

Agenda
Tuscola County Board of Commissioners
Committee of the Whole – Monday, August 7, 2017 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Finance
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. 2018 Child Care Fund Budget
2. 2016 Medical Examiner Annual Report – Dr. Bush (Report Previously Distributed)
3. Proposed Regarding Vanderbilt Park and Bid Openings (See A)
4. Liquor Control Commission Request
5. Center for Disease Control - Open House 8-8-17 (See B)
6. Equalization Overtime Budget
7. 2018 County Budget Development
8. Jail Planning Committee
9. Region 6 Prosperity Region – Update Commissioner Young

On-Going and Other Finance

1. Solar Energy Presentation – 8/10/17
2. County Audit Presentation – 8/10/17
3. Indigent Defense Meeting 8/10/17 - 2:00 P.M.
4. Wind Turbine Development and Assessing/Taxation Dispute – 9/18/17
5. Continue Review of Road Commission Legacy Costs
6. Road Patrol and Senior Citizen Millage Planning Update - 8/8/17
7. House Bill 4184 – Potential Physical Presence Required to Vote

Personnel
Committee Leader-Commissioner Bardwell

Primary Personnel

On-Going and Other Personnel

1. Reporting Relationship (Nepotism Policy)
2. Union Negotiations Wage Survey
3. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
4. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
7. Method to Communicate County Concerns to State Senator and Representative

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

1. **Service Animals in County Buildings (See C)**

On-Going and Other Building and Grounds

1. Jail Plumbing Update
2. Recycling Relocation Next Steps
3. Update 10 Year Capital Improvement Plan
4. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation
5. Implement 2017 Budgeted Capital Improvement Projects
6. Fire Safety Planning
7. Security/Safety Committee – Methods to Enhance Security – Next Steps

Other Business as Necessary

1. Discussion of Possible of Rescheduling 8/21 and 8/24 meetings to 8/31
2. Former Vassar Foundry
3. Dairy Farmers of America – Cass City
4. Dispute with Wind Companies Tax Tribunal Meeting 9/18/17
5. Caro Dam
6. Airport Authority
7. Dispatch Authority Pager Issue
8. MAC 7th District Meeting 8/14/17
9. State of the Bay 9/27/17
10. Michigan Economic Development Corporation
11. Cass River Greenways

Public Comment Period

Proposal to Supplement Passport Grant Funding for Vanderbilt County Park Improvements

Proposal Summary

The following is a proposal from Commissioner Vaughan, Buildings and Grounds Director and myself regarding improvements at Vanderbilt Park. Recently a review of park needs was conducted and it was determined more improvements are needed to bring the park up to its initial potential. Passport grant funding was determined to be inadequate to meet these needs. These needs include: parking lot, pavilion road, interior road and more park recreational amenities. It is proposed that the current passport grant be amended to redefine what is going to be funded with the grant and to provide approximately \$30,000 in county capital improvement funding to fund other park improvements.

Passport Grant and Status

Table 1 below shows funding provided by the Passport Grant and county matching funds.

TABLE 1	
Current Vanderbilt Park Improvement Plan and Funding	
Revenue	Amount
Passport Grant	\$10,700
County Match for Grant	\$3,600
Total Revenue	\$14,300
Expenditure	Amount
Fire Pit Rings	\$1,400
Interior Road Improvements	\$3,000
Picnic Tables	\$5,000
Camper Parking Site Improvements	\$1,100
Water Spigot	\$3,800
Total Expenditures	\$14,300

- The total grant is \$14,300 with \$10,700 in state funds and \$3,600 in county matching funds. Bids have been let for the fire pit rings and water spigot. The deadline to receive bids for the water spigot is 7/28/17 and 8/4/17 for the fire pit rings. The state has to approve these bids. If bids are awarded in August, the water spigot and fire pit rings should be in place in October of 2017.
- Another significant improvement that has already been implemented is the elimination of phragmites along the shoreline near the park. Saginaw Bay will be able to be seen from the park which is a significant improvement.

Problems Encountered

The following is a summary of problems identified related to making needed changes at the park:

- The amount of passport grant funding is inadequate to bring the park up to its initial potential. It is important to remember that when the grant was prepared, costs had to be kept below \$15,000 or even more demanding administrative requirements would have been required. Those working on the grant wanted to keep costs below this threshold.
- Commissioner Vaughan and the Building and Grounds Director conducted a review of the park. Several additional improvements that are not provided for in the grant but are needed with estimated costs included: parking lot (\$4,000), pavilion road (\$5,000) interior road (\$11,000) and entertainment opportunities (\$10,000). These needs are further discussed below:
 - The current parking lot has room for approximately 10 cars. It needs gravel for delineation and drainage. This improvement could help to increase the use of the pavilion.
 - The road leading to the pavilion needs grading and gravel.
 - The interior park road that provides access to the campsites for camper trailers needs to be dugout, leveled, compacted and gravel laid. In its current condition, this road can pose problems for campers getting to the campsites. There are times this road restricts camper access which limits park usability and revenue potential.
 - Recreational opportunities while at the park are limited and inadequate. With his years of experience in recreation, Commissioner Vaughan believes other important recreational opportunities are needed to bring the park up to its initial potential including improving or building: tether ball, volleyball, horseshoe pits and a basketball court. It is believed volunteers could make the improvements to the tether ball and horseshoe pits. The volleyball court would need leveling, sand and other improvements. A new one-half court basketball court is believed to be another valuable recreational amenity for the park.

Recommended Changes

The Passport Grant is currently being implemented and it is believed that now would be the right time to do other park upgrades to increase usage and provide for quality of life improvements. There are two changes that are recommended to bring the park up to its initial potential:

- Amend the passport grant and redefine its purpose but keep the same total grant amount at \$14,300 (includes \$3,600 county match). The dollar amounts in the grant were inadequate and stretched too thin. Too much was attempting to be accomplished with limited funds. First, it is recommended the interior park road and campsite leveling and hard surface improvements be eliminated from the grant. Second, increase available funds for the picnic tables, fire pit rings and continue funding the water spigot with the grant funds.

- Budget \$30,000 (estimated) in capital improvement funds to improve the parking lot, grade and gravel the road leading to the pavilion and make significant improvements to the interior road leading to the campsites. This one-time estimated \$30,000 cost could be funded through a budget amendment in 2017. The capital improvement fund is projected to have a balance at the end of 2017 of approximately \$2.1 million.
- The objective is to make these changes and complete improvements by the end of the year so the park is upgraded for the 2018 season.

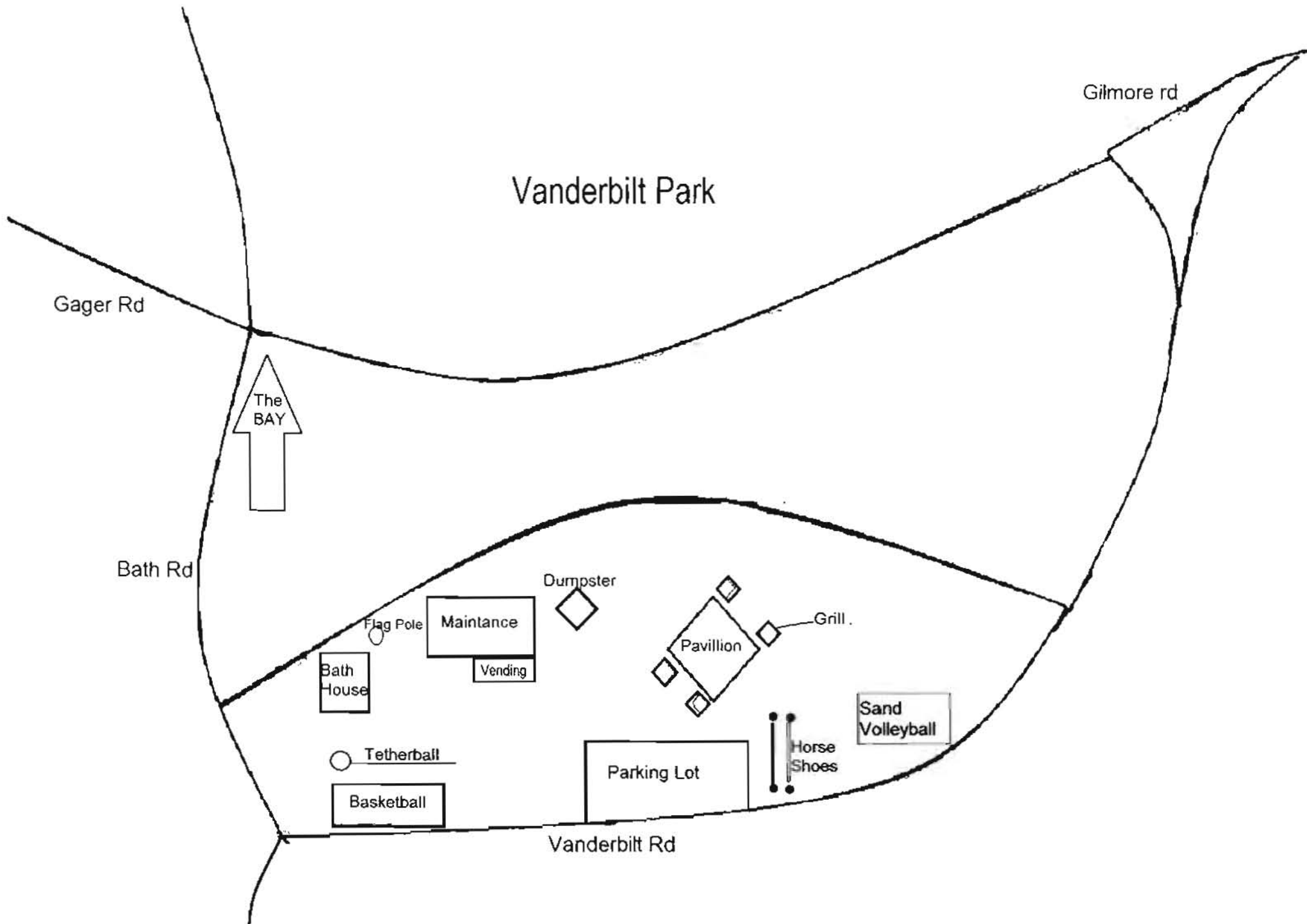
Table 2 below provides a breakdown of proposed passport grant and county capital improvement funding to enable Vanderbilt Park to reach its initial potential.

TABLE 2			
Potential Vanderbilt Park Improvement Plan and Funding			
Revenue	Amount		
Grant	\$10,700		
County Match for Grant	\$3,600		
Additional County Funds	\$30,000		
Go Fund Me (Donation)	\$0		
Total Revenue	\$44,300		
Expenditures	Amended Passport Grant Amount	Amount Funded with County Capital Funds	Total Passport Grant and County Capital Funds Amount
Fire Pit Rings	\$2,800	\$0	\$2,800
Gravel and Grading for Interior Road	\$0	\$11,000	\$11,000
Picnic Tables	\$7,700	\$0	\$7,700
Tether Ball	\$0	Volunteers	Volunteers
Horse Shoe Pits	\$0	Volunteers	Volunteers
Pavilion Road	\$0	\$5,000	\$5,000
Parking lot	\$0	\$4,000	\$4,000
Water Spigot	\$3,800	\$0	\$3,800
Volley Ball	\$0	\$3,000	\$3,000
Basketball Court	\$0	\$7,000	\$7,000
Total	\$14,300	\$30,000	\$44,300

Return on Investment

In 2016, total park revenue was \$5,638. Most of this revenue is generated from camping fees. There are currently 20 camp sites. The overnight camping rate ranges from \$10 to \$15. Assuming five months or 150 camping days, at \$10 per night the total camping revenue potential is estimated at \$30,000. If only half of this potential is realized at \$15,000 minus the \$4,000 in estimated current camping fees, new annual revenue would be about \$11,000. The return on a \$30,000 capital improvement fund investment is approximately 3 years. At some point if fees are increased, the time to realize a return on a \$30,000 investment would be reduced.

If these projects are completed in 2017, increased marketing of the park could begin in early 2018. Commissioners may want to include some funding in the parks and recreation operating budget for expanded marketing of the park.



Vanderbilt Park

Gager Rd

Gilmore rd



Bath Rd

Dumpster

Flag Pole

Maintance

Vending

Bath House

Pavillion

Grill

Tetherball

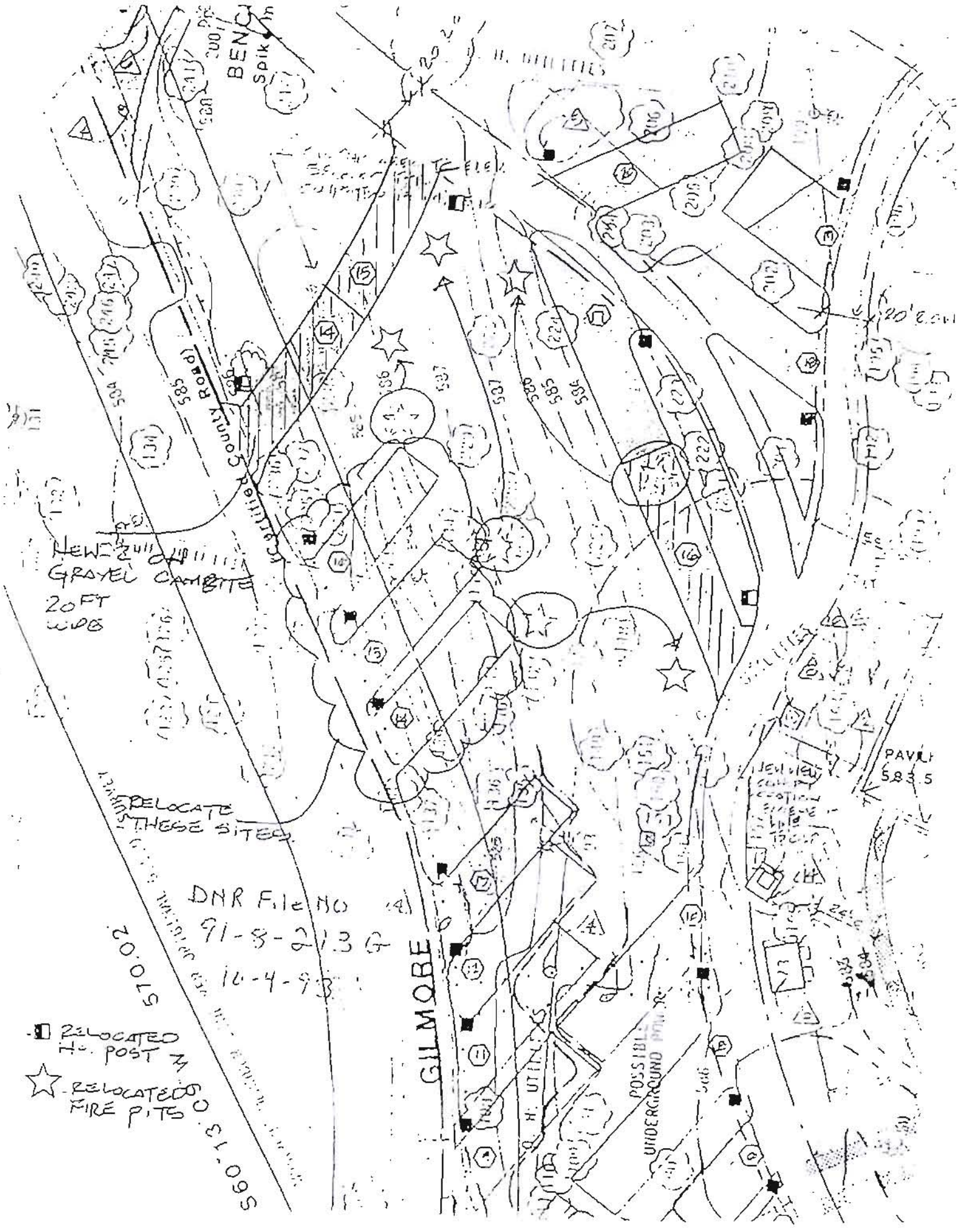
Basketball

Parking Lot

Horse Shoes

Sand Volleyball

Vanderbilt Rd



BENCH SPIKE

NEW GRAYEL CAMBITE
20 FT W.P.S.

RELOCATE THESE SITES

DNR File NO
91-8-213 G
16-4-93

GILMOBE

H. H. UTINGS

POSSIBLE UNDERGROUND PUMP

PAVILION 583.5

- RELOCATED HO. POST
- ★ RELOCATED FIRE PITS

20.015

560-13-0



NATIONAL CENTER FOR HEALTH STATISTICS

National Health and Nutrition Examination Survey

(B)

July 31, 2017

Mr. Michael Hoagland
County Administrator
Tuscola County
125 W Lincoln St. Suite 500
Caro, MI 48723

Dear Mr. Hoagland:

We wish to invite you to the National Health and Nutrition Examination Survey (NHANES) **Open House/Media Day**, which will be held at our Mobile Examination Center on Tuesday, August 8, 2017 from 9:00 AM to 12:00 noon. The Mobile Exam Center is located at Tuscola County Health Dept., 1309 Cleaver Road, Caro, MI 48723.

This survey is being conducted in Tuscola County by the Centers for Disease Control & Prevention's National Center for Health Statistics, and teaches us about the health and diet of people in the United States.

This **Open House/Media Day** is an opportunity for local officials and media to tour our operations and view active exams. I hope to see you there.

If you would like additional information, or have any questions, please contact me at 989-220-1457 or if long distance, 1-800-210-3413.

Thank you,

Jacquie DeMatteis
Study Manager

Enclosures



Centers for Disease
Control and Prevention
National Center for
Health Statistics



Service Animal Frequently Asked Questions (FAQs)

These FAQs are a general guide for those with questions about the Americans with Disabilities Act (ADA) and Michigan service animal legislation. For specific questions or further information, please call the State of Michigan ADA Compliance Office at 517-241-1344 or e-mail MDCR-ServiceAnimals@Michigan.Gov.

Q. What is a service animal?

A: The ADA defines a service animal as a guide dog, signal dog, or other animal individually trained to provide assistance to a person with a disability. If they meet this definition, animals are considered service animals under the ADA regardless of whether they have been licensed or certified by state or local government.

Service animals perform some of the functions and tasks that the person with a disability cannot perform for him or herself. Guide dogs are one type of service animal, used by some people who are blind. This is the type of service animal with which most people are familiar. Service animals also help people with other kinds of disabilities in their daily activities. Some examples include:

- Alerting persons with hearing disabilities to sounds.
- Pulling wheelchairs or carrying and picking up things for persons with mobility disabilities.
- Assisting persons with mobility disabilities with balance.

A service animal is not a pet.

Q. I have a comfort animal, an emotional support animal or a therapy dog. Isn't that a service animal?

A: No, it is not. Emotional support animals, comfort animals, and therapy dogs are not service animals under Title II and Title III of the ADA. The tasks performed by a service animal must be directly related to the individual's disability. It does not matter if you have a note from a doctor stating that you have a disability and need the animal for emotional support. A doctor's letter does not turn an animal into a service animal. While comfort animals are often used as part of a medical treatment plan, **they are not considered service animals under the ADA.** They do not have special training to perform tasks that assist people with disabilities, and are not limited to working with people with disabilities. Therefore, comfort animals are not covered by federal laws protecting the use of service animals.

Q. What other animals are considered service animals?

A: In addition to the provisions about service dogs, the revised ADA regulations have a new, separate provision about miniature horses that have been specifically trained to do work or perform tasks for people with disabilities.

Q. Are there specific requirements pertaining to miniature horses as service animals?

A: Yes, a miniature horse generally ranges in height from 24 inches to 34 inches measured to the shoulders and generally weighs between 70 to 100 pounds. The regulations set out four assessment factors to assist entities in determining whether miniature horses can be accommodated in a facility:

1. Whether the miniature horse is housebroken;
2. Whether the miniature horse is under the owner's control;
3. Whether the facility can accommodate the miniature horse's type, size, and weight; and
4. Whether the miniature horse's presence will not compromise legitimate safety requirements necessary for safe operation of a facility.

Q. How can I tell if an animal is really a service animal and not just a pet?

A: If you are not certain whether an animal is a service animal, you **may** ask the person with the animal **ONLY** these questions:

1. **Is the animal a service animal required because of a disability, and**
2. **What work or task has the animal been trained to perform?**

You **may not** ask about a person's disability, require medical documentation, require a special identification card or training documentation for the service animal or ask that the service animal demonstrate its ability to perform the work or task.

Q. Does Michigan require my service animal to be registered, certified or licensed?

A: No. Mandatory registration of service animals is not permissible under the ADA. Michigan has a **voluntary** identification card and patch available for a service animal upon request through the Michigan Department of Civil Rights. Email: MDCR-ServiceAnimals@Michigan.Gov.

Q. Must a service dog be on a leash?

A: Under the ADA, service dogs must be harnessed, leashed, or tethered, unless the devices interfere with the service dog's work or the individual's disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Q. Are businesses allowed to question me or refuse to give me service?

A: The business may ask you **only** the two questions listed earlier.

Service animals may go anywhere the public has access as long as they are well behaved. You are allowed to have your service animal with you in your apartment, hotel room, stores, theaters, restaurants, on beaches, airplanes, etc., without having to pay extra fees or deposits.

Q. What if a business refuses to provide service or allow me in with my service animal?

A: You may file a complaint with the Michigan Department of Civil Rights at 1-800-482-3604 or send an e-mail to MDCRServiceCenter@Michigan.Gov.

Q. Is a business owner responsible for the animal while the person with a disability is in the business?

A: No. The care and supervision of a service animal is solely the responsibility of his or her owner. The business owner is not required to provide care, food, water or a special location for the animal.

Q. May I take a service animal into a food establishment?

A: Yes. Establishments that sell or prepare food must allow service animals in public areas even if state or local public health codes prohibit animals on the premises.

Q. May a person be asked to leave if the service animal is being disruptive?

A: Yes. Someone with a service animal may be asked to remove the animal from the premises if:

1. The animal is out of control and the handler does not take effective action to control it, or
2. The animal is not housebroken. If the service animal has had an accident the owner/handler is responsible for cleaning the area where the accident occurred.

When there is a legitimate reason to ask that a service animal be removed, staff must offer the person with the disability the opportunity to obtain goods or services without the animal's presence.

Q. What if a service animal does damage while in my business?

A: A public entity or private business is not responsible for the care or supervision of a service animal. If a public entity or private business normally charges individuals for damage they cause, the service animal handler may be charged for damage caused by the service animal.

Q. What if a customer or employee in my business is allergic to dogs or horses?

A: Allergies to dogs or horses is not a valid reason for denying access or refusing service to people using service animals. When a person who is allergic to dog or horse dander and a person who uses a service animal must spend time in the same room or facility, they both should be accommodated by assigning them, if possible, to different locations within the room or different rooms in the facility.

Q. Must a service animal be trained by someone certified or licensed?

A: No. People with disabilities have the right to train the animal themselves and are not required to use a professional service animal training program.

Q. How do I find a certified or licensed trainer?

A: Service animal trainers are not required to have training or certification. Many just have years of experience. Some voluntarily join the Association of Professional Dog Trainers at <https://apdt.com> or the Certification Council of Professional Dog Trainers at <http://www.ccpdt.org>.

Q. My application for an identification card and patch for my service animal must be notarized. Why?

A: Michigan law requires an affidavit with your application saying your animal is qualified to be a service animal. An affidavit requires that you swear to the truth of the document, as well as to your signature, before the notary. As the issue of imposter animals has become more prevalent, Michigan legislators increased the penalties for abusing service animal laws. Notarization is one more protection for people with legitimate service animals.

Q. Where can I get my application notarized? Will it cost anything?

A: Notaries can be found, usually at no charge, at your bank or credit union. County, city and township offices have notaries; a service fee may be charged. Michigan Secretary of State offices do not provide notary services. Michigan Department of Civil Rights offices provide notary services at no charge.

