

TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
WEDNESDAY, SEPTEMBER 29, 2010 – 6:00 P.M.

ALMER CHARTER TOWNSHIP HALL
1310 Cameron Road
Caro, MI 48723

207 E. Grant Street
Caro, MI 48723-1660

Phone: 989-672-3700
Fax : 989-672-4011

6:00 P.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Peterson
Pledge of Allegiance – Commissioner Roggenbuck
Roll Call – Clerk White
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Approval of CDBG Housing Grant Award
 -Health Department Computer Loan Request (See Correspondence #3)
 -Certification of Cost Allocation Plan (See Correspondence #4)
 -Board Meeting Date Conflicts (See Correspondence #5)
 -Approval of Dispatch Agreement with Sprint/Nextel
 -Approval of County Apportionment Report (Millage Levies for 2011 Budget) (See Correspondence # 6)
Old Business
Correspondence/Resolutions

COMMITTEE AND LIAISON REPORTS

Committee of the Whole – FINANCE FOCUS (See Correspondence # 7)
Commissioner Peterson/Commissioner Bardwell

Other Business/On-Going Matters
Next Meeting Date Wednesday, September 29, 2010 – Following Board Meeting

Committee of the Whole – PERSONNEL FOCUS (See Correspondence # 7)
Commissioner Peterson/Commissioner Roggenbuck

Other Business/On-Going Matters

Next Meeting Date Wednesday, September 29, 2010 – Following Board Meeting

Committee of the Whole – BUILDING AND GROUNDS FOCUS (See
Commissioner Kern/Commissioner Petzold Correspondence # 7)

Other Business/On-Going Matters

Next Meeting Date Wednesday, September 29, 2010 – Following Board Meeting

COMMISSIONER LIAISON COMMITTEE REPORTS

BARDWELL

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation

MAC 7TH District

Local Unit of Government Activity Report

Michigan Association of Counties – Board of Directors

NACo

KERN

Thumb Area Consortium

Human Development Commission

Health Board

Senior Services Advisory

Local Unit of Government Activity Report

Community Corrections Advisory Board

Behavioral Health Board

DHS/Medical Care Facility Liaison

PETERSON

Enterprise Facilitation

Human Development Commission

MEMS

Michigan Association of Counties – Aging Work Group

Michigan Association of Counties – Environmental

LEPC

NACo

Local Unit of Government Activity Report

Parks & Recreation

Dispatch Authority Board

County Planning Commission

PETZOLD

Recycling Advisory
Resource Conservation and Development District
Mid-Michigan Mosquito Control Technical Advisory Committee
Thumb Area Consortium
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission
Health Board

ROGGENBUCK

Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
MAC Judiciary & Public Safety Committee
Great Start Collaborative – Tuscola County
Parks & Recreation
NACo Agricultural Committee
NACo Rural Action Caucus
MAC Agriculture & Tourism

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 September 16, 2010 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 September 2010 Health Department Monthly Report
- #4 Certification of Cost Allocation Plan
- #5 Conflicting Dates for Next Board/Committee Meetings
- #6 County Apportionment Report
- #7 September 16, 2010 Committee of the Whole & Statutory Finance Committee Minutes
- #8 September 17, 2010 Multi-County Solid Waste Task Force Minutes
- #9 Award of Violence Against Women Grant
- #10 September 8, 2010 Human Development Commission Minutes
- #11 September 2, 2010 Road Commission Minutes
- #12 Award of Safe Communities Grant: Traffic Enforcement

DRAFT

**Tuscola County Board of Commissioners
September 16, 2010 Minutes
Courthouse Annex**

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the City of Caro, Michigan, on the 16th day of September, 2010 to order at 8:30 o'clock a.m. local time.

Prayer by Commissioner Bardwell
Pledge by Commissioner Peterson

COMMISSIONERS PRESENT:

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #5 Gerald Peterson

COMMISSIONERS ABSENT:

District #4 Roy Petzold

10-M-167

Motioned by Kern seconded by Peterson to adopt the agenda as amended. Motion carried.

10-M-168

Motioned by Peterson seconded by Kern to approve the minutes of 08/24/10 regular meeting. Motion carried.

Brief Public Comment – Drain Commissioner Bob Mantey appeared to request approval to purchase new shelving, countertop and desk. Melissa Payk with MSU-E appeared to clarify recently published information regarding one of Extension's programs.

10-M-169

It was moved by Kern and supported by Peterson that the following Consent Agenda resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 8/26/10

Description of Matter: Move that per the August 23, 2010 letter from the Sheriff to authorize that a letter of request be sent to the State Police Confiscated Firearms Unit requesting use of certain Confiscated Firearms by the County Sheriff Department.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 8/26/10

Description of Matter: Move that the 2010 General Fund Budget be amended with the establishment of an Activity titled HH Purdy Building Lease/Payment and \$24,750 be budgeted from contingency for the security deposit and November and December payments to be made in 2010.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 8/26/10

Description of Matter: Move that in order to complete the office relocation projects, budgets be established in the 483 Capital Improvement Fund of \$214,400 through the use of fund balance as follows:

- HH Purdy Building \$98,300
- Annex Building \$48,000
- Courthouse \$68,100

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 8/26/10

Description of Matter: Move that the letter of resignation from Patricia Martin, part-time General Office Clerk in the County Clerk's Office, be received and placed on file.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

Bill Swarthout and Sharon Beals with Tuscola Behavioral Health Systems appeared regarding the jail diversion program proposal.

10-M-170

Motion by Kern seconded by Roggenbuck to approve the cooperative agreement between Tuscola Behavioral Health Systems, Tuscola County Sheriff Department, Tuscola County Prosecuting Attorney's Office and Tuscola County Division of Community Corrections to provide services designed to divert persons with serious mental illness, serious emotional disturbance, or developmental disability from jail incarceration or detention when appropriate. This approval is made with the understanding there is no cost to the county. Motion carried.

10-M-171

Motion by Kern seconded by Peterson that per the recommendation of the Energy Efficiency and Conservation Block Grant Review Committee (Carl Osentoski–Huron County Economic Development Corporation Director, Jamie Dawes–Sanilac County Commissioner and Michael Hoagland–Tuscola County Controller) and the recommendation of AKT Peerless Environmental–Jeremy McCallion, the Regional Non-Motorized Transportation Plan and Harbor Beach Path Design be awarded to Greenway Collaborative and all documents related to this matter be authorized to be signed. Motion carried.

10-M-172

Motion by Kern seconded by Roggenbuck that per the recommendation of the Energy Efficiency and Conservation Block Grant Review Committee (Carl Osentoski–Huron County Economic Development Corporation Director, Jamie Dawes–Sanilac County Commissioner and Michael Hoagland–Tuscola County Controller) Energy Strategy, Energy Audits and Oversight/Design be awarded to AKT Peerless Environmental and all documents related to this matter be authorized to be signed. Motion carried.

10-M-173

Motion by Kern seconded by Roggenbuck that per the request of Circuit/Family Court to approve a contractual agreement with Management of America for preparation of budget requests, amendments, line item transfers and billing with the Department of Human Services for the 292 Child Care Fund and prepare recommendations regarding the appropriate methods of accounting within the Child Care Fund to maximize in-home grant reimbursement for Tuscola County and to allow the chairman to sign all necessary documentation. Motion carried.

10-M-174

Motion by Peterson seconded by Roggenbuck to appoint Nancy K. Barrios to the Tuscola County Jury Board effective immediately to finish the term of the previous appointee. Motion carried.

10-M-175

Motion by Kern seconded by Peterson that per the September 8, 2010 letter of request from the Undersheriff, authorization is given to purchase a new refrigerator for an amount of \$2,775 with said purchased to be charged to the Equipment Repair and Maintenance account in the Jail Budget. Motion carried.

10-M-176

Motion by Peterson seconded by Roggenbuck that per the September 8, 2010 letter of request from the County Veterans Affairs Director, a letter of understanding from the Board of Commissioners be provided to the Veterans Affairs Director allowing all honorably discharged veterans (rather than only war time veterans) to apply for assistance from the Soldiers and Sailors Relief Fund and county burial funds according to the guidelines as set by the Veterans Affairs Committee. Motion carried.

10-M-177

Motion by Peterson seconded by Kern that per the August 20, 2010 memo from the Medical Care Facility Director, that \$20,717.64 be authorized for transfer from the voted Medical Care Facility fund to the regular Medical Care Facility fund for the items identified in the memo. Motion carried.

10-M-178

Motion by Kern seconded by Peterson to hire Space Inc. at a rate of \$65 per hour not to exceed \$5,000 to provide assistance to departments in the layout of internal office space areas to maximize efficiency and functionality. Space Inc. is directed to develop plans that maximize the use of current furniture and equipment. (Any new furniture and equipment required to implement office relocations will be minimized because of county financial limitations and will be evaluated on a case-by case basis by the Building and Grounds Commissioners. Department heads are requested to look at their 2010 budget for any monies that may be available for new furniture for the pending move since the monies may not be appropriated out of the 2011 budget). Motion carried.

10-M-179

Motion by Roggenbuck seconded by Kern that per the recommendation of the County Board of Public Works, the attached resolution be adopted to withdraw from further participation in the Akron-Fairgrove Sewage Disposal System and the facilities of the system become the joint property of the two municipalities. Motion carried.

10-M-180

Motion by Kern seconded by Roggenbuck that per the recommendation of the county Brownfield Redevelopment Authority, that authorization be given to make

application for the second round of Brownfield Redevelopment grant funding from Environmental Protection Agency and the county serve as the fiduciary if funding is approved. Motion carried.

10-M-181

Motion by Kern seconded by Roggenbuck that the floor plan in the original lease be amended as presented by HH Purdy at the September 16, 2010 Board of Commissioners' meeting and this amended version be placed with the lease documents with the following specifics (at no cost to the county):

- Use the original or revised Equalization plan
- Provide space for a safe for the Treasurer with agreement from the ROD
- Potentially change door swing direction in the Controller's office

Motion carried.

10-M-182

Motion by Kern seconded by Peterson no further floor plan changes shall be made without an approved change order from the Buildings & Grounds Commissioners. Motion carried.

10-M-183

Motion by Roggenbuck seconded by Kern to authorize the chairman to sign appropriate finance documents presented by the bank after approval by legal counsel. Motion carried.

10-M-184

Motion by Kern seconded by Roggenbuck to authorize the sheriff's office to replace the security camera to be purchased from Blank Electric at a cost of \$1380. Motion carried.

10-M-185

Motion by Bardwell seconded by Roggenbuck that the full board meet at 8:30 a.m. the second Thursday of the month and at 6:00 p.m. the fourth Thursday of the month with the Committee of the Whole meeting to occur immediately following the full board meeting in both instances. Motion carried

10-M-186

Motion by Kern seconded by Peterson to allow the Register of Deeds to purchase mobile shelving from Advantage Business Systems LLC at a cost of \$24,972.82. Motion carried.

10-M-187

Motion by Kern seconded by Roggenbuck to reduce the number of members on the Parks & Recreation Commission from 10 to 7. Pursuant to law, the Commission will be comprised of: a road commission appointee, a planning commission appointee, a drain commissioner appointee, a county commissioner who serves on the buildings and

grounds committee and two members of the general public. Also, authorize the county clerk to advertise for the two general public positions. Motion carried.

Extended Public Comment – Mary Drier inquired regarding the utilization of video conferencing to conduct meetings

Meeting adjourned at 11:41 a.m., until 6 p.m., September 29, 2010.

Margie A. White
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the Almer Charter Township Hall located at 1310 Cameron Road, Caro, Michigan, on Wednesday, the 29th day of September, 2010 at 6 o'clock p.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move that per the request of the Dispatch Director, CritiCall Software be purchased from the Dispatch #218 Fund for dispatcher training for an amount of \$2,215 and all appropriate documents be authorized for signature.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move that per the request of the Circuit/Family Court Administrator, that Data Workflow Computer Software be purchased for use with the Child Care operation and other departments for an amount of \$55,000 (Approximately 50% state funded) and all documents be authorized to be signed.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move that the Budget amendments for September 16, 2010 as provided at the meeting are approved and said changes be authorized.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move to concur with the hiring of the Chief Juvenile Probation Officer of Circuit/Family Court at the Step 1 rate of pay effective October 4, 2010.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move that the Great West Deferred Compensation agreement be amended to incorporate a new employee optional investment alternative called Secur Foundation and all appropriate signatures be authorized.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move that Mosquito Abatement be reorganized to have Co-directors and Kim Green and Richard Colopy be appointed as Co-directors at the Director beginning rate of pay (not hiring a new full-time Director results in a first year wage/fringe benefit savings of an estimated \$45,000).

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move to concur with the hiring of a District Court Deputy Court Clerk at the Step 1 rate of pay effective September 7, 2010.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move to lift the County hiring freeze and authorize the Sheriff to refill a full time Deputy Sheriff position at the Step 1 rate of pay.

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move to accept the Building Strong Families Grant for MSU Extension for \$25,000 and the recall of Julie Androsuk to the Parenting Position effective October 1, 2010 and all appropriate budget amendments be authorized.

Agenda Reference: J

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move that remaining issues with the County Airport Zoning be resolved as follows:

- Establish the permit height requirement in the 5 to 10 mile zone at 499 feet
- Administer the ordinance through the hiring of an administrator in those situations when the local government unit chooses not to administer the ordinance (costs of the county administrator to be paid from permit fees).

Agenda Reference: K

Entity Proposing: COMMITTEE OF THE WHOLE 9/16/10

Description of Matter: Move that the remaining steps required to adopt the County Airport Zoning Ordinance as outlined in the September 10, 2010 letter from the Controller/Administrator be implemented:

- Make necessary revisions to the draft ordinance
- Perform the necessary publication and other steps required to conduct a public hearing for consideration of ordinance adoption
- Conduct a public hearing and consider ordinance adoption
- After the ordinance is adopted, inquire with local units of government to determine if they will administer the ordinance or if they want to County to administer the ordinance
- After the ordinance is adopted, assist in the training of local officials to administer the airport zoning ordinance
- After the ordinance is adopted, conduct the process to hire a county zoning administrator
- After the ordinance is adopted, determine permit fee costs
- After the ordinance is adopted, conduct the process to appoint an Airport Zoning Board of Appeals

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Margie White
Tuscola County Clerk

Tuscola County Health Department
Board of Commissioners Monthly Report for September 2010
Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer
Visit our website at www.tchd.us

Outcomes for the Month:

- The Health Department Immunization clinics currently have a 3-4 week wait. We have added 4 additional clinics this past month which are also booked full. We have received calls from several parents upset that their child can not get an appointment until October. We do not have any additional resources to add any more clinics at this time. We sent notification to schools in April and again in June, of the new vaccination requirements, however many parents chose to wait until school started to call for appointments. With the onset of flu clinics next month, the waits could get longer as we do not have the funding or the staffing to add additional clinics in our new fiscal year which starts October 1st.
- The WIC program is also experiencing an increase in the number of clients requesting services. We are required to make appointments for pregnant women within 10 days which we are meeting, but all other clients are experiencing approximately a 14 day wait.

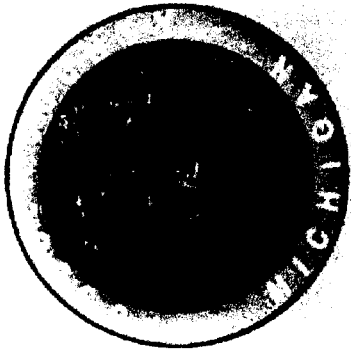
Issues under consideration by the Local Health Department:

- There was a bat that tested positive for Rabies in August. This was the second bat in 4 months. It did bite a sleeping child. The child had treatment started.
- The Health Department has selected Insight as our new Electronic Health Record system. The date of implementation is yet to be determined.
- The Health Department will begin Flu shots September 15, 2010 for children who are currently scheduled for immunizations. It is anticipated that administration of adult flu shots will begin in early October.
- The Michigan Department of Community Health budget still has not been approved yet. The House and the Senate can not agree on the appropriation and the cuts.
- Our FY10-11 budgets submittal to the Michigan Department of Community Health has been extended to September 24, 2010.

Issues to be brought to Board of Commissioners:

- FY10-11 appropriation and funding options for the new required Electronic Health Record.

Tuscola County Health Department Board of Health Meeting 9/17/10 Contract/Letter of Agreement Ratification Log for the Period of 8/20/10 – 9/16/10 Signed by Gretchen Tenbusch, RN, MSA, Health Officer				
Contract/Letter of Agreement	Purpose	Date Span	Amount/ Type	Date Signed
CMU Board of Trustees	Internship	7/20/10 – 6/1/11	Non-financial	9/2/10
Bridgeway	Generator Maintenance	8/1/10 – 7/31/11	\$896.41 /year	9/16/10
Tuscola Behavioral Health Systems	Tdap Vaccination Program	9/20/10 – Ongoing	Fee for Service	9/16/10
Tuscola County Health Department Board of Health Meeting 9/17/10 Contract/Letter of Agreement Ratification Log for the Period of 8/20/10 – 9/16/10 Signed by Bonnie Sammons, Fiscal Manager				
Contract/Letter of Agreement	Purpose	Date Span	Amount/ Type	Date Signed
Huron County Health Department	Wisewoman Provider – Screening	10/1/10 – ongoing	Fee for Service	9/13/10



**TUSCOLA COUNTY, MICHIGAN
COUNTY-WIDE COST ALLOCATION PLAN
CERTIFICATE OF INDIRECT COSTS**

This is to certify that I have reviewed the indirect cost plan submitted herewith and to the best of my knowledge and belief:

- (1) All costs included in this plan are for the fiscal year ending December 31, 2009 and are to establish billing or final indirect costs for the fiscal year beginning January 1, 2011, and are allowable in accordance with the requirement of the Federal award(s) to which they apply and OMB Circular A-87, "Cost Principles for State, Local, and Indian Tribal Governments." Unallowable costs have been adjusted for in allocating costs as indicated.
- (2) All costs included in this plan are properly allocated to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the costs identified.

I declare that the foregoing is true and correct.

Tuscola County, Michigan

Signature: _____
Name of Official: _____
Title: _____
Date: _____

CONFLICTING DATES FOR NEXT BOARD/COMMITTEE MEETINGS

Based on new schedule for Board/Committee meetings:

1st meeting of November at 8:30 a.m. would be Nov. 11th

November 11th is a holiday
(Previous schedule was Nov. 9 for Board Mtg & Nov. 10 for Committee Mtg)

2nd meeting of November at 6 pm would be Nov. 25th

November 25th is a holiday
(Previous schedule was Nov. 23 for Board Mtg & Nov. 24 for Committee Mtg)

2nd meeting of December at 6 pm would be December 30th

December 30th is a holiday
(Previous schedule was Dec. 28 for Board Mtg & Dec. 29 for Committee Mtg)

ORIGINAL TO: County Clerk
COPY TO: Equalization Department
COPY TO: Each Township or City Clerk

2010 TAX RATE REQUEST (This form must be completed and submitted on or before October 1, 2010)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	Tuscola	2010 Taxable value as of 'Final State Equalization', towards the end of May	1,418,356,190
Local Government Unit	County	For LOCAL School Districts: 2010 Taxable value of NON-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2009 Millage Rate Permanently Reduced by MCL 211.34d	2010 Current Year Millage Reduction Fraction	2010 Millage Rate Permanently Reduced by MCL 211.34d	2010 Sec 211.34 Millage Rollback Fraction	2010 Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Alloc	Operating	Nov-64	4.2000	3.9141	1.0000	3.9141	1.0000	3.9141	3.9141		frozen
Sp Voted	Bridge/Streets	Aug-08	0.4807	0.4807	1.0000	0.4807	1.0000	0.4807		0.4807	Dec-15
Sp Voted	Senior Citizens	Aug-10	0.2000	0.2000	1.0000	0.2000	1.0000	0.2000		0.2000	Dec-17
Sp Voted	Medical Care	Aug-08	0.2500	0.2500	1.0000	0.2500	1.0000	0.2500		0.2500	Dec-18
Sp Voted	Road Patrol	Aug-10	0.9000	0.9000	1.0000	0.9000	1.0000	0.9000		0.9000	Dec-17
Sp Voted	Roads/Streets	Aug-08	0.9657	0.9657	1.0000	0.9657	1.0000	0.9657		0.9657	Dec-15
Sp Voted	Mosquito	Jan-08	0.6316	0.6316	1.0000	0.6316	1.0000	0.6316		0.6316	Dec-13
Sp Voted	Recycling	Aug-08	0.1500	0.1500	1.0000	0.1500	1.0000	0.1500		0.1500	Dec-16
Sp Voted	MCF Construction Debt	Aug-02	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	Dec-16

Prepared by	Walt Schlichting	Title	Equalization Director	Date	9/22/2010
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9 Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3)

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary		Margie White	
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President		Thom Bardwell	

* Under Truth in Taxation MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9. IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column 16.

#6

DRAFT**Tuscola County Board of Commissioners
Committee of the Whole Minutes**

**Thursday, September 16, 2010 – After Board of Commissioners Meeting A.M.
Annex Board Room (207 E. Grant Caro, Mi.)
11:42 a.m.**

Finance

Commissioners present: Roggenbuck, Bardwell, Kern, Peterson. Also present: Mike Hoagland, Margie White, Bob Klenk, Lone Vyse, Rich Colopy, Kim Green, Mike Miller, Mary Lou Burns, Donna Fraczek, Melissa Payk, Mary Drier, Steven Lark

Dispatch

- **Rebanding Update** – Bob Klenk reported negotiations are ongoing regarding reimbursement for the cost of rebanding. The reimbursement is expected to be approximately \$360,000
- **CritiCall Software** – used as a applicant screening tool. Purchase price is \$2,215 (see consent agenda resolution)

Child Care Fund Software Purchase Request – Circuit Court Administrator Mary Lou Burns presented a request for continued implementation of the OnBase system involving the Juvenile Department, County Clerk's office, Family Court, Collections, and the Controller's office (see consent agenda resolution)

Mid-year budget adjustments (jail, TNU, Caro sewer) (see consent agenda resolution)

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation
2. 2011 Budget Development Update – September 30, 2010
3. Emergency Services
4. DELEG Energy Grant
5. Tire Collection Program
6. Three-Year Dog Licensing
7. Juror Card Program
8. Probate Court Budget Change Request
9. Allied Information Systems
10. Draft Policy Confidential Information on Copiers and Fax Machines
11. Review of Child Care Fund Reorganization and Billing/Budgeting/Accounting Proposal
12. Jail Prisoner Overcrowding Alternatives
 - House Arrest Services Re-Contacted – Tether Program
 - Evaluation of Housing More Prisoners in Tuscola Jail

Personnel

Chief Juvenile Probation Officer Position – a person has been selected and is scheduled to begin working October 4, 2010 (see consent agenda resolution)

Great West Deferred Compensation – New Feature – (see consent agenda resolution)

Commissioner Roggenbuck exited the meeting at 12:15 p.m.

Mosquito Abatement Proposal – the committee reviewed the proposal presented by the co-directors (see consent agenda resolution)

District Court Deputy Court Clerk Hiring – warrant clerk (see consent agenda resolution)

Building Strong Families Program - \$25,000 is available (see consent agenda resolution)

Sheriff's Department Vacancy – certified deputy sheriff (see consent agenda resolution)

Secondary/On-Going Personnel Items

1. Circuit/Family Court Personnel Policies
2. MERS Bridged Benefits Valuation
3. Labor Negotiations

Building and Grounds

Airport Zoning Ordinance Update – one of the issues the commissioners need to address is the height when a permit is required in the 5 to 10 mile zone. The Airport Committee suggests 499 feet. The other issue is ordinance administration. One option is the County Planning Commission or an individual hired on an as-needed basis. A fee would have to be predetermined and this would be paid to the person hired to fulfill this requirement (see consent agenda to move forward)

Office Space Planning – Next Steps – move in date is expected to be November 1. The Buildings and Grounds director would like to schedule the move for the first two weeks in December.

Michigan Gas and Electric Proposal to Reduce Utility Costs – Consumers Energy did not have a good answer as to why the county shouldn't change. The cost could change per month. History has not been favorable for making this kind of change. No action recommended.

Secondary/On-Going Building and Grounds Items

1. Vanderbilt Park
2. Parks and Recreation Commission Possible Restructuring

Other County Resolutions - none

Public Comment Period - none

Closed Session – If Necessary – none

Meeting adjourned at 12:48 p.m.

Margie A. White
Tuscola County Clerk

**Statutory Finance Committee Minutes
Wednesday, September 16, 2010
Annex Board Room
207 E. Grant St., Caro, MI**

Called to order: 12:49 p.m.

Commissioners present: Bardwell, Kern, Peterson

Also present: Mike Hoagland, Margie White

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 12:52 p.m.

Margie A. White
Tuscola County Clerk

Multi-County Recycling Huron, Lapeer, Sanilac and Tuscola County

Multi-County Solid Waste Task Force

September 17, 2010

10:00 AM

Marlette City Hall

Minutes

MEMBERS PRESENT: Don Duggar; MCSWTF Committee Chairperson, John Horny; Huron County Commissioner, Dyle Henning; Lapeer County Commissioner, Michelle Warczinsky; Sanilac County MSU Extension, Kate Neese; Tuscola County Recycling Coordinator.

MEMBERS EXCUSED: Roy Petzold; Tuscola County Commissioner

MEMBERS ABSENT: Gary Roy; Lapeer County Commissioner, Clark Elftman; Huron County Commissioner, Jim Ruby; Sanilac County Commissioner

Mr. Duggar called the meeting to order at 10:07 A.M. Ms. Neese took roll. Ms. Warczinsky moved to accept the June 4, 2010 minutes as written and Mr. Henning seconded the motion. The motion carried.

The Treasurer reported no change in the \$958.28 current fund balance.

There was no public comment at this time.

Ms. Neese stated the Clean Sweep program continues to run smoothly. Tuscola County will be hosting a Household Hazardous Waste collection on Friday October 1st. Discussion was held in regards to the spring collections and software issues when attempting to report information to the Michigan Department of Agriculture.

The fall Household Hazardous Waste (HHW) collections were discussed. Sanilac County reported they will be hosting a collection on Saturday October 2nd. Our vendor will be cleaning out Tuscola County's Clean Sweep building on the same day. Ms. Warczinsky stated PSC will accept household batteries during our HHW events.

The current HHW/Clean Sweep contract was discussed at this time. Ms. Neese asked the Committee if they preferred an annual renewal or if we should go out for bid. Discussion was held in regards to having fewer collections next year due to budget constraints. Ms. Neese recommended contacting PSC to see if they will renew our current contract for one year, ending December 31, 2011. If PSC is unable to unwilling to renew at our current rate, then the Committee should begin the Request for Proposal process. Discussion was held. Mr. Henning would like our vendor to made aware that we will be hosting fewer events next year. Mr. Horny moved to contact PSC and ask to renew our contract for one year at the current rate. If PSC is unwilling or unable to renew at the current rate, Ms. Neese can move forward with the RFP process. Ms. Warczinsky seconded the motion. Discussion in regards to fuel charges was held. Mr. Duggar called for roll. Ms. Warczinsky – yes; Mr. Horny – yes; Mr. Duggar – yes; Mr.

Henning – yes. The motion carried unanimously. Ms. Neese will follow up with an email as soon as she contacts PSC.

The Funding Options for Michigan Recycling Programs document was handed out and reviewed. Mr. Henning asked if any of the Committee members had any experience or information on P.A. 69. No one on the Committee could comment on P.A. 69. Mr. Henning explained that Lapeer County is concerned about the increased costs with their current recycling program.

Mr. Horny went on to discuss Huron County's progress with the plasma gasification project. They would like to use biomass for this project but can also mix in some household trash. He stated the project is about a year and a half away from beginning and it would create ethanol. He stated the County needs to prove tonnage before they can begin the project. The company that the County is currently researching is called Koskada. Mr. Horny also mentioned the solar energy, anhydrous ammonia production and EColi testing projects in Huron County.

Discussion was held in regards to special millages and how Tuscola County's recycling program is currently funded.

County reports were given at this time. Ms. Warczinsky stated Sanilac County hosted a tire recycling collection but only 185 tires were collected at that event. The fall HHW collection date has been set for Saturday October 2nd. Sanilac County is moving forward with two week ewaste collection pilot program. The County has two weeks to completely fill a semi trailer with ewaste for a vendor from Wisconsin. The ewaste collection began September 15th and is ongoing through the end of the month. The County's cost for this ewaste collection is approximately \$400. Mr. Horny stated Huron County residents rely on Tuscola County's drop off recycling program. He would like to see more recycling opportunities in Huron County. He stated that paper recycling program is going well but the pellitizer has broken down. Thumb Industries is looking for a new pellitizer and expect to pay around \$25,000 to replace it. Mr. Horny stated the paper recycling program continues to grow. Ms. Neese stated that Tuscola County has seen a lot of material come in over the summer months and with it a lot of contamination. She explained her staff has really had to step up their education efforts as more new people begin to use the facility. Ms. Neese explained Tuscola County is hosting their fall HHW event on Friday October 1st and residents have already shown a lot of interest in attending this event. Mr. Henning said Lapeer County's current recycling program is questionable next year. He and Mr. Phil Kaatz explained they would like to host at least one Clean Sweep collection but they would probably not have an HHW in conjunction with that event. Mr. Kaatz plans on asking the townships for funding to help support the HHW program.

The Committee discussed the next meeting date and decided on Friday February 18, 2011 at 10:00am at the City of Marlette Hall. If PSC is unable to renew our current HHW contract, the Committee will meet on Friday October 29th at 10:00am to review the bids.

Mr. Duggar adjourned the meeting at 11:23 AM. The next MCSWTF meeting will be held on Friday February 18, 2011 at 10:00am at the City of Marlette Hall. This meeting is open to the public.



September 16, 2010

Washington, D.C. 20531

Mr. Michael Hoagland
County of Tuscola
440 North State Street
Caro, MI 48723-1555

Dear Mr. Hoagland:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office on Violence Against Women has approved your application for funding under the Community-Defined Solutions to Violence Against Women Program in the amount of \$400,000 for County of Tuscola. This award provides the opportunity for recipients to develop and strengthen effective responses to violence against women. This grant program encourages communities to treat domestic violence, sexual assault, dating violence and stalking as serious crimes by strengthening the criminal justice response to these crimes and promoting a coordinated community response. Victim safety and offender accountability are the center piece of projects funded under the program.

Enclosed you will find the award package. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact Chanell Jones at (202) 305-2379. For financial grants management questions, contact the OVW Grants Financial Management Division at (202) 514-8556, or by e-mail at ovw.gfmd@usdoj.gov. For payment questions, contact the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or by email at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Susan B. Carbon
Director

Enclosures



1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

County of Tuscola
440 North State Street
Caro, MI 48723-1555

4. AWARD NUMBER: 2010-WE-AX-0044

5. PROJECT PERIOD: FROM 10/01/2010 TO 09/30/2012

BUDGET PERIOD: FROM 10/01/2010 TO 09/30/2012

6. AWARD DATE 09/16/2010

7. ACTION

8. SUPPLEMENT NUMBER
00

Initial

1A. GRANTEE IRS VENDOR NO.

386004906

9. PREVIOUS AWARD AMOUNT

\$ 0

3. PROJECT TITLE

The Tuscola County Domestic Violence Unit and Coordinated Community Response

10. AMOUNT OF THIS AWARD

\$ 400,000

11. TOTAL AWARD

\$ 400,000

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under 42 U.S.C. 3796hh - 3796hh-4 (OVW - Arrest)

15. METHOD OF PAYMENT

GPRS

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

Susan B. Carbon
Director

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Michael Hoagland
Controller/Administrator

17. SIGNATURE OF APPROVING OFFICIAL

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

9/21/10

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	A	W4	29	00	00		400000

21. W410D00030

HUMAN DEVELOPMENT COMMISSION
Board of Directors Meeting
September 8, 2010
1 p.m.

#10

- PRESENT:** Della Hammond, Ron Wruble, Bob Wood, Jerry Peterson, Tom Kern, Bob Sugden, John Merriman, George Loomis, Norton Schramm, Carl Holmes, Beth Hunter, Elmer Bussema, Al Long, Steve Vaughan, Bill Butler, Grace Temple, Cindy McDonnell
- ABSENT:** Judge Kim Glaspie (excused), Gary Roy (excused), Linda Jarvis (excused), Jamie Daws (excused), Chris Taylor (excused), Lisa Pridnia (excused)
- GUESTS:** Denes Tobie
- STAFF:** Lori Offenbecher, Brian Neuville, Becky Hassler, Maryanne Eagle, Lisa Meyer, Carol Arman, Lori Ertman

Chairperson Hammond convened the meeting at 1 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff followed.

Motion by Tom Kern, seconded by Bill Butler, to accept the August 18, 2010 Board of Director minutes as mailed. Motion carried.

2008/09 AGENCY AUDIT

Board members were provided a copy of the Human Development Commission and Subsidiary audit for the period ended September 30, 2009. Ms. Tobie, of Wipfli, LLP, highlighted the document and provided a PowerPoint presentation.

Ms. Tobie advised that, based on the receipt of ARRA funds received by the agency, it was necessary to test additional programs as compared to previous years; they included The Emergency Food Assistance Program, Early Head Start, Community Services Block Grant, Community Development Block Grant, Weatherization, Supportive Housing and the Commodity Supplemental Food Program.

There were no questioned costs for the audit period, however, the auditing firm made recommendations regarding the agency's self-insurance liability and recording in-kind within the Early Head Start Program.

Motion by Bill Butler, seconded by Norton Schramm, to accept the agency's audit for the period ended September 30, 2009. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) new HDC logo, 2) pictures of the Sanilac ADS Building which reflected the addition of shutters, 3) notice of MPSC Consumer Forum dates and locations, and 4) customer thank-yous.

Chairperson Hammond advised that she and four agency staff had attended the national Community Action Partnership Annual Conference held in Boston August 31 - September 2. All agreed that it was an exceptional event with tremendous learning opportunities.

Motion by John Merriman, seconded by Beth Hunter, to accept the Chairperson's Report as presented. Motion carried.

EXECUTIVE & FINANCE/AUDIT COMMITTEE

Chairperson Hammond advised that the Committee had met on August 25 with a major focus on the potential donation of property to the agency.

Mr. Neuville reported that after the Committee meeting, the agency was contacted by a prospective purchaser of the property. Discussion followed regarding the agency's mission and potential negative perceptions of this type of transaction.

Motion by Tom Kern, seconded by Norton Schramm, that the donation of 58 lots in Lapeer's Woodbridge Park be declined. Motion carried.

Chairperson Hammond advised that the Committee had also reviewed the agency's credit card charges for July and established a Committee for the evaluation of proposals received in response to the agency's RFP for audit services.

Motion by Bob Wood, seconded by Bill Butler, to accept the Executive & Finance/Audit Committee minutes as presented. Motion carried.

SENIOR SERVICES ADVISORY COUNCIL

Mr. Kern highlighted the August 25 minutes of the Council. Motion by John Merriman, seconded by George Loomis, to accept the Senior Services Advisory Council minutes as presented. Motion carried.

DOMESTIC VIOLENCE SERVICES ADVISORY COUNCIL

Ms. Hunter advised that the Council had met on August 18 and noted that the agency would not be reapplying for STOP funding for the new fiscal year. In relation to fundraising for the Shelter, an auction was being planned for the Spring of 2011 and Nights To Indulge would be held in Huron, Tuscola and Sanilac Counties in the near future. It was also noted that a sign had been placed in front of the Shelter for the benefit of those seeking assistance.

Motion by Tom Kern, seconded by Jerry Peterson, to accept the Domestic Violence Services Advisory Council minutes as presented. Motion carried.

CARO TRANSIT AUTHORITY

Ms. Offenbecher advised that the Caro Transit Authority held its board meeting on August 25 at which time CTA approved a millage marketing strategy presented by HDC.

Election of officers was held with William Dillon elected as Chairperson, Raymond Bates as Vice-Chair, Charles Spaulding as Treasurer, and Mark Schubel as Secretary. It was noted that Lois Sutton would be retiring from the Authority after serving for nearly 20 years.

Motion by Bill Butler, seconded by Beth Hunter, to receive the Caro Transit Authority Report as presented. Motion carried.

AGENCY REPORT

Ms. Hassler presented a proposal which the agency recommended for potential funding. Motion by Norton Schramm, seconded by George Loomis, to submit a proposal to the Michigan State Housing Development Authority, in the amount of \$30,000, for a Community Development Housing Organization Grant to provide general operating funds for housing and community development initiatives. Motion carried.

Ms. Offenbecher and Mr. Neuville provided an overview of Department of Human Services On-Site Monitoring Visit which took place September 24-25. There were no findings or recommendations noted.

Ms. Offenbecher advised that upon assessing the agency's budget for FY 2011, it was recommended that the mileage reimbursement rate be increased for Board and Advisory Council members. Motion by John Merriman, seconded by Tom Kern, to increase the mileage reimbursement rate from \$.33 to \$.38 per mile for the agency's Board of Directors and Advisory Council members effective October 1, 2010. Motion carried.

Ms. Offenbecher stated that as the Senior Services contract had been approved for FY 2011, Senior Services staff wages would be increased effective October 4. In an effort to support these costs, additional strategies to raise revenues and control costs will be implemented. She also noted that the installation of new lighting in various parts of the agency had resulted in a 15% savings and, by the next Board meeting, the agency's new security system would be in place, hence, Board members would need to enter the building through the front entrance.

Members were provided with a Wear-A-Bouts brochure which highlighted all Michigan-made products sold through the store.

Mr. Neuville advised that all three lines of agency credit were completely paid off and the agency had adequate cash on hand.

He also noted that he had met with Commissioners Ron Wruble and Steve Vaughan to discuss the development of the central kitchen in Bad Axe. The project will be moving forward and plans were available to interested Board members.

Ms. Arman distributed information and raffle tickets which would be sold to benefit the agency's Endowment Fund.

Ms. Offenbecher advised that an incident occurred in the Sanilac County Field Office during the later part of August in which police needed to be called to assist with an irate customer.

Motion by John Merriman, seconded by Bill Butler, to accept the Agency Report as presented. Motion carried.

OTHER

Mr. Vaughan advised members of a Veteran's Affairs office which had opened in Bad Axe to serve the needs of veterans in Huron, Sanilac and Tuscola Counties.

Meeting adjourned at 3:15 p.m.

Respectfully submitted,



September 2, 2010

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, September 2, 2010 at 8:00 A.M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.
Also Present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the August 19, 2010 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$98,649.85 and bills in the amount of \$866,954.63 covered by vouchers #10-32 and #10-33 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

County Highway Engineer Zawerucha reported to the Board an update of the plans for the installation of an overhead 4-way flashing beacon at the intersection of Millington Road and Sheridan Road. Zawerucha reported that the Road Commission has contacted the property owner of the northwest corner of the intersection regarding acquiring an additional seventeen (17) feet of right-of-way for the installation of a utility pole. After further review and discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that if the right-of-way is not donated, the Road Commission offer Mrs. Norma Simpson \$1,000.00 for an additional seventeen (17) feet of right-of-way in order to install a utility pole for an overhead 4-way flashing beacon on the northwest corner at the intersection of Millington Road and Sheridan Road. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the following resolution be adopted:

As provided by the MERS Plan Document, 1 year, 6 months additional credited service is granted David Davidson by resolution adopted by the Board of Tuscola County Road Commissioners at its meeting on September 2, 2010. It is understood that the calculation of service purchase cost is based on actuarial assumptions. Actual, future events and experience may result in changes different than those assumed, and liability different than that estimated. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell granting Kenneth Graichen a Medical Leave of Absence through March 9, 2011 in accordance with Article V of the labor agreement. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the agreement between Richard Sylvester and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Quanicassee Road from their establishment north of Dutcher Road to State Trunkline Highway M-25 be extended for an additional two (2) years with the conditions specified in the agreement. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the agreement between MacFarlane Trucking and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Quanicassee Road from their establishment south of Elmwood Road to State Trunkline Highway M-25 be tabled until the next regular meeting of the Board after receiving the executed agreement. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to approve the request from the Fremont Township Board to change the Yield Signs to Stop Signs on Phelps Lake Road at Schott Road. Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha reported to the Board of receiving requests from the Fremont Township Board and the Watertown Township Board to change the T-Intersection of Brown Road at Fostoria Road to a 3-way Stop. An Engineering Study was conducted using the criteria of the Michigan Manual on Uniform Traffic Control Devices and the intersection does not meet the criteria for a 3-way Stop. However, due to limited vision for northbound Fostoria Road traffic to the east on Brown Road, Zaverucha recommends changing the Yield Sign to a Stop Sign on Fostoria Road. After further discussion, the following motion was introduced:

Motion by Zwerk seconded by Parsell to approve the recommendation of the County Highway Engineer to change the Yield Sign to a Stop Sign on northbound Fostoria Road at Brown Road. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to grant Elkland Township a revised one-year variance of the Local Road Improvement and Township Allowance Policy for the 2010 season approving to suspend resurfacing Schwegler Road from Daus to Bay City-Forestville and instead apply gravel to several miles of local roads in 2010, with the understanding that in 2011 Elkland Township will return to the policy requiring the oldest surface fifteen years old or older to be resurfaced. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to grant Fairgrove Township a one-year variance of the Local Road Improvement and Township Allowance Policy for the 2010 season approving to suspend resurfacing Deckerville Road from Vassar to Kirk and instead apply double chip seals to three miles of local roads in 2010, with the understanding that in 2011 Fairgrove Township will return to the policy requiring the oldest surface fifteen years old or older to be resurfaced. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the meeting be adjourned at 9:00 A.M. Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING



#12

COL. EDDIE L. WASHINGTON, JR.
DIRECTOR

September 15, 2010

Lt. James Giroux
Tuscola County Sheriff's Office
420 Court Street
Caro, Michigan 48723

Dear Lieutenant Giroux:

SUBJECT: PT-11-04

The Michigan Office of Highway Safety Planning (OHSP) has approved \$16,001 in federal funds for Highway Safety Project grant number PT-11-04, "Safe Communities Grant: Traffic Enforcement," for the grant period of October 1, 2010, through September 30, 2011.

This grant is approved with the following conditions:

1. **Funding is contingent upon the availability of U.S. Department of Transportation Highway Safety Funds.**
2. A grant orientation meeting is required; please complete and return the enclosed RSVP form.
3. A strategic plan for traffic enforcement must be submitted and approved prior to scheduling overtime. Traffic enforcement conducted outside of the approved enforcement periods **will not** be reimbursed.
4. Enforcement reports must be submitted within five (5) days after the conclusion of each enforcement period.
5. Quarterly progress and financial reports are due: January 30, April 30, July 30, and October 30.
6. Grantees must comply with the Certifications and Assurances set forth in this grant, please consult the grant application for further details.
7. Use of part-time officers on enforcement grant is restricted and must comply with the enclosed OHSP policy. Prior approval is required, if applicable.
8. Any changes to the grant's objectives, activities, and/or approved budget must have OHSP approval.

Please contact your OHSP grant coordinator, Pat Eliason at (517) 241-2498 if you have any questions regarding your grant. We look forward to working with you during the course of the project.

Sincerely,

Michael L. Prince, Director
Office of Highway Safety Planning

bsr

Enclosures

cc: Ms. Clayette Zechmeister
Mr. Thomas Bardwell