

**TUSCOLA COUNTY BOARD OF COMMISSIONERS**  
**MEETING AGENDA**  
**WEDNESDAY, FEBRUARY 11, 2009 – 8:00 A.M.**  
**ANNEX BOARD ROOM**

207 E. Grant Street  
Caro, MI 48723-1660

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Peterson  
Prayer – Commissioner Petzold  
Pledge of Allegiance – Commissioner Roggenbuck  
Roll Call – Clerk White-Cormier  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Health Care Savings Program Participation Agreement for the  
        AFSCME Courthouse Employees  
    -Approve Posting to Fill Assistant Mechanic Position for Mosquito  
        Abatement  
    -Discussion of Creating an Assistant Foreman Position for Mosquito  
        Abatement  
    -Remonumentation  
        ▪ Resolution Requesting Use of Stimulus Funding for  
            Remonumentation Funding (See Correspondence #3)  
        ▪ 2009 Remonumentation Budget Amendment (See  
            Correspondence #4)  
        ▪ Board Authorization to Sign 2009 Contracts (See  
            Correspondence #5)  
    -Approve Commissioner Cell Phone Reimbursement (See  
        Correspondence #6)  
Old Business  
Correspondence/Resolutions

**COMMITTEE AND LIAISON REPORTS**

**Committee of the Whole – FINANCE FOCUS** (See Correspondence # 7)  
Commissioner Bardwell/Commissioner Peterson

- I. CONSENT AGENDA ITEMS FROM THE LAST MEETING  
    -Airport Zoning  
    -Mayville DDA/TIFA Payment Request  
    -Approval of EDC Requested Draw Schedule on the 2009 General Fund  
        Appropriation  
    -Mosquito Abatement  
        ❖ Material Purchase Request  
        ❖ Bti Material Request

II. RESOLVED ITEMS FROM THE LAST MEETING

- Unaudited Year-End Interest Earning Report
- Mosquito Abatement
  - ❖ Plotter Purchase Request

III. UNRESOLVED/ON-GOING ITEMS FROM THE LAST MEETING

- Department of Human Services Lease
- State Revenue Sharing Update
  
- Potential Federal Stimulus Project Requests
- Mayville DDA Representative
- Sanilac County Letter Regarding Potential Animal Control Fee Changes
- Behavioral Health Cancellation of Patient Transport Agreement
- Supplemental Audit Work
  - ❖ Delinquent Tax Reconciliation – County Treasurer
  - ❖ Register of Deeds
  - ❖ Sheriff Department
  - ❖ Drain Commission
- Remonumentation Grant Update
- Cohl, Stoker, Toskey Invoice
- Explorer Program Membership Fee

Other Business/On-Going Matters

Next Meeting Date Thursday, February 12, 2009 – 8:00 A.M.

**Committee of the Whole – PERSONNEL FOCUS** (See Correspondence # 7)

Commissioner Bardwell/Commissioner Roggenbuck

I. CONSENT AGENDA ITEMS FROM THE LAST MEETING

- Sheriff Transfer of Employee from Corrections to Road Patrol
- Sheriff Request to Fill Vacant Corrections Officer Position
- Sheriff Part-Time Position Hiring
- Sheriff Detective Retirement
- Mosquito Abatement
  - ❖ Appointment of Interim Director and Step-Up Pay

II. RESOLVED ITEMS FROM THE LAST MEETING

- Mosquito Abatement
  - ❖ Office Manager Request

Other Business/On-Going Matters

Next Meeting Date Thursday, February 12, 2009 – 8:00 A.M.

**Committee of the Whole – BUILDING AND GROUNDS FOCUS** (See

Commissioner Kern/Commissioner Petzold Correspondence # 7)

III. UNRESOLVED/ON-GOING ITEMS FROM THE LAST MEETING

- Cox House Demolition
- Johnson Controls Utility Audit

Other Business/On-Going Matters

Next Meeting Date Thursday, February 12, 2009 – 8:00 A.M.

**COMMISSIONER LIAISON COMMITTEE REPORTS**

PETERSON

Enterprise Facilitation

Human Development Commission

MEMS

Michigan Association of Counties – Aging Work Group

Michigan Association of Counties – Environmental

LEPC

NACO

Local Unit of Government Activity Report

Parks & Recreation

Dispatch Authority Board

PETZOLD

Recycling Advisory

Resource Conservation and Development District

Mid-Michigan Mosquito Control Technical Advisory Committee

Thumb Area Consortium

Multi-County Solid Waste

TRIAD

Local Unit of Government Activity Report

Road Commission

ROGGENBUCK

Enterprise Facilitation

Planning Commission

Health Board

Human Services/Medical Care Facility Liaison

Board of Public Works

Local Unit of Government Activity Report

Human Services Coordinating Council

MAC Judiciary & Public Safety Committee

Great Start Collaborative – Tuscola County

BARDWELL

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation

MAC 7<sup>TH</sup> District  
Local Unit of Government Activity Report  
Michigan Association of Counties – Board of Directors  
NACO

KERN

Thumb Area Consortium  
Human Development Commission  
Health Board  
Senior Services Advisory  
Region VII Area Agency on Aging Advisory Council  
Local Unit of Government Activity Report  
Community Corrections Advisory Board

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 January 27, 2009 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Resolution of Support for County Remonumentation Program
- #4 Budget Status for Remonumentation Program
- #5 Remonumentation Memo
- #6 Commissioner Cell Phone Request
- #7 January 29, 2009 Committee of the Whole Minutes
- #8 February 5, 2009 Recycling Advisory Committee Agenda
- #9 January 8, 2009 Road Commission Minutes
- #10 January 21, 2009 Human Development Commission Minutes
- #11 State of Michigan MAEAP Cropping System Letter of Verification

**DRAFT**

**Tuscola County Board of Commissioners**

**January 27, 2009 Minutes**

**Courthouse Annex**

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 27th day of January, 2009 to order at 8:10 a.m. local time.

Prayer by Commissioner Kern  
Pledge by Commissioner Petzold

**COMMISSIONERS PRESENT:**

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson - absent

09-M-012

Motion by Kern seconded by Roggenbuck to adopt the agenda as amended. Motion carried.

09-M-013

Motion by Petzold seconded by Roggenbuck to approve the minutes of the 1/13/09 regular meeting. Motion carried.

Brief Public Comment - none

09-M-014

It was moved by Kern and supported by Petzold that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:**

A

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that the Board of Public Works budget be reduced by \$260 and the Drain Commission supply account be increased by this same amount. (The County Drain Commissioner requested this change because he has chosen not to receive a per diem for Board of Public Works meetings but did request the

equivalent dollar amount of per diems that would have been received to be transferred to the Drain Commission supply account).

**Agenda Reference:**

B

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that the County Meal policy be amended to eliminate the per meal limitation of \$18, but maintain the daily total meal reimbursement limit of \$31. Also, employees be notified of this change.

**Agenda Reference:**

C

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that per the January 2, 2009 letter from the Abatement budget to the Recycling Program as a tire collection subsidy for one year and any remaining unused funds be returned to the Mosquito Abatement program. (Clean-up of used tires reduces mosquito habitat).

**Agenda Reference:**

D

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that the application to the county insurance company (MMRMA) for emergency services equipment and basic first aid training as prepared by the County Controller-Administrator and recommended by the "County Safety Committee" be approved and all appropriate signatures be authorized. Also, appropriate budget transfers are authorized contingent upon MMRMA approval of the grant application.

**Agenda Reference:**

E

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that per the January 9, 2009 memo from the Medical Care Facility Director that \$196,411.64 be authorized for transfer from the Voted Medical Care

Facility fund to the Regular Medical Care Facility Fund for the items identified in the memo.

**Agenda Reference:**

F

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that per the January 7, 2009 letter from Zygmunt Dworzecki, that Charlotte Kish be appointed as a second alternate to the East Central Michigan Planning and Development Region.

**Agenda Reference:**

G

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that the memorandum as reviewed at the January 15, 2009 Committee of the Whole meeting be authorized to be sent from the County Board of Commissioners to all Elected and Appointed Department Heads notifying them of informal meetings to be held with the objective of increasing discussion and interaction between Commissioners and Department Heads.

**Agenda Reference:**

H

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that the meeting schedule with Senator Barcia and Representative Brown be set as reviewed and approved at the January 15, 2009 Committee of the Whole meeting and notification be sent to both of these officials.

**Agenda Reference:**

I

**Entity Proposing:**

COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:**

Move that authorization be given for the Tuscola County Dispatch Director to send a letter of appreciation to the Clinton County Board of Commissioners for the work conducted by the Clinton County Dispatch Director related to P.A. 379 (911-Dispatch Funding).



**Agenda Reference:** J

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:** Move that per the request of the Sheriff, that with the promotion of Glen Skrent to the Undersheriff position, he be awarded 10 days of vacation time for 2009 and 20 days of vacation each January 12 thereafter.

**Agenda Reference:** K

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:** Move to concur with the December 30, 2008 memorandum from the County Prosecutor effective January 1, 2009, Eric Wanink be appointed to the position of Chief Assistant Prosecuting Attorney at Step 3.

**Agenda Reference:** L

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:** Move to approve the January 12, 2009 letter from the Drain Commissioner that Patricia Witkovsky be appointed as the Chief Deputy Drain Commissioner at Step 3 on the wage scale effective January 12, 2009.

**Agenda Reference:** M

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:** Move to approve the January 9, 2009 letter of request from Kristin Young, Dispatcher, for secondary employment.

**Agenda Reference:** N

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/15/09

**Description of Matter:** Move that bids be taken to demolish and remove the former Cox House located behind the County Jail on Sherman Street and now owned by the County.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

- 09-M-0150                      Moved by Petzold seconded by Roggenbuck that the 2009 Tuscola County Health Department Plan of Organization be approved and the Chairperson to be authorized to sign said document. Motion carried.
- 09-M-016                        Moved by Kern seconded by Petzold that the 2009 Tuscola County Health Department Fee Schedule changes as submitted in the January 16, 2009 communication from the County Health Officer be approved with changes to be effective February 1, 2009. Motion carried.
- 09-M-017                        Moved by Kern seconded by Roggenbuck that the resolution as submitted by the Tuscola County Health Department to support the Michigan Tobacco reduction resolution be approved. Motion carried.
- 09-M-018                        Moved by Roggenbuck seconded by Petzold to accept and place on file the letter of resignation from the Friend of the Court Family Coordinator effective February 6, 2009 and to authorize to post and refill the position. Motion carried.
- 09-M-019                        Moved by Petzold seconded by Kern that per the request of the County Road Commission that \$4726.23 be authorized for transfer from the Primary Road Millage to the Regular Road Commission Fund for the invoices identified in voucher #01-09. Motion carried.
- 09-M-020                        Moved by Petzold seconded by Roggenbuck that per the request of the County Road Commission that \$46,111.25 be authorized for transfer from the Bridge

Millage to the Regular Road Commission Fund for the invoices identified in voucher #01-09. Motion carried.

09-M-021

Moved by Kern seconded by Roggenbuck that the Board accept and place on file the January 27, 2009 letter of resignation from William Wallace, Mosquito Abatement Director and authorize the posting and refilling of the position. Motion carried.

09-M-022

Moved by Roggenbuck seconded by Kern that unused 2008 sick days for Circuit/Family court employees be paid out according to traditional county methodology with the stipulation that discussions are to continue with the Court Administrator to resolve the issues regarding this matter. Motion carried.

Meeting adjourned at 9:36 a.m. until 8 a.m. February 11, 2009

Sherri Hoy  
Chief Deputy Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 11<sup>th</sup> day of February, 2009 at 8 o'clock a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 1/29/09
- Description of Matter:** Move that per the January 26, 2009 letter from the Mayville Downtown Development Authority, that the requested county payment of \$10,448.15 for this Tax Increment Financing District be authorized. (Amount has been verified by the County Equalization Director).
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE
- Description of Matter:** Move that per the January 20, 2009 letter from the Economic

Development Corporation Director, that the 2009 County Appropriation to the Economic Development Corporation be authorized without further Board of Commissioner action according to the draw schedule as identified in the letter.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE

**Description of Matter:** Move that per the January 22, 2009 memo from Mosquito Abatement, that the treatment materials identified in the above referenced memo be authorized to be purchased for the 2009 Mosquito Abatement season (closed sealed bids were received).

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE

**Description of Matter:** Move that per the January 22, 2009 memo from Mosquito Abatement, that Tuscola County enter into the attached agreement with Valent Biosciences Corporation to purchase B.t.i. granules for years 2010 & 2011 (each year to purchase 11,900 lbs. at \$1.245/lb. in 2010 and \$1.30/lb. in 2011).

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE

**Description of Matter:** Move to concur with the January 28, 2009 letter from the Tuscola County Sheriff for the transfer of Ryan Robinson to the patrol division effective 02/07/09 and the appropriate wage rate is changed according to union contract.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/29/09

**Description of Matter:** Move to concur with the January 28, 2009 letter from the Tuscola County Sheriff for the hiring of Jonathon Ramierez as a full-time Corrections Officer pending satisfactory drug screen and physical results at the Step 1 rate.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/29/09

**Description of Matter:** Move to concur with the January 28, 2009 letter from the Tuscola County Sheriff for the hiring of Justin Matinkhah as a part-time Corrections Officer pending satisfactory drug screen and physical results.

**Agenda Reference:** H

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/29/09

**Description of Matter:** Move to accept the letter of retirement from Detective Patrick Woiden with said retirement to be effective January 16, 2009.

**Agenda Reference:** I

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/29/09

**Description of Matter:** Move to approve the appointment of Richard Colopy to the Interim Mosquito Abatement Director/Operations Supervisor effective January 28, 2009 until the hiring of a full-time Mosquito Abatement Director/Operations Supervisor. The rate of pay will be adjusted appropriately according to the County's Acting Position Pay Policy.

**Agenda Reference:** J

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/29/09

**Description of Matter:** Move that the County Building and Grounds Director be given full authority and responsibility for all administrative and operational activities at Vanderbilt County Park with overall policy direction provided by the County Parks and Recreation Commission.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

CONSENT AGENDA.....2/11/09.....Page 4

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Jerry Peterson, Chairperson  
Tuscola County Board of Commissioners

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Margie White-Cormier  
Tuscola County Clerk

**RESOLUTION OF SUPPORT FOR  
COUNTY REMONUMENTATION PROGRAM**

**WHEREAS**, the State of Michigan is considering the various uses of proposed economic stimulus monies from the Federal Government, and,

**WHEREAS**, in 2006, the State of Michigan Legislature removed \$15,000,000 from the State Survey and Remonumentation fund in an effort to balance the state budget for that year, and,

**WHEREAS**, in Section 54.271 of Act 345 of 1990, the Legislature cited specific funding levels for the program which have not been met, and,

**WHEREAS**, since the removal of these funds in 2006, statewide funding for the program has decreased from \$10,134,000 in 2006 to \$4,000,000 in 2009, and,

**WHEREAS**, the removal of these funds has seriously impaired the effectiveness and progress of this program, and,

**WHEREAS**, this program has been extremely beneficial to all residents of the State of Michigan, since original corner positions of the Public Land Survey control the boundaries of every parcel in Tuscola County and the State of Michigan, and,

**WHEREAS**, this program is designed to recover, monument, record and perpetuate these original corner positions, and,

**WHEREAS**, the information provided by this program is also designed to be the basis of all municipal GIS within the State, and,

**WHEREAS**, these additional funds will benefit the implementation of each County wide GIS, which is intended to assist in 911 emergency responses,

**THEREFORE BE IT RESOLVED**, that the Tuscola County Board of Commissioners are in support of the use of \$15,000,000 of the economic stimulus monies for the State of Michigan Survey and Remonumentation Program for 2009 and an additional \$15,000,000 to supplement the program through fiscal year 2010.

**ADOPTED** on this \_\_\_\_\_ day of February, 2009 by the Tuscola County Board of Commissioners.

\_\_\_\_\_  
Gerald Peterson, Chairman



#4

# BUDGET STATUS REPORT

Tuscola County

Period Ending Date: December 31, 2008

Ken D.

Account	2007 Actual	2008 Appropriated Budget	2008 Total Amended Budget	Month-to-date Actual	2008 Year-to-date Actual	2008 Budget Balance	Percentage Spent/Received
<b>Fund 252 STATE SURVEY GRANT FUND (REMON)</b>							
<b>Department 245 GRANT FUND</b>							
<b>Revenues</b>							
245-575-000 STATE GRANT ACT 345	106,609.00	73,336.00	73,336.00	0.00	73,336.00	0.00	100.00%
245-699-101 OPERATING TRANS. IN	4,006.76	4,000.00	4,007.00	0.00	4,007.00	0.00	100.00%
<b>Revenues Total</b>	<b>110,615.76</b>	<b>77,336.00</b>	<b>77,343.00</b>	<b>0.00</b>	<b>77,343.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Expenses</b>							
245-707-000 PEER GROUP PER DIEMS	3,075.00	2,400.00	2,400.00	0.00	2,400.00	0.00	100.00%
245-715-000 FICA	44.60	36.00	36.00	0.00	34.80	1.20	96.67%
245-727-000 SUPPLIES	3,896.36	1,900.00	1,900.00	0.00	495.00	1,405.00	26.05%
245-801-000 CONTRACTUAL SURVEY	90,700.00	63,000.00	63,007.00	0.00	64,450.00	-1,443.00	102.29%
245-861-000 TRAVEL	514.80	300.00	300.00	0.00	278.04	21.96	92.68%
245-955-000 MISC./ADMINISTRATION	12,385.00	9,700.00	9,700.00	0.00	9,685.00	15.00	99.85%
<b>Expenses Total</b>	<b>110,615.76</b>	<b>77,336.00</b>	<b>77,343.00</b>	<b>0.00</b>	<b>77,342.84</b>	<b>0.16</b>	<b>100.00%</b>
<b>GRANT FUND Dept Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.16</b>	<b>-0.16</b>	<b>100.00%</b>
<b>Revenues Total</b>	<b>110,615.76</b>	<b>77,336.00</b>	<b>77,343.00</b>	<b>0.00</b>	<b>77,343.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Expenses Fund Total</b>	<b>110,615.76</b>	<b>77,336.00</b>	<b>77,343.00</b>	<b>0.00</b>	<b>77,342.84</b>	<b>0.16</b>	<b>100.00%</b>
<b>Net (Rev/Exp)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.16</b>	<b>-0.16</b>	

YTD Revenues 77,343.00 - YTD Expenses 77,342.84 = Current Fund Balance 0.16

29,149.00  
4,000.00  
33,149.00  
2/2/09

825.00  
15.00  
1400.00  
25,350.00  
159.00  
5400.00

# 5

February 4, 2009

Tuscola County Board of Commissioners  
Caro, Michigan 48723

Re: 2009 REMONUMENTATION GRANT PROGRAM

This program has been drastically reduced for 2009 due to the lack of funds generated in 2008 through user fees collected at all Register of Deeds' offices throughout the state. In October 2008 our 2009 grant was originally set at \$43,157 and in January 2009 reduced to \$29,149. In 2008 our state grant was \$77,336, in 2007 it was \$110,609, and in 2006 it was \$96,549. A good portion of these reductions was also caused by the taking of \$15,000,000 in 2006 from the remonumentation fund by the State of Michigan.

I encourage you to pass the attached resolution in support of the use of stimulus monies to replace funds removed from the State Survey Fund.

Re: 2009 TUSCOLA COUNTY REMONUMENTATION CONTRACTS

Several years ago the previous Tuscola County Board of Commissioners authorized Mike Hoagland to approve and sign contracts relative to remonumentation. This was done to expedite the contract process. The new Director of the State Survey and Remonumentation Program has indicated the county commissioners are required to approve and sign said documents. The four documents labeled "The Agreement" are attached for Board approval and signature by the Chairman.

Thank you for your time in these matters. I am currently attending the state conference of the Michigan Society of Professional Land Surveyors and hope to have additional information about the remonumentation program and possible stimulus monies being made available.

Respectfully submitted,



Kenneth D. Dunton, P.S.  
County Representative to the County Surveyor's Office

**Mike Hoagland**

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**From:** Amanda roggenbuck [roggen11@hotmail.com]  
**Sent:** Monday, February 02, 2009 4:35 PM  
**To:** Angie Daniels; Jerry Peterson; Mike Hoagland; Amanda Roggenbuck  
**Subject:** Cell phones

This shall serve as my request that my cellular phone expense be reimbursed by the county, per county policy the request must be in writing. I spend a significant portion of my time conducting business with committees, commissioners, other elected officials (local and state), and constituents. I believe it is fair to request that the county reimburse the cost of my phone plan for my line.

Due to the amount of business that I conduct via phone it is much more economical that I have an unlimited plan as would exceed any plan with a reasonable amount of minutes and plans that may account for the amount of usage I incur would be more costly then to simply have an unlimited plan. Please approve my request.

Amanda Roggenbuck

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**DRAFT**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole Minutes**  
**Thursday, January 29, 2009 – 8:00 A.M.**  
**Annex Board Room (207 E. Grant Caro, Mi.)**

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold. Also present: Mike Hoagland, Margie White-Cormier, Mike Miller, Carrie Krampits, Clayette Zechmeister, Kyle Jaskulka, Dan Mack, Mary Drier, Richard Colopsy, Steven Lark, Jim McLoskey, Eric Engler, Linn Smith

**Finance**

**Johnson Controls** – Dan Mack with Johnson Controls presented the committee with a preliminary savings report for an energy efficiency program.

**Department of Human Services Lease** – the lease has been signed by the agency's director. The county is owed November and December's lease payments

**State Revenue Sharing Update** – SB 1550 correcting the state's calculation was signed by the governor. State officials have confirmed Tuscola County will be paid!

**Potential Federal Stimulus Project Requests** – the committee reviewed a list of "Fast Start" Projects Listing

**Mayville DDA/TIFA Payment Request** – (see consent agenda resolution)

**Mayville DDA Representative** – Commissioner Kern will call the DDA chairman

**Unaudited Year-End Interest Earning Report** – almost \$1,000,000 less in interest earnings this past year

**Sanilac County Letter Regarding Potential Animal Control Fee Changes** – a letter from the Sanilac County administrator is requesting an increase in mileage rate (\$.36 - \$.55) and monthly operation rate (\$3,300 - \$3,400). Additional information will be sought

**Behavioral Health Cancellation of Patient Transport Agreement** – previously, TBHS paid the county \$8,000 annually for this service. More to come.

**Supplemental Audit Work** – draft auditor findings and recommendations were shared with the affected departments. More information will be provided February 12

- **Delinquent Tax Reconciliation–County Treasurer**
- **Register of Deeds**
- **Sheriff Department**
- **Drain Commission**

**Approval of EDC Requested Draw Schedule on the 2009 General Fund Appropriation** – three times for a total of \$55,877 (see consent agenda resolution)

**Mosquito Abatement** –

- **Plotter Purchase Request** – on hold until new director is on board
- **Material Purchase Request** – (see consent agenda resolution)
- **Bti Material Request** – (see consent agenda resolution)

**Airport Zoning Discussion** EDC director Jim McLoskey, airport director Eric Engler, and Linn Smith, airspace & airport zoning specialist with the State of Michigan Department of Transportation Airports Division appeared to explain height protection and zoning ordinance steps. It was suggested to utilize the county planning commission for this process.

**Remonumentation Grant Update** - \$1,000,000 less appropriated state-wide. Tuscola's share: \$29,149

**Cohl, Stoker, Toskey Invoice**

## Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through December)
2. New Commissioner Financial Review 2-11-09 \*\*
3. 14A Drain Calculations and Future Year Drain Cost Projections \*\*
4. Data Workflow Data Imaging System – Update from Information Systems Director \*\*
5. 3<sup>rd</sup> Year Rural Business Enterprise Grant Application \*\*
6. Jail Overcrowding, Sentencing Guidelines and State Reimbursement
7. Associated County Health Department and Health Department Title V Funding
8. Circuit Court and County Clerk – Internal Control System/Accounting Procedures
9. MMRMA Funding for County Emergency Equipment
10. Bond Rating Update
11. Audit Presentations
12. Potential Plan for Automation Fund
13. MMRMA Grant Application for County Emergency Equipment
14. Data Workflow Imaging System – Update from Information Systems Director \*\*
15. Dispatch/911 Issues

## Personnel

Committee Leader-Commissioners Roggenbuck and Bardwell

**Sheriff Transfer of Employee from Corrections to Road Patrol – (see consent agenda resolution)**

**Sheriff Request to Fill Vacant Corrections Office Position – (see consent agenda resolution)**

**Sheriff Part-Time Position Hiring – (see consent agenda resolution)**

**Sheriff Detective Retirement – detective Woidan retired effective 1/16/09 (consent agenda resolution)**

### **Mosquito Abatement**

- **Appointment of Interim Director and Step-Up Pay –** Richard Colopsy has agreed to serve in this capacity (**see consent agenda resolution effective 1/29/09**)
- **Office Manager Request –** the interim director is not recommending action at this time

## Secondary/On-Going Personnel Items

1. Labor Negotiation Settled – 5 out of 6
2. Circuit Court Personnel Policies
3. Probate Court Request to Extend Temporary Employee
4. County Clerk's Office Request to Extend Temporary Employee
5. Develop a County Policy Regarding Grant Funded Positions
6. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
7. Preparation of Employment Departure Agreements
8. Court Policy Survey of Comparative Counties

## Building and Grounds

Committee Leader-Commissioners Petzold and Kern

**Cox House Demolition** – a release has been generated and the appropriate signature will be obtained

**Buildings & Grounds Director to manage Vanderbilt Park – (see consent agenda resolution)**

**Secondary/On-Going Building and Grounds Items**

1. Emergency Services Plan for County Operations – Next Meeting 12-17-08 – also need to identify a back-up person to the director
2. Human Services Lease Remodeling Requirements
3. Office Space Planning
4. Prepare Lease and Purchase Specifications for Housing Adult Probation
5. Draft Calling Tree for Weather Emergencies and Other Emergencies

**Correspondence/Other Business as Necessary**

1. Draft 2009 Work Program Initiatives (Second draft presented to Board in January)
2. Economic Development
  - County EDC Strategic Planning and CAT Integration – Next Steps
  - Enterprise Facilitation Update
  - Economic Gardening
  - Saginaw Bay Coastal Initiative
  - Appointment of Representative to MI Great Bay Initiative
3. Update Regarding Wind Energy Zoning
4. Begin the Implementation of Paperless Agendas and Correspondence
5. Letter form U.S. Senator Stabenow
6. Veteran Affairs Report
7. 2009 Work Program update

**Public Comment Period - none**

Meeting adjourned at 10:11 a.m.

Margie White-Cormier  
Tuscola County Clerk

**Statutory Finance Committee Minutes  
Thursday, January 29, 2009  
Annex Board Room  
207 E. Grant St., Caro, MI**

Called to order: 10:12 a.m.

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold

Also present: Michael Hoagland, Margie White-Cormier, Tom Striffler, Tom Doran

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 10:19 a.m.

Margie White-Cormier  
County Clerk

# Tuscola County Recycling Advisory Committee

Tod Fackler  
Chairperson  
989-823-7831  
[TodFackler@sbcglobal.net](mailto:TodFackler@sbcglobal.net)

Sharon Mika  
Vice Chairperson  
989-673-6956  
[mantooth@centurytel.net](mailto:mantooth@centurytel.net)

Kate Neese  
Recycling Coordinator  
989-672-1673  
[recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)

## Agenda February 5, 2009 At 4:30 P.M.

Tuscola County Annex Building  
207 East Grant Street Caro  
**Board of Commissioners Room**

1. Roll Call
2. Minutes of meeting December 4, 2008
3. Public Comment
4. Ongoing Business
  - Program updates
    - Spring Household Hazardous Waste Collection set for Saturday April 4, 2009 – volunteers needed!
    - Tire recycling fee structure proposal – please see attached flier
    - Electronics recycling fee structure proposal – please see attached flier as suggested by our contractor
    - Out of County pick ups - Gannett Directories has downsized and is outsourcing.
  - Education Report for 2008 – to be handed out at meeting
  - Clean Sweep Building and Program progress
    - Cannot pour concrete until March (cost effective to wait)
    - Michigan Department of Agriculture will reimburse the County the cost of two employees to take the 24 hour Hazwhopper training.
5. New Business
  - Welcome Norma Wallace the new Committee member
  - Election of Officers
  - Proposed confidential paper shredding fee minimum – we currently charge \$0.10 per pound, should we incorporate a \$1 minimum fee?
  - Sale of baled shredded paper – charging a flat rate versus current market value
  - Current Sale of Materials Report & Diversion Figures for 2009 – to be handed out at meeting
  - Final Sale of Materials Report & Diversion Figures for 2008 – please see attached
  - Budget reports for December 2008 and January 2009 – to be handed out at meeting
6. Next meeting date to be decided at this meeting – open to the public.
7. Adjourn:
 

**If any committee member cannot attend the meeting please call Tod Fackler at (989) 823-7831.**



# Tuscola County Recycling Advisory Committee

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989-823-7831

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[recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)

## December 4, 2008 Meeting Minutes

MEMBERS PRESENT: Sharon Mika, Patricia Frazer, Tod Fackler, and Don Duggar

MEMBERS EXCUSED: Jane Ryba, Jim McMinn and Norman Wallace

OTHERS PRESENT: Commissioner Roy Petzold, Kate Neese; Tuscola County Recycling Coordinator

Tod Fackler called the meeting to order at 4:40pm and Kate Neese took roll.

The minutes from the October 2, 2008 meeting were reviewed. Ms. Mika moved to accept the minutes as corrected and Ms. Frazer seconded the motion. The motion carried.

Don Duggar had Public Comment at this time. He stated he found a letter from 2000 written by the Department of Environmental Quality approving the County's Solid Waste Management Plan (SWMP). Mr. Duggar reminded the Committee that the SWMP would need to be updated at some point in the future.

The Committee revisited the possibility of extending the Center's hours of operation versus having after hours drop site to better serve our residents. Discussion was held. Mr. Fackler suggested that there be a bigger push to get more municipalities on board with regular trash and curbside recycling collection. The Committee asked Ms. Neese to leave the hours of operation as they are until the public makes stronger demand.

Ms. Neese reported that the Facility had no Out of County pickups since the last meeting.

New Business was discussed at this time. Ms. Neese stated that the Board of Commissioners appointed Norma Wallace to the RAC. Unfortunately, Norma is out of the state and unable to attend this meeting.

The 2009 Budget was discussed at length. Ms. Neese shared estimates on replacing the white storage building, documentation in regards to the increase in Indirect Costs and a document showing the collapse of the recyclables markets. Ms. Neese suggested revising the tire fee schedule as the tire recycler has increased their rates by \$400 per semi trailer. Ms. Neese also suggested charging everyone for television and computer monitor recycling in order to help offset the increased costs of electronics recycling. Discussion was held. The Committee opted to table this discussion until the February meeting. The

Committee suggested that the Center become more diligent in requiring and checking identification of residents who are dropping off tires and electronics in order to protect our taxpayers.

The sale of materials report & division figures for 2008 and the budget report for September and October 2008 were handed out at the meeting and reviewed.

Mr. Fackler brought up the Juniata Township recycling drop off trailer. Ms. Neese has been in contact with Neil Jackson in regards to the condition of the trailer and has asked Neil if the township would consider additional help on that day or even hosting the trailer twice a month. The township wanted to know if the Center could provide a larger trailer. Discussion was held. The Committee suggested Ms. Neese contact Mr. Jackson and arrange to have a staff member help with the January drop off trailer in an effort to better educate the residents using the trailer and offer tips to the worker loading the trailer.

Mr. Fackler adjourned the meeting at 6:13pm. The next meeting is February 5, 2009 at 4:30pm and will be held in the Board of Commissioner's room at the Annex Building. All meetings are open to the public.

# TIRE RECYCLING

## Tuscola County Recycling Material Recovery Facility

[www.tuscolacounty.org/recycling](http://www.tuscolacounty.org/recycling)  
[recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)

1123 Mertz Road (M24)  
Caro, MI 48723

Phone: (989) 672-1673  
Fax: (989) 672-3868

<b>Cost Per Tire</b>	<b>Off the Rim</b>	<b>On the Rim</b>
Passenger/Light Truck (<17" rim)	\$1.50	\$3.00
Medium & Heavy Duty (Semi) (17" to 22" rim)	\$7.50	\$15.00
Tractor Tires (>22" rim)	\$20.00	\$40.00

### **\*OUT OF COUNTY RESIDENTS ARE CHARGED DOUBLE.**

\*Cash or check only.

\*This is a year round collection.

\*No more than 10 tires at a time without appointment.

\*No tire accepted if on any type of axle.

\*Tire must be clean inside and out  
of any mud or other material.

\*Tires accepted Monday through Friday 8:00am to 4:00pm.

\*Commercial accounts please call ahead for price list.

*\*The Recycling Millage generously funds this program.*



# COMMERCIAL TIRE RECYCLING INFORMATION

**Please have all necessary State of Michigan paperwork  
completed at the time of delivery.**

## **Tuscola County Recycling Material Recovery Facility**

E-mail: [recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)

**1123 Mertz Rd.  
Caro, MI 48723**

**Phone: (989) 672-1673  
Fax: (989) 672-3868**

## **Commercial Tire Account Prices**

Car tire	\$5.00
Car tire with rim	\$10.00
Semi truck or trailer tire	\$15.00
Semi truck or trailer tire with rim	\$30.00
Tractor tire	\$40.00
Tractor tire with rim	\$80.00

**Company must call in advance for appointment.**

**No appointment will be set after 4:00 P.M. Monday-Friday.**

**Quantity limited to space available.**

**No tire accepted if on any type of axle.**

**Tire must be clean inside and out of any mud or other material.**

**Payment due in full upon delivery.**

**Price subject to change without notice.**

**We reserve the right to refuse anyone.**

**No Calcium chloride, No foam filled tires.**

**Tires must be delivered to Recycling Center.**

# ELECTRONICS RECYCLING AVAILABLE YEAR ROUND



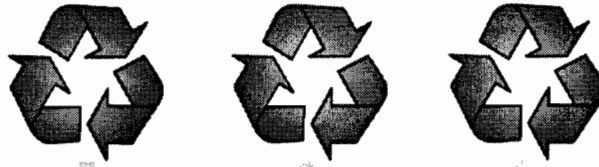
Tuscola County Recycling accepts the following items from  
County residents year round, FREE of charge:

Computers, Monitors under 17 inches, VCRs  
DVD Players, Stereos  
Printers, Fax Machines, Telephones  
Scanners, Cellular Phones, Speakers  
Keyboards, Computer Mouse, Rubber covered cords  
Household Batteries, Rechargeable Batteries, Auto Batteries

These items are accepted year round with the fee listed:

Televisions any size - \$15 each

Computer Monitors over 17 inches, All in ones,  
Apple Computers and terminals - \$0.25 per pound



*All equipment brought to the center will have personal information erased  
& the items will be properly recycled.*

Tuscola County Recycling is located at 1123 Mertz Road (M24)  
in Caro and is open to the public  
Monday through Friday 8:00am to 4:30pm &  
the third Saturday of each month  
from 9:00am to 1:00pm.

You can contact us by calling (989) 672-1673 or [recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org).

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Totals	2007 Totals	Difference	
<b>Glass-Clear</b>							36,060							36,060	33,980	2,100
Con Paper Shredding	1,613	1,118	1,651	3,662	2,670	5,065	4,639	7,331	2,389	3,781	2,003	1,452	37,374	37,374	26,425	10,949
OCC-Cardboard	41,893	43,217	41,007		84,800	42,037	39,437	40,230	82,324	80,656			495,601	495,601	400,430	95,171
Magazines/Catalogs	25,992	5,459	24,550	14,272	8,792	22,363	22,363	12,948	7,499	8,339	10,277	13,153	153,654	138,807	14,847	
Residential Mail	61,781	36,515	61,201	70,578	34,400	43,383	59,966	72,389	34,786	35,043	74,891	77,381	682,314	486,708	173,606	
Plastic-HDPE nat.	8,564							9,066					17,630	9,000	8,630	
HDPE color	3,477							5,521					8,998	5,450	3,548	
PETE resd.	8,743							10,251					18,994	8,329	10,665	
Mixed bottles	944							1,173		559			2,676	-	2,678	
Purge Plastic													-		519	
Nylon (nylene)	2,083							4,126					2,083	3,474	(1,391)	
Regrind	8,268												12,394	9,338	3,056	
Rigid Mixed													-	4,063	(4,063)	
Plastic Bags & Film	3,785			1,155			30	5,155	2,245	1,793			8,940	8,821	319	
Vinyl Siding													5,223	4,735	488	
Vinyl Fencing													-	-	-	
Steel Cans	5,880			8,160		8,800		7,900	8,060	8,060		6,460	45,260	33,290	11,970	
Scrap Metal						4,426		685					11,191	5,878	5,312	
Aluminum cans	302					391		232			10		1,257	788	469	
Aluminum foil	152					141		72		81			446	310	136	
Aluminum siding						45		56					101	79	22	
Covered Cords	144					258		178			220		800	287	503	
Polystyrene - Egg	40	10	10		5	540	5	865	5	5			75	270	(195)	
Polystyrene	820	370	640	1,080	1,185	540	765		755		615	585	8,815	6,040	2,775	
Fluorescent Bulbs													-	75	(75)	
Tires	14,140		13,950	17,355	32,530	19,755	18,845	20,875	16,355	16,680		16,680	187,110	125,425	61,685	
Car Battery - Pounds		419				811					804		2,034	4,262	(2,228)	
Batteries					607	40	726		760	40		648	2,821	3,138	(317)	
Oil			3,150		3,360	4,200			2,345	2,100			15,155	23,450	(8,295)	
Antifreeze					1,000								1,000	2,000	(1,000)	
Hazardous Waste			5	3,928					4,189				8,122	16,252	(8,130)	
Electronics	5,412	4,883	4,580	8,850	17,556	320	9,199	10,299	10,817	10,737	10,805	10,378	103,836	75,873	27,963	
Total in pounds	185,932	97,356	149,088	125,378	184,235	125,147	187,416	202,031	79,756	166,215	98,035	212,001	1,812,590	1,412,842	399,748	
Total in Tons	93	49	75	63	92	63	94	101	40	83	49	106	906	706	200	
Cell phones - Each			50		50	50			5		32		200	200	-	
Ink & Laserjet cartridge	24	87	38	15	69	15	75	84	5	19	150		613	506	108	
Polystyrene - Peanuts by the bag	6.5	10.5	8	15	14	8.5	17	8	12	12.25	8	10	130	97	33	

	January	February	March	April	May	June	July	August	September	October	November	December	Totals	Final for 2007	Difference
<b>Glass-Clear</b>										\$ 210.90		\$ 1,041.30	\$ 1,252.20	\$ 476.40	\$ 775.80
Plastic-HDPE nat.			\$ 3,339.96						\$ 3,535.74				\$ 6,875.70	\$ 2,880.00	\$ 3,995.70
HDPE color			\$ 1,273.07						\$ 1,463.07				\$ 2,736.14	\$ 1,171.75	\$ 1,564.39
PETE resd.			\$ 1,345.60						\$ 1,383.89				\$ 2,729.49	\$ 999.48	\$ 1,730.01
Mixed #3-#7									\$ 5.58				\$ 5.58		\$ 5.58
Plastic bags & film			\$ 189.25						\$ 206.20				\$ 395.45	\$ 172.42	\$ 223.03
Purge Plastic													\$ -	\$ 25.95	\$ (25.95)
Regrind			\$ 503.10										\$ 503.10	\$ 466.90	\$ 36.20
Nylon (Nylene)													\$ -	\$ 58.75	\$ (58.75)
Vinyl Sliding					\$ 0.02	\$ 34.63	\$ 0.90			\$ 67.35	\$ 53.79		\$ 156.69	\$ 142.05	\$ 14.64
Rigid Plastic								\$ 330.08					\$ 330.08	\$ 97.31	\$ 232.77
OCC-Cardboard	\$ 2,199.38	\$ 2,268.89	\$ 2,268.89	\$ 2,357.90	\$ 4,452.00	\$ 1,996.76	\$ 1,676.07	\$ 1,609.20	\$ 2,881.34				\$ 19,441.54	\$ 20,845.04	\$ (1,403.50)
Magazines/Cataloges	\$ 1,169.19	\$ 245.66	\$ 1,227.50	\$ 713.60	\$ 439.60	\$ 1,342.98	\$ 1,342.98	\$ 776.88	\$ 449.94	\$ 416.95	\$ 231.23		\$ 7,013.53	\$ 5,981.03	\$ 1,032.50
Residential Mail	\$ 42.56	\$ 2,780.15	\$ 1,700.42	\$ 2,754.05	\$ 3,176.02	\$ 1,351.29	\$ 1,952.24	\$ 2,833.47	\$ 3,257.51	\$ 1,565.37	\$ 1,314.11	\$ 1,353.34	\$ 24,080.53	\$ 17,921.28	\$ 6,159.25
Scrap Metal						\$ 3.74	\$ 397.80		\$ 76.36		\$ 10.60		\$ 488.50	\$ 211.22	\$ 277.28
Steel Cans	\$ 684.00		\$ 352.80		\$ 897.60		\$ 880.00		\$ 632.00		\$ 161.20		\$ 3,607.60	\$ 1,059.80	\$ 2,547.80
Aluminum cans						\$ 287.90			\$ 176.40		\$ 46.40		\$ 638.80	\$ 453.01	\$ 185.79
Aluminum foil			\$ 22.80			\$ 14.10			\$ 3.60		\$ 1.62		\$ 42.12	\$ 35.20	\$ 6.92
Car batteries			\$ 83.80			\$ 89.21			\$ 56.00		\$ 56.00		\$ 229.01	\$ 309.65	\$ (80.64)
Covered cords			\$ 129.60			\$ 232.20			\$ 142.40		\$ 68.44		\$ 572.64	\$ 247.70	\$ 324.94
Polystyrene	\$ 34.50	\$ 15.00	\$ 14.00	\$ 15.00	\$ 14.72	\$ 8.50	\$ 23.00	\$ 8.00	\$ 18.00	\$ 12.25	\$ 8.00	\$ 10.00	\$ 180.97	\$ 279.50	\$ (98.53)
Inkjet Cartridges			\$ 175.50		\$ 113.50		\$ 107.50	\$ 73.70	\$ 250.00		\$ 133.75		\$ 853.95	\$ 711.60	\$ 142.35
Oil & Antifreeze				\$ 218.00		\$ 222.00	\$ 323.00	\$ 290.00		\$ 177.25	\$ 158.00		\$ 1,388.25	\$ 1,805.50	\$ (417.25)
Cell Phones						\$ 50.00				\$ 100.00			\$ 150.00	\$ 247.00	\$ (97.00)
<b>Totals</b>	\$ 761.06	\$ 6,526.02	\$ 11,408.25	\$ 6,572.45	\$ 4,915.46	\$ 7,135.17	\$ 5,731.20	\$ 6,224.22	\$ 13,868.91	\$ 2,583.06	\$ 5,310.20	\$ 2,635.87	\$ 73,671.87	\$ 56,915.44	\$ 16,756.43
<b>OTHER REVENUE</b>															
Paper Shredding	\$ 302.50	\$ 116.00	\$ 142.40	\$ 170.90	\$ 514.20	\$ 343.40	\$ 493.20	\$ 136.70	\$ 688.20	\$ 604.80	\$ 234.00	\$ 144.30	\$ 3,890.60	\$ 2,715.50	\$ 1,175.10
Tire Collection	\$ 454.00	\$ 87.00	\$ 790.00	\$ 1,068.00	\$ 1,925.00	\$ 1,773.00	\$ 1,179.00	\$ 1,002.00	\$ 630.00	\$ 680.00	\$ 640.00	\$ 441.00	\$ 10,669.00	\$ 7,446.00	\$ 3,223.00
MI Works	\$ 100.00	\$ 120.00	\$ 20.00	\$ 360.00	\$ 620.00	\$ 1,080.00	\$ 620.00	\$ 340.00	\$ 200.00	\$ 120.00	\$ 200.00	\$ 340.00	\$ 4,120.00	\$ 12,100.00	\$ (7,980.00)
Hazardous Waste			\$ 30.00	\$ 30.00	\$ 60.00	\$ 30.00	\$ 30.00	\$ 45.00	\$ 60.00	\$ 15.00		\$ 15.00	\$ 285.00	\$ 127.00	\$ 158.00
Monitors/Televisions					\$ 604.50	\$ 14.00	\$ 168.00	\$ 21.00	\$ 251.90	\$ 13.20			\$ 807.50	\$ 168.00	\$ 639.50
Miscellaneous	\$ 525.00			\$ 235.90	\$ 14.66	\$ 54.30	\$ 750.00	\$ 1.60	\$ 10.00				\$ 1,844.96	\$ 908.10	\$ 936.86
Over/Short															
<b>Other Rev Totals</b>	\$ 1,361.50	\$ 323.00	\$ 982.40	\$ 1,864.80	\$ 3,119.20	\$ 3,815.56	\$ 2,390.50	\$ 2,441.70	\$ 1,830.10	\$ 1,454.00	\$ 1,074.00	\$ 940.30	\$ 21,617.06	\$ 23,462.60	\$ (1,845.54)
<b>TOTAL MATERIAL REVENUE</b>													\$ 95,288.93	\$ 80,378.04	\$ 14,910.89

January 8, 2009

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, January 8, 2009 at 8:00 A. M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.  
Also present: County Commissioner Roy Petzold.

Secretary-Clerk Michael Tuckey called the meeting to order.

Nominations were opened for Chairman of the Board.

John Laurie was nominated by Gary Parsell.

John Laurie was unanimously elected.

Secretary-Clerk Michael Tuckey turned the meeting over to Chairman Laurie.

Nominations were opened for Vice-Chairman of the Board.

Gary Parsell was nominated by Mike Zwerk.

Gary Parsell was unanimously elected.

Motion by Parsell seconded by Zwerk that the minutes of the December 23, 2008 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$128,820.12 and bills in the amount of \$228,828.06 covered by vouchers #08-37, #09-01, and #09-02 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved, and that bills be paid next week upon receipt of township deposits at the discretion of the Director of Finance. Zwerk, Parsell, Laurie --- Carried.

**Brief Public Comment Segment:**

(1) County Commissioner Roy Petzold reported to the Board the organizational meeting and this year's officers of the Tuscola County Board of Commissioners.

Management and the Board further reviewed a revised draft of the Tuscola County Road Commission Road Policies previously discussed at the last two regular meetings of the Board. After review and further discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk to adopt the Tuscola County Road Commission Road Policies as presented. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the offer from Superior Chip Sealing & Maintenance, Inc. to extend their 2008 Overband Crack Fill bid prices to the 2009 season be approved as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.



At 8:30 A.M. a public hearing was held for the proposed improvements to Snover Road from Pattison Road to Maple Grove Road in Sections 21, 22, 23, 26, 27 and 28 of Dayton Township. This project consists of a three mile segment and each mile will be discussed separately. County Highway Engineer Zaverucha presented the plans for the project. Dayton Township Supervisor Robert Cook was in attendance at the hearing. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After hearing comments from the public, the following motion was introduced:

Motion by Parsell seconded by Zwerk to close the public hearing and forward the transcript of the hearing to the Dayton Township Board for their further review regarding the proposed improvements to Snover Road from Pattison Road to Maple Grove Road in Sections 21, 22, 23, 26, 27 and 28 of Dayton Township. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 9:10 A. M. Zwerk, Parsell, Laurie --- Carried.

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Chairman

---

Secretary-Clerk of the Board

HUMAN DEVELOPMENT COMMISSION  
Board of Directors Meeting  
January 21, 2009  
3 p.m.

#10

**PRESENT:** Chris Taylor, Jerry Peterson, Bob Sugden, Tom Kern, Bob Wood, Jamie Daws, Elmer Bussema, Ron Wruble, Steve Vaughan, Nichole Ontiveros, Della Hammond, Bill Butler, Gary Roy, Linda Jarvis, Leo Dorr

**ABSENT:** Judge Kim Glaspie (excused), John Merriman (excused), Grace Temple (excused), George Loomis (excused), Al Long (excused), Norton Schramm (excused), Beth Hunter (excused), Ron Dahlke

**STAFF:** Mary Ann Vandemark, Lori Offenbecher, Tim Hardesty, Becky Hassler, Steve Cormier, Angie Burke, Lori Ertman

Chairperson Hammond convened the meeting at 3 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff followed.

Motion by Bill Butler, seconded by Jerry Peterson, to accept the December 17, 2008 Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) letter from the Office of Head Start thanking the agency for participating in the Risk Management Conference Call held on December 16 and noting that no Action Steps were required as a result of that call, 2) letter sent to the State DHS Director thanking him for the release of energy assistance funding and expressing concern that the MPSC Weatherization contracts had yet to be signed, 3) notification that Stacey Gibson was named the new director of the Bureau of Community Action and Economic Opportunity, 4) notice from the DTE Energy Foundation that they will maintain their level of giving for 2009, 5) grants from the Neal Sisters Foundation, 6) flyers regarding the Tuscola County Walk For Warmth Fundraiser on February 14 at Mayville Lanes and the January 24 Casino Night in Lapeer, and 7) letter from the DHS State Director expressing appreciation for Ms. Vandemark's support of the Voices for Action Poverty Summit and a Certificate of Achievement for her work on its Steering Committee.

Bylaws/Membership Committee Report

It was noted that the Bylaws/Membership Committee had met via telephone and members recommended individuals for membership on the Board.

Motion by Bob Wood, seconded by Chris Taylor, that Tuscola County Commissioner Tom Kern, Sanilac County Commissioner Jamie Daws, and Huron County Commission Steve Vaughan be appointed to the Board of Directors as public sector representatives of their respective counties. Motion carried.

Motion by Chris Taylor, seconded by Bill Butler, that Norton Schramm be appointed to the Board of Directors as a consumer sector representative of Sanilac County, and Nichole Ontiveros be appointed to the Board of Directors as a consumer sector representative of Huron County. Motion carried.

Chairperson Hammond highlighted the Board Committee Sign-up Sheets for Committee assignments effective April 1, 2009. She asked that they be completed and returned by the February Board meeting.

In preparation for the May 15, 2009 Annual Luncheon and Program, Chairperson Hammond appointed the following individuals to serve as the Board Volunteer/Achievement Committee; Beth Hunter (serving as Chair), Judge Kim Glaspie, Norton Schramm and Leo Dorr.

In preparation for the annual election of officers in March, Chairperson Hammond appointed the following individuals to serve as the Nominating Committee; Bob Sugden (serving as Chair), Bill Butler, Elmer Bussema and Jamie Daws.

Motion by Bob Sugden, seconded by Leo Dorr, to accept the Chairperson's Report as presented. Motion carried.

#### FINANCE REPORT

Mr. Neuville highlighted the December Finance Report noting that expenses for the month totaled \$580,538 and a total agency budget of \$8.7 million.

Motion by Leo Dorr, seconded by Ron Wruble, to accept the December, 2009 Finance Report as presented. Motion carried.

#### EXECUTIVE COMMITTEE

Chairperson Hammond highlighted the minutes of the January 14 Executive Committee meeting noting that the meeting was called for the purpose of approving a loan to alleviate the agency's cashflow constraints.

She also noted that she had been privileged to attend the Poverty Summit Sub-Regional meeting hosted by HDC on December 18. The minutes of the session were provided to the Board and it was noted that participants had selected Job Creation, Health Care/Mental Health and Housing/Homeless as the three priority areas needed to address poverty in the Thumb.

Motion by Chris Taylor, seconded by Leo Dorr, to accept the Executive Committee minutes as presented. Motion carried.

#### FINANCE/AUDIT COMMITTEE

Mr. Sugden advised that the Committee had met prior to the Board meeting to discuss the new IRS rules which require organizations to change their practices as it relates to employee retirement plans.

Motion by Bob Sugden, seconded by Chris Taylor, that the agency be authorized to pursue a contract with Edward Jones/Hartford, as a Third Party Administrator, to bring the agency into compliance with IRS retirement policy regulations. Motion carried.

Motion by Jerry Peterson, seconded by Bob Wood, to accept the Finance/Audit Committee report as presented. Motion carried.

COMMUNITY SERVICES ADVISORY COUNCIL

Mr. Sugden presented the January 14 minutes of the Council noting that members had recommended an individual for Council membership.

Motion by Bob Sugden, seconded by Chris Taylor, to accept Julie Watson as a member of the Community Services Advisory Council. Motion carried.

Motion by Jerry Peterson, seconded by Bill Butler, to accept the Community Services Advisory Council minutes as presented. Motion carried.

CARO TRANSIT AUTHORITY

Mr. Taylor advised that the Authority had met on December 17 at which time the 2010 Annual Application and budget were presented and approved for submission. In addition, the "all seat belt" requirement policy was repealed by the Authority due to the fact that the bus system is exempt from child restraint laws.

Motion by Elmer Bussema, seconded by Bob Sugden, to receive the Caro Transit Authority report as presented. Motion carried.

AGENCY REPORTS

Mr. Peterson, Chairman of the Planning/Evaluation Committee, presented proposals which the agency wished to submit for funding.

Motion by Jerry Peterson, seconded by Bob Sugden, that the agency submit a proposal to the United Way of Sanilac County for the provision of transportation assistance for Sanilac County Foster Grandparents. Motion carried.

Motion by Jerry Peterson, seconded by Leo Dorr, that the agency submit a proposal to the Michigan State Housing Development Authority to provide housing for 17 homeless families and three homeless youth in Lapeer County through the Tenant-Based Rental Assistance (TBRA) Program. Motion carried.

Motion by Jerry Peterson, seconded by Bill Butler, that the agency submit a proposal to the Michigan State Housing Development Authority to provide housing for 14 homeless families, eight homeless youth and six survivors of domestic violence in Huron, Sanilac and Tuscola Counties through the Tenant-Based Rental Assistance (TBRA) Program. Motion carried.

Motion by Jerry Peterson, seconded by Chris Taylor, that the agency submit a proposal to ThumbWorks! Employment Training Consortium for continuation of the Service Center System Staffing/Special Services program. Motion carried.

Members were advised that the agency had received grants from the Neal Sisters Foundation for the Assault Crisis Center and Tuscola County Adult Day Services Center. In addition, the Foundation allocated \$6,000 each to the St. Agatha Food Pantry in Gagetown, In His Name (Novesta Church of Christ) in Cass City, and the Good Samaritan Fund in Caro. The foundation's board has once again asked HDC to serve as the fiduciary for these funds.

Motion by Bob Sugden, seconded by Linda Jarvis, to accept the Planning/Evaluation Committee report as presented. Motion carried.

Ms. Vandemark addressed the agency's cashflow constraints by noting that contracts, such as the MPSC Weatherization contract not being released by DHS, the inability to obtain advances and/or timely reimbursement for expenses from funding sources, had caused the agency, and many other Community Action Agencies, to be placed in difficult positions.

Ms. Vandemark highlighted information on the Economic Recovery Act, which has been passed by the House, noting that Weatherization, Head Start, and the Community Services Block Grant had been slated for increases.

She stated that \$3 million in LIHEAP funds were being made available for deliverable fuel and that the agency's allocation would be \$118,395. She noted the letter which was sent to the DHS State Director which expressed the agency's concern that administrative dollars were not allocated for the operation of this program.

Ms. Vandemark advised that CAAs across the state and nation were preparing for additional Weatherization funds beginning April 1. HDC will receive \$650,000 in DOE funds, which is double its current allocation, however, within the Economic Recovery Act Weatherization is written in for an additional \$6 billion. Also, further funding may be realized as the utility companies complete their Low-Income Energy Efficiency Program plans later in the year. She also noted that the agency's subsidiary is a contractor for the Saginaw County Community Action Agency's Weatherization Program.

Ms. Vandemark stated that she was part of a meeting with the head of the new State Department of Energy (which is housed in DELEG), DHS and other CAAs. Discussion centered on the LIHEAP Weatherization funding that each entity would receive and the possibility of DELEG utilizing their funding for Weatherization Program job training and supportive services. Further meetings will take place to solidify the plan.

It was noted that MPSC will allow 10% of the Low-Income Energy Efficiency Fund to be used for the purchase of contractual services. The State's energy expert stated that MPSC wants to create a pool of money to hire consultants for the preparation of energy plans, etc.

As a member of the Voices For Action Steering Committee, Ms. Vandemark stated she had attended a meeting which was a follow-up to the Poverty Summit held in November. She noted that the State had received private money to fund the Summit and CAAs had been allocated \$100,000 to transport customers to the Summit, but had only expended \$26,000. The Michigan Community Action Agency Association had also saved the State \$25,000 by registering Summit participants.

It was noted that the agency's auditors would be on-site during the week of March 16 to complete the audit. Arrangements will be made to reschedule the Board Training to coincide with the March Board meeting.

Members were apprised that the agency's 2009 Annual Report was in the development stages and a new service booklet will also be created.

Ms. Vandemark advised that the agency is proceeding with the development of the Bad Axe Kitchen/Adult Day Care Facility. Rural Development loan and start-up grants will be submitted and a meeting scheduled with the architect with the intent of letting bids by March 15.

Members were also apprised of the fact that the agency is being asked to do much more by funding sources, while continuing to meet the needs of many additional customers. For example, she noted that last year, 302 individuals were served through the agency's THAW Energy Assistance Program, and since December 1 of this year, 169 had been served. In relation to foreclosure counseling, the agency served 95 individuals in FY 2007, 281 in FY 2008, and 122 thus far in FY 2009.

Mr. Kern asked that a list of properties owned by the agency, and their function, be provided to members. Discussion also followed on a possible bus tour of the facilities.

Motion by Chris Taylor, seconded by Ron Wruble, to accept the Executive Director's report as presented. Motion carried.

Mr. Hardesty provided an overview of the Crowell Country Manor Project and talked of the many challenges being faced in closing the project, such as the different rules and regulations followed by MSHDA and HUD. He then provided an overview of the Sandusky Eastside Manor project which was on target.

He noted that HUD will release \$64 billion, nationwide, for Neighborhood Stabilization Projects. Of that allocation, MSHDA will receive \$98 million and those areas with the highest foreclosure rates, such as Huron, Sanilac and Tuscola Counties, will receive funding priority.

Mr. Hardesty advised that he had attended a meeting of the Michigan Rural Network. The Network is working with a consultant to create a series of meetings with legislators for the development of a rural platform.

Motion by Bill Butler, seconded by Gary Roy, to accept the Deputy Director/Community Development Director report as presented. Motion carried.

Ms. Offenbecher advised that the agency had been inundated with emergency needs and the majority of customers served are the working poor. She noted that the average deliverable fuel bill was \$1,200 and this would only last a household 3-4 weeks.

In providing an overview of the Holiday Giving Program, she stated that \$7,500 cash and in-kind were received for the program and 76 families were served, including 196 children.

Ms. Offenbecher highlighted the Walk For Warmth fundraisers being held in Lapeer and Tuscola Counties and noted that the agency is beginning to schedule senior and low-income tax preparation appointments.

Motion by Bob Sugden, seconded by Chris Taylor, to accept the Deputy Director/Community Services Director report as presented. Motion carried.

Meeting adjourned at 4:15 p.m.

Respectfully submitted,  
  
Lori Ertman, Executive Director's Assistant

#11



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
LANSING

DON KOIVISTO  
DIRECTOR

January 23, 2009

Mrs. Joyce Koglin  
Mr. Michael Koglin  
MS Farms  
2450 West Huron Line Road  
Ubly, MI 48475

Dear Mrs. and Mr. Koglin:

On January 7, 2009, Mr. Tom Young from the Michigan Department of Agriculture (MDA) visited your farm located at Hurds Corner and M 81, Ubly, Michigan, to verify your farming operation through the Michigan Agriculture Environmental Assurance Program (MAEAP). This visit was made at your request to complete the verification requirements of the MAEAP Cropping System.

After reviewing your Cropping System Improvement Action Plan and the required components of your Crop\*A\*Syst, MDA staff has verified that you have met all of the requirements set forth by the MAEAP Cropping System.

The MAEAP Cropping System verification is valid for three years from the date of the farm visit. This verification is approved on the basis that you have disclosed to the best of your knowledge, all requested information pertaining to your Cropping System Improvement Action Plan. We understand that you intend to implement and manage your cropping operation as reviewed and follow the applicable Generally Accepted Agricultural and Management Practices (GAAMPs). Changes in your farming operation may necessitate a review of your Crop\*A\*Syst. Verification in good standing is contingent on updates as necessary as conditions change on your farm as well as staying in compliance with applicable state and federal laws and following the practices you have outlined. Farms with livestock that expand must be verified through the Site Selection and Odor Control for New and Expanding Livestock Operations GAAMPs to remain in good standing as a MAEAP verified farm.

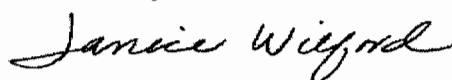
The MAEAP verification sign is available at cost from the Grand Traverse Conservation District. Enclosed please find an Order Form and a list of MAEAP partners that are offering their members a rebate. We encourage you to display a sign proudly at your verified site as a sign of your commitment to agricultural pollution prevention and successful completion of the MAEAP Cropping System requirements. If you received a sign at the time your facility was verified, you may use this form to order additional signs.

Mrs. Joyce Koglin  
Mr. Michael Koglin  
1/23/2009  
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Congratulations on your accomplishment. Your participation in MAEAP is proof that the combined efforts of committed individuals, organizations and agencies can foster voluntary change in the agriculture industry.

If I can be of any assistance to you, please don't hesitate to contact me.

Sincerely,



Janice Wilford  
Program Manager, MAEAP  
(517) 241-4730

JW:ldl  
Enclosures

cc: Mr. Frederick Bardwell, Ellington Township Clerk  
Mr. Steve Schaub, Groundwater Technician  
Ms. Delores Damm, Chair, Tuscola Conservation District  
Mr. Gerald Peterson, Chair, Tuscola County Board of Commissioners  
Mr. Steven Chester, Director, Michigan Department of Environmental Quality  
Mr. Don Koivisto, Director, MDA  
Mr. James Johnson, Environmental Stewardship Division Director, MDA