

**TUSCOLA COUNTY BOARD OF COMMISSIONERS**  
**MEETING AGENDA**  
**TUESDAY, NOVEMBER 10, 2009 – 8:00 A.M.**  
**ANNEX BOARD ROOM**

207 E. Grant Street  
Caro, MI 48723-1660

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Peterson  
Prayer – Commissioner Kern  
Pledge of Allegiance – Commissioner Petzold  
Roll Call – Clerk White-Cormier  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Commercial Rehabilitation District in Denmark Township (See Correspondence #3)  
    -Appointment to Boards and Commissions (See Correspondence #4)  
    -County Cost Allocation Plan Approval (See Correspondence #5)  
    -Village of Reese Annexation Request (See Correspondence #6)  
    -Building Strong Families/Adolescents Position (See Correspondence #10)  
    -Approval of Application to Renew Workers' Compensation Self-Insured Authority (See Correspondence #11)  
Old Business  
    -Update Regarding Office Relocations  
Correspondence/Resolutions

**COMMITTEE AND LIAISON REPORTS**

**Committee of the Whole – FINANCE FOCUS** (See Correspondence # 7)  
Commissioner Bardwell/Commissioner Peterson

Other Business/On-Going Matters

Next Meeting Date Thursday, November 12, 2009 – 8:00 A.M.

**Committee of the Whole – PERSONNEL FOCUS** (See Correspondence # 7)  
Commissioner Bardwell/Commissioner Roggenbuck

Other Business/On-Going Matters

Next Meeting Date Thursday, November 12, 2009 – 8:00 A.M.

**Committee of the Whole – BUILDING AND GROUNDS FOCUS** (See  
Commissioner Kern/Commissioner Petzold Correspondence # 7)

Other Business/On-Going Matters

Next Meeting Date Thursday, November 12, 2009 – 8:00 A.M.

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**BARDWELL**

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation

MAC 7<sup>TH</sup> District

Local Unit of Government Activity Report

Michigan Association of Counties – Board of Directors

NACo

**KERN**

Thumb Area Consortium

Human Development Commission

Health Board

Senior Services Advisory

Local Unit of Government Activity Report

Community Corrections Advisory Board

Behavioral Health Board

**PETERSON**

Enterprise Facilitation

Human Development Commission

**MEMS**

Michigan Association of Counties – Aging Work Group

Michigan Association of Counties – Environmental

LEPC

NACo

Local Unit of Government Activity Report

Parks & Recreation

Dispatch Authority Board

**PETZOLD**

Recycling Advisory

Resource Conservation and Development District

Mid-Michigan Mosquito Control Technical Advisory Committee

Thumb Area Consortium

Multi-County Solid Waste

TRIAD

Local Unit of Government Activity Report

Road Commission  
Health Board

ROGGENBUCK

Planning Commission  
Human Services/Medical Care Facility Liaison  
Board of Public Works  
Local Unit of Government Activity Report  
Human Services Coordinating Council  
MAC Judiciary & Public Safety Committee  
Great Start Collaborative – Tuscola County  
Parks & Recreation  
NACo Agricultural Committee  
NACo Rural Action Caucus  
MAC Agriculture & Tourism

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## **CORRESPONDENCE**

- #1 October 27, 2009 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Commercial Rehabilitation District in Denmark Township
- #4 County Boards and Commission Appointments
- #5 County Cost Allocation Plan
- #6 Village of Reese Annexation Request
- #7 November 3, 2009 Committee of the Whole and Statutory Finance Committee Minutes
- #8 October 15, 2009 Road Commission Minutes
- #9 October 21, 2009 Human Development Commission Minutes
- #10 Building Strong Families/Adolescent Parenting Position
- #11 Workers Compensation Renewal Application

**DRAFT****Tuscola County Board of Commissioners  
October 27, 2009 Minutes  
Courthouse Annex**

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the Gilford Township Hall, on the 27th day of October, 2009 to order at 6:00 p.m. local time.

Prayer by Commissioner Peterson  
Pledge by Commissioner Roggenbuck

**COMMISSIONERS PRESENT:**

District #1 Amanda Roggenbuck, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

**COMMISSIONERS ABSENT:**

District #2 Thomas Bardwell

2010 County Budget Development Update

09-M-233

Motion by Petzold seconded by Kern to adopt the agenda as amended. Motion carried.

09-M-234

Motion by Kern seconded by Petzold to approve the minutes of the 10/13/09 regular meeting. Motion carried.

**Brief Public Comment:**

Dutch Guthrie, Chair of the Tuscola County MSU Extension Council, appeared to provide the board with a packet of information and asked the non-mandated services motion be eliminated from the consent agenda

Lee Teschendorf requested the non-mandated services motion be stricken from the consent agenda

Kathy Meyer, Green Thumb Master Gardener, outlined her program's service area

Robin Williams appeared to request a list of mandated services. She also did not want her kids deprived of 4-H

Doug Link, EDC board president, offered to assist the county in solving its dilemma

Lisa Valentine on behalf of the Parks and Recreation Commission, stated while not mandated, the park is a quality of life issue

David Mattlin, on behalf of the county fire chiefs' association, expressed an interest in working together and asked the elimination of the emergency services office be removed from the consent agenda

Donald Clinesmith asked about the roll-forward property tax process

Patrick Finn, office of Emergency Management, provided an information folder and Lt Harry Partridge, 3<sup>rd</sup> District Coordinator MSP/EMHSD presented the commissioners with a copy of the Michigan Emergency Management Act. He asked the action be removed from the consent agenda

John West, staff person for the Region 3 Homeland Security board, shared funding amounts the county has received through the program

MSU-E staff member Bonnie Kropp read a letter from Tony Bradley, a MSU client, who enrolled in one of the many programs offered by MSU-Extension

Ron Amend, Veterans Affairs director, questioned when the law states "shall" and if the service is eliminated, how the service would be provided.

Jude McNaughton appeared regarding the proposed cuts

Jerry Noble suggested cutting health care

Onna Klinessmith suggested the county utilize college interns

Don Beavers, Caro Village Manager, asked when additional discussion would occur regarding the non-mandated services

Hal Hudson shared some of the tactics utilized in Clare County

Dan Grimshaw, Register of Deeds, presented a county map illustrating the foreclosures. He stressed this is not a one-year problem.

Robert Mantey, Drain Commissioner, asked those in attendance to submit suggestions, ideas, etc.

09-M-235

It was moved by Kern and supported by Roggenbuck that the following Consent Agenda Resolution be adopted:

<b>Agenda Reference:</b>	B
<b>Entity Proposing:</b>	COMMITTEE OF THE WHOLE 10/15/09
<b>Description of Matter:</b>	Move that the Mosquito Abatement millage levy for winter 2009 be reduced by .07 mills from the original .6316 mills to .5616 mills and all appropriate parties be notified of this change. (This would result in approximately \$104,662 less property tax revenue and an increased use

of fund balance.) For property with a taxable value of \$50,000 {average for Tuscola County} the levy reduction would be approximately \$3.50.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 10/15/09

**Description of Matter:** Move that per the October 7, 2009 letter of request from the District Court Administrator, transfer \$1,552.08 from line item 136-974-002 (jury room chairs) to line item 136-727-010 Storage Supplies.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 10/15/09

**Description of Matter:** Move that per the September 4, 2009 letter of request from the Circuit/Family Court Administrator, budget \$93,700 for projected costs exceeding budget in the following accounts:

- Court Appointed Attorneys – current budget \$265,000, amended budget \$350,109
- Steno Transcripts – current budget \$12,630, amended budget \$19,787
- Lease Payments - \$1,420, amended budget \$2,087

Also, authorize general fund budget amendments through the use of fund balance for this budget increase.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 10/15/09

**Description of Matter:** Move that per the October 2, 2009 letter of request from the Mosquito Abatement Director, authorize the purchase of a replacement plotter from the 2009 Mosquito Abatement Budget.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: Roggenbuck, Kern, Peterson

NAYS: Petzold

ABSTENTIONS: none

RESOLUTION ADOPTED.

09-M-236

Motion by Petzold seconded by Kern to authorize the transfer of \$30,431.70 in Bridge Millage funds from the Voted Bridge fund to the Road Commission fund per voucher #07-09 (October 21, 2009). Motion carried.

09-M-237

Motion by Petzold seconded by Kern to authorize the transfer of \$2,164.00 in Primary Road Millage funds from the Voted Primary Millage fund to the Road Commission fund per voucher #06-09 (October 21, 2009). Motion carried.

County Apportionment Report – presented by Equalization Director Walt Schlichting

09-M-238

Motion by Kern seconded by Roggenbuck to adopt the County Apportionment Report with the change for Mosquito Abatement reducing this millage by .07 mills from .6316 mills to .5616 mills. Motion carried.

Drain Commissioner Bob Mantey discussed the FEMA floodplain maps that were recently mailed out.

Meeting adjourned at 8:00 p.m., until 6:00 p.m., November 10, 2009

Margie White-Cormier  
Tuscola County Clerk



**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 10<sup>th</sup> day of November, 2009 at 8 o'clock a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09
- Description of Matter:** Move that the 2010 draft county budget be prepared excluding membership and dues payment in the East Central Michigan Council of Governments per previous Board of Commissioner action.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that the 2010 draft county budget be prepared excluding membership in the Resource Conservation and Development District and county membership dues be discontinued.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that commissioners receive a copy of background information identifying optional methods of reducing employer health insurance costs for negotiating with county unions and after the Board health insurance cost reduction strategy is determined staff begin negotiations.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that the 2010 draft county budget be prepared with the elimination of County Commissioner Health Insurance effective January 1, 2010.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that baseline budgets be immediately forwarded to departments requesting that they reduce the baseline budget by the targeted reduction for respective departments to enable general fund expenditures to equal projected revenues and maintain a required balanced county budget.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that the draft Equipment/Capital Improvement Fund Budget be incorporated when budget information is forwarded to departments for review and comment.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that budgeting and accounting be established for the \$49,274 Highway Safety Project grant number TR-10-03 – “Electronic Cash Capture and Submission Grant”.

**Agenda Reference:** H

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that per the October 30, 2009 memorandum from the Friend of the Court that the purchase a 2010 Chevrolet Impala be authorized for an amount of \$19,495 from the Friend of the Court Fund with the understanding no supplemental appropriation is required from the General Fund. Also, all appropriate signatures are authorized.

**Agenda Reference:** I

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that per the recommendation of the Board of Health, the fees schedule changes for Body Art Facilities as identified in the October Health Department Report be approved.

**Agenda Reference:** J

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that the Engagement letter with Rehmann Robson to perform the 2009 County Audit be approved and all appropriate signatures be authorized.

**Agenda Reference:** K

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move the performance incentive bonuses program be continued for Friend of the Court employees according to the information and criteria identified in the October 28, 2009 memorandum from the Friend of the Court.

**Agenda Reference:** L

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that the Accident Fund Workers Compensation Reporting Agent Agreement be approved and all appropriate signatures be authorized.

**Agenda Reference:** M

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that per the request of the Building and Grounds Director that Wireless Bridge be authorized to be purchased for an amount of \$2,671 to enable the Department of Human Services (DHS) Building to be on the network with the Maintenance Office Computer to allow remote control and monitoring of the HVAC system at DHS.

**Agenda Reference:** N

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that the change order from Majestic Construction at the Department of Human Services Building be authorized to change from carpeting in the children's visitation rooms to a rubber floor with an increased cost of \$3,244.

**Agenda Reference:** O

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/3/09

**Description of Matter:** Move that per the October 19, 2009 letter of request from Future Youth Involvement, authorization be given to use the courthouse lawn for the May 14-15, 2010 Cardboard City Sleep-out.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

CONSENT AGENDA.....11/10/09.....Page 5

RESOLUTION ADOPTED.

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Jerry Peterson, Chairperson  
Tuscola County Board of Commissioners

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Margie White-Cormier  
Tuscola County Clerk

# 3.

**Mike Hoagland**

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**From:** Tuscola County EDC [tuscolaedc@centurytel.net]  
**Sent:** Tuesday, November 03, 2009 3:09 PM  
**To:** MHoagland@TuscolaCounty.org  
**Subject:** Denmark Township Minutes Commercial Rehabilitation District  
**Attachments:** Denmark Township Minutes CRD.pdf

Mike,

Here is the information that we discussed yesterday dealing with the Commercial Rehabilitation District that was approved by the Denmark Township Board. It was requested by Mike Trombley for a proposed convenience store at a vacant building that had been used as a Credit Union in Richville.

Mike Trombley and I would like to request that the County Commissioners give their consent to the Township establishing the Commercial Rehabilitation District.

We look forward to meeting with you and the Commissioners on Tuesday, November 10, at 8:00 am. Please feel free to contact me with any questions.

Jim McLoskey  
Tuscola County EDC  
157 N. State Street  
Caro, MI 48723  
989-673-2849  
989-673-2517 Fax

Minutes of a regular meeting of the Denmark Township Board held on September 23, 2009 at Denmark Township Hall, 9386 W Seginaw Rd., Richville, Michigan

PRESENT: Petro, Schaeff, Bittner, Bierlein, Ortner

ABSENT: None

The following preamble and resolution were offered by roll call vote.

**Resolution Establishing a Commercial Rehabilitation District requested by Mike Trombley**

WHEREAS, pursuant to Act No. 210 of 2005, as amended, this Denmark Township Board has the authority to establish a Commercial Rehabilitation District within Denmark Township; and

WHEREAS, Mike Trombley has petitioned Denmark Township to establish a Commercial Rehabilitation District on his property located in Denmark Township hereinafter described; and

WHEREAS, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Tuscola County Advertiser and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on September 28, 2009 a public hearing was held at which all of the owners of real property within the proposed Commercial Rehabilitation District and all residents and taxpayers of Denmark Township were afforded an opportunity to be heard thereon; and

WHEREAS, the Denmark Township Board deems it to be in the public interest of Denmark Township to establish the Commercial Rehabilitation District, as proposed;

NOW, THEREFORE, BE IT RESOLVED by the Denmark Township Board that the following described parcel of land situated in Denmark Township, Tuscola County, and State of Michigan, to wit:

DEN-29-11A

SEC 29 T12N R7E

COM AT INTERS OF CL OF M-15 & S SEC LN SD INTERS

BEING N 90 DEG W 77E.49 FT FROM S ¼ COR OF SD

SEC, TH N 90 DEG W 560.17 FT, TH N 43 DEG 55' 21"

E 294.96 FT TO CL OF M-15, TH S 59 DEG 08' 30" E

414.20 FT TO POB

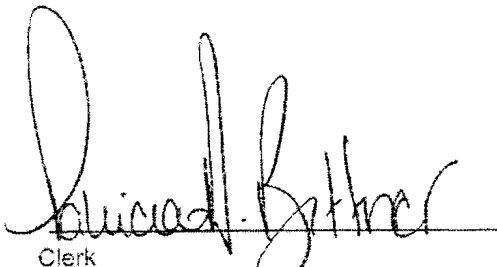
VILL OF RICHVILLE

be and hereby is established as an Commercial Rehabilitation District pursuant to the provision of Act 210 of 2005 to be known as the Trombley Commercial Rehabilitation District.

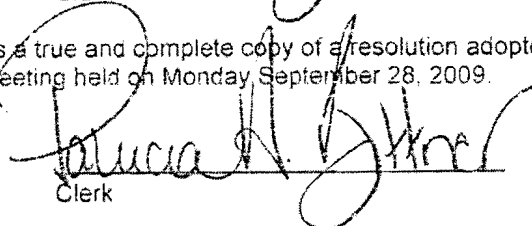
AYES: Schaeff, Bittner, Ortner, Bierlein

NAYS: Petro

RESOLUTION DECLARED ADOPTED

  
Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Denmark Township Board, County of Tuscola, Michigan, at a regular meeting held on Monday, September 28, 2009.

  
Clerk

DENMARK TOWNSHIP  
REGULAR MEETING MINUTES  
SEPTEMBER 28<sup>TH</sup>, 2009

3:30 PM

PRESENT: Petro, Schaeff, Bittner, Bierlein, Ortner  
ABSENT: None  
Guests: Chief Hecht, See Attached

Meeting called to order by Supervisor Petro with the Pledge of Allegiance.

Motion by Bierlein supported by Schaeff to approve last month's regular meeting minutes.  
MC

Motion by Bierlein supported by Ortner to approve this month's Paid Invoice Report.  
MC

The police report was presented by Chief Hecht which was accepted as read.

PUBLIC COMMENT:

Renee – ambulance  
Myron – lease agreement with St. Michael's and the fire hall  
Chuck – nothing  
Jack – water, ditch on 46, water rates  
Duane – fire dept  
Dennis Gruber – water, public meeting in Nov.  
Jerry Petersen – county activities

REGULAR MEETING ON HOLD – 6:00 – 6:55 PM

Motion by Bittner supported by Ortner to approve the PA 116 application of Steve Findlay.  
MC

Motion by supported by Ortner to approve the PA 116 application of Leg Farm, LLP ( Guliver's).  
MC

Motion by Bittner supported by Bittner to approve the land division application of Wayne Bierlein.  
MC

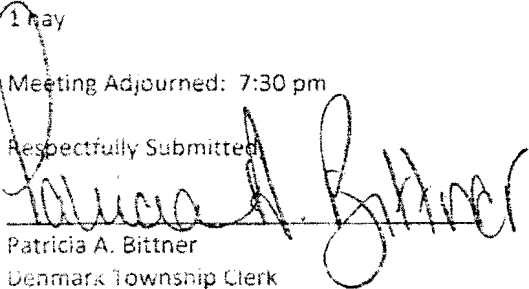
A roll call vote was made adopting Resolution Establishing a Commercial Rehabilitation District requested by Mike Trombley.

4 ayes

1 nay

Meeting Adjourned: 7:30 pm

Respectfully Submitted

  
Patricia A. Bittner  
Denmark Township Clerk

Next Meeting:

November 4<sup>th</sup>, 7:00 pm, Richville Community Fire Hall, Water to Denmark Township  
November 30<sup>th</sup>, 3:30 pm, Denmark Township Hall, Regular Meeting



#4

TUSCOLA COUNTY BOARDS & COMMISSIONS  
October 2009

Current members whose terms are expiring December 2009. *New applicants are noted in italics:*

Recycling Advisory Committee – 2 positions

Donald Duggar\*

Tod Fackler\*

Department of Public Works - 2 positions

D. Joe Hembling\*

Joseph M. Robbins\*

Planning Commission – 4 positions

Donald B. Richards\*

Ione Vyse\*

Keith Kosik\*

Joseph M. Robbins\*

Public Health Board – 1 position

Eileen M. Hiser\*

Parks & Recreation Commission – 2 positions

Jenifer Robb\*

Vacancy

Central Dispatch Authority

*Craig R. Haynes* (Chiefs of Police Ass'n rep.)

Dave Mattlin (Fire Chiefs' Ass'n. rep.)

Matthew Foley (EMS. rep.)\*

\*Seeking reappointment

*New applicant*

**TUSCOLA COUNTY, MICHIGAN**

**COUNTY-WIDE COST ALLOCATION PLAN**

**Certification by the Responsible County Official**

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

1.) All costs included in this proposal for the year ending December 31, 2008 to establish billing or final indirect costs rates for the fiscal year beginning January 1, 2010 are allowable in accordance with the requirements of 2 CFR PART 225 (OMB Circular A-87), "Cost Principles for State and Local Governments," and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

2.) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

**Tuscola County, Michigan**

Signature: \_\_\_\_\_

Name of Official: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#6

# Village of Reese

October 13, 2009

Margie White-Cormier  
Tuscola County  
Court House  
440 North State Street  
Caro, Michigan 48723

Dear Margie:

Enclosed is a petition from the Reese Village Council to the Board of Commissioners Tuscola County, for the annexation of property, owned by Dennis and Marilyn Krauseneck property located at 9421 W. Caro Road.  
Property Description as follows:

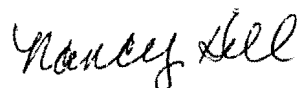
Denmark – 17-202A Sec-17- T12 N R 7 E Commencing at A point that is N 90 deg. E 755.07ft. from NW Cor. Of SEC, TH S 00 Deg. 48' 35" E 1131.43 Ft. TH S 90 Deg. W 231 Ft. TH N 00 Deg. 48' 35" W 906.43 Ft. N 90 Deg. E 100 Ft. TH N 00 Deg. 48' 35" W

Denmark Township, Tuscola County, Michigan; subject to existing highway rights and easements of record.

~~Please insert this petition on the agenda for the November 10, 2009 meeting of the Board of Commissioners~~

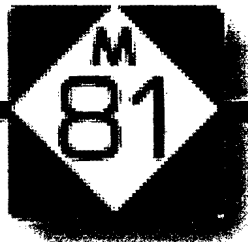
Also, please advise should additional information be required.

Thank you,



Nancy Hill  
Village Clerk  
Reese, Michigan

to Boy City



**Reese**

*Reese Village limits*

to Saginaw  
and I-75

to Caro

Arthur

REESE RD

VANBUREN RD

9433 ↑  
W. CARO Rd

9421  
W. CARO Rd.



Richville

to Saginaw  
and I-75

to Sandusky

to Frankenmuth



to Vassar

# Village of Reese

October 13, 2009

Margie White-Cormier  
Tuscola County  
Court House  
440 North State Street  
Caro, Michigan 48723

Dear Margie:

Enclosed is a petition from the Reese Village Council to the Board of Commissioners Tuscola County, for the annexation of property, owned by Dennis and Marilyn Krauseneck property located at 9433 W. Caro Road.  
Property Description as follows:

**DEN 17-202A SEC 17 T12 N R 7 E COM AT PT THAT IS N 90 Deg. E 655.07 ft. from NW COR of Sec. TH N 90 Deg. E 100 ft. TH S 00 Deg. 48' 35" E 225 FT. TH S 90 Deg. W 100 FT. TH N 00 Deg. 48' 35" W 225 FT. to P.O.B. .52 Acres**

Denmark Township, Tuscola County, Michigan; subject to existing highway rights and easements of record.

~~Please insert this petition on the agenda for the November 10, 2009 meeting of the Board of Commissioners.~~

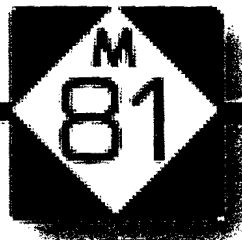
Also, please advise should additional information be required.

Thank you,



Nancy Hill  
Village Clerk  
Reese, Michigan

to Bay City



**Reese**

*Reese Village limits*

to Saginaw  
and I-75

to Caro

Arthur

REESE RD

VANBUREN RD

9433 ↑  
W. CARO Rd

9421  
W. CARO Rd.



Richville

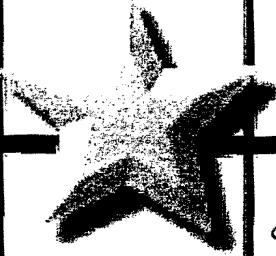
to Saginaw  
and I-75

to Sandusky

to Frankenmuth



to Vassar



**DRAFT**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole Minutes**  
**Tuesday, November 3, 2009 – 8:00 A.M.**  
**Annex Board Room (207 E. Grant Caro, Mi.)**

Present: Commissioners Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White-Cormier, Patricia Donovan-Gray, Peggy Spencer, Pat Finn, Kirk Dutcher, Harry Partridge, Dave Mattlin, Kyle Jaskulka, Marie Ruemenapp, Dutch Guthrie, Dennis Stein, Mary Lou Burns, Bob Mantey, Lee Teschendorf, Mary Drier, Carrie Krampits, Clayette Zechmeister, Mari Young, Mike Miller, Steven Lark, Penny Turner, Dan Grimshaw, Jim Will, Donna Fraczek, W. Wallace Kent, Jr., Mark Reene, Walt Schlichting, Caryl Langmaid

### Finance

#### 2010 Budget Development Update and Timeline

- **Information Systems Update** – Steven Lark presented a spreadsheet illustrating the cuts and transfers to his budget
- **East Central Michigan Council of Governments Membership** – six month notice to terminate has been provided (see consent agenda resolution)
- **Resource Conservation and Development District Membership** - \$350 invoice received (consent agenda to eliminate)
- **Health Insurance Negotiation** – a letter has been sent to the unions requesting to open the contracts to discuss the increased health insurance cost. It was suggested to not engage the labor attorney initially. Once the proposal has been discussed with the union, it will be sent to the department heads. Also suggested was eliminating the health insurance benefit to the commissioners effective January 1, 2010 roll call: Petzold, yes; Bardwell, yes; Peterson, yes; Kern, yes (see consent agenda resolution). Also discussed was increasing the incentive to convince employees forgo the health insurance as well as eliminating the health insurance incentive altogether Motion by Peterson seconded by Bardwell to eliminate the health incentive Kern, no; Peterson, yes; Bardwell, yes; Petzold, no. Motion failed.
- **Equipment/Capital Improvement Fund** – (see consent agenda resolution to distribute)
- **Submittal of Target Budgets to Departments** – (see consent agenda resolution)
- **Request to add a visiting circuit court judge** – no decision made. It was suggested a meeting occur with the prosecutor and county clerk.

**Establish Accounting to Administer Office of Highway Safety Grant** - for accident reconstruction (see consent agenda resolution)

**FOC Vehicle Purchase Request** – can no longer lease; funding for coming from the 215 fund (see consent agenda resolution)

**Health Department Fee Schedule Change Request** – establish a fee for Body Art facilities (see consent agenda resolution)

**2009 Audit Engagement Letter Approval** – the last year of a three-year arrangement (see consent agenda resolution)

Rehmann Robson will be brought in to discuss the procedural audit that took place when new department heads took office the first of the year

#### Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through September)
2. Clerk/FOC Optical Imaging Update
3. Update Regarding Broadband Grant Application
4. Revolving Loan Fund and Enterprise Facilitation
5. SBCI – Great Lakes Restoration Initiative Grant Funds – Set Meeting Date with Bay County Executive
6. BCBSM Lawsuit Claim
7. Discussion of Tether Program Potentials
8. ATM, PayPal, Touch Pay Options for Courthouse – two local banks are willing to work with the county. A presentation to the committee will be arranged
9. Remonumentation Program Update
10. Red Flag Rule – the Register of Deeds stated a policy needs to be adopted

#### Personnel

##### **Information Regarding Veterans' Affairs Committee**

**Performance Bonuses for FOC Employees** – paid on five performance factors on every single case (3421 cases) (see consent agenda resolution)

**Boards and Commissions** – to be acted on at the Nov. 10 meeting

**Accident Fund Work Comp Reporting Agent Agreement** - \$2500 annual fee; the report is required (see consent agenda resolution)

#### Secondary/On-Going Personnel Items

1. Employee Recognition
2. Open Meetings Act Discussion for Boards and Commissions – Corporate Counsel and County Prosecutor
3. Mosquito Abatement Committee – Policy Review
4. Farmland Preservation Committee
5. Job Descriptions
6. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
7. Backup Computer Support for Sheriff Department
8. Electronic Time Recording System – delayed until June
9. Circuit/Family Court Personnel Policies
10. County Organizational Chart



## 11.RFP for Labor/Personnel Legal Services

### **Building and Grounds**

**Review of FOC Potential Relocation to the Courthouse** – Tom Kern and Mike Miller will meet today and provide an update next week

**Request to Use Courthouse Lawn** – (see consent agenda resolution)

**Wireless Connection Quote for Buildings and Grounds** – bridge to connect building and grounds with DHS. DSL eliminated (see consent agenda resolution)

Commissioner Kern stated the sheriff is in total compliance with administrative rules and jail lock-up

DTE – approved energy rebate of \$6951.00

Road Commission – health insurance benefits for the road commission board members will be discussed at the next full board meeting.

#### Secondary/On-Going Building and Grounds Items

1. Human Services Building Remodeling Update - DHS carpet – would like to use rubber flooring. This would result in a \$3300 change order (see consent agenda resolution)
2. Follow-Up Work for NACO Energy Star Program
3. Adult Probation Phase II Environmental Assessment
4. Draft Airport Zoning Update
5. Energy Efficiency Grants Timeline and Application Procedures – going out today
6. County Jail State Inspection Report - the sheriff is in total compliance with administrative rules and jail lock-up

### **Correspondence/Other Business as Necessary**

1. Resolutions from Other Counties
2. National Flood Insurance Program
3. Economic Development
  - County EDC Strategic Planning and CAT Integration
  - Economic Gardening
  - RBEG 3<sup>rd</sup> Year Application Enterprise Facilitation
  - East Central Michigan Council of Governments Coastal Zone Management Grant
  - Regional Tourism

Meeting adjourned at 11:01 a.m.

Margie White-Cormier  
Tuscola County Clerk

**Statutory Finance Committee Minutes  
Thursday, October 29, 2009  
Annex Board Room  
207 E. Grant St., Caro, MI**

Called to order: 8:08 a.m.

Commissioners present: Kern, Petzold, Peterson

Also present: Michael Hoagland, Margie White-Cormier

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 9:24 a.m.

Margie White-Cormier  
Tuscola County Clerk

October 15, 2009

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, October 15, 2009 at 8:00 A.M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Zwerk that the minutes of the October 1, 2009 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$98,191.33 and bills in the amount of \$398,989.46 covered by vouchers #09-29 and #09-30 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved, and that bills be paid next week upon receipt of township deposits at the discretion of the Director of Finance. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:  
None.

Mr. Steve Nitsch, Sales Representative from Michigan Cat, appeared before the Board to review the Road Commission's equipment lease schedule and announced new business opportunities.

Motion by Parsell seconded by Zwerk to approve the Road Commission change to its winter operating hours effective Monday, October 26, 2009; as recommended by the Superintendent/Manager. Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha reported to the Board that Complete Asphalt Paving Company will be unable to complete this season's asphalt patches. After discussion, the following motion was introduced:

Motion by Zwerk seconded by Parsell that the remaining asphalt patches for the 2009 season be awarded to Chippewa Asphalt Paving, as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the Tuscola County Road Commission cast a ballot for Robert Powers of Cass County, David VanderKooi of Ottawa County, Kenneth Straub of Jackson County, and Joseph Pulver of Clinton County to serve as Directors of the Association of Southern Michigan Road Commissions. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Tuscola County Road Commission cast a ballot for Orrin Gregg of Lenawee County to serve as a Director of the County Road Association of Michigan. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Tuscola County Road Commission cast a ballot against the proposed language to amend Article VIII of the Association of Southern Michigan Road Commission's bylaws regarding annual dues. Zwerk, Parsell, Laurie --- Carried.

Director of Finance Michael Tuckey presented to the Board a copy of the Deficit Elimination Plan Notification from the Michigan Department of Treasury. Tuckey also presented recommendations to propose in

response to the notification. After discussion, the Board will review the formal response at the next regular meeting of the Board.

Superintendent/Manager Jay Tuckey presented to the Board a proposed policy for Road Right-Of-Way Encroachments on the Primary Road System. After discussion and recommended revisions, the Board will further review the proposed policy at the next regular meeting of the Board.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 9:35 A.M. Zwerk, Parsell, Laurie --- Carried.

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Chairman

---

Secretary-Clerk of the Board

HUMAN DEVELOPMENT COMMISSION  
Board of Directors Meeting  
October 21, 2009  
3 p.m.

#9

PRESENT: Della Hammond, Chris Taylor, Bob Sugden, Leo Dorr, Jerry Peterson, John Merriman, Bob Wood, Norton Schramm, Grace Temple, George Loomis, Carl Holmes, Tom Kern, Elmer Bussema, Ron Wruble, Lisa Pridnia, Al Long, Steve Vaughn, Linda Jarvis, Gary Roy

ABSENT: Judge Kim Glaspie (excused), Bill Butler (excused), Beth Hunter (excused), Jamie Daws (excused)

STAFF: Mary Ann Vandemark, Lori Offenbecher, Brian Neuville, Becky Hassler, Lori Ertman

Chairperson Hammond convened the meeting at 3 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff followed.

Motion by Chris Taylor, seconded by Norton Schramm, to accept the September 16, 2009 Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) customer thank you, 2) letter from the Michigan Community Action Agency Association to the Michigan Legislature regarding the potential damage of State budget cuts, 3) letter of support from Senator Stabenow for the agency's Early Head Start Expansion proposal, 4) information on the Assault Crisis Center fundraiser, 5) State of Michigan Proclamation naming October 15 Conflict Resolution Day, and 6) an article regarding small town grocery stores.

Chairperson Hammond reminded members of the Board Training, to be conducted by Denes Tobie of WIPFLI, scheduled for October 28, 11 a.m. – 3 p.m. She noted that the training would pertain solely to Board members and their responsibilities, and would not pertain to agency staff. Following Ms. Vandemark's question as to why administrative staff could not be a part of the training, much discussion followed regarding the appropriateness of staff attendance. The result of this discussion was that staff would not be included in the training.

Motion by John Merriman, seconded by Jerry Peterson, to accept the Chairperson's Report as presented. Motion carried.

Chairperson Hammond advised that the reports of the Personnel and Evaluation/Interview Committees would be moved to the end of the agenda.

EARLY HEAD START POLICY COUNCIL

Ms. Temple advised that the Council met on October 13 at which time the Internal Review process of the EHS Program began.

Motion by Chris Taylor, seconded by Linda Jarvis, to accept the Early Head Start Policy Council minutes as presented. Motion carried.

### FINANCE REPORT

Mr. Neuville advised that, as in years' past, a September Finance Report was not available due to year-end closeout.

### COMMUNITY SERVICES ADVISORY COUNCIL

Mr. Sugden reported that the Council had met on October 14 and heard a presentation on the Tuscola County Human Service Expo, a report on utility and Weatherization services, as well as the new programs which will be implemented with CSBG ARRA funds.

Motion by Leo Dorr, seconded by Elmer Bussema, to accept the Community Services Advisory Council minutes as presented. Motion carried.

### FOSTER GRANDPARENT PROGRAM ADVISORY COUNCIL

Mr. Schramm highlighted the September 22 minutes noting that three additional members were needed for the Council, from each of the three counties. He also advised that the FGP/RSVP monitoring went well and the income and age guidelines had been revised for the Program beginning October 1, 2009.

Mr. Schramm expressed his appreciation for being appointed to the Council as it has proved to be a wonderful experience.

Motion by Chris Taylor, seconded by John Merriman, to accept the Foster Grandparent Advisory Council minutes as presented. Motion carried.

### DOMESTIC VIOLENCE SERVICES ADVISORY COUNCIL

Ms. Offenbecher highlighted the September 16 minutes noting that all Transitional Housing funds have been expended and she highlighted the "A Night To Indulge" fundraiser to be held on November 13.

Motion by Bob Wood, seconded by Bob Sugden, to accept the Domestic Violence Services Advisory Council report as presented. Motion carried.

### CARO TRANSIT AUTHORITY

Mr. Taylor advised that the Caro Transit Authority met on September 30 and approved the New Freedom contract for FY 2010 which allows for expansion of service to Mayville and Kingston and maintains service to Vassar. He also noted that the RTAP agreement for 2010 was approved and will be utilized for training costs.

The Authority also adopted a policy that no child under the age of 3 years may ride busses without parental supervision.

Motion by Jerry Peterson, seconded by Tom Kern, to receive the Caro Transit Report as presented. Motion carried.

### AGENCY REPORTS

Executive Director

Ms. Vandemark advised that a new U.S. Census report showed growing poverty in Michigan with one in every seven people in the state living in poverty (14.4%). For children, the number was far higher with nearly one in every four children living in poverty (22.4%).

Also, last month, the U.S. House passed the Unemployment Compensation Extension Act which would provide an additional 13 weeks of benefits to those who had lost their jobs in states with unemployment rates of at least 8.5%. The Senate plans to amend the House bill to provide an additional 14 weeks of benefits to jobless workers in all 50 states, and an extra six weeks of benefits in states with unemployment rates over 8.5%.

Ms. Vandemark advised the State is on a continuing resolution in many areas of the 2009/10 budget and that the agency is anxiously awaiting the budget figures for Senior Services.

Ms. Vandemark also noted that, passed by the Michigan House, and pending Senate approval, are three revenue-producing bills to restore pending budget cuts to revenue sharing, Medicaid and Promise Grants.

One bill would create a physician provider tax designed to provide revenues that can be used to match federal health care dollars and preserve/enhance critical health care services in Michigan. The tax would include a 3% assessment on gross physician revenue and is expected to provide \$300 million in new revenue and leverage \$822 million in federal revenue. The other two other bills would freeze personal income tax exemption at the 2008 level, and the other would cut Michigan Business Tax credits by 15%, saving \$116 million.

Members were apprised that the Michigan Community Action Agency Association was awarded a contract to serve as the state Energy Optimization (EO) Program administrator by the MPSC. Under last year's state energy legislation, utility companies are required to institute programs that promote and achieve energy efficiency.

Ms. Vandemark stated that last week, representatives of MCAAA, Consumers Energy, and CLEARResult, a consulting company to the utilities, met with herself and other staff to provide information on the Low-Income Energy Efficiency programs which will compliment the Weatherization program. The representatives were also provided information about HDC and its services. It was noted that the EO Program could provide customers of the agency's Weatherization Program with energy-saving light bulbs, refrigerator replacement, wall and ceiling insulation, programmable thermostats, air sealing, high efficiency furnaces and/or water heaters. The program will operate for at least six years, however, it may be modified during this period.

Ms. Vandemark noted that the agency had submitted its first CSBG/DOE ARRA Report to the state. The six-page report, due monthly, reflects positions created, positions retained, contractors utilized, and vendors paid at least \$25,000 in one quarter. Thus far, the agency has been able to create/retain 30 positions under Weatherization ARRA funds which includes seven Weatherization Crews working throughout the four counties.

It was noted that Cass River Construction was providing pre- and post-inspections for the Saginaw Community Action Agency and will also serve as its prime contractor for full Weatherization services.

Mr. Peterson highlighted the proposals for funding and updates.

Motion by Jerry Peterson, seconded by Leo Dorr, to submit a proposal to the Michigan Department of Human Services to obtain funds for the provision of weatherization and client education through the Michigan Public Service Commission Low-Income Energy Efficiency Program. Motion carried.

Motion by Jerry Peterson, seconded by John Merriman, to accept the terms and conditions of the Michigan State Housing Development Authority's \$60,000 CHDO General Operating grant agreement and to designate the Executive Director and/or Board Chairperson to sign and submit grant-related documents on behalf of the governing board. Motion carried.

Mr. Peterson also noted that the agency has been approved to receive Michigan Department of Human Services, Community Services Block Grant/American Recovery and Reinvestment Act funds.

In addition, Board members were provided with a news article regarding Huron County's Senior Center which will be developed in stages. Ms. Vandemark reiterated the agency's commitment to the partnership with Huron County in the development of the Center.

Ms. Vandemark also noted that the Huron County HDC Board Representatives had met on October 6 to discuss the agency's vacant property site in Bad Axe and possible options for its use.

It was noted that for the period of January, 2008 through August, 2009, agency staff were able to help save 94 homes from foreclosure in the four counties.

Ms. Vandemark advised that, the previous day, she and other staff had a conference call with Miller-Valentine, the agency's partner and developer for Phase II of South Saginaw Homes. Official notice has been received from MSHDA to proceed with the project, however, the investment return has dropped since the application was submitted, therefore, additional investors need to be identified. The agency will keep in contact with the firm through weekly conference calls and will explore alternative gap funding.

Mr. Neuville explained the agency's need to renew a Line of Credit and balloon interest on agency properties.

Motion by Tom Kern, seconded by Jerry Peterson, that the Executive Director be authorized to renew the \$200,000 Line of Credit at Independent Bank, as well as renew the five-year balloon interest on the following properties; 1) 429 Montague Avenue in Caro, 1559 Imlay City Road in Lapeer, and 215 and 227 Elk Street in Sandusky. Motion carried.

Ms. Vandemark discussed the December Board and Staff Training Session which had originally been scheduled for December 16. Based on difficulties in obtaining a Hall, she asked for the Board's consideration to change the Training to Friday, December 11, at the Knights of Columbus Hall in Caro.

Motion by Grace Temple, seconded by Chris Taylor, to change the date of the Board and Staff training to December 11, and to change the regularly schedule December 16 Board of Directors meeting to the morning of December 11. Motion carried.

It was the consensus of members that the Board meeting begin at 9 a.m. on December 11, to be followed by Board Training.



Motion by John Merriman, seconded by Bob Sugden, to accept the Executive Director's Report as presented. Motion carried.

Deputy Director

Ms. Offenbecher advised that Sean Smith, Generations and Pre-School Program Manager, had suffered a heart attack last month. At the Board's request, a card will be sent to Sean on their behalf.

Members were informed that after 17 years of programming, Magic Years Pre-School in Vassar would discontinue operation due to state budget cuts.

Ms. Offenbecher stated that, with the receipt of CSBG/ARRA funds, the agency would proceed to implement the "Filler Pig" and Property Tax Assistance Programs. She also noted that Walk For Warmth fundraising efforts were being initiated in the four counties.

Motion by Jerry Peterson, seconded by Norton Schramm, to accept the Deputy Director's Report as presented. Motion carried.

Staff were excused from the meeting.

Personnel and Evaluation/Interview Committee Reports

Mr. Merriman highlighted the minutes of the meetings.

Motion by George Loomis, seconded by Gary Roy, to accept the September 18 and September 25, 2009 Personnel Committee minutes, and the October 2, 2009 Evaluation/Interview Committee minutes. Motion carried.

Mr. Merriman presented the Evaluation/Interview Committee report of October 16, 2009 in which members recommended that the position of HDC Executive Director be offered to Lori Offenbecher.

Motion by John Merriman, seconded by Elmer Bussema, to offer the position of HDC Executive Director to Lori Offenbecher. Motion carried.

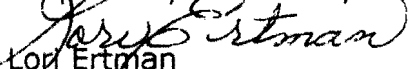
Discussion was held regarding the scheduling of an Executive/Finance/Audit Committee meeting to negotiate an Executive Director's contract.

Motion by Chris Taylor, seconded by Tom Kern, to schedule an Executive/Finance/Audit Committee meeting on November 18, 2009 at a time to be determined.

Motion by Al Long, seconded by Nort Schramm, to amend the motion to include the addition of Lisa Pridnia as an Ad Hoc Member to the Finance/Audit Committee to allow equal representation for Huron County. Motion carried as amended.

Meeting adjourned at 4:45 p.m.

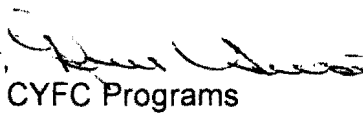
Respectfully submitted,

  
Lori Ertman  
Executive Director's Assistant

MICHIGAN STATE  
UNIVERSITY  
EXTENSION

November 3, 2009

TO: Tuscola Board of Commissioners

FROM: Kris Swartzendruber,   
Extension Educator, CYFC Programs

RE: Building Strong Families/Adolescents Position

This memo is to inform you that Julie Androsuk has been selected to assume the Building Strong Families/Adolescent Parenting Instructor position. This part time position is funded by a Strong Families/Safe Children grant that MSU Extension received from the Tuscola Department of Human Services. Tuscola County currently serves as fiscal agent for this grant.



**Tuscola County**  
MSU Extension Office

362 Green Street  
Caro Michigan  
48723-1998

989/672-3870  
Fax: 989/673-5953  
[msuc79@msu.edu](mailto:msuc79@msu.edu)  
[www.msuc.msu.edu/portal](http://www.msuc.msu.edu/portal)

Funding that once kept Julie employed as a full time MSU Extension Program Associate, ended as of September 30, 2009. She is currently serving as a MSU Extension On-Call Employee.

Julie has over 8 years of experience working with low-income, limited resource parents of whom have children that are infants to 18 years of age. She has the training and expertise needed to work with clients facing many challenges in their lives. Julie Androsuk will do an excellent job representing MSU Extension and Tuscola County serving in this role.

*Michigan State University Extension  
programs and materials are open to all  
without regard to race, color, national  
origin, gender, religion, age, disability,  
political beliefs, sexual orientation,  
marital status, or family status.*

*Michigan State University,  
U.S. Department of Agriculture and  
counties cooperating.*

*MSU is an affirmative-action,  
equal-opportunity institution.*



State of Michigan  
Jennifer M. Granholm, Governor

Department of Energy, Labor & Economic Growth  
Stanley "Skip" Pruss, Director

#11

Workers' Compensation Agency  
Self-Insured Programs  
7150 Harris Drive(48913)  
P.O. Box 30016  
Lansing, MI 48909  
(517)322-1868  
Fax (517)322-5944  
www.michigan.gov/wca

Mr. Michael R. Hoagland  
County of Tuscola  
207 East Grant Street  
Caro, MI 48723

Dear Mr. Hoagland:

Re: Application Due Date - December 2, 2009

The Workers' Compensation Agency has previously issued County of Tuscola a continuous approval to self-insure its workers' disability compensation liability. Even though this approval remains in effect, the Agency would like to verify that the information printed on the attached application is still correct. Clearly print any corrections or provide missing data to the right of the item being corrected. Please include a loss summary with your renewal application. Financial statements are not required at this time.

The application, with corrections as necessary, attachments and appropriate signatures should be returned to: Dept. of Energy, Labor & Economic Growth, Workers' Compensation Agency, Self-Insured Programs, POB 30016, Lansing, Michigan 48909. Specific and aggregate excess insurance remains an ongoing requirement. If you have any questions about your self-insured authority, please contact our office at (517) 322-1868.

Sincerely,

A handwritten signature in black ink, appearing to read "John W. Schrock".

John W. Schrock  
Administrator  
Self-Insured Programs

Attachments

**WORKERS' DISABILITY COMPENSATION  
APPLICATION TO RENEW SELF-INSURED AUTHORITY  
& AFFIRMATION OF AGENCY RECORDS**

Michigan Department of Energy, Labor & Economic Growth  
Workers' Compensation Agency  
Self-Insured Programs  
7150 Harris Drive 48913  
P.O. Box 30016  
Lansing, MI 48909  
www.michigan.gov/wca

Authority: Workers' Disability Compensation Act of 1969, as amended  
Completion: Mandatory  
Penalty: Denial/Termination of Self-Insured Authority

Annual approval of self-insured authority requires the applicant to verify the Agency's data printed below. Clearly print any corrections or provide missing data to the right of the item being corrected. Secure appropriate signatures and return this original form and all required attachments to the Agency at the above address by December 2, 2009.

Agency records reflect that the following employers have been approved as self-insurers pursuant to Section 418.611 of the Workers' Disability Compensation Act and have provided the information printed below as required in Administrative Rules 408.43a, b & c.

**PLEASE VERIFY THE FOLLOWING EMPLOYER INFORMATION:**

EMPLOYER (legal name) County of Tuscola  
LEGAL NAME (continued)  
RENEWAL DATE: 01/01/2010  
FEIN: 38-6004893  
# OF MI EMPLOYEES: 253  
LEGAL STATUS: County  
STATE OF FORMATION: Michigan  
SERVICE COMPANY: Accident Fund Insurance Company of America

**EMPLOYER REPRESENTATIVE RESPONSIBLE FOR THE SELF-INSURED PROGRAM:**

NAME: Mr. Michael R. Hoagland  
MAIL ADDRESS (line 1): 207 East Grant Street  
MAIL ADDRESS (line 2):  
CITY, STATE, ZIP: Caro, MI 48723  
PHONE: (989) 672-3700 EXT:  
FAX: (989) 672-4011

1. **If the applicant and other employers operate at more than one location, all complete addresses (including zip codes) must be furnished on the attached form. This form must be signed and dated.**
2. Requests to add and delete employers may be filed throughout the year as changes occur. Attach form WC-402A for each additional employer not already approved that you wish to include as a self-insurer with the applicant. You must also complete form WC-402A for each approved employer in the self-insured program you want removed as a self-insurer under the applicant's self-insured program.
3. Explain, by attachment, any change in employer's ownership or legal structure occurring since the last application.
4. **Attach a loss summary detailing Michigan only experience by excess contract period that includes paid, reserve and total incurred amounts. The loss summary must include values for each period with open claims from the inception date of your self-insured program in this state.**
5. Attach a quotation for the required excess insurance if the current excess policy is expiring.
6. Applicant may attach any information in addition to the above requested documents that explains or supports the financial position demonstrated, the ability to pay claims as a self-insurer, the loss experience or the relationship of the applicants.
7. Applicants not previously approved to self-administer claims must continue to contract with an Agency-approved service company. Applicants must advise the Agency when a change in service company has occurred and what arrangements have been made for the handling of claims incurred during the contract of the old service company.

All employers granted self-insured authority as a result of this application hereby agree:

- (a) To pay all benefits incurred as a self-insurer to employees or their dependents in accordance with the Michigan Workers' Disability Compensation Act of 1969, as amended.
- (b) In case of insolvency, as defined in 418.502, the undersigned employer/applicant agrees to make all personnel, wage and hour, medical records and employment contract records available to an agent of the Michigan Self-Insurers' Security Fund. A copy of this provision will be provided to the person in charge of the above records and counsel for applicant/employer for future reference and implementation.
- (c) In the event of a sale of all assets and cessation of all operations, self-insurer authority will be surrendered coinciding with such action. If operations of the self-insured are continued by a successor employer who hires any or all of the self-insurer's employees, the sale agreement will include a provision that gives access to personnel, wage and hour, medical records and employment contract records to the SISF if and when the SISF becomes liable for payment of benefits of the self-insured employer.
- (d) To promptly notify the Workers' Compensation Agency of any unfavorable change in financial position that may impair the self-insurer's ability to meet all obligations incurred as a self-insurer under the Michigan Workers' Disability Compensation Act of 1969, as amended.
- (e) That this approval is granted to the applicant and combinable entities identified in this application and further acknowledge changes in the legal status (merger, spin-off, consolidation, sale, etc.) of any approved entity may terminate the self-insured authority effective on the date of change in status.

I affirm that Agency records are correct as printed on this application or as corrected by applicant and noted on this form. Applicant acknowledges employers' agreements (a) thru (e).

BY: \_\_\_\_\_  
Print Name of Person Signing

NOTARY SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_  
Title of Person Signing

COUNTY OF: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

DATE: \_\_\_\_\_

AFFIX STAMP: