



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, September 29, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, September 29, 2022, to order at 8:00 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner Bardwell

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan

Commissioners Absent: Doug DuRussel, Dan Grimshaw

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Mike Miller, Dara Hood

Also Present Virtual: Tracy Violet, Lorna Violet, Mary Drier, Matt Brown, Robert McKay, Bob Baxter, Debbie Babich, Cody Horton, Don Derryberry, Linda Strasz, Renee Francisco, Mark Haney, Kate Curtis, Barry Lapp, Treasurer Ashley Bennett, Cindy Hughes, Tim Green, Steve Anderson, Christy Poulos, Pam Shook, Sheriff Glen Skrent, Dara Hood, Kim Brinkman, Debbie Mika, Amanda Ertman

At 8:05 a.m., there were a total of 22 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2022-M-203

Motion by Thomas Young, seconded by Kim Vaughan to adopt the agenda as presented. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2022-M-204

Motion by Thomas Young, seconded by Kim Vaughan to adopt the meeting minutes from the September 15, 2022 regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

2022-M-205

Motion by Thomas Young, seconded by Kim Vaughan that the Consent Agenda Minutes and Consent Agenda Items from the September 26, 2022 Committee of the Whole meeting be adopted. Motion Carried.

CONSENT AGENDA

1. Move to approve up to \$300.00 for the purchase of signs to promote and inform Tuscola County residents of the Parks and Recreation Commission activities and parks.
2. Move to approve the hiring of Bree Waterson to fill a vacant full-time 911 Dispatcher position at Step 1 at \$17.87 per hour. Effective date of hire to be after October 6, 2022 pending satisfactory background check, physical and drug screening.
3. Move to approve the hiring of Lisa Johnson to fill the vacant part-time Kennel Attendant position at Step 1 at \$15.46 per hour. Effective date of hire is September 27, 2022 pending favorable background check, physical and drug screening.

New Business

1. Property Acquisition -
Clayette Zechmeister explained that a purchase agreement has been executed.

2022-M-206

Motion by Thomas Young, seconded by Kim Vaughan to approve the property acquisition at 8965 Vanderbilt Road, Fairgrove with the Tax ID of 023-028-000-4500-00 in the amount of \$25,500.00. Also, approve a General Fund appropriation of the same amount to the Vanderbilt Park Fund and any necessary budget amendments be authorized. Motion Carried.

2. Request to Use Courthouse Lawn -

2022-M-207

Motion by Thomas Young, seconded by Kim Vaughan that per the request from Stephanie Weingartz with Thumb Area Assault Crisis Center, that permission be granted to use the Courthouse lawn from October 10, 2022 to October 30, 2022 to hang a banner for Domestic Violence Awareness Month. Motion Carried.

3. Sheriff's Department New Hire -

2022-M-208

Motion by Thomas Young, seconded by Kim Vaughan that per the request from Undersheriff Baxter to approve the conditional job offer to Ryan Woods for an open Road Patrol Deputy position pending a favorable physical, psychological and drug test. He will be considered part-time (\$18.00 per hour) while attending the police academy. Upon successful completion (on or about December 9, 2022), he will begin at full-time status. Motion Carried.

4. Sheriff's Department New Hire -

2022-M-209

Motion by Thomas Young, seconded by Kim Vaughan that per the request from Undersheriff Baxter to approve the conditional job offer to Jonathan Martin for an open Road Patrol Deputy position pending a favorable physical, psychological and drug test. He will be considered part-time (\$18.00 per hour) while attending the police academy. Upon successful completion (on or about December 9, 2022) he will begin at full-time status. Motion Carried.

5. Sheriff's Department New Hire -

2022-M-210

Motion by Thomas Young, seconded by Kim Vaughan that per the request from Undersheriff Baxter to approve the conditional job offer to Nathan Atkinson pending a physical and drug test. He will be filling a vacant position for Corrections Deputy, starting at Step 1 (\$18.97). Expected date of hire by the end of October 2022. Motion Carried.

6. Jail Washer -

Mike Miller, Building and Grounds Director, explained the request and the urgency of the matter to implement the emergency purchasing policy.

2022-M-211

Motion by Thomas Young, seconded by Kim Vaughan that per the recommendation from Mike Miller, Building and Grounds Director, that due to the urgency at the jail because parts are no longer available, to replace the washer . It is also requested that the County Emergency policy would be followed and bids would not be requested for this washer. With the current supply issues, bidding this would create an even longer delay in getting this equipment. Therefore, approve the purchase of a commercial washing machine from Universal Laundry Machinery in the amount of \$10,546.00. Also, any necessary signatures and budget amendments be approved. Motion Carried.

7. Budget Amendment to the Friend of the Court Budget -

Clayette Zechmeister explained the budget deficit that needs to be addressed to bring the budget back in compliance.

2022-M-212

Motion by Thomas Young, seconded by Kim Vaughan that due to a budget deficit position in the Friend of the Court Fund that Salaries Supervision, 215-100-703-000, be reduced by \$22,000.00. Motion Carried.

Old Business

1. Information Systems Department Proposed Restructure -
Eean Lee reviewed his department staffing request that was presented at the September 26, 2022 Committee of the Whole meeting.

2022-M-213

Motion by Kim Vaughan, seconded by Thomas Young that per the request from Eean Lee, Chief Information Officer to create a new position titled "Deputy Chief Information Officer." This position would serve as team leader and orchestrator of the help desk while still performing security duties. Because of his experience with Tuscola County, Eean would like to promote the current Security Specialist, Tracy Violet, to the new Deputy Chief Information Officer position effective October 1, 2022, and have him start at the first step of this position's wage scale at an annual salary of \$57,591.54. Motion Carried.

2. New Public Safety Technician Position -

2022-M-214

Motion by Kim Vaughan, seconded by Thomas Young that per the request from Eean Lee, Chief Information Officer that a new position titled "Public Safety Technician" be created. This staff member would handle all technology requests for the Sheriff's Office and the Dispatch Center and those funds would share in the costs for this position. Eean also requests to promote the current technician, Timothy Green, to the Public Safety Technician role. His service and experience with our law enforcement is paramount to their existing operations. Position to be effective October 1, 2022 and have him start at the first step of the wage scale at \$23.06 per hour. Motion Carried.

3. New Wage Table for Help Desk Positions -

2022-M-215

Motion by Kim Vaughan, seconded by Thomas Young that per the request from Eean Lee, Chief Information Officer, that a proposed new wage table with new steps for the Help Desk positions and the Information Specialist position be approved. This would provide a 6% increase at the top step in wages, to accommodate for the additional demand and responsibility put on these technicians. It is felt that this small increase is more than fair for the increase in workload. Additionally, the new wage table would promote longevity in these positions. Motion Carried.

4. Information System Permission To Hire An Additional Full-Time Help Desk Technician -

2022-M-216

Motion by Thomas Young, seconded by Kim Vaughan that per the request from Eean Lee, Chief Information Officer, that an additional full-time Help Desk Technician be posted and advertised at Step 1 of the pay scale in the amount of \$18.19 per hour. Motion Carried.

Correspondence/Resolutions

1. Iron County Resolution 2022.012
2. Iron County Resolution 2022.013
3. Gogebic Resolution 2022-14 Insurance Reform

Commissioner Liaison Committee Reports

DuRussel

Absent

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Grimshaw

Absent

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Vaughan

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Bardwell

Behavioral Health Systems Board
Met last week and the search continues for candidates for the CEO position.

Caro DDA/TIFA
Update provided.

Economic Development Corp/Brownfield Redevelopment
Update provided. An award was presented to Walbro.

MAC 7th District
Update provided on the District's checking account.

MAC Workers Comp Board

MAC Finance Committee

TRIAD

Local Units of Government Activity Report

Young

Board of Public Works

County Road Commission Liaison
Meeting that was supposed to take place yesterday has been rescheduled to October 12, 2022.

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)
There is no longer a waiting list for home delivered meals.

Jail Planning Committee

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report

Spoke with Senator Daley regarding SB 1160 and SB 1161.

Other Business as Necessary

-Special Finance Meeting will be on October 5, 2022 at 9:00 a.m. and a virtual connection will be available.

-MAC has announced the dates for the new Commissioner Training.

At 9:46 a.m., there were a total of 24 participants attending the meeting virtually.

Extended Public Comment

None

Adjournment

2022-M-217

Motion by Thomas Young, seconded by Kim Vaughan to adjourn the meeting at 9:48 a.m. Motion Carried.

Jodi Fetting

Tuscola County Clerk, CCO