

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, APRIL 14, 2011 – 8:30 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Bardwell
Pledge of Allegiance – Commissioner Peterson
Roll Call – Clerk White
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (None)
New Business
 -Judge Roggenbuck
 -Drain Commissioners Request – Office Reorganization &
 Reclassification
 -MMRMA County Insurance Renewal (See Correspondence #2)
 -Office Space Budget Amendment (See Correspondence #3)
 -Dispatch Service Agreement
 -Kiois System Proposal
 -State Police Post Lawn Mowing/Snow-Plowing
 -Local Unit of Government Meeting Locations
 -Denmark Township Water Extension Project (See Correspondence
 #4)
 -Request to Purchase In-Car Camera (See Correspondence #9)
 -2011 County Equalization Report
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board

Behavioral Health Board
DHS/Medical Care Facility Liaison
Tuscola 2011

BARDWELL

Caro DDA
Brownfield Redevelopment Authority
Economic Development Corporation
MAC Economic Development/Taxation
MAC 7TH District
Local Unit of Government Activity Report
Michigan Association of Counties – Board of Directors
NACo

ALLEN

Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
Great Start Collaborative – Tuscola County
Parks & Recreation
MAC Judiciary & Public Safety Committee
NACo Agricultural Committee
NACo Rural Action Caucus
MAC Agriculture & Tourism

PETERSON

Enterprise Facilitation
Human Development Commission
MEMS
Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental
LEPC
NACo
Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board
County Planning Commission

PETZOLD

Recycling Advisory
Mid-Michigan Mosquito Control Technical Advisory Committee
Michigan Works
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission
Health Board
Saginaw Bay RC & D

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

COMMITTEE MEETING TO FOLLOW BOARD

MEETING AT APPROXIMATELY 9:30 A.M.

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

Correspondence

- #1 March 24, 2011 Full Board Minutes
- #2 MMRMA County Insurance Renewal
- #3 Office Space Budget Amendment
- #4 Denmark Township Water Extension Project
- #5 March 24, 2011 Committee of the Whole & Statutory Finance Minutes
- #6 March 17, 2011 Road Commission Minutes
- #7 March 3, 2011 Road Commission Minutes
- #8 March 16, 2011 Human Development Commission Minutes
- #9 Request to Purchase In-Car Camera

DRAFT
Tuscola County Board of Commissioners
March 24, 2011 Minutes
HH Purdy Building

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 24th day of March, 2011 to order at 6:01 o'clock p.m. local time.

Prayer by Commissioner Petzold
Pledge by Commissioner Bardwell

COMMISSIONERS PRESENT:

District #1 Roger Allen, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

11-M-078

Motioned by Peterson seconded by Petzold to adopt the agenda as amended. Motion carried.

11-M-079

Motioned by Kern seconded by Allen to approve the minutes of the 3/10/11 regular meeting. Motion carried.

Brief Public Comment – EDC Director Jim McLoskey appeared to report that Don Beavers had been hired as interim EDC director.

Gerry Gamm, chairman Tuscola County Council on Aging Advisory board, challenged the commissioners to identify potential board members.

Drain Commissioner Robert Mantey presented his 2010 Drain Commission Annual Report.

11-M-080

Motion by Allen seconded by Peterson to receive and place on file the 2010 Tuscola County Drain Commissioner Annual Report. Motion carried.

Jail Administrator Penny Turner and Undersheriff Glen Skrent introduced Mike Krauser with Canteen Services who demonstrated a “reverse” ATM that could be used in the jail.

Sgt. Geoffrey Boyer with the Michigan State Police in Caro presented some information regarding the closure of 21 state police posts. The state is looking for additional ways to cut costs and Sgt. Boyer requested the commissioners

consider providing lawn maintenance and snow removal. Currently, \$8,000 - \$10,000 is being paid for these services.

The Controller/Administrator presented a position paper dealing with State Revenue Sharing/Personal Property Tax.

11-M-081

Motion by Peterson seconded by Allen that the Tuscola County document in opposition to the proposed \$350,000 state cuts to Tuscola County state revenue sharing (34%) be approved and be submitted to Governor Snyder, State Senator Michael Green, State Representative Kurt Damrow, Michigan Association of Counties and other appropriate parties including other county Controller/Administrators in Michigan. Motion carried.

TSSF Architect Keith Kosik appeared to discuss the bidding process associated with the Probate Court remodel project.

11-M-082

Motion by Kern seconded by Allen that per the recommendation of the County Bond Attorney (John Axe) and per the concurrence of the Medical Care Facility Board, that the resolution to refund the 2003 Capital Improvement Bonds issued for the Medical Care Facility with a remaining principal amount not to exceed \$5,800,000 be approved to be refunded and all appropriate signatures are authorized (estimated savings of \$369,000 over the remaining life of the bonds). Motion carried.

Darrick Huff with Spicer Group presented the bids for the lighting portion of the Energy Grant.

11-M-083

Motion by Allen seconded by Peterson that per the recommendation of Spicer Engineering, the Energy Efficiency Retrofit project (funded through the Regional Energy Grant) be awarded to Helm Electric who was the low bidder in the amount of \$98,797. Also, all contract documents as prepared by Spicer engineering concerning this project are authorized for signature. Motion carried.

11-M-084

Motion by Kern seconded by Allen to approve the resolution of appreciation to Maintenance Department employees Roberta Brown and Jason Littleton for observing and correcting a construction related water leak in the County Courthouse by shutting off the main water supply to the building which minimized what could have resulted in major water damage and significant repair costs to this historical building. Motion carried.

11-M-085

Motion by Kern seconded by Petzold that per the request of the Region VII Area Agency on Aging, the County Clerk be requested to advertise for applications to fill vacancies on the Region VII Area Agency Advisory Council. Motion carried.

7:50 p.m. – Recess

7:58 p.m. – Reconvene

11-M-086

Motion by Kern seconded by Peterson that per the March 7, 2011 letters of request from the Medical Care Facility, the transfers from the Voted Medical Care Facility Fund to the regular Medical Care Facility Fund in the amounts of \$43,355.00, \$278.65 and \$2,784.68 be approved for the items identified in the respective letters. Motion carried.

11-M-087

Motion by Petzold seconded by Allen to approve the resolution denoting April as Child Abuse Prevention month. Motion carried.

Extended Public Comment – Donald Clinesmith provided a Tea Party update.

Meeting adjourned at 8:29 p.m.

Margie A. White
Tuscola County Clerk

#2

Mike Hoagland

From: Tim McClorey [TimM@ibexagency.com]
Sent: Monday, April 11, 2011 11:22 AM
To: 'mhoagland@tuscolacounty.org'; 'ckrampits@tuscolacounty.org'
Subject: Net Asset Distribution

Mike and Carrie,

Thank you for taking time to meet with me to discuss the renewal of your coverage with the Michigan Municipal Risk Management Authority. As we discussed, the MMRMA Board of Directors approved a \$19,660,124 excess net asset distribution to all of its members. With this year's distribution, the MMRMA has distributed approximately \$57 million to its renewing members since 2006.

We just received the amount of your distribution and I am happy to report that you will receive \$48,158 upon renewal.

Also, as we discussed, we need you to tell us how you would like that distribution. In the past you put that money into your loss fund. I highly recommend that you put some of this year's distribution into your loss fund. Your loss fund has approximately \$94,000 and your stop loss point is \$95,000. That means if you have a really bad year you could potentially deplete your loss fund entirely.

Your options are to put it all in the loss fund. You could also split it up and take some in check form and deposit the rest into the loss fund. Or you could take the entire amount in check form.

Please let me know what you want to do with your distribution.

If you have any questions please let me know.

Tim McClorey
Ibex Insurance Agency
(248) 538-0470 - Telephone
(248) 538-0471 - Fax

4/11/2011

<u>Building and Expenditure Category</u>	<u>Original Budget 10/1/10</u>	<u>Total Project Amended Budget 2/10/2011</u>	<u>Total Project Amended Budget 4/14/2011</u>
Purdy Building			
Vault	\$25,000	\$25,000	\$24,972
Wireless Bridge for Internet Service	\$25,000	\$25,000	\$17,570
Computer Equipment/Items	\$14,500	\$14,500	\$23,866
Moving Expenses	\$5,000	\$5,000	\$10,025
Telephone System	\$25,000	\$25,000	\$25,000
Refrigerator	\$800	\$800	\$680
Miscellaneous/Contingency	\$3,000	\$3,000	\$11,075
Total Purdy Building	\$98,300	\$98,300	\$113,188
Annex Building			
Office Remodeling/Carpet	\$30,000	\$30,000	\$30,000
Carpeting	\$7,500	\$7,500	\$7,500
County Design Services			\$780
Security Measures	\$3,500	\$3,500	\$3,500
Moving Expenses	\$2,000	\$2,000	\$4,000
Computer Equipment/Items	\$2,000	\$2,000	\$10,000
Furniture for Prosecutor	\$0	\$32,600	\$32,600
Miscellaneous/Contingency	\$3,000	\$3,000	\$3,000
Total Annex Building	\$48,000	\$80,600	\$91,380
Courthouse Building			
Office Remodeling/Carpet - All depts. including Adult Prob.	\$21,000	\$21,000	\$40,000
Office Remodeling/Carpet - Probation to FOC			\$35,500
Office Remodeling Juvenile			\$15,000
Mobile Shelving	\$0	\$24,000	\$24,000
County Design Services	\$1,000	\$1,000	\$3,300
Heating/Cooling for New Offices	\$10,500	\$10,500	
Moving Expenses	\$5,600	\$5,600	\$7,500
Computer Equipment/Items	\$27,000	\$27,000	\$21,000
Furniture for FOC and Clerk	\$0	\$18,000	
Furniture for Clerk	\$0		\$13,563
Furniture for FOC	\$0		\$4,437
Miscellaneous/Contingency	\$3,000	\$3,000	\$3,000
Total Courthouse Building	\$68,100	\$110,100	\$167,300
Probate Court			
Architectural Services	\$0	\$0	\$10,200
Remodeling	\$0	\$0	\$0

Total Project Office Space Budget - Status as of 4/14/11

<u>Building and Expenditure Category</u>	<u>Original Budget 10/1/10</u>	<u>Total Project Amended Budget 2/10/2011</u>	<u>Total Project Amended Budget 4/14/2011</u>
Miscellaneous/Contingency	\$0	\$0	\$0
Total Probate Court	\$0	\$0	\$10,200
Departmental Line Item Expenditures for Office Space Move in 2010			
Drain Commissioner	\$0	\$0	\$0
Equalization	\$0	\$0	\$0
Treasurer	\$0	\$0	\$0
Total Department Line Item Expenditures 2010	\$0	\$0	\$0
Grand Total	\$214,400	\$289,000	\$382,068

#4.

Mike Hoagland

From: Meredith Shanle [MeredithS@mfc.com]
Sent: Tuesday, April 05, 2011 12:38 PM
To: dond@hdc-caro.org; pdonovan@tuscolacounty.org; MHoagland@TuscolaCounty.org
Subject: Township of Denmark Resolutions
Attachments: r1-tus34.doc

Attached hereto please find the resolutions for the Board of Public Works and Board of Commissioners regarding the Township of Denmark project. I changed the location of the meetings on the first pages of each resolution to state that they are being held in the H.H. Purdy Building and not the Courthouse.

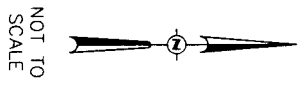
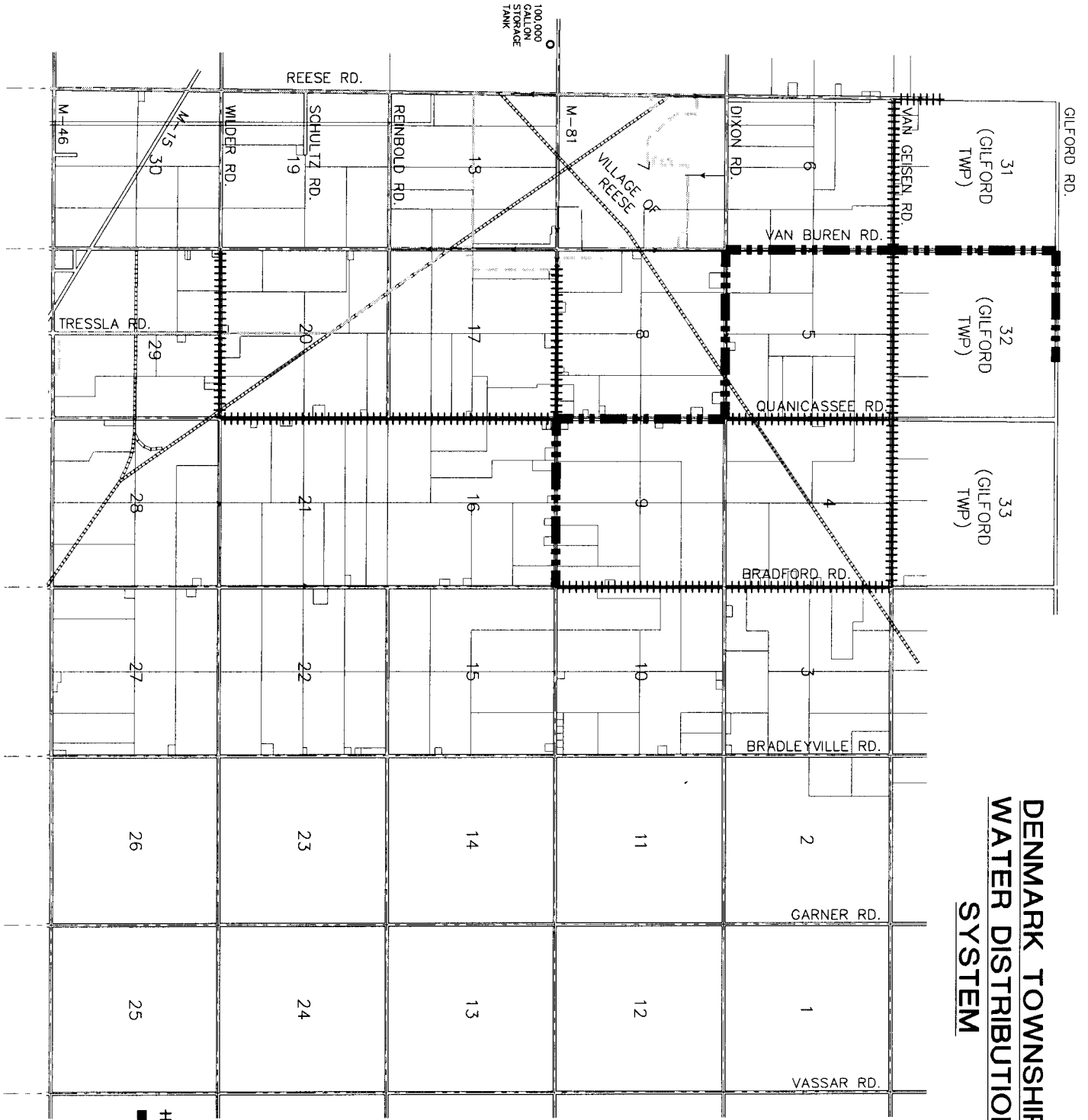
I have just sent this to Patty Witkovsky for the BPW meeting today.

Thank you – Meredith Shanle

Meredith A. Shanle
President
Municipal Financial Consultants Incorporated
21 Kercheval Ave., Suite 360
Grosse Pointe Farms, MI 48236
313-884-9824 phone
313-884-0626 fax
merediths@mfc.com



DENMARK TOWNSHIP WATER DISTRIBUTION SYSTEM



LEGEND
 ++++++ = 8" WATERMAIN
 ===== = 12" WATERMAIN

**APPENDIX B
TUSCOLA COUNTY
BOARD OF COMMISSIONERS**

At a _____ meeting of the Board of Commissioners of the County of Tuscola held at the H.H. Purdy Building in Caro, Michigan on _____, 2011, at ___:___ .m., Eastern Daylight Savings Time, there were

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and seconded by Commissioner _____;

**RESOLUTION DIRECTING THE BOARD OF PUBLIC WORKS
TO UNDERTAKE A WATER EXTENSION
PROJECT FOR THE TOWNSHIP OF DENMARK**

WHEREAS, the County of Tuscola (the "County") by resolution of its Board of Commissioners has established a Department of Public Works ("DPW") for the administration of the powers conferred by Act No. 185, Michigan Public Acts of 1957, as amended ("Act 185"), which department is administered by a Board of Public works; and

WHEREAS, it is necessary to construct a water extension project serving the Township of Denmark (the "Township"), which is described in Appendix A attached hereto (the "Project"), and which Project has been recommended to this Board of Commissioners by the DPW; and

WHEREAS, the establishment of the Project will protect the public health and welfare of the citizens of the Township and encourage the economic development of the Township and the surrounding area.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The Board of Commissioners does hereby approve the Project pursuant to Act 185.

2. The Board of Public Works is hereby directed to obtain and to submit to this Board of Commissioners, for approval, the necessary documents to proceed with the Project.

3. The Project shall be known as the "Tuscola County - Denmark Township Water Extension Project".

4. If necessary, the Chief Administrative Officer of the County is hereby authorized to apply to the Michigan Department of Treasury for approval to issue the Bonds, to provide any necessary documentation and to pay the related fee.

5. The County makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) As of the date hereof, the County reasonably expects to be reimbursed for the expenditures described in (b) below with proceeds of debt to be incurred by the County.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were paid or will be paid subsequent to sixty (60) days prior to the date hereof.

(c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is not expected to exceed \$3,000,000.

(d) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will not occur later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the County's use of the proceeds of the debt to be issued for the Project to reimburse the County for a capital expenditure made pursuant to this Resolution.

(e) The expenditures described in (b) above are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

(f) No proceeds of the borrowing paid to the County in reimbursement pursuant to this Resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in (d) above.

(g) Expenditures for the Project to be reimbursed from the proceeds of the borrowing for purposes of this Resolution do not include costs for the issuance of the debt in an amount in

excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the borrowing, or preliminary expenditure not exceeding twenty percent (20%) of the issue price of the borrowing, within the meaning of Treas. Reg. § 1.150-2(f) (such preliminary expenditures include architectural, engineering, surveying, soil testing and similar costs incurred prior to construction of the Project, but do not include land acquisition, site preparation, and similar costs incident to commencement of construction).

6. All resolutions, or portions thereof, insofar as they may be in conflict with the foregoing, are hereby rescinded to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: _____

NO: _____

ABSTAIN: _____

The Resolution was declared adopted.

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of the County of Tuscola, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County at a _____ meeting held on _____, 2011, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the County, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Clerk

las.r1-tus34

APPENDIX A

Project Description

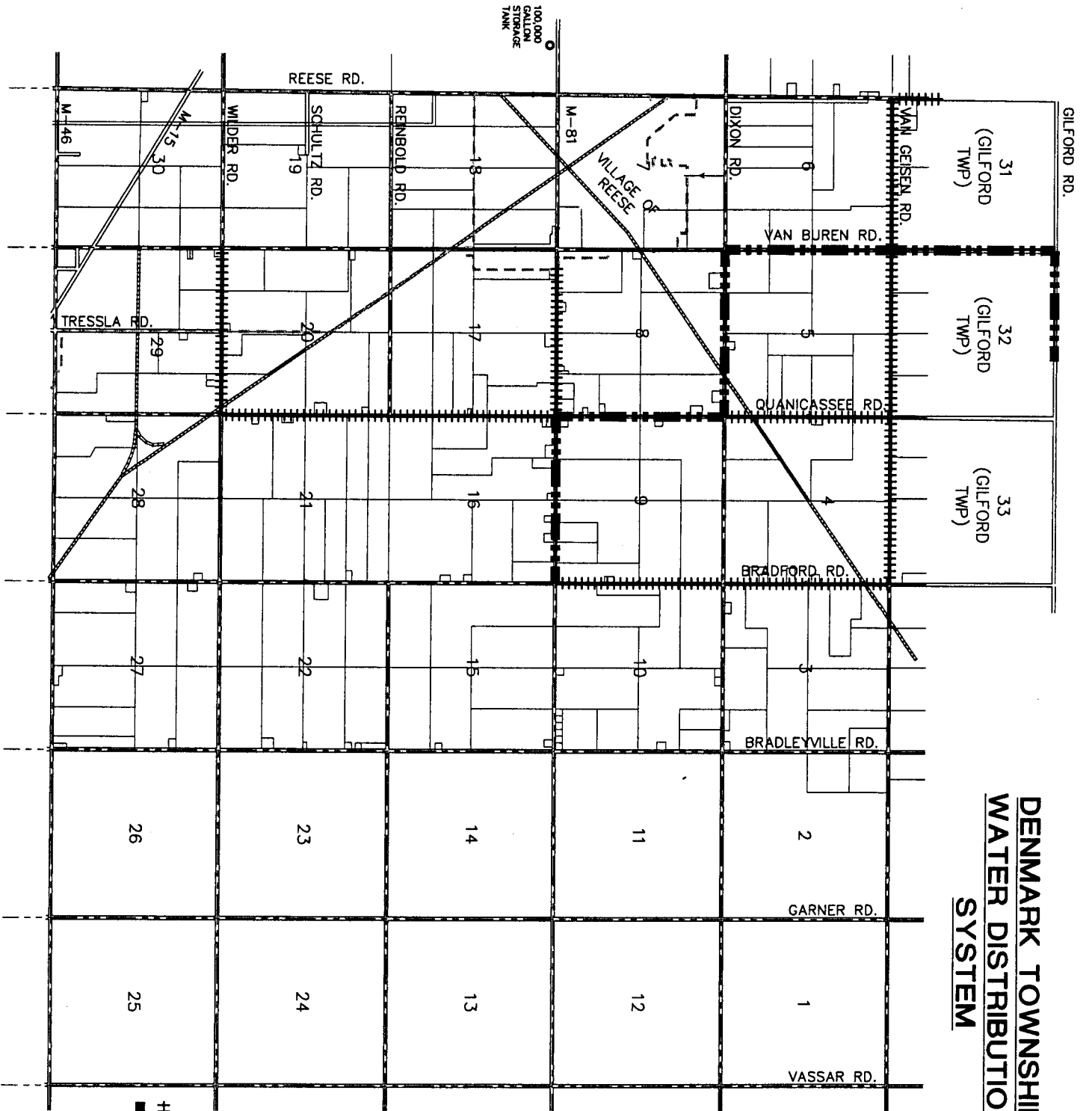
The project would be an extension from the Reese Blumfield Water Authority into portions of the township surrounding Reese Village adding approximately 15 miles of water main to the existing system in the north west section of the township.

PLEASE SEE ATTACHED MAP

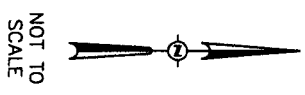
Cost Estimates

Construction, Engineering and Financing Costs	Not To Exceed \$3,500,000
Total Bond Issue Size:	Not to exceed \$3,000,000

las.r1-tus34



**DENMARK TOWNSHIP
WATER DISTRIBUTION
SYSTEM**



LEGEND
 ++++++ = 8" WATERMAIN
 ===== = 12" WATERMAIN

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole Minutes
Thursday, March 24, 2011
HH Purdy Building
125 W. Lincoln
Caro, MI
8:35 p.m.

Commissioners present: Allen, Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White, Mike Miller, Dan Grimshaw

Finance

Cellular Telephones – departments state they've cut where they could
Proposed Government Reform Information – the Controller/Administrator presented highlights of information recently released from the Governor's office

Review of Potential Utility Cost Savings- a local resident called regarding
Emergency Financial Manager Law – the committee reviewed the various aspects of this new law

Road Commission Contracting with Sheriff Department for Weigh Master Functions – a contract is being developed

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation
2. Thumb Regional Renewable Energy Collaborative
3. Jail Prisoner Overcrowding Alternative
4. Discussion of Potential Purchase of Purdy Building
5. Tuscola Best Practices Document
6. County Dashboard
7. Potential Health Department Sharing of Administrative Services with Sanilac County
8. Economic Development Reorganization Alternatives

Personnel

Airport Zoning Board of Appeals – 3 candidates have applied; 5 are needed. It was suggested to send a letter to local units of government soliciting applicants
Apportionment Process – first meeting scheduled for March 31, 2011

Secondary/On-Going Personnel Items

1. Circuit/Family Court Personnel Policies
2. MERS Bridged Benefits Valuation

3. Labor Negotiations
4. New Hire Wage/Fringe Benefits
5. Medical Marijuana

Building and Grounds

Multi-Year County Building and Grounds Maintenance Plan and Cost Estimates -
illustrated in five-year increments

State Police Request for Maintenance Support – see Consent Agenda Resolution to
provide lawn care. Snow removal will have to be investigated.

Office Space Update – renovations are ahead of schedule

Probate Court – the committee felt the projected cost is prohibitive

Secondary/On-Going Building and Grounds Items

Public Comment Period - none

Adjourned at 9:37 p.m.

Margie A. White
Tuscola County Clerk

**Statutory Finance Committee Minutes
Thursday, March 24, 2011
HH Purdy Building
125 W. Lincoln St., Caro, MI**

Called to order: 9:38 p.m.

Commissioners present: Allen, Bardwell, Kern, Petzold, Peterson

Also present: Michael Hoagland, Margie White, Dan Grimshaw

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 9:43 p.m.

Margie A. White
Tuscola County Clerk

#6

March 17, 2011

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, March 17, 2011 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the March 3, 2011 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$112,864.98 and bills in the amount of \$307,393.26 covered by vouchers #11-10 and #11-11 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Matuszak that the bids for 2011 Chip Seals taken and accepted at the last regular meeting of the Board be awarded to the low bidder which met the material specifications, Fahrner Asphalt Sealers, LLC. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the proposed Lease Agreement with Air Advantage offering tower space at the Caro and Deford facilities in exchange for network services in accordance with the A.R.R.A. funded project for expanding broadband access in the thumb area. Director of Finance Michael Tuckey reported to the Board that Air Advantage has verbally agreed to the terms of the Lease Agreement, with the exception of the length of time. In order to comply with the A.R.R.A. funding guidelines, Air Advantage proposes a 10-year renewable lease as opposed to a 20-year lease. The Board also requested that additional language be added to the agreement regarding any costs in the event the tower in Deford is removed. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that the Road Commission counter propose a revised 10-year renewable Lease Agreement with Air Advantage offering tower space at the Caro and Deford facilities in exchange for connection to the fiber network, wireless internet service, and credit for network maintenance; all in accordance with the A.R.R.A. funded project for expanding broadband access in the thumb area. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Right-Of-Way Encroachment on the uncertified portion of Crawford Road in Novesta Township previously discussed at the January 20, 2011 regular meeting of the Board. Director of Finance Michael Tuckey reported to the Board that the Novesta Township Board has decided not to initiate Road Abandonment Procedures of this portion of Crawford Road. After discussion, the Board upholds the terms of the Right-Of-Way Encroachment until the matter is resolved.

At 8:15 A.M. the following bids were opened for the Box Culvert Installation on French Road over the Kemp Drain Br. #2 in Columbia Township:

<u>Bidder</u>	<u>Project Total</u>
McDowell Construction, LLC	\$ 204,459.10
Double E Construction, Inc.	no bid bond
Worth Construction, Inc.	260,941.80
Shaw Contracting Company	147,835.17
D & M Contracting, Inc.	188,819.00
Dean Holmes Excavating, LTD	203,037.50
Carlo Construction, Inc.	224,775.82
Clear Blue Contracting, LLC	99,701.49
L.J. Construction, Inc.	134,936.00
Sterling Topsoil and Grading, Inc.	136,062.09
Marlette Excavating Company	127,549.17
Nicol & Sons, Inc.	116,049.60
Bilacic Trucking	149,646.00
S.L. & H. Contractors, Inc.	164,732.50

Motion by Parsell seconded by Zwerk that the bids for the Box Culvert Installation on French Road over the Kemp Drain Br. #2 in Columbia Township be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for 2011 Seed and Mulch:

<u>Bidder</u>	<u>Hydro seeding, Mulch, Straw</u>	<u>Hydro seeding, Mulch, Paper</u>	<u>Seed, Fertilizer, Mulch Blanket</u>
Green Thumb Hydroseeding	\$.50 SYD	\$.39 SYD	\$.55 SYD
Weyand Brothers, Inc.	.52 SYD	.58 SYD	.88 SYD

Motion by Zwerk seconded by Parsell that the bids for 2011 Seed and Mulch be accepted and purchases made in the best interest of the Tuscola County Road Commission. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the M.E.R.S. of Michigan Pension Plan for the Working Foremen. The Board reviewed additional information received from M.E.R.S. Regional Manager Mike Strader regarding the notice of increasing the plan's funding level requirements and the implications of closing the Working Foreman division plan. After review, the Board requested that the Working Foremen attend the next regular meeting of the Board for further discussion.

Motion by Parsell seconded by Zwerk that the Tuscola County Road Commission has reviewed the survey conducted by the County Road Association of Michigan regarding the concept of merging the conferences for the Northern and Southern Associations, and to forward the responses to the respective Association. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman Laurie reported to the Board a summary of last week's County Road Association of Michigan Annual Highway Conference and the meetings held with the Michigan Legislators.

Motion by Zwerk seconded by Parsell that the meeting be adjourned at 9:25 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

March 3, 2011

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, March 3, 2011 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Roy Petzold.

Absent: Road Commissioner Mike Zwerk.

Motion by Parsell seconded by Matuszak that the minutes of the February 17, 2011 regular meeting of the Board be approved. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Payroll in the amount of \$111,742.46 and bills in the amount of \$52,786.97 covered by vouchers #11-08 and #11-09 were presented and audited.

Motion by Parsell seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Mr. Daniel Kempf appeared before the Board to discuss hauling lumber on Buehrley Road between Bay City-Forestville Road and Huron Line Road. Management explained the Road Commission's policies and the procedures for bonding a road during seasonal weight restrictions. The Board tabled the issue until after the 8:15 A.M. bid opening.

At 8:15 A.M. the following bids were opened for three (3) Leased Tractor/Mowers:

<u>Bidder</u>	<u>Tractor Make/Model</u>	<u>Mower Make/Model</u>	<u>Annual Lease</u>	<u>Optional Warranty</u>
TNT Equipment	NH-T4030	Woods S106W	\$ 24,021.00	\$ 4,500.00
Farm Depot	Kubota M7040HDC	Woods S106S	23,451.81	2,700.00

Motion by Sheridan seconded by Matuszak that the bids for three (3) Leased Tractor/Mowers be accepted, reviewed by Management, and tabled until later this meeting. Sheridan, Matuszak, Parsell, Laurie --- Carried.

The Board resumed discussions with Mr. Daniel Kempf regarding Buehrley Road. Management and the Board reviewed with Mr. Kempf several available options for hauling on Buehrley Road. The Board tabled the issue until after the 8:30 A.M. bid opening.

At 8:30 A.M. the following bids were opened for 2011 Micro-Surfacing:

<u>Bidder</u>	<u>Micro-Surface Rutfilling</u>	<u>Micro-Surface Standard</u>	<u>Micro-Surface Single Course</u>
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Pavement Maintenance Systems \$ 180.00 / ton \$ 2.60 / syd. \$ 1.98 / syd.

Motion by Parsell seconded by Sheridan that the bids for 2011 Micro-Surfacing be accepted and awarded to the low bidder, Pavement Maintenance Systems. Sheridan, Matuszak, Parsell, Laurie --- Carried.

The Board resumed discussions with Mr. Daniel Kempf regarding Buehrley Road. After discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak to grant Mr. Daniel Kempf a variance of the Road Commission's policy for bonding a road, and to issue a permit for hauling lumber on Buehrley Road in accordance with the conditions specified in the permit. Sheridan, Matuszak, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for 2011 Chip Seals:

<u>Bidder</u>	<u>Seal Single Chip</u>	<u>Seal Double Chip</u>	<u>Prime & Double Chip Seal</u>	<u>Raised Pavement Markers</u>	<u>Fog Seal</u>
Fahrner Asphalt Sealers, LLC	1.298 / syd.	2.596 / syd.	3.382 / syd.	0.85 / ea.	0.262 / syd
Highway Maint. & Const.	1.397 / syd.	2.694 / syd.	3.000 / syd.	1.00 / ea.	0.320 / syd
Highway Maint. & Const. (alt bid)	1.327 / syd.	2.600 / syd.	2.900 / syd.	1.00 / ea.	0.320 / syd

Motion by Parsell seconded by Matuszak that the bids for 2011 Chip Seals be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the bids for three (3) Leased Tractor/Mowers taken and accepted earlier this meeting of the Board be awarded to the low bidder, Farm Depot. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Mr. Mike Johnson, Sales Representative from Michigan Cat, appeared before the Board to review the Road Commission's equipment lease schedule for road graders. The Board awarded the bid for one (1) Leased Motor Grader at the January 20, 2011 regular meeting of the Board which replaces one leased road grader that expires April 2011. Mr. Johnson presented proposals for two (2) additional road graders to replace two leased road graders that expire July 2011 at the same 60-month lease payment as awarded. After discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that the following resolutions be adopted:

RESOLUTION

BE IT RESOLVED, by the Board of Road Commissioners of Tuscola County as follows:

THAT Michael Tuckey or Jay Tuckey is authorized to enter into a 60-month Lease/Purchase Agreement with the credit corporation for Michigan Cat to obtain:

One (1) New 140M Caterpillar Motor Grader (Serial Number: 0B9D02850)

for the total price of \$227,500 in accordance with the Lease-Purchase Agreement attached hereto, and made a part hereof.

THAT the Clerk is hereby directed to attest to the authorized official's signature.

Adopted this 3rd day of March, 2011.

Michael Tuckey

Votes by Governing Body:

- 1. Yes: John Laurie
- 2. Yes: Gary Parsell
- 3. Absent: Mike Zwerk
- 4. Yes: Julie Matuszak
- 5. Yes: Pat Sheridan

Michael Tuckey, Authorized Signatory

Jay Tuckey

Jay Tuckey, Authorized Signatory

Attest:

Michael Tuckey

Michael Tuckey, Clerk of the Board

RESOLUTION

BE IT RESOLVED, by the Board of Road Commissioners of Tuscola County as follows:

THAT Michael Tuckey or Jay Tuckey is authorized to enter into a 60-month Lease/Purchase Agreement with the credit corporation for Michigan Cat to obtain:

One (1) New 140M Caterpillar Motor Grader (Serial Number: 0D9G01125)

for the total price of \$257,000 in accordance with the Lease-Purchase Agreement attached hereto, and made a part hereof.

THAT the Clerk is hereby directed to attest to the authorized official's signature.

Adopted this 3rd day of March, 2011.

Michael Tuckey

Votes by Governing Body:

- 1. Yes: John Laurie
- 2. Yes: Gary Parsell
- 3. Absent: Mike Zwerk
- 4. Yes: Julie Matuszak
- 5. Yes: Pat Sheridan

Michael Tuckey, Authorized Signatory

Jay Tuckey

Jay Tuckey, Authorized Signatory

Attest:

Michael Tuckey

Michael Tuckey, Clerk of the Board

RESOLUTION

BE IT RESOLVED, by the Board of Road Commissioners of Tuscola County as follows:

THAT Michael Tuckey or Jay Tuckey is authorized to enter into a 60-month Lease/Purchase Agreement with the credit corporation for Michigan Cat to obtain:

One (1) New 140M Caterpillar Motor Grader (Serial Number: 0D9G01123)

for the total price of \$257,000 in accordance with the Lease-Purchase Agreement attached hereto, and made a part hereof.

THAT the Clerk is hereby directed to attest to the authorized official's signature.

Adopted this 3rd day of March, 2011.

Michael Tuckey

Votes by Governing Body:

Michael Tuckey, Authorized Signatory

1. Yes: John Laurie
2. Yes: Gary Parsell
3. Absent: Mike Zwerk
4. Yes: Julie Matuszak
5. Yes: Pat Sheridan

Jay Tuckey

Jay Tuckey, Authorized Signatory

Attest:

Michael Tuckey

Michael Tuckey, Clerk of the Board

Motion by Sheridan seconded by Matuszak that the bids for Supplying a Box Culvert at French Road over the Kemp Drain Br. #2 in Columbia Township taken and accepted at the last regular meeting of the Board be awarded to the low bidder, Mack Industries of Michigan. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the bids for Carbide Milling Bits taken and accepted at the last regular meeting of the Board be awarded to the low bidder that met the required specifications, Tupes of Saginaw. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Parsell that the bids for Bridge Repair Work taken and accepted at the last regular meeting of the Board be awarded to the overall low bidder for all listed projects, McDowell Construction. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Mr. Mike Strader, Regional Manager from M.E.R.S. of Michigan, appeared before the Board to discuss the Road Commission's pension plans. Management and the Board discussed both M.E.R.S. Pension Plans with Mr. Strader and reviewed the history of the Working Foreman Pension Plan in particular. The Board expressed their disappointment that M.E.R.S denied the request from the Working Foremen to enhance their division's plan. After further discussion, the Board requested additional information regarding the notice of increasing the plan's funding level requirements and the implications of closing the Working Foreman division plan.

County Highway Engineer Zaverucha presented to the Board an Engineering Study of regulatory signs at Primary Road T-Intersections. After discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell to approve the installation of an advanced warning sign at the T-Intersection on westbound Brown Road at Fostoria Road. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the installation of Reflective Sign Post Panels on the Stop Signs at the intersection of M-138 and M-24. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to draft a Lease Agreement with Air Advantage offering tower space at the Caro and Deford facilities in exchange for connection to the fiber network, wireless internet service, and credit for network maintenance; all in accordance with the A.R.R.A. funded project for expanding broadband access in the thumb area. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the purchase of a Toshiba ES-455-SE Office Copier at a total price of \$4,152.00, in accordance with the extended bid pricing for Tuscola I.S.D. service groups. Sheridan, Matuszak, Parsell, Laurie --- Carried.

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE RECONSTRUCTION OF THE THOMAS ROAD BRIDGE

OVER THE ALLEN EXTENSION DRAIN, SECTIONS 32-33 – AKRON TOWNSHIP
STRUCTURE NUMBER 10543 - BETWEEN AKRON ROAD & ELMWOOD ROAD

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the reconstruction of the Thomas Road Bridge over the Allen Extension Drain (Structure Number 10543),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this reconstruction is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Parsell, Laurie

ABSENT: Zwerk

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE RECONSTRUCTION OF THE ELMWOOD ROAD BRIDGE
OVER THE WISCOGGIN DRAIN, SECTION 31 – COLUMBIA TOWNSHIP
STRUCTURE NUMBER 10554 - BETWEEN M-24 & GRAF ROAD

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the reconstruction of the Elmwood Road Bridge over the Wiscoggin Drain (Structure Number 10554),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this reconstruction is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Parsell, Laurie

ABSENT: Zwerk

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REHABILITATION OF THE ORMES ROAD BRIDGE
OVER PERRY CREEK, SECTIONS 28 & 33 – TUSCOLA TOWNSHIP
STRUCTURE NUMBER 10456 - BETWEEN BARKLEY ROAD & SLAFTER ROAD

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the rehabilitation of the Ormes Road Bridge over Perry Creek (Structure Number 10456),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this reconstruction is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Parsell, Laurie

ABSENT: Zwerk

NAYS: None

Motion by Parsell seconded by Matuszak that the structure on Elmwood Road between M-24 and Graf Road over the Wiscoggin Drain (#10554) in Columbia Township be posted for a maximum gross weight of eleven (11) tons for a straight truck, twenty-one (21) tons gross weight for a semi, and thirty (30) tons gross weight for a double-bottom, as recommended by R.S. Scott Associates. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 11:25 A.M. Sheridan, Matuszak, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

HUMAN DEVELOPMENT COMMISSION

Board of Directors Meeting

March 16, 2011

2:30 p.m.

#8

PRESENT: Della Hammond, Bob Sugden, Tom Kern, Bob Wood, Jerry Peterson, John Merriman, Jamie Daws, Grace Temple, George Loomis, Carl Holmes, Elmer Bussema, Ron Wruble, Steve Vaughan, Cindy McDonnell, Linda Jarvis

ABSENT: Judge Kim Glaspie (excused), Al Long (excused), Chris Taylor (excused), David Eady (excused), Bill Butler (excused), John Espinoza (excused)

GUESTS: Denes Tobie

STAFF: Lori Offenbecher, Brian Neuville, Becky Hassler, Michelle Cubitt, Lisa Meyer, Maryanne Eagle, Lori Ertman

Chairperson Hammond convened the meeting at 2:30 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of guests and staff followed.

Motion by Bob Wood, seconded by Jerry Peterson, to accept the February 16, 2011 Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

PRESENTATION OF 2009/10 AGENCY AUDIT

Ms. Tobie, of WIPFLI, presented the results of the agency's 2009/10 audit via a PowerPoint presentation.

She noted that the agency's financial position had strengthened significantly over the previous year, i.e. fund balance increased, primary financial ratios had improved, and overall administrative cost dropped to 8.9%. There were also no questioned costs or deficiencies.

Ms. Tobie thanked staff for their cooperation and extra efforts during the audit.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) memorandum sent to all HDC staff regarding budget cuts, 2) thank you from Representative Daley's family, 3) flyer for Rockin' For Warmth scheduled for March 19, and 4) flyer for a Grandparents Raising Grandchildren session being held for Huron County residents.

Bylaws/Membership Committee Report

Members were presented with a recommendation for Board membership from the Community Services Advisory Council.

Motion by Bob Wood, seconded by George Loomis, that John Espinoza be appointed to the HDC Board of Directors as a consumer sector representative of Sanilac County. Motion carried.

Nominating Committee Report

Ms. Daws, Chairperson of the Committee, presented the Nominating Committee's recommendation for the 2011 slate of officers and then called for nominations from the floor.

There being none, a motion was made Jamie Daws, seconded by Steve Vaughan, that the nominations be closed and a unanimous ballot be cast for Della Hammond, Chairperson; Chris Taylor, Vice-Chairperson; Bob Wood, Treasurer and Ron Wruble, Secretary. Motion carried.

Ms. Hammond advised that she, Bob Sugden, Bob Wood, and Cindy McDonnell would be interviewed by the Early Head Start Monitors on March 21.

She also noted that the Executive/Finance & Audit Committee had met prior to the Board meeting and, in light of real and anticipated budget cuts, members recommended that the May 18 agency event be cancelled.

Motion by Jerry Peterson, seconded by Linda Jarvis, to cancel the May 18, 2011 Board/Advisory Council/Staff Recognition and Training. Motion carried.

Motion by John Merriman, seconded by Bob Wood, to accept the Chairperson's Report as presented. Motion carried.

FINANCE REPORT

Ms. Eagle highlighted the February, 2011 Finance Report which reflected monthly expenditures of \$1,050,103 and a total budget of \$12.7 million.

Motion by Jamie Daws, seconded by Grace Temple, to accept the Finance Report as presented. Motion carried.

COMMUNITY SERVICES ADVISORY COUNCIL

Mr. Sugden highlighted the March 9 minutes of the Council noting that a presentation had been heard regarding the agency's RSVP Program which had recruited 250 volunteers in Huron, Sanilac and Tuscola Counties. In addition, members had recommended that John Espinoza be appointed to the Board of Directors.

Motion by Tom Kern, seconded by Linda Jarvis, to accept the Community Services Advisory Council minutes as presented. Motion carried.

EARLY HEAD START POLICY COUNCIL

Ms. Temple presented the March 9 minutes of the Council at which time much discussion centered on the Federal Review scheduled for the week of March 21. Ms. Meyers noted that six-seven monitors would be on-site the entire week to review all aspects of the Early Head Start Program. She also advised that continued funding for EHS and the Expansion for 2012 are unknown.

Motion by Carl Holmes, seconded by George Loomis, to accept the Early Head Start Policy Council minutes as presented. Motion carried.

CARO TRANSIT AUTHORITY

Ms. Offenbecher stated that the Caro Transit Authority met on February 23 at which time members were informed that a MDOT grant had been received awarding \$68,000 for one new bus and for mechanic tools/diagnostic equipment.

Following a lengthy discussion on whether to submit an application to continue the New Freedom program in 2012, it was the decision of members to submit the plan and review the activity in another year.

Motion by Bob Sugden, seconded by Jamie Daws, to receive the Caro Transit Authority Report as presented. Motion carried.

AGENCY REPORT

Mr. Peterson presented a proposal which the agency wished to submit for funding.

Motion by Jerry Peterson, seconded by John Merriman, to submit a proposal to the United Way of Tuscola County, in the amount of \$7,200 to support the Assault Crisis Center, \$2,500 to support the Foster Grandparent Program, and \$1,500 to support to the Spoonfuls of Plenty Community Meal. Motion carried.

Motion by Jerry Peterson, seconded by Tom Kern, to submit a proposal to the Greater Huron County United Way, in the amount of \$2,500, to support the Foster Grandparent Program. Motion carried.

Motion by Jerry Peterson, seconded by Cindy McDonnell, to submit a proposal to Lapeer County for the agency to serve as the third-party administrator for the management of the Lapeer County Community Development Block Grant program. Motion carried.

Members were informed that the agency will receive; 1) \$3,600 from the Sanilac County United Way to support the Foster Grandparent Program, and 2) \$244,603 from the U.S. Department of Housing and Urban Development to continue providing leasing assistance and support services for homeless adults with disabilities in Huron, Lapeer, Sanilac, and Tuscola Counties.

In addition, on March 1, the agency assumed fiduciary responsibility for the Huron County Homeless Coalition and will assist them in becoming a standalone, nonprofit organization. In addition, the agency and the Coalition will jointly present a \$2,000 funding request to the Greater Huron County United Way. Ms. Hassler provided additional background information regarding this area of endeavor.

Motion by Bob Sugden, seconded by Cindy McDonnell, to accept the Planning/Evaluation Report as presented. Motion carried.

Ms. Offenbecher stated that, based on the reputation of HDC's Early Head Start Program, the Office of Children and Families had asked if EHS staff would be a mentor to other programs in the Region.

Also, the IRS conducted a surprise visit at the Huron County Field Office on February 28 to review the operation of the Tax Counseling For The Elderly Program; there were no deficiencies.

Ms. Cubitt advised that during the weekend of March 4, the suspended ceiling in the Lexington Senior Dining Kitchen and Center collapsed in several areas. The agency was utilizing the Deckerville kitchen until the roof could be repaired; this should be completed by March 21.

Ms. Offenbecher advised that, as of February 28, \$44,000 had been raised for Walk For Warmth. Other activities are planned for the month of March and it is anticipated that the agency will exceed last year's total of \$46,400.

The Spoonfuls of Plenty Community Meals continue to gain momentum; both from those needing meals and those willing to provide volunteer and/or financial support. Most recently, three area churches committed to providing one meal per month for the remainder of the year and are challenging other Tuscola County Churches to do the same. Also, the Tuscola County Advertiser wrote a very positive article in relation to the program.

Members were informed that last year's HDC Achiever of the Year, Antonina Petrova, would be honored next week at the Michigan Community Action Agency Association Conference by being awarded a State Achiever of the Year Award.

Ms. Offenbecher provided a written overview of the impact that the agency's Community Services Block Grant dollars had on its communities and how the 60% decrease in funding would adversely affect residents.

Ms. Hassler updated the Board on the Just Jobs Centers which were established in partnership with ThumbWorks! noting that the Centers were achieving their goals.

Mr. Neuville noted that the City of Croswell had provided the agency a five-year extension to develop the vacant lots located in that City.

He advised that Ron Wruble, Steve Vaughan, Lori Offenbecher and himself would be meeting to finalize the lease on the Senior Services Central Kitchen in Bad Axe. It was suggested that a Board of Directors meeting be held in this facility at some future date.

Motion by Grace Temple, seconded by Jamie Daws, to accept the Agency Report as presented. Motion carried.

Meeting adjourned at 4 p.m.

Respectfully submitted,



Lori Ertman
Director's Assistant



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff
Glen Skrent, UndersheriffPhone (989) 673-8161
Fax (989) 673-8164

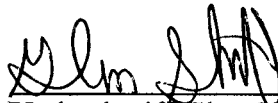
To: Mike Hoagland, County Controller &
Chairman Bardwell and the Tuscola County Board of Commissioners
From: Undersheriff Glen Skrent
Ref: purchase of in-car video camera
Date: April 1st, 2011

It has been several years since we have purchased any in-car video cameras. The ones we have are breaking down and parts to fix have been expensive. The mechanic does what he can to combine parts to make them work. We currently are in need of one new in-car video camera. After doing some research and checking with other agencies our office would like to purchase a Digital –Ally camera. The entire recording system replaces the rear view mirror on the windshield , avoiding any trunk mounting problem that always happen with the current models we have.

The price (fixed, contract pricing for the State of Michigan) is \$4525.00 . If our mechanic can install it the cost is \$4295. This price appears to be a slightly below average price for in-car cameras.

We still have some money available thru MMRMA to assist in paying a portion (max \$1500). We would pay the rest using fund balance money.
We are requesting permission to make the purchase.

Respectfully Submitted,



Undersheriff Glen Skrent