

**Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole – Monday, January 9, 2017 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. Resolution of County Full Faith and Credit for the Indian Creek Drain
2. Approval of Making Request for Act 32 Dispatcher Training Funds Distribution (See A)
3. MSU-e Updates on Food and Nutrition Work and Disease Prevention Programming
4. 2017 Draft County Work Program (See B)
5. 2015 General Fund Property Tax Revenue Per Capita (See C)
6. Top Tuscola County Tax Payers (See D)
7. Chemical Bank Request to Change Signatory on Inmate Trust Account Replacing Former Sheriff with New Sheriff
8. Community Corrections Advisory Service Agreements (See E)
9. Bonding for Health Department Pension Obligations – 1/9/17 meeting with Michigan Department of Treasury

**On-Going and Other Finance**

1. Jail Planning Committee
2. Audit Comment Regarding Bank Accounts
3. Millage Renewal Planning
4. Monitor Wind Turbine Development and Assessing/Taxation Dispute
5. Project wind Turbine Development with Different Scenarios
6. Evaluate Benefit/Costs of CDBG Programs
7. Continue Review of Road commission Legacy Costs

**Personnel**  
Committee Leader-Commissioner Bardwell

**Primary Personnel**

1. Public Information Officer Training
2. Request to Refill the Vacancy Created by the Appointment of a Detective to Undersheriff

**On-Going and Other Personnel**

1. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
2. Present County Health Department Model of Quality Management/employee Relations
3. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt Employees

4. Develop Parameters for 2017 Labor Negotiations
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
7. Develop a Method Communicate County Concerns to State Senator and Representative

### **Building and Grounds**

Committee Leaders-Commissioners Young and Vaughn

#### **Primary Building and Grounds**

1. **Matching Funds for Vanderbilt Park Grant**
2. **2017 Vanderbilt Park Grant Application Ideas**
3. **Jail Plumbing, Electrical and Window Rebidding**
4. **Fire Safety Planning**
5. **Security/Safety Committee – Methods to Enhance Security**
6. **Plan and Complete Relocation of the County Recycling Operation – Closed Session Planned for 1/12/17**

#### **On-Going and Other Building and Grounds**

1. Update 10 Year Capital Improvement Plan
2. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation
3. Implement 2017 Budgeted Capital improvement Projects

#### **Other Business as Necessary**

1. 21<sup>st</sup> Century Infrastructure Commission Report **(See F)**

#### **Public Comment Period**

State 911 Committee  
APPLICATION FOR PUBLIC ACT NO. 32  
PRIMARY PUBLIC SAFETY ANSWERING POINT  
DISPATCHER TRAINING DISTRIBUTION

DISTRIBUTION YEAR - 2017		EXPENDITURE PERIOD FOR 2017 FUNDS ENDS 12/31/2019	
1. PRIMARY PSAP NAME Tuscola County Central Dispatch			
2a. MAILING ADDRESS 1303 Cleaver Rd Caro, MI 48723			
2b. REMITTANCE ADDRESS 1303 Cleaver Rd Caro, MI 48723			
3. FEDERAL ID NUMBER 39-6004893		4. ORI NUMBER MI790013N	

5. COUNTY IDENTIFYING THIS PRIMARY PSAP IN ITS 911 PLAN: Tuscola

ELIGIBLE PERSONNEL	
6. TOTAL NUMBER OF PAID HOURS IN 2016 (Enter total from the DTS-101W Eligible Employee Worksheet)	23578
7. FTEs (Item 6 divided by 2,080)	11.34

By signature, the authorized officials certify that all information contained in the registration documents are accurate. Misrepresentation to obtain funds under this program constitutes fraud and is punishable as a felony under Section 750.218 Michigan Compiled Laws.

ORIGINAL SIGNATURES REQUIRED

8. CHIEF ADMINISTRATIVE OFFICER (NAME AND TITLE) Thomas Bardwell, Chairman Board of Commissioners	
ADDRESS 125 W Lincoln St. Caro, MI 48723	TELEPHONE 989-672-3700
SIGNATURE	DATE

9. PRIMARY PSAP ADMINISTRATOR (NAME AND TITLE) Sandra Nielsen, Director		E-MAIL ADDRESS tccd911@tuscolacounty.org
ADDRESS 1303 Cleaver Rd. Caro, MI 48723	TELEPHONE 989-673-8738 x2	
SIGNATURE	DATE	

10. CHIEF FINANCIAL OFFICER (NAME AND TITLE) Michael Hoagland, County Controller	
ADDRESS 125 W. Lincoln St. Caro, MI 48723	TELEPHONE 989-672-3703
SIGNATURE	DATE

This signature page must be received at the State 911 Office no later than 4 p.m. on Friday, January 27, 2017.

You may submit a copy of this page by  
**MAIL:** Michigan State Police Headquarters  
 State 911 Office, Attention Ms. Theresa Hart  
 P.O. Box 30634  
 Lansing, Michigan 48909-0634  
**E-MAIL:** SNCdispatchertraining@michigan.gov  
**FAX:** (517) 284-3026 (please include a cover page to attention of Ms. Theresa Hart)

Authority: 1986, P.A. No. 32,  
 as amended  
 Completion: Voluntary  
 Penalty: No funding w/o forms

2017 WORK PROGRAM

FINANCE

1. Complete pension system bonding for the health department and change system from a define benefit to defined contribution plan – controller, chief accountant, health department officials
2. Develop and propose a millage for rollup of pertinent needs that relate to public safety/emergency services for the purposes of further relieving necessary budget expenses such as jail renovation, road patrol, other public safety functions, etc. – sheriff, public safety entities, controller, finance commissioners
3. Monitor wind turbine development and especially whether the most recent Consumers Energy and NextEra projects proceed and timelines for project initiation and completion – controller and all commissioners
4. Project wind turbine revenue using different scenarios and assess future revenue from this essential source and the impact of changes with this revenue on the ability to operate the county and provide services in the future – controller, finance commissioners and all commissioners
5. Communicate to the public the significant financial impact of wind turbine development in Tuscola County –controller and all commissioners
6. Develop and review options for streamlining county services in the continuing effort to reduce expense and improve access and deliverability – controller and all commissioners
7. Evaluate the benefit/cost of the county community development block grant dollars and potential county liability for individuals who cannot repay loans – controller, department heads and all commissioners
8. Gain a more detailed understanding of economic development corporation work required to assist local units of government with new requirements to qualify for community development block grant funding and determine if any of this cost can be paid by local governments as a service provided by the county economic development corporation – controller and commissioners who serve on the economic development corporation
9. Begin planning a senior citizen millage and road patrol millage renewal – controller, human development commission, all commissioners
10. 2016 Comprehensive Annual Financial Plan (Audit) preparation/presentation - will be completed by the end of June 2017 – controller, chief accountant and auditors
11. 2018 County Budget development - Budget development process will start in September – controller, finance commissioners and all commissioners

12. Monitor road commission updates regarding legacy cost liabilities – controller, finance commissioners and all commissioners
13. Review potential cost adjustment to the assessing contact with the City of Caro – controller and finance commissioners
14. Update the 10 year capital improvements plan – controller finance commissioners and building-grounds commissioners
15. Develop, review and address the key financial vulnerabilities i.e., senior citizen services, child care, etc. that are anticipated to have the greatest impact on county financial stability – controller, finance and all commissioners

## **BUILDING AND GROUNDS**

16. Rebid the jail plumbing, windows and electrical infrastructure project – controller, building/grounds director, building and grounds committee and jail planning committee
17. Assess the potential of increasing jail beds through reuse of current space in combination with a limited expansion – controller, sheriff, building/grounds director, building and grounds committee and jail planning committee
18. Work on jail restoration that is more than a band aid fix to problems – controller, sheriff, building/grounds director, building and grounds committee and jail planning committee
19. Plan and complete the relocation of the county recycling operation – recycling committee building/grounds director, controller and building and grounds committee
20. Complete the plan and determine the method of financing for enhanced security, emergency protection and fire protection in the Courthouse and other county buildings – sheriff, building/grounds director, controller, building and grounds committee and jail planning committee
21. Completion of other budgeted capital improvement projects for 2017 – buildings and grounds director, building and committee and controller

## **PERSONNEL**

22. Initiate turnover and wage survey addressing non-union non-elected employees compensation for the purpose of administrative review and minimizing vulnerability to loss of critical positions – controller, human resource coordinator and personnel committee
23. Ask county health department director to present their model of quality management/employee relations to other county officials – health officer, controller, human resource coordinator

24. Revise personnel policies pertaining to ACA, non-union exempt and non-exempt employees – controller, human resource coordinator and personnel committee
25. Develop parameters for labor negotiations to begin in 2017 based on projected financial abilities – controller, human resource coordinator, labor attorney, personnel committee and all commissioners
26. Assure corrections are made by the software company to time attendance system - Some progress is being made – controller, human resource coordinator and personnel committee

## ECONOMIC DEVELOPMENT

27. Review the Shiawassee County model of economic development and its potential application in Tuscola County – EDC, controller and all commissioners
28. Obtain a update from the economic development corporation planning committee regarding development of a county-wide economic development strategic plan to further strengthen capabilities and effectiveness – EDC, controller and all commissioners
29. Review progress in achieving more independent funding of the County Economic Development Corporation including local unit of government and private industry in order to reduce general fund financial dependency – EDC, controller and all commissioners
30. Review and remain active with the Region 6 prosperity planning and implementation of economic development needs – commissioners Young and Kirkpatrick
31. Study and develop options to enhance the Counties perception and understanding of the Economic Development opportunities for improving and contributing to the county financial infrastructure through business and agricultural opportunities – EDC, controller and all commissioners
32. Work with the Fair Board and use of grand stand for various functions as another method of overall economic development – commissioner Vaughn

## TECHNOLOGY

33. Develop execute, and promote options utilizing IT infrastructure to enhance county communication and resident awareness of County metrics, financial projections, pertinent issues and opportunities etc. minimizing complexity and enhancing resident interactivity and understanding – IT Director
34. Implemented expanded disaster recovery backup capabilities as provided in the 2017 county budget and upon completion explain what has been accomplished – IT Director
35. Implement new telephone system for Adult Probation – IT Director

36. Provide a GIS status report of the county and determine next objectives – equalization director, IT Director
37. Facilitate installation of fiber optic internet and new VOIP system to MSU-e building – IT Director
38. Continue to develop and advance online services – IT Director and all department heads
39. Continue to update and make adjustments to web site so it remains relevant and useful to all parties – IT Director and all department heads
40. Complete and review the five-year county technology plan – IT Director, controller and all department heads
41. Obtain an update regarding technology plans for the register of deeds operation – register of deeds and IT Director
42. Continue to evaluate Tuscola County serving as a technology hub if there is potential to turn this into a profitable operation – IT Director, controller and commissioners
43. Continue to provide the operations of Tuscola County and other contractual entities, a high level of technical support - ensuring daily work duties are able to be performed – IT Director, controller and commissioners
44. Keep a balance of new projects and the ability to properly maintain current functions without increasing number of personnel and county costs – IT Director, controller and commissioners

## COMMUNICATION

45. Initiate quarterly Judicial meetings to discuss county issues/concerns and promote collegial collaboration on key issues/opportunities – chief judge, court administrator, controller and commissioners
46. Propose feasibility and execution of quarterly meetings with senior leaders of the County and Road Commission for enhancing collaborative opportunities for improving our joint community perception – controller and commissioners
47. Enhance communication and understanding of pertinent legislative initiatives through quarterly scheduled meetings and talking points with our State Representative and Senator – controller and commissioners

## OTHER

48. Work to resolve the dispute concerning wind turbine assessing/taxation – controller and commissioners

49. Vanderbilt park grant and follow-up work if approved – parks and recreation commission controller, EDC, building and grounds director
50. Develop a solution to county storage needs – controller, building and grounds director and building and grounds committee
51. Review county/local regulations/requirements and their impact on development – controller and commissioners
52. Parking enforcement at Vanderbilt park and signage improvement – county parks and recreation commission and sheriff
53. Monitor and assist with the Cass River Greenways project improvements and other eco-tourism work – commissioner Kirkpatrick
54. Load all current county policies on county web site with an index system for ease of access – controller and IT Director

#### **STATE LEGISLATIVE PROPOSALS THAT COULD IMPACTING COUNTIES**

55. Proposal to increase juveniles age to 17
56. Review MAC weekly state legislative reports to protect county interests
57. Dark store assessing
58. Unfunded state mandates
59. Future diversion of state general fund monies for road funding
60. Tax capture districts
61. Weaknesses in the current state model for funding local government





[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

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**From:** mhoagland@tuscolacounty.org  
**Sent:** Thursday, December 29, 2016 8:08 AM  
**To:** 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Thomas Young'  
**Cc:** Clayette Zechmeister (Clayette Zechmeister); 'Angie Daniels'  
**Subject:** Important Financial Information  
**Attachments:** 2015 operating millages & taxables.xls

Commissioners

***Please review the attached financial information.***

***The attached spreadsheet was developed to show the amount of general fund (GF) property tax (PT) revenue received per capita in 2015 for each Michigan County.*** Respective county taxable value was multiplied by county Headlee rolled back millages. This determined the amount of GF PT revenue received for each county in 2015. County GF PT revenue was then divided by county population to determine the amount of GF PT received on a per capita basis. This methodology enables a comparison of the amount of GF PT revenue available per capita to each county to provide services. (In the case of Tuscola County state mandated services). Information was then presented in rank order from most to least GF PT revenue per capita.

***Tuscola County ranks 77th lowest in terms of receiving the least amount of GF PT revenue per capita of all 83 Michigan counties.*** We have known for a long time our great limitations in terms of the amount of GF PT revenue available to provide services. Now this fact has been quantified. ***Tuscola County received \$129 per capita in GF PT revenue compared to a statewide average of \$205.*** Counties adjacent to Tuscola including Saginaw, Lapeer and Genesee also have low per capita GF PT revenue. On the other hand, Huron County ranks 9<sup>th</sup> highest of all 83 counties with \$302 per capita GF PT revenue. This is over twice what Tuscola County receives.

***In 2015 Tuscola County received approximately \$6.9 million in GF PT revenue. If the County had just the state average allocated millage of 5.1618 instead of 3.9141 an additional \$2,203,000 in GF PT revenue would be generated for service needs.*** The very low allocated millage and limited tax base continues to be problematic to the financial ability of the county to provide mandated services from the GF. Without wind turbine revenue (which we know declines significantly with time), we would rank dead last in the state in GF PT revenue received per capita. The decision made in 1964, to fix the county allocated millage at such a low rate has made it extremely difficult to provide state mandated services. The county has only been able to operate at current levels by gaining voter approval of dedicated millage for certain non-mandated services.

Mike

Michael R. Hoagland  
Tuscola County Controller/Administrator  
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**VISIT US ON LINE FOR COUNTY SERVICES @ [www.tuscolacounty.org](http://www.tuscolacounty.org)**

**2015 General Fund Property Tax Revenue Per Capita by County**

Rank	County	2015 Allocated Millage with Headlee Rollback	2015 Taxable Value	General Fund Property Tax Revenue	2015 Population Estimate	2015 Property Tax Revenue Per Capita
1	Mackinac	4.5000	\$996,402,485	\$4,483,811	10,890	\$412
2	Antrim	5.4000	\$1,738,618,499	\$9,388,540	23,154	\$405
3	Leelanau	3.5212	\$2,523,729,240	\$8,886,555	21,981	\$404
4	Emmet	4.8500	\$2,694,571,595	\$13,068,672	33,161	\$394
5	Keweenaw	6.2206	\$134,764,992	\$838,319	2,168	\$387
6	Charlevoix	4.6000	\$2,031,837,198	\$9,346,451	26,238	\$356
7	Mason	5.0967	\$1,705,609,433	\$8,692,980	28,783	\$302
8	Cheboygan	5.6592	\$1,355,502,053	\$7,671,057	25,427	\$302
9	Huron	4.3807	\$2,194,991,853	\$9,615,000	31,883	\$302
10	Alcona	4.1782	\$742,912,153	\$3,104,036	10,349	\$300
11	Presque Isle	5.7150	\$654,948,416	\$3,743,030	12,841	\$291
12	Lake	6.0397	\$547,934,388	\$3,309,359	11,424	\$290
13	Ontonagon	6.5200	\$255,268,486	\$1,664,351	6,007	\$277
14	Oscoda	5.8717	\$388,609,986	\$2,281,801	8,251	\$277
15	Iron	6.4300	\$486,710,195	\$3,129,547	11,348	\$276
16	Montmorency	5.1553	\$494,985,008	\$2,551,796	9,259	\$276
17	Oceana	5.6708	\$1,163,506,921	\$6,598,015	26,105	\$253
18	Grand Traverse	4.9823	\$4,620,528,695	\$23,020,860	91,636	\$251
19	Manistee	5.5000	\$1,114,882,633	\$6,131,854	24,461	\$251
20	Baraga	8.6000	\$248,919,839	\$2,140,711	8,575	\$250
21	Ogemaw	6.1035	\$817,499,656	\$4,989,609	20,937	\$238
22	Dickinson	6.1403	\$1,000,014,766	\$6,140,391	25,788	\$238
23	Crawford	6.0925	\$537,770,714	\$3,276,368	13,801	\$237
24	Benzie	3.4919	\$1,158,546,881	\$4,045,530	17,457	\$232
25	Kalkaska	5.4562	\$732,416,220	\$3,996,209	17,260	\$232
26	Berrien	4.7723	\$7,436,838,041	\$35,490,822	154,636	\$230
27	Schoolcraft	5.1343	\$356,394,136	\$1,829,834	8,173	\$224
28	Menominee	7.0612	\$728,672,996	\$5,145,306	23,548	\$219
29	Gogebic	6.6800	\$502,635,304	\$3,357,604	15,431	\$218
30	Midland	4.8955	\$3,684,561,852	\$18,037,773	83,632	\$216

**2015 General Fund Property Tax Revenue Per Capita by County**

<b>Rank</b>	<b>County</b>	<b>2015 Allocated Millage with Headlee Rollback</b>	<b>2015 Taxable Value</b>	<b>General Fund Property Tax Revenue</b>	<b>2015 Population Estimate</b>	<b>2015 Property Tax Revenue Per Capita</b>
31	Alger	5.0602	\$369,335,956	\$1,868,914	9,383	\$199
32	Osceola	6.4035	\$699,675,520	\$4,480,372	23,058	\$194
33	Wexford	6.7797	\$934,894,362	\$6,338,303	33,003	\$192
34	Clinton	5.7953	\$2,547,727,561	\$14,764,846	77,390	\$191
35	Otsego	4.0502	\$1,137,047,405	\$4,605,269	24,253	\$190
36	Missaukee	4.9005	\$577,196,272	\$2,828,550	14,903	\$190
37	Van Buren	4.4719	\$3,170,047,497	\$14,176,135	75,077	\$189
38	Roscommon	3.5830	\$1,256,513,306	\$4,502,087	23,898	\$188
39	Washtenaw	4.5215	\$14,925,681,702	\$67,486,470	358,880	\$188
40	Saint Clair	5.3265	\$5,628,240,115	\$29,978,821	159,875	\$188
41	Barry	5.4165	\$2,005,640,124	\$10,863,550	59,314	\$183
42	Monroe	4.7952	\$5,683,655,583	\$27,254,265	149,568	\$182
43	Marquette	5.2938	\$2,283,427,444	\$12,088,008	67,215	\$180
44	Arenac	4.9073	\$558,205,702	\$2,739,283	15,261	\$179
45	Cass	4.6359	\$1,981,761,771	\$9,187,249	51,657	\$178
46	Allegan	4.6302	\$4,402,665,052	\$20,385,220	114,625	\$178
47	Chippewa	6.1500	\$1,094,634,260	\$6,732,001	38,033	\$177
48	Iosco	3.9129	\$1,131,036,902	\$4,425,634	25,345	\$175
49	Mecosta	5.9299	\$1,246,834,552	\$7,393,604	43,067	\$172
50	Gratiot	5.5306	\$1,288,380,729	\$7,125,518	41,540	\$172
51	Oakland	4.0400	\$51,895,341,437	\$209,657,179	1,242,304	\$169
52	Delta	5.0317	\$1,206,534,426	\$6,070,919	36,377	\$167
53	Gladwin	4.4052	\$942,702,205	\$4,152,792	25,164	\$165
54	Newaygo	5.3685	\$1,470,210,200	\$7,892,823	47,948	\$165
55	Ingham	6.3512	\$7,277,720,492	\$46,222,258	286,085	\$162
56	Eaton	5.2149	\$3,353,542,662	\$17,488,390	108,801	\$161
57	Lenawee	4.9412	\$3,198,852,571	\$15,806,170	98,573	\$160
58	Isabella	6.6100	\$1,711,805,770	\$11,315,036	70,698	\$160
59	Luce	5.2959	\$188,651,750	\$999,081	6,415	\$156
60	Clare	4.7072	\$1,009,902,066	\$4,753,811	30,553	\$156

2015 General Fund Property Tax Revenue Per Capita by County						
Rank	County	2015 Allocated Millage with Headlee Rollback	2015 Taxable Value	General Fund Property Tax Revenue	2015 Population Estimate	2015 Property Tax Revenue Per Capita
61	Bay	5.7257	\$2,847,034,923	\$16,301,268	105,859	\$154
62	Branch	4.7562	\$1,394,454,321	\$6,632,304	43,664	\$152
63	Alpena	4.8004	\$906,860,375	\$4,353,293	28,803	\$151
64	Sanilac	4.0482	\$1,539,732,404	\$6,233,145	41,475	\$150
65	Kalamazoo	4.6871	\$8,170,869,806	\$38,297,684	260,263	\$147
66	Houghton	6.2710	\$852,537,453	\$5,346,262	36,380	\$147
67	Saint Joseph	4.5482	\$1,959,154,984	\$8,910,629	61,018	\$146
68	Calhoun	5.3779	\$3,631,219,496	\$19,528,335	134,314	\$145
69	Livingston	3.3700	\$8,053,582,840	\$27,140,574	187,316	\$145
70	Muskegon	5.6984	\$4,351,224,209	\$24,795,016	172,790	\$143
71	Kent	4.2803	\$21,007,674,507	\$89,919,149	636,369	\$141
72	Hillsdale	4.9552	\$1,292,177,928	\$6,403,000	45,941	\$139
73	Jackson	5.1187	\$4,317,954,029	\$22,102,311	159,494	\$139
74	Macomb	4.5566	\$25,559,369,130	\$116,463,821	864,840	\$135
75	Ottawa	3.6000	\$10,297,569,794	\$37,071,251	279,955	\$132
76	Wayne	5.6483	\$40,277,599,494	\$227,499,965	1,759,335	\$129
77	<b>Tuscola</b>	<b>3.9141</b>	<b>\$1,765,660,266</b>	<b>\$6,910,971</b>	<b>53,777</b>	<b>\$129</b>
78	Shiawassee	5.1146	\$1,701,036,561	\$8,700,122	68,619	\$127
79	Saginaw	4.8558	\$4,926,248,765	\$23,920,879	193,307	\$124
80	Montcalm	4.4082	\$1,728,250,360	\$7,618,473	62,945	\$121
81	Genesee	5.5072	\$8,708,327,172	\$47,958,499	410,849	\$117
82	Lapeer	3.7688	\$2,589,587,494	\$10,130,977	88,373	\$115
83	Ionia	4.6378	\$1,525,847,931	\$7,076,578	64,223	\$110
	<b>Average</b>	<b>5.1618</b>				<b>\$205</b>

Note: If Tuscola County had the average state allocated millage of 5.1618 instead of 3.9141 an additional \$2,203,000 in property tax revenue would be available for general fund operating costs. This would be a revenue increase of over 30% to the general fund. The very low allocated millage continues to haunt the financial abilities of Tuscola County even with the wind turbine development.

COUNTY OF TUSCOLA  
GENERAL AND ECONOMIC INFORMATION

COUNTY LOCATION AND CHARACTER

Tuscola County, area 816 square miles, is located at the base of the thumb area of Michigan, bounded on the north by Saginaw Bay and Huron County; and on the west and south by the major industrial centers of Bay City, Saginaw and Flint. The County is in an excellent agricultural area, with major crops being sugar beets, corn, wheat, dry beans, barley and oats. Dairy farming accounts for nearly 20% of the County's annual agricultural income of \$100,000,000.

POPULATION

2010 U.S. Census - 55,729      1990 U.S. Census - 55,498  
2000 U.S. Census - 58,266      1980 U.S. Census - 56,961

EMPLOYMENT STATISTICS

	Nov.					
	2016	2015	2014	2013	2012	2011
Work force	23,227	23,171	25,232	25,180	24,720	25,173
Unemployment	1,245	1,589	2,136	2,677	2,625	3,035
% Unemployed	5.1%	6.4%	8.5%	10.6%	10.6%	12.1%

MAJOR TAXPAYERS

<u>10 Largest Taxpayers</u>	2016 <u>Taxable Valuation</u>
Tuscola Bay Wind LLC	\$155,932,650
Consumers Energy	\$118,722,772
ITC Transmission	\$ 55,944,193
DTE	\$ 36,093,619
Dairy Farmers of America	\$ 13,645,700
POET Biorefining Caro	\$ 9,083,338
Thumb electric Co-Op	\$ 6,145,449
Wal-Mart	\$ 3,933,750
Russell Family Land Co. LLC	\$ 3,321,195
Michigan Sugar Co.	\$ 2,420,927
TOTAL (represents 23% of 2016 TV)	\$405,243,593

EMPLOYMENT CHARACTERISTICS

<u>10 Largest Employers</u>	<u>Product/Service</u>	<u>Number Employed</u>
Tuscola County	Government	378
Caro Regional Center	Health Care	360
Wal-Mart	Retail	300
Caro Community Schools	Education	264

THUMB AREA REGIONAL  
COMMUNITY CORRECTIONS ADVISORY BOARD  
SERVICE AGREEMENT

For  
TUSCOLA COUNTY COMMUNITY CORRECTIONS SERVICES

This Service Agreement is entered into on the 1<sup>st</sup> day of October, 2016, by and between the Thumb Area Regional Community Corrections Advisory Board and Tuscola County.

It is agreed between the parties as follows:

Tuscola County will provide Gatekeeper Services (I25), and Supervision Services - Day Reporting (D04) to targeted offenders as approved within the applicable grant award approved by the Michigan Department of Corrections – Office of Community Alternatives. All services must be provided in accordance with P.A. 511 (1988).

The County shall use the following funds to operate the two aforementioned programs and services based on the grant award for the period from October 1, 2016, to September 30, 2017.

Gatekeeper Services (I25)	\$ 9,120
Supervision Services - Day Reporting (D04)	<u>\$ 9,600</u>
Total	\$ 18,720

Tuscola County may use the funds to pay staff, contractors, suppliers and other such vendors as deemed appropriate to operate the above listed programs. Tuscola County agrees to follow all State guidelines, restrictions and contractual obligations placed on Community Corrections Funds by the State of Michigan. In the event that the State of Michigan determines that expenditures were inappropriate and subject to reimbursement of the State, Tuscola County agrees to be responsible for the replacement of the disallowed expended funds.

Tuscola County agrees to provide appropriate statistical and narrative reports on program performance, as determined by the Thumb Regional Community Corrections Advisory Board.

Tuscola County agrees to provide the required space in the Tuscola County Sheriff's Department Jail Facility to conduct in-house programs.

Invoices for Tuscola County expenses must be submitted to Thumb Area Regional Community Corrections Advisory Board by the tenth day of each calendar month. Actual costs will be reimbursed as soon as prudently possible due to economic circumstances created by a delay in payments and pass through from the State up to an allocated maximum annualized amount of \$18,720.

It is understood by both parties that this program is currently funded exclusively by P.A. 511 funding provided through the FY 2017 Thumb Area Community Corrections Advisory Board Application for Community Corrections Funds. Any fees, revenues, or other non-CCAB funding generated as a result of funding awarded pursuant to P.A. 511 by the programs will be deposited with the special revenue fund established by the Thumb Area Regional Community Corrections Board to be utilized solely in support of Community Corrections programming in Tuscola County. Tuscola County will provide the Thumb Regional Community Corrections Advisory Board with a monthly summary report of all revenues and "bed days saved" generated by these two programs.

It is understood by both Tuscola County and the TARCCAB that if due to lack of utilization or any other unforeseen factors that there becomes a time when program participation falls behind allotted projections as outlined in the grant. The TARCCAB Coordinator may call a meeting or by other reasonable means seek the approval of the CCAB to reallocate funding so that the TARCCAB as a whole will be able to reach the projected enrollment goals as outlined in the grant and not be hampered in doing so by reserving monies for Tuscola County that would not otherwise be spent by the end of the current fiscal year. In order for such a transfer to be made the CCAB must approve such action.

It is understood that the Michigan Office of Community Corrections funds referred to above can be used to match or leverage other funds for this program should such funds be identified. The use of the funds must be cleared with all signatories prior to their use in this manner. The Thumb Area Regional Community Corrections Advisory Board reserves the right to re-negotiate the use of such funds in future years.

Substance abuse programming and data entry activity shall be provided by List Psychological Services as outlined and not to exceed the funding levels provided in the "Thumb Area Regional Community Corrections Advisory Board Service Agreement for Substance Abuse Outpatient Services (G-18), DDJR – Intensive Outpatient, and Cognitive Change - Thinking Matters Program (C01)."

The financial, data, and programmatic reporting requirements of the Agreement between the State of Michigan Department of Corrections and Lapeer County shall be incorporated herein. All services will be provided in accordance with the existing contractual agreement between Lapeer County and MDOC – Office of Community Alternatives.

Any of the parties of this agreement may terminate the agreement by providing written notification to the other parties of its intent to do so thirty days prior to the actual date of termination.

The individual provisions of this agreement are severable. If any of the provisions are found to be in violation of State law, the remaining provisions shall remain in effect.

This agreement shall automatically terminate on September 30, 2017.

_____	_____	_____	_____
Chairperson – Board of Commissioners	Date	Witness	Date

_____	_____	_____	_____
Chairperson – Board of Commissioners	Date	Witness	Date

_____	_____	_____	_____
Regional Coordinator	Date	Witness	Date

THUMB AREA REGIONAL  
COMMUNITY CORRECTIONS ADVISORY BOARD  
SERVICE AGREEMENT  
For  
TUSCOLA COUNTY COMMUNITY CORRECTIONS SERVICES

This Service Agreement is entered into on the 1<sup>st</sup> day of October, 2016, by and between the Thumb Area Regional Community Corrections Advisory Board and Tuscola County.

It is agreed between the parties as follows:

Tuscola County will provide Gatekeeper Services (I25), and Supervision Services - Day Reporting (D04) to targeted offenders as approved within the applicable grant award approved by the Michigan Department of Corrections – Office of Community Alternatives. All services must be provided in accordance with P.A. 511 (1988).

The County shall use the following funds to operate the two aforementioned programs and services based on the grant award for the period from October 1, 2016, to September 30, 2017.

Gatekeeper Services (I25)	\$ 9,120
Supervision Services - Day Reporting (D04)	<u>\$ 9,600</u>
Total	\$ 18,720

Tuscola County may use the funds to pay staff, contractors, suppliers and other such vendors as deemed appropriate to operate the above listed programs. Tuscola County agrees to follow all State guidelines, restrictions and contractual obligations placed on Community Corrections Funds by the State of Michigan. In the event that the State of Michigan determines that expenditures were inappropriate and subject to reimbursement of the State, Tuscola County agrees to be responsible for the replacement of the disallowed expended funds.

Tuscola County agrees to provide appropriate statistical and narrative reports on program performance, as determined by the Thumb Regional Community Corrections Advisory Board.

Tuscola County agrees to provide the required space in the Tuscola County Sheriff's Department Jail Facility to conduct in-house programs.

Invoices for Tuscola County expenses must be submitted to Thumb Area Regional Community Corrections Advisory Board by the tenth day of each calendar month. Actual costs will be reimbursed as soon as prudently possible due to economic circumstances created by a delay in payments and pass through from the State up to an allocated maximum annualized amount of \$18,720.

It is understood by both parties that this program is currently funded exclusively by P.A. 511 funding provided through the FY 2017 Thumb Area Community Corrections Advisory Board Application for Community Corrections Funds. Any fees, revenues, or other non-CCAB funding generated as a result of funding awarded pursuant to P.A. 511 by the programs will be deposited with the special revenue fund established by the Thumb Area Regional Community Corrections Board to be utilized solely in support of Community Corrections programming in Tuscola County. Tuscola County will provide the Thumb Regional Community Corrections Advisory Board with a monthly summary report of all revenues and "bed days saved" generated by these two programs.



It is understood by both Tuscola County and the TARCCAB that if due to lack of utilization or any other unforeseen factors that there becomes a time when program participation falls behind allotted projections as outlined in the grant. The TARCCAB Coordinator may call a meeting or by other reasonable means seek the approval of the CCAB to reallocate funding so that the TARCCAB as a whole will be able to reach the projected enrollment goals as outlined in the grant and not be hampered in doing so by reserving monies for Tuscola County that would not otherwise be spent by the end of the current fiscal year. In order for such a transfer to be made the CCAB must approve such action.

It is understood that the Michigan Office of Community Corrections funds referred to above can be used to match or leverage other funds for this program should such funds be identified. The use of the funds must be cleared with all signatories prior to their use in this manner. The Thumb Area Regional Community Corrections Advisory Board reserves the right to re-negotiate the use of such funds in future years.

Substance abuse programming and data entry activity shall be provided by List Psychological Services as outlined and not to exceed the funding levels provided in the "Thumb Area Regional Community Corrections Advisory Board Service Agreement for Substance Abuse Outpatient Services (G-18), DDJR – Intensive Outpatient, and Cognitive Change - Thinking Matters Program (C01)."

The financial, data, and programmatic reporting requirements of the Agreement between the State of Michigan Department of Corrections and Lapeer County shall be incorporated herein. All services will be provided in accordance with the existing contractual agreement between Lapeer County and MDOC – Office of Community Alternatives.

Any of the parties of this agreement may terminate the agreement by providing written notification to the other parties of its intent to do so thirty days prior to the actual date of termination.

The individual provisions of this agreement are severable. If any of the provisions are found to be in violation of State law, the remaining provisions shall remain in effect.

This agreement shall automatically terminate on September 30, 2017.

_____	_____	_____	_____
Chairperson – Board of Commissioners	Date	Witness	Date

_____	_____	_____	_____
Chairperson – Board of Commissioners	Date	Witness	Date

_____	_____	_____	_____
Regional Coordinator	Date	Witness	Date

THUMB AREA REGIONAL  
COMMUNITY CORRECTIONS ADVISORY BOARD  
SERVICE AGREEMENT

For  
SUBSTANCE ABUSE -OUTPATIENT SERVICES (G 18)  
DDJR – INTENSIVE OUTPATIENT  
THINKING MATTERS PROGRAM (C01)

This Service Agreement is entered into on the 1st day of October, 2016, by and between the Thumb Area Regional Community Corrections Advisory Board and List Psychological Services PLC, 467 State St., Caro, MI. 48723.

It is agreed between the parties as follows:

The List Psychological Services hereby referred to as the **contractor**, will provide treatment programs that are based on “evidence based practices” and focus on cognitive change principals and are not solely limited to substance abuse treatment. Treatment programs will begin in the jail or in the community depending on the nature of the sentence and if started in the jail will continue until conclusion in the community in the event a client is released prior to the conclusion of a treatment program. One requirement of the DDJR/IOP Program is that it must be a specific treatment program targeting drunk drivers in an Intensive Outpatient process. The Intensive Outpatient Program is restricted for funding purposes to Intermediate Cell offenders and specific Straddle Cell offenders as outlined in the Community Corrections Programs manual. Reimbursement for all programs is limited to sentenced felony offenders unless specific approval is received. Program participation, however, is not restricted and is open to other offenders in the criminal justice system at the discretion of List Psychological Management. Alternative funding sources and/or offender fee based participation is permitted.

The Contractor shall perform an intake assessment on each participant and maintain statistics on the programs.

**Cognitive/Substance Abuse:**

The therapy program will be open to substance and non-substance abuse client(s) with a two stage component outlined below. The programs may start in the jail and could continue upon release. Any client non-compliance will require notification to the jail and/or probation staffs.

- ◆ **First Stage:** Treatment shall consist of six (6) group therapy sessions with an educational component. The therapy sessions are to be conducted by a therapist from List Psychological Services. Each session shall last one and a half (1½) hours. Implementation of the six (6) hours will be left to the discretion of List Psychological staff based upon client needs, jail accommodations, holiday scheduling, etc. The group sessions will cover six (6) topics:

1. Physiological and social effects of substance abuse and maladaptive behavior
2. Addiction and maladaptive behavior cycle
3. Understanding alcohol/drug use patterns
4. Personal responsibility – the stages of change
5. Effects of addiction on life goals – value clarification
6. Thinking errors/self-defeating behavior

- ◆ **Second Stage:** Treatment shall consist of twelve (12) group therapy sessions with an educational component. The sessions are to be conducted by a therapist from the List Psychological Services staff. Each session shall be one and a half (1½) hours in length. The sessions will occur two times per week for six weeks for a total of eighteen (18) hours. Implementation of the eighteen (18) hours will be left to the discretion of List Psychological Services staff based upon client needs, jail accommodations, holiday scheduling, etc. This regimen may be augmented with AA or other substance abuse education and information programming when available in the jail or in the community. A referral for such services would be upon recommendation of the primary therapist, in addition to their services at List Psychological Services (contractor).
- ◆ Programming funding limit is \$23,910.

**Drunk Driving Jail Reduction Intensive Outpatient Program (DDJR/IOP):**

- Program Description: Program contains the above elements in an intensive manner meeting three (3) times per week for three (3) hours for five (5) weeks. Primary emphasis will be based on THINKING FOR A CHANGE: AN INTEGRATED APPROACH TO CHANGING OFFENDER BEHAVIOR, National Institute of Corrections developed program developed in conjunction with Dr. Edward Latessa's "Evidence Based Practices". This program is also recognized by the Michigan Department of Corrections. The program will have stages of preparation for full participation.
- The program is limited to Intermediate Cell offenders and certain Straddle Cell offenders for reimbursement from this funding source. Other Straddle Cell offenders may participate, however funding must come from the Cognitive/Substance Abuse Program source or if the client can pay through an alternative source.
- Program funding limit is \$12,562.00.

**Thinking Matter Program:**

- Program Description: Program contains the above elements in an intensive manner meeting two (2) times per week for one and one half (1 ½) hours for twelve (12) group sessions. Primary emphasis will be based on THINKING MATTERS – EXPLORING MY THINKING material and training provided in the manual distributed by Abe French and/or the MDOC/OCC Department. This is “evidence based practices” approved material and is recognized by the MDOC.
- For this specific program, non-substance abuse offenders determined through the COMPAS Risk/Needs assessment and ordered by the court would be the main target, however, substance abuse users would be considered for participation.
- Program funding limit is **\$10,000**.

**Progress and Program Completion Reporting:**

- List Psychological Services therapist will provide reports on each participant’s attitude, participation and progress to the appropriate probation personnel, jail, and/or community corrections personnel.
- Any disciplinary issues including failure to attend will be referred to the appropriate authority with documentation.
- Progress notes will be completed after each session and these will be summarized into a monthly report which will be submitted to the appropriate individuals.
- If the participant successfully completes a program, the Contractor will provide the appropriate probation personnel with a copy of the participants self-developed aftercare program developed during the RFT Program.
- Any participant who completes an initial assessment, attends five of the six or 11 of the 12 group therapy sessions and develops an aftercare plan shall be deemed a successful participant. Day Reporters will be deemed an in jail participant and Probationers will be under the authority of the Michigan Department of Corrections or both.

**Billable Fees:**

The following rates are effective FY 2017.

Billable Activity	Fee Structure	Documentation Required
Cognitive/SA Intake Assessment	\$92.00/ Participant Enrolled	Enrollment Form Assessment Invoice

Cognitive/SA Group Therapy/ Education Session	\$24.00/Session/Client	Certified Class Roster Invoice
Cognitive/SA Non-jail clients	\$24.00/Session/Client	Certified Class Roster Invoice
Cognitive/SA Individual Session	\$70.00	Progress Notes
Client Transportation	\$15.00 per trip maximum	Transport Verification Slip
IOP Intake Assessment	\$120.00/Participant Enrolled	Enrollment Form Assessment Invoice
IOP Group Therapy	\$100.00/3 Hours/Client	Certified Class Roster Invoice
IOP Exit Interview	\$100.00/Client	Discharge Form Invoice
Thinking Matters	\$90 per group per 1½ hour session	Certified Class Roster Invoice

Invoices must be submitted to the Thumb Area Regional Community Corrections Advisory Board by the seventh day of each calendar month. The Contractor shall maintain proof that any client services billed to the Thumb Area CCAB Programs meet the eligibility requirements. The Basic Information Report (BIR), sentencing orders, or lists provided by the Circuit Court Probation Staff are examples of support documentation for P.A. 511 client eligibility.

All of the activities performed will be in compliance with the program's description as outlined in the FY 2016 Thumb Area Community Corrections Advisory Board Application for Community Corrections Funds.

**Licensure/Accreditation:**

The contractor agrees to maintain appropriate and current State of Michigan licensing requirements for the outpatient treatment of substance abuse problems. Current accreditation is through the Council on Accreditation (COA). A copy will be provided to the Manager of the Thumb Area Regional Community Corrections Advisory Board upon request.

Tuscola County agrees to provide the required space in the Jail to conduct the necessary group therapy and education sessions. The sessions shall be scheduled with the Tuscola County Jail Administrator or designee. Sessions will not begin until at least six participants have been identified and put through the initial assessment process.

All parties to this agreement shall adhere to the Incarceration Reduction Policy, General and Specific Eligibility Requirements, and Operational Procedures outlined FY 2016 Thumb Area Community Corrections Advisory Board Application for Community Corrections Funds.

It is understood by both parties that this program is currently funded exclusively by P.A. 511 funding provided for in the FY 2016 Thumb Area Community Corrections Advisory Board Grant Award for Community Corrections Programs. Total expenditures for the Tuscola County Cognitive, Substance Abuse – Outpatient, the DDJR - IOP programs, and the Thinking Matters Program and operated by List Psychological Services, PLC shall not exceed the **\$23,910** for Cognitive Behavioral Therapy for Substance Abuse treatment and non-substance abuse offenders, **\$12,562.00** for the Drunk Driver Jail Reduction – Intensive Outpatient Program, and **\$10,000.00** for the Thinking Matters Program. Additional funding may be available should a need be demonstrated and will be handled through an amendment. This agreement shall also be terminated immediately if the Michigan Office of Community Corrections withdraws its funding supporting the program. List Psychological Services, PLC will receive immediate notice via certified mail if this event were to occur.

It is understood by both List Psychological and the TARCCAB that if due to lack of utilization or any other unforeseen factors that there becomes a time when program participation falls behind allotted projections as outlined in the grant. The TARCCAB Coordinator may call a meeting or by other reasonable means seek the approval of the CCAB to reallocate funding so that the TARCCAB as a whole will be able to reach the projected enrollment goals as outlined in the grant and not be hampered in doing so by reserving monies for List Psychological that would not otherwise be spent by the end of the current fiscal year. In order for such a transfer to be made the CCAB must approve such action.

It is understood that the Michigan Office of Community Corrections funds referred to above can be used to match or leverage other funds for this program should such funds be identified. The use of the funds must be cleared with all signatories prior to their use in this manner.

Any of the parties of this agreement may terminate the agreement without cause by providing written notification to the other parties of its intent to do so thirty days prior to the actual date of termination.

**Indemnification**

List Psychological Services PLC will indemnify and hold harmless the Thumb Area Regional Corrections Advisory Board, any employer or referral to which this agreement pertains, any entity which insures or administers those referrals and their affiliates and their directors, officers, and employees from any and all claims, liabilities, damages or other costs in a any way resulting from, incident to, or arising out of acts or omissions of List Psychological Services PLC's employees or agents, or any person directly engaged or retained by List Psychological Services PLC, constituting criminal conduct, negligence or willful misconduct. This indemnification shall survive the termination of the agreement.

Thumb Area Regional Corrections Advisory Board will indemnify and hold harmless List Psychological Services PLC from any and all claims, liabilities, damages or other costs in any way resulting from, incident to, or arising out of acts or omissions of Thumb Area Regional Corrections Advisory Board's employees or agents, or any person directly engaged or retained by Thumb Area Regional Corrections Advisory Board, constituting criminal conduct, negligence or willful misconduct. This indemnification shall survive the termination of the agreement.

The individual provisions of this agreement are severable. If any of the provisions are found to be in violation of State law, the remaining provisions shall remain in effect.

This agreement shall automatically terminate on September 30, 2016.

_____ Chairperson - Board of Commissioners	_____ Date	_____ Witness	_____ Date
_____ Diane List, Ph.D. Chief Executive Officer, List Psychological Services, Inc.	_____ Date	_____ Witness	_____ Date
_____ Regional Coordinator - Thumb Regional CCAB	_____ Date	_____ Witness	_____ Date

THUMB AREA REGIONAL  
COMMUNITY CORRECTIONS ADVISORY BOARD  
SERVICE AGREEMENT  
For  
SUBSTANCE ABUSE - OUTPATIENT SERVICES (G 18)  
DDJR - INTENSIVE OUTPATIENT (X-01 & H20-01)  
THINKING MATTERS PROGRAM (C01)

This Service Agreement is entered into on the 1st day of October, 2016 by and between the *Thumb Area Regional Community Corrections Advisory Board and Lapeer County Health Department (Alcohol Information and Counseling Center)*.

It is agreed between the parties as follows:

The Lapeer County Health Department - Alcohol Information and Counseling Center hereby referred to as the **contractor**, will provide the following three treatment programs: (1) Cognitive Change – Thinking Matters, (2) Substance Abuse Treatment, and (3) Drunk Driver Jail Reduction – Intensive Outpatient (DDJR-IOP) programs for offenders in and out of jail who meet the criteria; those with identified alcohol or other substance abuse problems, or behavior issues that may be a derivative of substance abuse. Participants must have the approval of the sentencing court for said counseling/treatment. Participants must also meet the screening criteria described in Thumb Area Regional Community Corrections Advisory Board Grant Application for FY 2017. While the Substance Abuse Program and Thinking Matters are primarily for in-jail treatment, they may be continued if the individual is released prior to completion of the program. The DDJR-IOP is considered and usually an out of jail program.

The Contractor shall perform an intake assessment on each participant and maintain statistics on the programs.

**Cognitive Change and Substance Abuse Component:**

Treatment shall consist of eight group counseling and /or education sessions conducted by a counselor from the Alcohol Information and Counseling Center's staff. Each session shall last three hours. Two sessions a week shall be provided for four weeks. This regimen shall be augmented with A /A or other substance abuse education and information programming when available in the jail. Periodic individual counseling may be used at the discretion of the counselor in conjunction with the group sessions.

In addition to the above described counseling and education, the Lapeer County Health Department - Alcohol Information and Counseling Center will provide monthly reports on each participants participation and progress to the appropriate Adult Probation personnel and/or Community Corrections personnel.



If the participant successfully completes this program, the Alcohol Information and Counseling Center will provide the Probation Agent an exit assessment, indicating whether there is a need for further outpatient treatment.

The following schedule indicates the service fee that the contractor may submit to Lapeer County/ Community Corrections Advisory Board.

Billable Activity Documentation	Fee Structure	Required
Intake Assessment Form	[\$55.00] / Participant Enrolled	Enrollment Assessment Invoice
Group Counseling/ Roster Education Session	[\$18.00] / Hour/Client	Certified Class Invoice
Individual Counseling Invoice	[\$55.00] / Hour/Client	Counseling
Exit Assessment	[\$55.00] / Participant Successfully Completed (Terminated)	Assessment Invoice

Any participant who completes an initial assessment and attends seven of the eight group sessions and is provided an exit assessment shall be deemed a successful participant.

Program funding limit is **\$35,865.00**.

**Drunk Driving Jail Reduction Intensive Outpatient Program (DDJR – IOP):**

Program contains the above elements in an intensive manner meeting three (3) times per week for three (3) hours for five (5) weeks.

Billing activity will be according to the following:

Billable Activity Documentation	Fee Structure	Required
Intake Assessment/Interview	\$120.00	Enrollment Form Assessment Invoice
Cost per Chair day per person	\$115.00	Counseling Invoice
Exit Interview	\$100.00	Assessment Invoice

In FY 2017 the Drunk Driver Jail Reduction – Intensive Outpatient Program has a budget with \$18,845.00 committed to the Lapeer County treatment program.

**Thinking Matter Program:**

- o Program Description: Program contains the above elements in an intensive manner meeting two (2) times per week for one and one half (1½) hours for up to twelve (12) group sessions. Primary emphasis will be based on THINKING MATTERS – EXPLORING MY THINKING material and training provided in the manual distributed by Abe French and/or the MDOC/OCC Department. This is “evidence based practices” approved material and is recognized by the MDOC.
- o For this specific program, non-substance abuse offenders determined through the COMPAS Risk/Needs assessment and ordered by the court would be the main target, however, substance abuse users would be considered for participation.
- o Program funding limit is \$15,000.

Billable Activity Documentation	Fee Structure	Required
Thinking Matters	\$90 per group per 1½ hour session	Certified Class Roster Invoice

Invoices must be submitted to the Thumb Area Regional Community Corrections Advisory Board by the seventh day of each calendar month. The Contractor shall maintain proof that any client services billed to the Thumb Area CCAB Programs meet the eligibility requirements. The Basic Information Report (BIR), sentencing orders, or lists provided by the Circuit Court Probation Staff are examples of support documentation for P.A. 511 client eligibility.

All of the activities performed will be in compliance with the program’s description as outlined in the FY2017 Thumb Area Community Corrections Advisory Board Application for Community Corrections Funds.

**Licensure/Accreditation:**

The contractor agrees to maintain appropriate and current State of Michigan licensing requirements for the outpatient treatment of substance abuse problems. Current accreditation is through the Commission on Accreditation of Rehabilitation Facilities (CARF). A copy will be provided to the Manager of the Thumb Area Regional Community Corrections Advisory Board upon request.

Lapeer County agrees to provide the required space in the Jail to conduct the necessary interviews, counseling and education. Treatment sessions will be held twice per week

and enrollment will be open ended. However, all participants must have an initial assessment to participate. Those Lapeer County residents while incarcerated because of sentence limitations will be eligible to complete the sessions on an outpatient basis at AICC.

All parties to this agreement shall adhere to the Incarceration Reduction Policy, General and Specific Eligibility Requirements, and Operational Procedures outlined in the FY 2017 Thumb Area Regional Community Corrections Advisory Board Grant Application for Community Corrections Funding.

It is understood by both parties that the program is funded exclusively by P.A. 511 dollars provided through the FY 2017 Thumb Area Regional Community Corrections Advisory Board Grant Application and resulting award. Total expenditures shall not exceed **\$35,865.00** for the Lapeer County Substance Abuse and Cognitive Change Program, and shall not exceed **\$18,845.00** for the Drunk Driving Jail Reduction Intensive Outpatient Program (DDJR/IOP), and shall not exceed the **\$15,000.00** for the Thinking Matters Program as allocated in the Thumb Area Regional Community Corrections Advisory Board Award given by the Office of Community Corrections. This agreement shall also be terminated immediately if the Michigan Office of Community Corrections withdraws its funding support for the program.

It is understood by both AICC and the TARCCAB that if due to lack of utilization or any other unforeseen factors that there becomes a time when program participation falls behind allotted projections as outlined in the grant. The TARCCAB Coordinator may call a meeting or by other reasonable means seek the approval of the CCAB to reallocate funding so that the TARCCAB as a whole will be able to reach the projected enrollment goals as outlined in the grant and not be hampered in doing so by reserving monies for AICC that would not otherwise be spent by the end of the current fiscal year. In order for such a transfer to be made the CCAB must approve such action.

It is understood that the Michigan Office of Community Corrections funds referred to above can be used to match or leverage other funds for this program should such funds be identified. The use of the funds must be cleared with all signatories prior to their use in this manner.

Any of the parties of this agreement may terminate the agreement by providing written notification to the other parties of its intent to do so thirty days prior to the actual date of termination.

### **Indemnification**

Lapeer County Health Department (AICC) will indemnify and hold harmless Thumb Area Regional Corrections Advisory Board, any employer or referral to which this agreement pertains, any entity which insures or administers those referrals and their affiliates and their directors, officers, and employees from any and all claims, liabilities,

damages or other costs in any way resulting from, incident to, or arising out of acts or omissions of Lapeer County Health Department (AICC) employees or agents, or any person directly engaged or retained by Lapeer County Health Department (AICC) constituting criminal conduct, negligence or willful misconduct. This indemnification shall survive the termination of the agreement.

Thumb Area Regional Corrections Advisory Board will indemnify and hold harmless Lapeer County Health Department (AICC) from any and all claims, liabilities, damages or other costs in any way resulting from, incident to, or arising out of acts or omissions of Thumb Area Regional Corrections Advisory Board's employees or agents, or any person directly engaged or retained by Thumb Area Regional Corrections Advisory Board, constituting criminal conduct, negligence or willful misconduct. This indemnification shall survive the termination of the agreement.

The individual provisions of this agreement are severable. If any of the provisions are found to be violation of State law, the remaining provisions shall remain in effect.

This agreement shall automatically terminate on September 30, 2017.

\_\_\_\_\_  
Chairperson - Board of  
Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lapeer County Health Department –  
Alcohol Information and Counseling Center, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Regional Coordinator -  
Thumb Regional CCAB

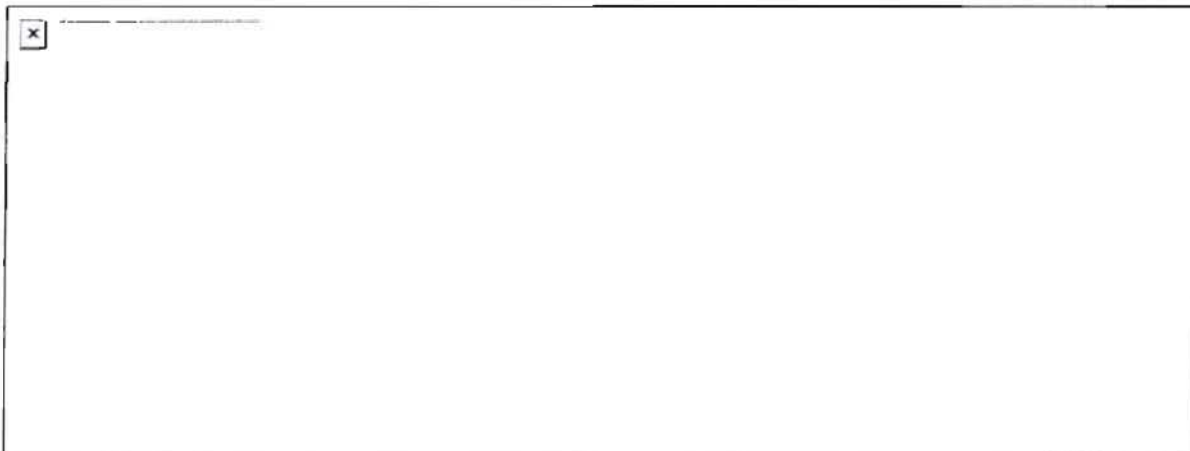
\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

F.

**From:** Clark Hill PLC <shayna@clarkhill.ccsend.com> on behalf of Clark Hill PLC <sjohn@clarkhill.com>  
**Sent:** Thursday, January 5, 2017 6:41 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** 21st Century Infrastructure Commission



January 5, 2017

**21st Century Infrastructure Commission**

On December 5, 2016, Governor Rick Snyder released a report stating Michigan will need an additional \$4 billion per year and \$60 billion over the next twenty years to meet the needs of our aging infrastructure. The 188 page report by the 21st Century Infrastructure Commission focused on four key areas: Water, Transportation, Energy, and Communications.

Highlights of the recommendations include:

Water recommendations:

- Ensuring Public and Environmental Health: Invest in replacement of aging water, sewer, and stormwater infrastructure
- Water Asset Management: Perform regular assessments and maintenance of Michigan's drinking water, sewer, stormwater, and dam infrastructure systems
- 21st Century Water Infrastructure: Design and build water systems using the best available technologies.
- Fiscally Sustainable Pricing Models: Adopt policies that require self-sufficient and transparent budgets for water, sewer, and stormwater facilities.
- Green Infrastructure: Develop integrated and sustainable approaches to manage the quantity and quality of stormwater.

For more information contact



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(313) 309-9451  
[pecklund@clarkhill.com](mailto:pecklund@clarkhill.com)

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Team  
John R. Axe  
Lisa A. Chiesa

- Onsite Well and Septic Systems: Revise regulations to provide safe, affordable drinking water and wastewater disposal.

Peter S. Ecklund, Jr

Joseph Friedman

Joseph S. Kopietz

Ernesto A. Lanza

Lori W. Rooney

Ronald W. Stout

Joseph B. Urban

#### Transportation recommendations:

- Roads/Bridges: Invest in roads and bridges to ensure they are in good or fair condition and our roads, bridges, and culverts are designed to protect public health and safety and strengthen our economy. Our road conditions and intelligent vehicle technology helps achieve our goal of zero deaths on our roads.
- Transit, Passenger, and Freight Rail: Meet the needs of both urban and rural communities by providing a robust transit network.
- Marine Freight: Construct a new Soo lock to eliminate the potential for long term loss of 11 million jobs nationally and a \$1.1 trillion hit to the U.S. economy.
- Aviation: Complete an assessment of aviation needs across Michigan to ensure our systems of airports properly supports Michigan's future needs.
- Future is Now: Maintain our status as a global leader in intelligent vehicle technology and other emerging technologies.
- Value for Money: Reexamine existing funding mechanisms and the potential for new funding options to build strong, healthy communities for residents and businesses.

#### Energy recommendations:

- Resource Adequacy: Ensure adequate capacity resources are available so that Michigan residents and businesses never experience a massive outage.
- Cleaner Energy Sources: Meet 30 percent of our electric energy needs from the cleanest sources, such as energy efficiency, renewables, and natural gas.
- Electric Reliability: Reduce the frequency and duration of electric outages to ensure that customers do not experience significant disruptions in their service.
- Natural Gas Safety: Accelerate plans to replace at-risk natural gas distribution pipes to guarantee Michigan's natural gas distribution system is safe and reliable.
- Information Security: Enable our state's leaders and appropriate agencies to effectively communicate with infrastructure asset owners about physical and cybersecurity to more effectively plan for and communicate about potential threats.
- Business Attraction and Economic Development: Expand opportunities for new business and energy-intensive industries to choose Michigan by ensuring access tailored energy services and competitive energy prices.

#### Communications recommendations:

- Making Michigan a Smarter State: Lead in the development, deployment, and adoption of new technologies and the creation of smart environments and communities.

- Improving Broadband Access and Adoption: Make Michigan a top-five state for broadband access and adoption
- Establish the Michigan Consortium on Advanced Networks: Develop and execute a roadmap to enact a digital transformation of Michigan.
- Securing Michigan's Digital Infrastructure. Find innovative ways to defend critical information, coordinate access and identity management, and embrace new emerging technologies

The members of the Commission concluded that Michigan underinvests in capital infrastructure spending at the state and local levels (6.4% of total expenditures) compared to the national average (10.2% of total expenditures). The full text of the report is available [here](#).

Clark Hill's Public Finance Practice Group will be working with its municipal clients to address this substantial gap through a combination of local, state, federal, private, and user-fee investments, as well as financing strategies to meet long-term needs. If you have questions, please contact Peter S. Ecklund, Jr at (313) 309-9451 | [pecklund@clarkhill.com](mailto:pecklund@clarkhill.com) or another member of Clark Hill's Public Finance Practice Group.

#### About Clark Hill

Clark Hill PLC is an entrepreneurial, full-service law firm that provides business legal services, government and public affairs, and personal legal services to our clients throughout the country. With offices in Arizona, Delaware, Illinois, Michigan, New Jersey, Pennsylvania, Washington, DC, and West Virginia, Clark Hill has more than 350 attorneys and professionals

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