



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, March 16, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, March 16, 2023, to order at 8:00 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner Lutz

Roll Call - Clerk Fetting

Commissioners Present In-Person: Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Young, Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Steve Anderson, Pam Iseler, Kathy Parrent, Jim LeValley, Cathy LeValley, Laura Boyke-Hawes, Mary Montgomery, Shelly Lutz, Kathy Bremer

Also Present Virtual: Tracy Violet, Cody Horton, Zachary Sutter, Steve Root, Shawn Klinkman, Mary Drier, Mark Haney, Debbie Babich, Mitchell Holmes, Treasurer Ashley Bennett, Pam Shook, Jon Ramirez, Shannon Beach, Marianne Brandt, Matt Brown, Barry Lapp, Bob Baxter, Mike Slade, Renee Francisco

At 8:03 a.m., there were a total of 14 participants attending the meeting virtually.

#### Adoption of Agenda

1. Adoption of Agenda -

2023-M-047

Motion by Matt Koch, seconded by Bill Lutz to adopt the agenda as amended. Motion Carried.

#### Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2023-M-048

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the February 27, 2023 Regular meeting. Motion Carried.

### **Brief Public Comment Period for Agenda Items Only**

None

### **Consent Agenda**

2023-M-049

Motion by Bill Lutz, seconded by Matt Koch that the Consent Agenda Minutes and Consent Agenda Items from the March 13, 2023 Committee of the Whole meeting be adopted. Motion Carried.

### **CONSENT AGENDA**

#### 1. 2023 Mosquito Abatement Operation Request -

Move that per the request from the Mosquito Abatement Director to approve the following requested items below, that were anticipated in the 2023 Mosquito Abatement budget and sufficient funds allocated to each account for purchase.

- 1 Grizzly ULV truck fogger from Clarke Inc., total cost of \$17,242.40.
- 825 gallons of Kontrol 4-4 truck fogging material and (2) 80 lbs. bags of Spheratax 50G from Vesperis Inc., total cost of \$17,837.00.
- (320) 40lbs. bags of Vectobac G and (528) gallons of Vectobac 12AS from Valent Bio Science LLC., total cost of \$28,304.80.

#### 2. 2023 Mosquito Abatement Operation Request -

Move that per the request of the Mosquito Abatement Director that the following list of seasonal employees be authorized to be hired for the 2023 season: Bonnie Fackler, Jean Smith, Mike Sherman, Jack Clark, Dennis Haley, Joe Benjamin, Brandy Wynn, Rich Myers, Ron Turner, Mike Emery, Kevin Gainforth, Lee Garnsey, Richard Domenick, Rodney Speirs, Rick Skinner, John Adamczyk, Mike Putnam, Richard Letts, Rodney Hood, and Kirk Bauer.

#### 3. Request to Use Courthouse Lawn -

Move to approve the request from Kim Stevenson, Chamber Manager, Caro Chamber of Commerce, for children's activities to be held on the Courthouse lawn during the Cars-n-Crafts event June 2 and June 3, 2023.

### **New Business**

1. Proposed Expansion of Camp Grayling -

2023-M-050

Motion by Matt Koch, seconded by Bill Lutz to approve Resolution 2023-03 to oppose the Camp Grayling expansion.

Roll Call Vote.

Yes: Kim Vaughan, Bill Lutz, and Matt Koch

Absent: Thomas Young and Thomas Bardwell

Motion Carried.

2. Bid Opening for Seal Coating the Parking Lot at the Michigan State Police (MSP) Post -

Director Miller recommended awarding the bid to Yeager Asphalt.

2023-M-051

Motion by Bill Lutz, seconded by Matt Koch to award the bid for seal coating the parking lot at the Michigan State Police (MSP) Post to Yeager Asphalt from Carrollton, Michigan at the cost of \$5,495.00. Motion Carried.

3. Bid Opening for Lawn Mowing Services of the County Properties in the City of Caro, and Vanderbilt Park in Wisner Township -

Director Miller recommended the bid be awarded to Laser Cut Lawn Care.

2023-M-052

Motion by Bill Lutz, seconded by Matt Koch to award the bid for lawn mowing services of the County properties in the City of Caro and Vanderbilt Park in Wisner Township to Laser Cut Lawn Care from Unionville, Michigan. Bid is for 2 years (2023-2024) at the cost of \$32,460.00 per year. Motion Carried.

4. Bid Opening for Pump House Demolition at the Northwest Corner of Chambers Road and Washburn Road -

Director Miller recommended the bid be awarded to Bolle Construction for the reasons stated.

2023-M-053

Motion by Matt Koch, seconded by Bill Lutz to award the bid for the pump house demolition at the northwest corner of Chambers Road and Washburn Road to Bolle Construction from Clare, Michigan at the cost of \$28,000.00. Motion Carried.

5. Bid Opening for Michigan State University Building Exterior Door Replacement -  
Director Miller recommended awarding the bid to Gerald G. Bergman.

2023-M-054

Motion by Matt Koch, seconded by Bill Lutz to award the bid for the Michigan State University Extension (MSUe) building exterior door replacement to Gerald G. Bergman from Saginaw, Michigan in the amount of \$3,954.00. Motion Carried.

6. Bid Opening for Tuckpointing for Michigan State University Extension (MSUe) Building, Purdy Building and the Courthouse -  
Director Miller recommended awarding the bid to National Restoration.

2023-M-055

Motion by Bill Lutz, seconded by Matt Koch to award the bid for Tuckpointing at the Michigan State University (MSUe) Building, Purdy Building and the Courthouse to National Restoration from Milford, Michigan for a total cost of \$91,000.00. Motion Carried.

7. Returning the Position of the Sheriff's Confidential Secretary Back to the Police Officers Labor Council Union (POLC) -

2023-M-056

Motion by Matt Koch, seconded by Bill Lutz that the position of Confidential Secretary/Administrative Assistant be recognized as a position in the Police Officers Labor Council (POLC) as outlined in the Voluntary Recognition Agreement effective immediately and all appropriate signatures required are authorized. Motion Carried.

8. Refilling Vacant Sheriff's Confidential Secretary Position -

2023-M-057

Motion by Bill Lutz, seconded by Matt Koch that per the request from Undersheriff, Robert Baxter, that Shannon Beach fill the vacant full-time position at the Sheriff's Office as the Confidential Secretary/Administrative Assistant. She will vacate her current Records Clerk position in the Sheriff's Department on March 16th, 2023 and transition to the Confidential Secretary/Administrative Assistant at Step 2 of the pay scale at \$20.32 per hour effective March 16th, 2023. Motion Carried.

9. Clerk Staffing Pending Retirement -

Clerk Jodi Fetting explained to the Board that Vicki Maguire, a long-time valuable employee with over 25 years of experience, is planning to retire. Clerk Fetting presented to the Board regarding hiring a new staff member to begin training prior to Ms. Maguire's retirement date to allow for a smoother transition.

2023-M-058

Motion by Matt Koch, seconded by Bill Lutz to approve the hiring of Tanya Pisha as a Court Clerk II at Step 1 rate of pay effective April 10, 2023 in the County Clerk's Office pending satisfactory physical, drug screening and background check. Also, authorize any necessary budget amendments in the Clerk's employee salary line items that may be necessary. Motion Carried.

10. Register of Deeds Appointment -

Clerk Jodi Fetting explained the process that the Statutory Appointment Commission completed in order to fill the vacant Register of Deeds position. The Commission interviewed six very qualified individuals yesterday. Clerk Fetting stated that the Commission did vote to appoint Marianne Brandt as the Tuscola County Register of Deeds. Her expected first date in the office is March 31, 2023.

11. Letter of Resignation -  
Clayette Zechmeister presented to the Board a letter of resignation from Marie Swick, Chief Deputy Register of Deeds effective April 14, 2023.

2023-M-059

Motion by Matt Koch, seconded by Bill Lutz to accept Marie Swick's letter of resignation effective April 14, 2023 with regret. Motion Carried.

12. Opioid Settlement Update -  
Clayette Zechmeister, Controller/Administrator, provided an update on the pending settlements. The amount that Tuscola County will receive is still unknown at this time. Resolutions will be forthcoming.

### **Old Business**

None

### **Correspondence/Resolutions**

None

### **Commissioner Liaison Committee Reports**

#### ***Young - Absent***

Board of Public Works  
County Road Commission Liaison  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
MAC Agricultural/Tourism Committee  
Region VII Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

#### ***Vaughan***

Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission -  
Robert McKay has resigned from the Commission.  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

***Lutz***

Board of Health  
Community Corrections Advisory Board  
Department of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works -  
Update provided.  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard -  
Update provided.  
Local Units of Government Activity Report  
Human Development Commission Board of Directors Liaison

***Koch - No Report***

Behavioral Health Systems Board  
Recycling Advisory  
Jail Planning Committee  
MI Renewable Energy Coalition (MREC)  
Local Units of Government

***Bardwell - Absent***

Behavioral Health Systems Board  
Caro DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7th District

MAC Workers Comp Board  
MAC Finance Committee  
TRIAD  
Local Units of Government Activity Report

**Other Business as Necessary**

Representative Matthew Bierlein is hosting office hours at the Purdy Building on March 20, 2023 from 10:30 a.m. to 11:30 a.m.

**Extended Public Comment**

-Kathy Bremer expressed appreciation of adopting the resolution today.

**Adjournment**

2023-M-060

Motion by Matt Koch, seconded by Bill Lutz to adjourn the meeting at 8:41 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO