



# TUSCOLA COUNTY

## Committee of the Whole

### MEETING AGENDA

Monday, July 24, 2023 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln  
St., Caro, MI 48723

---

**Public may participate in the meeting electronically:**  
**Join by phone:** (US) +1 929-276-1248 PIN:112 203 398#  
**Join by Hangouts Meeting ID:** [meet.google.com/mih-jntr-jya](https://meet.google.com/mih-jntr-jya)

8:00 AM Call to Order - Chairperson Vaughan  
Roll Call - Clerk Fetting

Page

#### New Business

1. Child Care Fund Fiscal Year 2023-2024 - Linda Strasz, Chief Probation Officer and Honorable Nancy L. Thane
2. Child Care Fund Projected Costs and In-Home Care Parent Education and Supervised Visitation Education Program - Karen Southgate, Director, Michigan Department of Health & Human Services (MDHHS)
3. 2023-2024 Michigan Department of Health and Human Services (MDHHS) Contract with List Psychological Services - Karen Southgate, MDHHS Director 4 - 13  
[Final Presentation to BOC FY 24](#)  
[Final 2023 - 2024 Tuscola County - List Contract Full Year](#)
4. Refill Vacant Position Due to Retirement - Honorable Jason E. Bitzer
5. Refill Vacant Seasonal Utility Person Position - Larry Zapfe, Mosquito Abatement Director 14  
[Request to Fill Vacant Seasonal Utility Person Position at Mosquito Abatement](#)
6. Request to Use Courthouse Lawn for Suicide Awareness Prevention Banner 15  
[Request to Use Courthouse Lawn](#)

- |    |  |    |
|----|--|----|
| 7. | Lease Amendment for Dost Property, LLC - Clayette Zechmeister,<br>Controller/Administrator<br><a href="#">Lease Amendment Commencement</a>                   | 16 |
| 8. | Municipal Employees Retirement System (MERS) Officer Delegate -<br>Clayette Zechmeister, Controller/Administrator  |    |
| 9. | Municipal Employees Retirement System (MERS) Employee Delegate -<br>Clayette Zechmeister, Controller/Administrator<br><a href="#">MERS Employee Delegate</a> | 17 |

## Old Business

### Finance/Technology

Committee Leader **Commissioner Young** and Commissioner Koch

#### Primary Finance/Technology

- |    |  |         |
|----|--|---------|
| 1. | Second Quarter 2023 Financial Reports - Debbie Babich,<br>Fiscal/Personnel Analyst<br><a href="#">Tuscola County Financial Report June 2023 (1)</a>  | 18 - 25 |
| 2. | 2023 Audited All Fund Beginning and Estimated Ending Balances<br>- Clayette Zechmeister, Controller/Administrator<br><a href="#">2023 Beginning and Estimated Ending Fund Balances</a>   | 26 - 27 |
| 3. | Four-Year All Funds Audited Ending Fund Balances - Clayette<br>Zechmeister, Controller/Administrator<br><a href="#">Four Year Fund Balance Trend</a>   | 28 - 29 |
| 4. | County Revenue Sharing Update - Clayette Zechmeister,<br>Controller/Administrator<br><a href="#">Updates and Resources for Local Governments Webinar -<br/>Revenue Sharing Update</a><br><a href="#">County Projections for FY 2024 Pre Conference Committee 06 15<br/>23 EC.xls</a> | 30 - 34 |

#### On-Going and Other Finance

#### On-Going and Other Technology

### Building and Grounds

Committee Leader **Commissioner Koch** and Commissioner Lutz

#### Primary Building and Grounds

#### On-Going and Other Building and Grounds

## Personnel

Committee Leader **Commissioner Bardwell** and Commissioner Vaughan

### Primary Personnel

### On-Going and Other Personnel

## Other Business as Necessary

1. Michigan Association of Counties (MAC) Fall Conference - Tom Young, District 1 Commissioner 35 - 36  
[CONFERENCES - The Michigan Association of Counties](#)

## Public Comment Period

## Adjournment

**FY 2024**  
**Presentation to the Tuscola County Board of Commissioners**  
**Child Care Fund Projected Costs and In-Home Care**  
**Parent Education and Supervised Visitation Education Program**  
**7/24/23**

MDHHS Tuscola County is requesting Tuscola County Board of Commissioner (BOC) approval for the following:

- **Board of Commissioner approval for the continuation of the Child Care Fund In-Home Care Parent Education and Supervised Visitation Program from October 1, 2023, – September 30, 2024, in the amount of \$73,100.**
- **Board of Commissioner chairperson’s signature on the Independent Contract Agreement between List Psychological Service PLC. And Tuscola County for October 1, 2023 – September 30, 2024.**
- **Board of Commissioner chairperson’s signature on the Fiscal Year 2024 MDHSS-2091**

**Rationale:**

For the Michigan Department of Health and Human Services (MDHHS) Tuscola County Child Care Fund 2023-24 budget year, MDHHS continues to utilize the State Pays First program for foster care, residential and independent living costs. The State Pays First Project was implemented October 1, 2019, and streamlines payment processing for providers serving MDHHS-supervised youth (abuse/neglect, juvenile justice, and dual wards) by allowing County Child Care Fund (CCF) funded-placements and services to be paid directly from the MDHHS MiSACWIS case management and payment system. For MDHHS-supervised cases, the department issues payment to providers for placement and services. MDHHS Central Office reconciles amounts owed between the department and county through the Chargeback/Offset process without involving the providers. MDHHS pays upfront for the service and then bills the County for 50% of the cost.

Because of this, there is no projection of MDHHS Foster Care, Institutional or Independent Living expenses on the MDHHS 2091 as in past years. The only expense for MDHHS included on the MDHHS-2091 is the In-Home Program expense described below.

To keep the Board of Commissioners (BOC) informed on projected expenses to be billed back to the county at 50%, we provide the following Fiscal Year 2024 projections:

Family Foster Care	\$100,000
Institutional Care	\$200,000
Independent Living	\$20,000

Projections are used as it is difficult to determine the number of youth that will come into care and may need residential placement. Board of Commissioner approval of the above expenses is not needed, and the above projections are provided for informational purposes only.

Board of Commissioner approval is needed for the continuation of the Child Care Fund In-Home Care Parent Education and Supervised Visitation Program from October 1, 2023- September 30, 2024, in the amount of \$73,100. In addition, the Board of Commissioner chairperson's signature is needed on the MDHSS-2091 (to be provided from the court) as well as on the Contract with List Psychological Service PLC. (attached).

It is respectfully requested that the Tuscola County BOC support the continuation of the CCF In-Home Care Supervised Visitation and Parent Education Program (PESVP) to include Tuscola County continuing the Contract with List Psychological. This contract has been reviewed and approved by the Tuscola County Attorney (contract provided). The FY 24 contract amount is the same as the FY 23 contract. The cost of the contract for FY 2024 (October 1, 2023 – September 30, 2024) would be 2080 units (hours) at \$32.50 per hour/unit plus \$5,000 in mileage and \$500 in Specific Assistance reimbursement for a total of \$73,100. After eligible 50% Child Care Fund State reimbursement, the cost to Tuscola County would be approximately \$36,550.

For Tuscola County, from October 1, 2020 – June 9, 2023, there were 53 youth in foster care who were not referred to the PESVP, and there were 19 youth referred. For the 53 youth not referred, the days in foster care averaged 665. For those referred to the PESVP, the average number of days was 483. Those in the PESVP experienced an average of 182 less foster care days. This is a 27% decrease in the number of foster care days. Calculating the average daily cost of foster care ( $\$20.69 + 25.52 / 2 = \$23.11$  per hour – this does not account for added costs associated with special needs), there is a projected savings of \$79,914.38 in foster care dollars. ( $182 \times \$23.11 \times 19$  youth = \$79,914.38 projected savings in foster care dollars from October 1, 2020 – June 9, 2023, with 182 less days in foster care for youth). *Note: Because of COVID -19 restrictions since March 2020 and the lack of a List Psychological service providers, there was an impact on service utilization for March 2020 to present.*

The PESVP also services Children's Protective Services (CPS) cases. From October 1, 2020 – June 9, 2023, 22 youth with open CPS ongoing cases were referred for PESVP services. Of the 22 youth referred, only 3 children were eventually removed from the parental home.

The CCF reimbursement program is the result of a collaborative effort between Michigan's circuit courts, county governments, tribes, state and county MDHHS to support the reimbursement of costs for programming for neglected, abused, and delinquent youth in Michigan. Most of the programming is designed and administered by Michigan's circuit courts, county governments, tribes, and county MDHHS offices, based on the needs of the community. The State of Michigan oversees and administers required programming at the state level for youth placed in out-of-home care due to abuse or neglect cases. After expenditures have been incurred, requests for reimbursement for eligible direct out-of-home placements and in-home care (IHC) services are made to the state MDHHS.

MDHHS receives an annual, legislatively appropriated budget to support CCF reimbursement-eligible programs and placements for eligible child welfare and juvenile justice youth as defined below:

- An MDHHS youth in either a Category I or II Children's Protective Services case.
- Any youth in a court ordered MDHHS-supervised foster care placement.
- A delinquent youth for whom a petition, complaint, or referral has been filed and accepted by the court, and who:
  - Receives IHC intensive services, or

- Is placed in court ordered out-of-home care, or
- Has a plan for early exit from out-of-home care.

CCF is the primary fund source for serving delinquent, neglected, and/or abused youth. Each Michigan county/tribe has a specific account for their CCF, which is funded primarily through county tax dollars and donations. The state supports the county's CCF with a 50-percent reimbursement on eligible direct costs. The goal of CCF reimbursement is to ensure funding for programs that provide services aimed at keeping children in their homes through successful intervention and rehabilitation for juveniles and to assist with achieving permanency for children in a safe and timely manner. CCF reimbursement assists with costs for intensive IHC services, out-of-home placements, and related supportive services such as drug screening and therapy. An IHC program is intended to provide early intervention services for youth who are within, or likely to come within, the jurisdiction of the family court for delinquency, abuse, or neglect and/or those affecting a youth's early return to his or her home from foster care or institutional care.

The Tuscola County PESVP provides parent education as well as supervised face-to-face contact between parents and their children while the in-home care provider teaches and demonstrates to parents appropriate parenting techniques, discipline, and family interaction. The PESVP serves youth/families in an MDHHS Category I or II Children's Protective Services case and/or youth/families in court-ordered MDHHS-supervised foster care. The goal of the program is to reduce the number of youth petitioned through abuse/neglect court proceedings and to reduce the number of days in family foster care. The focus of the PESVP is to provide early intervention to educate parents and to treat within the child's home.

The IHC contracted provider would be responsible for providing a safe, nurturing environment for parent education and parenting time and assisting in furthering the development of parenting skills that are healthy and promote child well-being. Cases are assigned via a referral from MDHHS staff through which a written visitation and/or education plan is developed incorporating strengths, needs, goals, objectives, parenting time schedules, locations, and parenting issues that need be addressed. Some of the duties of the PESVP IHC provider include: teaching parents, mentoring parents, modeling behaviors for parents, coordinating and arranging visits (including transportation arrangement), maintaining a visitation environment that is healthy for all and interceding on the children's behalf if inappropriate behaviors are observed, providing parental direction, maintain ongoing conferencing with MDHHS staff, testifying in court, completing required documentation, and enforcing specific court visitation requirements, etc. For youth in out of home placement, the case plan would reflect an early return goal.

Note: The PESVP IHC program operated from fiscal year 2012 through fiscal year 2018. Based on information that contract dollars might be available through the state, the program ended March 31, 2018. On July 11, 2019, the Tuscola County BOC approved reinstating the program and a contract with List Psychological. The program has been ongoing since then; however, the restrictions on face-to-face services from the COVID-19 pandemic and the lack of a List Psychological service provider resulted in decreased program utilization from March 2020 to present. We expect the utilization to continue to increase now that there is a service provider in place and COVID -19 restrictions have been lifted.

(cont. next page)

Since 2012, MDHHS Tuscola County observed the following estimated savings in foster care days for youth and foster care dollars spent:

<b>Fiscal Year</b>	<b>Youth</b>	<b>Budget</b>	<b>Remaining</b>	<b>Spent</b>	<b>Cost to County after 50% Reimbursement from the State</b>	<b>CFC Days Saved</b>	<b>Estimated Savings (at \$18.92 x days x youth through FY 2022 and at \$23.11 x days x youth in FY 23)</b>
2023 10/1/22 – 5/31/23	8	\$73,100.00	\$70,090.66	<b>\$3,009.34</b>	<b>\$1,504.67</b>	182 avg	\$33,648.16
2022	18	\$67,900.00	\$32,321.23	<b>\$35,578.77</b>	<b>\$17,789.39</b>	182	\$79,914.38
2021	22	\$67,900.00	\$52,699.73	<b>\$15,200.27</b>	<b>\$7,600.14</b>	158	\$86,691.44
2020	18	\$67,900.00	\$56,133.09	<b>\$11,766.91</b>	<b>\$5,883.46</b>	NA	NA
2019	0	\$19,375.00	\$19,375.00	<b>0</b>	<b>0</b>	NA	NA
2018	37	\$37,496.00	\$6,829.35	<b>\$30,666.65</b>	<b>\$15,333.33</b>		Program ended mid-year
2017	49	\$108,378.00	\$56,652.81	<b>\$51,725.19</b>	<b>\$25,862.60</b>	211	\$195,613.88
2016	70	\$106,684.00	\$28,876.02	<b>\$77,807.98</b>	<b>\$38,903.99</b>	218	\$288,719.20
2015	86	\$109,572.00	\$35,497.41	<b>\$74,074.59</b>	<b>\$37,037.30</b>	285	\$463,729.20
2014	72	\$77,367.20	\$16,172.86	<b>\$61,194.34</b>	<b>\$30,597.17</b>	138	\$187,989.12
2013	63	\$54,660.00	\$13,657.55	<b>\$41,002.45</b>	<b>\$20,501.23</b>	325.8	\$388,340.57
2012		\$54,660.00	\$11,046.91	<b>\$43,613.09</b>	<b>\$21,806.55</b>		

In addition, since 2013, MDHHS Tuscola County has shown a decrease in the number of youth in foster care from 120 to 18. We attribute this in part to the PESVP IHC program.

Thank you to the Tuscola County Board of Commissioners for their time and attention to this matter.

Respectfully submitted,

Karen Southgate, Director  
MDHHS Tuscola County

**INDEPENDENT CONTRACTOR AGREEMENT  
TUSCOLA COUNTY, MI  
List Psychological Services PLC, 443 N. State St., Caro, MI 48723**

This agreement, made and entered into effective October 1, 2023 to be effective through September 30, 2024, by and between Tuscola County (“County” or “Tuscola County”), and List Psychological Services P.L.C, 443 N. State St., Caro, MI 48723 (“Contractor”).

**WHEREAS**, Tuscola County desires to establish an independent contractor relationship for providing services as Tuscola County deems necessary; and

**WHEREAS**, Contractor is ready, willing and able to provide services as desired by Tuscola County and is recognized as an *independent contractor*.

**NOW THEREFORE**, in consideration of this mutual agreement hereinafter contained, subject to the terms and conditions, hereby understood, and agreed by the parties hereto as follows:

**ELIGIBLE CLIENTS:** The Contractor shall provide services to referred children or families who have an active:

- Michigan Department of Health and Human Services (MDHHS) Tuscola County Child Protective Services (CPS) Category I or II cases or;
- MDHHS Tuscola County Foster Care Case (CFC) with children under the age of 18 or;
- Tuscola County Family Court Delinquency Case.

Referral source will be MDHHS or as ordered by the Court. Referrals to Contractor shall be approved by the caseworker’s supervisor.

Services may continue if a move occurs into an adjacent county if the youth or family remains involved in an MDHHS Tuscola County CPS/CFC case, Tuscola County Delinquency Case or under the jurisdiction of the Tuscola County Court.

**PROFESSIONAL SERVICES AND REQUIRED DOCUMENTATION:**

- Within 7 business days of the referral, the Contractor shall:
  - Initiate contact with the referral source;
  - Confirm referral and
  - Discuss case dynamics.
- Within 10 business days of the referral, the Contactor and MDHHS caseworker or Family Court representative will meet face to face with the family and:
  - Identify family needs and strengths;
  - Identify child needs and strengths;
  - Develop service goals and objectives;
  - Identify community services already in place;
  - Identify any safety issues or anticipated concerns
  - Set up any a supervised visitation plan and

{S1506830.DOCX.2}



- Establish time frames and a schedule of contacts.
- Within 15 business days of the referral, the Contractor will:
  - Develop an action plan including:
    - Identified family needs and strengths;
    - Identified child needs and strengths;
    - Service goals and objectives;
    - Identified community services already in place;
    - Identified any safety issues or anticipated concerns
    - Supervised visitation plan and
    - Established time frames and a schedule of contacts.
  - Provide a copy of the action plan to the referral source and to the family.
- Provision of services can include but is not limited to:
  - Supervised face-to-face contact between parents and their children and/or
  - Parent education while the contractor teaches, mentors and models behaviors including but not limited to demonstrating appropriate:
    - Parenting techniques
    - Discipline
    - Family interaction
    - Nutrition
    - Money management
    - Facilitation of connections to community resources
    - Home upkeep and maintenance
    - Communication skills
    - Coordination and arrangement of parental visits (including transportation arrangement)
    - Coordination and arrangement of client's attendance at community service appointments
    - Enforcement of a visitation environment that is healthy for all and complies with referral source requirements
    - Interceding on the children's behalf if inappropriate behaviors are observed
  - Planning for transportation to necessary activities when warranted
  - Transporting children or parents to necessary activities when warranted
  - Maintaining ongoing conferencing with referral source
  - Testifying in court
  - Completing required documentation
- Within 5 business days of each family visit, an emailed narrative and a Summary and Contact Sheet will be provided to the referral source. These reports will summarize the visit as it relates to the action plan including how the family has or has not met their goals and objectives as well as any strengths, weaknesses, interventions, preparation for the visit, activities, subjects discussed and any barriers in meeting the plan of action.
- A Closing Documentation report is due upon closure of the case. This report shall address:

{S1506830.DOCX.2}

- Closure reason
- Safety issues, anticipated concerns, safety plan
- Placement/living arrangement of children at closure
- Closing summary

**COMMUNICATION:** Communication with the referral source shall occur weekly informing of the progress or lack of progress that is being made. This communication can be by phone, email or face to face.

Contractor will provide a business phone number and answering point for the client, referring worker, supervisor, Tuscola County, and/or other community members to establish contact and/or leave a message.

**CLIENT RECORDS:** Contractor shall maintain and be able to produce upon request the following documents:

- Referral form;
- Date of contacts – contact summaries;
- Methods of service delivery;
- All contacts with client;
- Documentation of events;
- Any other documentation that may pertain to clients;
- Total number of units of service delivered to each client
- Record of mileage
- Record of Specific Assistance expenses

All records and documentation shall be maintained in a safe and secure location and in compliance with any applicable state and federal regulations.

**COMPENSATION:** By the 5<sup>th</sup> business day of the following month, Contractor shall submit a payment invoice for verification of mileage, Specific Assistance expenses, units provided, and contacts made during the billing cycle at the unit rate. Reimbursement shall be made on a monthly basis. Requests for payment over 90-day period may be denied payment. A unit is defined as one hour of the Contractor’s time providing services to eligible clients, as outlined in the provision of services, and approved client services plans when applicable. Billable services include case consultation, face-to-face client contact, collateral contacts, travel time, transportation of family members when required and case related office activities including preparation of required reports. Units shall be billed in one quarter of an hour increments. Contractor shall provide up to 2080 hours at the unit rate of **\$32.50** per hour equaling **\$67,600.00**. In addition, Contractor is allowed **\$500.00** in Specific Assistance reimbursement of approved purchases made on behalf of the referred client(s) and **\$5000.00** in mileage reimbursement from Contractor’s Office at 651 N. State St., Caro, MI or the Tuscola County Courthouse, 440 N. State St, Caro, MI, or the contractor’s home whichever is closer to the destination. Incurred mileage to be reimbursed includes providing transportation to a referred client, driving to and from a referred client’s home, driving to and from a scheduled client appointment, driving to and from a court hearing at the request of the referring MDHHS worker and driving to and from sites other than the client’s home for purposes of advocacy on behalf of the client. Contractor agrees to provide documentation satisfactory to the County to verify reimbursement for Specific Assistance and mileage under this Agreement. Total contract cost will not exceed **\$73,100.00**.

{S1506830.DOCX.2}

No other funding through fees or charges to any client is permitted under this Agreement.

**INDEPENDENT CONTRACTOR:** It is agreed that the contractor is acting as an independent contractor, representing itself to the general public as an independent contractor for the other work or contracts as contractor desires; furthermore, it is agreed that Tuscola County will not discourage or inhibit the contractor from entering into any other contracts for like or similar services; furthermore, it is agreed this agreement is not exclusive.

**CONFIDENTIALITY:** The use or disclosure of information concerning services to applicants or recipients obtained in connection with the performance of the Agreement shall be restricted to purpose directly connected with the administration of the programs implemented by this Agreement. Contractor agrees to comply with all applicable federal and state privacy statutes, rules and regulations. Contractor shall at all times treat each individual to which services are provided with dignity and respect.

**TAXES:** It is agreed that the Contractor shall accept full responsibility for any and all taxes that may be lawfully due to any governmental unit as a result of payments made by Tuscola County. Tuscola County shall provide a Form 1099 to Contractor at the end of the year for tax purposes.

**INSURANCE COVERAGE:** At all times during the pendency of this Agreement, Contractor shall maintain professional and general liability insurance in such amounts as are necessary to cover all claims which may arise out of the Contractor's operations and shall name County as an additional insured on such policies. Contractor agrees to provide County with proof of such coverage. Contract also agrees to maintain unemployment compensation coverage, and worker's compensation insurance in accordance with the applicable Federal and State law and regulations.

Contractor shall at all times be regarded as an independent contractor and shall not at any time as an agent for Tuscola County.

**LIABILITY:** The Contractor shall indemnify, save and hold harmless Tuscola County against any and all expenses and liability of any kind which Tuscola County may sustain, incur or be required to pay arising out of this Agreement, including, but not limited to, reasonable attorney fees. Further, if the Contractor becomes involved in or is threatened with litigation, the Contractor shall immediately notify Tuscola County of the same.

**TERM:** This agreement shall commence on October 1, 2023, and continue through September 30, 2024.

**TERMINATION OF AGREEMENT:** Payment source is solely based on available funds, and if availability of the funds no longer exists, the agreement is terminated immediately.

Either County or Contractor may terminate the Agreement with 30 days written notice to the other.

**CHANGES:** A review of the contract will be conducted annually. Any changes in the terms and conditions provided for under this agreement shall be agreed upon in advance by both parties in writing. Failure to agree upon such changes or failure to sign such changes shall terminate the agreement immediately.

**IN WITNESS WHEREOF:** The parties hereto have caused this agreement to be executed by their respective officers duly authorized to do so.

{S1506830.DOCX.2}

*[signature page to follow]*

---

Jacqueline List, COO, List Psychological Services PLC

---

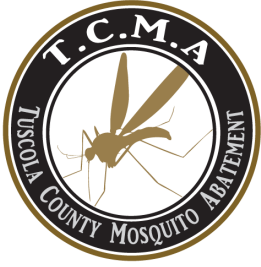
Date

---

Kim Vaughan, Chairperson, Tuscola County Board of Commissioners

---

Date



## TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive  
Caro, Michigan 48723-9291  
989-672-3748 Phone ~ 989-672-3724 Fax  
**Larry Zapfe, Director**

To: Tuscola County Board of Commissioners,  
Clayette Zechmeister-County Controller/Administrator

From: Larry Zapfe, Director

Date: July 24, 2023

Re: Request to fill vacant Seasonal Utility Person position.

Respectfully, request permission to hire Brittany Benjamin at the current pay rate of \$14.00 an hour, pending approval of background check and physical. Brittney will be simply replacing the former Utility Person who has left the department to pursue another career.

Thank you for your time and consideration.

Larry Zapfe



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

---

**[EXTERNAL] Request signage**

1 message

---

**Susan Rickwalt-Holder** <srrickwalt@tbhs.net>

Tue, Jul 18, 2023 at 1:31 PM

To: "Clayette Zechmeister (zclay@tuscolacounty.org)" <zclay@tuscolacounty.org>

Tuscola Behavioral Health Systems would like to request the placement of the Suicide Awareness Prevention banner on the Court House lawn from September 1 to September 29, 2023. The banner states TBHS contact information and would be placed near W. Sherman Street corner.

Susan R. Holder, Director

Marketing and Training

Tuscola Behavioral Health Systems

989.672.3154 direct line

**LEASE AMENDMENT RE: COMMENCEMENT DATE**

**COUNTY OF TUSCOLA  
STORAGE LEASE  
FOR 362 NORTH STATE STREET, CARO, MI**

This LEASE AMENDMENT is made as of the \_\_\_ day of July, 2023, by DOST PROPERTY, LLC, a Michigan limited liability company, of 205 West Sherman Street, Caro, Michigan 48723 (“Landlord”), and COUNTY OF TUSCOLA, a Michigan Public Body Corporate, of 125 West Lincoln Street, Suite 50, Caro, Michigan 48723 (“Tenant”), upon the following terms and conditions:

1. The parties entered the Storage Lease on June 10, 2021 (hereinafter the “Lease”).
2. The Lease, under “**Section 3. Term**” directed as follows:

This lease shall be for the term of ten (10) years commencing the first day of the month following the completion of Landlord’s Work in the year 2021 (as set forth in Section 1.a.) (“Commencement Date”) and ending on midnight of the day prior to the anniversary date of the Commencement Date in the year 2031.

3. The parties hereby agree and understand that the Landlord’s Work has now been satisfactorily completed and that the Commencement Date shall be **August 1, 2023**. Therefore, the Lease Term shall conclude at midnight on **July 31, 2033**.
4. The parties hereby further agree and understand that, in accordance with “**Section 4. Rental**” of the Lease that Tenant shall commence monthly rental payments on or before the Commencement Date, August 1, 2023.
5. The parties hereby agree to each of the above terms and conditions and all other terms and conditions of the parties’ Lease shall remain in full force and effect with the incorporation of the above clarifications.

WITNESSES:

\_\_\_\_\_

WITNESSES:

\_\_\_\_\_

**LANDLORD:**

DOST PROPERTY, LLC, A  
Michigan limited liability company

By: \_\_\_\_\_

MARK RANSFORD

Its: Authorized Member

**TENANT:**

COUNTY OF TUSCOLA, a  
Michigan Public Body Corporate

By: \_\_\_\_\_

Its:





Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

---

## MERS Employee Delegate

---

**Shelly Lutz** <lutzs@tuscolacounty.org>  
To: Clayette Zechmeister <zclay@tuscolacounty.org>

Fri, Jul 21, 2023 at 8:56 AM

Hi Clayette,  
This was by far the closest race we have ever had for the Employee Delegate but the results are as follows:

Employee Delegate: Skylar Thurlow  
Employee Alternate: Brian Harris

*Shelly A. Lutz*

### Tuscola County

Human Resource Director

125 W. Lincoln St.

Caro, MI 48723

(989) 672-3705

Fax (989)672-4011

[lutzs@tuscolacounty.org](mailto:lutzs@tuscolacounty.org)

**VISIT US ONLINE FOR COUNTY SERVICES @ [WWW.TUSCOLACOUNTY.ORG](http://WWW.TUSCOLACOUNTY.ORG)**

**CONFIDENTIALITY NOTICE**

*The information contained in this communication, including attachments, is privileged and confidential. It is intended only for the exclusive use of the addressee. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited if you have received this communication in error. Please notify us by telephone immediately.*

TUSCOLA COUNTY

FINANCIAL REPORTS

June 30, 2023

# Contents

- ▶ Fund Balance Report Page 1-2
- ▶ Revenue By Category Page 3
- ▶ Expenditures By Category Page 4-6

**TUSCOLA COUNTY**  
**FUND BALANCE REPORT**

Period Ending  
June 30, 2023

FUND	BEGINNING FUND BALANCE	YTD REVENUE	YTD EXPENSE	CURRENT FUND BALANCE	Reserve/Designated FUND BALANCE	AVAILABLE
Fund 101 - GENERAL FUND	9,688,655.70	3,539,891.48	10,311,540.26	2,917,006.92	2,333,605.54	583,401.38
Fund 201 - COUNTY ROAD	6,100,709.55	10,746,622.23	5,918,388.32	10,928,943.46		
Fund 207 - ROAD PATROL	2,132,035.81	2,832,707.66	1,332,182.54	3,632,560.93		
Fund 208 - COUNTY PARKS & RECREATION	18,630.20	6,820.30	5,061.69	20,388.81		
Fund 213 - AREBELA TWP CONTRACT	0.00	27,220.68	44,785.88	(17,565.20)		
Fund 214 - VOTED PRIMARY ROAD IMPROVEMENT	335,574.05	2,036,131.64	269,383.47	2,102,322.22		
Fund 215 - FRIEND OF THE COURT	2,113.15	373,174.04	564,072.58	(188,785.39)		
Fund 216 - FAMILY COUNSELING	70,666.63	1,749.00	788.15	71,627.48		
Fund 218 - DISPATCH/911	1,131,193.25	359,238.57	769,949.78	720,482.04		
Fund 221 - HEALTH DEPARTMENT	2,811,890.72	2,071,652.33	2,252,370.09	2,631,172.96		
Fund 224 - REGIONAL DWI COURT GRANT	102,787.06	78,669.73	89,739.79	91,717.00		
Fund 225 - VASSAR TWP POLICE SVC CONTRACT	0.00	33,840.81	43,449.54	(9,608.73)		
Fund 230 - RECYCLING	186,870.10	344,336.19	169,272.92	361,933.37		
Fund 231 - JUVENILE MENTAL HEALTH COURT	287.50	3,123.88	11,378.30	(7,966.92)		
Fund 232 - MILLINGTON TWP POLICE CONTRACT	0.06	50,892.51	85,126.87	(34,234.30)		
Fund 233 - MENTAL HEALTH COURT	731.87	8,565.47	23,752.59	(14,455.25)		
Fund 236 - VICTIM SERVICES	2,928.55	36,813.00	46,525.17	(6,783.62)		
Fund 239 - ANIMAL SHELTER	19.49	199,773.40	165,903.36	33,889.53		
Fund 240 - VOTED MOSQUITO FUND	1,092,769.29	1,336,722.10	518,829.78	1,910,661.61		
Fund 244 - EQUIPMENT/TECHNOLOGY FUN	193,429.10	231,150.00	107,006.85	317,572.25		
Fund 246 - COUNTY VETERAN SVC GRANT	42,808.87	888.87	31,291.59	12,406.15		
Fund 249 - BUILDING INSPECTION FUND	39,817.32	252,741.15	201,892.71	90,665.76		
Fund 250 - CDBG HOUSING GRANT FUND	24,213.24	24,920.00	0.00	49,133.24		
Fund 251 - PRINCIPAL RESIDENCE EXEMPTION	24,269.06	7,433.93	18,020.50	13,682.49		
Fund 252 - STATE SURVEY GRANT FUND (REMON)	0.00	29,188.80	0.00	29,188.80		
Fund 255 - VICTIM OF CRIME ACT GRANT	3,744.38	32,704.00	42,505.22	(6,056.84)		
Fund 256 - REG.OF DEEDS AUTOMATION FND	74,732.95	25,511.48	8,356.80	91,887.63		
Fund 258 - GIS	201,266.18	46,334.91	56,332.01	191,269.08		
Fund 260 - MANAGED ASSIGNED COUNCIL FUND	(0.72)	224,848.72	759,890.98	(535,042.98)		
Fund 261 - HOMELAND SECURITY	368.70	15,647.45	24,548.32	(8,900.87)		
Fund 263 - CONCEALED PISTOL LICENSING	178,197.16	19,678.00	19,868.25	178,006.91		
Fund 265 - LOCAL CORR OFF'S TRAINING	13,314.02	5,203.43	8,449.95	10,067.50		
Fund 266 - DRUG FORFEITURE FUND	111,513.57	4,020.55	7,889.50	107,644.62		
Fund 269 - LAW LIBRARY	42,940.79	0.00	2,758.34	40,182.45		
Fund 273 - UNIFIED CT CORONAVIRUS EMERGENCY SUPP	4,068.82	0.00	0.00	4,068.82		
Fund 279 - VOTED MSU	89,093.67	210,452.12	133,445.19	166,100.60		
Fund 284 - OPIOID SETTLEMENT FUND	0.00	296,887.01	0.00	296,887.01		
Fund 285 - MICHIGAN JUSTICE TRAINING	5,659.58	3,403.26	0.00	9,062.84		

**TUSCOLA COUNTY**  
**FUND BALANCE REPORT**

Period Ending  
June 30, 2023

Cont.

Fund 288 - CHILD CARE - DHHS	285,313.82	31,755.78	20,870.06	296,199.54
Fund 291 - MEDICAL CARE FACILITY	4,700,372.04	11,133,812.33	11,238,859.20	4,595,325.17
Fund 292 - CHILD CARE	310,443.02	150,425.66	317,133.05	143,735.63
Fund 293 - SOLDIERS RELIEF	42,811.94	0.00	4,564.97	38,246.97
Fund 295 - VOTED VETERANS	75,500.86	358,090.97	95,153.44	338,438.39
Fund 296 - VOTED BRIDGE	1,461,683.33	1,026,379.79	134,092.01	2,353,971.11
Fund 297 - VOTED SENIOR CITIZENS	166,526.98	850,480.66	693,551.81	323,455.83
Fund 298 - VOTED MEDICAL CARE FACILITY	860,877.26	533,684.42	77,705.03	1,316,856.65
Fund 352 - PENSION OBLIGATION BOND DEBT	2,494.37	244,813.38	46,565.00	200,742.75
Fund 353 - HD PENSION OB BOND DEBT	291.41	95,600.73	32,687.50	63,204.64
Fund 374 - PURDY BLDG DEBT	0.00	37,386.12	62,821.25	(25,435.13)
Fund 375 - CARO SEWER SERIES 2007	0.00	409,882.80	409,882.80	0.00
Fund 379 - MAYVILLE STORM SEWER DEBT	0.00	19,475.00	19,475.00	0.00
Fund 385 - DENMARK TWP SEWER DEBT	0.00	30,161.66	30,161.66	0.00
Fund 387 - WISNER TWP WATER DIST SYS DEBT	0.00	119,237.50	119,237.50	0.00
Fund 470 - STATE POLICE BUILDING	199,879.28	28,434.70	1,421.76	226,892.22
Fund 483 - CAPITAL IMPROVEMENTS FUND	1,560,508.17	2,436,858.68	268,349.70	3,729,017.15
Fund 488 - JAIL CAPITAL IMPROVEMENTS FUND	964,622.63	10,090.68	5,483.72	969,229.59
Fund 532 - TAX FORECLOSURE FUND	2,198,847.41	200,563.89	135,859.61	2,263,551.69
Fund 626 - COMBINED REVOLVING TAX FUND	6,039,345.99	453,656.35	0.00	6,493,002.34
Fund 676 - MOTOR POOL FUND	27,953.01	2,065.57	326.13	29,692.45
Fund 677 - WORKERS' COMPENSATION	27,174.22	101,968.30	175,239.18	(46,096.66)
Fund 678 - HEALTH INSURANCE FUND	527,886.20	1,953,798.42	1,708,765.33	772,919.29
Fund 801 - SPECIAL DRAIN	3,136,108.36	2,270,523.53	863,751.27	4,542,880.62
Fund 824 - NORTHWEST CONSTRUCTION	450,540.01	2,542.51	95,702.17	357,380.35
Fund 830 - BACH & BRANCHES CONST	261,663.54	4,531.77	265,782.42	412.89
Fund 831 - MOORE CONSTRUCTION	271,650.07	4,742.94	275,959.71	433.30
Fund 832 - MURPHY LAKE CONSTRUCTION	82,394.08	765.77	2,550.01	80,609.84
Fund 835 - FULTON STREET DRAIN CONST	118,996.59	517.20	119,513.64	0.15
Fund 838 - YAX NORTH CONSTRUCTION	107,439.87	446.97	107,906.70	(19.86)
Fund 860 - BACH & BRANCHES DEBT RETIREMEN	197,334.11	1,875.08	0.00	199,209.19
Fund 861 - MOORE DEBT RETIREMENT	189,653.66	179,212.49	132,637.50	236,228.65
Fund 862 - ARMBRUSTER I/C DEBT	18,211.47	15,191.28	16,966.05	16,436.70
Fund 863 - AKRON MAIN STREET DEBT	24,493.48	10,948.20	11,400.00	24,041.68
Fund 864 - PIGEON RIVER I/C DEBT	9,786.63	16,525.29	16,062.67	10,249.25
Fund 865 - FULTON STREET DRAIN DEBT	75,877.83	48,686.70	50,351.25	74,213.28
Fund 867 - INDIAN CREEK I/C	36,882.59	33,037.61	33,411.38	36,508.82
Fund 868 - YAX NORTH DEBT RETIREMENT	57,901.77	59,402.26	34,867.50	82,436.53
Fund 869 - MURPHY LAKE DEBT RETIREMENT	13,963.16	34,275.96	40,333.65	7,905.47

<b>TOTAL ALL FUNDS</b>	<b>47,669,432.08</b>	<b>48,430,827.65</b>	<b>41,715,193.72</b>	<b>54,385,066.01</b>
------------------------	----------------------	----------------------	----------------------	----------------------

Tuscola County  
**General Fund Revenue by Category**  
 Period Ending  
 June 30, 2023

DESCRIPTION	2023 BUDGET	MONTH-TO-DATE ACTUAL	YEAR-TO DATE ACTUAL	BUDGET BALANCE	PREVIOUS YEAR ACTUAL(1)
TAXES	8,888,325.00	260,837.28	1,122,265.28	7,766,059.72	696,572.30
INTERGOVERNMENTAL	2,037,638.00	254,760.86	798,446.46	1,239,191.54	586,549.03
CHARGES FOR SERVICES/FEES	1,259,025.00	94,002.39	529,379.14	729,645.86	513,227.97
CHARGES FOR SERVICES/SALES	64,353.00	12,474.21	38,317.52	26,035.48	26,914.83
FINES AND FORFEITS	409,000.00	15,276.52	101,624.51	307,375.49	116,859.96
INTEREST AND RENT	546,807.00	68,493.35	396,281.94	150,525.06	239,943.45
REIMBURSEMENTS AND REFUND	462,229.00	24,666.71	184,685.79	277,543.21	176,779.80
TRANSFER IN	868,305.00	18,644.45	107,130.20	761,174.80	7,003,551.46
MISC REVENUE	1,234,479.00	(283.59)	261,760.64	972,718.36	187,796.95
<b>GRAND TOTALS</b>	<b>15,770,161.00</b>	<b>748,872.18</b>	<b>3,539,891.48</b>	<b>12,230,269.52</b>	<b>9,548,195.75</b>

(1) Represents year to date figures as of reporting month of previous year.

Tuscola County  
**General Fund Expenditures by Category**  
 Period Ending  
 June 30, 2023

CATEGORY	2023 BUDGET	MONTH-TO-DATE ACTUAL	YEAR-TO-DATE ACTUAL	BUDGET BALANCE	PREVIOUS YR-TO-DATE 6/30/2022
<b><u>LEGISLATIVE</u></b>					
BOARD OF COMMISSIONERS	169,961.00	17,784.33	79,620.74	90,340.26	81,348.73
SPECIAL PROGRAMS	52,100.00	616.77	42,147.04	9,952.96	18,992.52
<b>TOTAL LEGISLATIVE</b>	<b>222,061.00</b>	<b>18,401.10</b>	<b>121,767.78</b>	<b>100,293.22</b>	<b>100,341.25</b>
<b><u>JUDICIAL</u></b>					
UNIFIED COURT	2,669,300.00	278,267.58	1,189,005.97	1,480,294.03	1,059,611.37
TITLE IV CPLR GRANT	2,000.00	0.00	750.00	1,250.00	558.00
JURY COMMISSION	9,115.00	589.20	5,075.67	4,039.33	3,371.29
ADULT PROBATION	14,000.00	644.97	5,018.50	8,981.50	5,317.48
PROSECUTOR	850,875.00	86,882.52	393,758.49	457,116.51	352,864.19
CO-OP REIMBURSEMENT-PROSECUTOR	243,607.00	32,850.53	131,017.08	112,589.92	105,234.96
<b>TOTAL JUDICIAL</b>	<b>3,788,897.00</b>	<b>399,234.80</b>	<b>1,724,625.71</b>	<b>2,064,271.29</b>	<b>1,526,957.29</b>
<b><u>GENERAL GOVERNMENT</u></b>					
ELECTION	38,600.00	76.73	1,505.75	37,094.25	10,004.79
CLERK	608,911.00	60,398.35	283,691.14	325,219.86	249,847.70
CONTROLLER	488,198.00	54,387.10	239,966.54	248,231.46	200,092.90
EQUALIZATION	276,447.00	29,942.47	133,218.54	143,228.46	118,431.11
CITY OF CARO ASSESMENT CONTRT	6,550.00	677.38	2,816.20	3,733.80	2,919.03
REGISTER OF DEEDS	358,566.00	32,471.67	142,857.53	215,708.47	141,240.70
TREASURER	246,447.00	18,267.18	101,434.38	145,012.62	99,431.85
COMPUTER OPERATIONS	872,948.00	69,566.84	680,032.95	192,915.05	506,218.15
BUILDING AND GROUNDS	968,866.00	104,322.38	489,259.43	479,606.57	436,136.31
DHHS BLDG MAINTENANCE	65,502.00	6,535.93	28,145.46	37,356.54	25,306.83
DRAIN COMMISSION	280,923.00	31,430.38	135,187.45	145,735.55	117,249.32
ECONOMIC DEVELOPMENT CORP	120,000.00	30,000.00	120,000.00	0.00	120,000.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>4,331,958.00</b>	<b>438,076.41</b>	<b>2,358,115.37</b>	<b>1,973,842.63</b>	<b>2,026,878.69</b>

Tuscola County  
**General Fund Expenditures by Category**  
 Period Ending  
 June 30, 2023

Cont.

**PUBLIC SAFETY**

COURTROOM SECURITY	189,075.00	16,199.43	76,613.71	112,461.29	42,395.98
COURTHOUSE SECURITY	120,232.00	16,176.68	82,129.12	38,102.88	80,529.16
SHERIFF - JAIL	2,689,105.00	282,385.83	1,348,567.69	1,340,537.31	1,168,869.81
SECONDARY ROAD PATROL	79,321.00	14,974.17	31,394.45	47,926.55	30,110.64
THUMB AREA NARCOTICS GROUP	5,433.00	690.80	3,497.84	1,935.16	2,787.80
PLANNING COMMISSION	6,206.00	361.83	2,043.49	4,162.51	2,490.55
WEIGHMASTER ENFORCEMENT	107,662.00	10,812.71	54,644.75	53,017.25	49,245.92
MARINE SAFETY	6,065.00	2,318.22	4,454.25	1,610.75	11,768.21
COMMUNITY CORRECTIONS SERVICE	68,737.00	0.00	0.00	68,737.00	13,475.14
EMERGENCY SERVICES	136,084.00	18,820.06	66,718.56	69,365.44	55,429.71
<b>TOTAL PUBLIC SAFETY</b>	<b>3,407,920.00</b>	<b>362,739.73</b>	<b>1,670,063.86</b>	<b>1,737,856.14</b>	<b>1,457,102.92</b>

**PUBLIC WORKS**

BOARD OF PUBLIC WORKS	1,210.00	0.00	225.67	984.33	672.79
DRAINS AT LARGE	381,173.00	0.00	381,172.51	0.49	362,159.01
<b>TOTAL PUBLIC WORKS</b>	<b>382,383.00</b>	<b>0.00</b>	<b>381,398.18</b>	<b>984.82</b>	<b>362,831.80</b>

**HEALTH AND WELFARE**

SUBSTANCE ABUSE	60,000.00	0.00	26,126.00	33,874.00	26,751.00
MEDICAL EXAMINER	100,000.00	11,100.00	47,150.00	52,850.00	55,100.00
<b>TOTAL HEALTH AND WELFARE</b>	<b>160,000.00</b>	<b>11,100.00</b>	<b>73,276.00</b>	<b>86,724.00</b>	<b>81,851.00</b>

**MISC. EXPENSE**

INSURANCE AND BONDS	162,821.00	(937.56)	155,550.11	7,270.89	147,593.66
CONTINGENCY FUND	26,500.00	0.00	0.00	26,500.00	0.00
ACCOUNTING SERVICES	51,500.00	19,500.00	19,500.00	32,000.00	16,595.00
LEGAL COUNSEL	110,000.00	18,013.72	42,329.38	67,670.62	62,657.09
ESCROW PORTION OF WIND REVENUE	254,135.00	0.00	0.00	254,135.00	0.00
DHHS BOARD	9,944.00	1,383.36	4,150.08	5,793.92	4,150.08
AIRPORT ZONING BRD OF APPEALS	1,035.00	0.00	303.10	731.90	587.40
EMPLOYEE SICK/VACATION BENEFIT	27,405.00	3,530.53	13,763.19	13,641.81	9,307.00
<b>TOTAL MISC EXPENSE</b>	<b>643,340.00</b>	<b>41,490.05</b>	<b>235,595.86</b>	<b>407,744.14</b>	<b>240,890.23</b>



Tuscola County  
**General Fund Expenditures by Category**

Period Ending  
 June 30, 2023

Cont.

**OPERATING TRANSFERS OUT**

FRIEND OF THE COURT TRANSFERS	242,970.00	0.00	121,485.00	121,485.00	121,485.00
HEALTH DEPT APPROPRIATION	476,382.00	0.00	263,005.00	213,377.00	199,874.50
BEHAVIORAL HEALTH	288,243.00	0.00	144,121.50	144,121.50	72,060.75
TRANS OUT ANIMAL CONTROL	180,000.00	0.00	90,000.00	90,000.00	70,000.00
EQUIPMENT CAPITAL IMPROVEMENT	562,300.00	0.00	231,150.00	331,150.00	125,000.00
GIS FUND	60,000.00	0.00	30,000.00	30,000.00	30,000.00
TRANSFER OUT MIDC	255,945.00	0.00	127,972.50	127,972.50	125,736.00
CHILD CARE HUMAN SERVICES	50,000.00	0.00	25,000.00	25,000.00	75,000.00
CHILD CARE (PROB CT & SOC SER)	200,000.00	0.00	100,000.00	100,000.00	150,000.00
TRANSFER OUT - SENIOR CITIZENS	177,701.00	0.00	177,701.00	0.00	0.00
PURDY BUILDING DEBT	74,643.00	0.00	37,321.50	37,321.50	38,296.50
CAPITAL IMPROVEMENTS FUND	2,644,491.00	0.00	2,398,941.00	245,550.00	0.00
<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>5,212,675.00</b>	<b>0.00</b>	<b>3,746,697.50</b>	<b>1,465,977.50</b>	<b>1,007,452.75</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>18,149,234.00</b>	<b>1,271,042.09</b>	<b>10,311,540.26</b>	<b>7,837,693.74</b>	<b>6,804,305.93</b>

**2023 All Funds Budget Presented by Fund**

<b>Fund</b>	<b>Fund Name</b>	<b>2023 Audited Beginning Fund Balance</b>	<b>2023 Estimated Revenue and Transfers In</b>	<b>2023 Estimated Expenditures and Transfers Out</b>	<b>2023 Estimated Ending Fund Balance</b>
<b>General Fund</b>					
<b>101</b>	Nonspendable	410,000			410,000
	Restricted	-			-
	Committed - Resident Co Hospital	5,000			5,000
	Assigned - Wind	-			-
	Assigned 10% Reserves (Policy)	1,563,547			1,563,547
	Assigned - PGS	6,711,282		2,652,948	4,058,334
	Unassigned	998,827			498,828
	<b>Total General Fund</b>	<b>9,688,656</b>	<b>15,770,161</b>	<b>18,149,234</b>	<b>7,309,583</b>
<b>Special Revenue Funds</b>					
<b>207</b>	<b><i>Voted Road Patrol</i></b>	<b><i>2,132,035</i></b>	<b><i>2,854,796</i></b>	<b><i>3,300,855</i></b>	<b><i>1,685,976</i></b>
<b>208</b>	County Parks & Recreation	18,630	31,100	26,172	23,558
<b>213</b>	Arbela Township Police Services	-	97,117	97,117	-
<b>214</b>	<b><i>Voted Primary Road Improvement</i></b>	<b><i>335,574</i></b>	<b><i>2,034,290</i></b>	<b><i>1,805,901</i></b>	<b><i>563,963</i></b>
<b>215</b>	Friend of the Court	2,113	1,118,763	1,122,975	<b>(2,099)</b>
<b>216</b>	Family Counseling	70,667	5,500	5,000	71,167
<b>218</b>	Dispatch/911	1,131,193	1,291,900	1,420,370	1,002,723
<b>221</b>	Health Department	2,811,891	4,697,063	4,629,966	2,878,988
<b>224</b>	Regional DWI Court Grant	102,787	306,113	257,785	151,115
<b>225</b>	Vassar Township Police Services	-	97,556	97,556	-
<b>230</b>	<b><i>Recycling</i></b>	<b><i>186,870</i></b>	<b><i>421,450</i></b>	<b><i>377,059</i></b>	<b><i>231,261</i></b>
<b>231</b>	Juvenile Mental Health	288	30,000	30,000	288
<b>232</b>	Millington Township Police Services	-	193,587	193,587	-
<b>233</b>	New Mental Health Grant for Courts	732	114,430	114,430	732
<b>236</b>	Victim Services	2,929	99,147	99,147	2,929
<b>239</b>	Animal Shelter	19	347,925	339,000	8,944
<b>240</b>	<b><i>Voted Mosquito Abatement</i></b>	<b><i>1,092,769</i></b>	<b><i>1,328,871</i></b>	<b><i>1,287,306</i></b>	<b><i>1,134,334</i></b>
<b>244</b>	Equipment Fund	193,429	751,492	800,400	144,521
<b>246</b>	County Veteran Service Grant	42,809	64,052	64,052	42,809
<b>249</b>	Building Inspection Fund	39,817	550,200	522,700	67,317
<b>250</b>	CDBG Housing Program Income	24,213	20,000	25,000	19,213
<b>251</b>	Principal Residence Exemption	24,269	53,100	42,890	34,479
<b>252</b>	Remonumentation	-	72,972	72,972	-
<b>255</b>	Victim of Crime Act Grant	3,744	92,704	92,704	3,744
<b>256</b>	Register of Deeds Automation	74,733	52,450	51,350	75,833
<b>258</b>	Geographic Information Systems	201,266	107,100	103,843	204,523
<b>260</b>	Indigent Defense (MIDC)	-	1,390,371	1,390,371	-
<b>261</b>	Homeland Security	-	25,000	25,000	-
<b>263</b>	Concealed Pistol Licensing	178,197	48,200	56,560	169,837

265	Corrections Officer Training	13,314	11,200	11,200	13,314
266	Forfeiture Sheriff/Prosecutor/Crime Victim	111,514	6,618	29,873	88,259
269	Law Library	42,941	6,500	6,500	42,941
270	American Rescue Plan Act (ARPA)	-	-	-	-
273	Coronavirus Emgcy Supp Funding	4,069	-	4,069	-
279	<b>Voted MSU-Extension</b>	<b>89,094</b>	<b>210,034</b>	<b>207,547</b>	<b>91,581</b>
285	Michigan Justice Training	5,660	4,000	4,000	5,660
288	Human Services Child Care	285,314	246,550	383,100	148,764
292	Child Care Probate Juvenile	310,443	698,900	807,891	201,452
293	Soldiers Relief	42,812	-	25,000	17,812
295	<b>Voted Veterans</b>	<b>75,501</b>	<b>357,956</b>	<b>375,926</b>	<b>57,531</b>
296	<b>Voted Bridge</b>	<b>1,461,083</b>	<b>1,013,630</b>	<b>871,711</b>	<b>1,603,002</b>
297	<b>Voted Senior Citizens</b>	<b>166,527</b>	<b>850,306</b>	<b>914,687</b>	<b>102,146</b>
298	<b>Voted Medical Care Facility</b>	<b>860,877</b>	<b>530,083</b>	<b>713,273</b>	<b>677,687</b>
	<b>Special Revenue Funds Total</b>	<b>\$ 12,140,123</b>	<b>\$ 22,233,026</b>	<b>\$ 22,806,845</b>	<b>\$ 11,566,304</b>
	<b>Debt Service Funds</b>				
352	Pension Bonds	2,494	487,630	487,630	2,494
353	Pension Bond Health Department	291	189,584	189,875	-
374	Purdy Building Debt	-	74,643	74,643	-
375	Caro Sewer System	-	426,597	426,597	-
379	Mayville Storm Sewer	-	78,950	78,950	-
385	Denmark Sewer System	-	102,481	102,481	-
387	Wisner Water	-	152,306	152,306	-
	<b>Debt Service Funds Total</b>	<b>\$ 2,785</b>	<b>\$ 1,512,191</b>	<b>\$ 1,512,482</b>	<b>\$ 2,494</b>
	<b>Capital Project Funds</b>				
470	State Police Capital Expenditures	199,879	53,322	10,500	242,701
483	Capital Improvements Fund	1,560,508	2,654,491	2,871,915	1,343,084
488	Jail Capital Improvement Fund	964,395	-	23,310	941,085
	<b>Capital Project Funds Total</b>	<b>\$ 2,724,782</b>	<b>\$ 2,707,813</b>	<b>\$ 2,905,725</b>	<b>\$ 2,526,870</b>
	<b>Internal Service Funds</b>				
676	Motor Pool (Child Care Vehicle)	27,953	5,000	5,000	27,953
677	Workers Compensation	27,174	220,000	200,000	47,174
678	Health Insurance	527,886	-	-	527,886
	<b>Other Funds Total</b>	<b>\$ 583,013</b>	<b>\$ 225,000</b>	<b>\$ 205,000</b>	<b>\$ 603,013</b>
	<b>Proprietary Funds</b>				
291	Medical Care Facility	4,700,331	23,526,324	23,791,324	4,435,331
532	Tax Foreclosure Fund	2,198,847	575,000	606,774	2,167,073
626	Combined Revolving Tax Fund	6,039,346	600,415	600,415	6,039,346
	<b>Proprietary Funds Total</b>	<b>\$ 12,938,524</b>	<b>\$ 24,701,739</b>	<b>\$ 24,998,513</b>	<b>\$ 12,641,750</b>
	<b>Total All Funds</b>	<b>\$ 38,077,883</b>	<b>\$ 67,149,930</b>	<b>\$ 70,577,799</b>	<b>\$ 34,650,014</b>

## All Funds Fund Balances

Fund	Fund Name	2019 Ending Fund Balance Audited	2020 Ending Fund Balance Audited	2021 Ending Fund Balance Audited	2022 Ending Fund Balance Audited	Changes in Fund Balances 2021-2022
101	General Fund	3,202,317	2,955,459	2,934,218	9,688,656	6,754,438
207	<b>Voted Road Patrol</b>	<b>1,179,887</b>	<b>1,333,949</b>	<b>1,721,469</b>	<b>2,132,035</b>	<b>410,566</b>
208	County Parks & Recreation	31,535	7,877	14,154	18,630	4,476
213	Arbela Township Police Services	0	0	0	0	-
214	<b>Voted Primary Road Improvement</b>	<b>176,987</b>	<b>229,880</b>	<b>430,254</b>	<b>335,574</b>	<b>(94,680)</b>
215	Friend of the Court	167,174	113,601	26,565	2,113	(24,452)
216	Family Counseling	63,664	69,227	70,672	70,667	(5)
218	Dispatch/911	1,247,741	952,273	976,206	1,131,193	154,987
221	Health Department	2,202,073	1,695,533	2,472,644	2,811,891	339,247
224	Regional DWI Court Grant	66,957	88,598	88,135	102,787	14,652
225	Vassar Township Police Services	0	0	0	0	-
230	<b>Recycling</b>	<b>132,044</b>	<b>62,007</b>	<b>141,789</b>	<b>186,870</b>	<b>45,081</b>
231	Juvenile Mental Health Court Program	0	0	0	288	288
232	Millington Township Police Services	0	0	0	0	-
233	New Mental Health Grant for Courts	0	13	13	732	719
236	Victim Services	112	214	214	2,929	2,715
239	Animal Shelter	1,482	56	67	19	(48)
240	<b>Voted Mosquito Abatement</b>	<b>356,393</b>	<b>564,262</b>	<b>756,698</b>	<b>1,092,769</b>	<b>336,071</b>
244	Equipment Fund	345,923	325,428	331,333	193,429	(137,904)
246	County Veteran Service Grant	0	37,308	45,433	42,809	(2,624)
249	Building Inspection Fund	0	0	8,988	39,817	30,829
250	CDBG Housing Program Income	102,995	146,912	58,560	24,213	(34,347)
251	Principal Residence Exemption	36,592	30,105	27,003	24,269	(2,734)
252	Rezonementation	0	0	0	0	-
255	Victim of Crime Act Grant	1,789	2,287	2,697	3,744	1,047
256	Register of Deeds Automation	95,006	61,860	99,864	74,733	(25,131)
258	Geographic Information Systems	154,145	171,810	178,764	201,266	22,502
260	Indigent Defense (MIDC)	0	51,297	204,418	0	(204,418)
261	Homeland Security	106	106	369	0	(369)
263	Concealed Pistol Licensing	106,204	134,910	161,616	178,197	16,581
265	Corrections Officer Training	17,420	14,586	14,033	13,314	(719)
266	Forfeiture Sheriff/Prosecutor/Crime Victim	79,265	78,504	281,414	111,514	(169,900)
269	Law Library	23,937	30,212	36,598	42,941	6,343
270	American Rescue Plan Act (ARPA)	0	0	0	0	-
273	Coronavirus Emgcy Supp Funding	0	0	4,069	4,069	-
279	<b>Voted MSU-Extension</b>	<b>(53,112)</b>	<b>15</b>	<b>42,983</b>	<b>89,094</b>	<b>46,111</b>
282	CARES Act	0	88	0	0	-
285	Michigan Justice Training	7,520	7,168	6,742	5,660	(1,082)
288	Human Services Child Care	263,099	418,391	360,559	285,314	(75,245)
292	Child Care Probate Juvenile	192,347	108,709	187,011	310,443	123,432
293	Soldiers Relief	80,338	92,176	56,727	42,812	(13,915)
295	<b>Voted Veterans</b>	<b>105,479</b>	<b>66,988</b>	<b>85,619</b>	<b>75,501</b>	<b>(10,118)</b>
296	<b>Voted Bridge</b>	<b>1,045,581</b>	<b>1,541,283</b>	<b>1,431,022</b>	<b>1,461,083</b>	<b>30,061</b>
297	<b>Voted Senior Citizens</b>	<b>115,135</b>	<b>152,634</b>	<b>154,283</b>	<b>166,527</b>	<b>12,244</b>
298	<b>Voted Medical Care Facility</b>	<b>706,157</b>	<b>989,526</b>	<b>1,304,502</b>	<b>860,877</b>	<b>(443,625)</b>
	<b>Special Revenue Funds Total</b>	<b>9,051,975</b>	<b>9,579,793</b>	<b>11,783,487</b>	<b>12,140,123</b>	<b>356,636</b>
						-
						-

## All Funds Fund Balances

Fund	Fund Name	2019 Ending Fund Balance Audited	2020 Ending Fund Balance Audited	2021 Ending Fund Balance Audited	2022 Ending Fund Balance Audited	Changes in Fund Balances 2021-2022
352	Pension Bonds	3,610	236	4,741	2,494	(2,247)
353	Pension Bond Health Department	440	21	57	291	234
374	Purdy Building Debt	1,603	0	0	0	-
375	Caro Sewer System	0	0	0	0	-
379	Mayville Storm Sewer	0	0	0	0	-
380	Richville Water System	0	0	0	0	-
385	Denmark Sewer System (Old)	0	0	0	0	-
387	Wisner Water	23	102	0	0	-
	<b>Debt Service Funds Total</b>	<b>5,676</b>	<b>359</b>	<b>4,798</b>	<b>2,785</b>	<b>(2,013)</b>
						-
						-
470	State Police Capital Expenditures	132,753	141,156	166,390	199,879	33,489
483	Capital Improvements Fund	1,902,511	2,069,370	1,961,177	1,560,508	(400,669)
488	Jail Capital Improvement Fund	982,372	989,724	989,481	964,395	(25,086)
	<b>Capital Project Funds Total</b>	<b>3,017,636</b>	<b>3,200,250</b>	<b>3,117,048</b>	<b>2,724,782</b>	<b>(392,266)</b>
676	Motor Pool (Child Care Vehicle)	18,797	20,809	22,628	27,953	5,325
677	Workers Compensation	36,201	51,209	21,159	27,174	6,015
678	Health Insurance	456,151	581,384	842,165	527,886	(314,279)
	<b>Other Funds Total</b>	<b>511,149</b>	<b>653,402</b>	<b>885,952</b>	<b>583,013</b>	<b>(302,939)</b>
291	Medical Care Facility	1,491,597	4,669,264	6,681,823	4,700,331	(1,981,492)
532	Tax Foreclosure Fund	1,333,399	1,847,242	1,861,089	2,198,847	337,758
626	Combined Revolving Tax Fund	\$5,725,111	\$5,649,927	6,105,650	6,039,346	(66,304)
	<b>Proprietary Funds Total</b>	<b>8,550,107</b>	<b>12,166,433</b>	<b>14,648,562</b>	<b>12,938,524</b>	<b>(1,710,038)</b>
	<b>Total All Funds</b>	<b>\$24,338,860</b>	<b>\$28,555,696</b>	<b>\$33,374,065</b>	<b>\$38,077,883</b>	<b>\$4,703,818</b>



# Updates and Resources for Local Governments Webinar

**Bureau of Local Government and School Services  
Michigan Department of Treasury**

**July 20, 2023**

# Agenda

## **Welcome and Introduction**

*Jessica Thomas, Director, Bureau of Local Government and School Services, Michigan Department of Treasury*

## **State of Michigan 2024 Budget Update**

*Rachael Eubanks, State Treasurer, Michigan Department of Treasury*

## **Michigan Economic Update**

*Eric Bussis, Director, Office of Revenue and Tax Analysis, Michigan Department of Treasury*

## **Budget Highlight - Local Governments**

*Ken Osborne, Budget Director, Michigan Department of Treasury*

## **Impact of State Budget on Local Governments**

*Michelle Lewis, Senior Manager, Plante Moran*

## **Question and Answer**

## **Closing Remarks**

*Jessica Thomas, Director, Bureau of Local Government and School Services, Michigan Department of Treasury*

# FY 2024 Budget

Investing in local  
communities

## County Revenue Sharing

- 116.459281856% of Full Funding
- 1% Increase (based on FY 2023 ongoing funding)
  - Certify ARPA - CLFRF (Entitlement Units and Non-entitlement Units) funds obligated, expended or declined by December 31, 2023
  - Certification due to Treasury by March 30, 2024
  - Certification form coming soon
- 2% Increase (based on FY 2023 ongoing funding)
  - Funding for Public Safety Initiatives only
  - Public Safety Initiatives include:
    - Recruitment or retention efforts;
    - Training programs;
    - New equipment purchases;
    - Equipment replacements;
    - Capital improvement to public safety buildings or structures



# FY 2024 Budget

Investing in local  
communities

## City, Village and Township Revenue Sharing and County Incentive Program

- Changes in Reporting Requirements
  - Required Documents
    - Debt Service Report
    - Projected Budget Report
    - Certification Form (Form 4886)
  - Documents No Longer Required
    - Performance Dashboard
    - Citizens Guide

**County Revenue Sharing Projections  
Conference Committee  
Fiscal Year 2024**

<u>County Name</u>	<u>County Revenue Sharing (CRS)</u>	<u>County Revenue Sharing (CRS - CRLFRF)</u>	<u>County Revenue Sharing Public Safety (CRS-PS)</u>	<u>County Incentive Program (CIP)</u>	<u>Total County Projected Payment</u>
Marquette	1,230,506.82	14,285.00	28,570.00	255,134.97	1,528,496.79
Mason	606,682.86	7,043.00	14,086.00	125,790.46	753,602.32
Mecosta	821,396.45	9,536.00	19,071.00	170,309.47	1,020,312.92
Menominee	512,000.48	5,944.00	11,888.00	106,158.88	635,991.36
Midland	1,904,956.54	22,115.00	44,229.00	394,976.31	2,366,276.85
Missaukee	273,653.37	3,177.00	6,354.00	56,739.67	339,924.04
Monroe	2,994,294.03	34,761.00	69,521.00	620,841.04	3,719,417.07
Montcalm	1,198,511.88	13,913.00	27,827.00	248,501.10	1,488,752.98
Montmorency	208,386.61	2,419.00	4,838.00	43,207.17	258,850.78
Muskegon	3,473,585.07	40,325.00	80,649.00	720,217.90	4,314,776.97
Newaygo	920,328.50	10,684.00	21,368.00	190,822.17	1,143,202.67
Oakland	25,237,431.56	292,980.00	585,960.00	5,232,763.73	31,349,135.29
Oceana	516,572.65	5,997.00	11,994.00	107,106.88	641,670.53
Ogemaw	443,959.44	5,154.00	10,308.00	92,051.16	551,472.60
Ontonagon	167,137.24	1,940.00	3,881.00	34,654.47	207,612.71
Osceola	546,739.83	6,347.00	12,694.00	113,361.79	679,142.62
Oscoda	189,430.57	2,199.00	4,398.00	39,276.80	235,304.37
Otsego	473,453.43	5,496.00	10,993.00	98,166.49	588,108.92
Ottawa	4,522,175.67	52,498.00	104,995.00	937,634.11	5,617,302.78
Presque Isle	302,496.82	3,512.00	7,023.00	62,720.11	375,751.93
Roscommon	489,592.52	5,684.00	11,367.00	101,512.79	608,156.31
Saginaw	4,404,710.16	51,134.00	102,268.00	913,278.65	5,471,390.81
Sanilac	883,741.23	10,259.00	20,519.00	183,236.12	1,097,755.35
Schoolcraft	178,153.20	2,068.00	4,136.00	36,938.53	221,295.73
Shiawassee	1,390,320.34	16,140.00	32,280.00	288,270.93	1,727,011.27
St Clair	3,621,461.94	42,041.00	84,083.00	750,878.89	4,498,464.83
St Joseph	1,324,872.97	15,380.00	30,761.00	274,700.98	1,645,714.95
Tuscola	1,058,535.08	12,288.00	24,577.00	219,478.12	1,314,878.20
Van Buren	1,483,666.03	17,224.00	34,448.00	307,625.35	1,842,963.38
Washtenaw	6,663,317.54	77,354.00	154,708.00	1,381,581.41	8,276,960.95
Wayne	48,241,380.25	560,032.00	1,120,063.00	10,002,434.05	59,923,909.30
Wexford	648,056.45	7,523.00	15,047.00	134,368.91	804,995.36
Totals	210,183,875.34	2,435,266.00	4,870,531.00	43,579,813.48	261,069,485.82



Members-only materials ▾

MACPAC

Advocacy ▾

Education ▾

Magazines

Documents

Membership Directory

## CONFERENCES

**MICHIGAN  
COUNTIES**  
**2023** LEGISLATIVE CONFERENCE  
April 24-26, 2023 • Radisson/Lansing Center



Thank you for attending this year's Legislative Conference.

Watch for registration opening this summer for our Annual Conference to be held in Kalamazoo – October 1-3, 2023 at the Radisson Hotel.

Links to the presentations from this year's Legislative Conference can be found below.

# Upcoming MAC Conferences



**REVISED DATES: Oct. 1-3,  
2023  
Annual Conference  
(with MCMCFC)  
Radisson, Kalamazoo**



**April 29-May 1, 2024  
Legislative Conference  
(with MCMCFC)  
Lansing Center/Radisson,  
Lansing**



**Sept. 24-26, 2024  
Annual Conference  
(with MCMCFC)  
Grand Traverse Resort, Acme**

**2025 Legislative Conference**

Dates/Location TBD

**2025 Annual Conference**

Dates/Location TBD

**2026 Legislative Conference**

Dates/Location TBD

## Previous events

### 2023 Michigan Counties Legislative Conference

- [Click here](#) to see conference presentations and documents.

### 2022 Michigan Counties Annual Conference

- [Click here](#) to see conference presentations and documents.

### 2022 Michigan Counties Legislative Conference