

Agenda
Tuscola County Board of Commissioners
Committee of the Whole Monday, November 9, 2020 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

RESIDENTS OF TUSCOLA COUNTY PLEASE TAKE NOTICE

Electronic remote access will be implemented for this meeting, in accordance with the Department of Health and Human Services Emergency Order Under MCL 333-2253 Gathering Prohibition and Mask Order and Public Act No. 228 of 2020.

To participate in the Electronic Meeting you can:

Join by phone: (US)+1 402-628-0200 PIN: 889 836 404#

Join by Hangouts Meet: meet.google.com/ifx-khxw-hfu

8:00 A.M.

Roll Call

County Updates

1. Update from Ann Hepfer, Health Officer
2. MIDC/LARA Approval of Standard 5 Independence of the Judiciary (**See A**)

Finance/Technology

Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology

1. Mosquito Abatement 2020 Budget Amendment and Request to Purchase Truck and ULV Mounted Sprayer (**See B**)
2. Work Comp 2019 Dividend Received (**See C**)
3. Wage Increase Request from Judge Gierhart (**See D**)
4. 2021 Budget Preparation Progress
 - General Fund Revenues (**See E**)
 - General Fund Expenses (**See F**)
 - All Funds Budgets (**See G**)
 - Equipment/Tech and Capitol Funds List (**See H**)
 - Additional Request to Resolve (**See I**)
 - Elected/Appointed Compensation (**See J**)

On-Going and Other Finance

Finance

1. RFP Building Codes - 2021
2. Fund Balance History Reports
3. Preparation of Multi-Year Financial Planning

Technology

1. Video Switch Boardroom
2. Lapel Microphones Commissioners
3. GIS Update
4. Increasing On-Line Services/Updating Web Page

Building and Grounds

Committee Leaders-Commissioners Jensen and Grimshaw

Primary Building and Grounds

1. Parks and Recreation Capital Requests
2. Friend of the Court Remodeling (wall) Request/Update

On-Going and Other Building and Grounds

1. State Police Building-Water and Annexation
2. 2021 County Jail Construction-Potential Millage in Future
3. Space Needs for Courthouse
4. **Legislative Representation RFP Review – Board Tabled Until Meetings Are in Person**
5. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building

Personnel

Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

1. Register of Deeds Part time Account Clerk II (**See K**)

On-Going and Other Personnel

1. Strengthen and Streamline Year-End Open Enrollment
2. Wage Study Comparisons
3. MAC 7th Meeting Updates

Primary Other Business as Necessary

1. *(Thom review if anything needs to be added)*

On-Going Other Business as Necessary

1. MIFSM
2. Alcona County Resolution 2020-15 Additional Review 1-25-21
3. Animal Control Ordinance – Review Lapeer Counties
4. Board Rules of Order – Possible Revisions Within Six Months (1-13-20)
5. Policy Updates
6. Senate Bill 46 (MREC)

Public Comment Period



A.

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

In the matter of: The Michigan Indigent Defense Commission Proposed Minimum Standard Five

Issued and entered this 29th day of October 2020.

NOTICE AND ORDER APPROVING STANDARD FIVE

1. MCL 780.985 outlines the procedure for the Michigan Indigent Defense Commission (MIDC) to propose minimum standards for the local delivery of indigent criminal defense services and for the Department of Licensing and Regulatory Affairs (LARA) to approve or reject those standards.
2. MCL 780.985(4) requires the MIDC to convene a public hearing on the standards. Following a public comment period, the MIDC held a public hearing on standards five through eight on June 12, 2018.
3. After the hearing and public comment, the MIDC submitted the standards to LARA for consideration on September 17, 2018.
4. MCL 750.985(4) authorizes LARA to prescribe a manner for interested parties to voice opposition to the proposed minimum standards. LARA published a notice of a 30-day comment period, which ended on December 14, 2018.
5. On November 4, 2019, the MIDC submitted a letter to LARA requesting that standard five be considered separately from standards six through eight.
6. MCL 780.985(4) provides that a proposed minimum standard is final once approved by LARA.

IT IS THEREFORE ORDERED THAT

Following review of the standard and public comment, the MIDC's Proposed Minimum Standard FIVE is hereby **APPROVED** by LARA.

The MIDC shall mail notice to indigent criminal defense systems pursuant to MCL 780.985(5). Indigent criminal defense systems shall have 180 days from the date of this order to submit compliance plans to the MIDC pursuant to MCL 780.993(3).

Petition for Review

MCL 780.985(5) gives indigent criminal defense systems the ability to file a petition for review to determine whether the approved minimum standard is authorized by law. This petition must

be filed in the Court of Claims within 60 days after the date of mailing notice of this Order on the recommended minimum standards.

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS



Orlene Hawks, Director

October 29, 2020

Date

Standard 5 - Independence from the Judiciary

The MIDC Act requires the agency to establish minimum standards, rules, and procedures to adhere to the following: "The delivery of indigent criminal defense services shall be independent of the judiciary but ensure that the judges of this state are permitted and encouraged to contribute information and advice concerning that delivery of indigent criminal defense services." MCL 780.991 (1)(a).

The United States Supreme Court addressed the issue of independence in *Polk v Dodson*, 454 US 312, 321-322; 102 S Ct 445, 451; 70 L Ed 2d 509 (1981):

First, a public defender is not amenable to administrative direction in the same sense as other employees of the State. Administrative and legislative decisions undoubtedly influence the way a public defender does his work. State decisions may determine the quality of his law library or the size of his caseload. But a defense lawyer is not, and by the nature of his function cannot be, the servant of an administrative superior. . . . *Second, and equally important, it is the constitutional obligation of the State to respect the professional independence of the public defenders whom it engages.* (Emphasis added.)

The MIDC proposes a minimum standard to ensure that indigent criminal defense services are independent of the judiciary:

A. The indigent criminal defense system ("the system") should be designed to guarantee the integrity of the relationship between lawyer and client. The system and the lawyers serving under it should be free from political and undue budgetary influence. Both should be subject to judicial supervision only in the same manner and to the same extent as retained counsel or the prosecution. The selection of lawyers and the payment for their services shall not be made by the judiciary or employees reporting to the judiciary. Similarly, the selection and approval of, and payment for, other expenses necessary for providing effective assistance of defense counsel shall not be made by the judiciary or employees reporting to the judiciary.

B. The court's role shall be limited to: informing defendants of right to counsel; making a determination of indigency and entitlement to appointment; if deemed eligible for counsel, referring the defendant to the appropriate agency (absent a valid waiver). Judges are permitted and encouraged to contribute information and advice concerning the delivery of indigent criminal defense services, including their opinions regarding the competence and performance of attorneys providing such services.

Staff Comment:

Only in rare cases may a judge encourage a specific attorney be assigned to represent a specific defendant because of unique skills and abilities that attorney possesses. In these cases, the judge's input may be received and the system may take this input into account when making an appointment, however the system may not make the appointment solely because of a recommendation from the judge.



TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax
Larry Zapfe, Director

To: Tuscola County Board of Commissioners
Clayette Zechmeister – County Controller/Administrator

From: Larry Zapfe, Director

Date: November 4, 2020

Re: Request permission to purchase ULV truck mounted sprayer, 2021 Chevrolet Silverado Work Truck and amend 2020 budget.

I would like to request permission to purchase one (1) Promist Dura ULV Truck Mounted Sprayer from Clark. This is equipment that is only available through this vendor, therefore no other quotes were comparable.

Total: \$17,815.17

I respectfully request the funds for this purchase be removed from the 2020 budget, line item numbers:

# 240-100-970.030	\$15,000 ULV Sprayers
# 240-100-970.050	\$ 2,815.17 removed from Office Equipment and placed into #240-100-970.030 ULV Sprayers

I would also like to request permission to purchase a 2021 Chevrolet Silverado 1500 Work Truck. This truck would be replacing one of the oldest trucks in our aging fleet. Quotes were accepted from four (4) dealerships within Tuscola County. Cook GM Superstore in Vassar came in with the lowest bid

Total: \$20,296.60

I respectfully request the funds for this purchase be removed from the 2020 budget, line item numbers:

# 240-100-747	\$16,696.60 from Gas, Oil Grease placed into # 240-100-970.010 Trucks
# 240-100-970.020	\$3,600.00 from Truck Accessories placed into # 240-100-970.010 Trucks

Thank you for your time and consideration.

Respectfully,

Larry Zapfe, Director
Tuscola County Mosquito Abatement
1500 Press Drive
Caro, MI 48723
989-672-3748
lzapfe@tuscolacounty.org

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 240 - VOTED MOSQUITO FUND						
Revenues						
240-100-402.000	CURRENT & DELINQ TAX	992,222.00	979,030.06	0.00	13,191.94	98.67
240-100-402.891	CURRENT TAX WIND REVENUE	187,832.00	191,477.27	0.00	(3,645.27)	101.94
240-100-437.000	INDUSTRIAL FACILITY TAX	0.00	0.00	0.00	0.00	0.00
240-100-576.000	SINGLE BUSINESS TAX	0.00	0.00	0.00	0.00	0.00
240-100-646.301	AUCTION SHERIFF	0.00	0.00	0.00	0.00	0.00
240-100-665.000	INTEREST EARNED	3,000.00	4,119.35	0.00	(1,119.35)	137.31
240-100-665.010	INTEREST WIND ESCROW	0.00	0.00	0.00	0.00	0.00
240-100-673.000	SALE OF LAND	0.00	0.00	0.00	0.00	0.00
240-100-673.100	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00
240-100-674.000	SALE OF VEHICLE	0.00	0.00	0.00	0.00	0.00
240-100-676.000	REFUNDS & REIMBURSEMENTS	300.00	0.00	0.00	300.00	0.00
240-100-694.000	CASH/OVER-SHORT	0.00	0.00	0.00	0.00	0.00
240-100-699.101	TRANS IN FROM GENERAL	0.00	0.00	0.00	0.00	0.00
240-100-699.626	TRANSFER IN - REVOLVING TAX	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,183,354.00	1,174,626.68	0.00	8,727.32	99.26
Expenditures						
240-100-703.000	SALARIES SUPERVISION	55,367.00	38,476.31	1,704.06	16,890.69	69.49
240-100-703.020	HEALTH INSURANCE INCENTIVE	0.00	0.00	0.00	0.00	0.00
240-100-703.030	DISABILITY PLAN	0.00	0.00	0.00	0.00	0.00
240-100-703.040	UNUSED SICK TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
240-100-704.000	SALARIES PERMANENT	116,964.00	84,890.60	2,676.00	32,073.40	72.58
240-100-704.020	HEALTH INSURANCE INCENTIVE	2,000.00	1,676.86	76.92	323.14	83.84
240-100-704.030	DISABILITY PLAN	1,640.00	1,012.58	0.00	627.42	61.74
240-100-704.040	UNUSED SICK TIME PAYOUT	1,200.00	5,058.75	0.00	(3,858.75)	421.56
240-100-704.050	SICK/VAC PAYOUT	0.00	0.00	0.00	0.00	0.00
240-100-705.000	SALARIES-SEASONAL	367,642.00	277,131.19	1,588.00	90,510.81	75.38
240-100-705.010	SEASONAL/SHIFT PREM.	3,000.00	2,078.20	0.00	921.80	69.27
240-100-706.000	SALARIES-OVERTIME	20,000.00	10,986.44	30.88	9,013.56	54.93
240-100-710.000	WORKERS COMPENSATION	11,983.00	8,232.49	121.52	3,750.51	68.70
240-100-711.000	HEALTH & DENTAL INSURANCE	51,000.00	43,276.03	0.00	7,723.97	84.85
240-100-715.000	F.I.C.A.	43,312.00	32,081.77	455.54	11,230.23	74.07
240-100-715.050	FICA ON PAYOUT	0.00	0.00	0.00	0.00	0.00
240-100-717.000	LIFE INSURANCE	222.00	152.79	0.00	69.21	68.82
240-100-718.000	RETIREMENT	12,846.00	9,531.44	452.89	3,314.56	74.20
240-100-718.050	RETIREMENT ON PAYOUT	0.00	0.00	0.00	0.00	0.00
240-100-718.100	POB IN LIEU OF RETIREMENT	11,852.00	11,222.48	1,023.48	629.52	94.69
240-100-719.000	UNEMPLOYMENT	81,663.00	30,721.46	0.00	50,941.54	37.62
240-100-720.000	OPTICAL INSURANCE	0.00	0.00	0.00	0.00	0.00
240-100-727.000	SUPPLIES, PRINTING, POSTAGE	7,000.00	1,655.85	0.00	5,344.15	23.66
240-100-744.000	OTHER SUPPLIES	2,000.00	1,045.05	0.00	954.95	52.25
240-100-746.000	UNIFORMS & ACCESSORIES	3,000.00	1,961.00	0.00	1,039.00	65.37
240-100-747.000	GAS, OIL, GREASE	40,000.00	18,930.64	0.00	21,069.36	47.33
240-100-750.000	ABATEMENT MATERIALS	140,000.00	141,701.08	0.00	(1,701.08)	101.22
240-100-801.000	CONTRACTUAL SERVICES-AERIAL	0.00	0.00	0.00	0.00	0.00
240-100-803.000	LEGAL/PROF. SERVICES	3,000.00	2,091.03	0.00	908.97	69.70
240-100-809.000	MEMBERSHIPS & SUBSCRIPTIONS	700.00	364.00	0.00	336.00	52.00
240-100-811.000	JANITORIAL SUPPLIES	3,500.00	1,138.93	0.00	2,361.07	32.54
240-100-835.000	HEALTH SERVICES	3,500.00	2,935.00	0.00	565.00	83.86
240-100-851.000	TELEPHONE	3,200.00	1,072.71	0.00	2,127.29	33.52
240-100-851.010	CELLULAR PHONES	1,300.00	604.78	0.00	695.22	46.52
240-100-861.000	TRAVEL	2,500.00	816.53	0.00	1,683.47	32.66
240-100-891.000	ESCROW PORTION OF WIND REVENUE	0.00	0.00	0.00	0.00	0.00
240-100-901.000	ADVERTISING	1,500.00	1,285.89	0.00	214.11	85.73

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 240 - VOTED MOSQUITO FUND							
Expenditures							
240-100-910.000	INSURANCE & BONDS	35,000.00	27,210.09	0.00	7,789.91		77.74
240-100-920.000	UTILITIES	10,000.00	6,035.50	341.69	3,964.50		50.36
240-100-932.000	EQUIPT. REPAIR & MAINT.	25,000.00	14,509.55	0.00	10,490.45		58.04
240-100-934.010	RADIO SERVICE	7,000.00	6,660.00	0.00	340.00		95.14
240-100-942.000	EQUIPT. RENTAL	0.00	0.00	0.00	0.00		0.00
240-100-957.000	TRAINING	1,500.00	900.00	0.00	600.00		50.00
240-100-964.000	REFUNDS & REBATES	0.00	896.63	0.00	(896.63)		100.00
240-100-970.000	EQUIPT/CAPITAL OUTLAY	0.00	0.00	0.00	0.00		0.00
240-100-970.010	TRUCKS	0.00	0.00	0.00	0.00		0.00
240-100-970.020	TRUCK ACCESSORIES	3,600.00	0.00	0.00	3,600.00		0.00
240-100-970.030	ULV SPRAYERS	15,000.00	0.00	0.00	15,000.00		0.00
240-100-970.040	OFFICE FURNITURE	0.00	0.00	0.00	0.00		0.00
240-100-970.050	OFFICE EQUIPT (COM, FAX, COPIER	5,000.00	0.00	0.00	5,000.00		0.00
240-100-970.060	RADIOS	0.00	0.00	0.00	0.00		0.00
240-100-970.070	SPREADERS/SPRAYERS/FOGGERS	7,000.00	5,607.82	0.00	1,392.18		80.11
240-100-970.080	MECHANIC GARAGE TOOLS/EQUIPT	0.00	0.00	0.00	0.00		0.00
240-100-970.090	LIGHT TRAPS/BIOLOGY SUPPLIES	3,000.00	37.99	0.00	2,962.01		1.27
240-100-970.100	FIRE FIGHTING SUPPLIES	750.00	402.00	0.00	348.00		53.60
240-100-970.110	TRUCK WASH EQUIPT	0.00	0.00	0.00	0.00		0.00
240-100-970.120	SAFETY EQUIPT	1,500.00	1,950.88	0.00	(450.88)		130.06
240-100-970.130	CONSTRUCTION CHGS FOR OPERATIO	0.00	0.00	0.00	0.00		0.00
240-100-970.140	OFFICE GARAGE SPACE LEASE/PUR	0.00	0.00	0.00	0.00		0.00
240-100-970.150	FORK LIFT	0.00	0.00	0.00	0.00		0.00
240-100-970.160	TIRE CLEAN UP	12,000.00	0.00	0.00	12,000.00		0.00
240-100-984.000	GIS	0.00	0.00	0.00	0.00		0.00
240-100-999.101	INDIRECT COSTS	84,295.00	84,295.00	0.00	0.00		100.00
240-100-999.258	TRANSFER OUT GIS	0.00	0.00	0.00	0.00		0.00
240-248-940.000	RENT	0.00	0.00	0.00	0.00		0.00
TOTAL EXPENDITURES		1,202,536.00	880,637.34	8,470.98	321,898.66		73.23
Fund 240 - VOTED MOSQUITO FUND:							
TOTAL REVENUES		1,183,354.00	1,174,626.68	0.00	8,727.32		99.26
TOTAL EXPENDITURES		1,202,536.00	880,637.34	8,470.98	321,898.66		73.23
NET OF REVENUES & EXPENDITURES		(19,182.00)	293,989.34	(8,470.98)	(313,171.34)		1,532.63

675 Stowell Ct
St Charles, IL 60174
U.S.A.www.clarke.com
TOLL-FREE 800-323-5727

PH: 630-894-2000

FAX: 630-443-3070

EMAIL: customerservice@clarke.com

QUOTATION

B Tuscola County MAD (T10086)
I Larry Zapfe
L 1500 Press Rd
L
Caro, MI 48723-9291
T 989-672-3748
O 989-672-3724

S Tuscola County Mosquito Control
H Kimberly Green
I 1500 Press Rd
P
Caro, MI 48723-9291
T 989-672-3748
O 989-672-3724

Address ID: 000000

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002024748	08/18/20	Chris Novak	Laura Phillips	12/31/20

Delivery Method	Terms
Freight Carrier	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
PRODURA	PROMIST DURA	1 ea	16,388.8600/ ea	16,388.86
333815	ASSY, INSTALL KIT,PROMIST DURA	1 ea	346.6700/ ea	346.67
13589	GPS for SMARTFLOW ASSY	1 ea	803.0300/ ea	803.03
13624	PRODURA DISP SLEEVES (qty 2)	1 ea	119.0000/ ea	119.00

Freight Charge	157.61
Order total	17,815.17
Total	17,815.17

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 830-672-7438

* A 15% restocking fee plus freight costs may be assessed to any returned items.
Items must be returned within 120 days of shipment and in an acceptable condition.

Helping make communities around the world more livable, safe and comfortable.



Date: 10/23/2020 12:09 PM
 Salesperson: Rob Love
 Manager: Wayne Shrontz

FOR INTERNAL USE ONLY

BUSINESS NAME Tuscola county Home Phone: _____
CONTACT Larry Zapfe
 Address: 1500 Press Dr
 CARO, MI 48723 Work Phone: (989) 672-3748
 TUSCOLA CO
 E-Mail: _____ Cell Phone: _____

VEHICLE
 Stock #: _____ New / Used: **New** VIN: _____ Mileage: **0**
 Vehicle: **0** Color: _____
 Type: _____

TRADE IN
 Payoff: _____ VIN: _____ Mileage: _____
 Vehicle: _____ Color: _____
 Type: _____

Selling Price	28,590.00
Discount	8,180.80
Adjusted Price	20,409.20
Total Purchase	20,409.20
Trade Allowance	
Trade Difference	
Taxable Fees (Estimated)	24.00
Doc Fee	220.00
Tax	1,239.19
Non Tax Fees	15.00
Trade Payoff	
Cash Deposit	
Balance	21,907.39

Customer Approval: _____ Management Approval: _____
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For information only. This is not an offer or contract for sale.



Moore Motors

1725 W. Caro Road • Caro, Michigan 48723

Tele: 989-673-4171 • Fax: 989-673-7223

AUGUST 13, 2020

TUSCOLA COUNTY MOSQUITO ABATEMENT

ATTN: LARRY ZAPFE, DIRECTOR

FAX 989-672-3724

Dear Sir,

Pat Dennis requested a bid for a White No Frills Work Truck, 2 WD, V-6, A/C, Radio, with Vinyl seats and floor. Historically, Mosquito Abatement has requested a third key so I have included that as well.

Because of Ford scheduling, the truck will be a 2021 Model Year.

The Fleet price for you, including any and all state fees is \$22,851 and if you would also like a Factory Spray-In Bedliner, the cost is an additional \$550.

Please do not hesitate to contact me if you have any questions or need more specific information. Mr. Dennis indicated he needed this rather quickly!

Thank you for the opportunity to assist Mosquito Abatement with your vehicles!



Sue Larson

New, Used and Fleet Sales

989-551-1483



CHRYSLER

Jeep

DODGE



CURTIS GARBER

425 Ellington Street
Caro, MI 48723

MARK CURTIS

General Manager

Phone: 989-673-2171 Fax: 989-673-5861

BAC: 304472 Chevrolet: 44517
Cadillac: 40751

Pages including cover 2

Attention: Larry

Message Revised Bid for truck

2020 SILVERADO REG WT 2WD
 GAZ SUMMIT WHITE /V66
 HLT JET BLACK
 ORDER NO. XQFSZE/PNR STOCK NO.
 VIN 3GC NWA6 H5 LG345257
 GENERAL MOTORS LLC
 RENAISSANCE CENTER
 DETROIT MI 48243-1114
 VEHICLE INVOICE 10D01524122
 *****6288*****13*440298

MODEL & FACTORY OPTIONS	MSRP	INV AMT	FLEET
CC10903 SILVERADO REG WT 2WD	28300.00	27196.30	INVOICE 06/16/20
CSU GVWR: 6,800 LBS. (3,084 KG)	N/C	N/C	SHIPPED 06/16/20
F09 50-STATE EMISSIONS	N/C	N/C	EXP I/T 07/03/20
FLT FLEET	N/C	N/C	INT COM 07/03/20
G06 REAR AXLE: 3.42 RATIO	N/C	N/C	PRC RFP 02/25/20
K34 CRUISE CONTROL	225.00	204.75	KEYS XXXXX XXXXX
LW3 ENGINE: 4.3L ECOTEC3 V6 WITH ACTIVE FUEL MANAGEMENT	N/C	N/C	WFP-S QTR OPT-1 PAN: 000438659
MYC TRANSMISSION: 6-SPEED AUTO	N/C	N/C	BANK: BANK OF AME
Q0V ALL-TERRAIN TIRES	200.00	182.00	CEG-TO 44-029
Q5U 17" BRIGET SILVER PAINTED ALUMINUM WHEELS	350.00	318.50	SHIP WT: 4374
VQ1 FLEET ORDERING AND ASSISTANCE	0.00	0.00	EP: 36.9
V45 CHROME BUMPERS	200.00	182.00	GVWR: 6800
1S2 4.3L ECOTEC3 V6 ENGINE CREDIT	2000.00-	1820.00-	GAWR.PT: 3700 GAWR.RR: 3800 NTR: 1/2 DAN: FLEET

2021 Model
is \$300 more.

\$29,170.00

+ 16 title

29,186

- 6900

\$22,286

Mod Car

TOTAL MODEL & OPTIONS	27275.00	26263.55	ACT 237	27040.30
DESTINATION CHARGE	1595.00	1595.00	H/B 261	818.25

TOTAL	28870.00	27858.55	PAY 310	27858.55
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 INVOICE DOES NOT REFLECT DEALER'S ULTIMATE COST BECAUSE OF MANUFACTURER
 REBATES, ALLOWANCES, INCENTIVES, HOLDBACK, FINANCE CREDIT AND RETURN TO
 DEALER OF ADVERTISING MONIES, ALL OF WHICH MAY APPLY TO VEHICLE.

From:
MI COUNTIES WORKERS COMPENSATION FUND

Check Date: 10/29/20
Check Number: 10428
Total Payment: 11,866.00

C.

Pay to the order of:
TUSCOLA COUNTY & TUSCOLA HEALTH

Year to Date Paid: 11,866.00

Memo:

2019 DIV PAY

677-100-676 000
of

MICHIGAN COUNTIES WORKERS' COMPENSATION FUND 110 W. MICHIGAN AVENUE, SUITE 200 LANSING, MI 48933 (517) 372-5374		FIFTH THIRD BANK 74-5/724	Check Number: 10428 DATE 10/29/20
TUSCOLA COUNTY & TUSCOLA HEALTH			AMOUNT
Eleven Thousand Eight Hundred Sixty-Six And 00/100 Dollars***		\$ *****11,866.00	
PAY TO THE ORDER OF: TUSCOLA COUNTY & TUSCOLA HEALTH 125 W LINCOLN ST STE 500 CARO, MI 48723			AUTHORIZED SIGNATURE

⑈010428⑈ ⑆072400052⑆ 0002695387⑈

From:
MI COUNTIES WORKERS COMPENSATION FUND

Check Date: 10/29/20
Check Number: 10428
Total Payment: 11,866.00

Pay to the order of:
TUSCOLA COUNTY & TUSCOLA HEALTH

Year to Date Paid: 11,866.00

Memo:

2019 DIV PAY



TUSCOLA COUNTY

Pat Donovan-Gray, Treasurer
125 W Lincoln St.
Caro, MI 48723

RECEIPT

NUMBER:	120204
DATE:	11/04/2020
CASHIER:	SD
RECEIVED OF:	MI COUNTIES WORKERS CO
THE SUM OF:	\$11,866.00

Notes: 2019 DIV PAY

Detail of Charges:

677-100-676.000	REIMBURSEMENTS/REFUNDS	\$11,866.00	
	Total	\$11,866.00	
TENDERED:	CHECK	10428	\$11,866.00
			** CHANGE ** \$0.00

S. Donovan-Gray

D.

STATE OF MICHIGAN



54TH JUDICIAL CIRCUIT COURT

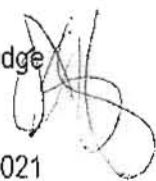
HON. AMY GRACE GIERHART
CIRCUIT COURT JUDGE

440 NORTH STATE STREET
CARO, MICHIGAN 48723

(989) 672-3720

DATE: October 29, 2020

TO: Tuscola County Board of Commissioners

FROM: Hon. Amy Grace Gierhart, Chief Judge 

RE: Wage Increase Consideration for 2021

Due to the various components of the court system, the Court relies heavily on cross-training staff to keep caseloads moving. With cross-training in mind, the Court requested that two clerks obtain certification as court recorders to assist in the courtrooms when needed. Both obtained their certification and have been helping when needed. They were also trained to substitute in for the District Court jury clerk in her absence. They have both been performing these additional duties for some time. Due to these added significant responsibilities, I am requesting that these two deputy court clerks in the District Court be reclassified with the title of "deputy court clerk/court recorder" with a pay increase to \$20.18 per hour beginning January 1, 2021.

The estimated cost would be \$2/hr x 1950 hours x 2 employees=\$7800, and then adding in fringe expenses, the total cost would be roughly \$10,000.

This wage increase would be budget neutral and would be paid for by a negotiated reduction in the Family Court Legal Services Contract.

E.

				2nd Draft
Account Number	Revenue Category/Department	2019 Amended Budget	2020 Amended Budget	2021 Projected
	Taxes			
402-253	Current Taxes (Non-Wind)	6,052,828	5,985,192	6,425,935
	Personnel Property Tax State Payments	-	-	-
402-891	Current Wind Tax Revenue	1,163,934	1,348,231	1,470,182
404-253	Payment in Lieu of Taxes	-	-	-
425-253	Trailer Park Fees	3,862	4,500	4,000
447-253	Summer Tax Collection	106,127	120,000	111,650
	Total Taxes	7,326,751	7,457,923	8,011,767
	Licenses and Permits			
452-441	Building Codes SCMCCI	570,078	440,000	440,000
475-215	Replace Pistol Permit	-	-	-
476-215	Marriage Licenses	1,490	1,700	1,760
	Total Licenses & Permits	571,568	441,700	441,760
	Intergovernmental Federal			
505-352	Community Corrections Grant	1,326	2,000	2,000
506-253	Civil Defense	31,617	31,000	31,465
530-136	Title IV-E CPLR Grant	-	40,129	-
509-346	Byrne Jag TNU/Lapeer Co	-	14,172	-
	Total Intergovernmental Federal	32,943	87,301	33,465
	Intergovernmental State			
541-253	Judges Salary (Cir,Pro,District)	244,417	248,000	252,960
544-136	District Court Case Flow Assistance	12,454	22,000	15,000
544-253	Marine	12,400	12,500	12,500
545-253	Secondary Road Patrol	69,743	101,535	56,000
562-301	SSI Incentive	8,200	7,500	5,000
563-253	Co-op Reimbursement Prosecutor	73,952	80,000	76,125
574-253	State Revenue Sharing	1,131,160	1,155,300	1,147,447
577-253	State Hotel/Liquor Tax	101,573	102,500	113,838
578-253	State Payment Court Equity Fund	221,413	218,000	220,000
581-301	Mi Work Comp Grants	3,808	4,750	-
	Total Intergovernmental State	1,879,120	1,952,085	1,898,870
	Intergovernmental Local			
511-301	Community Foundation Grant	4,900	-	-
582-426	Enbridge Grant Emergency Services	-	1,000	-
583-426	Janks Grant Emergency Services	-	-	-

584-130	Community Foundation Grant for GA	-	-	-
		-	-	-
	Total Intergovernmental Local	4,900	1,000	-
	Charges for Services - General			
544-215	Drug Case flow Fund Circuit Court	335	500	500
590-215	Certified	39,249	40,000	35,000
601-136	District Court Probation Fees	159,654	200,000	140,000
602-136	Dist. Court (Court & Bond Costs)	278,479	265,000	278,000
602-143	Court Costs FOC	8,166	12,000	10,000
602-215	Court Costs	156,228	160,000	155,000
603-136	District Court Bond Costs	3,980	5,000	4,000
607-215	DNA Assessment County Share	2,080	1,500	2,000
607-301	DNA Assessment Sheriff	3,322	2,500	3,300
626-352	Work Crew Charge for Services	2,828	2,500	2,500
627-259	IS Web Service	2,000	2,000	2,000
640-259	Property Tax Export	-	5,000	5,000
	Total Charges for Services - General	656,321	696,000	637,300
	Charges for Services - Sales			
642-236	Register of Deeds On Line Costs	44,747	45,000	40,000
645-236	Register of Deeds Postage Costs	402	400	400
646-259	Sale of Computer Equipment	-	-	-
646-301	Sales Sheriff - Auction	-	1,000	500
647-301	Sales Sheriff - Canteen	41,752	52,000	52,510
	Total Charges for Services - Sales	86,901	98,400	93,410
	Charges for Services - Fees			
604-136	MIP Deferral Program	150	300	150
605-136	Dist.Ct. Screening Assessment Fee	18,923	20,000	18,000
608-136	District Court Intensive Prob. Fees	13,350	20,000	13,300
608-215	Bench Warrant Fee	6,448	6,500	5,000
608-301	Sex Offenders Registration Fee	2,300	3,000	2,000
609-215	Waiver Marriage Lic. 3 Day	695	1,500	1,000
609-301	Drug Testing Fees Sheriff	20	50	30
610-132	Admin Fees/Family Division	16,382	20,000	16,000
610-148	Probate Court-Service Fees	41,430	44,000	40,000
611-215	DBA Co-Partnership Clerk	3,300	4,000	3,800
612-215	Appeals Fees Circuit Court	-	100	100
612-236	Register of Deeds-Transfer Tax	154,913	155,000	145,500
613-236	Register of Deeds-Recording Fee	216,042	230,000	200,000
614-215	Clerk Fees	10,489	10,000	10,000
614-236	Register of Deeds-Copies	13,274	10,000	10,000
615-215	Searches Circuit	6,596	7,000	6,000
615-236	Register of Deeds-Searches	45	50	50

616-215	Motion Fees	7,772	8,000	7,000
617-132	Filing Fee/Family Court	882	1,000	700
617-215	Jury/Entry/Forensic	12,807	14,000	12,000
617-253	BC/BS Administrative Fee Retires	2,222	2,000	2,600
618-215	Notary Bond Filing Fee	1,338	1,500	1,500
618-253	Notary Fees Treasurer	245	300	300
618-301	Mortgage Sales	2,556	4,000	3,000
619-136	Civil Fees (District Court)	167,459	150,000	149,000
619-301	Drug Testing Fees	9,610	12,000	8,000
620-132	Collection Fees/Family Div.	4,197	5,500	5,000
620-148	Childcare Fees	-	-	-
620-215	Late Fees	280	600	500
620-722	Airport Zoning Application Fees	9,500	1,000	-
621-215	Circuit Court Fees	555	500	445
623-215	Funeral Home Corrections	26	100	17
624-215	Victims Rights Admin. Fee	4,234	4,000	3,329
624-253	Tax Certification	7,445	7,500	7,798
624-648	Medical Examiner Fees	1,726	2,000	-
625-215	Voter Registration Processing	592	500	500
625-236	County Share MSSR Fee	785	500	500
625-253	Tax Searches	74	50	-
625-722	Zoning Board of Appeal Fees	-	500	-
626-225	Tax Administration Fees	49,912	52,000	50,751
625-253	Inheritance Tax Fees	3	10	10
626-259	IS Service Computers	1,601	2,000	1,500
626-301	Housing Prisoners from Other Counties	-	-	-
628-301	Care of Prisoners DOC Detainer	20,166	24,000	21,000
629-253	Sales Treasurer	2,183	3,000	3,000
629-301	Prisoners Other Counties	-	-	-
630-301	Sheriff Foreclosure Adjudgment Postings	1,200	2,500	2,000
631-301	Report Copies	260	1,000	500
633-301	Boat Livery Inspections	60	100	50
634-301	Felon Diverted Program	128,235	120,000	120,000
635-301	Inmate Phone Revenues	39,778	40,000	40,000
636-301	Charge to Prisoners for Jail	43,185	43,000	43,000
637-301	Day Reporting	98	6,000	1,000
638-301	Care of Prisoners Work Release	41,807	35,000	40,000
659-136	Warrant Fees District Court	16,290	17,000	17,000
660-301	Vehicle Impoundment Fee	-	-	-
	Total Charges for Services - Fees	1,083,440	1,092,660	1,012,930
	Fines & Forfeits			
655-253	County Treasurer Forfeitures	10,690	12,000	12,000
656-136	District Court Bond Forfeitures	36,216	40,000	37,000
657-136	District Court Ordinance Fines	13,178	16,000	16,000
657-137	Ordinance Fines Magistrate	52	500	400

657-215	Court Fines	-	500	500
678-132	State Tax Lein Fee	-	-	-
	Total Fines & Forfeitures	60,136	69,000	65,900
	Interest & Rentals			
664-253	Interest - Summer Taxes	29,143	50,000	50,500
665-253	Pooled General Fund Interest	54,887	60,000	60,600
667-253	Thumb Cellular Tower Rental	5,558	5,000	5,000
667-301	Rentals (Use of Van)	-	-	-
667-369	Rent for County Property	7,840	9,516	9,516
668-253	Human Services Lease Payment	332,491	332,491	332,491
699-020	Health Department Lease	78,536	85,676	85,676
	Total Interest & Rentals	508,455	542,683	543,783
	Refunds & Reimbursements			
580-253	Reimbursement State Jury	26,926	20,000	10,163
658-253	Return Check Charge	200	300	300
674-254	Thumb Narcotics Unit Reimburse (local)	11,130	12,000	12,000
674-301	Reimbursements FOC Warrants	631	600	600
674-331	Contributions Marine	150	200	100
676-060	Drain Restitution	50	100	100
676-130	Reimbursement Mental Health Eval.	155	200	200
676-132	Reimbursement Counseling -Courts	-	-	-
676-191	State Reimbursement/Elections	-	35,000	-
676-215	GAL Attorney Fee/Reimbursement	18,746	20,000	20,000
676-226	Equalization Contract to Huron County	-	-	-
676-227	Equalization Base Contract Caro	29,093	29,080	29,080
676-229	Reimbursements - Prosecutor	1,727	1,000	3,000
676-253	Reimbursements & Refunds	5,967	3,000	6,000
676-259	IS Reimbursements	-	600	500
676-260	Reimb Court Atty Atty/MIDC	100	-	-
676-301	Reimbursement Sheriff	24,527	25,000	10,000
676-306	Weigh Master	74,170	84,000	84,000
677-191	Reimb-School Election	15,115	34,000	7,000
677-215	Reimbursement Crt Appt Atty Fees	4,768	5,000	5,000
677-301	Sheriff Medical Service Reimb.	15,501	16,000	15,000
678-132	State Lein Fees	6	82	50
678-191	Twsp. - Election Supplies	8,002	30,000	7,000
678-301	Reimb. DDJR	-	500	-
679-215	DE Novo Transcripts	-	100	100
679-301	ICS Reimbursements	7,568	10,000	5,000
680-191	Elections Reim. Misc.	-	-	-
683-253	Reimbursement Court Admin SVCS	-	-	2,500
691-301	Sheriff Misc Revenue	1,904	2,000	2,000
694-130	Cash Over/Short - Unified Court	(20)	-	-

694-143	Cash Over/Short - Mis due funds	-	-	-
694-215	Cash Over/Short	11	-	-
694-253	Cash Over/Short	7	-	-
698-292	Indirect Cost 10% Admin. Childcare	81,286	150,000	90,000
699-010	Veterans Space Indirect Cost	-	-	-
699-215	Friend of the Court Indirect Cost	210,896	170,685	210,464
699-218	Dispatch Fund Indirect Costs	88,756	94,241	98,930
699-221	Health Department Indirect Costs	8,477	10,578	12,627
699-230	Recycling Indirect Costs	39,908	42,573	66,968
699-240	Mosquito Control	71,873	84,295	93,478
699-244	Trans In Equipt/Co Allocation	5,217	-	-
699-255	VOCA	5,109	-	6,000
699-279	MSU-e Indirect costs	1,182	1,408	1,140
699-295	Veterans Voted Indirect Costs	6,747	8,482	9,283
699-297	Senior Citizens Fund Indirect Cost	4,943	7,197	8,697
699-298	Medical Care Facility Indirect Cost	1,495	1,452	1,973
699-207	Road Patrol Indirect Costs	64,423	68,368	91,105
699-441	Building Codes SCMCCI Rent	24,996	25,000	25,000
	Total Reimbursement & Refunds	861,742	993,041	935,358
	Total Operating Revenue	13,072,277	13,431,793	13,595,550
	Revenue Transfers Other Funds			
699-251	Principle Residence Exemption	12,890	12,890	12,890
699-290	Transfer-In DHHS Board	-	-	-
699-294	Veterans Trust	-	-	-
699-532	Tax Foreclosure	108,862	80,000	110,000
699-626	Delinquent Tax Revolving Fund	854,000	830,704	830,000
	Total Revenue Transfers from Other Funds	975,752	923,594	952,890
	Grand Total Revenues	14,048,029	14,355,387	14,627,433
	Recurring Sources of Funds			
672-390	Use of Fund Balance		21,000	
	Total Budgeted General Fund Balance or Use of Other One-Time Sources	-	21,000	-
	GRAND TOTAL REVENUES	14,048,029	14,376,387	14,627,433
				4.1% over 2019 Actual
				1.75% over 2020 Budget

General Fund Expenditures

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	2020 AMENDED DEPARTMENT BUDGET 8-31-20	2021 DEPARTMENT REQUESTED BUDGET	2021 2nd DRAFT BUDGET BUDGET	2021 DRAFT BUDGET % CHANGE
Fund 101 - GENERAL FUND						
APPROPRIATIONS						
	Totals for dept 101 - BOARD OF COMMISSIONERS	122,668	123,172	115,500	210,349	70.78
	Totals for dept 104 - SPECIAL PROGRAMS	86,000	47,500	54,800	54,800	15.37
	Totals for dept 130 - UNIFIED COURT	2,247,825	2,609,427	572,800	2,426,304	(7.02)
	Totals for dept 147 - JURY COMMISSION	5,875	3,715		5,791	55.88
	Totals for dept 151 - ADULT PROBATION	12,000	11,000	10,000	10,000	(9.09)
	Totals for dept 191 - ELECTION	82,442	206,100	26,800	26,871	(86.96)
	Totals for dept 202 - ACCOUNTING SERVICES	47,740	47,740	47,740	47,740	
	Totals for dept 211 - LEGAL COUNSEL	245,010	101,000	130,000	130,000	28.71
	Totals for dept 215 - CLERK	473,643	488,613	90,690	517,740	5.96
	Totals for dept 223 - CONTROLLER	439,887	461,380	434,780	435,141	(5.69)
	Totals for dept 225 - EQUALIZATION	230,005	241,104	4,800	253,876	5.30
	Totals for dept 227 - CITY OF CARO ASSESMENT CONTRT	7,498	7,508	500	7,508	
	Totals for dept 229 - PROSECUTOR	605,573	693,428	53,050	801,408	15.57
	Totals for dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR	204,464	195,108		214,226	9.80
	Totals for dept 236 - REGISTER OF DEEDS	304,605	317,448	65,722	292,610	(7.82)
	Totals for dept 253 - TREASURER	355,898	368,624	41,000	479,611	30.11
	Totals for dept 259 - COMPUTER OPERATIONS	653,924	745,828	411,800	759,494	1.83
	Totals for dept 265 - BUILDING AND GROUNDS	821,755	839,848	472,859	836,309	(0.42)
	Totals for dept 266 - DHHS BLDG MAINTENANCE	60,154	68,209	34,500	84,148	23.37

Totals for dept 275 - DRAIN COMMISSION	225,323	233,885		232,088	(0.77)
Totals for dept 303 - COURTHOUSE SECURITY	139,675	140,895	151,604	151,604	7.60
Totals for dept 304 - SHERIFF - JAIL	2,369,872	2,434,345	2,424,331	2,192,063	(9.95)
Totals for dept 324 - CO WEIGH MASTER ENFORCEMENT	84,127	88,746	79,009	91,339	2.92
Totals for dept 331 - MARINE SAFETY	14,137	12,869	12,869	12,869	
Totals for dept 333 - SECONDARY ROAD PATROL	82,243	101,535	83,489	87,358	(13.96)
Totals for dept 346 - THUMB AREA NARCOTICS GROUP	14,173	14,172		13,970	(1.43)
Totals for dept 352 - COMMUNITY CORRECTIONS SERVICE	69,123	73,004		75,304	3.15
Totals for dept 400 - PLANNING COMMISSION	5,500	3,905		4,430	13.44
Totals for dept 426 - EMERGENCY SERVICES	102,578	106,083	71,923	111,352	4.97
Totals for dept 441 - BUILDING CODES	570,100	440,000		440,000	
Totals for dept 442 - BOARD OF PUBLIC WORKS	1,200	1,055		1,050	(0.47)
Totals for dept 445 - DRAINS AT LARGE	425,484	370,939		370,938	
Totals for dept 631 - SUBSTANCE ABUSE	50,928	51,250		51,250	
Totals for dept 648 - MEDICAL EXAMINER	97,390	75,000		75,000	
Totals for dept 670 - DHHS BOARD	10,000	10,000		10,000	
Totals for dept 722 - AIRPORT ZONING BOARD	6,600	1,775			(100.00)
Totals for dept 723 - AIRPORT ZONING BRD OF APPEALS	2,450	1,750	800	840	(52.00)
Totals for dept 728 - ECONOMIC DEVELOPMENT CORP	80,000	80,000		80,000	
Totals for dept 863 - EMPLOYEE SICK/VACATION BENEFIT	80,840	10,765		5,390	(49.93)
Totals for dept 865 - INSURANCE AND BONDS	88,000	90,540		125,000	38.06
Totals for dept 891 - ESCROW PORTION OF WIND REVENUE	205,474			224,478	
TOTAL	11,732,183	11,919,265	4,903,545	11,950,249	0.26

General Fund Transfers

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	2020 AMENDED DEPARTMENT BUDGET 8-31-20	2021 DEPARTMENT REQUESTED BUDGET	2021 2nd DRAFT BUDGET BUDGET	2021 DRAFT BUDGET % CHANGE
APPROPRIATIONS						
Dept 965 - TRANSFERS OUT						
101-965-999.208	COUNTY PARKS FUND	15,000	15,000			(100.00)
101-965-999.215	FRIEND OF THE COURT TRANSFERS	282,970	282,970		282,965	
101-965-999.221	HEALTH DEPT APPROPRIATION	321,750	328,185		328,185	
101-965-999.222	BEHAVIORAL HEALTH	288,243	288,243		288,243	
101-965-999.239	TRANS OUT ANIMAL CONTROL	84,500	90,000		90,000	
101-965-999.244	EQUIPMENT CAPITAL IMPROVEMENT	250,000	310,547		200,000	(35.60)
101-965-999.252	TRANSFER OUT REMONUMENTATION	115				
101-965-999.258	GIS FUND	60,000	60,000		60,000	
101-965-999.260	TRANSFER OUT MIDC	283,676	253,957		155,794	(38.65)
101-965-999.279	TRANSFER OUT VOTED MSU		21,000			(100.00)
101-965-999.288	CHILD CARE HUMAN SERVICES	162,500	162,500		150,000	(7.69)
101-965-999.292	CHILD CARE (PROB CT & SOC SER)	500,000	400,000		300,000	(25.00)
101-965-999.374	PURDY BUILDING DEBT	72,018	75,655		60,000	(20.69)
101-965-999.483	CAPITAL IMPROVEMENTS FUND	250,000	169,065		200,000	18.30
101-965-999.648	MEDICAL EXAMINER	13,648				
Totals for dept 965 - TRANSFERS OUT		2,584,420	2,457,122		2,115,187	(13.92)
TOTAL APPROPRIATIONS		2,584,420	2,457,122		2,115,187	(13.92)
TOTAL GENERAL FUND EXPENSES		\$ 14,316,603	\$ 14,376,387	\$ 4,903,545	\$ 14,065,436	(2.16)
TOTAL GENERAL FUND REVENUE					\$ 14,627,433	
DIFFERENCE					\$ 561,997	

2021 All Funds Budget Presented by Fund					
Fund	Fund Name	2021 Estimated Beginning Available Fund Balance	2021 Estimated Revenue and Transfers In	2021 Estimated Expenditures and Transfers Out	2021 Estimated Ending Fund Balance
General Fund					
101	Total General Fund	1,200,263	14,627,433	14,065,436	1,762,260
Special Revenue Funds					
207	Road Patrol	935,897	2,742,109	2,513,167	1,164,839
208	County Parks & Recreation	38,535	19,500	19,800	38,235
213	Arbela Township Police Services	0	91,463	91,463	0
214	Voted Primary Road Improvement	0	1,924,746	1,350,384	574,362
215	Friend of the Court	120,845	1,156,691	1,156,684	120,852
216	Family Counseling	70,664	9,000	2,000	77,664
218	Dispatch/911	716,241	1,337,400	1,243,301	810,340
221	Health Department	2,314,838	3,531,259	3,590,186	2,255,911
224	Regional DWI Court Grant	75,174	251,700	236,485	90,389
225	Vassar Township Police Services	0	91,960	91,960	0
230	Recycling	103,222	346,894	318,817	131,299
232	Millington Township Police Services	0	185,779	185,779	0
233	Mental Health Grant for Courts	0	56,180	53,073	3,107
236	Victim Services	112	89,275	89,275	112
239	Animal Control	14,482	342,650	344,595	12,537
240	Mosquito Abatement	235,035	1,258,253	1,254,558	238,730
244	Equipment Fund	173,976	205,000	193,400	185,576
246	Veterans Outreach Grant	0	55,374	55,374	0
250	CDBG Housing Program Income	102,995	25,000	50,000	77,995
251	Principal Residence Exemption	1,592	133,500	112,890	22,202
252	Remonumentation	0	56,615	56,615	0
255	Victim of Crime Act Grant	1,789	91,870	91,870	1,789
256	Register of Deeds Automation	95,006	52,450	51,350	96,106
258	Geographic Information Systems	173,138	107,250	91,863	188,525
260	Michigan Indigent Defense	453,000	1,138,982	1,138,982	453,000
261	Homeland Security	0	60,000	60,000	0
263	Concealed Pistol Licensing	120,404	34,200	26,460	128,144
265	Corrections Officer Training	20,421	11,000	13,700	17,721
266	Forfeiture Sheriff/Pros/Crime Victim	74,965	1,000	50,000	25,965
269	Law Library	29,937	6,500	6,500	29,937
279	Voted MSU-Extension	0	198,689	179,992	18,697
285	Michigan Justice Training	6,864	4,000	4,000	6,864
288	Human Services Child Care	373,099	368,980	397,900	344,179
291	Medical Care Facility	0	23,479,565	23,352,224	127,341
292	Child Care Probate Juvenile	96,059	798,900	750,166	144,793
293	Soldiers Relief	105,338	5,000	25,000	85,338
295	Voted Veterans	72,814	339,773	376,498	36,089

296	Voted Bridge	953,218	963,100	868,069	1,048,249
297	Voted Senior Citizens	56,875	636,807	582,479	111,203
298	Voted Medical Care Facility	658,121	502,124	251,483	908,762
	Special Revenue Funds Total	8,194,656	42,710,538	41,328,342	9,576,852
	Debt Service Funds				
352	Pension Bonds	0	505,700	505,700	0
353	Pension Bond Health Department	0	186,925	186,925	0
374	Purdy Building Debt	0	74,103	74,103	0
375	Caro Sewer System	0	423,988	423,988	0
379	Mayville Storm Sewer	0	78,650	78,650	0
385	Denmark Sewer System	0	102,781	102,781	0
387	Wisner Water	0	158,150	158,150	0
	Debt Service Funds Total	0	1,530,297	1,530,297	0
	Capital Project Funds				
470	State Police Capital Expenditures	136,653	10,500	10,500	136,653
483	Capital Improvements Fund	2,057,511	213,000	179,000	2,091,511
488	Jail Capital Improvement Fund	982,372	20,000	0	1,002,372
	Capital Project Funds Total	3,176,536	243,500	189,500	3,230,536
	Internal Service Funds				
676	Motor Pool (Child Care Vehicle)	1,797	5,000	5,000	1,797
677	Workers Compensation	0	200,000	200,000	0
	Internal Service Funds	1,797	205,000	205,000	1,797
	Proprietary Funds				
291	Medical Care Facility	12,458,182	23,683,566	23,389,455	12,752,293
532	Tax Foreclosure Fund	1,493,728	657,128	500,000	1,650,856
	Proprietary Funds	13,951,910	657,128	500,000	14,109,038
	Total All Funds	\$26,525,162	\$59,973,896	\$57,818,575	\$28,680,483

2021 Capital Improvement Budget

Capital Improvement Requests and Funding Recommendations

Requests		Recommended for Funding				Comments
Department Request		Capital Improvement Requests	Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	Recommended for Funding from Special Purpose Fund	
ANIMAL CONTROL	Interior Doors	\$5,400	\$5,400			Department of Ag replacement Inspection
	Exterior Doors	\$12,000	\$12,000			Department of Ag replacement Inspection w/card access
	Lights	\$2,500	\$2,500			
	Medical Room - Shower	\$1,000	\$1,000			Department of Ag replacement Inspection
	Cat Room	\$5,000	\$5,000			
	Window in office	\$2,500	\$2,500			Window to view incoming guests for security and customer service
BUILDING AND GROUNDS	Vehicle - SUV	\$16,000 \$30,000		\$16,000 \$30,000		SUV Pool Vehicle
	Vehicle - SUV	\$16,000 \$30,000		\$16,000 \$30,000		SUV Pool Vehicle
	Animal Shelter Furnace and A/C Replacement	\$6,000	\$6,000			Current furnace and A/C systems are old and worn out.
	Health Dept. parking lot repairs	\$5,000	\$5,000			Deteriorating parking lot.
	Seal coat and line stripe Health Dept. parking lot	\$10,000	\$10,000			Regular maintenance.
	Seal Coat entrance Health Dept/DHHS/Dispatch buildings	\$2,000	\$2,000			Regular maintenance.
	Seal Coat DHHS North parking lot	\$1,000	\$1,000			Regular maintenance.
	Retention Pond at Health Dept/DHHS/Dispatch repair	\$12,000	\$12,000			Parking Lot Drainage issue.
	Animal Shelter parking lot addition	\$24,000	\$24,000			Additional parking needed, currently parking on lawn
	Annex roof replacement	\$50,000	\$50,000			Leaking - Repairs needed
CLERK	Clerk Storage Cabinets	\$15,000			\$15,000	Would be able to use funds from the CPL Account to help off-set costs.

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2021 Capital Improvement Budget

Capital Improvement Requests and Funding Recommendations

Requests		Recommended for Funding				Comments
Department Request	Capital Improvement Requests	Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	Recommended for Funding from Special Purpose Fund		
	Redesign office	\$15,000		\$15,000		Move employee locations and add a moveable filing system to the vault where the two employees are currently sitting limiting access to the office by the general public for added safety measures.
CONTROL	Purdy Building Sign	\$1,600	\$1,600			Need sign to distinguish county building.
	Purdy Building Stucco Repair	\$34,000	\$34,000			Damaged and deteriorating.
IT	Clemis Vehicle Locator	\$9,500		\$9,500		Clemis Vehicle Locator
	ELMO Document Cameras - Courts	\$4,500		\$4,500		Document Cameras - Courts
	Sheriff vehicle Locator	\$8,700		\$8,700		Sheriff vehicle Locator
	Data Center Improvement	\$7,500		\$7,500		Move MDF out of common area, into secured data center
	Drain Office Scanner	\$5,000		\$5,000		To be used for large maps
	Courthouse Security Cameras	\$17,000		\$17,000		Added to cover outside areas not currently under surveillance
	Desktop Replacement	\$8,000		\$8,000		4 year cycle replacement of PCs
	Network Switching	\$25,000		\$25,000		Replace end of life network switches
	Replace Cable infrastructure	\$5,000		\$5,000		Replaces old 1GB cable with 10GB cable.
	Replace Printers	\$1,500		\$1,500		Replace aging printers
	ICompass Software	\$8,400		\$8,400		Meeting manager for minute taking docket display outside of courtroom
	Replace Aging Server	\$27,000		\$27,000		Replace aging server
SHERIFF - JAIL	Garage door replacement	\$5,000	\$5,000			Overhead garage doors for the jail need replaced for safety reasons.
Total		\$387,400	\$179,000	\$193,400	\$15,000	
Total Funded		\$387,400				
Total Not Funded		\$0				

2021 Budget Information

Revenue Assumptions:

Restored Revenue Sharing to the 2020 Levels
Updated Indirect Cost with Draft CAP Plan
Secondary Road Patrol Not Restored

Expenditure Assumptions 2021 1st Draft:

All Department Request for Non-Wage Fringe Incorporated

No Wage Increase for Non Union

MERS DB Plans 3.76% Increase of \$49,471 for General Fund
\$32,981 for Special Revenue Funds

Health Insurance Decrease of 2.94% or \$47,700 for General Fund
\$31,800 for Special Revenue Funds

Retirement Bonded Debt Decrease:
General Fund \$2,400
Special Revenue Funds \$1,600

Expenditure Assumptions 2021 2nd Draft:

All Department Request for Non-Wage Fringe Incorporated

3% Wage Increase for Non Union
Each 1% wage increase in General Fund is Approx. \$46,985

MERS DB Plans 3.76% Increase of \$49,471 for General Fund
\$32,981 for Special Revenue Funds

Health Insurance Decrease of 2.94% or \$47,700 for General Fund
\$31,800 for Special Revenue Funds

Retirement Bonded Debt Decrease:
General Fund \$2,400
Special Revenue Funds \$1,600

Increased Transfer out to the Equipment fund from \$50,000 to \$200,000
Increased Transfer out to the Capitol fund from \$50,000 to \$200,000
Added Part time Maint Position back in B&G \$23,000

Items that still need to be Addressed

Add another Full Time Animal Control Officer

General Fund will have to appropriate additional funds to the Animal Shelter Fund of:	\$	60,000
Animal Shelter Additional Costs	\$	4,000
(Full cost of position approx. \$64,000)		

Clerk Additional Wage Request Increase

General Fund Cost	\$	3,100
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Sheriff Additional Wage Request Increase

10% over 2020 wage/3% granted 7% Need Approval		
General Fund Cost of 7%	\$	2,722
Road Patrol Fund Cost of 7%	\$	2,722

Undersheriff Additional Wage Request Increase

10% over 2020 wage/3% granted 7% Need Approval		
General Fund Cost of 7%	\$	2,386
Road Patrol Fund Cost of 7%	\$	2,386

Correction to MIDC General Fund Cost

Budget Was Incorrect with the Grant Increase Transfer by:	\$	97,914
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Controller Reinstate Budgets Previously Reduced

Membership	\$	1,000
Travel	\$	1,000
Training	\$	1,000

Register of Deeds Reinstate Budgets Previously Reduced

Supplies	\$	2,500
Supplies/Other	\$	2,000
Travel	\$	1,000
Training	\$	700

Equipment/Technology Fund Additional Request

Controllers Office Desk	\$	500
Controllers Office Desk	\$	500

If Approved Added Cost per Fund:

General Fund	\$	175,322
Road Patrol Fund	\$	5,108
Animal Control Fund	\$	4,000
Equipment/Tech Fund	\$	1,000
TOTAL	\$	185,430

CURRENT 2020 WAGES

ELECTED OFFICIAL:	ANNUAL SALARY:	DEPARTMENT:	POSITION:
REENE, MARK E	\$97,730.93	PROSECUTOR	PROSECUTING ATTORNEY
SKRENT, GLEN G	\$77,773.40	SHERIFF DEPT	SHERIFF
FETTING, JODI S	\$62,182.36	CLERK	CLERK
GRAY, PATRICIA L	\$62,182.36	TREASURER	TREASURER
BISHOP, JOHN	\$60,324.63	REGISTER DEEDS	REGISTER OF DEEDS
MANTEY, ROBERT J	\$60,324.63	DRAIN	DRAIN COMMISSIONER

TOP 2020 PAID EMPLOYEES TUSCOLA COUNTY (NON UNION)

EMPLOYEE NAME:	ANNUAL SALARY:	DEPARTMENT:	POSITION:
ZECHMEISTER, CLAYETTE A	\$90,372.20	CONTROLLER	CONTROLLER/ADMINISTRATOR
ERSKINE, SANDRA	\$89,744.93	FRIEND OF COURT	FOC DIRECTOR/ATTORNEY
VANAUKEN, JOSEPH A	\$89,403.75	UNIFIED COURT	MAGISTRATE/REFEREE
LONG, SHEILA M	\$86,021.48	UNIFIED COURT	COURT ADMINISTRATOR
WANINK, ERIC F	\$77,698.44	PROSECUTOR	CHIEF ASST PROS
DANIELS, ANGELA J	\$73,277.21	EQUALIZATION	EQUALIZATION DIRECTOR
HOFMEISTER, TARA J	\$71,603.50	FRIEND OF COURT	FOC REFEREE
LEE, EEAN E	\$68,735.24	INFO SYSTEMS	CHIEF INFORMATION OFFICER
BAXTER, ROBERT E	\$68,185.61	SHERIFF DEPT	UNDERSHERIFF
MILLER, MICHAEL W	\$67,168.78	BUILDING GROUND	DIRECTOR BUILDING & GROUNDS
NIELSEN, SANDRA K	\$66,813.77	DISPATCH	DISPATCH DIRECTOR
HINOJOSA, ERIC J	\$65,922.41	PROSECUTOR	ASSISTANT PROSECUTOR
WALLE, ERICA K	\$63,362.24	PROSECUTOR	ASSISTANT PROSECUTOR
HILL, WILLIAM A	\$63,362.24	PROSECUTOR	ASSISTANT PROSECUTOR
FINI, LINDA L	\$62,444.96	UNIFIED COURT	CIRCUIT COURT REPORTER
STRASZ, LINDA A	\$60,293.00	JUVENILE PROB	CHIEF PROBATION OFFICER
WALTHER, HEATHER R	\$58,725.00	DWI COURT	TRSC CASE MANAGER
BROWN, JANA L	\$56,011.81	FRIEND OF COURT	DEPUTY FOC
MCKINNEY VOLZ, CINDY M	\$55,681.80	UNIFIED COURT	DEPUTY COURT ADMINISTRATOR
NACY, LEIGH	\$53,026.91	ANIMAL SHELTER	ANIMAL CONTROL DIRECTOR

WAGE SURVEY				
	TREASURER	CLERK	REGISTER	DRAIN COMM.
ALCONA	\$ 46,351.00	\$ 46,351.00	\$ 46,351.00	N/A
ALGER	\$ 65,000.00	\$ 65,000.00	CLK/REG	
ALLEGAN	\$ 80,916.94	\$ 80,916.94	CLK/REG	\$ 80,916.94
ALPENA	\$ 59,789.00	\$ 64,446.00	\$ 56,158.00	\$ 8,668.00
ANTRIM	\$ 63,890.00	\$ 65,230.00	\$ 61,273.00	\$ 597.00
ARENAC				
BARAGA				
BARRY				
BAY	\$ 79,147.00	\$ 79,147.00	\$ 79,147.00	\$ 79,147.00
BENZIE	\$ 59,749.40	\$ 60,049.40	\$ 59,959.40	\$ 2,400.00
BERRIEN				
BRANCH	\$ 59,452.00	\$ 59,452.00	\$ 59,452.00	\$ 50,205.00
CALHOUN				
CASS	\$ 67,716.09	\$ 69,372.54	CLK/REG	\$ 57,153.66
CHARLEVOIX				
CHEBOYGAN				
CHIPPEWA	\$ 64,178.40	\$ 76,441.25	\$ 76,441.25	\$ 983.34
CLARE	\$ 54,759.24	\$ 62,556.78	CLK/REG	\$ 34,338.04
CLINTON	\$ 76,969.00	\$ 83,316.00	clk/reg	\$ 71,423.00
CRAWFORD				
DELTA				
DICKINSON	\$ 65,405.00	\$ 65,405.00	CLK/REG	\$ 1,463.00
EATON				
EMMET				
GENESEE				
GLADWIN	\$ 59,488.00	\$ 54,511.00	\$ 52,050.00	\$ 30,558.00
GOGEBIC	\$ 51,762.00	\$ 55,573.00	CLK/REG	N/A
GRAND TRAVERSE				
GRATIOT				
HILLSDALE	\$ 56,778.00	\$ 58,030.00	\$ 56,778.00	\$ 55,048.00
HOUGHTON	\$ 60,421.00	\$ 67,491.00	CLK/REG	23.47 HR.
HURON	\$ 66,544.00	\$ 66,544.00	\$ 58,648.00	N/A
INGHAM	\$ 103,832.00	\$ 96,373.00	\$ 90,086.00	\$ 90,086.00
IONIA				
IOSCO				
IRON	\$ 55,223.00	\$ 59,277.00	CLK/REG	\$ 4,744.00
ISABELLA	\$ 85,357.00	\$ 81,807.00	\$ 74,033.00	\$ 66,998.00
JACKSON				
KALAMAZOO				
KALKASKA	\$ 49,399.00	\$ 50,320.00	\$ 50,315.00	\$ 2,222.00
KENT	\$ 113,671.00	\$ 118,801.00	CLK/REG	\$ 102,291.00
KEWEENAW				
LAKE	\$ 58,598.00	\$ 58,000.00	CLK/REG	N/A

LAPEER	\$ 67,168.17	\$ 63,776.89	\$ 57,020.64	\$ 58,887.16
LEELANAU				
LENAWEE				
LIVINGSTON				
LUCE				
MACKINAC				
MACOMB				
MANISTEE	\$ 65,732.00	\$ 69,108.00	\$ 64,798.00	\$ 4,489.00
MARQUETTE	\$ 63,000.00	\$ 67,000.00	\$ 63,000.00	\$ 25,600.00
MASON	\$ 63,021.95	\$ 63,021.95	\$ 56,882.38	\$ 47,411.43
MECOSTA	\$ 63,231.00	\$ 65,216.00	\$ 63,231.00	\$ 63,231.00
MENOMINEE				
MIDLAND	\$ 86,318.00	\$ 82,856.00	\$ 79,049.00	\$ 81,072.00
MISSAUKEE				
MONROE	\$ 79,317.00	\$ 85,817.00		\$ 79,317.00
MONTCALM				
MONTMORENCY	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 10,000.00
MUSKEGON				
NEWAYGO	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00
OAKLAND				
OCEANA	\$ 58,680.00	\$ 58,680.00	\$ 58,680.00	\$ 58,680.00
OGEMAW				
ONTONAGON				
OSCEOLA	\$ 55,226.00	\$ 60,646.00	\$ 55,590.00	\$ 14,413.00
OSCODA	\$ 47,400.00	\$ 47,400.00	CLK/REG	N/A
OTSEGO				
OTTAWA	\$ 106,283.00	\$ 108,367.00	CLK/REG	\$ 95,950.00
PRESQUE ISLE	\$ 49,200.00	\$ 49,200.00	\$ 44,200.00	\$ 5,200.00
ROSCOMMON				
SAGINAW	\$ 94,315.00	\$ 85,230.00	\$ 83,776.00	\$ 94,165.00
ST. CLAIR				
ST. JOSEPH	\$ 72,563.00	\$ 83,978.00	CLK/REG	\$ 72,776.00
SANILAC	\$ 60,953.10	\$ 63,862.10	\$ 58,407.10	\$ 55,590.16
SCHOOLCRAFT	\$ 55,743.00	\$ 55,849.00	CLK/REG	\$ 6,750.00
SHIAWASEE				
TUSCOLA	\$ 62,182.36	\$ 62,182.36	\$ 60,324.63	\$ 60,324.63
VAN BUREN				
WASHTENAW				
WAYNE				
WEXFORD				



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

Fwd: Part-time Account Clerk II position

1 message

Shelly Lutz <lutzs@tuscolacounty.org>
To: Clayette Zechmeister <zclay@tuscolacounty.org>

Thu, Nov 5, 2020 at 12:00 PM

----- Forwarded message -----

From: **John Bishop** <jbishop@tuscolacounty.org>
Date: Wed, Nov 4, 2020 at 1:16 PM
Subject: Part-time Account Clerk II position
To: Shelly Lutz <lutzs@tuscolacounty.org>

Shelly:

I have offered the above-noted position to Leah Dinsmore. She will be contacting you to set up a time for her physical, drug test, and background check.

John Bishop

--

Shelly A. Lutz

Tuscola County

Human Resource Director

125 W. Lincoln St.

Caro, MI 48723

(989) 672-3705

Fax (989)672-4011

lutzs@tuscolacounty.org

VISIT US ONLINE FOR COUNTY SERVICES @ WWW.TUSCOLACOUNTY.ORG

