

TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
TUESDAY, JULY 14, 2009 – 8:00 A.M.
ANNEX BOARD ROOM

207 E. Grant Street
Caro, MI 48723-1660

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Peterson
Prayer – Commissioner Petzold
Pledge of Allegiance – Commissioner Roggenbuck
Roll Call – Clerk White-Cormier
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Danielle Galbenski Honorary Resolution for Being Named
 “Animal Control Officer of the Year”
 -Wind Energy Update-Tom Begin, Consumers Energy
 -Thumb Area Workforce Investment Development Board
 Members Seeking Reappointment (See Correspondence #3)
 -Health Department Cellular Telephone Contracts
 (See Correspondence #4)
 -East Central Michigan Planning & Development Region
 (See Correspondence #11)
 -EDC Annual Activity Report
Old Business
 -Adult Probation
Correspondence/Resolutions

COMMITTEE AND LIAISON REPORTS

Committee of the Whole – FINANCE FOCUS (See Correspondence # 5 & 6)
Commissioner Bardwell/Commissioner Peterson

Other Business/On-Going Matters
Next Meeting Date Thursday, July 16, 2009 – 8:00 A.M.

Committee of the Whole – PERSONNEL FOCUS (See Correspondence # 5 & 6)
Commissioner Bardwell/Commissioner Roggenbuck

Other Business/On-Going Matters
Next Meeting Date Thursday, July 16, 2009 – 8:00 A.M.

Committee of the Whole – BUILDING AND GROUNDS FOCUS (See
Commissioner Kern/Commissioner Petzold (Correspondence # 5 & 6)

Other Business/On-Going Matters

Next Meeting Date Thursday, July 16, 2009 – 8:00 A.M.

COMMISSIONER LIAISON COMMITTEE REPORTS

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board
Behavioral Health Board

PETERSON

Enterprise Facilitation
Human Development Commission
MEMS
Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental
LEPC
NACO
Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board

PETZOLD

Recycling Advisory
Resource Conservation and Development District
Mid-Michigan Mosquito Control Technical Advisory Committee
Thumb Area Consortium
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission
Health Board

ROGGENBUCK

Enterprise Facilitation
Planning Commission
Human Services/Medical Care Facility Liaison
Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
MAC Judiciary & Public Safety Committee
Great Start Collaborative – Tuscola County

BARDWELL

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation

MAC 7TH District

Local Unit of Government Activity Report

Michigan Association of Counties – Board of Directors

NACO

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 June 23, 2009 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Thumb Area Workforce Investment Development Board Members
Seeking Reappointment
- #4 Health Department Cellular Telephone Contracts
- #5 June 25, 2009 Committee of the Whole and Statutory Finance Minutes
- #6 July 7, 2009 Committee of the Whole Minutes
- #7 June 17, 2009 Human Development Commission Minutes
- #8 June 11, 2009 Tuscola County Road Commission Minutes
- #9 June 3, 2009 Tuscola County Planning Commission Minutes
- #10 Michigan Department of Community Health Correspondence
- #11 East Central Michigan Planning & Development Region Correspondence

DRAFT**Tuscola County Board of Commissioners****June 23, 2009 Minutes****Courthouse Annex**

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 23rd day of June, 2009 to order at 8:03 a.m. local time.

Prayer by Commissioner Kern
Pledge by Commissioner Petzold

COMMISSIONERS PRESENT:

District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold,
District #5 Gerald Peterson

COMMISSIONERS ABSENT:

District #1 Amanda Roggenbuck

09-M-126

Motion by Bardwell seconded by Petzold to adopt the agenda as amended. Motion carried.

09-M-127

Motion by Bardwell seconded by Kern to approve the minutes of the 6/9/09 regular meeting. Motion carried.

Brief Public Comment – Judge Kent appeared to request renewal of the part-time temporary position in his office

09-M-128

It was moved by Bardwell and supported by Kern that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference:	A
Entity Proposing:	COMMITTEE OF THE WHOLE 6/11/09
Description of Matter:	Move that per the June 2, 2009 memo from the court administrator, a laptop computer be purchased for

use by the Circuit Court Judge for an amount of \$895 for court business in locations away from the office. Costs for the purchase are to be charged to the technology improvement line item in the Circuit/Family Court budget. Also, Sprint mobile broadband air card service be purchased for two computers for \$1,440 per year with first year costs to be paid with the \$1,256 in remaining balance from the technology improvement line item in the Circuit/Family Court budget and the balance of \$184 to be transferred from general fund contingency to the Circuit/Family Court Budget.

Agenda Reference:

B

Entity Proposing:

COMMITTEE OF THE WHOLE 6/11/09

Description of Matter:

Move that per the June 10, 2009 memo from the Sheriff, to amend the Road Patrol fund budget by \$1,335 through the use of fund balance to purchase bumper guards for police vehicles to minimize damage from collisions with deer. If MMRMA grant funds are received to cover a portion of the cost, these funds will be receipted into the Road Patrol fund.

Agenda Reference:

C

Entity Proposing:

COMMITTEE OF THE WHOLE 6/11/09

Description of Matter:

Move to approve the resolutions honoring the many years of dedicated service to Tuscola County by June Taylor and Barbara Compo.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

09-M-129

Motion by Bardwell seconded by Kern to renew the Family Court part-time temporary position for three months at 15 hours per week. Motion carried.

09-M-130

Motion by Bardwell seconded by Petzold to receive and place on file the letter of retirement from Kathy Bradley in the County Prosecutor's with said retirement to be effective July 31, 2009. Motion carried

09-M-131

Motion by kern seconded by Bardwell that authorization be given to post and advertise to fill the vacant Secretary II position in the County Prosecutor's office. Motion carried.

09-M-132

Motion by Bardwell seconded by Kern that per the June 19, 2009 correspondence from the Circuit/Family Court Administrator, the Child Care Fund Budget amendment is authorized to enable the county to receive partial state reimbursement for significant increases in child care fund costs. Motion carried.

09-M-133

Motion by Kern seconded by Bardwell that per the request of Commissioner Roggenbuck, to approve for distribution the attached explanation of a special purpose millage to media sources and local units of government. Motion carried.

CPA Jerry Bernhardt with Anderson Tuckey Bernhardt & Doran appeared to present the Tuscola County Road Commission 2008 Audit Report

09-M-134

Motion by Kern seconded by Petzold to approve the 2008 County Road Commission Year-End Audit and place said Audit on file. Motion carried.

09-M-135

Motion by Kern seconded by Petzold to approve the Community Corrections Advisory Board grant application and authorize all appropriate county officials' signatures. Motion carried.

09-M-136

Motion by Bardwell seconded by Kern that the County apply for the NACo's ENERGY STAR Challenge grant and issue a press release to explain the \$5,000 grant opportunity if enough citizens change one existing light bulb in their home or business to an energy efficient one. Motion carried.

09-M-137

Motion by Kern seconded by Petzold that per the June 12, 2009 memo from the Medical Care Facility Director, transfer \$8,550 from the Voted Medical Care Facility fund to the regular Medical Care Facility Fund for the items identified in the memo. Motion carried.

09-M-138

Motion by Kern seconded by Petzold to approve the Johnson Controls Contract and authorization is given to sign said contract to replace the heating and cooling units and make other energy system changes to achieve Johnson Controls 35% annual energy cost savings (Johnson Controls contract has been reviewed and approved by Corporate Counsel). Also, the original budget for this project be increased from \$139,000 to \$159,879 for additional air conditioning units in the computer room and to account for equipment price increases. Motion carried.

09-M-139

Motion by Kern seconded by Petzold to approve the one-year service contract with Johnson Controls and authorize the necessary signatures for the new energy system at the Human Services Building for an amount \$2,523. Motion carried.

09-M-140

Motion by Bardwell seconded by Petzold to approve the attached resolution and forward to appropriate parties urging passage of comprehensive federal health reform legislation. Motion carried.

09-M-141

Motion by Bardwell seconded by Kern to approve the 2010 – 2012 Region VII Area Agency on Aging Multi-Year Implementation Plan and forward notification of this Board action to appropriate parties. Motion carried.

09-M-142

Motion by Kern seconded by Petzold to authorize the transfer of \$508,134.41 in Primary Road Millage funds from the Voted Primary Road Millage Fund to the Road Commission Fund per voucher #02-09 (June 11, 2009) from the County Road Commission. Motion carried.

09-M-143

Motion by Kern seconded by Petzold to authorize the transfer of \$72,171.64 in Bridge Millage funds from the Voted Bridge Millage Fund to the Road Commission Fund per voucher #04-09 (June 11, 2009) from the County Road Commission. Motion carried.

09-M-144

Motion by Kern seconded by Bardwell that the County conduct a "Biggest Loser" contest for county employees spearheaded by Commissioner Roggenbuck. Motion carried.

Meeting adjourned at 10:06 a.m., until 8 a.m. July 14, 2009.

Margie White-Cormier
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 14th day of July, 2009 at 8 o'clock a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that the 2008/2009 East Central Michigan Planning and Development Region (ECMPDR) dues for Tuscola County and Local Units of Government that have been collected to date be authorized for payment in the amount of \$3,370.78. Also, if any additional payments are received from other local units of government who have not paid for the 2008/2009 period, then these amounts be authorized to be paid to ECMPDR. Also, written notice be sent to ECMPDR providing notification that the county will not continue membership after the 2009 calendar fiscal year with the understanding this position may change depending upon

final 2010 county budget development.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that the June 2009 County Budget amendments as identified in the correspondence from the Chief Accountant be approved for implementation.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that per the June 19, 2009 memorandum from the Undersheriff to authorize implementation of the identified budget amendments.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that the 2009/2010 Administrative Services Contract with Blue Cross Blue Shield with the specific stop loss coverage at \$15,000 and the aggregate coverage increased from 120% to 150% percent of claims be implemented to reduce the aggregate premium cost. Also, official documents related to this health insurance coverage be authorized to be signed.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that because of overall significant county financial constraints, that the request by Probate Court to make the current temporary part-time employee a regular part-time employee be denied after the current extension.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that a storm drainage catch basin be installed at the

State Police Post and the \$3,171 cost for this project be awarded to Jeff Brinkman Excavating who was the low bidder. Also, this new project be budgeted and paid for from the 470 State Police Capital Expenditure Fund.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that a three year agreement be prepared and approved for signature for the lease of county property to Russell Farms for the following three years as follows: at \$90 per acre for 2010, \$100 per acre for 2011 and \$110 per acre for 2012. (These amounts have been approved by the owner.)

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that the attached resolution be approved for presentation to Danielle Galbenski for her excellent work at the Tuscola County Animal Control operation as demonstrated by being named "Animal Control Officer of the Year".

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that audio broadcasting of Board of Commissioner meetings be conducted on a trial basis with the understanding there is no cost other than some staff administrative time.

Agenda Reference: J

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that the draft waiver related to the use of the Sheriff Weight Room be approved contingent upon review and approval by the county insurance carrier.

Agenda Reference: K

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that the proposal to use road right-of-ways be denied because that are no official snowmobile trails in Tuscola County and this action be forwarded to appropriate parties. (The County Road Commission and Sheriff concur with this Board of Commissioner action).

Agenda Reference: L

Entity Proposing: COMMITTEE OF THE WHOLE 6/25/09

Description of Matter: Move that the request by the Court Administrator to designate 16 parking spaces in the parking lot next to the Sheriff Department for Circuit/Court employees be denied.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

Margie White-Cormier
Tuscola County Clerk

Administrative Office

3270 Wilson Street
Marlette, MI 48453
Phone: (989) 635-3561
Fax: (989) 635-2230

Service Centers

614 N. Port Crescent
Bad Axe, MI 48413
Phone: (989) 269-2311
Fax: (989) 269-6021

550 Lake Drive
P.O. Box 600
Lapeer, MI 48446-0600
Phone: (810) 664-1680
Fax: (810) 664-6740

575 W. Sanilac
P.O. Box 147
Sandusky, MI 48471-0147
Phone: (810) 648-5800
Fax: (810) 648-5804

1184 Cleaver
Caro, MI 48723
Phone: (989) 673-8103
Fax: (989) 673-5040

June 30, 2009

Tuscola County Board of Commissioners
207 E, Grant Street
Caro, MI 48723

SUBJECT: Thumb Area Workforce Investment Development Board

Dear Tuscola County Commissioners:

Under the Workforce Investment Act (WIA) it is the responsibility of each County Board of Commissioners to appoint and/or reappoint members to the regional Workforce Investment Development Board (WIDB). In Tuscola County, two (2) current members are seeking reappointment. Each member has been endorsed by the respective sector he/she represents (i.e. Private Industry) and has expressed a desire to continue to serve on the Board. Outlined below is information on the individuals seeking reappointment.

MEMBERS SEEKING REAPPOINTMENT

Chuck Frost
Thumb Area Tourism Council
157 N. State Street
Caro, MI 48723

James Luth
McDonalds JTLJ, LLC
740 S. State Street
Caro, MI 48723

In Tuscola County there are no other vacancies to the Thumb Area Workforce Investment Development Board (WIDB). Therefore, the Board need only take action on this re-appointment request or notify the Consortium if the Board would like to re-contact other area private sector organizations in search of nominees to the Board.

Action on these appointments is requested prior to August 21, 2009. This will allow for timely processing of all Workforce Investment Development Board appointment information to the Michigan Department of Energy, Labor & Economic Growth.

Thank you in advance for your assistance in this matter. Please notify me as soon as possible of your actions.

Sincerely,



Marvin N. Pichla
Executive Director

MNP/dls

Cc: Tom Kern
Roy Petzold

Tuscola County Health Department,
1309 Cleaver Road. Caro. MI 48723
MEMORANDUM

To: Mike Hoagland & Board of Commissioners

From: Gretchen Tenbusch

Date: June 26, 2009

Subject: Cell Phone Contract

The Tuscola County Health Department has had cell phones from Thumb Cellular for many years. We are in the process of getting all 11 phones replaced due to worn out and/or broken phones. If we do a two year contract, we can get the phones free and the contract will be the same rate that we have been paying which is \$226.14 per month.

Due to the new TCHD By-Laws, which state if we can not get a 90 day out clause, I can not sign the contract and it must be signed by the Board of Commissioners.

Please take this to the Board of Commissioners and then have Board Chair sign. I will need these back prior to July 15, 2009.

If you have any questions, please feel free to call me, Bonnie or Carol H. When signed, please call Carol H. at 673-8114 ext. 119 to pick them up.

Thank you.

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole Minutes
Thursday, June 25, 2009 – 8:00 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White-Cormier, Sue Fortune, Zygmunt Dworzecki, Mari Young, Kyle Jaskulka, Mike Miller, Clayette Zechmeister, Hal Hudson, Steve Lark, Donna Fraczek

David Vollmar appeared regarding mosquito abatement. MSU-E director Hal Hudson suggested a meeting occur with area experts. Also suggested was a communication piece to inform county residents of changes in state requirements associated with spraying

Finance

East Central Michigan Planning and Development Region Finances – Hal Hudson and Sue Fortune presented a history illustrating the dues paid by the local units. Given financial projections it was decided to pay the current bill and give notice to quit (see consent agenda resolution)

June 2009 Budget Amendments – (see consent agenda resolution)

Sheriff Department Budget Amendment Request – related to the part-time salary line item (see consent agenda resolution)

Task Force Financial Planning Update – findings will be distributed to commissioners and departments

Behavioral Health Systems Changes Regarding Jail Inmate Mental Health Services – due to an AGO, BHS may no longer be able to pay for the cost of mental health services

Health Insurance Stop Loss Coverage and Renewal – Public Employee Benefit Resources is recommending changing the county's aggregate from 120% to 150% to lower the premium (see consent agenda resolution)

Farmland Agreement 3-Year Renewal Request – currently generates \$4600 a year at \$76 per acre. Recommended \$90 per acre for 2009, \$100 for 2010 and \$110 for 2011.

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through May)
2. Financial Planning Task Force – Next Meeting July 14, 2009
3. Schedule for Additional 2008 Annual Audit Presentations County and Medical Care July 28, 2009
4. Juvenile Placement Potential Changes and Cost to County
5. Jail Overcrowding, Sentencing Guidelines and State Reimbursement

6. Associated County Health Department and Health Department Title V Funding
7. 2010 Road Patrol and Senior Citizen Millage Renewals
8. Behavioral Health Contract for Transporting Patients - \$8,000
9. Federal Stimulus Funds
10. Procedural Audit Implementation Status
 - Sheriff Department
 - Drain Commission
 - Register of Deeds

Personnel

Lead Tuscola – 3 candidates in the running. Deadline for applications is August 21. Further information will be sought

Recognition of Animal Control Officer – (see consent agenda resolution)

Probate Court Request to Make Temporary Part-Time permanent part-time – cannot approve at this time (see consent agenda resolution)

Web Site Improvements - Discussion of Broadcasting Commissioner

Meetings – audio (podcast) (see consent agenda resolution to implement audio recording of board meetings at no additional cost)

Sheriff Department Fitness Waiver – associated with the recently implemented fitness program (see consent agenda resolution)

Secondary/On-Going Personnel Items

1. Probate Court Request to Extend Temporary Employee – June 23, 2009
2. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
3. Next Department Head Meeting – June 25, 2009 – 10:30 A.M.
4. Employee Recognition
5. Open Meetings Act Discussion for Boards and Commissions – Corporate Counsel and County Prosecutor
6. Employee Life Insurance Meetings Scheduled – 10 received to date
7. Mosquito Abatement Committee – Policy Review
8. Electronic Time Recording System
9. Farmland Preservation Committee
10. Update Regarding NACO Caremark Prescription Program
11. Expanded Local Official Email List
12. Circuit Court Personnel Policies
13. Health Insurance Stop Loss Coverage

Building and Grounds

Human Services Building Remodeling Update – corporate counsel is in the process of reviewing Johnson Controls contract. Hope to commence remodeling by August 1 (completion deadline is Sept 30)

Vanderbilt Park Equipment and Cost Sharing Request – Wisner Township received their letter. They have asked for the county's financial information

which is being prepared. Grant opportunities are being explored. The cost of equipment (playset with swings, tube slide and table), excavation, etc. is pegged at approximately \$10,000 (not approved)

Snowmobile Trail Request – both Sanilac and Huron counties allow trail riding (not approved)

Circuit/Family Parking Proposal – to designate 16 parking spaces in the sheriff's department parking lot for circuit/family employees (not approved)

Sheriff Auction – Saturday, September 26, 2009

Adult Probation – Commissioner Roggenbuck would like the fair market value amount identified

Catch Basin at State Police Post – a grate needs to be installed to funnel water; one bid of \$3171 was submitted by Brinkman Excavating (see consent agenda resolution)

Secondary/On-Going Building and Grounds Items

1. Emergency Services Plan for County Operations
2. Energy Efficiency and Grant Update
3. Treasurer Office Remodeling
4. Remodeling of Computer Operations Room
5. Recycling Storage Building

Correspondence/Other Business as Necessary

1. 2009 Work Program Update
2. National Flood Insurance Program
3. Inmate Trust Account
4. Other County Resolutions
5. Health Department Monthly Report
6. Human Services Board Minutes May 26, 2009
7. MAC Judiciary and Public Safety Committee Minutes
8. Economic Development
 - County EDC Strategic Planning and CAT Integration – Next Steps
 - EDC and Enterprise Facilitation Strategic Planning 2nd Meeting
 - County Web Site – Business Development Reference
 - Enterprise Facilitation Update – 501c3 Status
 - Revolving Loan Fund
 - Economic Gardening
 - RBEG 3rd Year Application
 - ECMPDR Coastal Zone Management Grant
 - ECMPDR Wind Energy Grant
 - Regional Tourism
 - American Recovery and Reinvestment Act

Meeting adjourned at 10:55 a.m.

Margie White-Cormier
Tuscola County Clerk

**Statutory Finance Committee Minutes
Thursday, June 25, 2009
Annex Board Room
207 E. Grant St., Caro, MI**

Called to order: 10:56 a.m.

Commissioners present: Bardwell, Petzold, Peterson

Also present: Michael Hoagland, Margie White-Cormier

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 11:00 a.m.

Margie White-Cormier
Tuscola County Clerk

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole Minutes
Tuesday, July 7, 2009 – 8:00 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White-Cormier, Mike Miller, Mary Drier, Patricia Donovan-Gray, Lee Teschendorf, Sharon Beals, Clayette Zechmeister, Jim McLoskey, Pat Finn, Mary Lou Burns, Delores Damm, Robert Klenk, Kyle Jaskulka, Kate Neese, Bonnie Sammons, Robert Mantey, Margot Roedel, Jenifer Robb, Maggie Root, Mark Reene, Walt Schlichting, Mari Young, Danielle Galbenski, Judge Kent, Steven Lark, Dan Grimsaw, Hal Hudson

Finance

Update from Financial Planning Task Force to Board of Commissioners and Elected/Appointed Department Heads

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through May)
2. Financial Planning Task Force – Next Meeting July 14, 2009
3. Schedule for Additional 2008 Annual Audit Presentations County and Medical Care July 28, 2009
4. Juvenile Placement Potential Changes and Cost to County
5. Jail Overcrowding, Sentencing Guidelines and State Reimbursement
6. Associated County Health Department and Health Department Title V Funding
7. 2010 Road Patrol and Senior Citizen Millage Renewals
8. Behavioral Health Contract for Transporting Patients - \$8,000
9. Federal Stimulus Funds
10. Procedural Audit Implementation Status
 - Sheriff Department
 - Drain Commission
 - Register of Deeds – ACS Contract – the Register is interested in pursuing cancelling the contract for imaging services

Personnel

Secondary/On-Going Personnel Items

1. Probate Court Request to Extend Temporary Employee – June 23, 2009
2. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
3. Next Department Head Meeting – August 27, 2009 – 11:00 A.M.
4. Employee Recognition

5. Open Meetings Act Discussion for Boards and Commissions – Corporate Counsel and County Prosecutor
6. Employee Life Insurance Meetings Scheduled
7. Mosquito Abatement Committee – Policy Review
8. Electronic Time Recording System
9. Farmland Preservation Committee
10. Update Regarding NACO Caremark Prescription Program
11. Expanded Local Official Email List
12. Circuit Court Personnel Policies
13. Health Insurance Stop Loss Coverage

Building and Grounds

Secondary/On-Going Building and Grounds Items

1. Emergency Services Plan for County Operations
2. Energy Efficiency and Grant Update
3. Treasurer Office Remodeling
4. Remodeling of Computer Operations Room
5. Recycling Storage Building

Correspondence/Other Business as Necessary

1. 2009 Work Program Update
2. National Flood Insurance Program
3. Economic Development
 - County EDC Strategic Planning and CAT Integration – Next Steps
 - EDC and Enterprise Facilitation Strategic Planning 2nd Meeting
 - County Web Site – Business Development Reference
 - Enterprise Facilitation Update – 501c3 Status
 - Revolving Loan Fund
 - Economic Gardening
 - RBEG 3rd Year Application
 - ECMPDR Coastal Zone Management Grant
 - ECMPDR Wind Energy Grant
 - Regional Tourism
 - American Recovery and Reinvestment Act

Meeting adjourned at 10:19 a.m.

Margie White-Cormier
Tuscola County Clerk

HUMAN DEVELOPMENT COMMISSION

Board of Directors Meeting

June 17, 2009

3 p.m.

#7

PRESENT: Della Hammond, Chris Taylor, Leo Dorr, Ron Wruble, Jerry Peterson, Bob Sugden, John Merriman, Carl Holmes, Bob Wood, Jamie Daws, George Loomis, Elmer Bussema, Al Long, Beth Hunter, Steve Vaughn, Gary Roy, Linda Jarvis, Tom Kern

ABSENT: Judge Kim Glaspie (excused), Bill Butler (excused), Norton Schramm (excused), Grace Temple (excused)

STAFF: Mary Ann Vandemark, Brian Neuville, Becky Hassler, Lori Ertman

Chairperson Hammond convened the meeting at 3:05 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff followed.

Motion by Leo Dorr, seconded by George Loomis, to accept the May 15, 2009 Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) thank you from Don Mathis regarding his participation at the Annual Luncheon, 2) May 27 Huron Daily Tribune article regarding the Bad Axe Senior Center, 3) notification from the Sanilac Community Foundation that the agency's proposal was not funded, 4) flyer highlighting Michigan products sold at Wear-A-Bouts, 5) Voices For Action Newsletter, 6) notice that Magic Years Preschool Program license had been renewed, and 7) 2008 Summary of the State of Homelessness in Michigan

Chairperson Hammond presented first-year Board of Director pins to Jamie Daws, Carl Holmes, Steve Vaughan, and Tom Kern

She reminded members that the MCAAA Summer Conference would be held at Shanty Creek in Bellaire, July 27-30 and, if interested in attending, they should notify the Director at the end of the meeting. Ms. Vandemark advised that David Bradley, Director of NCAF, Don Mathis, Community Action Partnership President, and Anita Litchblau, attorney from CAPLAW, would be speaking at the Conference. Also, it was noted that time would be dedicated to Voices For Action which will relate to the post-Poverty Summit efforts taking place across the state.

Motion by John Merriman, seconded by Beth Hunter, to accept the Chairperson's report as presented. Motion carried.

FINANCE REPORT

Mr. Neuville presented the May, 2009 Finance Report which reflected monthly expenses in the amount of \$985,492.

Motion by Chris Taylor, seconded by Bob Sugden, to accept the Finance Report as presented. Motion carried.

Mr. Loomis presented the agency with a \$5,000 check from the Fraternal Order of Eagles to purchase equipment for the Crowell Country Manor.

EXECUTIVE COMMITTEE

Chairperson Hammond advised that the Committee had met in the morning to discuss the Senior Center facility in Bad Axe.

Motion by Chris Taylor, seconded by Jerry Peterson, that a partnership with the Huron County Board of Commissioners be pursued with the potential that the County would purchase a Senior Center facility in Bad Axe. Motion carried.

Motion by John Merriman, seconded by Elmer Bussema, to accept the Executive Committee report as presented. Motion carried.

PLANNING/EVALUATION COMMITTEE

Mr. Peterson presented proposals which the Committee had reviewed and recommended for submission.

Motion by Jerry Peterson, seconded by Bob Sugden, to submit the proposals for funding as recommended by the Planning/Evaluation Committee. Motion carried.

Mr. Peterson advised that the Michigan State Housing Development Authority has granted contract for Tenant-Based Rental Assistance to provide safe, affordable housing for Lapeer County homeless families, as well as repayable grants for the purchase and rehab of two units of supportive rental housing to serve homeless families in Lapeer County and the purchase and rehab of four units of supportive rental housing to serve homeless youth in Lapeer and Genesee Counties.

Motion by Jerry Peterson, seconded by John Merriman, that the terms and conditions of the MSHDA Tenant-Based Rental Assistance Grant Agreement be accepted and that HDC's Board Chairperson and/or Executive Director be authorized to sign and/or submit grant-related documents on behalf of the governing board. Motion carried.

Motion by Jerry Peterson, seconded by Chris Taylor, that the terms and conditions of the MSHDA Repayable Grant for Homeless Families in Lapeer County be accepted and that HDC's Board Chairperson and/or Executive Director be authorized to sign and/or submit grant-related documents on behalf of the governing board. Motion carried.

Motion by Jerry Peterson, seconded by Bob Wood, that the terms and conditions of the MSHDA Repayable Grant for Homeless Youth in Lapeer and Genesee Counties be accepted and that HDC's Board Chairperson and/or Executive Director be authorized to sign and/or submit grant-related documents on behalf of the governing board. Motion carried.

Mr. Peterson also noted that the agency's application to the Sanilac County Community Foundation was not selected for funding and the Michigan Nonprofit Association awarded a start-up grant for the agency's Volunteer Center.

Members were apprised that, due to state cutbacks, the Michigan Department of Human Services will terminate the agency's Temporary Assistance to Needy Families (TANF) and Volunteer Investment contracts effective June 30, 2009; the Michigan Office of Services to the Aging reduced the current Foster Grandparent Program budget by \$7,605 and the Retired and

Senior Volunteer Program budget by \$1,428, and A & D Home Health Care reduced the current Respite Care Services contract by \$522.

Motion by Beth Hunter, seconded by Jamie Daws, to accept the Planning/Evaluation Committee report as presented. Motion carried.

FINANCE/AUDIT COMMITTEE

Mr. Sugden advised that the Committee had met prior to the Board meeting for the purpose of reviewing the agency's cost allocation method. He added that the information provided was very beneficial and the Committee obtained a better knowledge of the very complex nature of the agency's fiscal process.

Motion by John Merriman, seconded by Jerry Peterson, to accept the Finance/Audit Committee report as presented. Motion carried.

FOSTER GRANDPARENT PROGRAM ADVISORY COUNCIL

Ms. Vandemark presented the May 26 minutes of the Council. Motion by Tom Kern, seconded by Jamie Daws, to accept the Foster Grandparent Program Advisory Council minutes as presented. Motion carried.

SENIOR SERVICES ADVISORY COUNCIL

Mr. Kern highlighted the May 27 Council minutes and it was noted that a new policy had been instituted by OSA which prohibits dining center participants from taking any portion of their meal out of the Center with the exception of commercially package food and fruit in its own skin.

Motion by Bob Sugden, seconded by Beth Hunter, to accept the Senior Services Advisory Council minutes as presented. Motion carried.

EARLY HEAD START POLICY COUNCIL

Ms. Vandemark noted the May 12 minutes in which Council members discussed the proposal for Early Head Start expansion.

Motion by Jerry Peterson, seconded by Chris Taylor, to accept the Early Head Start Policy Council minutes as presented. Motion carried.

CARO TRANSIT AUTHORITY

Mr. Taylor advised that the Authority met on May 27, 2009. An overview of the bus fleet was provided and it was noted that four new busses were on order and CTA had been approved for \$285,000 in federal funds which will purchase another four busses.

The subcommittee on expansion efforts will plan to meet in June to begin discussions of a countywide system and members approved their FY2008 audit report.

Motion by Beth Hunter, seconded by Jamie Daws, to receive the Caro Transit Authority report as presented. Motion carried.

AGENCY REPORT

Ms. Vandemark advised that on May 19, she had participated in a national conference call with the Department of Labor as it related to DOE ARRA dollars and Davis-Bacon regulations. Even though CAPLAW and Howard Gesbeck, auditor and trainer at Wipfli, both determined that agency employees should be exempt from the regulation, the Department of Labor issued their judgment on June 1 that employees (Weatherization crew workers and crew foremen only), as well as private contractors, are covered under Davis-Bacon. DOL is now working on a wage classification for these positions.

Ms. Vandemark reported that she had attended the Affordable Housing Conference held during the first week in June which provided excellent sessions on housing and homeless issues applicable to the agency's endeavors in this area.

She noted that Representative Kevin Daley contacted the agency to advise that he and his wife would be contributing up to \$1,000 to the agency by the end of the year. HDC was one of eight agencies he selected in Lapeer County.

It was noted that on June 5, the Salvation Army inspected the Domestic Violence Shelter which resulted in no findings or issues, and Judge Maltby, from the Sanilac County Family Court, approved the increase for Permanency Placement Mediation Program cases from \$300 to \$400.

Ms. Vandemark advised that the Wear-A-Bouts store in Caro was broken into the previous weekend and the safe, which contained \$521, was taken.

Members were apprised that on May 21, the four-county Voices For Action Regional Subgroup met, along with Ron Logan, DHS Director, representing Genesee County, and HDC Board Chairperson, Della Hammond. Updates received on poverty reduction strategies included:

1. Continued promotion and marketing of Michigan-made products through the Thumb Area Senior News and Caro and Sandusky Wear-A-Bouts Stores.
 - a. Additional recommended strategies included encouraging support of county Farmer's Markets, urging local individuals to develop co-ops, and additional marketing of Michigan products through Senior Dining Centers.
2. Job creation has been stimulated by the seasonal agricultural jobs, implementation of the Summer Youth Employment Program and, based on the receipt of ARRA funds, HDC has, and will continue to, hire additional staff.
 - a. Additional recommended strategies included promotion of Huron County's Incubator Kitchen and MDCH Project Fresh Program.

In addition, Barbara Young, of the Kalamazoo Poverty Reduction Initiative, provided the group with information on their formation and efforts and it was the consensus of the group that the Thumb area adopt a similar framework. The group also discussed the availability of Voices For Action grants for continued regional efforts and, as a result, Mary Ann Vandemark and Ron Logan will investigate a partnership with one of three state universities for the development of a data repository system for Region V.

Ms. Vandemark advised that the agency would be hosting a training with Dr. Donna Beegle on Tuesday, July 14, at the Knights of Columbus Hall. Invitations have been sent to the Board, Advisory Council members, Commissioners, Legislators, human service agencies and churches in the four counties.

Board members were provided a comprehensive listing of the villages/cities Don Duggar had assisted across the state through the Rural Community Assistance Program, as well as an updated copy of the agency's history.

Ms. Vandemark noted that it appeared there was a glimmer of hope in the job market as the agency hired a Fiscal Support Technician who was employed for three days and then received a better job offer and a Community Development Manager vacated her position for a new job opportunity. She noted that Tim Hardesty, Community Development Director/Deputy Director, will also be working under an adjusted work schedule for the next 90 days.

Motion by Leo Dorr, seconded by Chris Taylor, to accept the Agency Report as presented.
Motion carried.

PROGRAM PRESENTATION

Mr. Kloor provided a "video tour" of all HDC facilities in the four counties.

Meeting adjourned at 4:40 p.m.

Respectfully submitted,


Lori Ertman
Executive Director's Assistant

June 11, 2009

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 11, 2009 at 8:00 A. M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Zwerk that the minutes of the May 28, 2009 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the minutes of the closed session of the Board dated May 28, 2009 be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$101,692.97 and bills in the amount of \$706,447.66 covered by voucher #09-15 were presented and audited.

Motion by Parsell seconded by Zwerk that the payroll and bills be approved. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Novesta Township Supervisor Dale Churchill and Novesta Township Treasurer Ralph Zinnecker appeared before the Board to further discuss Kelly Road. County Highway Engineer Zaverucha presented to the Board cost estimates for the recommended repairs to Kelly Road previously discussed at the May 28, 2009 regular meeting of the Board. After further discussion, Mr. Churchill and Mr. Zinnecker will present the recommendation at the next Novesta Township Board Meeting.

Motion by Parsell seconded by Zwerk that the Board go into closed session at 8:15 A.M. for the purpose of discussing union negotiations. Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the Board returned to open session.

Motion by Parsell seconded by Zwerk that the 2008 Act-51 Reports be approved and certified as presented by Management. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to approve the 2008 Equipment Profit and Loss Report as presented by Management. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the agreement between Thumb Electric and the Tuscola County Road Commission allowing Special Designated All-Season loads on East Dayton Road from its establishment south to Bevens Road be extended for two (2) years with the conditions specified in the agreement. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the agreement between Bierlein Seed, Inc. and the Tuscola County Road Commission allowing Special Designated All-Season loads on Reese Road from the north Village Limits of

Reese to 0.30 mile north of Van Geisen Road be extended for two (2) years with the conditions specified in the agreement. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to recognize Fahrner Asphalt Sealers, LLC as the name on record as low bidder for 2009 Overband with their purchase of Superior Chip Sealing and Maintenance, Inc. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that Michael Tuckey be appointed as the Voting Delegate and that Gary Parsell be appointed as the Alternate Delegate to the 2009 M.C.R.C.S.I.P. Annual Membership Meeting. Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha presented to the Board preliminary estimates received from Tuscola County Drain Commissioner Bob Mantey for proposed work to resolve a drainage problem on Plain Road and Rossman Road at the Jacoby Drain, previously discussed at the May 28, 2009 regular meeting of the Board. The Board reviewed the recommendation and will table the issue pending review by the Wells Township Board.

County Highway Engineer Zaverucha reported to the Board that Ducks Unlimited has requested to open-cut Ringle Road north of Seagull Road in order to install a pumping station. The Board will review the location and table the request until the next regular meeting of the Board.

Motion by Zwerk seconded by Parsell that the Union's request for the "Floating Holiday" to be observed on July 1, 2009 be approved. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to request reimbursement from the Michigan Department of Transportation in the amount of \$10,000.00 for payments made during the period of July 1, 2008 through June 30, 2009 to a licensed professional engineer employed by the Tuscola County Road Commission in accordance with Section 12(2) of Act 51 as amended. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the request from the Watertown Township Board to close Fostoria Road within the Village of Fostoria for the "Fostoria Family Days" held on July 10-11, 2009; and that the Road Commission will provide standard traffic control signs for the closure. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the meeting be adjourned at 9:25 A.M. Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

TUSCOLA COUNTY PLANNING COMMISSION
207 East Grant Street, Annex Building
Caro, MI 48723

#9

MINUTES

4:00 P.M. – Wednesday, June 3, 2009
Tuscola County Annex, Board Room

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** – Chairperson Keith Kosik called the meeting to order at 4:04p.m. and conducted the Pledge of Allegiance.
- II. **ROLL CALL** –
 - a. **In attendance:** Ione Vyse, Zygmunt Dworzecki, Don Richards, Keith Kosik, Joe Robbins arrived at 4:08p.m., Delores Damm, Debra Lung-Lipan and Office Secretary Angie Daniels.
 - b. **Absent Excused:** Commissioner Amanda Roggenbuck
 - c. **Guests:** Bob Dickson, Bill Campbell
- III. **APPROVAL OF MINUTES** – *Ione Vyse moved approval of the May 6, 2009 minutes. Delores Damm seconded the motion. Motion carried.*
- IV. **APPROVAL OF AGENDA** – *Don Richards moved approval of the agenda with additions. Zygmunt Dworzecki seconded the motion. Motion carried.*
- V. **PUBLIC COMMENT** –
 - a. The commission conducted a conversation via speakerphone with Commissioner Roggenbuck to discuss FEMA in the process of updating the federal flood plain mapping. Many homeowners in Huron County for instance are receiving bills for flood insurance due to these new maps. Commissioner Roggenbuck would like to see Tuscola County try and educate or at least notify the local municipalities of this new flood mapping that is currently being conducted in Tuscola County. She is also in the process of trying to reach the DEQ, but has not had any of her phone calls/messages returned. The commission would also like to gather more information on whether or not it is a necessity for Tuscola County to incorporate a Master Plan Flood Management Plan Component in the General Development Plan. More information will be gathered from the FEMA website concerning NFIP also. Delores Damm is going to try and contact Russ Lundberg of Huron County to get some more information based on their experience to-date regarding this issue.
Commissioner Roggenbuck spoke with Mr. Smith's supervisor after the last Planning Commission meeting. She was supposed to receive a call back from the supervisor if he felt there was an issue or a conference call needed. To-date, Commissioner Roggenbuck has not heard back from this gentleman.
- VI. **COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA** –
 - a. Receipt of Dayton Township Zoning Ordinance: A letter of receipt will be sent to Dayton Township.
- VII. **UNFINISHED BUSINESS** –
 - a. Working Committee for the Tuscola Area Airport Ordinance Report: A meeting was conducted on May 15th with smaller attendance. Wind energy industry, Consumer's Energy specifically, has no problem with the 10 mile radius. They feel with the 10 mile ordinance in place, they would then have the ability to receive a variance. The biggest obstacle at this point is gathering more information on the existing Tuscola Area Airport,

Airport Approach Plan. Delores Damm is going to request a meeting with Mr. Jim McLoskey in writing to discuss this particular information.

Keith Kosik left at 4:54p.m. Ione Vyse, Vice-Chair, took over conducting the meeting.

VIII. NEW BUSINESS –

- a. Indianfields Township Master Plan and Zoning Ordinance Revisions: *Ione Vyse moved to recommend approval of the Indianfields Township Master Plan and Zoning Ordinance revisions. Joe Robbins seconded the motion. Motion carried.*
- b. Wells Township Proposed Anti-Blight Ordinance: *Ione felt it would be more appropriate for the Planning Commission to commend Wells Township on their ordinance. Joe Robbins moved to send a letter to Wells Township stating we received the proposed anti-blight ordinance and state they did a good job on the document. Delores Damm seconded the motion. Motion carried.*
- c. Arbela Township Zoning Ordinance Amendments: *Don Richards moved to recommend approval of the proposed Arbela Township Zoning Ordinance Amendments. Joe Robbins seconded the motion. Motion carried.*
- d. P.A. 116 Request from Kent and Beth Houghtaling for 39 acres located in Tuscola County, Gilford Township, Section 17, T13N, R7E.
- e. P.A. 116 Request from Kent Houghtaling for 40 acres located in Tuscola County, Gilford Township, Section 17, T13N, R7E.
Joe Robbins moved to recommend approval of the two P.A. 116 requests in items VIII.d. and VIII.e. Zygmunt Dworzecki seconded the motion. Motion carried.
- f. *Debra Lung-Lipan moved to send a letter of support for the Village of Gagetown applying for funding for repair and replacement of certain water mains and service connections and to repair and repave the street surfaces. Zygmunt Dworzecki seconded the motion. Motion carried.*

IX. OTHER, ON-GOING BUSINESS –

- a. Farmland and Open Space Preservation Component Update/Delores: At the last Planning Commission meeting, Commissioner Roggenbuck informed members of the process of appointing a board to oversee this program. The commission is waiting for action from the Board of Commissioners.
- b. Budget Work: Don and Zygmunt worked on the budget projections requested by the Board of Commissioners. They decided on a 5% increase across the board for 2010 and 2011. *Don Richards moved to present the recommended projections to the Board of Commissioners. Zygmunt Dworzecki seconded the motion. Motion carried.*
- c. Education/Training:
 - i. Alternative Energy Resources and Links: More changes were made to the proposed document. When finalized, the document containing the resources and links will be located at www.tuscolacounty.org.
 - ii. Planning Commissioner Training for Writing a Master Plan: The Commission reviewed a proposal submitted to them from Cindy Winland of Crescent Consulting, Inc. Discussion centered around which avenue would work best to provide training and which would be the most cost effective. The commission weighed the options of East Michigan Council of Governments (formerly ECMP&DR), MSU, Cindy Winland and In-house options. The master plan committee will conduct some more research. *Joe Robbins moved to proceed with an In-house type training. Don Richards seconded the motion. Motion carried.*
Ione Vyse will communicate with Cindy Winland and thank her for the information.
- d. Report on Parks and Recreation Commission: The clean up day at Vanderbilt County Park & Campground was very successful. The park had a nice review from Tom Lounsbury of the Advertiser. A renewed wet lands permit is needed from the DNR to continue work out at the park.
- e. Saginaw Bay Coastal Initiative: Will meet next month.

f. Township Communications: lone reported and is pleased with the contacts.

g. East Michigan Council of Governments (formerly ECMP&DR): The Needs Assessment is still underway and will be at Thomas Marina June 9th from 5:30-7:00.

X. ADJOURN – Meeting adjourned at 6:05p.m.



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

JANET OLSZEWSKI
DIRECTOR

June 29, 2009

Gerald Peterson, Chairperson
Tuscola County Board of Commissioners
207 E. Grant
Caro, Michigan 48723

Dear Chairman Peterson:

I am in receipt of a draft copy of the agreement between Dr. Russell Bush and Tuscola, Huron, Lapeer, and Sanilac County Health Departments, as well as District Health Department #2.

We appreciate your efforts in facilitating this arrangement. This model will provide exceptional medical direction for all of the associated entities and meet the requirements of the Public Health Code. When we receive a copy of the fully executed agreement, we will send separate letters, to each respective governmental entity, indicating our approval of the appointment of Dr. Bush as medical director.

Again, thank you for your initiative and persistence in finalizing this contract. I am available at (517) 335-8032 for other assistance.

Sincerely,

Mark Miller
Director
Division of Local Health Services
Bureau of Local Health and Administrative Services
Public Health Administration

cc: Local Health Services
Gretchen Tenbusch, Health Officer
Tuscola County Health Department



East Central Michigan Planning & Development Regional Commission

3144 DAVENPORT AVE. STE. 200 SAGINAW, MI 48602

Phone: (989) 797-0800 Fax: (989) 797-0896 Web: www.ecmpdr.org



July 2, 2009

Mr. Michael Hoagland
 Tuscola County Controller/Administrator
 Tuscola County Annex
 207 East Grant
 Caro, MI 48723

RE: 180 day notice of intent to withdraw from EMCOG membership
 Payment of first half dues appropriation - \$3,508.17 of \$6,000

Dear Mr. Hoagland:

Thank you and the Committee of the Whole, for allowing Hal Hudson, Zygy Dworzecki and me to attend the June 25, 2009 Tuscola County Committee of the Whole meeting. We appreciated the opportunity to bring the Committee up to date on individual local unit dues collection for 2008-2009 and to answer any questions Commissioners had regarding EMCOG and its programs.

This letter is to confirm the following:

1. The County will be issuing payment in the amount of \$3,508.17 for the amount of dues collected to date. That would include the County's portion (25%) of \$1,500 along with the individual local unit dues collected to date (\$2,008.07 – including Novesta) as per the Dues History distributed by Mr. Hudson. A balance due from local units of \$2,491.84 remains.
2. A 2nd letter will be sent to those local units who have not yet paid the dues amount as determined by Tuscola County to see if additional revenue can be raised.
3. Per Finance Committee Chairperson, Bardwell, on June 25, 2009 we were advised to consider verbal notice as being given on that date of the County's intention to withdraw from EMCOG membership due to anticipated budgetary constraints for FY2010. Per our ByLaws we do need an official notice of intent to withdraw in writing.
4. There was brief discussion of the County reserving the right to change its mind re: withdrawing if their budgetary position is more tenable prior to 12/31/09. This was agreed to at that time.

We hope that conditions improve for Tuscola County in the coming months so that this issue may be revisited. As you know, withdrawal from membership does eliminate non-members from eligibility to receive USDOC/Economic Development Administration funding and participation in the Comprehensive Economic Development Strategy (CEDS). Eligibility only applies to those local units that have paid their membership appropriation and participate in the CEDS. Over the years, EDA has funded projects within

Michael Hoagland

Page 2

July 2, 2009

Tuscola County amounting to \$4,283,447. The last project funded by EDA was the City of Millington Industrial Park in 1995.

The Council does not review applications submitted for funding from non-members nor do we write letters of support. Availability of any Regional data and/or data analysis, GIS maps, etc., is also restricted to members only.

There are also at least one potential current project specifically slated for Tuscola County thru DEQ/CZM that would be at risk as a result of dropping membership and that is the proposed Tuscola County Wind project (\$50,000). There is to be a meeting on Tuesday of next week regarding this project. I'm sure more information will be available at that time.

We are always available to meet with the County Board of Commissioners at any time and we certainly look forward to being of assistance to those Tuscola County entities that have elected to remain members.

Sincerely,



Sue Fortune

Executive Director

/sf

Cc: Hal Hudson, PhD
Zygy Dworzecki

attachment

**EAST CENTRAL MICHIGAN PLANNING AND DEVELOPMENT REGION (ECMPDR)
SERVICES SUMMARY TO MEMBER LOCAL UNITS OF GOVERNMENT IN TUSCOLA COUNTY**

February 9, 2009

- **The Comprehensive Economic Development Strategy (CEDs) was updated and sent to the** federal Economic Development Administration (EDA) identifying projects across the region related to economic development. ECMPDR serves as the **liaison** between the local unit of government and EDA in making the connection between project needs and federal monetary support. CEDs included 14 projects located in Tuscola County totaling an estimated \$19,951,500 with projected 240 jobs created and 627 jobs retained.
- Provided consultation to the Village of Cass City with regard to addressing infrastructure needs and industrial park enhancement in trying to secure the Dairy Farmers of America milk processing plant proposal.
- Tuscola Area Airport Authority Runway Project to accommodate increased air traffic and larger aircraft to service the business needs Tuscola County and the greater thumb area continues to be maintained on the CEDs list and is recognized as a priority in the Region.
- Village of Millington lagoon reconstruction project continues to be maintained on the CEDs list as the project is mandated by the Michigan Department of Environmental Quality (DEQ).
- Village of Caro new water tower project continues to be maintained on the CEDs list as the existing structure is over capacity in usage according to recommended standards.
- Village of Caro water system infrastructure improvements continues to be maintained on the CEDs list as upgrades and improvements are needed in order to increase capacity and enhance economic growth to meet the needs of both industry and residents.
- Sidewalks are in dire need of upgrade/replacement in the Village of Caro and linking the project with the Chippewa Landing Trailhead continues to be maintained on the CEDs list.
- Industrial park expansion for the City of Vassar continues to be maintained on the CEDs list.
- Water and sewer improvements continue to be maintained on the CEDs list for the Village of Caro, Village of Cass City, and Village of Millington.
- Akron Road Improvement Project was completed in 2008 **accommodating/enhancing economic** activity in the greater northern Tuscola County area.
- Tuscola County Courthouse/Jail and infrastructure needs continues to be maintained on the CEDs list and is a priority for the Region.
- Interest in a small business incubator continues to be maintained on the CEDs list.
- ECMPDR is currently exploring the possibilities of providing GIS to regional members with the goal of spreading costs across hundreds of local units of government in order to make the technology more accessible and affordable. Walt Schlichting, Equalization Director for Tuscola County serves as a member of the work team exploring this important **possibility** through ECMPDR.
- ECMPDR will continue its role as mandated by **Presidential Executive Order A-12372** to serve as the Regional Clearinghouse for projects. This function involves grant application review and coordinating services between communities. ECMPDR local unit of government members, submitting projects to the Region's CEDs, are automatically eligible for funding consideration by the federal **EDA if their project meets EDA criteria**. During the period of 2004-06, Tuscola County had 12 projects totaling \$7,347,067 reviewed by ECMPDR as part of its clearinghouse responsibility.

- During the period of January 1 - November 14, 2008, 11 projects in Tuscola County were reviewed by the Region and forwarded on for Federal Project Review totaling \$1,384,793.
- ECMPDR expanded its outreach program by visiting communities across the Region, publishing a newsletter and process of reconstruction of **its** website (www.ecmpdr.org).
- ECMPDR organized a Region-wide Non-Motorized Trails Summit. Participants received information about the trails process, issues, and follow-up planning through the use of charrettes. **In fiscal year 2009, the actual Comprehensive Non-Motorized Plan for the MDOT Bay Region (including Tuscola County) will be completed with a final Summit being held in May or June. Local units will then be able to utilize and adapt their own plans based on the Regional Plan.**
- ECMPDR staff held a series of Grant Writing workshops throughout the Region, **two (2)** of which were held in the Village of Millington. Member local units of government, as well as the general public were invited to participate.
- ECMPDR hosted a free workshop to explain the various USDA Rural Development program changes in policy to better assist communities in how to make application and obtain funding assistance in the form of grants and loans.
- ECMPDR just signed an agreement **with MDOT** to complete an Attributes Inventory along M-25 from Bay City to Port Huron, which includes an 11 mile stretch along the Saginaw Bay in Tuscola County as an initial stage for possible **designation** as a Heritage Route with the Michigan Department of Transportation.
- Non-Motorized Plan for the Bay Region, which includes Tuscola County, is targeted for spring 2009. **(Delete)**
- A **collaborative** agreement has been signed between ECMPDR and the MSU Regional Land Use Educator based in Alpena forming the **"ECM Planning Academy"** **and will be** holding a series of workshops including one or more in Tuscola County.
- Dr. Hal Hudson, County Extension Director, MSU Extension--Tuscola County and Zygy Dworzecki, Chair of the Tuscola County Parks and Recreation Commission serve as the ECMPDR Commission Chair and Treasurer respectively. ECMPDR staff maintains regular contact with Tuscola County representatives throughout the year.
- ECMPDR staff assisted Tuscola County in applying for Coastal Zone Management projects for 2009. The grant applications have been accepted, valued at \$26,000 (\$13,000 in-kind match/\$13,000 cash award).
- Technical assistance for developing/updating local government unit master plans and recreation plans is available. Local units of government are advised per statute master plans and recreation plans must be reviewed/updated at least every 5 years. ECMPDR welcomes any opportunities to work with local government member units in Tuscola County on planning or economic development related projects.
- At a recent National Association of Development Organizations (NADO) Conference that federal representatives present noted that while it is natural and correct to think of oneself as a specific township, village, city, or county, each local government unit must think of themselves as part of a regional community and/or regional economy and therefore, should concentrate at least as much effort to being a participant at that level as they do at the local level. 42 out of 50 states were represented at this conference, Michigan lags behind as it is the least advanced in terms of local units of government working together and cooperating with each other of any state represented there.
- As evidenced just in January 2009 alone, it is extremely difficult for local representatives to keep up with all of the challenges, changes, and new directions coming out from the federal level alone. Local representatives are outstripped of their ability to keep up, let alone remain competitive for the scarce resources available. ECMPDR staff stands ready to assist your local unit of government to provide that conduit of information to you.
- ECMPDR staff will assist member Planning Commissions in developing the mandated Annual Reports to the legislative body. This report is a requirement as per the newly adopted Michigan Planning Enabling Act 33 of 2008. All Planning Commissions at the township, village, city, and county levels are mandated to make an annual report to the legislative

body detailing operations of the commission and the status of planning activities. The report must include recommendations to the legislative body related to planning and development. These requirements are new for cities, village and counties. ECMPDR will **also** be offering training courses on the new Michigan Planning Enabling Act.

- ECMPDR maintains a “data center” and planning/economic development library to provide information and/or data analysis to any of our member communities. Our staff can assist in developing community profiles or can help “fill in the blanks” and take the guesswork out of a variety of requests.
- ECMPDR has once again entered into a contract with the State of Michigan to serve as the Census Affiliate for our 14 county region. **ECM staff will also assist** members with the 2010 pre-Census work and potential new Census tract definitions. Census tract boundaries are important especially in the preparation of funding requests to the federal government.
- ECMPDR staff are available to member units for grant application review, grant writing assistance and/or review of plans for submission to various state or federal agencies.
- ECMPDR will continue to work with a variety of state/regional agencies to maintain a current base of digital mapping information for our Geographic Information System (GIS).
- ECMPDR will continue to function as the only federally sanctioned Economic Development District for the 14 counties and is designated as the U. S. Department of Commerce, Economic Development Administration to be the lead economic development agency for the 14 counties. As such, the agency maintains a close relationship with the U.S. Economic Development Administration to assist in funding economic development projects across the region for member local units.
- In December 2008 economic development staff from each Michigan Regional Planning Organization/COG **were**, by invitation only, **required** to attend an EDA-sponsored workshop on “What is an Acceptable EDA project?” ECMPDR will report out this information to member units via the Regional Economic Development (**RED**) Team. This will be of great value to our members.
- In 2009, ECMPDR is under contract with MDOT on work on a variety of projects and programs; including Access Management, Asset Management, Heritage Route planning, Regional Transportation planning etc. within all member units of government, including Tuscola County.
- The Regional Council provided staffing for the fifth year of MDOT’s “Asset Management” program, working with MDOT and each County Road Commission, including Tuscola County, to physically evaluate every piece of roadway pavement that receives federal funding. The sixth year will soon be underway and information is available for the 2003 through 2007 program years on disk. **The 2008 data is being worked on and the work will continue in 2009.**
- ECMPDR’s MDOT Bay Region Bike Map project was the first prize winner of an International Transportation/GIS award held in Houston in April 2008. In August 2008, that same map was awarded a NADO National Transportation Award. Copies of the map are available from ECMPDR.
- ECMPDR promotes regional **intergovernmental cooperation and communication** through Board Meetings, the CEDS process, regional projects, the Planning Academy, membership in the Michigan Association of Regions, National Association of Regional Organizations and other efforts. The agency is also a convener of meetings and interested parties on any subject of interest to its members.



Tuscola

EAST CENTRAL MICHIGAN PLANNING DUES HISTORY					
	2006 PAID	2007/2008 PAID	2008/2009 PAID	2007 NOT PAID	2008/2009 NOT PAID
TOWNSHIPS					
AKRON	246.24	162.91	158.78		
ALMER	258.52	171.78	167.78		
ARBELA				225.16	226.89
COLUMBIA	145.00	94.80			100.19
DAYTON				189.43	189.64
DENMARK	254.58	161.85			177.87
ELKLAND		106.07	108.19		
ELLINGTON		119.81			122.05
ELMWOOD	146.70	95.60	102.90		
FAIRGROVE	155.45	101.49			107.05
FREMONT (ville)	318.68	215.40			207.60
GILFORD	163.77	107.74	108.71		
INDIANFIELDS		184.07	178.42		
JUNIATA				140.08	147.60
KINGSTON				97.31	100.53
KOYLTON				159.43	158.44
MILLINGTON				289.30	288.19
NOVESTA		116.09	117.23		117.23
TUSCOLA		198.80	200.09		
VASSAR				266.79	263.65
WATERTOWN	290.37			183.99	180.52
WELLS				144.85	138.85
WISNER		66.93	68.63		
VILLAGES					
AKRON	30.81	20.86	20.16		
CARO	447.82	283.55	281.37		
CASS CITY	262.43	154.04	147.97		
FAIRGROVE	42.14	26.57	25.73		
GAGETOWN	20.14	13.20	13.38		
KINGSTON	29.99	18.17			17.76
MAYVILLE pd.	88.15	59.30	55.98		
MILLINGTON	107.53			68.90	65.01
REESE	146.47	86.32	89.87		
UNIONVILLE	40.58	24.00	25.18		
CITY					
VASSAR	251.50	145.42	137.80		
TOTALS	\$ 3,446.87	\$ 2,734.77	\$ 1,890.94	\$ 1,765.24	2,609.07
TUSCOLA COUNTY	1500	1500	1500		- 117.23
GRAND TOTAL			\$3,390.94		\$2,491.94

1/2

NOVESTA - + 117.23
 17 3,508.17
 wlb pd.

due as of
 6-25-09

DRAFT

Date: July 14, 2009

Ms. Sue Fortune
Executive Director, East Central Michigan
Planning and Development Regional Commission
3144 Davenport Avenue Ste. 200
Saginaw, MI, 48602

Re: Notice to withdraw from ECMPDR
Payment of 2009 Dues

Dear Ms. Fortune:

The purpose of this letter is to provide official notification that Tuscola County is withdrawing membership from ECMPDR. Please understand the Tuscola County Board of Commissioners decision to withdraw membership was entirely a financial decision. The County has received quality services from ECMPDR for many years.

The base of services provided by Tuscola County government has to be prioritized because a 2010 county general fund deficit has been projected by a County Financial Planning Task Force to be between \$900,000 and \$1,400,000. This is significant considering the general fund budget is only approximately \$12.5 million. Simply stated, state and county economic problems continue to escalate and have resulted in a significant decline in the amount of revenue available to operate county government services.

A check in the amount of \$_____ will be forwarded. This check is the county share of dues and the amount collected from local units of government to date. If the county financial position improves over the next six months the County Board of Commissioners may reconsider its current decision to withdraw membership.

Sincerely,

Michael R. Hoagland
Tuscola County Controller/Administrator

Cc: County Board of Commissioners
Hal Hudson, Chairman ECMPDR