

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
THURSDAY, FEBRUARY 24, 2011 -6:00 P.M.**

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 6:00 P.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Kern
Pledge of Allegiance – Commissioner Allen
Roll Call – Clerk White
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (None)
New Business
 -Office Space Remodeling Bids
 -Probate Court Functions (See Correspondence #2)
 -Canteen Services
 -Recycling
 -Road Commission Grant Funding Request (See Correspondence
 #3 & #4)
 -MAC 7th District Meeting March 21, 2011 (See Correspondence #5)
 -State Budget – County Impacts
 -Circuit/Family Court Administrator Letter of Retirement
 -Mosquito Abatement Vacancies
 -HCSP Resolution
 -Car Pool Vehicle (Juvenile)
 -Draft Tuscola County Dashboard
Old Business
 -Office Space Plan (See Correspondence #6)
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

PETERSON

Enterprise Facilitation
Human Development Commission

MEMS

Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental

LEPC

NACo

Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board
County Planning Commission

PETZOLD

Recycling Advisory
Mid-Michigan Mosquito Control Technical Advisory Committee
Thumb Area Consortium
Multi-County Solid Waste

TRIID

Local Unit of Government Activity Report
Road Commission
Health Board
Saginaw Bay RC & D

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board
Behavioral Health Board
DHS/Medical Care Facility Liaison

BARDWELL

Caro DDA
Brownfield Redevelopment Authority
Economic Development Corporation
Tuscola 2011
MAC Economic Development/Taxation
MAC 7TH District
Local Unit of Government Activity Report
Michigan Association of Counties – Board of Directors
NACo

ALLEN

COUNTY BOARDS

Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
Great Start Collaborative – Tuscola County
Parks & Recreation

OTHER ENTITIES

MAC Judiciary & Public Safety Committee
NACo Agricultural Committee

NACo Rural Action Caucus
MAC Agriculture & Tourism

Closed Session – Labor Negotiation, Robert Kendrick (County
Labor Attorney)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the
Tuscola County Controller/Administrator's Office (989-672-3700) two
days in advance of the meeting.

CORRESPONDENCE

- #1 February 10, 2011 Full Board Minutes
- #2 Probate Court Functions Information
- #3 Road Commission Funding Request for Bridge Funds
- #4 Road Commission Funding Request for Elmwood Bridge Replacement
- #5 MAC 7th District Meeting
- #6 Office Space Plan
- #7 February 10, 2011 Committee of the Whole & Statutory Finance Minutes
- #8 City of Vassar Notice of Public Hearing
- #9 Comprehensive Annual Financial Report (CAFR) Award for 2009 Year

DRAFT
Tuscola County Board of Commissioners
February 10, 2011 Minutes
HH Purdy Building

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 10th day of February, 2011 to order at 8:30 o'clock a.m. local time.

Prayer by Commissioner Peterson
Pledge by Commissioner Kern

COMMISSIONERS PRESENT:

District #1 Roger Allen, District #2 Thomas Bardwell, District #3 Tom Kern,
District #4 Roy Petzold, District #5 Gerald Peterson

11-M-031

Motioned by Kern seconded by Peterson to adopt the agenda as amended. Motion carried.

11-M-032

Motioned by Kern seconded by Allen to approve the minutes of the 1/27/11 regular meeting. Motion carried.

Brief Public Comment – Laura Boike, Juniata Township, appeared regarding a Denmark Township meeting

Dispatch Director Bob Kienk appeared regarding a possible lease/purchase contract.

11-M-033

Motion by Kern seconded by Peterson to approve the lease/purchase contract between Tuscola County Dispatch and Motorola for radio equipment contingent upon the changes being implemented as recommended by the county lawyer. Also, authorize all appropriate signatures. Motion carried.

11-M-034

Motion by Kern seconded by Allen that per the February 3, 2011 letter of request from the Sheriff Department, that Patty Martin who is the part-time (8 hours per week) Data Entry Clerk for Tuscola County Community Corrections be authorized to perform her job functions from her home. Motion carried.

11-M-035

Motion by Kern seconded by Allen to concur with the appointment of Brandon Sparks to fill the vacant Certified Road Patrol Officer position at the step 1 rate of pay with a start date of February 5, 2011. Motion carried.

11-M-036

Motion by Kern seconded by Allen that the January 31, 2011 letter of resignation from Kate Neese (Recycling Coordinator) be received and placed on file with said resignation to be effective February 15, 2011. Motion carried.

11-M-037

Motion by Kern seconded by Petzold to appoint the Tuscola County Building and Grounds Director (Mike Miller) interim Recycling Coordinator effective February 16, 2011. Also, the interim Recycling Coordinator be paid an additional eight hours per week at his current rate for the added recycling responsibilities. Motion carried.

11-M-038

Motion by Peterson seconded by Kern that effective February 16, 2011, increase from 30 hours to 35 hours per week the part-time Material Handlers at the Recycling Center. Motion carried.

11-M-039

Motion by Kern seconded by Allen that per the January 26, 2011 letter from Region VII Area Agency on Aging to reappoint Donald McLane to another term on the Region VII Area Agency on Aging Advisor Council. Motion carried.

11-M-040

Motion by Peterson seconded by Kern that per the January 27, 2011 letter of request from the Huron County Economic Development Corporation, Tuscola County pay up to \$1,667 to retain the legal services of Clark Hill to review and make recommendations regarding current state tax laws and other related issues concerning wind energy taxation. Motion carried.

11-M-041

Motion by Kern seconded by Allen to approve the hiring of Cindy McKinney-Volz for the full time Court Records Clerk II position in the County Clerk's office effective February 14, 2011 at the step 1 rate of pay pending satisfactory completion of drug screen and physical. Motion carried.

11-M-042

Motion by Peterson seconded by Petzold that per the request of the Michigan Association of Counties (MAC), the document titled "Innovation in Tuscola County Government Reform" be forwarded to MAC to explain how Tuscola County has implemented reform, collaboration, service sharing and other best practices in county government. Motion carried.

Meeting recessed at 9:55 a.m.

Meeting reconvened at 10:05 a.m.

11-M-043

Motion by Kern seconded by Petzold that overall changes to the office space budget as presented at the February 10, 2011 Board meeting be approved including mobile shelving for the County Clerk (amount \$24,000), furniture for the County Clerk and for the Friend of the Court totaling \$18,000 and furniture for the County Prosecutor (amount \$32,600). Departments are challenged to reduce costs wherever possible utilizing existing as well as used furniture (state purchasing) where possible. Motion carried.

11-M-044

Motion by Kern seconded by Allen to amend the office space budget to coincide with Motion #11-M-043 in the amount of \$74,600. Motion carried

11-M-045

Motion by Kern seconded by Peterson to set aside the purchasing policy for furniture purchases associated with Phase 2 in order to expedite the process thereby realizing a combination cost savings and increased revenue. Motion carried.

Extended public comment – Onna Clinesmith appeared regarding the Vassar Township board.

Don Clinesmith appeared to share information regarding an upcoming Tea Party event

Meeting adjourned at 12:05 p.m.

Margie A. White
Tuscola County Clerk

STATE OF MICHIGAN

#2



TUSCOLA COUNTY
PROBATE COURT

JANIE DIEGEL
REGISTER OF PROBATE
(989) 672-3850

440 NORTH STATE STREET
CARO, MICHIGAN 48723
TELEPHONE: (989) 672-3850
FAX: (989) 672-2057

PATRICIA SAUBER
OFFICIAL COURT RECORDER
(989) 672-3851

AMANDA L. ROGGENBUCK
PROBATE JUDGE

February 17, 2011

Board of Commissioners:

Attached please find the packet of information I provided to the Lead Tuscola Class of 2011 when they visited the Probate and Family Court On February 17, 2011. It is my hope that by sharing information about the services the court provides we will better educate the public as to the many functions of county government.

What better ambassadors to share our message then a group of individuals who want to learn more about their local government and the operations of the entities that provide services and support in Tuscola County.

If you have any questions or comments please feel free to contact me at (989) 672-3850. As always I look forward to working with you as we share our message.

Sincerely

A handwritten signature in black ink, appearing to read "Amanda L. Roggenbuck".

Amanda L. Roggenbuck
Probate/Family Court Judge

Enclosures

**WHAT YOU NEED TO KNOW BEFORE
FILING A PETITION TO
APPOINT A CONSERVATOR**

»» **What is a conservator?**

A conservator is a person appointed by a probate court and given power and responsibility for the estate (financial assets and property) of an adult (called a *protected individual*).

»» **What is a guardian?**

A guardian is a person appointed by a probate court and given power and responsibility to make certain decisions about the care of another individual. These decisions might include treatment decisions or where the individual should live. If the individual has a reduced life expectancy due to advanced illness, the guardian may have the power to make an informed decision on behalf of the individual regarding receiving, continuing, discontinuing, or refusing medical treatment. A **full guardian** can make all decisions for the individual. A **limited guardian** can only make decisions for the individual that the court allows.

»» **When would a conservator be needed?**

A conservator may be needed when the individual is unable to manage his or her property and financial affairs effectively because of certain reasons and:

- 1) he or she has property that will be wasted or used up unless proper management is provided; or
- 2) funds are needed for the support, care, and welfare of the adult and any of his or her dependents.

A mentally competent adult who, because of age or physical limitation, may voluntarily petition the

court himself or herself for the appointment of a conservator to assist in managing his/her estate.

Some of the reasons that might prevent the individual from being able to manage his or her property and financial affairs are:

- 1) mental illness or deficiency;
- 2) physical illness or disability;
- 3) chronic use of alcohol /other intoxicants;
- 4) confinement;
- 5) detention by a foreign power; or
- 6) disappearance.

»» **Is a conservator needed for an individual who cannot manage his or her property or financial affairs effectively?**

A conservator might not be necessary if someone else already has legal authority (an individual with power of attorney, for example) to make decisions about the individual's estate and there are no problems with the decisions being made.

»» **How is a proceeding for a conservator started?**

Any person who is interested in the individual's welfare may complete a Petition for Appointment of Conservator (form PC 639) and file it, along with the filing fee, with the probate court.

»» **Is a lawyer necessary?**

No, but a lawyer can be helpful, especially if any interested person opposes the appointment of a conservator.

»» **Can mediation be used for disagreements about a conservator?**

Certain disagreements about a request for a guardian may be mediated outside the court if all parties agree to attend mediation or if a judge order parties to attend mediation. The court clerk can tell you if

mediation services are available in your court.

»» **What happens when the court accepts the petition for filing?**

After the petition is accepted for filing, the court will appoint a *guardian ad litem* to represent the individual in the court proceeding unless the individual has his or her own lawyer or unless a mentally competent adult voluntarily requests the appointment.

It is important for you to cooperate with the guardian ad litem. The guardian ad litem does not have the authority to make decisions for the individual. The individual may have to pay for the guardian ad litem.

If necessary, the court may also order the individual to be examined by a physician or a mental health professional. The court may also send someone (called a *visitor*) to interview the individual. The visitor may be the guardian ad litem or a court officer or court employee.

»» **Can the individual get a conservator immediately in an emergency?**

If the court believes an individual's estate requires immediate protection before appointing a conservator, the court may issue a preliminary protective order. This order may involve the appointment of a special conservator. The order will authorize specific acts that provide for immediate protection of the individual's assets.

**WHAT YOU NEED TO KNOW
BEFORE FILING A PETITION
TO APPOINT A GUARDIAN
FOR AN INCAPACITATED ADULT**

»» **What is a guardian?**

A guardian is a person appointed by a probate court and given power and responsibility to make certain decisions about the care of another individual. These decisions might include treatment decisions or where the individual should live. If the individual has a reduced life expectancy due to advanced illness, the guardian may have the power to make an informed decision on behalf of the individual regarding receiving, continuing, discontinuing, or refusing medical treatment. The duties of a guardian are listed in statute.

A **full guardian** can make all decisions for the individual. A **limited guardian**, can only make decisions for the individual that the court allows.

»» **When can the court appoint a guardian?**

The court can appoint a guardian when it finds the person is a legally incapacitated individual and determines that a guardian is necessary.

»» **What is a "legally incapacitated individual"?**

A legally incapacitated individual is an adult the court finds to be so impaired by mental illness, mental deficiency, physical illness or disability, chronic use of drugs, chronic intoxication, or other cause, that he or she lacks the understanding or capacity to make or communicate informed decisions.

»» **Is a guardian needed for an individual who may be legally incapacitated?**

A guardian might not be necessary if someone else already has legal authority to make decisions for the person and there are no problems with the decisions they are making.

»» **How is a proceeding for a guardian started?**

Any person interested in the individual's welfare may complete a Petition for Appointment of Guardian of Incapacitated Individual (form PC 625) and file it, along with the filing fee, with the probate court where the individual resides or is presently located.

»» **Is a lawyer necessary?**

No, but a lawyer can be helpful, especially if someone objects to the appointment of a guardian, the authority you are asking to be given, or the person you are asking to be appointed guardian.

»» **Can mediation be used for disagreements about a guardianship?**

Certain disagreements about a request for a guardian may be mediated outside the court if all parties agree to attend mediation or if a judge order parties to attend mediation. The court clerk can tell you if mediation services are available in your court.

»» **What happens when the court accepts a petition for filing?**

After the petition is accepted for filing, the court will appoint a *guardian ad litem* to visit the individual to explain the guardianship proceedings and to make recommendations to the court as a result of the visit.

It is important for you to cooperate with the guardian ad litem. The guardian ad litem does not have the authority to make decisions for the individual. The individual may have to pay for the guardian ad litem. If necessary, the court may also order the individual to be examined by a physician or a mental health professional.

»» **What will the guardian ad litem do?**

The guardian ad litem will personally visit the individual and explain to the individual the nature, purpose, and legal effects of the appointment of a guardian.

The guardian ad litem will:

- 1) explain the hearing procedure and the individual's rights during the hearing.
- 2) inform the individual of the name of anyone seeking appointment as guardian; and
- 3) inform the court of his or her determinations about the individual's wishes.

»» **Can the individual get a guardian immediately in an emergency?**

If an emergency exists, the judge may appoint a temporary guardian to serve until a hearing on the petition can be held.

ALTERNATIVES TO A FULL GUARDIAN

The following five alternatives must be planned by the individual before he or she becomes mentally incapable of making the decisions.

1. Health Care Power of Attorney

Also called a *patient advocate designation* or a *durable power of attorney for health care*. This document enables a person to name an agent (called a *patient advocate*) to make his or her health care decisions when not capable or not competent to do so. The document may cover any type of health care decision including guidance to the agent about the type and extent of health care desired. It can also include authority to withhold or to withdraw life support services.

2. Do-Not-Resuscitate Order

A do-not-resuscitate order is a document directing that the patient named in the order not be resuscitated if the patient's spontaneous respiration and circulation stop in a setting outside a nursing home, hospital, or mental health facility owned or operated by the Department of Community Health. The patient must sign the document in the presence of his/her attending physician and two adult witnesses.

If the patient is an adherent of a religious denomination or a church whose members depend upon spiritual means through prayer alone for healing, the adult patient may sign a do-not-resuscitate order that meets special statutory requirements and that does not require the signature of an attending physician.

3. Power of Attorney

A power of attorney is a document signed by a competent person giving another person the power to manage some or all of his or her affairs. The document must be signed by a notary in the presence of at least one witness.

A power of attorney is durable if it remains valid even if the maker of the power of attorney later becomes disabled or incapacitated. A durable power of attorney is the means for a mentally competent adult to grant a person (called an *agent*) authority to act for him/her if incapacity occurs. It usually affects property decision-making but may affect health care decisions. See the Health Care Power of Attorney stated in item 1.

4. Trust

A trust may be a substitute for a conservator and a will. The trust expresses the desires of the maker (called a *settlor*) about the management of his or her assets during his or her lifetime and when physically or mentally unable to manage the assets.

Under a trust, assets are owned by the trust and managed by the trustee for the benefit of the persons to be protected. The trust also names the individuals to whom the assets will go upon the settlor's death. A trustee frequently is the maker of the trust at first, and usually names a relative to be the successor. Professional trustees often serve in this highly responsible position.

5. Joint Ownership

Joint ownership involves certain assets to be held by two or more persons and may entitle any of the owners to have control and management of the assets.

Some of the assets that can be held in joint ownership are real estate, bank accounts, corporate stocks, and mutual funds. A joint owner can apply the funds of an account for the disabled co-owner without court action. This can involve the loss of sole control over the funds by the disabled person and can result in dishonest use of funds by the co-owner.

The following five alternatives do not need to be planned by the individual before he or she becomes mentally incapable of making the decisions.

1. Limited Guardian

A guardian who makes only those decisions for the individual that the court allows.

2. Conservator

A conservator is a person appointed by probate court and given power and responsibility for the estate (financial assets and property) of an adult (called a *protected individual*).

If an individual has property such as real estate, large bank accounts, or stock that he or she can no longer manage, it may be appropriate to file a petition for a conservator. See separate instructions on **Conservatorship Proceedings**.

3. Protective Order

When only a single transaction affecting the property of a disabled person is required, the probate court may enter a protective order for this one time matter.

At a hearing, the court may authorize, direct, or ratify any contract, trust, or other transaction relating to that person's financial affairs or estate without appointing a conservator or a guardian.

4. Representative Payee

A representative payee is appointed by a government agency to receive, manage, and spend government benefits for a beneficiary. This is most often done for Social Security benefits. The beneficiary may request a representative payee, but usually the agency requires one when the beneficiary is no longer able to manage benefits.

A payee is approved by the agency and there is no court involvement. The representative payee's authority is limited to the government funds for which he or she is the payee.

5. Special Services for the Aging

Many communities have voluntary services available upon request to help the aging with their financial affairs. Services may include depositing and writing checks, balancing checkbooks, paying bills, preparing insurance claims, preparing tax information and counseling, and applying for public benefits and counseling.

The Commission on Aging and the Family Independence Agency provide these services in many communities as well as church organizations. A person capable of asking for or accepting the services must request the services to receive them.

First-Class Mail - The "regular mail" by which most people send letters. You may use first-class mail to deliver motions and orders to the other party in your case.

Hearing - A court session conducted by a judge or referee at which both parties explain why a motion should be granted or denied.

Motion - A request that the court take some specific action in a pending case.

Order - A decision signed by a judge and requiring certain action.

Party - The case's plaintiff or defendant (usually the two parents). The term may also include someone other than a parent (a "third party") if the court grants that person's request to participate in a case.

Evidence - Information presented to the court to show why the court should agree with a party's position. Evidence includes written documents, pictures, or live testimony by people who have first-hand knowledge of important facts.

Plaintiff - The person who started the original case.

Referee - A court officer with authority to hear motions and recommend orders.

Service - How one party delivers legal papers to the other party. (See "First-Class Mail")

Legal Resources for Litigants Who Represent Themselves

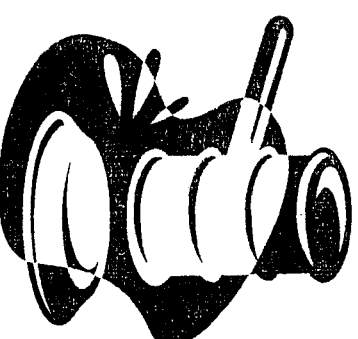
State Bar of Michigan Lawyer Referral Service:

1-800-968-0738 or

<http://www.michbar.org/programs/lawyerreferral.cfm>

You can find more resources and telephone numbers at: <http://www.michiganlegalaid.org/findOrgAll>

What It Means To Represent Yourself in a Child Custody, Parenting Time, or Child Support Matter



PSA 26 (10/10)

This publication is produced with IV-D funds

Because many people know little about the laws and procedures that govern court proceedings, it usually is recommended that most people hire attorneys to represent them. But sometimes people decide to represent themselves in child custody, parenting time, and child support matters.

Michigan law requires friend of the court (FOC) offices to distribute "do-it-yourself" forms (often called "pro se" or "in pro per" packets) to people who are interested in representing themselves in a child support, parenting time, or custody matter.

This brochure answers some common questions about self-representation in a child custody, parenting time, or child support matter after a court case has already been filed and a court order for custody, parenting time, or support exists. Please consult other sources to find information about how to start a new case by filing a complaint, and how to answer someone else's complaint.

(1) Where do I get "do-it-yourself" motion forms?

For domestic relations cases that involve children, the FOC office responsible for your specific case can provide the forms and instructions to assist you in asking the court to change a child support, parenting time, or custody order. You also can obtain these forms online at <http://courts.michigan.gov/scs/courtforms/dmselfrela.htm#Index.htm#FCU1>.

(2) Once I have the "do-it-yourself" motion forms packet, may I ask the FOC or the court clerk for help or advice?

Court staff is not permitted to give legal advice, nor can court staff tell you how to fill out your forms. The FOC staff can give you information about your current order and can tell you who to contact to obtain a court hearing. The court clerk will give you basic information about how to schedule a hearing and where the hearing will be held.

(3) Do courts charge a fee for filing a motion?

Yes. For most domestic relations matters, the court clerk will charge a \$20 motion fee. In an action that concerns the custody or parenting time of minor children, an \$80 fee will also be assessed. In actions that involve only the financial support of a minor, a \$40 fee will be assessed in addition to the motion fee. In actions where both the custody or parenting time and support will be determined, an \$80 fee will be assessed in addition to the motion fee. If you cannot pay this fee, you may ask the clerk for "Form MC20," which allows you to ask the court to waive the fee so that you don't have to pay it. This form also is available online at <http://courts.michigan.gov/scs/courtforms/general/mc20.pdf>.

(4) Once I file my motion, who serves the required documents on the other party?

If you use the "do-it-yourself" forms, you must send the other party a copy of the form containing the motion and hearing date. There are many ways to deliver the documents to the other party. Regular first-class mail is the most frequently used and the least expensive method.

(5) Who represents me at the motion hearing? Can the referee or judge help me?

You may hire an attorney or you may represent yourself. If you decide to represent yourself, you must come prepared to explain what you are asking the court to change, and the reasons why the court should decide in your favor. This may also require that you understand court rules and procedures. Proving your case may require that you present evidence (testimony or documents) to the court. Neither a referee nor a judge may help you present your case.

(6) What if the other party has an attorney? Can I get someone to help me?

The fact that the other party appears with an attorney does not entitle you to one. The court might reschedule the hearing to a later date if you say that the presence of counsel for the other side has caused you to change your

decision to represent yourself, but the court is not obligated to delay the case for that reason.

(7) After the referee or judge has ruled on a motion, who prepares the written order that makes that ruling an official order of the court?

If you use the "do-it-yourself" forms and appear before a judge, then unless the judge orders otherwise, you are responsible and must prepare the order for the judge to sign. Therefore, you should take notes during the hearing, and ask questions if you do not understand something. After the judge signs the order, you must send a copy of the order to the other party. If a referee (in place of a judge) hears the case, the referee might offer to prepare the order, but no law requires referees to do that.

(8) What if I do not agree with the referee's or judge's decision?

A referee makes a recommendation; only a judge can sign a court order. If you disagree with the referee's recommendation, you have 21 days to request a review hearing before a judge. The referee or FOC office will provide you with information on how to do that. If you disagree with a judge's decision, you may appeal to a higher court or file a motion to have the matter reconsidered by the same judge.

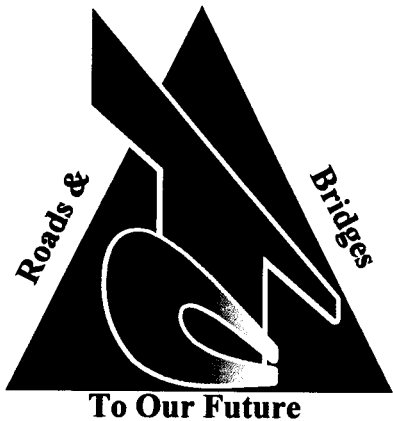
(9) Here are some definitions you should know:

Complaint - A written claim filed with the court to start a case.

Consent - When both parties agree that the court may grant a motion without conducting a hearing.

Defendant - The person against whom the original case is filed.

Enter - The process by which an order becomes effective. The process includes getting the judge to sign the order and filing the signed order with the county clerk.



Tuscola County Road Commission
 1733 Mertz
 Caro, MI 48723
 Phone 989 673-2128
 Fax 989 673-3294

February 14, 2011

Mr. Mike Hoagland
 440 N. State St.
 Caro, MI 48723

RE: Support for Bridge Funds
 Bridge Replacements:
 Thomas Road over Allen Extension Drain, Akron Twp
 VanBuren Road over Sheboygan I/C Drain, Denmark Twp
 Bridge Repair:
 Ormes Road over Perry Creek, Tuscola Twp.

Dear Mike:

The Road Commission is applying for federal and state funding for the replacement of Thomas and VanBuren structures noted above and the repair to Ormes. I am requesting a resolution of support from the County Commissioners to include with the applications. Example resolutions with the appropriate bridge information have been included. Your response is requested by April 1, 2011 to meet the application deadline. If you have any questions, please call.

Sincerely,

TUSCOLA COUNTY ROAD COMMISSION

Michele Zaverucha, P. E.
 County Highway Engineer

cc: Roy Petzold

MZ/ah

Encl.

BOARD
RESOLUTION OF
SUPPORT FOR THE RECONSTRUCTION OF THE THOMAS ROAD
BRIDGE OVER THE ALLEN EXTENSION DRAIN
Akron Township Sections 32-33
Structure Number 10543
Between Akron Road & Elmwood Road

The following resolution was made and moved for its adoption:

BE IT RESOLVED, the Board hereby supports the Tuscola County Road Commission in their application for funding with State and/or Federal participation in the reconstruction of Thomas Road Bridge over Allen Extension Drain.

BE IT FURTHER RESOLVED, that the Board, County of Tuscola, concurs that this reconstruction is urgently needed.

Signed: _____
Clerk

BOARD
RESOLUTION OF
SUPPORT FOR THE RECONSTRUCTION OF THE VANBUREN ROAD
BRIDGE OVER THE SHEBOYGAN I/C DRAIN
Denmark Township Sections 29 & 30
Structure Number 10488
Between M-46 & M-15

The following resolution was made and moved for its adoption:

BE IT RESOLVED, the Board hereby supports the Tuscola County Road Commission in their application for funding with State and/or Federal participation in the reconstruction of VanBuren Road Bridge over Sheboygan Intercounty Drain.

BE IT FURTHER RESOLVED, that the Board, County of Tuscola, concurs that this reconstruction is urgently needed.

Signed: _____
Clerk

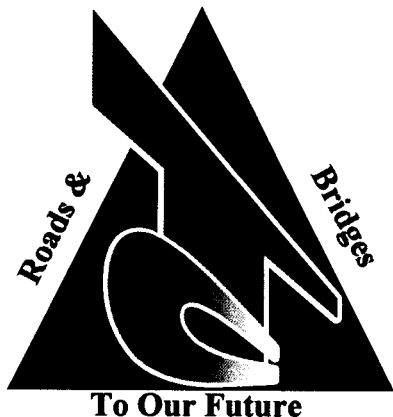
**BOARD
RESOLUTION OF
SUPPORT FOR THE REHABILITATION OF
THE ORMES ROAD BRIDGE OVER PERRY CREEK
Tuscola Township Sections 28 & 33
Structure Number 10456
Between Barkley Road & Slafter Road**

The following resolution was made and moved for its adoption:

BE IT RESOLVED, the Board hereby supports the Tuscola County Road Commission in their application for funding with State and/or Federal participation in the rehabilitation of Ormes Road Bridge over Perry Creek.

BE IT FURTHER RESOLVED, that the Board, County of Tuscola, concurs that this rehabilitation is urgently needed.

Signed: _____
Clerk



Tuscola County Road Commission
 1733 Mertz
 Caro, MI 48723
 Phone 989 673-2128
 Fax 989 673-3294

February 16, 2011

Mr. Mike Hoagland
 440 N. State St.
 Caro, MI 48723

RE: Resolution of Support
 Elmwood Bridge Replacement
 Between M-24 and Graf

Dear Mr. Hoagland:

The Road Commission is also applying for federal and state funding for the replacement of the Elmwood Road Bridge over the Wiscoggin Drain. I am requesting a resolution of support from the County Board to include with this application. An example resolution has been included. Your response is requested by April 1, 2011 to meet the application deadline. If you have any questions, please call.

Sincerely,

TUSCOLA COUNTY ROAD COMMISSION

A handwritten signature in black ink, appearing to read 'Michele Zawerucha'.

Michele Zawerucha, P. E.
 County Highway Engineer

MZ/ah

Encl.

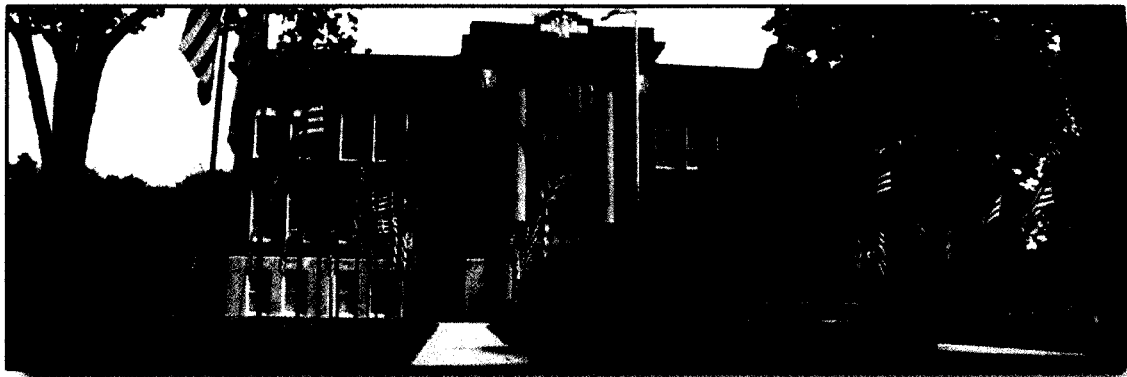
BOARD
RESOLUTION OF
SUPPORT FOR THE RECONSTRUCTION OF THE ELMWOOD ROAD
BRIDGE OVER THE WISCOGGIN DRAIN
Columbia Township Sections 31
Structure Number 10554
Between M-24 and Graf

The following resolution was made and moved for its adoption:

BE IT RESOLVED, the Board hereby supports the Tuscola County Road Commission in their application for funding with State and/or Federal participation in the reconstruction of Elmwood Road Bridge over Wiscoggin Drain.

BE IT FURTHER RESOLVED, that the Board, County of Tuscola, concurs that this reconstruction is urgently needed.

Signed: _____
Name:
Title:



MICHIGAN ASSOCIATION OF COUNTIES

7th District Meeting

March 21, 2011

9:30 a.m.

at



Sanilac County Community Mental Health
227 E. Sanilac Rd.
Sandusky, Michigan

hosted by
Sanilac County Board of Commissioners
60 W. Sanilac
Sandusky, Michigan 48471
Ph: 810-648-2933 Fx: 810-648-2830

Community Mental Health is located .4 of a mile east of downtown stoplight.

Luncheon: \$10.00 at the door
RSVP to Karen at 810 648-2933 x8201 or khavens@sanilacounty.net by March 7th.

**Commissioners/Administrator Attending
MAC 7th District Meeting
Monday, March 21, 2011
9:30 a.m.**

**Sanilac County Community Mental Health
Sandusky, MI**

	YES	NO
Thom Bardwell	_____	_____
Jerry Peterson	_____	_____
Roy Petzold	_____	_____
Tom Kern	_____	_____
Roger Allen	_____	_____
Mike Hoagland	_____	_____

Thanks for letting me know, so that I can get a head count into Sanilac County.

6

Mike Hoagland

From: Mary Lou Burns [mlburns@tuscolacounty.org]
Sent: Friday, February 11, 2011 1:47 PM
To: 'Commissioner Kern'; 'Commissioner Peterson'; 'Thomas Bardwell'
Cc: MHoagland@TuscolaCounty.org; mwhite@tuscolacounty.org
Subject: Request for clarification in the minutes of the Board meeting
Good Afternoon:

Would it be possible to state the amounts being spent for the FOC and Clerk furniture in the minutes at the next meeting instead of combining them?

Thank you.

11-M-043

Motion by Kern seconded by Petzold that overall changes to the office space budget as presented at the February 10, 2011 Board meeting be approved including mobile shelving for the County Clerk (amount \$24,000), furniture for the County Clerk (\$13,563) and for the Friend of the Court (\$4,437) totaling \$18,000 and furniture for the County Prosecutor (amount \$32,600). Departments are challenged to reduce costs wherever possible utilizing existing as well as used furniture (state purchasing) where possible. Motion carried.

Mary Lou Burns
54th Judicial Circuit/Family Court Administrator
& Friend of the Court
440 N. State Street
Caro, MI 48723

Phone: (989) 672-0075
Fax: (989) 672-0269

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole Minutes
Thursday, February 10, 2011
HH Purdy Building
125 W. Lincoln
Caro, MI

Commissioners present: Allen, Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White, Mike Miller

Meeting convened at 12:06 p.m.

Finance

Secondary/On-Going Finance Items

1. Potential State Changes with Financial Impacts on the County
2. Treasurer Bank Statement Reconciliation
3. Thumb Regional Renewable Energy Collaborative – Schedule Presentation
4. Jail Prisoner Overcrowding Alternative
5. Refinancing Medical Care Facility Bonds
6. Refinancing State Police Bonds
7. Purchase of Purdy Building
8. NACo Rural Action Caucus

Personnel

Secondary/On-Going Personnel Items

1. Airport Zoning Board of Appeals
2. Apportionment Process
3. Circuit/Family Court Personnel Policies
4. MERS Bridged Benefits Valuation
5. Labor Negotiations
6. New Hire Wage/Fringe Benefits
7. District 1 Commissioner Appointment
8. Medical Marijuana

Building and Grounds

Meeting adjourned at 12:12 p.m.

Margie A. White
Tuscola County Clerk

**Statutory Finance Committee Minutes
Thursday, February 10, 2011
Annex Board Room
125 W. Lincoln St., Caro, MI**

Called to order: 12:13 p.m.

Commissioners present: Allen, Bardwell, Kern, Petzold, Peterson

Also present: Michael Hoagland, Margie White, Mary Drier

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 12:15 p.m.

Margie A. White
Tuscola County Clerk

Received 2/15/11

#8

NOTICE OF PUBLIC HEARING
Vassar Downtown Development Authority Development Plan and Tax Increment Financing Plan
Update

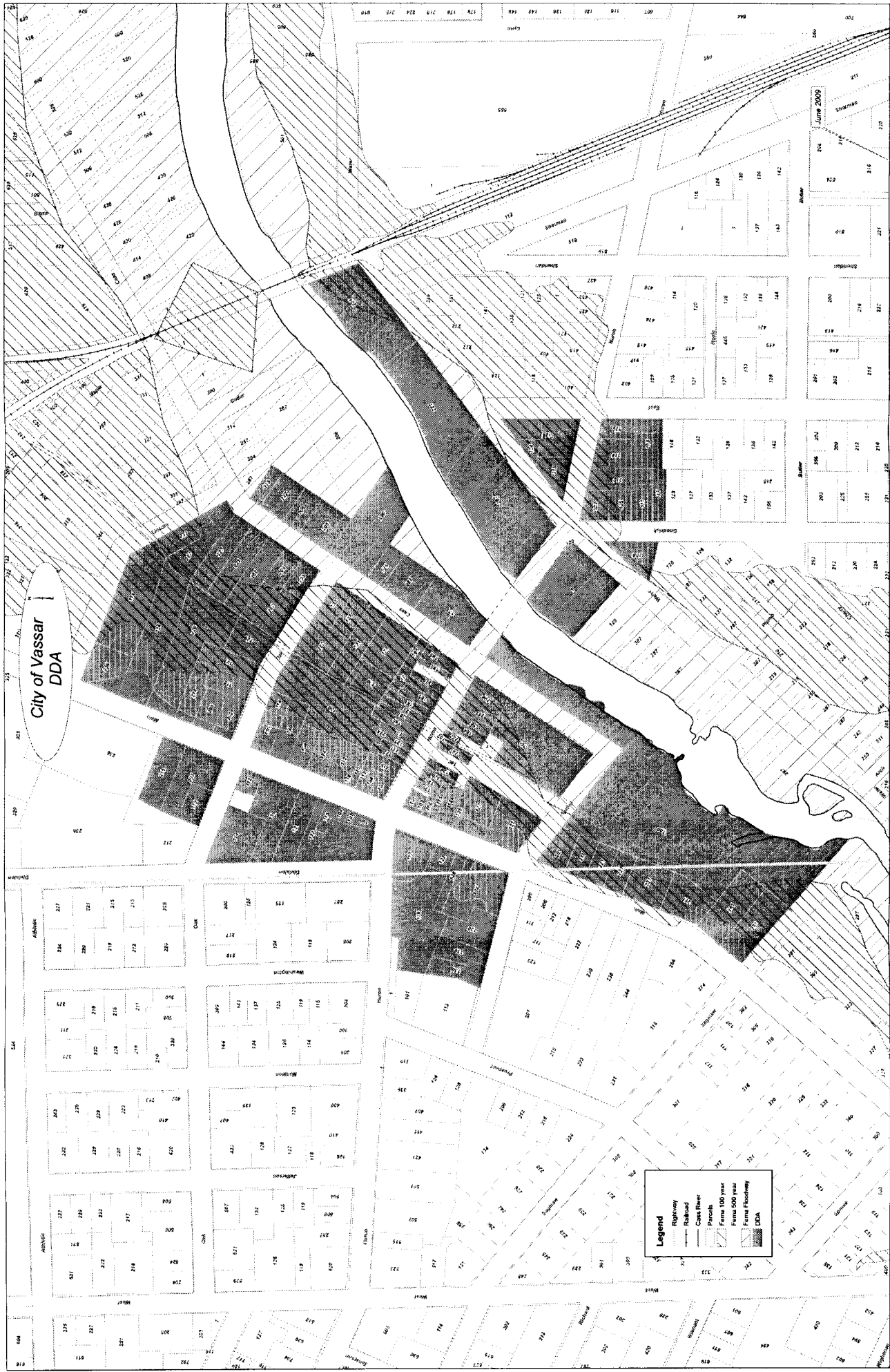
CITY OF VASSAR
287 E. HURON AVENUE
Vassar, MI 48768

Monday March 7, 2011
7:00 PM

The City of Vassar will hold a public hearing regarding a proposed update of the Development Plan and Tax Increment Financing Plan of the Vassar Downtown Development Authority on Monday March 7, 2011 at Vassar City Hall at 7:00 p.m. This is an update of the original plan which was adopted on May 17, 1982 and subsequently amended on June 9, 1997 and again on July 8, 2002. The development area includes the entire Downtown Development Authority District. The boundaries of the Downtown Development Authority are centered on M-15 with the northern boundary being Lincoln Street. The Eastern extent is East Street following N. Water Street to the railroad tracks. The southern extent is to Saginaw Street off of S. Main Street. The western boundary is mostly Division Street with a small section running half way to Prospect just south of M-15.

Legal description of District "Lots 9, 10, 11, 12, 13, 14 and Gore Lot beginning at the northeast corner Lot 11, thence to the southeast corner Lot 9, thence to the southwest corner Lot 14, thence to the northwest corner Lot 12, thence to point of beginning. Block 7; all of Blocks 8, 9, 10, 11, 12 except those lots north of the north line of Lincoln Street; Lots 1- -13, Block 15; Lots 1- -6 and Lots 7- -12, Block 5; Lots 1- -3, Block 13 of the original plat of the village (now city) and Lots 1, 2 and 3 of Block 1 Morse's Addition to the village (now city); Lots 7- -10, Block 20; Block 21; Lots 2- -5 and 18- -21, Block 22; Block 22 1/2; Lots 1 and 2, Block 23 of the original plat of the village (now city), and all public lands and rights-of-way enclosed therein."

A map of the district boundary area (enclosed) and the draft of the Development and Tax Increment Financing Plan update are available for review at Vassar City Hall at 287 E. Huron Avenue, Vassar MI 48768. All aspects of the development plan update will be open for discussion at the public hearing and all interested persons will be provided with an opportunity to be heard. Written comments can be directed to Julius Suchy, City Manager, City of Vassar 287 E. Huron Avenue Vassar, MI 48768.



City of Vassar
DDA

June 2009

- Legend**
- Highway
 - Railroad
 - Canal River
 - Parcel
 - Flood 100 year
 - Flood 500 year
 - FEMA Floodway
 - DDA

Mike Hoagland

From: Walt Schlichting [wsch@TuscolaCounty.org]
Sent: Wednesday, February 16, 2011 9:57 AM
To: MHoagland@TuscolaCounty.org
Subject: FW: Vassar DDA Plan update notice-- change in boundary?

Mike,

No change in the district boundaries per City Manager.

From: Julius Suchy [mailto:citymanager@cityofvassar.org]
Sent: Wednesday, February 16, 2011 9:15 AM
To: wsch@tuscolacounty.org
Cc: MHoagland@tuscolacounty.org
Subject: RE: Vassar DDA Plan update notice-- change in boundary?

Walt,

The boundary is not changing at all, it is only an update of our plan.

From: Walt Schlichting [mailto:wsch@tuscolacounty.org]
Sent: Wednesday, February 16, 2011 9:07 AM
To: Julius Suchy
Cc: MHoagland@tuscolacounty.org
Subject: Vassar DDA Plan update notice-- change in boundary?

Julius,

Thank you for sending notice of the public hearing regarding a proposed update of the DDA/TIFA plan.

Could you please tell me if there is any change in the boundaries of the district involved in this update? Or is the district boundary continuing without change from its previous extent?

Thank you,
Walt Schlichting
Tuscola County Equalization Director
125 W Lincoln St Suite 200
Caro, MI 48723
(989) 672-3830



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

February 14, 2011

Michael R. Hoagland
Controller/Administrator
Tuscola County
207 E. Grant Street
Caro MI 48723

Dear Mr. Hoagland:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended December 31, 2009, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. If it is unclear what must be done to implement a comment or if there appears to be a discrepancy between the comment and the information in the CAFR, please contact the Technical Services Center (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

Certificate of Achievement program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. Your written responses should provide detail about how you choose to address each item that is contained within this report. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. As a designated individual we have enclosed your AFRA. Since you are only one of the designees, also enclosed are AFRA's for:

Renee McLane, Administrative Assistant
Clayette A. Zechmeister, Chief Accountant

Your Certificate of Achievement plaque will be shipped to you under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to local newspapers, radio stations and television stations. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and sent (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by June 30, 2011.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact Delores Smith (dsmith@gfoa.org or (312) 578-5454).

Sincerely,
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in black ink and is positioned above the typed name and title.

Stephen J. Gauthier, Director
Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601
Phone (312) 977-9700 Fax (312) 977-4806

02/14/2011

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Tuscola County** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Michael R. Hoagland, Controller/Administrator

Renee McLane, Administrative Assistant

Clayette A. Zechmeister, Chief Accountant

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING COMMENTS AND SUGGESTIONS FOR IMPROVEMENT

The detailed comments and suggestions for improvements are comprised of: 1) an indication above the comment that provides either the specific certificate program checklist question to which the item directly relates or the notation "Additional Comment" to indicate the comment does not directly relate to a specific checklist question and 2) text that generally identifies the location of the item in your CAFR, the reason for the comment, and the particular item you should address. Following is the legend for the references to specific authoritative literature that are provided for the majority of comments:

APB	-	Accounting Principles Board Opinion
<i>Audits of State and Local Governments</i>	-	<i>Audits of State and Local Governments</i> American Institute of Certified Public Accountants
FASB - I	-	Financial Accounting Standards Board Interpretation
FASB - S	-	Financial Accounting Standards Board Statement
2005 GAAFR	-	<i>Governmental Accounting, Auditing, and Financial Reporting</i> , GFOA 2005
GAAFR Review	-	<i>GAAFR Review</i> , GFOA's Monthly Newsletter on Governmental, Accounting, Auditing, and Financial Reporting
GASB - I	-	GASB Interpretation
GASB - S	-	GASB Statement
GASB - TB	-	GASB Technical Bulletin
IMPL	-	GASB Implementation Guide (not yet included in the <i>Comprehensive Implementation Guide</i>)
Q&A	-	<i>Comprehensive Implementation Guide – 2009-2010</i> , GASB
NCGA - I	-	National Council on Governmental Accounting Interpretation
NCGA - S	-	National Council on Governmental Accounting Statement

All references listed above, except those for "2005 GAAFR," "GAAFR Review," "Q&A," "IMPL," and *Audits of State and Local Governments* are followed by the number of the pronouncement, if applicable, and the specific paragraph(s), footnote(s), or appendix (appendices) within the publication that are being referenced. The references to "2005 GAAFR" and "GAAFR Review" are to pages in those publications. For "Q&A" the references are to the applicable chapter and question in that publication. For "IMPL" the references are to the applicable implementation guide and question in that publication. For *Audits of State and Local Governments*, the references are to the chapter and specific paragraph.

Certificate of Achievement For Excellence in Financial Reporting Summary of Grading

Name of Unit: Tuscola County
Fiscal Year of Report FY2009

Report # 3,592.00

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your comprehensive annual financial report (CAFR). Listed below are the grading categories used and a summary of the SRC's evaluation of your CAFR. The detailed comments and suggestions for reporting improvements on the attached listing are grouped under similar grading categories. Any category which received a grade of "Needs Significant Improvement" indicates an area of particular concern to the SRC and the related comments and suggestions for improvement in this category should be given special attention. An indication is provided on the list by the specific comments(s) or category(ies) that were the cause of receiving this grade. For each item, the notation also states whether it is 1) the basis or part of the basis for the CAFR not receiving the Certificate of Achievement, 2) a serious deficiency which will almost certainly preclude the awarding of the Certificate of Achievement if it is not corrected in your next CAFR, or 3) a deficiency, that if not corrected in future CAFRs, could result in the Certificate of Achievement not being awarded.

Grading Category

Grade

Cover, table of contents, and formatting	Proficient
Introductory section	Proficient
Report of the independent auditor	Proficient
Management's discussion and analysis (MD&A)	Proficient
Basic financial statements (preliminary considerations)	Proficient
Government-wide financial statements	Proficient
Fund financial statements (general considerations)	Proficient
Governmental fund financial statements	Proficient
Proprietary fund financial statements	Proficient
Fiduciary fund financial statements	Proficient
Summary of significant accounting policies (SSAP)	Proficient
Note disclosure (other than the SSAP and pension-related disclosures)	Proficient
Pension-related note disclosures	Proficient
Required supplementary information (RSI)	Proficient
Combining and individual fund information and other supplementary information	Proficient
Statistical section	Proficient
Other considerations	Proficient

Certificate of Achievement for Excellence in Financial Reporting

Presented to

Tuscola County
Michigan

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2009

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



A handwritten signature in black ink, appearing to read "Jeffrey R. Emer".

President

A handwritten signature in black ink, appearing to read "Jeffrey R. Emer".

Executive Director