

TUSCOLA COUNTY BOARD OF COMMISSIONERS
August 12, 2021

Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building, 125 W Lincoln Street in the City of Caro, Michigan, on the 12th day of August 2021, to order at 8:00 o'clock local time.

Prayer – Commissioner Grimshaw

Pledge of Allegiance – Commissioner DuRussel

Roll Call – Clerk Fetting

Commissioners Present In-Person:

- District 1 – Thomas Young
- District 2 – Thomas Bardwell
- District 3 – Kim Vaughan (excused at 2:15 p.m.)
- District 4 – Douglas DuRussel (excused at 2:10 p.m.)
- District 5 – Daniel Grimshaw

Commissioner Absent:

None

Others Present In-Person:

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Curtis Elenbaum, Cindy McKinney-Volz, Bob Baxter, April Hodder, Steve Shriener, Keith Kosik, Chris Lipinski, Josh McGowan, Judge Amy Grace Gierhart, Judge Jason Bitzer, John Jackson, Bruce Aeck, Sam Woodrick, Ken LaVall, Carson Clawson, Kevin Bushroe, Andrew Niedzinski

Also Present Virtual:

Mark Haney, Gary Meredith, Mary Drier, Sandy Nielsen, Heidi Chicilli, Representative Phil Green, Mike Miller, Mark Ransford, Treasurer Ashley Bennett, Matt Brown, Barry Lapp, Debbie Babich, Ann Hepfer, Eric Morris, Dara Hood, Mike Slade, Glenn Lindsey, Steve Burns, Alecia Little, Kellie Lindsey, Tim Gardner, Jerald Rice, Stephen Root

At 8:05 a.m., there were a total of 19 participants attending the meeting virtually.

Adoption of Agenda -
2021-M-172

Motion by Young, seconded by DuRussel to adopt the agenda as amended.
Motion Carried.

*Action on Previous Meeting Minutes -
2021-M-173*

Motion by DuRussel, seconded by Young to adopt the meeting minutes from the July 29, 2021 Regular meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only –

-April Hodder addressed the Board regarding the Justice and Audio Video Solutions and the process that would be needed to obtain a transcript from a court hearing using that system.

-Steve Shriner addressed the Board regarding Building Codes and the FOIA he submitted to the Board regarding complaints that the Board had received against SCMCCI.

*Consent Agenda Resolution -
2021-M-174*

Motion by Young, seconded by Grimshaw that the Consent Agenda Resolution and Minutes from the August 9, 2021 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

Agenda Reference:	A
Entity Proposing:	COMMITTEE OF THE WHOLE 8/09/21
Description of Matter:	Move to approve the first amendment to the Professional Services agreement between Tuscola County and SAFEbuilt Michigan, LLC to include both addresses 1796 West Caro Road and 1800 West Caro Road known as the Medical and other facilities project. Also, all authorized signatures be approved.
Agenda Reference:	B
Entity Proposing:	COMMITTEE OF THE WHOLE 8/09/21
Description of Matter:	Move to approve the 2022 Draft Budget Development Calendar as presented.

- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 8/09/21
- Description of Matter:** Move that per the recommendation of the Tuscola County Behavioral Health Systems Board that due to the revoked appointment of Ms. Linda Ackerman that Ms. Nancy Fritz be appointed to serve the remainder of that term, which will expire on March 31, 2022.

New Business – (continued below)

-Mosquito Abatement Budget Amendment Request – Larry Zapfe, Director, provided an update regarding the Mosquito Abatement season. Also, discussed the reason for the budget transfer request proposed.

2021-M-175

Motion by Young, seconded by DuRussel that per the request from the Mosquito Abatement Director the 2021 Mosquito Abatement budget for Abatement Materials 240-100-750-000 be increased by \$30,107.00 with a transfer of \$18,107.00 from Trucks 240-100-970-010 and \$12,000.00 from Tire Clean Up. Motion Carried.

Old Business – (continued below)

-Drain Commissioner's Office Position Promotion – Clayette Zechmeister explained the request received from Drain Commissioner Mantey.

2021-M-176

Motion by Young, seconded by DuRussel that per the request from Robert Mantey, Drain Commissioner and Dara Hood Deputy Drain Commissioner to approve the promotion of Alecia Little from Account Clerk III to the Assessment Specialist I position at step 1 effective August 25, 2021. Also, authorize a budget amendment of \$2,100.00 from the General Fund Contingency 101-890-965-000 to the Drain Commissioner Salaries Permanent line item 101-275-704-000 be approved. Roll Call Vote: Young – yes; Vaughan – yes; DuRussel – yes; Grimshaw – yes; Bardwell – yes. Motion Carried.

-Animal Shelter Fiber Transport Services – Eean Lee, Chief Information Officer, explained the request to provide fiber optic line to the Animal Shelter. Board discussed if the American Rescue Plan Act (ARPA) funds can be used for this project.

2021-M-177

Motion by Young, seconded by Vaughan to authorize the use of \$40,000.00 of the American Rescue Plan Act (ARPA) funds to run fiber optic transport service to the Animal Shelter at 2738 West Caro Road. Also, all authorized signatures are approved. Roll Call Vote: Vaughan – yes; DuRussel – no; Grimshaw – no; Young – yes; Bardwell – yes. Motion Carried.

New Business – (continued from above)

-Legislative Update – Representative Phil Green provided a legislative update for the Board with the following matters discussed: School Aid, Community Projects, Health Care, funding for the County Jail, vaccine mandates, Open Meetings Act, Matrix to require Virtual Meetings due to COVID, No-Fault Insurance law change.

-Interviews for Tuscola County Building Codes -

- 9:37 a.m. – TSSF Architects Inc. – Keith Kosik, Chris Lipinski, Josh McGowan
- 10:24 a.m. – McKenna – John Jackson, Bruce Aeck, Sam Woodrick, Ken LaVall, Carson Clawson
- 11:24 a.m. – SAFEbuilt – Kellie Lindsey, Tim Gardner, Jerald Rice, Glenn Lindsey

Interviews concluded at 12:05 p.m. During each interview the Board asked various questions of each company to gather more information regarding their submission of the Request for Proposal (RFP) and their intentions for offering services to Tuscola County.

Recessed at 12:06 p.m.

Reconvened at 12:18 p.m.

At 12:18 p.m., there were a total of 18 participants attending the meeting virtually.

-Building Codes Discussion continued –

-Board would like SCMCCI to provide the number of permits that have been issued over the last 2-years, type of permits requested and number of outstanding permits.

-Board discussed if the County would need to provide internet or technology to the selected company.

-McKenna needs to submit a fee schedule.

2021-M-178

Motion by Vaughan, seconded by Grimshaw that the proposal of SAFEbuilt for Professional Building Plan Review and Professional Building Inspection Services is accepted. Further moved that the acceptance of this proposal is expressly conditioned upon the negotiation of a final agreement between SAFEbuilt and Tuscola County. Further moved that the County Controller and County Legal Counsel are directed to negotiate a final agreement and present such proposed agreement to the Board of Commissioners for approval. Roll Call Vote: DuRussel – yes; Grimshaw – yes; Young – yes; Vaughan – yes; Bardwell – yes. Motion Carried.

Old Business (continued from above) –

-Justice Audio and Video Solutions (JAVS) – Judge Gierhart and Judge Bitzer addressed the Board regarding the production of a transcript using the JAVS system.

2021-M-179

Motion by DuRussel, seconded by Grimshaw to approve the purchase of the Justice Audio and Video System from Justice AV Solutions Inc. for Tuscola County 54th Circuit Court, 71B District Court, Probate Court, Referee Hearing Room and Magistrate's Court in the amount of \$294,619.00. Payment Terms are over two (2) budget years with 50% paid each year. 2021 payment of approximately \$147,310.00 is due by December 2021. Offset of funds for this project are produced from reduced staff of approximately \$80,038.00 and \$67,272.00 from General Fund Contingency. These funds will be transferred to the Equipment Fund to execute the payment. In 2022, the remainder payment of approximately \$147,310.00 will be budgeted in the Equipment Fund with the reduced staff savings transfer of a full year of approximately \$134,086.00 and a use of fund balance in the equipment fund of \$13,224.00. If it determined that American Rescue Plan Act (ARPA) funds can be used for this project, funds will be paid back the General Fund and the Equipment Fund. Also, all authorized signatures are approved. Roll Call Vote: Grimshaw – yes; Young – yes; Vaughan – yes; DuRussel – yes; Bardwell – yes. Motion Carried.

-County Space Needs –

-Judge Gierhart addressed the proposed flex space in the space solution presented by Ransford Wasik of the former People's State Bank building and the ability to possibly use that as a courtroom.

-Board discussed what the needs of the county are for space needs to be able to detail that within the RFP. Mike Miller needs to be involved and engage with Elected Officials and Department Heads to determine those needs. Clayette Zechmeister to be the lead of organizing the information in order to prepare the RFP.

-Mark Ransford addressed the Board with the information that was gathered regarding the needs that are addressed in his solution. His solution addresses the IT Department, Emergency Services, GIS Department and a flex space.

-Board discussed the option of putting out an RFP.

2021-M-180

Motion by Vaughan, seconded by Young to put a Request for Proposal (RFP) out for bid for county space needs to include the following: GIS Department, IT Department, Emergency Manager with an area for the EOC to be activated and a flex space that could encompass the Board of Commissioners, a Courtroom area and a training space area. The RFP should refer to how the build out will be presented as to if the county is to complete the build out or if the RFP submitter will complete the build out. Both options should be included in the RFP. Buildings and Grounds Director Mike Miller will include a minimum space requirement need for each department listed. The proposed space is to be located within the limits of the City of Caro. Roll Call Vote: Young – yes; Vaughan – yes; DuRussel – no; Grimshaw – no; Bardwell – yes. Motion Carried.

Commissioner DuRussel excused at 2:10 p.m.

-In preparation of the 2022 budget, Board would like to Review the capital expenditures and status thereof.

Correspondence/Resolutions -

-2021 Cass River Greenway Cleanup Day

COMMISSIONER LIAISON COMMITTEE REPORTS

YOUNG – No Report

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee

MAC Agricultural/Tourism Committee

Region VI Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report

VAUGHAN

Board of Health – Commissioner Vaughan reported that the other candidate is still interested in the Health Officer position and he would like to refer it to the Personnel Committee. Board agreed to refer to the Personnel Committee.

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

GRIMSHAW – No Report

Behavioral Health Systems Board

Recycling Advisory

Local Units of Government

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

DuRUSSEL - Absent

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

BARDWELL – No Report

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

TRIAD

Local Units of Government Activity Report

Commissioner Vaughan excused at 2:16 p.m.

Other Business as Necessary –

-Clayette Zechmeister has a MAC Administrator meeting.

-Controller's Office will be closed on August 18 and 19, 2021 for BS & A Training.

-Board discussed the Building Space Motion 2021-M-180.

At 2:21 p.m., there were a total of 9 participants attending the meeting virtually.

Extended Public Comment - None

2021-M-181

Motion by Young, seconded by Grimshaw to adjourn the meeting at 2:22 p.m.

Motion Carried.

Meeting adjourned at 2:22 p.m.

Jodi Fetting

Tuscola County Clerk