

TUSCOLA COUNTY BOARD OF COMMISSIONERS  
March 16, 2017 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 16th day of March 2017, to order at 8:00 o'clock a.m. local time.

Prayer – Reverend Doug Abel of Vassar First Presbyterian Church

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young (via Google Hangouts), District 2 – Thomas Bardwell, District 3 - Kim Vaughan, District 4 – Craig Kirkpatrick (via Google Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting (excused at 9:30 a.m.), Eean Lee, Mike Miller, Tisha Jones, Andrew Dietderich, Doug Abel, Register John Bishop, Brian Neuville, Pam Shook, Caryn Painter, Jim Mantey, Cindy McKinney-Volz, Erica Dibble

*Adoption of Agenda*

17-M-042

Motion by Bierlein, seconded by Kirkpatrick to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*

17-M-043

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the February 23, 2017 meeting. Motion Carried.

*Brief Public Comment Period for Agenda Items Only -*

-John Bishop expressed his concern that interest should be paid on the back salary due to the elected officials and provided various ways to accomplish this task.

*Consent Agenda Resolution -*

17-M-044

Motion by Bierlein, seconded by Kirkpatrick that the following Consent Agenda Resolution from the March 13, 2017 Committee of the Whole Meeting be adopted. Motion Carried.

## CONSENT AGENDA

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that per the request of the Mosquito Abatement Director that authorization is given to purchase treatment materials for the 2017 season as listed in the March 1, 2017 memorandum totaling \$101,792.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that per the request of the Mosquito Abatement Director that authorization is given to purchase a 2017 GMC Sierra Truck from Bell-Wasik who was the low bidder for an amount of \$20,904. (Replaces a 1997 truck purchased with the original fleet).

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that per the request of the Mosquito Abatement Director that the following list of seasonal employees be authorized to be hired for the 2017 season.

RETURNING EMPLOYEES		
LAST NAME	FIRST NAME	POSITION
ADAMCZYK	JOHN	TECHNICIAN
BAUER	KIRK	TECHNICIAN
BURCHAM	ROBERT	UTILITY PERSON
CLARK	JACK	TECHNICIAN
DOWNING	MATTHEW	TECHNICIAN
EDGLEY	JEFF	TECHNICIAN
FRITZ	KURT	ASSIST FOREMAN
GARNSEY	LEE	TECHNICIAN
GOHS	DONALD	ASSIST BIOLOGY
LESTER	RICHARD	TECHNICIAN
MYERS	RICHARD	TECHNICIAN
OWENSBY	WILLIAM	TECHNICIAN
PERKINS	THOMAS	FOREMAN
RANEY	RENEE	OFFICE ASSISTANT
SEELYE	MARK	TECHNICIAN
SHERMAN	MICHAEL	ASSIST FOREMAN

SWACKHAMER	WARREN	TECHNICIAN
WEBSTER	PATRICK	FOREMAN
<b>NEW HIRES</b>		
BRIGHAM	TIMOTHY	TECHNICIAN
DIXON	MATTHEW	TECHNICIAN
GAINFORTH	KEVIN	TECHNICIAN
GARLIK	SCOT	TECHNICIAN
GREER	GARRETT	TECHNICIAN
PRIESTLEY	MICHAEL	TECHNICIAN
RYAN	MICHAEL	TECHNICIAN
SINGER	TIMOTHY	TECHNICIAN
WILLIAMS	TIMOTHY	TECHNICIAN

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the 2016 Mosquito Abatement Annual Report as presented by the Mosquito Abatement Director be received and placed on file.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the preliminary (unaudited) 2016 year-end county financial report as presented by the Controller/Administrator be received and placed on file. Official 2016 Audit information will be available at the end of June 2017.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the 2016 general fund revenue budgets be amended as presented in the March 13, 2017 memorandum from the Chief Accountant.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the 2016 general fund expenditure budgets be amended as presented in the March 13, 2017 memorandum from the Chief Accountant.

- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the agreement with Air Advantage to provide fiber optic internet service to the Michigan State University Extension building located at 362 Green Street be approved and all appropriate signatures are authorized.
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that in order to continue remote access to the heating/cooling systems in the Courthouse and Jail, authorization is given to purchase new software that is compatible with county computer operating systems for an amount of \$12,680. Also, the 2017 Equipment budget be amended to enable this purchase and the agreement regarding this purchase is authorized for signature.
- Agenda Reference:** J
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the Information Technology Services Agreement between Tuscola County Information Technology and the Village of Reese be approved and all appropriate signatures are authorized.
- Agenda Reference:** K
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the current Human Resource Coordinator (HRC) status be changed from full-time (FT) to part-time (PT) on March 20, 2017 and all FT benefits be discontinued. Also, Shelly Lutz be hired effective March 20, 2017 as a PT employee at the beginning pay step of the HRC position. This is a temporary arrangement until Shelly Lutz is trained to become the FT HRC. When training is complete, the current PT HRC will be discontinued and Shelly Lutz will become a FT employee. (The HRC requested the status change from FT to PT and understands this is a temporary arrangement until her replacement is trained at which time her PT position will be terminated).

- Agenda Reference:** L
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that Terri Eden be appointed to the County Parks and Recreation Commission for a term that expires December 31, 2018.
- Agenda Reference:** M
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the Recycling Advisory Committee Bylaws be approved and placed on file.
- Agenda Reference:** N
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the out of state travel request from the County Dispatch Director be approved to attend the Association of Public Communication Officials (ASPO) Conference August 13 to 17, 2017. (In her role as ASPO President county conference costs are reimbursed by ASPO).
- Agenda Reference:** O
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the budgeted Jail Multi-Purpose room air conditioning project be awarded to Newton Plumbing and Heating who was the low bidder for an amount of \$4,732.
- Agenda Reference:** P
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the resolution accepting the terms of the Michigan Recreation Passport Grant program for the Vanderbilt Park grant be approved and all appropriate signatures are authorized (Project RP16-0064).
- Agenda Reference:** Q
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the Michigan Recreation Passport Grant Program Development Project Agreement be approved for the Vanderbilt Park grant and all appropriate signatures are authorized (Project RP16-0064).

- Agenda Reference:** R
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the 2017 County budget be amended with the General Fund transfer of \$3,600 to the Parks and Recreation fund as the county matching share of funds for the Michigan Recreation Passport Grant for Vanderbilt Park (Project RP16-0064).
- Agenda Reference:** S
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the letter of support for the Vassar Township park grant application be approved and authorized for signature.

*New Business -*

-Request to Change CDBG Targeted Housing Rehabilitation Program to County-Wide - Brian Neuville provided explanation regarding the need to have the change made in the program. Matter discussed.

17-M-045

Motion by Bierlein, seconded by Young that per the request of the Human Development Commission (HDC) to submit a request to Michigan Economic Development Commission (MEDC) to remove place making and allow program to be county wide and to extend the contract to September 30, 2017. Motion Carried.

-Caro Regional Center - Mike Hoagland has prepared a draft letter to send to Senator Green and Representative Canfield. Commissioner Bardwell provided an update from Representative Canfield.

17-M-046

Motion by Bierlein, seconded by Vaughan that a letter be sent to Representative Canfield, Senator Green, surrounding county Board of Commissioners and other local officials explaining that the County Board of Commissioners want to work with them in every way possible to assure that, if a new state psychiatric facility is built, it is built at the location of the current Caro Regional Center. Also, in the letter to request an immediate meeting with Representative Canfield to discuss strategy regarding this critical matter. Motion Carried.

-Correction to Payroll Issue for Certain Elected Officials - Erica Dibble explained the need for the correction. Erica explained the details and matter was discussed by the Board. Matter tabled to complete research on interest that may be due on the amounts due and owing.

-Potential Rental of Space at MSU-e Building to Farm Bureau - Mike Hoagland is waiting on further information from Joe Bixler. Matter tabled.

-Letter Requested Regarding Indian Creek Intercounty Drain Bonds - Mike Hoagland provided an update.

17-M-047

Motion by Bierlein, seconded by Vaughan that per the request of the Bond Attorneys handling the financing of the Indian Creek Intercounty Drain Bonds that the Controller/Administrator be authorized to send a letter explaining the county is not aware of any litigation pending that would enjoin the issuance or delivery of bonds for this project. Motion Carried.

-Schedule Special Board Meeting to Discuss Former Vassar Foundry on March 22, 2017 - Mike Hoagland explained the reasons for the Special Board Meeting. Time is of the essence as the foreclosure process is forthcoming. Commissioner Kirkpatrick would like Ryan Londrigan contacted.

17-M-048

Motion by Bierlein, seconded by Young that a special Board meeting be scheduled for March 22, 2017 at 8:00 a.m. to discuss environmental findings and obtain legal advice to prevent the county from assuming any environmental or other liability regarding property of the former foundry in Vassar. Motion Carried.

17-M-049

Motion by Bierlein, seconded by Kirkpatrick that due to pending travel to the Michigan Association of Counties Conference to cancel the March 27, 2017 Committee of the Whole meeting as scheduled. Motion Carried.

-Prosecutor Request to Fill Vacant Assistant Prosecutor Position - Commissioner Bardwell explained the request per his discussion with Prosecutor Reene. Matter discussed.

17-M-050

Motion by Bierlein, seconded by Vaughan that per the March 14, 2017 memorandum of request from the County Prosecutor that the county hiring freeze be lifted and authorization is given to refill the assistant prosecuting attorney vacancy created by the retirement of Kathleen A. Miller. Motion Carried.

-Change Order Regarding Jail Electrical Bid - Mike Miller explained the change order.

17-M-051

Motion by Vaughan, seconded by Kirkpatrick that as recommended by county architects that Ripman Construction requested change order for electrical work at the jail be approved for an amount of \$14,500. Motion Carried.

*Old Business -*

- Commissioner Bardwell - Board expressed their appreciation to Tisha Jones for assisting in scheduling ministers to attend the Board meeting to pray before the meeting. Tisha has them scheduled through the end of April.
- Mike Miller provided an update on the land purchase for the Recycling Center. The Planning Commission meeting had to be rescheduled which will push the timeline out.
- Mike Hoagland provided an update to the Vanderbilt Park grant. Commissioner Bardwell has contacted Jack Lawrie. Pam Shook expressed her concerns. Matter discussed.

*Correspondence/Resolutions -*

- Road Commission Meeting minutes included in Board packet.

**COMMISSIONER LIAISON COMMITTEE REPORTS**VAUGHAN

Board of Health - meets tomorrow.  
Planning Commission - meets in April.  
Economic Development Corp/Brownfield Redevelopment - Meets next week.  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee - Annual report presented on Monday.  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison

YOUNG - No updates to report at this time.

Dispatch Authority Board  
County Road Commission Liaison  
Board of Public Works  
Senior Services Advisory Council  
Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee  
Strategic EDC Planning Committee

YOUNG - continued

Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020



BARDWELL

Economic Development Corp/Brownfield Redevelopment - Update provided.

Caro DDA/TIFA - Update provided.

MAC Economic Development/Taxation - Update provided.

MAC 7<sup>th</sup> District - Will look to schedule a meeting.

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board

Clerk Fetting excused at 9:30 a.m.

KIRKPATRICK

Board of Health - Update provided.

Community Corrections Advisory Board - Update provided.

Dept. of Human Services/Medical Care Facility Liaison - Update provided.

MI Renewable Energy Coalition - Update provided

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee - Update provided.

Land Acquisition

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions - Update provided.

BIERLEIN

Genesee Shiawassee Thumb Works - Update provided.

Human Development Commission (HDC) - Update provided.

Recycling Advisory Committee - Update provided.

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council - March 23, 2017 fundraising event at Knights of Columbus. Next meeting May 25, 2017.

Local Unit of Government Activity Report

MAC Board of Directors - Update provided.

Human Services Collaborative Council

MAC Judiciary Committee - Update provided.

Tuscola County College Access Network - Meeting March 21, 2017.

MAC Agricultural Committee - Meeting in April.

*Other Business as Necessary -*

- Mike Hoagland invited Joe Bixler to speak to the Board regarding agriculture opportunities.
- Commissioner Vaughn discussed the City of Caro Parks and Recreation Plan. The Caro Dam was mentioned several times throughout the plan. Commissioner Vaughn will seek additional information. Commissioner Bardwell explained historically it has been difficult to obtain federal or state grant money for privately held property. Commissioner Kirkpatrick has heard that there may be specific money available for private property.
- Commissioner Bardwell will be presenting at LEAD Tuscola today. He has met with the LEAD students each year since 1998.

*Extended Public Comment -*

- Jim Mantey discussed the legal issues Almer Township is working through.
- Eean Lee discussed an electrical event that happened March 7, 2017. Due to the protections in place, the county experienced minimal downtime and minor equipment issues.

Meeting adjourned at 9:56 a.m.

Jodi Fetting  
Tuscola County Clerk

Cindy McKinney-Volz  
Tuscola County  
Chief Deputy Clerk