

**Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole – Monday, December 11, 2017 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **Update Regarding Tuscola Trauma Team – Karen Southgate**
2. **In-Home Parenting Contracts for 2018**
3. **Fourth Quarter Security Status Update – IT Director**
4. **Update Regarding Michigan Renewal Energy Collaborative**
5. **Tuscola Area Airport Zoning Board of Appeals (See A)**
6. **Airport Zoning Administrator Annual Report and Potential Fee Changes (See B)**
7. **Appointment of New Airport Zoning Administrator**
8. **Potential Dental Clinic Update**
9. **Millington Township Police Services Contract**
10. **Arbela Township Police Services Contract**
11. **Medical Care Facility Millage Transfer Request (See C)**
12. **2018 County Budget Development Loose-Ends – Draft for Commissioner Review (See D)**
13. **Pension System Changes (See E)**
14. **Maintenance Agreement with MSU-Extension (See F)**
15. **Next Jail Planning Committee Meeting (See G)**

**On-Going and Other Finance**

1. **Sunday Retail Sales of Spirits, Beer and Wine – Next Steps**
2. **Road Commission Organizational Alternatives – Next Steps**
3. **Vassar EDC/TIFA**
4. **Tuscola Area Airport – Land Acquisition from State**
5. **Continue Review of Road Commission Legacy Costs**
6. **Indigent Defense Plan**

**Personnel**  
Committee Leader-Commissioner Bardwell

**Primary Personnel**

1. **Update Regarding Labor Negotiations**
2. **HDC Board Downsizing with One Less Tuscola Appointee (See H)**
3. **Authorization to Refill Vacant Part-Time Recycling Vacancy**

**On-Going and Other Personnel**

1. **Reporting Relationship (Nepotism Policy)**
2. **Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions**
3. **Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt**
4. **Review Re-Establishment of Judicial Committee Meetings**
5. **Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners**
6. **Method to Communicate County Concerns to State Senator and Representative**

**Building and Grounds**  
Committee Leaders-Commissioners Young and Vaughan

**Primary Building and Grounds**

1. Recycling Building Remodeling – Next Steps
2. Vanderbilt Park Update
3. New Agreement for Billboards on New Recycling Property (See I)
4. Request to Use Courthouse Lawn (See J)
5. Potential Annexation of County Property for Water/Sewer Cost Reductions (See K)

**On-Going and Other Building and Grounds**

1. Jail Plumbing Update
2. County Property Ownership Identification
3. Update 10 Year Capital Improvement Plan
4. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation
5. Fire Safety Planning

**Other Business as Necessary**

1. Former Vassar Foundry
2. Dairy Farmers of America – Cass City
3. Caro Dam
4. Airport Authority
5. Cass River Greenways

**Public Comment Period**

**mhoagland@tuscolacounty.org**

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**From:** mhoagland@tuscolacounty.org  
**Sent:** Tuesday, November 21, 2017 8:32 AM  
**To:** Keith Kosick; Ione Vyse; jfetting@tuscolacounty.org  
**Cc:** Clayton Johnson; 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'  
**Subject:** By-Laws for Airport Zoning Board of Appeals  
**Attachments:** Tuscola. Airport Zoning Board of Appeals By-Laws (S1400015-2).docx

Ione, Keith and Jodi

Airport Zoning Board of Appeals update.

- The By-Laws for the Airport Zoning Board of Appeals were approved at the Board of Commissioners meeting yesterday. I have attached a copy for your records.
- The County Clerk has contacted all members of the original Airport Zoning Board of Appeals to determine if they still desire to serve. The five members appointed were: William Campbell, Keith Kosick, Paul Hoose, Don Clinesmith and Johnathon Blasius. All members except Mr. Campbell have indicated they are willing to continue serving. Mr. Campbell's response is expected soon.
- By the December 11, 2017 Committee of the Whole meeting members are expected to be able to be appointed to three year staggered terms according to the By-Laws. If Mr. Campbell decides not to serve then the process to take applications to fill the fifth member will need to be taken.
- After the five members are appointed then the Board should schedule a meeting to elected officers according to the By-Laws.
- The goal is to have this Board in place in case an appeal needs to be heard in early 2018.

Mike

Michael R. Hoagland  
Tuscola County Controller/Administrator  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**VISIT US ON LINE FOR COUNTY SERVICES @ [www.tuscolacounty.org](http://www.tuscolacounty.org)**

# **Tuscola Area Airport Zoning Board of Appeals By-Laws**

The following rules of organization and procedure are hereby adopted by the Tuscola Area Airport Zoning Board of Appeals pursuant to the Michigan Airport Zoning Act (MCL 259.431 *et seq.*) and the Tuscola Area Airport Zoning Ordinance (County Ordinance # 01-2010).

## **I. ORGANIZATION**

The Airport Zoning Board of Appeals (“AZBA”) consists of five (5) members appointed by the Tuscola County Board of Commissioners. Each member of the AZBA is appointed for a term of three (3) years and until his or her successor is appointed; except that upon adoption of these By-Laws, the Board of Commissioners may initially appoint one member for a term of one (1) year, two members for terms of two (2) years each, and two members for terms of three (3) years each, so as to create a staggered board. Notice of resignation by an AZBA member shall be made in writing to the chairperson, who shall forthwith notify the Board of Commissioners. A member appointed to fill a vacancy created by removal or resignation shall fulfill the remaining term of the member replaced.

## **II. MEETINGS**

(1) The AZBA shall hold an annual meeting in February of each year. Other meetings of the AZBA shall be held at the call of the chairperson and at such other times as the AZBA may determine. A meeting shall also be held upon written request to the chairperson of at least two members. Notice of all meetings shall be given to all members.

(2) The chairperson, or in his or her absence the vice-chairperson, may administer oaths or affirmations and issue subpoenas to compel the attendance of witnesses.

(3) All hearings of the AZBA shall be public, and it shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent, abstaining with cause, or failing to vote, then so indicating and recording.

(4) The AZBA shall keep records of its examinations and other official acts, all of which shall be immediately filed in the offices of the AZBA (Annex Office) and shall be a public record.

(5) The presence of three members shall constitute a quorum.

## **III. OFFICERS**

(1) **Selection and Tenure**: At the annual meeting, the AZBA shall select a chairperson, vice-chairperson, and secretary. All officers shall serve a term of one year, or until their successors are selected and assume office, except as noted in Subsection (2) below.

(2) **Chairperson**: The chairperson shall preside at all meetings, appoint committees, and perform such other duties as ordered by the AZBA or required by these By-Laws.

(3) Vice-Chairperson: The vice chairperson shall act in the capacity of the chairperson in his or her absence. In the event the office of chairperson becomes vacant, the vice-chairperson shall succeed to this office for the unexpired term, and the AZBA shall select a successor to the office of vice-chairperson for the unexpired term.

(4) Secretary: The secretary shall be responsible for maintaining a permanent record of the minutes of each meeting. The secretary shall execute documents in the name of the AZBA, and shall be responsible for issuing formal written correspondence with other groups or persons, as directed by the AZBA. All communications or other written materials received by the secretary shall be brought to the attention of the AZBA. The secretary shall issue such notices as may be required, and shall oversee the issuance of such notices in conformity with these By-Laws and other applicable law.

#### **IV. PROCEDURE**

(1) Appeals shall be made within 30 days after the issuance of a written decision of the Airport Zoning Administrative Agency/Zoning Administrator.

(2) Appeals and other requests shall proceed in accordance with the provisions set forth in the Tuscola Area Airport Zoning Ordinance (County Ordinance # 01-2010).

(3) The AZBA shall hereafter develop forms for appeals and other requests, which shall be made part of these By-Laws upon adoption, and as may be modified from time to time.

#### **V. CONFLICT OF INTEREST**

(1) AZBA members shall disclose a potential conflict of interest to the AZBA, and abstain from participating in a hearing or deliberations, when:

- a. A family member is involved in any request for which the AZBA is asked to make a decision.
- b. The member has a business or financial interest in the property involved in the request or has a business or financial interest in the applicant's company, agency, or association.
- c. There is a reasonable appearance of a conflict of interest, as determined by the AZBA member declaring such conflict.

#### **VI. AMENDMENTS**

These By-Laws may be amended at any meeting by a vote of a majority of the members of the AZBA.

Adopted by the Tuscola County Area Airport Zoning Board of Appeals at a meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Secretary of the AZBA

**mhoagland@tuscolacounty.org**

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**From:** ikvyse@gmail.com  
**Sent:** Sunday, December 3, 2017 1:42 AM  
**To:** mike hoagland  
**Subject:** Airport Zoning Administrator Annual Report  
**Attachments:** 2017 annual report.odt

Mike, Attached is my annual report to the County Commissioners.

As I thought about these towers applications going to the Airport Zoning Board of Appeals, I wondered if the board had set fees for that.

If you haven't, I would suggest a fee like \$200 to \$250 or so, depending on what you are paying the appeals board, plus a bit for paperwork. Then I would have an additional amount like \$25 or \$50 for each additional application by the same applicant at the same meeting. From the looks of things it could be almost 15 or 20 at a time.

Please pass my wishes for a Merry Christmas and a Happy New Year to all the Commissioners and of course to you, your family and the great staff in the building.

Hope to see you in the new year.

lone



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**VYSE ADMINISTRATIVE SERVICES LLC.**

3741 Wilder Rd. Vassar MI, 48768  
989-245-3481 e-mail [ikvyse@gmail.com](mailto:ikvyse@gmail.com)

December, 2017

**Tuscola Area Airport Zoning Administrator's Annual Report**

During the past year,

Vyse Administrative Services has continued to interacted with the State Aeronautics Board, the Tuscola Airport Authority and other related agencies regarding wind energy sites and their relationship to the Airport footprint.

This year there were no applications for a tower permits. It is expected that in the coming year several applications will be made for wind turbine towers in the conic zone. These, however, are expected to be made directly to to the Airport Zoning Board of Appeals for a variance.

The Companies working on the permits etc. for the wind farms continue to be cooperative with me and are complying with the Airport Zoning Ordinance.

Thank you for giving us the opportunity to serve Tuscola County.

Best Wishes for the upcoming New Year.

Sincerely,

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Ione K. Vyse  
Director of Operations



# Tuscola County Medical Care Community

Your Care Partner in Skilled Nursing and Rehabilitation Therapy

1285 CLEAVER ROAD ♦ CARO, MICHIGAN 48723  
PHONE (989) 673-4117 ♦ FAX (989) 673-6665

#### Executive Management

Brenda Kretzschmer, RN, NHA – Chief Executive Officer  
Maggie Root, CHC – Chief Financial Officer  
Rachel Curtis, RN – Chief Nursing Officer  
Arshad Aqil, M.D. – Certified Medical Director



Tuscola County Department of Health & Human Services  
and Tuscola County Medical Care Facility  
Board of Directors  
Douglas Hall - Chairman  
Sue Morris – Vice-Chair  
Michael Bearden – Member

October 25, 2017

Mr. Mike Hoagland, Controller  
Tuscola County Board of Commissioners  
125 W. Lincoln Street  
Caro, MI 48723

RE: Funds Transfer Request

Dear Mr. Hoagland:

This letter is to request the following transfers of funds for expenses related to Facility:

- From:** Millage Fund #298-000-001-000, \$13,100.00  
**To:** General Fund Account #291  
**For:** Standard Tile, Inc, Ck. 53843  
New Flooring, Life Enrichment (Activities) – Alderman Place
- From:** Millage Fund #298-000-001-000, \$15,513.00  
**To:** General Fund Account #291  
**For:** Raymac HVAC Sales Co. Ck. 54222  
10 New PTAC Units – Alderman Place Resident Rooms
- From:** Millage Fund #298-000-001-000, \$8,895.00  
**To:** General Fund Account #291  
**For:** Galaxy Office Machines Ck. 54563  
New Copier in Business Office – Alderman Place
- From:** Millage Fund #298-000-001-000, \$45,700.00  
**To:** General Fund Account #291  
**For:** MJ Mechanical Services Ck. 54913  
Air Handler, Replace Duct Work in Therapy Room – Alderman

The total amount of this request is **\$83,208.00**. Thank you for your assistance.

Sincerely,

*Brenda L. Kretzschmer* RN, NHA, CEO

Brenda L. Kretzschmer, RN, NHA, CEO

Cc: Pat Donovan, Tuscola County Treasurer

## Commissioners

On November 20, 2017 a first draft of the 2018 budget was approved for review and comment by departments. Several departments requested changes in the November 20<sup>th</sup> draft budget.

I have reviewed these requested changes with the Finance Committee who have recommended the following adjustments to the November 20<sup>th</sup> draft budget. Implementation of these changes satisfies final department budget requests and concerns.

1. Reduced elections revenue budget by \$38,000 and expenditure budget by \$86,850 for a net gain of \$48,850. Anticipated special election to elect a new state senator was not required.
2. Increased Register of Deeds overtime account by \$50 and training by \$300.
3. Increased County Clerk budget by \$7,020 for Kofile imaging software which was previously agreed to be done.
4. Increase Courthouse Security Budget by \$50 for supplies and \$11,000 for overtime which was overlooked when the initial budget was prepared.
5. Increased Controller budget by \$9,831 for previously agreed wage change for Chief Accountant position.
6. Increased Unified Court general fund budget by \$1,368 and child care fund budget by \$3,194 for previously agreed to wage schedule change for Circuit Court Administrator position.
7. Increased Road Patrol Fund budget by \$400 for impounding expense, \$250 for telephone expense and \$500 for equipment rental.
8. Approved funding for preservation of surveying documents at a cost of \$981 to be funded from the special programs activity budget without increasing the overall budget.
9. Increased wages and step schedules for six essential court employees above the base 2% as requested by Chief Judge to help reduce turnover of critical court employees. Also increased court revenue by \$14,000 to off-set wage costs increases. These wage changes as summarized below:
  - Increase the top step for District Court clerks from \$16.49 per hour to \$17.30 per hour (effects one employee in 2018) – estimated 2018 cost \$1,580
  - Promote and reclassify an employee from the title of Magistrate Clerk to Warrant Clerk (effects one employee) – estimated 2018 cost \$2,945
  - Provide an additional 3% increase above the 2% base increase for the Assignment Clerk (effects one employee) – estimated 2018 cost \$1,364
  - Provide an additional 3% increase above the 2% base increase for two Court Recorders (effects two employee) – estimated 2018 cost \$2,728
  - Establish a new wage/step schedule for the Deputy Friend of the Court with seven step (As detailed in the December 5, 2017 email from the Chief Judge (effect one employee) – estimated 2018 cost \$1,640

The draft 2018 budget remains balanced with the implementation of these changes.

Mike

Michael R. Hoagland  
Tuscola County Controller/Administrator  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**2018 All Funds Budget Presented by Fund**

Fund	Fund Name	2018 Estimated Beginning Fund Balance	2018 Budgeted Revenue and Transfers In	2018 Budgeted Expenditures and Transfers Out	2018 Estimated Ending Fund Balance	Comments
<b>General Fund</b>						
101	<b>Total General Fund</b>	<b>1,710,832</b>	<b>13,434,000</b>	<b>13,434,000</b>	<b>1,710,832</b>	May eventually want to start increasing fund balance
<b>Special Revenue Funds</b>						
207	Road Patrol	466,170	2,368,090	2,232,164	602,096	Millage approve 5 more offices and a K-9 unit
208	County Parks & Recreation	17,860	36,550	12,250	42,160	Major park improvements - GF and NextEra funds provided - striving for funding self-sufficiency
213	Arbela Township Police Services	0	87,975	87,975	0	Township funded
214	Voted Primary Road Improvement	735,334	1,695,130	1,809,102	621,362	Special purpose millage for primary road imp.
215	Friend of the Court	260,920	1,034,320	1,113,794	181,446	GF appropriation request \$282,970 recommended \$242,970
216	Family Counseling	49,794	10,000	10,000	49,794	
218	Dispatch/911	1,018,207	1,324,500	1,495,148	847,559	CAD and pager equipment needs
221	Health Department	1,293,362	3,156,478	3,125,362	1,324,478	
224	Regional DWI Court Grant	36,652	219,000	199,000	56,652	What about the \$700,000 funds received?
225	Vassar Township Police Services	0	91,144	91,144	0	Three county grant
230	Recycling	328,024	384,789	450,293	262,520	Township funded
232	Millington Township Police Services	0	174,075	174,075	0	Partially millage funded
233	New Mental Health Grant for Courts	0	24,500	24,500	0	Township funded
236	Victim Services	295	84,855	84,855	295	New
240	Mosquito Abatement	185,750	1,104,130	1,143,428	146,452	Grant funded
244	Equipment Fund	404,743	388,000	484,768	307,975	Millage funded - well received program Computer and other technology demands continue to increase
250	CDBG Housing Program Income	0	100,000	100,000	0	Program ended
251	Principal Residence Exemption	81,240	61,300	120,000	22,540	Recovery of funds for claiming two principle residences
252	Remonumentation	0	\$70,954	\$70,954	0	State funded
255	Victim of Crime Act Grant	0	86,270	86,270	0	Grant funded
256	Register of Deeds Automation	52,127	55,300	53,345	54,082	



**2018 All Funds Budget Presented by Fund**

Fund	Fund Name	2018 Estimated Beginning Fund Balance	2018 Budgeted Revenue and Transfers In	2018 Budgeted Expenditures and Transfers Out	2018 Estimated Ending Fund Balance	Comments
257	HDC Stop Grant	0	31,488	31,488	0	May or may not retain this grant
258	Geographic Information Systems	90,857	48,300	11,750	127,407	Goal to update aerial photographs, reduce cost by doing jointly - fund balance growing
261	Homeland Security	0	90,000	90,000	0	Federal funds
263	Concealed Pistol Licensing	69,574	31,200	16,680	84,094	May be discontinued
265	Corrections Officer Training	33,021	12,000	16,000	29,021	State funds for this purpose only
266	Forfeiture Sheriff/Prosecutor/Crime Victim	149,861	40,000	104,655	85,206	Funds can only be used for these two departments
269	Law Library	16,071	6,500	6,500	16,071	Annual amount set by statute
278	Drug Grant Enforcement	0	20,000	20,000	0	Grant funded - medical marijuana
279	Voted MSU-Extension	(116,985)	174,498	173,616	(116,103)	Millage funded - relieved \$140,000 in GF cost - loan being repaid
285	Michigan Justice Training	6,466	4,000	4,000	6,466	State funded
288	Human Services Child Care	164,142	718,748	867,496	15,394	Need to watch closely
291	Medical Care Facility	1,656,346	22,375,352	22,882,071	1,149,627	Will not receive an official budget until mid-Nov - rough estimate only
292	Child Care Probate Juvenile	370,948	719,700	888,162	202,486	Need to watch closely - \$400,000 from GF
293	Soldiers Relief	24,953	40,000	35,000	29,953	
295	Voted Veterans	178,355	313,648	254,740	237,263	Millage funded - relieved \$80,000 in GF cost - wage
296	Voted Bridge	907,504	846,814	1,154,493	599,825	Millage funded
297	Voted Senior Citizens	27,000	560,855	546,903	40,952	Millage funded improved programs
298	Voted Medical Care Facility	924,000	441,326	501,091	864,235	Millage funded
	<b>Special Revenue Funds Total</b>	<b>9,432,591</b>	<b>39,031,789</b>	<b>40,573,072</b>	<b>7,891,308</b>	
	<b>Debt Service Funds</b>					
352	Pension Bonds	1,000	403,900	403,900	1,000	
353	Pension Bond Health Department	70	180,925	180,925	70	
374	Purdy Building Debt	0	73,238	73,238	0	
375	Caro Sewer System	0	427,066	427,066	0	
379	Mayville Storm Sewer	0	78,550	78,550	0	
380	Richville Water System	0	72,345	72,345	0	

**2018 All Funds Budget Presented by Fund**

Fund	Fund Name	2018 Estimated Beginning Fund Balance	2018 Budgeted Revenue and Transfers In	2018 Budgeted Expenditures and Transfers Out	2018 Estimated Ending Fund Balance	Comments
385	Denmark Sewer System (Old)	0	112,096	112,096	0	
387	Wisner Water	0	154,750	154,750	0	
	<b>Debt Service Funds Total</b>	<b>1,070</b>	<b>1,502,870</b>	<b>1,502,870</b>	<b>1,070</b>	
<b>Capital Project Funds</b>						
470	State Police Capital Expenditures	123,000	23,300	15,500	130,800	
483	Capital Improvements Fund	1,439,296	78,000	142,000	1,375,296	
488	Jail Capital Improvement Fund	1,482,544	0	0	1,482,544	Escrowed funds and other funds - major objective build reserves to upgrade jail
	<b>Capital Project Funds Total</b>	<b>3,044,840</b>	<b>101,300</b>	<b>157,500</b>	<b>2,988,640</b>	
<b>Other Funds</b>						
532	Tax Foreclosure Fund	498,824	400,000	292,288	606,536	Much better understanding of fund
676	Motor Pool (Child Care Vehicle)	8,351	8,000	2,000	14,351	
677	Workers Compensation	168,839	5,000	135,000	38,839	Elimination of fund balance will add about \$135,000 in cost beginning for 2019 budget
	<b>Other Funds Total</b>	<b>676,014</b>	<b>413,000</b>	<b>429,288</b>	<b>659,726</b>	
	<b>Total All Funds</b>	<b>\$14,865,347</b>	<b>\$54,482,959</b>	<b>\$56,096,730</b>	<b>\$13,251,576</b>	



**2018 General Fund Expenditure Budget by Department Activity**

Category/Department	2016 Actual	2017 Amended Budget	2017 Estimated Year End - July	Preliminary Draft 2018 Budget	Comments
					Base budget includes: 2% wage increase , health insurance decrease, retirement status quo
<b>Legislative</b>					Note: workers comp costs will increase by about \$135,000 for the 2019 budget - reserve used per auditors
Board of Commissioners	107,239	126,614	125,060	127,334	
Special Programs	16,258	34,000	19,000	29,500	
<b>Total Legislative</b>	<b>123,497</b>	<b>160,614</b>	<b>144,060</b>	<b>156,834</b>	
<b>Judicial</b>					
Unified Court	2,299,559	2,454,428	2,304,596	2,462,568	Baseline indigent defense costs may be moved to a separate fund at some point - at this point budget includes: certain line item adjustments, wage adjustment for one court administrators , security equipment, other requests still under discussion
Jury Commission	6,585	5,875	5,875	5,875	
Adult Probation	10,270	14,000	10,500	12,000	
<b>Total Judicial</b>	<b>2,316,414</b>	<b>2,474,303</b>	<b>2,320,971</b>	<b>2,480,443</b>	
<b>General Government</b>					
Elections	176,225	42,280	55,280	165,410	Election year major increase - some costs reimbursed
Accounting Services	38,705	52,000	49,305	52,000	
Legal Services	89,001	75,000	95,000	80,000	No contract negotiations expected in 2018 - may reduce costs
Clerk	429,694	469,310	443,570	478,170	
Controller/Administrator	312,482	333,046	308,943	356,807	Wage adjustment for Chief Accountant - essential employee
Equalization	200,176	215,479	229,127	215,769	
Equalization/Huron County	9,916	0	0	0	Agreement with Huron County ended
Equalization Caro Assessing Contract	20,412	28,297	18,978	7,341	Agreement revised, PT employee eliminated

**2018 General Fund Expenditure Budget by Department Activity**

Category/Department	2016 Actual	2017 Amended Budget	2017 Estimated Year End - July	Preliminary Draft 2018 Budget	Comments
Prosecutor	504,807	554,482	521,845	548,827	No budget received - staff prepared
Co-Op Prosecutor	156,063	178,349	168,024	177,389	No budget received - staff prepared
Register of Deeds	254,424	283,532	254,705	285,207	ROD requested pay increase above 2%, equal to Clerk and Treasurer - not changed per
Treasurer	276,817	296,154	267,255	407,683	Portion of staff charged to Foreclosure Fund moved back to general fund - off set with more revenue from foreclosure fund
MSU Cooperative Extension	25,000	0	0	0	Now funded with millage funds
Computer Operations	458,393	494,208	506,382	608,995	Service contact costs continue to increase and 1 FTE added one 2017 - \$150,000 increase in two years
Buildings & Grounds	855,086	790,058	729,000	795,361	Utility and telephone system cost reductions
Human Services Building Maint.	52,486	58,463	50,500	59,170	
Drain Commission	204,226	218,356	203,845	218,717	
<b>Total General Government</b>	<b>4,063,913</b>	<b>4,089,014</b>	<b>3,901,759</b>	<b>4,456,846</b>	
<b>Public Safety</b>					
Courthouse Security	137,725	133,327	129,938	127,550	
Jail	2,183,927	2,304,128	2,170,619	2,308,100	50% of sheriff and undersheriff costs charged to road patrol fund with millage approval - \$120,000 GF relief
Weigh Master	79,836	80,639	80,364	82,227	Road commission funded
Marine Safety	14,387	13,400	13,400	12,461	State funded
Secondary Road Patrol	82,560	89,931	89,931	80,261	State funded
Community Corrections Work Site Crew				67,020	Major changes to CCAB programs - county paying more for prisoner work site crew
Thumb Narcotics	4,338	7,000	14,242	14,107	Off setting TNU revenue provided
Planning Commission	3,548	4,034	3,352	4,850	
Plat Board	0	0	0	0	
Emergency Services	92,597	97,337	92,570	97,565	Some federal reimbursement
Animal Shelter	145,436	153,000	147,500	150,000	Contract with Sanilac County
Livestock Claims	0	500	0	0	
<b>Total Public Safety</b>	<b>2,744,354</b>	<b>2,883,296</b>	<b>2,741,916</b>	<b>2,944,141</b>	



**2018 General Fund Expenditure Budget by Department Activity**

Category/Department	2016 Actual	2017 Amended Budget	2017 Estimated Year End - July	Preliminary Draft 2018 Budget	Comments
<b>Public Works</b>					
Building Codes (See note below)	369,007	300,000	400,000	350,000	
Board of Public Works	486	1,500	600	1,500	
Drain-at Large	405,426	408,183	408,183	410,266	Two more years costs are expected to decline per drain commissioners
<b>Total Public Works</b>	<b>774,919</b>	<b>709,683</b>	<b>808,783</b>	<b>761,766</b>	
<b>Health &amp; Welfare</b>					
Substance Abuse	49,647	54,090	54,090	55,841	
Medical Examiner	60,159	62,455	69,790	78,188	Cost increase creep, higher MEI pay
Airport Zoning Board	35	100	10	500	
Economic Development	50,000	80,000	80,000	80,000	May change structure of EDC after EPA grant finished
Department of Human Services				9,000	Accounting change
<b>Total Health &amp; Welfare</b>	<b>159,841</b>	<b>196,645</b>	<b>203,890</b>	<b>223,529</b>	
<b>Other</b>					
Employee Sick Vacation Benefit	10,241	62,507	20,000	54,025	
Insurance & Bonds	92,530	103,000	125,000	127,000	
<b>Other Total</b>	<b>102,771</b>	<b>165,507</b>	<b>145,000</b>	<b>181,025</b>	
<b>Contingency</b>					
Contingency	0	33,006	0	22,876	
<b>Total Contingency</b>	<b>0</b>	<b>33,006</b>	<b>0</b>	<b>22,876</b>	
<b>Operating Transfers Out</b>					All veterans programs now funded with millage funds - relieved Gf of \$140,000 in expense



**2018 General Fund Expenditure Budget by Department Activity**

Category/Department	2016 Actual	2017 Amended Budget	2017 Estimated Year End - July	Preliminary Draft 2018 Budget	Comments
County Park	6,500	12,600	12,600	0	Striving for financial self sufficiency - significant park improvements underway
Friend of the Court	242,970	242,970	242,970	242,970	Some use of FB anticipated - \$282,248 requested
Health Department	303,319	306,500	306,500	315,000	??? - approve or not , \$700,000 FB restricted funds - may cost more for a new Medical Director
Behavioral Health	288,243	288,243	288,243	288,243	Set by law
Equipment Fund	383,300	262,000	500,000	388,000	More computer and other equipment requests - continues to relentlessly grow with cyber security needs, hardware, software and service contract costs
Remonumentation	137	0	0	0	
Hazard Mitigation	1,617	0	0	0	
Community Corrections	28,500	36,000	36,000	0	Accounting change to GF
Child Care Human Services	250,000	200,000	200,000	275,000	Need to watch closely with child in expensive placement
Department of Human Services	9,000	9,000	9,000	0	
Child Care Probate	475,000	525,000	525,000	400,000	Reduction may require more discussion
Purdy Building Debt	75,574	74,439	74,438	73,238	Payments on Purdy Building purchase
Capital Improvements Fund	550,000	0	0	0	Still strong fund balance but no general fund transfer
Jail Capital Fund -Transfer from General Fund	0	0	514,770	0	Actual transfer to equip, capital imp and jail capital imp may change based on year end financial information
Jail Capital Fund - Escrowed Funds	0	0	667,774	0	Actual transfer to equip, capital imp and jail capital imp may change based on year end financial information
Cigarette Tax	0	0	0	0	
Medical Examiner	26,100	27,100	27,100	27,100	
Wind Revenue Escrow	0	241,000	241,000	196,989	Escrowed for only Consumer energy dispute - needs to be resolved
<b>Total Operating Transfers Out</b>	<b>2,640,260</b>	<b>2,224,852</b>	<b>3,645,395</b>	<b>2,206,540</b>	
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$12,925,969</b>	<b>\$12,936,920</b>	<b>\$13,911,774</b>	<b>\$13,434,000</b>	

2018 General Fund Line Item Detail Revenue Budget					
Account Number	Revenue Category/Department	2016 Actual	2017 Amended Budget 7-31-17	2017 Projected	2018 Budget
	<b>Taxes</b>				
402-253	Current Taxes (Non-Wind)	5,581,927	5,778,000	5,859,000	5,953,000
402-891	Current Wind Tax Revenue	1,166,396	941,000	975,000	1,065,000
404-253	Payment in Lieu of Taxes	4,289	6,000	4,000	4,300
425-253	Trailer Park Fees	3,984	4,700	4,000	4,000
447-253	Summer Tax Collection	127,089	114,000	127,000	127,000
	<b>Total Taxes</b>	<b>6,883,685</b>	<b>6,843,700</b>	<b>6,969,000</b>	<b>7,153,300</b>
	<b>Licenses and Permits</b>				
452-441	Building Codes SCMCCI	369,007	300,000	400,000	350,000
475-215	Replace Pistol Permit	35	0	0	0
476-215	Marriage Licenses	1,855	2,000	1,500	1,700
477-253	Dog Licenses	118,096	125,000	125,000	125,000
477-301	Sheriff Licenses	0	12	12	0
544-136	District Court Case Flow Assistance	15,541	15,000	12,808	14,000
	<b>Total Licenses &amp; Permits</b>	<b>504,534</b>	<b>442,012</b>	<b>539,320</b>	<b>490,700</b>
	<b>Intergovernmental Federal</b>				
506-253	Civil Defense	28,729	34,000	32,000	33,000
509-346	Byrne Jag TNU/Lapeer Co	0	0	0	0
	<b>Total Intergovernmental Federal</b>	<b>28,729</b>	<b>34,000</b>	<b>32,000</b>	<b>33,000</b>
	<b>Intergovernmental State</b>				
541-253	Judges Salary (Cir,Pro,District)	241,146	241,307	241,307	242,000
544-253	Marine Safety	14,380	13,400	13,400	12,461
545-253	Secondary Road Patrol	82,749	89,931	89,931	80,261
562-301	SSI Incentive	5,800	6,000	6,000	5,000

2018 General Fund Line Item Detail Revenue Budget					
Account Number	Revenue Category/Department	2016 Actual	2017 Amended Budget 7-31-17	2017 Projected	2018 Budget
563-253	Co-op Reimbursement Prosecutor	65,432	72,000	70,000	72,000
	Community Corrections Grant Gatekeeping				1,884
574-253	State Revenue Sharing	1,100,611	1,108,101	1,108,101	1,119,182
577-253	State Hotel/Liquor Tax	99,294	108,180	108,180	111,681
578-253	State Payment Court Equity Fund	227,807	232,000	227,000	227,000
	<b>Total Intergovernmental State</b>	<b>1,837,219</b>	<b>1,870,919</b>	<b>1,863,919</b>	<b>1,871,469</b>
	<b>Intergovernmental Local</b>				
511-301	Community Foundation Grant	2,600	4,000	4,000	0
582-426	Enbridge Grant Emergency Services	1,000	0	0	0
583-426	Janks Grant Emergency Services	1,850	0	0	0
584-130	Community Foundation Grant for GA	9,920	0	0	0
	<b>Total Intergovernmental Local</b>	<b>15,370</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>
	<b>Charges for Services - General</b>				
544-215	Drug Case flow Fund Circuit Court	387	700	400	500
590-215	Certified	34,954	36,000	35,000	35,000
601-136	District Court Probation Fees	170,629	180,000	187,000	187,000
602-136	Dist. Court (Court & Bond Costs)	261,953	263,000	261,000	275,000
602-143	Court Costs FOC	15,563	19,000	13,000	13,000
602-215	Court Costs	172,987	200,000	192,000	192,000
603-136	District Court Bond Costs	4,155	3,000	5,000	5,000
607-215	DNA Assessment County Share	490	600	800	800
607-301	DNA Assessment Sheriff	1,223	1,600	2,000	2,000
620-215	Late Fees	198	200	200	200
626-259	IS Service Computers	821	1,600	2,000	1,000
627-259	IS Web Service	1,500	2,000	2,000	2,000
640-259	Property Tax Export	5,931	7,000	6,000	6,000
	<b>Total Charges for Services - General</b>	<b>670,791</b>	<b>714,700</b>	<b>706,400</b>	<b>719,500</b>

2018 General Fund Line Item Detail Revenue Budget					
Account Number	Revenue Category/Department	2016 Actual	2017 Amended Budget 7-31-17	2017 Projected	2018 Budget
	<b>Charges for Services - Sales</b>				
614-229	Prosecutor Copies	30	0	0	0
631-301	Sheriff Report Copies	4,838	4,000	4,000	4,000
642-236	Register of Deeds On Line Costs	34,392	30,000	40,000	40,000
643-430	Sales-Animal Shelter	160	200	200	200
645-236	Register of Deeds Postage Costs	367	350	350	350
646-259	Sale of Computer Equipment	150	0	0	0
646-301	Sales Sheriff - Auction	549	2,700	2,700	2,700
647-301	Sales Sheriff - Canteen	28,619	22,000	40,000	42,000
691-301	Sheriff Misc.	0	50	50	50
	<b>Total Charges for Services - Sales</b>	<b>69,105</b>	<b>59,300</b>	<b>87,300</b>	<b>89,300</b>
	<b>Charges for Services - Fees</b>				
604-136	MIP Deferral Program	0	3,500	0	0
605-136	Dist.Ct. Screening Assessment Fee	17,003	20,000	20,000	20,000
608-136	District Court Intensive Prob. Fees	32,861	36,000	33,000	33,000
608-215	Bench Warrant Fee	9,185	15,000	7,000	7,000
608-301	Sex Offenders Registration Fee	2,060	1,800	2,500	2,500
608-430	Boarding-Animal Control	2,183	2,300	2,000	2,000
609-215	Waiver Marriage Lic. 3 Day	1,190	1,000	1,000	1,000
610-132	Admin Fees/Family Division	25,785	35,000	33,000	33,000
610-148	Probate Court-Service Fees	33,499	32,000	34,000	34,000
611-215	DBA Co-Partnership Clerk	3,800	4,000	4,000	4,000
612-215	Appeals Fees Circuit Court	0	100	100	100
612-236	Register of Deeds-Transfer Tax	122,390	115,000	138,000	135,000
613-236	Register of Deeds-Recording Fee	139,168	190,000	240,000	230,000
614-215	Xerox Copies	7,296	7,400	7,300	7,300
614-236	Register of Deeds-Copies	21,145	23,000	20,000	20,000
615-215	Searches Circuit	5,369	6,000	5,000	5,000
615-236	Register of Deeds-Searches	90	100	100	100
616-215	Motion Fees	7,830	8,000	6,500	6,500
617-132	Filing Fee/Family Court	0	93	200	200

2018 General Fund Line Item Detail Revenue Budget					
Account Number	Revenue Category/Department	2016 Actual	2017 Amended Budget 7-31-17	2017 Projected	2018 Budget
617-215	Jury/Entry/Forensic	14,568	16,000	17,000	17,000
617-253	BC/BS Administrative Fee Retires	2,305	2,500	2,500	2,500
618-215	Notary Bond Filing Fee	879	1,000	1,000	1,000
618-253	Notary Fees Treasurer	15	100	100	100
618-301	Mortgage Sales	4,262	6,500	4,000	4,000
619-136	Civil Fees (District Court)	144,673	140,000	140,000	140,000
619-301	Drug Testing Fees	14,595	12,000	13,000	13,000
620-132	Collection Fees/Family Div.	75	1,600	9,000	9,000
620-148	Childcare Fees	15	0	0	0
620-722	Airport Zoning Application Fees	35	175	0	500
621-215	Circuit Court Fees	389	500	500	500
622-215	Objections to AIDS Counseling	0	60	60	60
622-225	Equalization LUG Tax System	0	50	50	50
623-215	Funeral Home Corrections	0	100	100	100
624-215	Victims Rights Admin. Fee	3,816	4,000	4,000	4,000
624-253	Tax Certification	7,730	6,000	7,500	7,500
624-648	Medical Examiner Fees	2,090	1,500	2,000	2,000
625-215	Voter Registration Processing	618	500	500	500
625-236	County Share MSSR Fee	481	600	600	600
626-225	Tax Administration Fees	55,757	53,000	55,000	55,000
	Work crew Charge for Services				1,000
626-301	Housing Prisoners from Other Counties	0	0	0	0
628-301	Care of Prisoners DOC Detainer	36,149	25,000	36,000	36,000
629-253	Sales Treasurer	3,330	5,000	3,500	3,500
629-301	Prisoners Other Counties	315	100	100	100
630-301	Sheriff Foreclosure Adjudgment Postings	3,948	6,000	2,000	2,000
633-301	Boat Livery Inspections	10	75	75	75
634-301	Felon Diverted Program	94,062	95,000	95,000	95,000
635-301	Inmate Phone Revenues	41,648	40,000	35,000	35,000
636-301	Charge to Prisoners for Jail	58,452	55,000	47,000	47,000
637-301	Day Reporting	4,996	5,000	5,000	5,000
	Day Reporting PA 511				8,000
638-301	Care of Prisoners Work Release	25,819	30,000	25,000	25,000
659-136	Warrant Fees District Court	14,066	20,000	17,000	17,000
660-301	Vehicle Impoundment Fee	0	20	20	20

2018 General Fund Line Item Detail Revenue Budget					
Account Number	Revenue Category/Department	2016 Actual	2017 Amended Budget 7-31-17	2017 Projected	2018 Budget
	<b>Total Charges for Services - Fees</b>	<b>965,952</b>	<b>1,027,673</b>	<b>1,076,305</b>	<b>1,072,805</b>
	<b>Fines &amp; Forfeits</b>				
655-253	County Treasurer Forfeitures	11,875	9,000	12,000	12,000
656-136	District Court Bond Forfeitures	15,517	17,000	20,000	20,000
657-136	District Court Ordinance Fines	16,041	21,000	18,000	18,000
657-215	Court Fines	0	500	500	500
678-132	State Tax Lein Fee	12	82	82	82
	<b>Total Fines &amp; Forfeitures</b>	<b>43,445</b>	<b>47,582</b>	<b>50,582</b>	<b>50,582</b>
	<b>Interest &amp; Rentals</b>				
664-253	Interest - Summer Taxes	31,602	30,000	32,000	32,000
665-253	Pooled General Fund Interest	36,499	33,000	38,000	38,000
667-253	Thumb Cellular Tower Rental	4,287	4,326	4,287	4,287
667-301	Rentals (Use of Van)	0	1,000	0	0
667-369	Rent for County Property	9,516	9,516	9,516	9,516
668-253	Human Services Lease Payment	299,150	299,150	299,150	299,150
668-265	Capital Lease Proceeds	94,499			
699-020	Health Department Lease	85,676	85,676	85,676	85,676
	<b>Total Interest &amp; Rentals</b>	<b>561,229</b>	<b>462,668</b>	<b>468,629</b>	<b>468,629</b>
	<b>Refunds &amp; Reimbursements</b>				
580-253	Reimbursement State Jury	9,815	16,000	12,000	12,000
658-253	Return Check Charge	175	300	300	300
674-253	Thumb Narcotics Unit Reimburse (local)	3,790	7,000	13,000	14,107
674-301	Reimbursements FOC Warrants	174	500	500	500
676-060	Drain Restitution	440	400	400	400
676-130	Reimbursement Mental Health Eval.	0	645	645	645
676-132	Reimbursement Counseling -Courts	0	200	0	0



2018 General Fund Line Item Detail Revenue Budget					
Account Number	Revenue Category/Department	2016 Actual	2017 Amended Budget 7-31-17	2017 Projected	2018 Budget
676-191	State Reimbursement/Elections	51,065	0	0	0
676-215	GAL Attorney Fee/Reimbursement	18,294	23,000	17,000	17,000
676-226	Equalization Contract to Huron County	35,805	0	0	0
676-227	Equalization Base Contract Caro	47,412	47,000	38,000	29,080
676-229	Reimbursements - Prosecutor	331	200	200	200
676-253	Reimbursements & Refunds	43,945	5,000	8,000	8,000
676-301	Reimbursement Sheriff	16,753	30,000	10,000	10,000
676-306	Weigh Master	79,836	80,639	80,364	82,227
676-430	Reimbursement Animal Shelter	5,724	11,000	4,000	4,000
676-648	Reimbursements Medical Examiner	800	0	0	0
677-191	Reimb-School Election	0	5,300	5,300	30,000
677-215	Reimbursement Crt Appt Atty Fees	5,990	9,000	4,500	4,500
677-301	Sheriff Medical Service Reimb.	11,621	10,000	15,000	15,000
677-430	Animal Shelter Restitution	590	500	500	500
678-191	Twsp. - Election Supplies	27,890	4,000	4,000	20,500
678-301	Reimb. DDJR	653	700	652	500
679-215	DE Novo Transcripts	0	100	100	100
680-191	Elections Reim. Misc.	0	0	0	0
683-253	Reimbursement Court Admin SVCS	0	0	0	0
694-130	Cash Over/Short - Unified Court	(5)	0	0	0
694-143	Cash Over/Short - Mis due funds	(100)	0	0	0
694-215	Cash Over/Short	1	0	0	0
694-253	Cash Over/Short	(160)	0	0	0
699-010	Veterans Space Indirect Cost	3,182	2,967	2,967	3,168
699-215	Friend of the Court Indirect Cost	98,976	123,746	123,746	205,675
699-218	Dispatch Fund Indirect Costs	81,479	79,713	79,713	78,784
699-221	Health Department Indirect Costs	9,404	10,570	10,570	8,311
699-230	Recycling Indirect Costs	37,108	37,067	37,067	38,938
699-240	Mosquito Control	98,241	88,435	88,435	61,901
699-279	MSU-e Indirect costs	0	0	0	762
699-292	Child Care Fund Indirect Costs	0	67,270	67,270	0
699-295	Veterans Voted Indirect Costs				5,842
699-297	Senior Citizens Fund Indirect Cost	1,747	2,027	2,027	4,318
699-298	Medical Care Facility Indirect Cost	1,376	1,613	1,613	1,309
699-207	Road Patrol Indirect Costs	0	0	0	57,458

**2018 General Fund Line Item Detail Revenue Budget**

Account Number	Revenue Category/Department Building Codes SCMCCI Rent	2016 Actual	2017 Amended Budget 7-31-17	2017 Projected	2018 Budget
699-441	Building Codes SCMCCI Rent	24,996	25,000	25,000	25,000
	<b>Total Reimbursement &amp; Refunds</b>	<b>717,348</b>	<b>689,892</b>	<b>652,869</b>	<b>741,025</b>
	<b>Total Operating Revenue</b>	<b>12,297,407</b>	<b>12,196,446</b>	<b>12,450,324</b>	<b>12,690,310</b>
	<b>Revenue Transfers Other Funds</b>				
699-251	Principle Residence Exemption	1,218	1,218	1,218	1,218
699-292	Indirect Cost Child Care Fund	16,817	0	0	0
699-294	Veterans Trust	1,000	1,000	0	0
699-295	Voted Veterans Loan Repayment	34,500	0	0	0
699-532	Tax Foreclosure	87,886	50,000	127,901	79,288
699-626	Delinquent Tax Revolving Fund	663,475	681,772	664,557	663,184
	<b>Total Revenue Transfers from Other Funds</b>	<b>804,896</b>	<b>733,990</b>	<b>793,676</b>	<b>743,690</b>
	<b>Grand Total Revenues Recurring Sources of Funds</b>	<b>13,102,303</b>	<b>12,930,436</b>	<b>13,244,000</b>	<b>13,434,000</b>
672-390	Use of Fund Balance	0	6,484	667,774	0
	<b>Total Budgeted General Fund Balance or Use of Other One-Time Sources</b>	<b>0</b>	<b>6,484</b>	<b>667,774</b>	<b>0</b>
	<b>GRAND TOTAL REVENUES</b>	<b>13,102,303</b>	<b>12,936,920</b>	<b>13,911,774</b>	<b>13,434,000</b>



**2018 Equipment Budget**

**Equipment Requests and Funding Recommendations**

Requests	Recommended for Funding			Comments
Department/Agency/Project	Equipment Requests	Recommended for Funding from Equipment Fund - 244	Recommended for Funding from Special Purpose Fund	
<b>MOSQUITO ABATEMENT</b>				
Electric Hand Cart	\$2,500		\$2,500	Funded with Mosquito Abatement millage
2- Truck mounted ULV Units	\$39,000		\$39,000	Funded with Mosquito Abatement millage
2- Hand Help ULV Units	\$6,600		\$6,600	Funded with Mosquito Abatement millage
Truck Tire Replacement	\$4,500		\$4,500	Funded with Mosquito Abatement millage
<b>DISPATCH</b>				
CAD - Computer Aided Dispatch	\$275,000		\$275,000	Funded from Dispatch Fund
ALV - Automatic Vehicle Location Device	\$5,000		\$5,000	Funded from Dispatch Fund
Generator - 2019 request	\$50,000			2019 request
Paging System - 2020 request	\$300,000			2020 request
<b>TREASURER</b>				
Microfilming Tax Rolls	\$10,000	\$10,000		
<b>CONTROLLER</b>				
Microfilming General Ledgers	\$3,500	\$3,500		
<b>COURT</b>				
District Court Amplifier Upgrade	\$9,000	\$9,000		More information to be requested
Circuit Court Secretary Desk	\$1,000	\$1,000		
<b>SHERIFF</b>				
Road Patrol Computer	\$13,500		\$13,500	Upgrade for CJIS compliance
Software Program for Scheduling Employees	\$3,500			
Meeting Room Furniture	\$5,000	\$5,000		
Upgrade Jail Computers	\$15,240	\$15,240		Upgrade for CJIS compliance
Electronic Law Library	\$2,000			
Jail Control Panel	\$20,000			On hold pending jail upgrade plan
Van for Jail Inmate Transport	\$25,000	\$25,000		136,000 miles rusting
Work Crew Van	\$25,000			198,000 miles needs major repairs

**2018 Equipment Budget**

**Equipment Requests and Funding Recommendations**

Requests	Recommended for Funding			Comments
Department/Agency/Project	Equipment Requests	Recommended for Funding from Equipment Fund - 244	Recommended for Funding from Special Purpose Fund	
Jail Chains/Cuffs	\$5,500	\$5,500		Fire emergency and security
Sheriff Firearms	\$7,028	\$7,028		
<b>EMERGENCY SERVICES</b>				
Truck	\$35,000			
<b>COMPUTER OPERATIONS</b>				
Replace Core Switching Equipment	\$110,000	\$110,000		Requested but not approved in 2017
Upgrade Board Room Projectors	\$8,500	\$8,500		
Replace Content Filters	\$12,000	\$12,000		
Courthouse Security Enhancements	\$66,000	\$66,000		Grant potential?
Probate Digital Doc. Workflow Upgrade	\$67,000			Need more information
BSA Acct/Budgeting/Payroll Software	\$180,000	\$180,000		
VOIP Phones Mosquito and DOC	\$24,000	\$12,000	\$12,000	Split and charge Mosquito to millage fund
Prosecutor Digital Doc. Workflow Upgrade	\$190,000			2019 request need more information
Jail Livescan Upgrade	\$15,000	\$15,000		
<b>BUILDING AND GROUNDS</b>				
Maintenance Truck	\$38,000			Second year of request
<b>COURT AND SECURITY REQUESTS</b>				
<b>Total</b>	<b>\$1,573,368</b>	<b>\$484,768</b>	<b>\$358,100</b>	
<b>Total Funded</b>	<b>\$842,868</b>			
<b>Total Not Funded</b>	<b>\$730,500</b>			

**2018 Capital Improvement Budget**

**Capital Improvement Requests and Funding Recommendations**

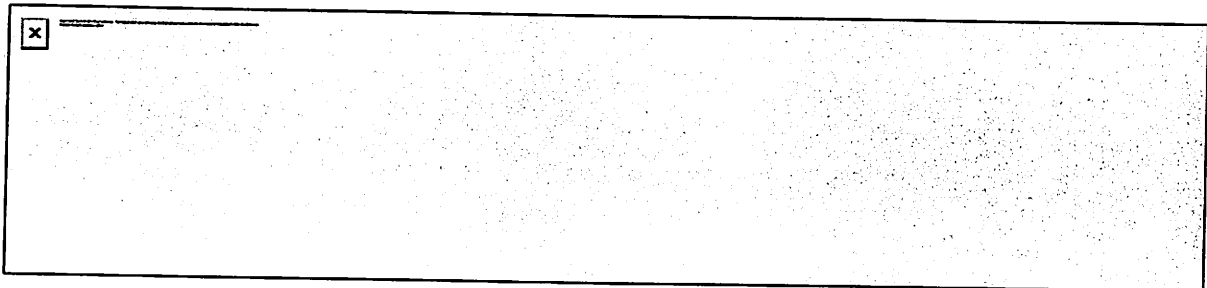
Requests	Recommended for Funding			
Department/Agency/Project	Capital Improvement Requests	Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Special Purpose Fund	Comments
<b>MOSQUITO ABATEMENT</b>				
Drywall and Paint	\$22,500		\$22,500	Funded by Mosquito Abatement millage
Flooring	\$14,500		\$14,500	Funded by Mosquito Abatement millage
<b>BUILDING AND GROUNDS</b>				
Jail Office Windows	\$30,000			On hold pending jail upgrade plan - office not jail windows - Dave Glass est. premium windows
MSU Parking Lot Sealing	\$5,000	\$5,000		
Adult Probation Parking Lot Repairs	\$17,000	\$17,000		
Purdy Roof Replacement Over ROD Area	\$6,500	\$6,500		
Purdy Employee Door Replacement	\$3,500	\$3,500		
Jail C-Wing Rooftop A/C	\$10,000	\$10,000		Last unit that needs to be replace - has been a 5 year project
Jail Laundry/Evidence Room Remodeling	\$50,000			On hold pending jail upgrade plan
Health/911/DHHS Driveway Repavement	\$50,000	\$50,000		
DHHS North Employee Lot Replacement	\$10,000	\$10,000		
MSU Storage Shed Replacement	\$6,000	\$6,000		
Animal Shelter Exterior Painting	\$2,500	\$2,500		
Concrete Repair Courthouse	\$2,500	\$2,500		Carryover 2017 projects
Concrete Repair Annex	\$4,000	\$4,000		
Concrete Repair Health Department	\$2,500	\$2,500		
Concrete Repair DHHS	\$2,500	\$2,500		
Concrete Repair State Police Post	\$1,500		\$1,500	Funded from State police fund
State Police Post Parking Lot Sealing	\$3,500		\$3,500	Funded from State police fund
Health Department Painting	\$20,000	\$20,000		
Painting Magistrate Office	\$500			Painting to be done by in-house staff
Leveling Floor in Magistrate Area	??			Need more information
DHHS Building Flooring and Other Work	\$100,000	??		May need \$100,000 for repairs under lease for repairs at DHHS - will try to determine if state will require
<b>Total</b>	<b>\$364,500</b>	<b>\$142,000</b>	<b>\$42,000</b>	
<b>Total Funded</b>	<b>\$184,000</b>			
<b>Total Not Funded</b>	<b>\$180,500</b>			

(E)

[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**From:** MERS of Michigan <news@mersofmich.com>  
**Sent:** Monday, December 4, 2017 5:03 PM  
**To:** Michael R. Hoagland  
**Subject:** Update on the Retirement Reform Bills Introduced

Having trouble viewing this email? [View it in your browser](#).



As we updated you last week, both the House and Senate introduced identical 16 bills in each chamber focused on changes to retiree pension and health care benefits as well as developing a fiscal stress system. [Senate Bill 686 & House Bill 5298](#) are the main bills in the package and creates the **Protecting Local Government Retirement and Benefits Act**. Please see a [detailed summary of this act here](#).

As the fiduciary and administrator for the majority of pension plans in the state we have the following issues in implementing these bills.

### [Senate Bill 686 & House Bill 5298 Concerns](#)

Section 4a.(c) Reopening Defined Benefit Retirement Systems, will prohibits a local unit of government from reopening or reoffering a defined benefit plan after the defined benefit plan has been closed to new hires.

Mandating that closed defined benefit plans cannot reoffer a defined benefit plan, may inadvertently prohibit future transitions to hybrid plans. In addition not allowing plans to reopen, eliminates local control and in some cases prevents them from making the most cost-effective decision for their community. Some communities have found that defined benefit or hybrid plans can be more cost-effective than their prior defined contribution plan by establishing fiscally responsible plan designs and sustainable cost-sharing with employees. Local governments should continue to be able to manage their plans based on their fiscal and employee workforce needs which allow them to attract and retain personnel. Additionally, the proposed law is intended to limit financial risk and should not prevent a local government that has made prudent financial decisions from continuing to do so.

### [Senate Bill 690 & House Bill 5310 Concerns](#)

These modifications fundamentally change the structure in which groups can leave MERS. Based on the MERS statute that was created in 1945, if a group wants to leave MERS defined benefit, a vote of the people is required. Based on your feedback, in 2013 MERS Retirement Board did change the process for exiting the MERS defined contribution plan to a majority two-thirds vote of the governing body.

As you know, in the MERS defined benefit plan each municipality's retirement plan is maintained in a separate trust, which gives our members the benefits of pooling resources for investments while maintaining the integrity and individuality of each plan. Since we co-mingle assets for investment purposes, it is important that we have sound cash-flow projections. Today our \$10 billion portfolio is allocated in such a way that ensures liquidity of assets to pay for the expected retirement benefits each month. If however, groups are able to leave the system without a fair and balanced process, the stability of the entire pool would be in jeopardy.

We are actively working with legislators and stakeholders on these issues. In addition, we are working to clarify Senate Bill 700 & House Bill 5311 to ensure that groups actively in the process of bonding aren't negatively impacted by the change in sunset date to 12/31/2017.

It is still anticipated that lawmakers will take testimony on the bills this week, with the goal of taking action before the end of this session. We also expect that ongoing amendments will be made as part of the process, including changes based on MERS feedback. We are committed to keeping you informed and will provide regular updates as information becomes available.

This email was sent to mhoagland@tuscolacounty.org  
Forward this email to a friend .  
Not interested in receiving Pension Reform Updates  
anymore? Unsubscribe.



MERS of Michigan  
1134 Municipal Way  
Lansing, MI 48917  
Corporate Website  
800.767.MERS (6377)



110 W. Michigan Ave., Suite 200  
Lansing, MI 48933  
517-372-5374 Fax 517-482-4599  
www.micounties.org  
Stephan W. Currie, Executive Director

### Talking Points Regarding Pension/OPEB Legislative Debate

- Counties value their employees and the work they do on behalf of Michigan citizens.
- For 15 years, county officials have been making tough choices to balance revenues with commitments. Cuts have been made; innovations adopted. At the end of the day, though, there must be improvements in revenue if basic services are to be protected.
- Decisions made decades ago – Headlee Amendment, Proposal A, binding arbitration – brought unintended consequences that have resulted today in county governments lacking the resources necessary to meet commitments mandated by the state or demanded by the public.
- The Great Recession exposed a fundamental problem with Proposal A: local governments cannot recover in the same manner as the state has.
- Despite recent improvements, state revenue sharing to counties is still about \$53 million below where it should be. Remember, revenue sharing was a promise made to local governments by the state in exchange for locals forgoing other forms of taxation. And we saved the state more than \$2 billion this century in forgoing revenue sharing payments during the budgetary crisis of 2003-2008.
- Binding arbitration mandated half a century ago has put decisions in hands of people who don't have to pay the bills regarding county benefits.
- Rising health care costs only add to the stress on county benefit programs and budgets.
- Our goal is to attract and retain quality employees; the provision of good benefits is part of that equation.
- Counties collectively employ approximately 33,000 people engaged each day in delivering the basic public services that protect Michigan's quality of life. **To see all of what counties do, visit [micountymatters.org](http://micountymatters.org).**



**mhoagland@tuscolacounty.org**

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**From:** Shane, Matthew <shanemat@anr.msu.edu>  
**Sent:** Monday, December 4, 2017 11:06 PM  
**To:** mhoagland@tuscolacounty.org  
**Cc:** Clayette Zechmeister; Renee Francisco  
**Subject:** FW: MSU Extension MOA Document  
**Attachments:** Tuscola MSUE MILLAGE MOA 2018.pdf

Hi Mike,

It was nice to finally meet you in person at the meeting the other day. I just wanted to follow up on the process for finalizing the MSUE MOA and the annual report presentation timing. This doesn't need to be done in December, if January fits the board schedule better, just let me know.

Thanks,  
Matt

**From:** Shane, Matthew  
**Sent:** Wednesday, November 01, 2017 4:20 PM  
**To:** 'mhoagland@tuscolacounty.org' <mhoagland@tuscolacounty.org>  
**Cc:** Clayette Zechmeister (Clayette Zechmeister) <zclay@tuscolacounty.org>  
**Subject:** MSU Extension MOA Document

Hi Mike,

As we discussed previously, I have attached the 2018 MSU Extension MOA document that matches the 2018 budget request. You indicated that perhaps sometime later in November or early December that the board would have the budget completed and be ready to review and approve the MOA. You also said that it would be a good time to present a brief annual report to the board. Please let me know what meeting date works best for the board or if you have any questions.

Thanks,  
Matt

Matt Shane  
District 12 Coordinator & Acting District 10 Coordinator  
MSU Extension

**Office Location**

MSU Extension Lenawee  
1040 S. Winter St. Suite 2020  
Adrian, MI 49221  
517-403-1024 (Cell)  
1-877-643-9887 (Toll Free)  
517-264-5308 (Office)  
517-264-5317 (Fax)

## AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on \_\_\_\_\_ by and between Tuscola County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community & Economic Development, Natural Resources

**NOW THEREFORE** in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

**A. MSUE will provide:**

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. 0.5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").



6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

**B. The County will Provide:**

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
  - a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Coordinator.
  - b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
  - c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
  - d. Access to space for delivering Extension programs.
  - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible
3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Coordinator that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

**1 FTE MSU employed Clerical Support Staff Funding**

*Optional:*

4. Funding for additional Extension educators at \$0. (0 FTE \* \$100,681.) assigned to County and reporting to 0.
5. Funding for additional 4-H program capacity 0.5 FTE
6. Funding for Office Supplies

7. Collection and distribution on behalf of MSUE funds provided by the millage approved by the voters of Tuscola County on March 2016. The millage collected will provide funds for the following:
  - a. Annual Extension Assessment, contributions of MSUE and County as outlined in this Agreement and other usual and customary Extension Office Operating and Personnel expenses.
8. Total Annual Assessment in the amount of **\$152,246**.

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

**C. Staffing and Financial Summary**

- A. Base Assessment (includes 0.5 FTE 4-H Program Coordination) \$52,918.

**ADDITIONAL PERSONNEL**

- |   |           |
|---|-----------|
| B. 1 FTE Clerical Support Staff to be employed by MSU | \$62,219. |
| C. 0 FTE Educator (Program Area: )                    | \$0.      |
| D. 0.5 FTE Additional 4-H Program Coordination        | \$31,109. |
| E. Office Supplies                                    | \$6,000.  |

**TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2018: \$152,246.**

**I. Term and Termination**

The obligations of the parties under this Agreement will commence on January 1, 2018 the first day of the County budget year 2018 and shall terminate on the last day of such County budget year 2018. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Tuscola County Administrator/Controller Office, Clayette Zechmeister, 125 W. Lincoln St., Suite 500, Caro, Michigan 48723, if to the County.

II. **General Terms**

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.
5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Indemnification:** Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, arising out of the negligence or willful misconduct of the indemnifying party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties' performance under this Agreement.
7. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF  
MICHIGAN STATE UNIVERSITY**

**Tuscola COUNTY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Evonne Pedawi, Director,  
Contract & Grant Administration

Print name: \_\_\_\_\_

Its: \_\_\_\_\_  
(title)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Appendix A**  
**Technical Standards for County Internet Connections**

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSU/F. District Coordinator. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange 35.8.0.0 - 35.9.255.255  
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)  
35.9.160.36 (1935,443) (authentication)  
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)  
35.9.83.132 (all) (vpn.msu.edu)  
35.9.81.150 (zoom.msu.edu)  
35.9.121.189 and 190 (443) (SharePoint)  
35.8.200.57 (80 and 443) (SharePoint)  
35.9.121.221, 223, and 225 (443) (Exchange)  
35.8.200.56 (80 and 443) (Exchange)  
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)  
35.8.201.200 (443 TCP) (Lync)  
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP – 135, 137-139, 2701-2704, 49152-65535)  
35.8.200.58 (80 and 443) (Lync)  
35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers – MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:

CANR.msu.edu – 35.8.201.199  
MSUE.anr.msu.edu – 35.8.201.199  
Events.anr.msu.edu – 35.8.200.220  
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220  
Expression Engine – 35.8.201.215  
Web Hosting environment (other ANR websites) – 35.8.201.217  
Master Gardener (External) – 128.120.155.54  
Extension.org (External) – 152.46.27.147  
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to [support@anr.msu.edu](mailto:support@anr.msu.edu), where they will be routed to the best person to assist you.



**[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)**

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**From:** mhoagland@tuscolacounty.org  
**Sent:** Tuesday, December 5, 2017 4:17 PM  
**To:** 'Glen Skrent'; Robert Baxter; Brian Harris; Mike Miller (Mike Miller); 'Eean Lee'; 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'  
**Subject:** Draft Jail Planning Committee Agenda for 12-11-17

**Draft Agenda for Jail Planning Committee Meeting  
Monday, December 11, 2017  
Purdy Building**

**(Immediately Following Commissioners Committee Meeting – Estimated 10:30 A.M.)**

1. Jail Plumbing/Electrical Project Update - Miller
2. Jail Capacity Status - Harris
3. 2017 Jail Budget Status Through November 2017 - Harris, Hoagland
4. New Jail Capital Improvement Fund – Hoagland
5. Jail Office Windows - \$30,000
6. Sketch Plan for Jail Upgrade – Harris, Miller
7. Evaluation of Jail Expansion to House Other County/Federal Prisoners and/or Juveniles –  
Harris
8. Other
9. Next Steps – All

Michael R. Hoagland  
Tuscola County Controller/Administrator  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**VISIT US ON LINE FOR COUNTY SERVICES @ [www.tuscolacounty.org](http://www.tuscolacounty.org)**

Some take backs from the jail planning committee meeting yesterday and tasks for the October 12, 2017 next meeting are as follows:

1. Plumbing electrical upgrades are estimated to be 85% complete.
2. Cell block windows will not be replaced at this point in time.
3. Jail has recently been running at capacity.
4. A major unpredictable variable in the jail budget is inmate medical costs which has ranged from \$100,000 to \$350,000.

5. Highest priority short-term jail needs that may be requested as part of the 2018 budgeting process were identified by Harris as new control panel, creation of a secured laundry room and new windows for administrative office areas. Costs and other information for these items will be determined and may be incorporated as 2018 capital improvement requests.

6. A sketch plan and rough cost estimates for alternative jail expansions and internal upgrades was reviewed. It was noted there are several other plans that were previously prepared over the years by Landmark Architects.

7. Miller and Harris will use all of these plans and develop a draft new sketch plan to meet needs including holding cells, handicap cells, limited expansion needs, etc. Eventually this plan will be sent to architects for refinement and cost estimates.

8. Harris will work with DOC to determine if a modest jail expansion could occur without increasing the number of corrections officers.

9. As part of the indigent defense commission plan development Harris and Miller will work with Judge Gierhart to determine what can be done to improve meeting rooms for indigent defense commission with the hope that these costs can be paid by the state.

10. The possibility of creating a jail capital improvement fund was discussed. Hoagland will discuss this possibility with the Board of Commissioners. This fund would be used to finance a jail expansion/upgrade plan by building the necessary funds over several years. Transfer of funds to the jail capital improvement fund would attempt to be made annually but first county operational needs and then other capital improvement and equipment needs have to be met. If after meeting these needs a determination would then be made as to whether funds can be transferred to the jail capital improvement fund. Much of the potential to build a jail capital improvement fund depends on additional future wind energy development and the ability of the county to sustain operational costs knowing eventually the amount of revenue received from wind turbines will decline.

11. Hoagland will gather information and determine how much of the general fund currently escrowed funds could be transferred to the jail capital improvement fund. Recently, NextEra has dismissed the wind taxation dispute. Before these funds are moved from escrow advice from the county attorney will be requested.



429 Montague Avenue • Caro, MI 48723  
PH. (989) 673-4121 • Fax (989) 673-2031

- BAD AXE PH. (989) 269-9502  
Fax (989) 269-6166
- LAPEER PH. (810) 664-7133  
Fax (810) 664-2649
- SANDUSKY PH. (810) 648-4497  
Fax (810) 648-5422

December 4, 2017

Mr. Mike Hoagland  
Tuscola County Controller/Administrator  
125 W. Lincoln  
Suite 500  
Caro, MI 48723

Dear Mike:

As you know, each year the **Human Development Commission** requests that two County Commissioners be appointed to its **Board of Directors**.

Based on recent action by our members, we will be reducing the size of our Board, thus, we will require only **one Tuscola County Commissioner appointment to our Board** beginning in **January of 2018**. Also, please know that HDC Bylaws do not allow for alternates.

We have certainly appreciated the leadership provided by the County's appointment throughout the years, however, we believe that our Board will be more viable with less members.

Upon your designation of the 2018 Human Development Commission Board of Director appointee, I would appreciate receiving notification in order that the member can be mailed information in advance of our January 17, 2018 Board meeting. You may email me at [lorio@hdc-caro.org](mailto:lorio@hdc-caro.org) or call 989-672-1729.

Thank you for your attention in this matter.

Sincerely,

Della M. Hammond  
Board Chairperson

**mhoagland@tuscolacounty.org**

---

**From:** Mike Miller <mmiller@tuscolacounty.org>  
**Sent:** Tuesday, December 5, 2017 9:00 AM  
**To:** Mike Hoagland  
**Subject:** Recycling Billboards  
**Attachments:** Tuscola County Recycling contract (2).pdf

Good morning, I had sent you an email to request the the contract for the recycling billboards be on the committee agenda.

Since then the contract has changed to reflect different locations. Nothing else changed other than the placement of the billboards.

Attached is the new contract.



Saginaw  
 10100 Thor Drive  
 Freeland, MI 48623  
 Phone: 989-692-9400  
 Fax: 989-692-2430



**CONTRACT # 2913286**

Date: 12/1/2017  
 New/Renewal: NEW  
 Account Executive: Phil Yost  
 Phone: 989-692-9400

CONTRACTED DIRECTLY BY ADVERTISER	
Customer #	689805-0
Name	TUSCOLA COUNTY RECYCLING FACILITY
Address	1123 MERTZ
City/State/Zip	CARO, MI 48723
Contact	Mike Miller
Email Address	recycle@tuscolacounty.org
Phone #	(989) 672-1673
Fax #	
P.O./ Reference #	
Advertiser/Product	TUSCOLA COUNTY RECYCLING FACILITY
Campaign	Tuscola County Recycling

Production/Other Services							
Department	Plant	Production Type	Misc	Service Dates	# Billing Periods	Invest Per Period	Cost
Poster Flex	155 Saginaw, MI	one poster flex		03/19/18	1	\$125.00	\$125.00
Poster Flex	155 Saginaw, MI	one poster flex		07/09/18	1	\$125.00	\$125.00
Total Production/Other Services Costs:							\$250.00

Space										
# of Panels: 2								Billing Cycle: Every 4 weeks		
Panel # TAB ID	Market	Location	Illum	Media Type	Size	Misc	Service Dates	# Billing Periods	Invest Per Period	Cost
90067 618743	155-THUMB, MI	M-81 1.1 MI W/O C/L N/S F/SW	No	Poster	10' 6" x 22' 9"		03/19/18-04/15/18	1	\$575.00	\$575.00
90144 618754	155-THUMB, MI	M-24 @ S C/L E/S F/S	No	Poster	10' 6" x 22' 9"		07/09/18-08/05/18	1	\$575.00	\$575.00
Total Space Costs:									\$1,150.00	
Total Costs:									\$1,400.00	

**Special Considerations:**

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay Lamar all contracted amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The Agency representing this Advertiser in the contract executes this contract as an agent for a disclosed principal, but hereby expressly agrees to be liable jointly and severally and in solidio with Advertiser for the full and faithful performance of Advertiser's obligations hereunder. Agency waives notice of default and consents to all extensions of payment.

The undersigned representative or agent of Advertiser hereby warrants to Lamar that he/she is the Media Buyer

(Officer/Title)

of the Advertiser and is authorized to execute this contract on behalf of the Advertiser.

Customer:	TUSCOLA COUNTY RECYCLING FACILITY
Signature:	(signature above)
Name:	(print name above)
Date:	(date above)



J

**mhoagland@tuscolacounty.org**

---

**From:** James McLoskey <JMcLoskey@senate.michigan.gov>  
**Sent:** Tuesday, November 28, 2017 2:14 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** Right to Life request  
**Attachments:** Scan1000.pdf

Good afternoon Mike,

It is that time of the year again when the Tuscola County Right to Life group gets ready for its annual Memorial Service to be held in January.

Attached please find a letter to you and the Commissioners requesting approval for the service to be held in front of the Court House on January 21, 2018.

Thank you and feel free to contact me with any questions.

Jim

Jim McLoskey

989 325 1397

Saginaw  
10100 Thor Drive  
Freeland, MI 48623  
Phone: 989-692-9400  
Fax: 989-692-2430



CONTRACT # 2913286

Date: 12/1/2017  
New/Renewal: NEW  
Account Executive: Phil Yost  
Phone: 989-692-9400

THE LAMAR COMPANIES		This contract is NOT BINDING UNTIL ACCEPTED by a Lamar General Manager.	
ACCOUNT EXECUTIVE: Phil Yost	GENERAL MANAGER	DATE	

**STANDARD CONDITIONS**

- 1. Late Artwork:** The Advertiser must provide or approve art work, materials and installation instructions ten (10) days prior to the initial Service Date. In the case of default in furnishing or approval of art work by Advertiser, billing will occur on the initial Service Date.
- 2. Copyright/Trademark:** Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character contents or subject matter of any copy displayed or produced pursuant to this contract.
- 3. Payment Terms:** Lamar will, from time to time at intervals following commencement of service, bill Advertiser at the address on the face hereof. Advertiser will pay Lamar within thirty (30) days after the date of invoice. If Advertiser fails to pay any invoice when it is due, in addition to amounts payable thereunder, Advertiser will promptly reimburse collection costs, including reasonable attorney's fees plus a monthly service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. Delinquent payment will be considered a breach of this contract. Payments will be applied as designated by the Advertiser; non designated payments will be applied to the oldest invoices outstanding.
- 4. Service Interruptions:** If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to Advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. In the case of illumination, should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00p.m. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute space, to be reasonably approved by Advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.
- 5. Entire Agreement:** This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.
- 6. Copy Acceptance:** Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed. Lamar reserves the right to reject or remove any copy either before or after installation, including immediate termination of this contract.
- 7. Termination:** All contracts are non-cancellable by Advertiser without the written consent of Lamar. Breach of any provisions contained in this contract may result in cancellation of this contract by Lamar.
- 8. Materials/Storage:** Production materials will be held at customer's written request. Storage fees may apply.
- 9. Installation Lead Time:** A leeway of five (5) working days from the initial Service Date is required to complete the installation of all non-digital displays.
- 10. Customer Provided Production:** The Advertiser is responsible for producing and shipping copy production. Advertiser is responsible for all space costs involved in the event production does not reach Lamar by the established Service Dates. These materials must be produced in compliance with Lamar production specifications and must come with a 60 day warranty against fading and tearing.
- 11. Bulletin Enhancements:** Cutouts/extensions, where allowed, are limited in size to 5 feet above, and 2 feet to the sides and 1 foot below normal display area. The basic fabrication charge is for a maximum 12 months.
- 12. Assignment:** Advertiser shall not sublet, resell, transfer, donate or assign any advertising space without the prior written consent of Lamar.

INITIALS \_\_\_\_\_





**mhoagland@tuscolacounty.org**

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**From:** mhoagland@tuscolacounty.org  
**Sent:** Wednesday, December 6, 2017 10:30 AM  
**To:** Chris Olson  
**Cc:** Mike Miller (Mike Miller)  
**Subject:** Potential Annexation of County Property to the City

Chris

I hope you have been able to get settled in and all is going well in your new job.

Yesterday Mayor Green stopped by and we had a good conversation regarding several topics. One of the topics we discussed which I am following up with you on is the potential of annexing County property into the City.

The general area for potential annexation starts at the current Northern boundary of the City along M-24 running North to Deckerville, West to Luder and south to the end of county owned property. Several years ago a former City Manager explained that county sewer-water costs could be reduced by 50% if the County was annexed to the City. We thought this was accomplished several years ago but we have since learned that it has not been accomplished.

We still have interest in being annexed. Would you confirm that because we are outside the City the County is paying twice as much for sewer-water than if we were annexed into the City. If this is true would the City consider annexing this property. Please confirm we are paying the higher rates and whether the City would consider annexation. Assuming this is the situation then I would contract the leadership at the Medical Care Facility, Dispatch, Health Department, DHHS, Intermediate Schools District and State Post and make sure they concur with annexation. I do not know what the procedures would be from that point.

One of the benefits to the City of this annexation is the county has approximately 40 acres of unused land (currently leased for farming) in this area if all of this land is not going to be used for government operations then eventually some may be able to be sold for private sector interests that could bring new tax revenue to the City.

Thank you.

Mike

Michael R. Hoagland  
Tuscola County Controller/Administrator  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**VISIT US ON LINE FOR COUNTY SERVICES @ [www.tuscolacounty.org](http://www.tuscolacounty.org)**

Tuscola County Board of Commissioners

Mr. Mike Hoagland

November 28, 2017

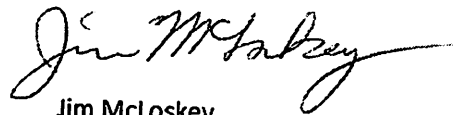
Dear Commissioners,

The Tuscola County Right to Life chapter would like to have its annual Memorial Service in front of the Tuscola County Court House on Sunday, January 21, 2018 at 3:00 in the afternoon.

This event is open to the general public, will include a short presentation by our guest speaker and some singing, the taking of a group photo, and usually lasts about 30 minutes. This is considered to be a peaceful event designed to remember those of our County who were lost to abortion in 2017. If possible, we will plug in a P A system to one of the electrical outlets near the front doors. Similar events to this one on January 21 will be hosted by other chapters of Right to Life in all parts of Michigan.

On behalf of the Tuscola County Right to Life group, I am requesting permission to have this meeting/ service in front of the Court House on this date. If your schedule allows, we also invite each of you and your families to attend and stay as long as you want. Thank you for your consideration of this request, and for allowing this event to be held over the past several years.

Sincerely,



Jim McLoskey

Right to Life Board Member

[mcloskey@charter.net](mailto:mcloskey@charter.net) 989 325 1397

cc Clerk Jodi Fetting