

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
THURSDAY, SEPTEMBER 11, 2014 – 7:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Kirkpatrick
Pledge of Allegiance – Commissioner Bardwell
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Child Care Fund Budgets
 -Advertising On-Line County Services
 -Primary Road Millage Transfer Request
 -Bridge Millage Transfer Request
 -Recycling Trailer Bids
 -Jail/Courthouse Painting Bids
 -Mechanic Storage Building Bids
 -Modification to Previous Foundation Motion
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

ALLEN

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Dental Clinic for Indigents
Parks & Recreation
Local Unit of Government Activity Report

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Behavioral Health Systems Board
Animal Control
Solid Waste Management
Thumb Works

BIERLEIN

Thumb Area Consortium/Michigan Works
TRIAD
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Multi County Solid Waste
Local Unit of Government Activity Report
Tuscola In Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC-Economic Development & Taxation

BARDWELL

NACo
NACo Rural Action Caucus
Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
MAC – Past President

KIRKPATRICK

Thumb Area Consortium/Michigan Works
Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Oil/Shale Work Group
Cass River Greenways Pathway

Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 August 28, 2014 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 September 8, 2014 Committee of the Whole Minutes
- #4 August 14, 2014 Road Commission Minutes

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
August 28, 2014 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 28th day of August, 2014 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Trisch

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 2 – Thomas Bardwell, District 3 – Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 1 - Roger Allen

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Steve Erickson, Vicky Sherry, Sandy Nielsen, Jim McLoskey, Mike Miller, Register John Bishop, Karen Southgate, Charles Kurtansky, Lorraine Kurtansky, Scott Asperger, Beth Asperger, Steve Anderson, Senator Mike Green

Adoption of Agenda

14-M-138

Motion by Trisch, seconded by Bierlein to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes

M-14-139

Motion by Trisch, seconded by Kirkpatrick to adopt the meeting minutes from the August 14, 2014 meeting. Motion Carried.

Brief Public Comment Period -

-Gary Johnson addressed the Board regarding the Denmark Township Water Project.

Consent Agenda Resolution -

14-M-140

Motion by Bierlein, seconded by Trisch that the following Consent Agenda Resolution be adopted. Motion Carried.

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 8/25/14

Description of Matter: Move that per the August 20, 2014 memo from the Department of Human Services Director that an internal budget amendment is authorized to transfer \$5,057 from the In-Home Care line item to the Independent Living line item.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 8/25/14

Description of Matter: Move to send communication to Sanilac County affirming the interest of Tuscola County to continue to contract with Sanilac for Animal Control Services because of the cost savings and efficiencies this arrangement produces. Also, explain that Tuscola County wants to be involved and have representation in the process to hire the new director.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 8/25/14

Description of Matter: Move that the resolution of appreciation to Darrell Gill for 30 years of dedicated service to Tuscola County be approved.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 8/25/14

Description of Matter: Move that the Dispatch Radio Tower continue to be leased to Anderson Radio for 5 years at the rate of \$200 per month. Also, the Chairperson is authorized to sign the new lease.

New Business

-EDC Request for County Commissioners to Send Letter to Road Commissioners Regarding Dairy Farmers of America -Steve Erickson explained the request at hand to the Board regarding using an open cut method to help benefit the Dairy Farmers of America project.

14-M-141

Motion by Trisch, seconded by Kirkpatrick that per the request of the County Economic Development Corporation a letter be sent by the Board of Commissioners to the County Road Commissioners recommending that an open cut method be used on Elmwood/Doerr Road for the Dairy Farmers of America Plant water drainage to the Cass River. Motion Carried.

-Vicky Sherry updated the Board that the Park Plan Update is progressing and the Solid Waste Management Update Committee recently met and the meeting went well.

-Medical Examiner Budget Amendment Request -

14-M-142

Motion by Kirkpatrick, seconded by Trisch that per the request of the Medical Examiner that the Medical Examiner budget be increased by \$1,500 to purchase certain computer equipment items for operational efficiencies. Also, necessary budget amendments are authorized. Motion Carried.

-DHS Board 501 C3 Foundation -

14-M-143

Motion by Kirkpatrick, seconded by Bierlein to concur with the Department of Human Services establishment of a 501 C3 entity so that donations can be received and maintained as a foundation for the Medical Care Facility. Concurrence is approved with the understanding that complete and proper financial management of funds is maintained and administered. Motion Carried.

-Tether Program Contract from Sheriff Department -

14-M-144

Motion by Trisch, seconded by Bierlein that per the request of the Undersheriff that the prisoner tether contract with Satellite Tracking of People, LLC be approved and all appropriate signatures are authorized. Motion Carried.

-Concur with Hiring in County Prosecutor's Office -

14-M-145

Motion by Trisch, seconded by Kirkpatrick to concur with the transfer of Jody Markle from the Deputy Court Clerk position to the position of Secretary II in the County Prosecutor's office effective September 2, 2014. Motion Carried.

14-M-146

Motion by Trisch, seconded by Kirkpatrick that per the recommendation of the Prosecutor, that Jody Markle be hired at Step IV of the AFSCME wage schedule for the Secretary II position which is \$14.34 per hour. Motion Carried.

Old Business

-Mike Hoagland is contacting Departments regarding participating in the GIS Program.

Correspondence/Resolutions -

-Thumb Regional Counties (Region6A) Meeting is scheduled for Thursday, September 11, 2014 at 3:00 p.m. This Regional Meeting conflicts with the Tuscola County Board of Commissioners meeting scheduled at 3:30 p.m. Discussion to re-schedule the Board meeting to 7:30 a.m. on September 11, 2014.

14-M-147

Motion by Trisch, seconded by Bierlein to change the starting time for the Board of Commissioners meeting scheduled for Thursday, September 11, 2014 from 3:30 p.m. to 7:30 a.m. Motion Carried. Clerk Fetting to prepare notice.

-Don Duggar has resigned from his appointed position on the Solid Waste Planning Committee.

-Resolution received from Huron County Board of Commissioners regarding the Environmental Protection Agency. Tuscola County Board of Commissioners would like further information and no action was taken.

Meeting Recessed at 8:02 a.m.

Meeting Reconvened at 8:26 a.m.

-Closed Session – To Consider the Purchase or Lease of Real Property

14-M-148

Motion by Bierlein, seconded by Kirkpatrick to go into closed session under section 8(e) of the Open Meeting Act to consider the purchase or lease of real property. Also authorized to attend the Closed Session are Senator Mike Green, Jim McLoskey and Register John Bishop.

Discussion held as to the need to call a closed session regarding the acquisition of said property.

Roll Call Vote - Allen - absent; Bardwell - yes; Trisch - no; Kirkpatrick - yes; Bierlein - yes. Motion Carried at 8:33 a.m.

Reconvened from closed session at 9:50 a.m.

Meeting Recessed at 9:51 a.m.

Meeting Reconvened at 10:01 a.m.

COMMISSIONER LIAISON COMMITTEE REPORTS

TRISCH - no new updates

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Behavioral Health Systems Board

BIERLEIN

Thumb Area Consortium/Michigan Works

TRIAD

Human Development Commission (HDC)

Tuscola 2020

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Multi County Solid Waste

Local Unit of Government Activity Report

Tuscola In Sync

MAC Board of Directors - MAC Fall Conference has good sessions planned.

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation

NACo - Confirmation to the Agriculture Board.

BARDWELL

NACo

NACo Rural Action Caucus – Commissioner Bardwell has been re-appointed to Committee.

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7th District

Local Unit of Government Activity Report

MAC – Past President

KIRKPATRICK

Thumb Area Consortium/Michigan Works

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACo- Energy, Environment & Land Use – Commissioner Kirkpatrick has been re-appointed to Committee.

Zimco - Meeting went well and discussion was positive.

ALLEN - absent

Dispatch Authority Board

County Road Commission

Board of Public Works

Senior Services Advisory Council

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative

Dental Clinic for Indigents

Parks & Recreation

Local Unit of Government Activity Report

Other Business as Necessary - None

Extended Public Comment -

-Clerk Jodi Fetting announced that she was elected as the 3rd Vice President for the Michigan Association of County Clerks.

-Clerk Jodi Fetting made the Board aware that Gary Lasceski, Tuscola County Liberty Bell Award Recipient, was 1 of 2 State of Michigan Award Recipients.

-Clerk Jodi Fetting requested clarification for Don Duggar's resignation as to which committee is correct - The Solid Waste Management Committee as the Environmental Representative or the Solid Waste Planning Committee.

Meeting adjourned at 10:07 a.m.

Jodi Fetting

Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 11th day of September, 2014 at 7:30 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 9/08/14

Description of Matter: Move that the 2014/2015 County Planning Commission annual report be received and placed on file with appreciation for the work of the Planning Commission members over the last year.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 9/08/14

Description of Matter: Move that per Michigan State Housing Development Authority requirements for the CDBG housing program that Request for Proposals for Third Party Administration of the Tuscola County grant be advertised in the local newspaper. Proposal requirements and guidelines will be made available on the county web site (proposal to be chosen at a future meeting of the Board of Commissioners).

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

DRAFT

**Tuscola County Board of Commissioners
Committee of the Whole
Monday, September 8, 2014 - 7:30 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI**

Present: District 1 - Roger Allen, District 2 - Thomas Bardwell, District 3 - Christine Trisch, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Sandy Nielsen, Chuck Heinlein, John Billette, Mark Gruber, Cora Schaeff, Jim Gruber, Greg Ross, Myrian Ortier, Mike Weiss, Pat Weiss, Dennis Kraueseneck, John Bittner, Mike Connelly, Jim Stockmeyer, Rod Brown, Gale Brown, Becky Vossen, Jeff Pale, Walter Bauer, Doris Bauer, Cheri Banner, Bernard Bauer, Dale Janson

Finance

Committee Leaders-Commissioners Trisch and Kirkpatrick

Primary Finance

1. **Proposed Denmark Township Water Project** - Mike Hoagland stated that the cost statement regarding the attorney's fees has not been received.

Public Comment:

- Mark Gruber: Stated that he lives in the water district and wants the water project to move forward. He would like to look at how the County and the Township can work together again on the project.
- John Billette is the Engineer for the water project. He informed the Board that there are 103 parcels in the special assessment district. The estimated cost to those parcels is between \$9,500 to \$15,000 if in the district. Rural Development will be a partner in the project. A Bond is needed to move the project forward with Rural Development.
- Chuck Heinlein stated the Township can work with the Board to repay the outstanding attorney fees.
- Jim Gruber stated that Gilford Township residents are in favor of the water district in that Township.
- Discussion continued between the board.
- Mike Hoagland to contact the county's attorney to determine the amount of the Denmark Township legal costs.

2. **Road Commission Liaison and Potential Meeting Time Conflicts** - The next few meetings will not be a conflict. Matter will continue to be looked at.
3. **Zimco Contracts and IT Director** - Meeting with Dawn Zimmer was positive as to how the County and Zimco can work together.
4. **GIS Implementation by Expanding Finances from Beneficiaries** - The benefits for each Department were discussed. Progress on the project is moving forward. Mike Hoagland is looking for ways to move the project forward in a timely manner.
5. **DHS Child Care Fund Budget** - Meeting hosted by Judge Thane was well attended and was very informative. The Board is looking forward to continuing to work together with Judge Thane regarding the Child Care Fund.

Recessed at 8:24 a.m.

Reconvened at 8:28 a.m.

6. **Register of Deeds Document Recording Legislative Changes** - Register Bishop is interpreting a law differently than other Registers in the State of Michigan. Register Bishop believes there needs to be a legislative change put in place to clarify the bill. Commissioner Kirkpatrick has contacted Senator Green regarding this.
7. **Police Service Contracts Accelerated MERS Funding** - Mike Hoagland provided an update to the Board regarding the accelerated funding. There is no action that needs to be taken at this time.
8. **County Planning Commission Annual Report** - Matter to be placed on the Consent Agenda.
9. **MSHDA Community Block Grant Funding (added)** - HDC has administered this program in the past. Bids need to be received to be the third party administrator. Matter to be placed on the Consent Agenda.

On-Going Finance

1. 2015 Budget Development - The Budget process is being worked on.
2. Cunningham Legislative Correction Needed - MAC is working on moving forward.
3. Abused, Neglected and Delinquent Children Financial Information
4. Online Services and IT Accomplishments - Commissioner Kirkpatrick continues to look at how to make Tuscola County more innovative regarding online services.
5. Continued Service Consolidation with Sanilac County for Animal Control - The Director's retirement date has been pushed out.
6. Shane Group V. BCBSM Settlement - Matter ongoing.
7. Update Regarding Potential Acquisition of State Property - Matter ongoing.
8. SCMCCI Indirect Costs/Lease -Mike Hoagland is still working on the contract.
9. Next Steps County Solid Waste Management Plan Update
10. NG911 Multi-County Equipment Purchase - There is no new update although a follow up meeting is scheduled on September 25, 2014.
11. New Lease for State Police Building - Attorney is working on the lease.

12. Shared Equalization Director Huron/Tuscola 4-Year Extension - Matter ongoing.
13. HDC Request to use Foreclosure Funds - No new update.
14. Oil Shale Mining Assessing/Taxation – MAC Involvement
15. Register of Deeds Recording of Wind Project Land Transactions
16. Jail Lawsuit
17. Wolverine Update
18. Indigent Dental Program

Personnel

Committee Leader-Commissioners Kirkpatrick and Trisch

Primary Personnel

On-Going Personnel

1. Draft Court and Non-Union Personnel Policies – Labor Attorney Conducting Review – New HR to Review
2. Union Negotiations
3. Advertise to Fill Vacancy on County Parks and Recreation Commission - No applications have been received as of yet. Commissioner Trisch has a person in mind and will see if they are interested in serving on this committee.

Building and Grounds

Committee Leader-Commissioners Allen and Bierlein

Primary Building and Grounds

On-Going Building and Grounds -No new updates.

1. Cass River Greenway
2. Dead Ash Trees Roadway Problems
3. Review of Multi-County Approach to Recycling and Need for a Plan
4. Implementation of Mosquito Abatement Facility Upgrades

Other Business as Necessary

1. Huron/Sanilac/Tuscola Region 6 Prosperity Meeting – Huron County Building September 11, 2014 3:00 p.m.

Public Comment Period - None

Meeting adjourned at 9:16 a.m.

Jodi Fetting
Tuscola County Clerk

August 14, 2014

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, August 14, 2014 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the July 31, 2014 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$96,366.98 and bills in the amount of \$2,036,447.79 covered by vouchers #14-40, #14-41, and #14-42 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Tuscola County Sheriff Lee Teschendorf appeared before the Board with a written statement thanking the Road Commission and its employees for the rapid response and assistance with traffic control in regards to a fatal traffic accident on M-46 at Vassar Road on Friday, August 1, 2014.

Motion by Parsell seconded by Matuszak to grant the request from the Village of Reese that the Road Commission take bids for paving Dixon Road within the jurisdiction of the Village of Reese. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed with Mr. Charles Dennis the Board's reasoning for not selecting the low bidder for a Tandem Axle Truck as awarded at the March 27, 2014 regular meeting of the Board. Superintendent/Manager Jay Tuckey explained the justification for the recommended combination of cab & chassis with the installed equipment.

At 8:30 A.M. the following bids were opened for Grader Blades (Item A - 3/4" x 8" x 6' single bevel curved, through hardened; Item B - 3/4" x 8" x 7' double bevel curved, through hardened; Item C - 3/4" x 8" x 6' double bevel curved, through hardened:

<u>Bidder</u>	<u>Item A Unit Price</u>	<u>Item B Unit Price</u>	<u>Item C Unit Price</u>
St. Regis Culvert, Inc.	\$ 89.76	\$ 96.25	\$ 82.50
Tupes of Saginaw	113.00	131.00 *	113.00 *
Michigan Cat	84.20	92.41	86.09
Truck & Trailer Specialties	118.38 *	109.29 *	93.88 *
Winter Equipment Company	95.08 *	110.92	95.08
Shults Equipment	112.20	130.90	112.20

* = Alternate Bid

Motion by Zwerk seconded by Sheridan that the bids for Grader Blades be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell that bid addendum item #39 for Indianfields Township of the 2014 bituminous resurfacing bids be awarded to the low bidder, Ace Saginaw Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Zwerk that bid addendum item #40 for Indianfields Township of the 2014 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for the Remington Road Bridge Replacement Project over the Columbian Drain in Columbia Township:

<u>Bidder</u>	<u>Project Total</u>
Marlette Excavating Company	\$ 367,571.72
J.E. Kloote Contracting	399,968.39
McDowell Construction	424,027.54
Grand River Construction	457,835.34
Nashville Construction Company	458,417.13
Davis Construction	478,148.96
E.T. MacKenzie Company	585,150.56

Motion by Sheridan seconded by Parsell that the bids for the Remington Road Bridge Replacement Project over the Columbian Drain in Columbia Township be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Director of Finance Michael Tuckey reported to the Board a summary of the meeting between the Tuscola County Road Commission's Finance Committee and the Finance Committee of the Board of Tuscola County Commissioners held Monday, August 18, 2014.

Superintendent/Manager Jay Tuckey presented to the Board additional information in regards to purchasing a new grader wing as part of the 2014 Capital Outlay Budget. After review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell to approve the purchase of a new grader wing as part of the Road Commission's 2014 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the transfer of Linal Baur to the vacant Akron Division Laborer position, pending he waive his probationary period, and then internally post the vacant Deford Division Heavy Equipment Operator position; all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the meeting be adjourned at 9:50 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman