

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
March 26, 2015 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 26th day of March, 2015 to order at 7:35 o'clock a.m. local time.

Prayer – Commissioner Bierlein

Pledge of Allegiance – Commissioner Trisch

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick (via Google Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: District 1 - Roger Allen

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Eean Lee, Sandy Nielsen, Register John Bishop, Beth Asperger, Gretchen Tenbush, Heather Thomas, Deborah Cook, Steve Anderson, Clayette Zechmeister, Renee Francisco

Adoption of Agenda -
15-M-039

Motion by Bierlein, seconded by Trisch to adopt the agenda as amended. Motion Carried.

Action on Previous Meeting Minutes -
15-M-040

Motion by Kirkpatrick, seconded by Bierlein to adopt the meeting minutes from the March 12, 2015 meeting. Motion Carried.

Brief Public Comment Period -

-Eean Lee informed the Board that the GIS has sold its first customer package.

Consent Agenda Resolution -
15-M-041

Motion by Trisch, seconded by Bierlein that the following Consent Agenda Resolution be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that the intergovernmental agreement to house Wayne County prisoners in the Tuscola County Jail be approved with the understanding that the contract can be cancelled at any time without conditions. Also, all appropriate signatures are authorized. (Contract has been reviewed by the county insurance company and the county meets the minimum insurance coverage requirements. Also, the county attorney has reviewed the contract and believes it fairly allocates responsibilities).
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that per the recommendation of the Mosquito Abatement Director, that the individuals listed in the March 2, 2015 memo be approved as seasonal employees for the 2015 season contingent upon a satisfactory physical and background check.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that per the recommendation of the Mosquito Abatement Director that the treatment materials for the 2015 season identified in the March 2, 2015 memo be approved for purchase. (Materials were bid on a multi-county basis).
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that 2015 general fund and special revenue fund budget amendments as identified in the March 9, 2015 memo from the Chief Accountant be approved.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that per the recommendation of the Tuscola Behavioral Health System that the following individuals be reappointed to the Board of Directors: Raymond Bates, Marianne Harrington, Brenda Ryan and Christine Trisch.

- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that per the request of the Victim Services Coordinator the Title VI Nondiscrimination Compliance Policy be approved.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that the County Clerk advertise using the County Clerk Facebook page to obtain applicants to fill the vacant position on the County Planning Commission.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that the hiring freeze be lifted per the explanation in the March 4, 2015 memo from the Dispatch Director and authorization is given to begin the process to fill a vacant dispatcher position.
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that per the March 4, 2015 memo of request from the Dispatch Director that authorization is given for the Director to carry over 20 vacation days for one year.
- Agenda Reference:** J
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/9/15
- Description of Matter:** Move that the County Clerk advertise using the County Clerk Facebook page and County Web page to obtain applicants to fill the vacant position on the County Parks and Recreation Commission.
- Agenda Reference:** K
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/23/15
- Description of Matter:** Move that the general fund and capital improvement fund budget amendments as presented by the Controller/Administrator at the March 23, 2015 Committee of the Whole meeting be approved.

- Agenda Reference:** L
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/23/15
- Description of Matter:** Move that the 2014 Drain Commissioner Annual Report as presented by the Drain Commissioner on March 23, 2015 be received and placed on file. (The full detail copy will be retained in the Drain Commissioner's Office.)
- Agenda Reference:** M
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/23/15
- Description of Matter:** Move that the 2014 Mosquito Abatement Annual Report as presented by the Mosquito Abatement Director on March 12, 2015 be received and placed on file.
- Agenda Reference:** N
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/23/15
- Description of Matter:** Move that per the letter from Future Youth Involvement that authorization is given to use the Courthouse lawn on April 25, 2015 and April 26, 2015 for the annual Cardboard City Sleep-Out.
- Agenda Reference:** O
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/23/15
- Description of Matter:** Move that the letter of support for the P2 grant application for a recycling trailer and part-time staff be approved for signature and forwarded to appropriate parties.
- Agenda Reference:** P
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/23/15
- Description of Matter:** Move that in order to clarify previous Board actions, Pam Shook be added to the current Vanderbilt Park contract for attendant responsibilities.
- Agenda Reference:** Q
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/23/15
- Description of Matter:** Move that the tire recycling grant be accepted and all appropriate signatures are authorized.

New Business -

-Caro DDA Proposed Amendment - City of Caro Council is holding a public hearing to consider a Plan Amendment to the Caro Downtown Development Authority on April 20, 2015 at 7:30 p.m. at City Hall.

-Draft Revised County Investment Policy -

15-M-042

Motion by Bierlein, seconded by Trisch that per the recommendation of the County Treasurer, that the resolution authorizing investment of county funds and approval of the updated county investment policy in compliance with PA 20 of 1943 be approved. Roll Call Vote - Allen - absent; Bardwell - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

-Quorum for Board of Commissioner Meeting - County Attorney opinion was discussed.

15-M-043

Motion by Trisch, seconded by Kirkpatrick that per the March 25, 2015 correspondence from the County Attorney that the Board of Commissioners Rules of Order Policy be amended to state that a quorum exists with three commissioners as long as at least one is physically present in the meeting room or electronically connected through teleconferencing. Matter discussed by the Board. Commissioner Trisch withdrew motion with concurrence from Commissioner Kirkpatrick.

-Mosquito Abatement Pole Building Site Plan - Mike Miller verified with the City of Caro the paved parking lot is required due to a city ordinance.

-Request to Use Courthouse Lawn - Caro Chamber will not have the inflatable play equipment on the courthouse lawn.

15-M-044

Motion by Trisch, seconded by Bierlein that per the letter from the Caro Chamber of Commerce that authorization is given to use the Courthouse lawn on June 5, 2015 and June 6, 2015 for the Cars and Crafts event contingent upon no inflatable play equipment being used. Motion Carried.

15-M-045

Motion by Trisch, seconded by Bierlein to rescind motion 15-M-044. Voice vote Yea - Bardwell, Trisch, Bierlein, Kirkpatrick; nay - none. Motion Carried.

15-M-046

Motion by Bierlein, seconded by Trisch that per the letter from the Caro Chamber of Commerce that authorization is given to use the Courthouse lawn on June 5, 2015 and June 6, 2015 for the Cars and Crafts event contingent upon no play equipment being used without separate insurance policy provided by the event holder. Motion Carried.

-Mid-State Health Network

Mike Hoagland reviewed the changes made which were all minor wording. Chairman will sign the modified plan.

-Health Department Audit -

Heather Thomas presented an overview of the Health Department Audit prepared by Gardner, Provenzano, Thomas & Luplow. Audit was completed with a favorable review.

15-M-047

Motion by Bierlein, seconded by Trisch to accept and place on file in the County Clerk's office the Tuscola County Health Department Audit. Motion Carried.

-Veterans Director Wage Scale -

15-M-048

Motion by Trisch, seconded by Kirkpatrick that per the recommendation of the Board of Health that the Veteran's Director wage/step schedule be set at \$34,190 to \$42,000 effective November 1, 2015. Motion Carried.

-Letter of Support for the P2 Grant Application

15-M-049

Motion by Bierlein, seconded by Trisch that the letter of support for the P2 grant application for a recycling trailer and part-time staff be approved for signature and forwarded to appropriate parties. Motion Carried.

-DEQ Scrap Tire Grant Approval

15-M-050

Motion by Bierlein, seconded by Kirkpatrick that the scrap tire grant be accepted and all appropriate signatures are authorized. Motion Carried.

-Boiler in Courthouse

15-M-051

Motion by Kirkpatrick, seconded by Trisch that in order to replace the boiler in the Courthouse the capital improvement fund budget be amended by \$31,925 and the following four budgeted projects be postponed and eliminated from the 2015 budget in order to fund the replacement of the Courthouse boiler: MSU-e Vinyl Siding \$5,000, DHS Tuck-pointing \$10,000, Courthouse Tuck-pointing \$10,000 and Health Department Tuck-pointing \$10,000. Motion Carried.

-County Liability & Property Insurance Renewal - Mike Hoagland reviewed the policy to be renewed and the reasons for the increase.

15-M-052

Motion by Trisch, seconded by Bierlein that per the March 24, 2015 communication that renewal of various county property, liability and other insurances with the Michigan Municipal Risk Management Authority for the 2015/2016 year be approved and all appropriate signatures are authorized. Motion Carried.

-Various Dispatch Requests

Sandy Nielsen is requesting to travel out-of-state to the National Association of Communications Officers National Conference.

15-M-053

Motion by Bierlein, seconded by Trisch that per the March 24, 2015 letter of request from the Dispatch Director that she be authorized for out-of-state travel to attend the National Association of Communication Officers National Conference in Washington DC from August 16, 2015 through August 19, 2015. Motion Carried.

Sandy Nielsen is requesting to fill a vacant dispatcher position.

15-M-054

Motion by Trisch, seconded Kirkpatrick that per the March 24, 2015 letter of recommendation that the Dispatch Director be authorized to hire Rebecca Evans to fill one of the vacant dispatcher positions contingent upon satisfactory physical and background check. Motion Carried.

Sandy Nielsen is requesting to fill a recently created vacant dispatcher position.

15-M-055

Motion by Kirkpatrick, seconded by Trisch that per the March 24, 2015 letter of recommendation from the Dispatch Director that authorization is given to fill a vacant dispatcher position due to the resignation of Janelle Harmon. Motion Carried.

-Postage Meter Lease Agreement -

Renee Francisco provided an overview of the Pitney Bowes and Neopost proposals.

15-M-056

Motion by Kirkpatrick, seconded by Trisch to approve the 5-year Lease Agreement with Pitney Bowes for the new mailing machine at the Purdy Building with the updated technology at a reduction in cost of 17%, and authorize signature by the Board Chairperson. This lease contains the 'Non-Appropriation' clause that allows us to terminate the lease at any time if we so choose. (The new machine will be installed as soon as possible after the contract is signed by the County.) Motion Carried.

Recessed at 9:17 a.m.

Reconvened at 9:25 a.m.

-Defined Benefit to Defined Contribution Plan Conversion - Mike Hoagland provided an update as to the status of the conversion. Clayette Zechmeister explained there is an option to explore to allow the current employees to transition from the Defined Benefit to Defined Contribution at their decision.

15-M-057

Motion by Bierlein, seconded by Trisch that in order to proceed to issue Pension Bonds that a MERS full projection study be approved with the provision that does not allow current employees to convert from a Defined Benefit to a Defined Contribution Plan for any open divisions. Also, the Controller/Administrator is authorized to sign necessary documents. Motion Carried.

Old Business -

-Health Insurance - Commissioner Bardwell would like to start reviewing the options that could be available to Tuscola County.

-Planning Commission Vacancy -

15-M-058

Motion by Trisch, seconded by Kirkpatrick that Albert Pearsall be appointed to the County Planning Commission effectively immediately. Motion Carried.

-County Recycling Relocation

15-M-059

Motion by Bierlein, seconded by Kirkpatrick that the Recycling Committee begin reviewing alternative sites to relocate the County Recycling operation including the possibility of current county owned land along Deckerville Road. Motion Carried.

Correspondence/Resolutions-

-Tuscola County 5-Year Recreation Plan was submitted through MiRecGrants. The grant will not be promptly reviewed unless the County will be applying.
-Tuscola County Health Department Monthly Report.
-Region VII Area Agency on Aging Annual Meeting is on May 7, 2015 at the Riverwalk Place in Gladwin.

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

Thumb Area Consortium/Michigan Works

Human Development Commission (HDC) - Met Wednesday.

Tuscola 2020

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council - Imagination Library fundraising event tonight at Grices.

Tuscola In-Sync

MAC Board of Directors - Conference is next week.

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation

Local Unit of Government Activity Report- Juanita Clerk Thomas Hile is retiring.

TRISCH

Board of Health

Planning Commission - Meets next Wednesday.

Economic Development Corp/Brownfield Redevelopment - Still looking at how plans can be implemented for the future.

Behavioral Health Systems Board - Meets tonight.

Animal Control

Solid Waste Management

Thumb Works

Local Unit of Government Activity Report - Activity in Dayton and Indianfields Townships.

ALLEN - absent

Dispatch Authority Board

County Road Commission

Board of Public Works

Senior Services Advisory Council

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative

Parks & Recreation

Local Unit of Government Activity Report

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Tuscola In Sync

NACo- Energy, Environment & Land Use

Local Unit of Government Activity Report - Craig encountered a woman who stated how appreciative she is that Tuscola County supported the 4-H program as it has been a tremendous help to her daughter and has put her on a path to a brighter future.

BARDWELL

NACo

NACo Rural Action Caucus

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7th District - Attended meeting in St. Clair and was very informative.

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

Closed Session - None

Other Business as Necessary - None

Extended Public Comment - None

Meeting adjourned at 10:02 a.m.

Jodi Fetting
Tuscola County Clerk