561,7-135-3307_3515-314503--,00.html)



Feel free to contact me with any additional questions you may have.

Brian Burke

Recycling and Waste Minimization Specialist

Michigan Department of Environmental Quality

Saginaw Bay/Cadillac/Gaylord/Upper Peninsula Districts

(517) 243-3904 (Please note that my phone number has recently changed.)

989-891-9213 (fax)

[burkeb@michigan.gov](mailto:burkeb@michigan.gov)

--

Vicky Sherry

Communications Director

Tuscola County EDC

429 N. State Street, Suite 102

Caro, MI 48723

(989) 673 - 2849

(989) 550 - 6959 (cell)

[vsherry@tuscolaedc.org](mailto:vsherry@tuscolaedc.org)

**Mike Hoagland**

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**From:** Brad Roseberry <broseberry@cabt.org>  
**Sent:** Friday, December 19, 2014 3:01 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** CABT 2014 Year in Review

Dear CABT Supporter,

As CABT wraps up its grassroots efforts for 2014, this is a good opportunity to review the truck size and weight developments over the past year before we kick off 2015.

On Capitol Hill, there were numerous attempts this past year to push through bigger-truck legislation. One of the most serious threats was an effort to attach bigger-truck legislation to the Senate transportation appropriations bill. Proposals included language mandating 33-foot double-trailer trucks (otherwise known as "Twin 33s") nationwide. In addition to generating calls and emails to key Senators, CABT conducted a rapidly coordinated fly-in of law enforcement leaders and local officials from Illinois, Nevada and Minnesota, gaining major-market media stories from Las Vegas ("Nevada advocates lobby Washington to oppose bigger trucks on roadways") to Chicago ("State troopers push back against proposal to raise truck size limits"). Faced with broad opposition from our grassroots, none of the proposals for longer or heavier trucks was offered in committee.

Bigger-truck proponents renewed efforts just last week to pass some of the same provisions, but other than grandfathering in existing heavy truck weight limits for specific state routes that could become Interstates in Mississippi, Wisconsin and Kentucky, they failed to push through any truck size or weight increases.

Also on the national level, the International Association of Chiefs of Police adopted a resolution in October opposing "any increase in the size and weight limits of large trucks on our nation's roadways." Earlier this year, the National Troopers Coalition, National Sheriffs' Association and National Association of Police Organizations all weighed in opposing bigger trucks. These national organizations send a strong message to protect public safety.

Looking ahead to 2015, we face several critical challenges. First, current transportation bill MAP-21 expires in May, so there will likely be amendments proposed to allow bigger trucks, including long doubles, triple-trailer trucks and heavier single-trailer trucks. Next, although the U.S. Department of Transportation study that was due to Congress last month has been delayed, the study's technical reports could be unveiled any day and we will need to respond and engage on a moment's notice. Most importantly, there will be changes in Senate leadership when lawmakers come back to Washington in January, as well as new Members of the House and Senate to educate on our issues. Fortunately, the truck size and weight discussion is not a partisan issue—

the facts are on our side and, with your help, we fully expect to win the support of Members in both chambers.

As always, thank you for all you do to make our roads safe.

From everyone at CABT, Happy Holidays and Happy New Year!

Sincerely,

Brad Roseberry  
Assistant Vice President  
Coalition Against Bigger Trucks

[Click here to unsubscribe.](#)





Enbridge Energy Company, Inc.  
1100 Louisiana Street, Suite 3300  
Houston, Texas 77002  
www.enbridgeUS.com

Francesca DeLeon  
Senior Coordinator  
Community Partners & Investment  
832 214 9615 phone 713 821 2230 fax  
francesca.deleon@enbridge.com



November 13, 2014

Tuscola County MI Equalization Dept GIS Implement  
420 Court St, Suite #1  
Caro, MI 48723

To Whom It May Concern:

Enbridge Energy Company, Inc. is pleased to support the Tuscola County MI Equalization Dept GIS Implement with a \$1000 grant from the Enbridge Safe Community Program to help your department purchase software.

Also, Enbridge collects photos of organizations like yours utilizing the equipment and training materials the grants fund. Please send your photos to me at [francesca.deleon@enbridge.com](mailto:francesca.deleon@enbridge.com). These photos may be used on our external website and for internal publications to promote our Safe Community program.

Organizations are eligible to apply for a Safe Community grant once per calendar year. Grant amounts may vary from year to year, depending on the organization's need and Enbridge's funding availability.

Through the Safe Community Program, Enbridge proudly supports emergency responders in our areas of operations throughout the United States and Canada.

Enbridge also supports its neighbors through its philanthropy and the active involvement of employees in those programs in our host communities that focus on health & safety, education, environment, and culture & community.

Please acknowledge this contribution with a receipt, per IRS regulations.

Thank you for serving the citizens of your community.

Sincerely,

Francesca DeLeon  
Public Affairs

Enclosure